

LIBRARY BOARD MEETING

DATE: TUESDAY, Jan. 28, 2020

TIME: 4:15 p.m.

PLACE: CLOQUET PUBLIC LIBRARY

MISSION STATEMENT:

The Cloquet Public Library contributes to a democratic and engaged community by providing a welcoming space, stimulating imagination, and supporting children's literacy.

Agenda

- I. CALL TO ORDER

- II. APPROVAL OF MINUTES for December

- III. APPROVAL OF BILLS for January

- IV. NEW/UNFINISHED BUSINESS
 - Review and approval of Library Clerk and Adult Services Librarian job descriptions
 - Building update

- V. LIBRARIAN'S REPORT

| Statistics | Nov. 2018 | Jan. 2019 | Feb. 2019 | Mar. 2019 | Apr-19 | May-19 | Jun-19 | Jul-19 | Aug. 2019 | Sept. 2019 | Oct. 2019 | Nov. 2019 | Dec. 2019 | EOY Total |
|--------------------------|-----------|-----------|-----------|-----------|--------|--------|--------|--------|-----------|------------|-----------|-----------|-----------|-----------|
| Web Page | | | | | | | | | | | | | | |
| Users | 797 | 1100 | 1100 | 1300 | 1200 | 1100 | 1200 | 1200 | 1200 | 1100 | 1100 | 991 | 848 | 13439 |
| Sessions | 2500 | 3000 | 2700 | 3100 | 2900 | 2800 | 2900 | 2900 | 2800 | 2800 | 2800 | 2300 | 2000 | 33000 |
| Circulation(Print) | 10380 | 10656 | 10398 | 11578 | 11444 | 10938 | 12102 | 13481 | 12100 | 10491 | 11507 | 10003 | 8322 | 133020 |
| ebook | 488 | 616 | 518 | 511 | 535 | 538 | 609 | 625 | 562 | 502 | 507 | 588 | 532 | 6643 |
| Downloadable audio | 405 | 618 | 599 | 650 | 548 | 590 | 664 | 642 | 642 | 672 | 637 | 548 | 649 | 7459 |
| Visitors | 7007 | 6558 | 5766 | 7551 | 7487 | 7645 | 7373 | 8418 | 8135 | 7314 | 8276 | 5926 | 4849 | 85298 |
| | | | | | | | | | | | | | | 0 |
| Ancestry(database) Total | 79 | 426 | 94 | 62 | 113 | 145 | 82 | 163 | 171 | 154 | 82 | 37 | 1 | 1530 |
| Image | 41 | 36 | 20 | 9 | 364 | 23 | 25 | 42 | 35 | 7 | 24 | 14 | 0 | 599 |
| Text | 38 | 390 | 74 | 53 | 447 | 122 | 57 | 121 | 136 | 147 | 58 | 23 | 1 | 1629 |
| Computer Sessions | 920 | 1033 | 875 | 1235 | 1169 | 432 | 1010 | 1368 | 1263 | 1078 | 1258 | 815 | 737 | 12273 |

- VI. Upcoming Programs
See attachment

The next meeting of the Library Board will be Feb. 25 at 4:15 p.m.