

Via Teleconference
7:00 P.M. August 4, 2020

Regular Meeting

Roll Call

Councilors Present: Carlson, Lamb, Swanson, Kolodge, Langley, Wilkinson, Mayor Maki

Councilors Absent: None

Pledge of Allegiance

AGENDA

MOTION: Councilor Wilkinson moved and Councilor Lamb seconded the motion to approve the August 4, 2020 agenda with the addition of *item 9.g., Special Canvass Meeting*. The motion carried unanimously (7-0).

MINUTES

MOTION: Councilor Kolodge moved and Councilor Swanson seconded the motion to approve the Regular Meeting minutes of July 21, 2020 as presented. The motion carried unanimously (7-0).

PUBLIC COMMENTS

There were none.

CONSENT AGENDA

MOTION: Councilor Lamb moved and Councilor Swanson seconded the motion to adopt the Consent Agenda of August 4, 2020, approving the necessary motions and resolutions. The motion carried unanimously (7-0).

- a. Resolution No. 20-47, Authorizing the Payment of Bills and Payroll
- b. Library Addition Change Order #5 – Teen Space Electrical Modification
- c. Zoning Case 20-10, Rezoning, Preliminary Plat and Final Plat for Timothy Fosness

PUBLIC HEARINGS

City Administrator Peterson announced now is the time and place for the public hearing on the final assessments for the improvement of Pine Tree Plaza Frontage Road and Area Utility Improvements.

MOTION: Councilor Wilkinson moved and Councilor Carlson seconded the motion to open the public hearing on the final assessments for the Improvement of Pine Tree Plaza Frontage Road and Area Utility Improvements. The motion carried unanimously (7-0). The time is 7:10 p.m.

MOTION: After hearing no public comments, Councilor Kolodge moved and Councilor Carlson seconded the motion to close the public hearing. The motion carried unanimously (7-0). The time is 7:21 p.m.

MOTION: Councilor Swanson moved and Councilor Lamb seconded the motion to approve **RESOLUTION NO. 20-51, ADOPTING ASSESSMENTS FOR THE IMPROVEMENT OF PINE TREE PLAZA FRONTAGE ROAD AND AREA UTILITY IMPROVEMENTS**. The motion carried unanimously (7-0).

WHEREAS, In 2018, the City Council received an engineering study to reconstruct the Pine Tree Plaza Frontage Road and Area Utilities including the replacement of existing sanitary sewer and water mains; and

WHEREAS, The Cloquet City Council on December 18, 2018 held a hearing to consider the improvement of Pine Tree Plaza Frontage Road and Area Utilities; and

WHEREAS, Said improvement was subsequently ordered and completed and the City has prepared a proposed assessment roll, which is available in the office of the City Administrator for public inspection; and

WHEREAS, Due notice was given that said special assessments would be considered by the City Council at its meeting to be held on August 4, 2020, and at said meeting and time all parties interested were given an opportunity to be heard; and

WHEREAS, The City Council has met, heard and passed upon all objections to the proposed assessment.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA:

1. Such assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein is hereby found to be benefitted by the improvement in the amount of the assessment levied against it.
2. Said assessments shall be payable in equal annual installments extending over a period of ten (10) years and shall bear interest at a rate of four and one half percent (4.5%) per annum from August 4, 2020. Property owners may prepay the entire assessment, or any portion of it, to the City of Cloquet without interest prior to September 4, 2020. Any principal not paid by November 30th of each year, will be certified along with accrued interest to the Carlton County Auditor for collection with the Real Estate Taxes payable over the period stated above.

PRESENTATIONS

There were none.

APPOINTMENT OF PATROL COMMANDER

MOTION: Councilor Lamb moved and Councilor Carlson seconded the motion to approve the appointment of David O’Conner to the position of Patrol Commander effective August 18, 2020. The motion carried unanimously (7-0).

APPOINTMENT OF TRUCK DRIVER / UTILITY MAINTENANCE PERSON

MOTION: Councilor Kolodge moved and Councilor Swanson seconded the motion to approve the one-year probationary appointment of Chase Schaub to the position of Truck Drive/Utility Maintenance Person effective August 17, 2020. The motion carried unanimously (7-0).

LIBRARY FOUNDATION GIFT AGREEMENT FOR NAMING RIGHTS

MOTION: Councilor Swanson moved and Councilor Langley seconded the motion to approve the Cloquet Public Library Gift Agreement for Naming Rights solicited by the Cloquet Shaw Memorial Public Library Foundation, Inc. with Members Cooperative Credit Union. The motion carried unanimously (6-0). Councilor Wilkinson abstained.

ORDINANCE NO. 488A, AMENDING CHAPTER 17 ZONING MAP – MOBILE STORAGE STRUCTURES

MOTION: Councilor Kolodge moved and Councilor Swanson seconded the motion to approve **ORDINANCE NO. 488A, AN ORDINANCE TO AMEND CHAPTER 17 OF THE MUNICIPAL CODE PERTAINING TO MOBILE STORAGE STRUCTURES REMOVING SUBD. 3.B, TIME LIMITATIONS.** The motion carried (4-3). Councilors Carlson, Lamb and Wilkinson opposed.

Section 1. Section 17.5.07, Mobile Storage Structures, is deleted and replaced with the following to read as follows:

17.5.07 Mobile Storage Structures/Shipping Containers. Any assembly of materials which is so designed, constructed or reconstructed to make it portable and capable of movement from one site to another, designed to be used without a permanent foundation, designed with the purpose of storing tangible property and not for occupancy by persons, and to have one dimension exceeding ten (10) feet.

Subd. 1 Procedure for Residential Properties. The erection of a mobile storage structure shall require an administrative permit as may be issued by the City Planner/Zoning Administrator, except as otherwise provided by this Chapter.

Subd. 2 Special Requirements for Residential Properties.

A. Location. Mobile storage structures may be located as a temporary structure on property within the City.

B. Time Limitations. Mobile storage structures are allowed for a period not exceeding 48 hours in duration on a public street and not exceeding three weeks on private property, from time of delivery to time of removal. Exceptions for special circumstances may be granted by the City Planner/Zoning Administrator.

C. Placement. No more than one mobile storage structure may be located on a specific piece of property within the City at one time. Such temporary structure may not be located on a specific property more than two times in any sixty-calendar-day period. Such temporary structure shall be located no closer than ten (10) feet to the property line unless on a driveway and must be placed on an impervious surface. Such structure may not be placed in a fire lane, or on a sidewalk. Such structure may not exceed eight feet six inches in height, ten (10) feet in width or twenty (20) feet in length. It shall be the obligation of the owner or user of such temporary structure to secure it in a manner that does not endanger the safety of persons or property in the vicinity of the temporary structure.

Subd. 3 Commercial/Industrial Properties. The erection of a mobile storage structure/shipping container is allowed on commercial and industrial properties. The storage structures do not need to meet the architectural and material design standards that may apply to the property. The storage structures can only be used by the businesses that are located on the site and not rented out for other users on the site. Containers may be kept on the site for purposes of being for sale or rental purposes off the site.

A. Location. Mobile Storage structures/shipping containers are considered an accessory structure and must be located on property with a principal structure and meet the setback requirements for an accessory structure.

B. Placement. No more than 10 mobile storage structures/shipping containers may be located on a piece of property within the City at one time unless they are being offered for sale or rental off site. Such structure may not be placed in a fire lane or on a sidewalk and must meet the minimum setbacks for an accessory structure in the zoning district they are located in.

Section 2. Effective Date. This ordinance shall take effect and be in force from and after its passage and publication in accordance with law.

INFLOW AND INFILTRATION GRANT PROGRAM POLICY

MOTION: Councilor Lamb moved and Councilor Swanson seconded the motion to adopt the Inflow and Infiltration Private Sewer Service Grant Program Policy. The motion carried unanimously (7-0).

COUNCIL BUDGET GOALS AND IDEAS

City Administrator Peterson stated that Staff have started the 2021 budget process. The first budget presentation to Council will be on the August 18th agenda. Mr. Peterson suggests waiting until 2022 to pass franchise fees. Council is asked to think about sales tax bill ideas and other budget input.

SET PRIMARY ELECTION CANVASS MEETING

A special meeting to canvass the results of the August 11, 2020 Primary Election will take place on Thursday, August 13th at 9:00 a.m. via teleconference.

COUNCIL COMMENTS, ANNOUNCEMENTS, AND UPDATES

Councilor Wilkinson encouraged citizens to get out and vote on Primary Election Day, August 11th.

On a motion duly carried by a unanimous yea vote of all members present on roll call, the Council adjourned.

Tim Peterson, City Administrator