

## Cloquet Public Library Board Minutes

Tuesday, February 25, 2020

Members Present: Marla Ahlgren, Steve Korby, Mary Hagen, Kathy Blais

Members Absent: Casey Brissett, Gerard Sordelet, Don Walsh

Others Present: Beth Sorenson, Library Director, Chris Swanson, City Council Liaison, and Larry Anderson and Terry Anderson from the Shaw Memorial Library Foundation Board

I. The meeting was called to order at 4:15 pm by Marla Ahlgren.

II. Approval of minutes: A motion was made by Steve Korby and seconded by Kathy Blais to approve the minutes of the January 28, 2020 meeting. Motion carried.

### III. New/Unfinished Business

- A. Naming Rights contract with potential donor: Larry Anderson presented the board with a draft policy for The Cloquet Public Library Gift Agreement for Naming Rights. The draft agreement will go to the Northwoods Credit Union, the Cloquet City Attorney, and the Cloquet City Council for approval. A motion was made by Mary Hagen and seconded by Steve Korby for the Cloquet Library Board to approve and support the following Resolution. The motion carried.

#### CLOQUET LIBRARY BOARD RESOLUTION February 24, 2020

Whereas, the Cloquet Shaw Memorial Library Foundation (Foundation) is determined to furnish, update, and renovate the Cloquet Public Library including portions of the original building and the new addition, and

Whereas, the Foundation used \$250,000 of its budget for such furnishings, fixtures and equipment to help keep construction costs within budget, and

Whereas, the Foundation now needs to raise additional funds to complete the project, and

Whereas, the Northwoods Credit Union has offered to support the project with a donation of \$80,000 to be paid over five (5) years to gain "naming rights" to the new meeting hall, and

Whereas, the Foundation approved the naming option at its meeting on February 20, 2020,

Therefore, be it resolved that the Library Board does hereby approve and support such naming, and hereby authorizes the Foundation to enter into an agreement between the City of Cloquet, the Library Board, the Foundation and Northwoods Credit Union.

The above resolution was approved this 25th day of February, 2020, by unanimous vote of the Library Board at a duly called and convened meeting of the Board. This resolution shall be made a permanent part of the meeting minutes.

s/ Marla Ahlgren

s/ Kathy Blais

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Marla Ahlgren  
President

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Kathy Blais  
Secretary

Date 2/25/2020

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Review and approval of Circulating Board Games Policy: A motion was made by Kathy Blais and seconded by Mary Hagen to approve the Circulating Board Games Policy. Motion carried.

- B. Marla Ahlgren agreed to provide the following: a statement of appreciation to thank the Wilderness Hockey Team, Cloquet High School Robotics Team, Pat Brandstaetter and Friends of the Library and the Library Staff for the cooperative effort in clearing one third of the main library in preparation for the Boldt construction crew moving in to begin the interior library renovation; a thank you to Larry Anderson for his tireless efforts on getting quotes on kitchen and electronic equipment, participating in all furniture, fixture and equipment meetings and acquiring funding from outside sources; a thank you to Tim Schmidt, Lance Gangeruth and the rest of the Boldt construction crew for helping the library staff clear out the library and allowing access to the new addition and answering questions. This statement will be submitted to the Mayor to be read at the next City Council meeting
- C. Beth shared some concerns about the changes that will need to be made since certain materials (carpet, ceiling tiles) for the library expansion are no longer available. A meeting with the architects will be upcoming.

IV. Librarian's Report—the numbers for January were down a little

V. Approval of Bills: A motion was made by Steve Korby and seconded by Mary Hagen to approve the bills for January 2020 in the amount of \$13,276.14. Each board member approved.

VI. Beth asked for guidance on pursuing reimbursement for a library employee who has gone above and beyond the job description to help with various tasks related to the expansion. The ensuing discussion suggested that a Memorandum of Understanding might be possible. Beth will continue to research the issue.

VII. Tour of the library expansion

VIII. Upcoming events: The Capitol Campaign Committee (which consists of the Library Board, the Foundation board, and some Friends of the Library) will meet on Thursday, March 19, 2020, at the Northeastern Saloon and Grille in Cloquet.

The annual potluck for the Library Board and the Foundation Board will be on Tuesday, July 28, 2020, at the Moose Lake home of Beth Sorenson.

The next meeting of the Library Board is scheduled for Tuesday, March 31, 2020 at 4:15 pm at the Northeastern Saloon and Grille in Cloquet.

The meeting was adjourned at 5:09 pm.

Respectfully submitted,  
Kathy Blais, Secretary