

## Cloquet Library Board Minutes

Date Tuesday August 25, 2020

Members Present via Zoom: Casey Brissett, Gerard Sordelet

Members Present in person: Marla Ahlgren, Steve Korby, Mary Hagen, Don Walsh, Kathy Blais

Others Present: Beth Sorenson, Library Director

I. The meeting was called to order at 4:33 pm by Marla Ahlgren.

II. Approval of minutes: A motion was made by Casey Brissett and seconded by Mary Hagen to approve the minutes of the July 28, 2020 meeting. The motion was approved.

III. Approval of Bills: A motion was made by Steve Korby and seconded by Kathy Blais to approve the bills for July 2020 in the amount of \$26,654.39. Each board member approved.

### IV. New/Unfinished Business

The final draft of the Room Rental Policy (Cloquet Public Library Policy 1002.0 Meeting Room and Grounds Use Policy and Renter Responsibilities—Guidelines for Use) was presented. A motion was made by Steve Korby to adopt the policy. Don Walsh seconded the motion, and the motion was approved.

Fall Hours for the library will start on Tuesday, September 8, 2020.

9:30 am – 7:30 pm Monday – Thursday

9:30 am – 5:30 pm Friday

9:30 am – 2:00 pm Saturday, with the Teen Room open from 10 am – 12 pm

A question was asked about the type of filter that is used in the building for air circulation. Beth will check into it. The rest of the computer furniture should be coming in next week.

An informal Art Committee met on July 9 to discuss the display of art around the building and how to incorporate local artists' works. They will meet again in September.

The Grand Opening was discussed. Gerard suggested that a virtual tour be developed and posted on the library website. Beth will talk to the staff. Nothing specific was decided about an in person Grand Opening.

V. Librarian's Report—Beth noted that circulation was going back up since the covid closure. Visitors to the library are not being counted yet, but board members felt it was a valuable number to collect. The computers are being used more and more.

VI: Events

- 1,000 Books Before Kindergarten—see the “tree” in the children’s area
- 1-2 Story Strolls in Veteran’s Park
- Virtual Story Time resuming
- Cooking Class in the works

VII. Approval of Bills: A motion was made by Steve Korby and seconded by Kathy Blais to approve the bills for August 2020 in the amount of \$13,555.15. Each board member approved. (Point of clarification—some building expenses were added to the July and August expense lists. The building expenses had not previously been included in the monthly expense totals.)

The next meeting of the Library Board is scheduled for Tuesday, September 29, 2020 at 4:30 pm.

The meeting was adjourned at 5:14 pm.

Respectfully submitted,  
Kathy Blais, Secretary

approved: