



**CITY OF CLOQUET  
City Council Agenda  
Tuesday, October 6, 2020  
7:00 p.m.**

**VIA TELECONFERENCE**

To access meetings, dial +1 (646)749-3122  
Access Code 695-045-389

**THERE WILL BE NO WORK SESSION**

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
  - a. Approval of October 6, 2020 Council Agenda
4. **Approval of Council Minutes**
  - a. Regular Council minutes from the September 15, 2020 meeting
5. **Public Comments**

*Please give your name, address, and your concern or comments. Visitors may share their concerns with the City Council on any issue of public business. Each person will have 3 minutes to speak. The Mayor reserves the right to limit an individual or successive individual's presentation if they become redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the City Council. No action will be taken at this time.*
6. **Consent Agenda**

Items in the Consent Agenda are considered routine and will be approved with one motion without discussion/debate. The Mayor will ask if any Council members wish to remove an item. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.

  - a. Resolution No. 20-66, Authorizing the Payment of Bills and Payroll
  - b. Resolution No. 20-67, Authorizing Participation in the Towards Zero Deaths (TZD) Grant
  - c. Resolution No. 20-68 Appointing Election Judges for the General Election
  - d. On-Sale Liquor Sales at Northwoods Arena
  - e. Disposal of Surplus Equipment
  - f. Approval of Off-Site Gambling – Wood City Riders Snowmobile Club



**CITY OF CLOQUET  
City Council Agenda  
Tuesday, October 6, 2020**

**7. Public Hearings**

- a. Now is the time and place for the public hearing on the 14<sup>th</sup> Street Utility Improvements

**8. Presentations**

None.

**9. Council Business**

- a. Public Works Position Appointments
- b. Potential Sales Tax Project Discussion
- c. In-Person Meetings Discussion

**10. Council Comments, Announcements, and Updates**

**11. Adjournment**

Via Teleconference  
7:00 P.M. September 15, 2020

Regular Meeting

DRAFT

Roll Call

Councilors Present: Carlson, Lamb, Swanson, Kolodge, Wilkinson, Mayor Maki

Councilors Absent: Langley

Pledge of Allegiance

### AGENDA

**MOTION:** Councilor Wilkinson moved and Councilor Carlson seconded the motion to approve the September 15, 2020 agenda as presented. The motion carried unanimously (6-0).

### MINUTES

**MOTION:** Councilor Kolodge moved and Councilor Swanson seconded the motion to approve the minutes of the Work Session and Regular Meeting of September 15, 2020 as presented. The motion carried unanimously (6-0).

### PUBLIC COMMENTS

There were none.

### CONSENT AGENDA

**MOTION:** Councilor Lamb moved and Councilor Wilkinson seconded the motion to adopt the Consent Agenda of September 15, 2020, approving the necessary motions and resolutions. The motion carried unanimously (6-0).

- a. Resolution No. 20-63, Authorizing the Payment of Bills

### PUBLIC HEARINGS

There were none.

### PRESENTATIONS

There were none.

### APPROVAL OF 2021 PRELIMINARY BUDGET

**MOTION:** Councilor Wilkinson moved and Councilor Lamb seconded the motion to approve **RESOLUTION NO. 20-60, ADOPTING THE PROPOSED 2021 BUDGET**. The motion carried unanimously (6-0).

**WHEREAS,** The City Administrator has prepared an annual budget and the City Council has reviewed the proposed 2021 budget; and

**WHEREAS,** Chapter 275, Section 065 of Minnesota Statutes requires that the City adopt a proposed 2021 levy and budget.

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA,** That there be and is hereby proposed to be set aside for the year 2021 for the following departments and funds:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General	\$7,838,200	\$7,875,700
LDO Loan (EDA)	33,000	2,200
Federal CDGB Loan (EDA)	10,000	42,500
Economic Development Loan (City)	11,700	3,500
Small Cities Development (EDA)	8,000	10,000
Library	627,000	686,700
Tax Increment – 14 <sup>th</sup> Street Apartments	25,000	25,000
Tax Increment – Oakwood Estates	55,000	55,000
Tax Increment – Patio Homes	55,000	55,000
Landfill Host Fee	65,000	15,000

Cable Television	103,450	112,500
Swimming Pond Bonds	110,000	102,900
City Sales Tax Bonds	542,750	542,750
Facilities Bonds	98,850	90,500
Permanent Improvement	105,000	31,000
Public Works Reserve	526,000	551,000
City Sales Tax Projects	915,000	1,607,750
Employee Severance Benefits	10,000	5,000
Water – Lake Superior Waterline	2,700,000	2,803,450
Water – In-Town System	1,850,000	2,291,550
Sewer Utility	1,879,000	2,056,150
Stormwater Utility	372,000	531,800
TOTAL:	<u>\$17,939,950</u>	<u>\$19,496,950</u>

**ADOPTING SUMS OF MONEY PROPOSED TO BE LEVIED FOR LEVY YEAR 2020,  
PAYABLE IN 2021**

**MOTION:** Councilor Swanson moved and Councilor Kolodge seconded the motion to adopt **RESOLUTION NO. 20-61, A RESOLUTION ADOPTING SUMS OF MONEY PROPOSED TO BE LEVIED FOR LEVY YEAR 2020, PAYABLE IN 2021.** The motion carried unanimously (6-0).

**BE IT RESOLVED,** By the City Council of the City of Cloquet, Minnesota, that the following sums of money be levied for the levy year 2020, payable in 2021, upon taxable property in the City of Cloquet, for the following purposes:

<u>Fund</u>	<u>Levy</u>
General	\$2,190,900
Public Works Reserve	365,000
Library	400,000
GO Swimming Pond Debt	110,000
Facilities Bonds	98,850
TOTAL LEVY	<u>\$3,164,750</u>

**2021-2025 PRELIMINARY CAPITAL IMPROVEMENT PLAN**

**MOTION** Councilor Carlson moved and Councilor Wilkinson seconded the motion to adopt the Preliminary Five (5) Year Capital Improvement Plan for 2021-2025. The motion carried unanimously (6-0).

**SET DATE FOR ADOPTION OF FINAL 2020 BUDGET AND LEVY**

**MOTION:** Councilor Wilkinson moved and Councilor Lamb seconded the motion to set the date for the adoption of the final 2021 budget and property tax levy for December 1, 2020 at 7:00 p.m. The motion carried unanimously (6-0).

**2020 ANNUAL UTILITY RATE SURVEY**

Public Works Director Caleb Peterson reviewed the 2020 annual utility rate study comparing the city's combined utility rate against other comparable communities and ranks them from high to low. Cloquet ranks 10 out of 32 communities.

**APPROVING THE 2020 CARES ACT FUNDS**

**MOTION:** Councilor Kolodge moved and Councilor Lamb seconded the motion to adopt **RESOLUTION NO. 20-62, APPROVING THE 2020 CARES ACT FUNDS PROVIDED BY THE COUNTY.** The motion carried unanimously (6-0).

**WHEREAS,** City Council of the City of Cloquet hereby acknowledges that by virtue of the failure to reach an agreement between the county and the municipality, the sum of \$5,498.00 will be provided by the county to the municipality under the CARES Act grant to which the county is the Grantee, and the municipality acknowledges that it is subject to the provisions of paragraphs 1 through 5, 7 through 11 and 13 through 15 of the 2020 CARES Act Grant Agreement as if it were the Grantee.

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA,** approves the 2020 CARES Act funds to be provided by Carlton County.

**SET HEARING DATE FOR PROPOSED BITUMINOUS PAVING OF JOLICOUER TRAILS  
FIRST ADDITION**

**MOTION:** Councilor Carlson moved and Councilor Swanson seconded the motion to approved **RESOLUTION NO. 20-64, ACCEPTING THE FEASIBILITY STUDY AND SETTING A PUBLIC HEARING DATE FOR THE PETIONED IMPROVEMENT OF JOLICOUER TRAILS FIRST ADDITION** with a proposed hearing date of October 20, 2020. The motion carried unanimously (6-0).

**WHEREAS,** The City has received a petition from property owners within the development requesting the gravel roads be improved with bituminous paving.

**WHEREAS,** The feasibility study provides information regarding whether the proposed improvements are necessary, cost-effective and feasible; and

**WHEREAS,** It is anticipated that benefitted properties will be assessed for a portion of the project costs, pursuant to Minnesota Statutes, Chapter 429 and Chapter 12 of City Code.

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE  
CITY OF CLOQUET, MINNESOTA:**

1. That the Council will consider the bituminous paving improvements of Jolicouer Trails First Addition in accordance with said feasibility study and the possible assessment of abutting property for a portion of the cost of the improvements pursuant to Minnesota Statute, Chapter 429 at an estimated total cost of \$577,403.
2. A public hearing shall be held on October 20, 2020, in a virtual meeting at 7:00 p.m.
3. The City Administrator shall give mailed and published notice of such hearing and improvement as required by law.

**COUNCIL COMMENTS, ANNOUNCEMENTS, AND UPDATES**

City Administrator Peterson stated the Park Commission discussed closing the skating rink warming houses this winter as a COVID preventative measure. The recommendation is to keep the skating rinks open but close warming houses at Athletic, Pinehurst and Sunnyside. Port-a-potties will be available at these locations. Dunlap Island will remain open as it is a larger building and easier to social distance. Councilor Wilkinson commented that this is a reasonable compromise and safest with moving forward.

Councilor Lamb gave a reminder of the micro-chip event at Veterans Park on September 19<sup>th</sup>.

On a motion duly carried by a unanimous yea vote of all members present on roll call, the Council adjourned.

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Tim Peterson, City Administrator



**ADMINISTRATIVE OFFICES**

101 14th Street Cloquet, MN 55720-1903  
Phone: 218.879.3347 Fax: 218.879.6555  
www.cloquetmn.gov

**REQUEST FOR COUNCIL ACTION**

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To: Mayor and City Council *ML*  
From: Mary Kay Hohensee-Mayer, Assistant Finance Director  
Reviewed/Approved by: Tim Peterson, City Administrator *TP*  
Date: October 6, 2020

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**ITEM DESCRIPTION:** Payment of Bills and Payroll

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**Proposed Action**

Staff recommends the Council move to adopt **RESOLUTION NO. 20-66, A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS AND PAYROLL.**

**Background/Overview**

Statutory Cities are required to have most claims authorized by the city council.

**Policy Objectives**

MN State Statute sections 412.271, Claims and disbursements for Statutory Cities.

**Financial/Budget/Grant Considerations**

See resolution for amounts charged to each individual fund.

**Advisory Committee/Commission Action**

Not applicable.

**Supporting Documents Attached**

- Resolution Authorizing the Payment of Bills and Payroll
- Vendor Summary Report
- Department Summary Report

**CITY OF CLOQUET  
COUNTY OF CARLTON  
STATE OF MINNESOTA**

**RESOLUTION NO. 20-66**

**A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS AND PAYROLL**

**WHEREAS,** The City has various bills and payroll each month that require payment.

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA,** That the bills and payroll be paid and charged to the following funds:

101	General Fund	\$	488,454.72
202	Federal CDBG Loan (EDA)		165.00
231	Public Works Reserve		152,726.59
403	Revolving Capital Projects		121,178.85
405	City Sales Tax Projects		14,688.68
600	Water - Lake Superior Waterline		45,226.90
601	Water - In Town		62,775.52
602	Sewer Fund		111,318.68
605	Stormwater Fund		1,341.35
701	Employee Severance Benefits		88.50
	TOTAL:	\$	<u>997,964.79</u>

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET  
THIS 6TH DAY OF OCTOBER, 2020.**

ATTEST:

\_\_\_\_\_  
Roger Maki, Mayor

\_\_\_\_\_  
Tim Peterson, City Administrator

INVOICES DUE ON/BEFORE 10/06/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
113650	AMAZON.COM CREDIT	6,173.43	2,081.94
119700	ARROWHEAD CONCRETE WORKS, INC.	8,782.86	3,893.80
121000	ARROWHEAD SPRINGS INC	1,122.70	2,195.00
121250	THE JAMAR COMPANY	531.52	383.59
123150	B W DISTRIBUTING	2,348.70	229.96
123400	BAKER & TAYLOR	12,077.24	1,762.13
125700	BEST OIL COMPANY	85,948.87	6,730.80
125900	BEST SERVICE	61.95	59.01
127200	CHARLES BOEDIGHEIMER	49.00	175.00
127400	OSCAR J BOLDT CONSTRUCTION	1,581,554.64	111,127.85
128075	BRAUN INTERTEC CORP	18,937.50	1,427.50
128900	BROCK WHITE	3,540.77	274.09
132375	CAMPBELL KNUTSON	3,641.25	379.50
134600	CARLTON COUNTY SHERIFF	2,548.00	287.00
136150	CELLEBRITE USA, CORP	0.00	3,700.00
136850	CENTER POINT LARGE PRINT	662.10	132.42
137310	CENTURY LINK	6,602.93	316.68
137340	CHAMBERLAIN OIL CO., INC.	7,836.70	1,523.70
139025	CINTAS	2,768.25	194.30
139800	CLOQUET AREA CHAMBER OF COMMER	49,415.58	6,480.90
141100	CLOQUET FORD-CHRYSLER CENTER	2,952.72	146.97
142100	CLOQUET MAIL STATION	670.90	116.28
142800	CLOQUET SANITARY SERVICE	13,981.83	134.20
145300	COMMUNITY PRINTING	6,125.18	859.00
147050	CONSOLIDATED TELEPHONE COMPANY	29,225.84	3,233.40
150100	D A L C O	22,452.67	324.25
152485	DEAD ON ARMS INC	1,705.00	14.50
152775	DELTA DENTAL OF MINNESOTA	29,112.05	3,244.70
153350	DIAMOND INDUSTRIAL CLEANING	0.00	526.05
153850	DILIGENT CORPORATION	0.00	5,000.00
155035	DODGE OF BURNSVILLE, INC	29,819.00	58,962.62
156600	DULUTH LAWN & SPORTS, INC.	499.57	3,365.63
156800	DULUTH NEWS TRIBUNE	298.88	298.88
159600	EARL F ANDERSEN	1,984.94	296.30
161675	EMC NATIONAL LIFE	15,174.60	1,318.25
161850	EMERGENCY AUTOMOTIVE TECH, INC	17,144.99	245.00
164900	THE FASTENAL COMPANY	141.20	64.47
165375	FERGUSON WATERWORKS #2516	23,398.51	1,217.04
171100	FRYBERGER, BUCHANAN, SMITH &	87,139.52	13,166.30
171800	GALE/CENGAGE LEARNING	787.75	233.01
172300	GARTNER REFRIGERATION COMPANY	22,694.81	761.52
175700	GRAINGER	5,370.75	35.80
179300	HACH COMPANY	854.20	320.70
179340	HAGENS GLASS & PAINT	7,277.25	239.00



INVOICES DUE ON/BEFORE 10/06/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
180425	HARRIS COMPUTER SYSTEMS	15,713.61	350.00
180500	HAWKINS INC	52,081.47	5,873.52
186500	INDEPENDENT SCHOOL DISTRICT 94	56,317.50	18,772.50
187500	INGRAM LIBRARY SERVICES	1,222.91	182.71
190580	JAKES COMPANIES LLC	11,839.30	8,200.00
192225	JOBSEQ	7,016.76	593.04
195700	KGM CONTRACTORS INC	32,466.22	1,966.05
195850	KIMINSKI PAVING	22,916.95	10,701.50
202100	LAWSON PRODUCTS INC	4,185.22	776.48
202300	LEAGUE OF MN CITIES	16,365.40	1,000.00
211300	MENARDS INC	440.99	103.96
211400	MENARDS INC	4,648.24	157.33
211700	METRO SALES, INC.	6,388.88	2,221.52
212700	MID-STATE TRUCK SERVICE INC	2,885.57	93,763.97
218400	MN CHIEFS OF POLICE ASSOC	1,035.00	317.50
227575	MPOWER TECHNOLOGIES, INC	0.00	4,750.00
228400	MCKINSTRY LOCKBOX	134,373.00	5,591.00
236125	NORTHLAND FIRE & SAFETY, INC	2,715.77	327.60
236275	NORTHLAND VEBA TRUST	5,112.50	2,250.00
242850	PARSONS ELECTRIC LLC	18,678.11	394.52
243500	PENWORTHY COMPANY	291.91	154.65
248650	THE PROJECT CENTER	350.06	347.88
254500	RHOMAR INDUSTRIES, INC.	0.00	818.38
257925	ROYAL TIRE INC	400.00	3,900.88
260500	SCHINDLER ELEVATOR CORPORATION	3,775.80	816.42
264000	SIRCHIE FINGER PRINT LABS	235.98	429.15
264820	THE SMITH COMPANY INC	10,722.30	3,486.60
268800	STOCK TIRE COMPANY	1,638.01	704.76
270200	SUPERIOR COMPUTER PRODUCTS INC	121,240.96	4,585.00
271325	NANCY GETCHELL	2,928.11	356.82
271345	PUBLIC SAFETY EQUIPMENT LLC	0.00	220.00
271975	TEAMSTERS JOINT COUNCIL 32	298,687.98	36,662.16
276470	TRAIL LOGIC, LLC	68,431.83	13,261.18
278600	TWIN PORT MAILING	35,849.22	5,228.38
279100	U S BANK EQUIPMENT FINANCE	6,069.35	529.37
284875	VERIZON WIRELESS	14,371.97	863.19
285400	VIKING ELECTRIC SUPPLY	642.85	94.46
285500	VIKING INDUSTRIAL CENTER	2,262.62	96.50
286900	W L S S D	758,264.30	82,715.00
287800	WAL-MART COMMUNITY	1,087.17	194.30
287900	WAL-MART COMMUNITY	1,401.62	47.37
289015	WELLS FARGO CREDIT CARD	71,114.06	2,239.44
290300	WIDDES FEED & FARM SUPPLY	1,861.97	181.90
R0001092	PAT'S STUMP GRINDING	0.00	1,250.00

DATE: 09/30/2020  
TIME: 16:16:21  
ID: AP442000.WOW

CITY OF CLOQUET  
VENDOR SUMMARY REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 10/06/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
R0001339	CAMPION BARROW & ASSOCIATES	880.00	440.00
R0001548	MINIT MART 557	560.00	48.00
R0001588	NARTEC INC	0.00	187.65
R0001624	ADVANCED FIRST AID INC	0.00	148.00
R0001803	NORTHERN ACRYLICS INC	1,614.90	854.40
R0001915	AFTER HOURS HEATING AND COOLIN	1,586.20	620.65
R0001963	ST LOUIS COUNTY AUDITOR'S OFFI	0.00	40.00
R0001964	BECKER ARENA PRODUCTS	0.00	5,648.20
R0001965	ANDREW KORKALA ESTATE	0.00	28.34
TOTAL ALL VENDORS:			562,971.27

City of Cloquet  
Vendor Summary Report Reconciliation  
Invoices Due On/Before 10/6/2020

Bills	562,971.27
Less: CAFD	(2,288.47)
Less: Library	<u>(7,088.86)</u>
Bills approved	553,593.94
Other:	
Payroll	476,942.88
Payroll - benefits	<u>(32,572.03)</u>
Total Bills and Payroll Approved	<u><u>997,964.79</u></u>

INVOICES DUE ON/BEFORE 10/06/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GENERAL FUND			
00			
152775	DELTA DENTAL OF MINNESOTA	29,112.05	3,156.20
161675	EMC NATIONAL LIFE	15,174.60	1,318.25
271975	TEAMSTERS JOINT COUNCIL 32	298,687.98	28,097.58
			32,572.03
41	GENERAL GOVERNMENT		
132375	CAMPBELL KNUTSON	3,641.25	379.50
139025	CINTAS	2,768.25	18.85
147050	CONSOLIDATED TELEPHONE COMPANY	29,225.84	412.90
150100	D A L C O	22,452.67	275.82
153850	DILIGENT CORPORATION		5,000.00
164900	THE FASTENAL COMPANY	141.20	64.47
171100	FRYBERGER, BUCHANAN, SMITH &	87,139.52	13,001.30
175700	GRAINGER	5,370.75	17.90
180425	HARRIS COMPUTER SYSTEMS	15,713.61	350.00
211300	MENARDS INC	440.99	103.96
211700	METRO SALES, INC.	6,388.88	1,144.68
278600	TWIN PORT MAILING	35,849.22	413.60
279100	U S BANK EQUIPMENT FINANCE	6,069.35	207.12
284875	VERIZON WIRELESS	14,371.97	245.07
	GENERAL GOVERNMENT		21,635.17
42	PUBLIC SAFETY		
125700	BEST OIL COMPANY	85,948.87	2,355.78
134600	CARLTON COUNTY SHERIFF	2,548.00	287.00
136150	CELLEBRITE USA, CORP		3,700.00
139025	CINTAS	2,768.25	52.70
145300	COMMUNITY PRINTING	6,125.18	859.00
147050	CONSOLIDATED TELEPHONE COMPANY	29,225.84	796.36
150100	D A L C O	22,452.67	48.43
152485	DEAD ON ARMS INC	1,705.00	14.50
161850	EMERGENCY AUTOMOTIVE TECH, INC	17,144.99	245.00
175700	GRAINGER	5,370.75	17.90
211700	METRO SALES, INC.	6,388.88	210.37
218400	MN CHIEFS OF POLICE ASSOC	1,035.00	317.50
236125	NORTHLAND FIRE & SAFETY, INC	2,715.77	327.60
236275	NORTHLAND VEBA TRUST	5,112.50	375.00
264000	SIRCHIE FINGER PRINT LABS	235.98	429.15

INVOICES DUE ON/BEFORE 10/06/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GENERAL FUND			
42	PUBLIC SAFETY		
268800	STOCK TIRE COMPANY	1,638.01	681.76
271325	NANCY GETCHELL	2,928.11	356.82
271975	TEAMSTERS JOINT COUNCIL 32	298,687.98	8,564.58
278600	TWIN PORT MAILING	35,849.22	118.17
279100	U S BANK EQUIPMENT FINANCE	6,069.35	209.36
287900	WAL-MART COMMUNITY	1,401.62	47.37
289015	WELLS FARGO CREDIT CARD	71,114.06	2,040.72
R0001339	CAMPION BARROW & ASSOCIATES	880.00	440.00
R0001548	MINIT MART 557	560.00	48.00
R0001588	NARTEC INC		187.65
	PUBLIC SAFETY		22,730.72
43	PUBLIC WORKS		
119700	ARROWHEAD CONCRETE WORKS, INC.	8,782.86	705.40
123150	B W DISTRIBUTING	2,348.70	114.98
125700	BEST OIL COMPANY	85,948.87	740.39
128900	BROCK WHITE	3,540.77	274.09
137340	CHAMBERLAIN OIL CO., INC.	7,836.70	1,523.70
139025	CINTAS	2,768.25	32.98
141100	CLOQUET FORD-CHRYSLER CENTER	2,952.72	146.97
147050	CONSOLIDATED TELEPHONE COMPANY	29,225.84	260.38
153350	DIAMOND INDUSTRIAL CLEANING		526.05
159600	EARL F ANDERSEN	1,984.94	296.30
190580	JAKES COMPANIES LLC	11,839.30	8,200.00
192225	JOBHQ	7,016.76	593.04
195700	KGM CONTRACTORS INC	32,466.22	1,966.05
195850	KIMINSKI PAVING	22,916.95	1,000.00
202100	LAWSON PRODUCTS INC	4,185.22	388.24
227575	MPOWER TECHNOLOGIES, INC		1,187.50
236275	NORTHLAND VEBA TRUST	5,112.50	562.50
248650	THE PROJECT CENTER	350.06	347.88
254500	RHOMAR INDUSTRIES, INC.		545.59
257925	ROYAL TIRE INC	400.00	3,900.88
264820	THE SMITH COMPANY INC	10,722.30	3,486.60
268800	STOCK TIRE COMPANY	1,638.01	23.00
271345	PUBLIC SAFETY EQUIPMENT LLC		220.00
278600	TWIN PORT MAILING	35,849.22	118.17
284875	VERIZON WIRELESS	14,371.97	193.04
285400	VIKING ELECTRIC SUPPLY	642.85	94.46
R0001092	PAT'S STUMP GRINDING		1,250.00
	PUBLIC WORKS		28,698.19

INVOICES DUE ON/BEFORE 10/06/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GENERAL FUND			
45	CULTURE AND RECREATION		
121000	ARROWHEAD SPRINGS INC	1,122.70	2,195.00
121250	THE JAMAR COMPANY	531.52	229.74
125700	BEST OIL COMPANY	85,948.87	605.77
125900	BEST SERVICE	61.95	59.01
127200	CHARLES BOEDIGHEIMER	49.00	175.00
137310	CENTURY LINK	6,602.93	242.34
147050	CONSOLIDATED TELEPHONE COMPANY	29,225.84	613.72
156600	DULUTH LAWN & SPORTS, INC.	499.57	3,365.63
172300	GARTNER REFRIGERATION COMPANY	22,694.81	761.52
179340	HAGENS GLASS & PAINT	7,277.25	239.00
186500	INDEPENDENT SCHOOL DISTRICT 94	56,317.50	18,772.50
202300	LEAGUE OF MN CITIES	16,365.40	1,000.00
211400	MENARDS INC	4,648.24	157.33
260500	SCHINDLER ELEVATOR CORPORATION	3,775.80	816.42
290300	WIDDES FEED & FARM SUPPLY	1,861.97	31.90
R0001624	ADVANCED FIRST AID INC		148.00
R0001803	NORTHERN ACRYLICS INC	1,614.90	854.40
R0001915	AFTER HOURS HEATING AND COOLIN	1,586.20	620.65
R0001964	BECKER ARENA PRODUCTS		5,648.20
	CULTURE AND RECREATION		36,536.13
46	COMMUNITY DEVELOPMENT		
139800	CLOQUET AREA CHAMBER OF COMMER	49,415.58	6,480.90
147050	CONSOLIDATED TELEPHONE COMPANY	29,225.84	58.98
211700	METRO SALES, INC.	6,388.88	381.56
278600	TWIN PORT MAILING	35,849.22	59.09
279100	U S BANK EQUIPMENT FINANCE	6,069.35	47.10
	COMMUNITY DEVELOPMENT		7,027.63
FEDERAL CDBG LOAN (EDA)			
46	COMMUNITY DEVELOPMENT		
171100	FRYBERGER, BUCHANAN, SMITH &	87,139.52	165.00
	COMMUNITY DEVELOPMENT		165.00
LIBRARY FUND			
45	CULTURE AND RECREATION		

INVOICES DUE ON/BEFORE 10/06/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
LIBRARY FUND			
45	CULTURE AND RECREATION		
113650	AMAZON.COM CREDIT	6,173.43	2,081.94
123400	BAKER & TAYLOR	12,077.24	1,762.13
136850	CENTER POINT LARGE PRINT	662.10	132.42
142800	CLOQUET SANITARY SERVICE	13,981.83	134.20
147050	CONSOLIDATED TELEPHONE COMPANY	29,225.84	508.26
156800	DULUTH NEWS TRIBUNE	298.88	298.88
171800	GALE/CENGAGE LEARNING	787.75	233.01
187500	INGRAM LIBRARY SERVICES	1,222.91	182.71
211700	METRO SALES, INC.	6,388.88	484.91
236275	NORTHLAND VEBA TRUST	5,112.50	187.50
242850	PARSONS ELECTRIC LLC	18,678.11	394.52
243500	PENWORTHY COMPANY	291.91	154.65
270200	SUPERIOR COMPUTER PRODUCTS INC	121,240.96	125.00
284875	VERIZON WIRELESS	14,371.97	170.01
289015	WELLS FARGO CREDIT CARD	71,114.06	198.72
R0001963	ST LOUIS COUNTY AUDITOR'S OFFI		40.00
	CULTURE AND RECREATION		7,088.86
PUBLIC WORKS RESERVE			
42	PUBLIC SAFETY		
155035	DODGE OF BURNSVILLE, INC	29,819.00	30,546.00
	PUBLIC SAFETY		30,546.00
43	PUBLIC WORKS		
155035	DODGE OF BURNSVILLE, INC	29,819.00	28,416.62
212700	MID-STATE TRUCK SERVICE INC	2,885.57	93,763.97
	PUBLIC WORKS		122,180.59
CAPITAL PROJECTS - REVOLVING			
00			
127400	OSCAR J BOLDT CONSTRUCTION	1,581,554.64	109,173.85
			109,173.85

INVOICES DUE ON/BEFORE 10/06/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
CAPITAL PROJECTS - REVOLVING			
81	SPECIAL PROJECTS		
127400	OSCAR J BOLDT CONSTRUCTION	1,581,554.64	1,954.00
228400	MCKINSTRY LOCKBOX	134,373.00	5,591.00
270200	SUPERIOR COMPUTER PRODUCTS INC	121,240.96	4,460.00
	SPECIAL PROJECTS		12,005.00
CITY SALES TAX CAPITAL			
81	SPECIAL PROJECTS		
128075	BRAUN INTERTEC CORP	18,937.50	1,427.50
276470	TRAIL LOGIC, LLC	68,431.83	13,261.18
	SPECIAL PROJECTS		14,688.68
WATER - LAKE SUPERIOR WATERLINE			
51	STATION 2		
137310	CENTURY LINK	6,602.93	74.34
139025	CINTAS	2,768.25	56.79
180500	HAWKINS INC	52,081.47	1,130.62
236275	NORTHLAND VEBA TRUST	5,112.50	187.50
287800	WAL-MART COMMUNITY	1,087.17	171.02
	STATION 2		1,620.27
52	LAKE SUPERIOR WATERLINE		
125700	BEST OIL COMPANY	85,948.87	269.23
236275	NORTHLAND VEBA TRUST	5,112.50	187.50
284875	VERIZON WIRELESS	14,371.97	70.02
	LAKE SUPERIOR WATERLINE		526.75
WATER - IN TOWN SYSTEM			
00			
R0001965	ANDREW KORKALA ESTATE		28.34
			28.34



INVOICES DUE ON/BEFORE 10/06/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
WATER - IN TOWN SYSTEM			
49	CLOQUET		
119700	ARROWHEAD CONCRETE WORKS, INC.	8,782.86	3,063.40
123150	B W DISTRIBUTING	2,348.70	68.99
125700	BEST OIL COMPANY	85,948.87	336.54
139025	CINTAS	2,768.25	19.79
165375	FERGUSON WATERWORKS #2516	23,398.51	1,217.04
179300	HACH COMPANY	854.20	320.70
180500	HAWKINS INC	52,081.47	4,742.90
195850	KIMINSKI PAVING	22,916.95	9,701.50
202100	LAWSON PRODUCTS INC	4,185.22	232.94
236275	NORTHLAND VEBA TRUST	5,112.50	375.00
254500	RHOMAR INDUSTRIES, INC.		272.79
284875	VERIZON WIRELESS	14,371.97	110.03
287800	WAL-MART COMMUNITY	1,087.17	23.28
290300	WIDDES FEED & FARM SUPPLY	1,861.97	150.00
	CLOQUET		20,634.90
54	BILLING & COLLECTION		
227575	MPOWER TECHNOLOGIES, INC		1,187.50
278600	TWIN PORT MAILING	35,849.22	4,283.01
279100	U S BANK EQUIPMENT FINANCE	6,069.35	65.79
	BILLING & COLLECTION		5,536.30
57	ADMINISTRATION & GENERAL		
147050	CONSOLIDATED TELEPHONE COMPANY	29,225.84	407.86
278600	TWIN PORT MAILING	35,849.22	118.17
285500	VIKING INDUSTRIAL CENTER	2,262.62	96.50
	ADMINISTRATION & GENERAL		622.53
ENTERPRISE FUND - SEWER			
00			
286900	W L S S D	758,264.30	-28.00
			-28.00

INVOICES DUE ON/BEFORE 10/06/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
ENTERPRISE FUND - SEWER			
55	SANITARY SEWER		
119700	ARROWHEAD CONCRETE WORKS, INC.	8,782.86	125.00
123150	B W DISTRIBUTING	2,348.70	45.99
125700	BEST OIL COMPANY	85,948.87	134.62
139025	CINTAS	2,768.25	13.19
202100	LAWSON PRODUCTS INC	4,185.22	155.30
236275	NORTHLAND VEBA TRUST	5,112.50	187.50
284875	VERIZON WIRELESS	14,371.97	75.02
286900	W L S S D	758,264.30	82,743.00
	SANITARY SEWER		83,479.62
57	ADMINISTRATION & GENERAL		
142100	CLOQUET MAIL STATION	670.90	116.28
147050	CONSOLIDATED TELEPHONE COMPANY	29,225.84	174.94
227575	MPOWER TECHNOLOGIES, INC		1,187.50
236275	NORTHLAND VEBA TRUST	5,112.50	187.50
278600	TWIN PORT MAILING	35,849.22	118.17
	ADMINISTRATION & GENERAL		1,784.39
STORM WATER UTILITY			
57	ADMINISTRATION & GENERAL		
227575	MPOWER TECHNOLOGIES, INC		1,187.50
	ADMINISTRATION & GENERAL		1,187.50
59	OPERATIONS		
121250	THE JAMAR COMPANY	531.52	153.85
	OPERATIONS		153.85
EMPLOYEE SEVERANCE			
45	EMPLOYEE VACATION & SICK		
152775	DELTA DENTAL OF MINNESOTA	29,112.05	88.50
	EMPLOYEE VACATION & SICK		88.50

DATE: 09/30/20  
TIME: 16:17:33  
ID: AP443000.WOW

CITY OF CLOQUET  
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 10/06/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
CLOQUET AREA FIRE DISTRICT			
42	PUBLIC SAFETY		
125700	BEST OIL COMPANY	85,948.87	2,288.47
	PUBLIC SAFETY		2,288.47
	TOTAL ALL DEPARTMENTS		562,971.27



# CLOQUET POLICE DEPARTMENT

**DEREK RANDALL**  
Chief of Police

101 14<sup>TH</sup> Street  
CLOQUET, MINNESOTA 55720-1799  
*records@ccloquetmn.gov*

Phone 218-879-1247  
Fax 218-879-1190

## REQUEST FOR COUNCIL ACTION

---

To: Mayor and City Council  
From: Kristina Sather, CPD  
Reviewed By: Tim Peterson, City Administrator *TCP*  
Date: October 6, 2020

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**Item Description:** Towards Zero Deaths (TZD) Grant

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### Proposed Action

Staff recommends the City Council move to adopt **RESOLUTION NO. 20-67, A RESOLUTION AUTHORIZING THE CLOQUET POLICE DEPARTMENT TO ENTER INTO A GRANT AGREEMENT IN PARTNERSHIP WITH THE CARLTON COUNTY SHERIFF'S DEPARTMENT AND FOND DU LAC POLICE DEPARTMENT, TO ACT AS THE PRIMARY AGENCY IN THE ADMINISTRATION OF THE REGIONAL TOWARDS ZERO DEATHS (TZD) GRANT.**

### Background/Overview

Minnesota Towards Zero Deaths (TZD) is the state's cornerstone traffic safety program, employing an interdisciplinary approach to reducing traffic crashes, injuries and death on Minnesota roads. While individual disciplines have a long history of successful traffic safety programs, TZD aims to tie these together with a common vision and mission for even greater success. The TZD program uses data to target areas for improvement and employ proven countermeasures.

The TZD program is administered at the state level by the Office of Traffic Safety (OTS) within the Minnesota Department of Public Safety, and the Office of Traffic, Safety, and Technology within the Minnesota Department of Transportation.

The TZD program team works partners with local agencies and communities to improve the traffic safety of a designated area. TZD provides technical assistance, materials, and guidance to local groups that are committed to reducing crashes and fatalities and severe injuries that result from them. Periodic enforcement efforts typically focus on traffic safety issues including but not limited to speed, DWI, seat belt use and distracted driving.

The Cloquet Police Department has been a participating member in the TZD program for over a decade. The Cloquet Police Department has been the primary agency administering the program for several years.

### Policy Objectives

Participating in this program allows the police department to enhance community education related to traffic safety and increase enforcement efforts to reduce crashes. It will allow the Police Department to continue to provide a full level of service to our community.

To Mayor and Council  
TZD Grant  
October 6, 2020  
Page 2

**Financial/Budget/Grant Considerations**

Participation in this grant program allows for the Cloquet Police Department to be reimbursed for overtime expenses incurred during the enforcement waves.

**Supporting Documentation Attached**

- Resolution No. 20-67
- Grant Agreement

**CITY OF CLOQUET  
COUNTY OF CARLTON  
STATE OF MINNESOTA**

**RESOLUTION NO. 20-67**

**A RESOLUTION AUTHORIZING THE CLOQUET POLICE DEPARTMENT TO  
ENTER INTO A GRANT AGREEMENT, IN PARTNERSHIP WITH THE CARLTON  
COUNTY SHERIFF'S DEPARTMENT AND FOND DU LAC POLICE DEPARTMENT,  
TO ACT AS THE PRIMARY AGENCY IN THE ADMINISTRATION OF THE  
REGIONAL TOWARDS ZERO DEATHS GRANT**

**WHEREAS**, The Towards Zero Deaths (TZD) Program provides technical assistance, materials, and guidance to local groups that are committed to reducing crashes and fatalities; and

**WHEREAS**, The Cloquet Police Department has been a participating member in the TZD Program for over a decade; and

**WHEREAS**, In order to be awarded the TZD Grant, the Department of Public Safety requires a Resolution authorizing participation in the project; and

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA**, That the Cloquet Police Department be authorized to enter into a grant agreement with the Minnesota Department of Public Safety, for traffic safety enforcement projects during the period from October 1, 2020 through September 30, 2021.

**BE IT FURTHER RESOLVED**, that the Cloquet Police Department through its Chief of Police, Derek Randall or Investigative Officer Kristina Sather, are hereby authorized to execute such agreements and amendments as necessary to implement the project on behalf of the Cloquet Police Department and to be the fiscal agent and administer the grant.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET  
THIS 6<sup>th</sup> DAY OF OCTOBER 2020.**

\_\_\_\_\_  
Roger Maki, Mayor

ATTEST:

\_\_\_\_\_  
Tim Peterson, City Administrator



<b>Minnesota Department of Public Safety (“State”)</b> Office of Traffic Safety 445 Minnesota St. Suite 1620 St. Paul, MN 55101-2190	<b>Grant Program:</b> 2021 Enforcement <b>Project No:</b> 21-04-01 <b>Grant Contract Agreement No.:</b> A-ENFRC21-2021-CLOQUEPD-066
<b>Grantee:</b> Cloquet Police Department 508 Cloquet Ave Cloquet, MN 55720-1799	<b>Grant Contract Agreement Term:</b> <b>Effective Date:</b> October 1, 2020 <b>Expiration Date:</b> September 30, 2021
<b>Grantee’s Authorized Representative:</b> Officer Kristina Sather Cloquet Police Department 508 Cloquet Ave Cloquet, MN 55720-1799 Phone: (218) 451-1276 Email: ksather@cloquetmn.gov	<b>Grant Contract Agreement Amount:</b> Original Agreement \$ 16,775.00 Matching Requirement \$ 0.00
<b>State’s Authorized Representative:</b> Kammy Huneke Office of Traffic Safety 445 Minnesota Street, Suite 1620 St. Paul, MN 55101-2190 Phone: (651) 201-7070 Email: kammy.huneke@state.mn.us	Federal Funding: CFDA #20.600, 20.608, 20.616 FAIN: 69A37519300001640MNA, 69A3751830000405DMNL, 69A3751830000405BMNH, 69A37518300004020MNO State Funding: None Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

**Term:** Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, subd. 7, whichever is later. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:  
Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved 2021 Enforcement Application (“Application”) which is incorporated by reference into this grant contract agreement and on file with the State at 445 Minnesota Street, Suite 1620, St. Paul, MN 55101-2190 The Grantee shall also comply with all requirements referenced in the 2021 Enforcement Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant contract agreement.

**Budget Revisions:** The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

**Matching Requirements:** (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the matching requirement will be met by the Grantee.



**Payment:** As stated in the Grantee’s Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State’s Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

**Certification Regarding Lobbying:** (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

**1. ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**3. STATE AGENCY**

Signed: \_\_\_\_\_  
(with delegated authority)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Grant Contract Agreement No. A-ENFRC21-2021-CLOQUEPD-066  
PO No. 3-69775

**2. GRANTEE**

*The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.*

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Distribution: DPS/FAS  
Grantee  
State’s Authorized Representative



Be it resolved that Cloquet Police Department enters into a grant agreement with the Minnesota Department of Public Safety, for traffic safety enforcement projects during the period of October 1, 2020 through September 30, 2021.

Kristina Sather is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Cloquet Police Department and to be the fiscal agent and administer the grant.

I certify that the above resolution was adopted by the Mayor or City Clerk of Cloquet on (Date)\_\_\_\_\_.

SIGNED:

WITNESSETH:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)

\*or individual(s) named in approved

2021 Enforcement

EXHIBIT A

Organization: Cloquet Police Department

A-ENFRC21-2021-CLOQUEPD-066

Budget Summary

Budget			
Budget Category	State Reimbursement	Local Match	
Dispatch - DWI			
Dispatch DWI	\$900.00	\$0.00	
<b>Total</b>	\$900.00	\$0.00	
Dispatch - Other			
Dispatch Other	\$400.00	\$0.00	
<b>Total</b>	\$400.00	\$0.00	
Enforcement - Distracted			
Enforcement - Distracted	\$2,050.00	\$0.00	
<b>Total</b>	\$2,050.00	\$0.00	
Enforcement - DWI			
Enforcement - DWI	\$7,000.00	\$0.00	
<b>Total</b>	\$7,000.00	\$0.00	
Enforcement - Move Over			
Enforcement - Move Over	\$575.00	\$0.00	
<b>Total</b>	\$575.00	\$0.00	
Enforcement - Seat Belt			
Enforcement - Seat Belt	\$5,850.00	\$0.00	
<b>Total</b>	\$5,850.00	\$0.00	
Mileage Expenses			
Mileage Expenses	\$0.00	\$0.00	
<b>Total</b>	\$0.00	\$0.00	
Training/Meeting Match			
Training/Meeting Match	\$0.00	\$0.00	
<b>Total</b>	\$0.00	\$0.00	
<b>Total</b>	\$16,775.00	\$0.00	



**ADMINISTRATIVE OFFICES**

101 14th Street Cloquet, MN 55720-1903  
Phone: 218.879.3347 Fax: 218.879.6555  
www.cloquetmn.gov

**REQUEST FOR COUNCIL ACTION**

---

To: Mayor and City Council  
From: Tim Peterson, City Administrator *TP*  
Date: October 6, 2020

---

**ITEM DESCRIPTION:** Appointment of Election Judges

---

**Proposed Action**

Staff recommends that the City Council move to approve **RESOLUTION NO. 20-68, A RESOLUTION APPOINTING ELECTION JUDGES FOR THE 2020 GENERAL ELECTION.**

**Background/Overview**

The city is required to hire and appoint individuals to serve as election judges for the General Election on November 3, 2020. Due to the COVID-19 pandemic creating additional election judge duties as well as several election judges indicating they will not participate this election season, staff has had to find additional judges.

**Policy Objectives**

MS 204B.22 requires each precinct to have a minimum of three election judges. MS 204B.21 requires that the Council make election judge appointments at least 25 days before the election at which the election judges will serve.

**Financial/Budget/Grant Considerations**

The cost for the wages of election judges is incorporated into the 2020 operating budget. Currently, there are no unexpected costs to the City for the hiring of the judges.

**Advisory Committee/Commission Action**

None.

**Supporting Documentation Attached**

- Resolution No. 20-68
- List of new election judges

**CITY OF CLOQUET  
COUNTY OF CARLTON  
STATE OF MINNESOTA**

**RESOLUTION NO. 20-68**

**RESOLUTION APPOINTING ELECTION JUDGES FOR THE  
2020 GENERAL ELECTION**

**WHEREAS**, pursuant to Section 204B.21 of the Minnesota Election Laws, election judges shall be appointed by the governing body of the municipality; and

**WHEREAS**, the appointment shall be made at least 25 days before the election at which the election judges will serve; and

**WHEREAS**, election judges shall receive at least the prevailing Minnesota minimum wage for each hour spent carrying out their duties.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Cloquet, that the individuals listed on the attached Exhibit A are appointed to serve as election judges for the November 3, 2020 General Election at an hourly rate of \$12.00 for Election Judges and \$14.00 for Head Judges.

**BE IT FURTHER RESOLVED** that the City Clerk is authorized to appoint additional judges as needed for the conduct of these elections.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 6<sup>th</sup>  
DAY OF OCTOBER 2020.**

\_\_\_\_\_  
Roger Maki, Mayor

ATTEST:

\_\_\_\_\_  
Tim Peterson, City Administrator

## 2020 General Election New Judges

Jody Acers  
Karen Alseth  
Toni Branley  
Bonnie Chapman  
Jacob Dunlap  
Jessie Dauer  
Robbin Fish  
Carolyn Kedrowski  
Chelsea Kolb  
Rebecca Krause  
Mary Hagen  
Melisa Schwarz  
Ryan Smith  
Linda Towne  
Deborah Weckert



**ADMINISTRATIVE OFFICES**

101 14th Street Cloquet, MN 55720-1903  
Phone: 218.879.3347 Fax: 218.879.6555  
www.cloquetmn.gov

**REQUEST FOR COUNCIL ACTION**

---

To: Mayor and City Council  
From: Tim Peterson, City Administrator *TCP*  
Date: October 6, 2020

---

**ITEM DESCRIPTION:** Cloquet Country Club Beer and On-Sale Liquor Sales at Northwoods Arena

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**Proposed Action**

Staff recommends that the City Council move to authorize the extension of the Cloquet Country Club's On-Sale Intoxicating Liquor License to allow for the sale of beer and limited selection of hard alcohol products at the Northwoods Arena during the home games of the MN Wilderness' 2020-2021 season with the following conditions:

- Sales be limited to the specific dates and times associated with the team's 2020-2021 home schedule as provided to the City.
- Sales be restricted to the interior of the Northwoods Arena with no consumption allowed either outside the building or in locker room areas.
- No sales shall take place in the building when youth amateur events are held within that building.
- The licensee provides the City with a certificate of insurance covering the facility and including the City as an additional insured.
- The Club and/or licensee always provide sufficient security personnel when alcohol is sold to ensure the enforcement of all rules, regulations, and laws related to the sale and consumption of alcohol.

**Background/Overview**

The MN Wilderness are part of the North American Hockey League (NAHL) that has been based in Cloquet since 2012. The team has once again requested the opportunity to sell beer/intoxicating liquor during home games this season through the Cloquet Country Club's On-Sale Intoxicating Liquor License. The arena has been permitted to sell during its home games the past 3 seasons through the extension of the Country Club's On-Sale Intoxicating Liquor License and previous seasons utilizing the Lumberjack Lounge's license.

The City has historically allowed beer and intoxicating liquor to be sold at Northwoods Arena for a wide variety of special events. Typically, these have been allowed through the issuance of temporary licenses to local non-profit organizations.

Under Minnesota Statutes 340A.404, Subdivision 4, the governing body of a municipality may authorize a holder of a retail On-Sale Intoxicating Liquor License issued by the municipality to dispense

intoxicating liquor at any convention, banquet, conference, meeting, or social affair conducted on the premises of a sports, convention, or cultural facility owned by the municipality. Both the City Attorney and State of Minnesota have confirmed that the arena qualifies for sales under this section of State law.

The team has indicated that the term "limited" selection means both limit in types/quantity as well as when it may be offered. This may vary by the game depending on circumstance. Team games are typically at night from 7:00-9:00 pm and sales will take place only during game hours.

### **Key Issues**

The City has no specific requirements under City Code related to this request. As a result, it must refer to Minnesota Statute and certain aspects of its other licensing requirements to identify the key issues.

- **Authorization Term** - Authorization must be approved for a holder of an On-Sale Intoxicating Liquor license issued by the municipality. The authorization term should run concurrently with the provider's existing license. Currently, all Cloquet liquor licenses are valid from July 1<sup>st</sup> - June 30<sup>th</sup>.
- **Insurance** - The licensee should provide a certificate of insurance providing evidence of coverage at Northwoods Arena and further identify the City as an additional insured.
- **Fee** - There is no established fee for such authorization. Staff is not proposing any fee but would suggest that the City consider establishing a small fee for future cases.
- **Security** - Again, the City has no current requirements for security. The City Code does require 2 police officers at any event obtaining a temporary license. The Club has indicated it will provide up to 5-6 of its own security as it has done during past seasons.
- **Service Area** - The Club has indicated that sales will be restricted to the arena. No consumption can take place outside the arena or in locker room areas. The City should identify this as part of the license.
- **Minors/Youth Hockey** - Under Statute, the licensee may not dispense intoxicating liquor to any person attending or participating in a youth amateur event (for persons 18 years of age or younger) held on the premises. Junior A level hockey is not considered an amateur event under this definition. The Club has identified other restrictions to manage this aspect.
- **Dates of Sales** - There is interest by the Club to see that the licensee be allowed to have exclusive rights to sell during all Wilderness home games. In other words, the license will be restricted to only those home games identified on the attached schedule. The applicant (Cloquet Country Club) could make additional requests to the City, requiring the approval of the City Council, for specific events as they are identified.

To the Mayor and Council  
Cloquet Country Club Beer & On-Sale  
Liquor Sales at Northwoods Arena  
October 6, 2020  
Page 3

- **Storage** - The team has a keyed secure storage area, "Ice Hockey Factory", that it controls. Any excess alcohol will be stored in this area between games. The team has indicated storage will be limited depending on the frequency of games.

**Policy Objectives**

M.S. 340A.404, Subd. 4, specifically addresses this request. City Code, Section 6.2 also addresses the licensing of alcohol within City limits.

**Financial/Budget/Grant Considerations**

There are no direct financial impacts to the City related to this application.

**Advisory Committee/Commission Action**

None.

**Supporting Documentation Attached**

None.





# MINNESOTA WILDERNESS

## JUNIOR HOCKEY TEAM

Dear Cloquet City Council and Honorable Mayor Maki,

The Minnesota Wilderness and The Cloquet Country Club would like too formally request that you grant us permission to sell Alcohol by utilizing the Cloquet Country Clubs Liquor License at the MN Wilderness home Hockey games for the 2020-21 season. For the past 7 seasons we have sold alcohol and have not had any problems or liquor claims. Below are the dates of our home schedule for the 2020-21 season. Thank you for your careful consideration of our request.

October 9,23,31.

November 14,21,25,28

December 10.19.31

January 7,8,9

February 12,13,19,25,26,27

March 12,13,19,20,25,26

April 1,9,10,16,22

May TBD Playoffs

Sincerely

Dave Boitz

MN Wilderness



## DEPARTMENT OF PUBLIC WORKS

101 14<sup>th</sup> Street; Cloquet, MN 55720  
Phone: (218) 879-6758 Fax: (218) 879-6555  
Street - Water - Sewer - Engineering - Park  
[www.cloquetmn.gov](http://www.cloquetmn.gov)

### REQUEST FOR COUNCIL ACTION

---

To: Mayor and City Council  
From: Caleb Peterson, Public Works Director  
Reviewed By: Tim Peterson, City Administrator *TCP*  
Date: October 6, 2020

---

**ITEM DESCRIPTION:** Disposal of Surplus Equipment

---

#### Proposed Action

Staff recommends the City Council move to authorize the sale of listed surplus equipment.

#### Background/Overview

In doing annual equipment inventory, staff has identified miscellaneous items which are no longer needed and require disposal. When disposing of items that have salvage value, the City must be careful to follow applicable state law. As per past practice, staff proposes to offer these items for sale through the local online auction service Lots 4 Bid.

#### Surplus Equipment:

- Towmaster T-12-T Trailer Vin# 4KNTT14206L160495
- Towmaster T40 Trailer Vin# 4KNTT2424BL161469

#### Policy Objectives

To dispose of surplus equipment in accordance with State Statute.

#### Financial/Budget/Grant Considerations

It has been determined that it is no longer financially feasible to maintain these items in inventory or they are no longer needed by the City. This surplus equipment does have some salvage value and this money would be returned to the appropriate department fund accounts.

#### Advisory Committee/Commission Action

N/A.

#### Supporting Documents Attached

N/A.



**ADMINISTRATIVE OFFICES**

101 14th Street Cloquet, MN 55720-1903  
Phone: 218.879.3347 Fax: 218.879.6555  
www.cloquetmn.gov

**REQUEST FOR COUNCIL ACTION**

---

To: Mayor and City Council  
From: Tim Peterson, City Administrator *TCP*  
Date: October 6, 2020

---

**ITEM DESCRIPTION:** Approval of Off-Site Gambling for Wood City Riders Snowmobile Club

---

**Proposed Action**

Staff recommends the City Council move to adopt **RESOLUTION NO. 20-65, APPROVING AN APPLICATION TO CONDUCT OFF-SITE GAMBLING FOR THE WOOD CITY RIDERS SNOWMOBILE CLUB.**

**Background/Overview**

The City has received an application from the Wood City Riders Snowmobile Club, 100 South Wheaton Road, Cloquet, MN, to conduct a raffle event at the Wood City Riders Clubhouse from December 1-31, 2020.

**Policy Objectives**

Approval of application by local community is required under MN Statutes.

**Financial/Budget/Grant Considerations**

There is no cost to the City regarding the approval of the application nor does the City retain any fees for its consideration.

**Advisory Committee/Commission Action**

None.

**Supporting Documentation Attached**

- Resolution No. 20-65
- LG230 Application to Conduct Off-Site Gambling

**CITY OF CLOQUET  
COUNTY OF CARLTON  
STATE OF MINNESOTA**

**RESOLUTION NO. 20-65**

**A RESOLUTION APPROVING OFF-SITE GAMBLING FOR  
THE WOOD CITY RIDERS SNOWMOBILE CLUB**

**WHEREAS**, The City of Cloquet received an application from the Wood City Riders Snowmobile Club to conduct off-site gambling for a raffle event from December 1 through December 31, 2020 at the Wood City Riders Clubhouse, 100 South Wheaton Road, Cloquet, MN.

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA**, That the City Council has reviewed the application from the Wood City Riders Snowmobile Club to conduct off-site gambling for a raffle event from December 1 through December 31, 2020 at 100 South Wheaton Road, and has no objection to the Minnesota Gambling Control Board's issuance of such permit.

**BE IT FURTHER RESOLVED**, That the Cloquet City Council hereby waives the normally required thirty day waiting period for the issuance of said permit.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET  
THIS 6<sup>th</sup> DAY OF OCTOBER 2020.**

\_\_\_\_\_  
Roger Maki, Mayor

ATTEST:

\_\_\_\_\_  
Tim Peterson, City Administrator

\_\_\_\_\_  
City Clerk, City of Cloquet, MN

**LG230 Application to Conduct Off-Site Gambling**

**No Fee**

**ORGANIZATION INFORMATION**

Organization Name: WOOD CITY RIDERS SNOWMOBILE CLUB License Number: 05353  
 Address: 1541 EAGLE AVE City: CLOQUET, MN Zip: 55720  
 Chief Executive Officer (CEO) Name: CHRIS ROKKE Daytime Phone: 218-591-2602  
 Gambling Manager Name: SANDRA OLEAN Daytime Phone: 218-590-4515

**GAMBLING ACTIVITY**

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 12 / 01 / 20 to 12 / 31 / 20

Check the type of games that will be conducted:

- Raffle     Pull-Tabs     Bingo     Tipboards     Paddlewheel

**GAMBLING PREMISES**

Name of location where gambling activity will be conducted: WOOD CITY RIDERS CLUBHOUSE/SHOP BUILDING

Street address and City (or township): 100 SOUTH WHEATON RD CLOQUET MN Zip: 55720 County: CARLTON

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

- Yes** If yes, a lease is not required.  
 **No** If no, the lease agreement below must be completed, and signed by the lessor.

**LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)**

Rent to be paid for the leased area: \$ \_\_\_\_\_ (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Lessor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Lessor's Name: \_\_\_\_\_

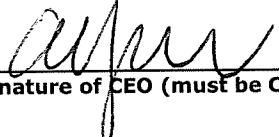
**Acknowledgment by Local Unit of Government: Approval by Resolution**

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
<p><b>Local unit of government must sign.</b></p>	<p>TOWNSHIP NAME: _____</p> <p><b>Complete below only if required by the county.</b>                      On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date Signed: _____</p>

**CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT**

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.


9/11/2020  
 \_\_\_\_\_  
 Signature of CEO (must be CEO's signature; designee may not sign) Date

<p><b>Mail or fax to:</b></p> <p>Minnesota Gambling Control Board                  Suite 300 South                  1711 West County Road B                  Roseville, MN 55113  <b>Fax: 651-639-4032</b></p>	<p><b>No attachments required.</b></p> <p>Questions? Contact a Licensing Specialist at 651-539-1900.</p>
--	--

This publication will be made available in alternative format (i.e. large print, braille) upon request.

**Data privacy notice:** The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.

If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



## DEPARTMENT OF PUBLIC WORKS

101 14<sup>th</sup> Street; Cloquet, MN 55720  
Phone: (218) 879-6758 Fax: (218) 879-6555  
Street - Water - Sewer – Engineering - Park  
[www.cloquetmn.gov](http://www.cloquetmn.gov)

### REQUEST FOR COUNCIL ACTION

---

To: Mayor and City Council  
From: John Anderson, Assistant City Engineer  
Reviewed by: Tim Peterson, City Administrator *TCP*  
Date: October 6, 2020

---

**ITEM DESCRIPTION:** Public Hearing on 14<sup>th</sup> Street Utility Improvements

---

#### Proposed Action

Staff recommends the City Council: 1) hold a public hearing on October 6, 2020; and 2) Continue this topic at the October 20, 2020 Council meeting.

#### Background/Overview

As part of the City's 5-Year Capital Improvement Program (CIP), and in cooperation with Carlton County, plans are proposed to reconstruct 14<sup>th</sup> Street from Cloquet Avenue to Tall Pine Lane. As part of that reconstruction, City owned sanitary sewer and watermain is proposed to be replaced along the corridor. Carlton County will be reconstructing the pavement, storm sewer and pedestrian facilities from Cloquet Avenue to Tall Pine Lane. Due to the size of the project, it is planned that the construction will be phased over two years. The first phase proposed to be constructed in 2021 is from Cloquet Avenue to Prospect Avenue. The second phase proposed to be constructed in 2022 is from Prospect Avenue to Tall Pine Lane.

In general, the existing utility infrastructure in this area is considered in very poor to failed condition. Some of the issues documented in recent years include sewer back-ups, watermain breaks.

The City of Cloquet and Carlton County have retained a consultant to prepare plans for this construction. Preliminary plans for the project have been prepared and in accordance with MN Statutes Chapter 429, the City Council is required to conduct a Public Hearing on the proposed improvement. During this meeting, the Council will take formal public input to assist them in their decision as to how the City should proceed. In accordance with Chapter 429, the City Council must order the improvement by a 4-5 vote to move forward with the project.

Due to the COVID-19 pandemic and current city policies related to public meetings, all City Council meetings are conducted as virtual online meetings. Therefore, this public hearing will be held online and attendees will need to log in or call in to participate. As this forum may be unfamiliar for some residents, staff is suggesting that the public hearing be held and the Council delay acting on ordering the improvement until the next City Council meeting. This delay will provide an opportunity for anyone interested to submit a comment in writing or over the phone prior to Council taking action to order the improvement.

**Policy Objectives**

To advance proposed capital improvement projects, but prior to approval affected property owners shall be provided an opportunity to make comments referencing the proposed improvement in accordance with State Statutes. While not required by state statute, number of stake holder meetings have been held to take input on this improvement.

**Financial/Budget/Grant Considerations**

The preliminary engineer's estimate for the project is \$2,414,000. This number is intended to be conservative as the design continues to progress. This project has been budgeted to be paid for through sales tax funds. All assessments collected for this project will be transferred to the utility funds (sanitary sewer and in town water).

A preliminary assessment role has been prepared in accordance with Chapter 12 of City Code. A copy can be found in appendix B of the Feasibility Study. Total assessment estimates are equal to \$656,184.04 or approximately 27% of the total project cost.

A second hearing will be held at the end of construction that will deal with the details of the assessments and take public input on the cost of the assessment.

**Advisory Committee/Commission Action**

N/A

**Supplemental Documents Attached**

- Feasibility Study





# Feasibility Report

## CSAH 3 (14th Street) Reconstruction

Cloquet, Minnesota

S.A.P. No. 009-603-036

City No. CP1090

CARLZ 153272 | August 25, 2020



Building a Better World  
for All of Us®

Engineers | Architects | Planners | Scientists



Building a Better World  
for All of Us®

August 25, 2020

RE: CSAH 3 (14th Street) Reconstruction  
Feasibility Report  
Cloquet, Minnesota  
S.A.P. No. 009-603-036 City No. CP1090  
SEH No. CARLZ 153272 4.00

Mr. Caleb Peterson, PE  
City of Cloquet  
101 14th Street  
Cloquet, MN, 55720

Dear Mr. Peterson:

As required by the City's assessment policy, Short Elliott Hendrickson Inc. (SEH®) is submitting this Engineer's Feasibility Report for the CSAH 3 (14<sup>th</sup> Street) Reconstruction project. The following considered improvements are located within the 14<sup>th</sup> Street corridor as well as on side street connections from Tall Pine Lane to Cloquet Avenue. Since 14<sup>th</sup> Street is owned by the County, the only improvements that will need to be assessed are sanitary and water items. This report includes a narrative describing the proposed improvements, estimate of sanitary and water costs, estimated project financing, and drawings showing the proposed sanitary and water work.

Having considered several aspects of items included for construction of this project, and having discussed the project in detail with City staff, it is our opinion from an engineering perspective that the proposed improvement project is necessary, cost effective, and feasible.

Thank you for the opportunity to work with you on this important project. We are available to answer any questions you may have.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Hinzmann", written over a white background.

Dan Hinzmann, PE (MN)  
Project Manager

rek/mh

x:\ae\c\carlz\153272\5-final-dsgn\57-feas\csah 3 (14th street) feasibility report.docx

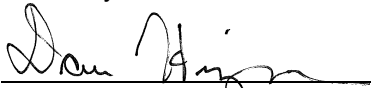
# Feasibility Report

CSAH 3 (14th Street) Reconstruction  
Cloquet, Minnesota

S.A.P. No. 009-603-036 City No. CP1090  
SEH No. CARLZ 153272

August 25, 2020

I hereby certify that this report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.



\_\_\_\_\_  
Dan Hinzmann, PE (MN)

Date: August 25, 2020

License No.: 49874

Reviewed By: Rose Kopecky, PE (Lic. MN)

Date: August 13, 2020

Short Elliott Hendrickson Inc.  
418 W. Superior Street, Suite 200  
Duluth, MN, 55802  
218.279.3000

# Contents

Letter of Transmittal  
Certification Page  
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## List of Appendices

Appendix A	Property Assessment Map
Appendix B	Preliminary Assessment Roll
Appendix C	Estimate of Probable Cost

# Feasibility Report

## CSAH 3 (14th Street) Reconstruction

Prepared for City of Cloquet

### 1 Introduction/Background

Carlton County has determined that they are reconstructing CSAH 3 (14<sup>th</sup> Street) during the next two years. This includes replacement of the storm sewer and roadway section. Based on the deteriorated condition of the sanitary and water utilities in this corridor, the City decided that the replacement of the sanitary and water utilities is warranted to be included in this project. Reconstructing the water and sanitary sewer along 14<sup>th</sup> Street was also deemed necessary in the Street and Utility Capital Improvement Program that the City had completed in 2018. The water and sanitary utilities are located within the roadway of 14<sup>th</sup> Street, with connections on the connecting side streets.

The existing water main diameter varies from six (6) inches to eight (8) inches with side streets up to twelve (12) inches. The water main was constructed in 1930s and 1950s and is located within 14<sup>th</sup> Street. The City has prioritized this water main to be reconstructed as part of the CSAH 3 (14<sup>th</sup> Street) Reconstruction project. This is due in part to the leak history along this corridor.

The existing sanitary sewer was also estimated to be 70 to 90 years old and eight (8) inches in size. Due to the age and condition of the sanitary sewer, the City has prioritized the reconstruction of the sewer as part of the CSAH 3 (14<sup>th</sup> Street) Reconstruction project.

A map of the general project location is shown below.



## 2 Project Recommendations

For the purposes of the Feasibility Report, two alternatives were evaluated for the replacement of water main and sanitary sewer.

### 2.1 Alternative 1 – Do Nothing

Alternative 1 is to leave the existing water main and sanitary sewer in-place and not reconstruct at all. This option would leave the potential for water main breaks and leaks, sags in the sanitary sewer, and overall deterioration of the utilities. Due to these considerations, we do not recommend this alternative.

### 2.2 Alternative 2 – Full Water Main and Sanitary Sewer Reconstruct

This alternative would include full reconstruction of the sanitary sewer between Washington Avenue and Cloquet Avenue. With the road being reconstructed by the County, the sanitary sewer can be installed using the open trench method.

It has been determined and is desirable to extend water main between Stanley Avenue and Washington Avenue. This is included to improve the overall system reliability and flows by establishing an additional loop within the overall water system. Based on the intent of this extension being for purposes of the overall utility system, this portion of the project will not be assessed.

There has been a request to extend a new pressurized sewer service south of Washington Avenue. Due to this being an owner requested addition to the project, it shall be assessed 100% to the benefiting property owner.

The water and sewer would be extended with directionally drilling methods between Stanley Avenue and Washington Avenue. This method will avoid disturbing trees and the Cloquet Gospel Tabernacle parking lot. Open trench methods for all utilities will be utilized between Washington Avenue and Cloquet Avenue since the roadway will be fully reconstructed by the County.

Soil borings were conducted on the site for utility design.

This is the preferred alternative due to the poor condition of the sanitary sewer and the water main as well as taking advantage of the financial benefit of the County reconstructing the roadway and storm sewer.

## 3 Right-of-Way/Easements (Utility Only)

As the project proceeds into detailed final design, there may be additional permanent and temporary easement needs that will be identified. City staff will be contacting property owners that are involved with additional easement needs within the project. The anticipated permanent utility easements needed at this time are shown in the table below.

Parcel ID	Property Owner	Area of Easement (Sq. Ft.)	Area of Easement (Acre)
06-510-5610	Cloquet Gospel Temple	2640	0.06
06-510-5601	Cloquet Gospel Temple	6628	0.15

It should be noted that additional easements will be acquired as needed for the roadway reconstruction. Since the roadway work is being led by the County, these easements are not included in this report.

## 4 Required Permits and Approvals

- Minnesota Department of Health – Water Main Extension

## 5 Project Cost

The costs for the project are estimated at this time. The actual cost of the work will be determined through the public bidding process and a reconciliation of all project related costs. The estimated cost for the water and sanitary utility improvements is \$2.4M. The cost estimate includes budget amounts for construction cost and project related costs, such as contingency, as well as administrative, legal, fiscal, and engineering costs.

## 6 Proposed Assessments and Project Funding

### 6.1 Proposed Assessments

According to the City's current assessment policy, the project shall be assessed using the front foot assessment. The assessment values listed in this report are estimates. Final values will be determined during and after the construction process.

The project is planned to use the front foot method for sewer and water utility improvements. The front foot assessment uses the code designated quantities and items, and applies a best estimate of unit prices for these items, to develop a lot unit construction cost. The lot unit construction cost is then multiplied by 50% and divided by the code provided assessable frontage of 864 feet. This results in a per lineal foot assessment for both sewer and water utility improvements. An administrative cost of 12% is also included. By adding the assessment costs together for the sanitary and water work, the total assessment is summarized as shown below.

<b>Water Assessment</b>	\$ 297,015.24
<b>Sewer Assessment</b>	\$ 359,168.80
<b>Total Assessment</b>	\$ 656,184.04
<b>Total Cost of Project</b>	\$2,414,000.00
<b>Percentage Assessed</b>	27%

Based on the adjacent residential properties achieving a relatively uniform benefit along the project, and some properties benefiting which do not adjoin the roadway, the City determined it will assess residential properties based on an average frontage. This average frontage is the

average of all residential parcels which adjoin 14<sup>th</sup> Street and benefit from the project. This average frontage was found to be 72 feet per parcel. This approach is consistent with prior assessments for recent City of Cloquet projects. A map identifying the designation of parcel types is shown in **Appendix A**. A preliminary assessment roll is included in **Appendix B**. A detailed overall project cost estimate is included in **Appendix C**.

## 6.2 Project Funding

The sanitary and water utility improvements will be paid, in full, by City sales tax dollars and property assessments to benefited properties along the project.

## 7 Project Schedule

The schedule can be seen below. Due to the nature of this project, it should be noted that the schedule is considered approximate and actual dates may be subject to change.

Task	Date
Acquiring Easements	Oct. 2020 – Dec. 2020
Present Feasibility Study to Council & Order Public Hearing	Sept. 1, 2020*
Hold Public Hearing	Oct. 6, 2020*
Advertising for Bids	December 2020
Bid Opening	January 2020
Construction Start (Phase 1)	Spring 2021
Construction Start (Phase 2)	Spring 2022
Declare Costs to Assess and Order Assessment Roll/Hearing	Fall 2022*
Final Assessment Hearing	Winter 2022*
Assessments Levied to County	Winter 2022*

\*Milestones where City Council Actions are required.

## 8 Summary and Recommendations

For the results of the feasibility study and preliminary investigations, it can be concluded that:

1. The project is feasible as it relates to general engineering principles, practices, and construction procedures as it has been presented in this report.
2. The project is cost effective and necessary to maintain the City's infrastructure and maintain water and sanitary utility service to the properties adjacent to the project.

We recommend the following:

1. Accept this Feasibility Report and order a public hearing.
2. The cost of some of the improvements will be recovered through assessments to the benefitted properties in accordance with City code.



## 9 Standard of Care

The conclusions and recommendations contained in this report were arrived at in accordance with generally accepted professional engineering practice at this time and location. Other than this, no warranty is implied or intended.

# Appendix A

Property Assessment Map

Save: 8/25/2020 4:23 PM rlopecky Plot: 8/25/2020 4:24 PM X:\VEIC\CARLZ\153272\5-final-dsgn\51-drawings\10-Civil\cad\dwg\exhib\CA153272 - Assessments.dwg



■ PROPERTIES ASSESSED BASED ON AVERAGE FRONT FOOTAGE
 ■ PROPERTIES ASSESSED BASED ON INDIVIDUAL PROPERTY FRONT FOOTAGE
 ■ CITY OWNED PROPERTIES
 ■ ADJACENT PROPERTIES THAT ARE NON-BENEFITING



NO.	BY	DATE	REVISIONS


 PHONE: 218.279.3000  
 418 W SUPERIOR ST  
 STE 200  
 DULUTH, MN 55802-1512  
 www.sehinc.com

# APPENDIX A

**CLOQUET,  
 MINNESOTA**  
 S.A.P. 009-603-036

**ASSESSED PROPERTIES  
 CSAH 3 (14TH STREET)**

FILE NO.  
 CARLZ - 153272

# Appendix B

Preliminary Assessment Roll

Project Name: 14th Street (CSAH 3) Reconstruction  
 SEH Project No: CARLZ 153272  
 Date: August 25, 2020  
 Description: Preliminary Assessments

**Cloquet 14th Street (CSAH 3) Preliminary Assessment Roll**

Parcel No.	Tax Payer First Name	Tax Payer Last Name	Property Address	Water Replacement Benefit	Sanitary Replacement Benefit	Lot Adjusted Front Footage	Water Assessment \$	Sanitary Assessment \$	Total Lot Assessment to Property Owner
06-110-0100	PETER A & KATHRYN	JOHNSON	10 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-290-3680	H.Z. ENTERPRISES, LLC		15 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-110-0120	SMITH BROTHERS PROPERTIES LLC		16 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-290-3720	RUTH	BAHEN	17 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-110-0140	SANDRA L	BECK	18 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-290-3740	LOUIS H & VALARIE E	BONNEVILLE	21 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-110-0160	CORY L	CHAMBERS	22 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-110-0180	NATHALIE J	NORDVALL	28 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-110-0200	SEAN P & AIMEE J	ANDERSON	30 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-290-3780	JOSEF & DRAGICA	MIKETIN	31 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-290-3820	CRAIG J & DIANNE M	SILTANEN	35 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-110-1940	JEFFREY G	COUTURE	102 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-110-1980	STONEMARK PROPERTIES LLC		108 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-110-2000	JOSHUA D	ERICKSON	110 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-110-2020	JULIE A	SKUTEVIK	114 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-290-4140	RICHARD P & BETH A	WILHELM	119 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-110-2040	HARVEY R & MARINELDA R	BENKO	120 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-290-4160	RICHARD P & BETH A	WILHELM	121 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-290-4180	ASHLEY N & PATRICK D	SUNDERLAND	125 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-290-4200	D&P INVESTMENTS LLC		129 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-290-4220	LUCAS M & CHARLENE L	RICE	135 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-290-4260	MELISSA & RICHARD A	CARLSON	137 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-110-2160	IRIS A	KELLER	202 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-110-2180	GREGORY W	PAULSON	206 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-110-2200	STACEY	JOHNSON	212 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-110-2240	CINDY	LIND	216 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-110-2261	JERRY H & ANNA R	DION	218 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-040-0640	TRAVIS W	LINDBERG	1314 CARLTON AVE	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-410-0040	IND SCHOOL DIST 94-GARFIELD		302 14TH ST	Y	Y	177	\$ 7,874.73	\$ 9,522.60	\$ 17,397.33
06-040-0680	RACHEL L & JASON A	WELLER	309 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-040-0720	KAIJA M	BORIN	317 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-040-0740	TRACEY	DANDREA	321 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-040-0760	NICHOLAS J	SILTANEN	325 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-040-0780	SANDRA K	SMITH	333 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88

Project Name: 14th Street (CSAH 3) Reconstruction

SEH Project No: CARLZ 153272

Date: August 25, 2020

Description: Preliminary Assessments

**Cloquet 14th Street (CSAH 3) Preliminary Assessment Roll**

Parcel No.	Tax Payer First Name	Tax Payer Last Name	Property Address	Water Replacement Benefit	Sanitary Replacement Benefit	Lot Adjusted Front Footage	Water Assessment \$	Sanitary Assessment \$	Total Lot Assessment to Property Owner
06-040-0800	TODD J & LORI E	OLEAN	335 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-040-0820	RACHAEL	SCHROEDER	1315 SELMSER AVE	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-055-0040	DEBORAH J	MEIEROTTO	1310 SELMSER AVE	Y	N	72	\$ 3,203.28	\$ -	\$ 3,203.28
06-055-0020	SHAWN L	CRISEL	1314 SELMSER AVE	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-115-0100	ANTHONY	MILLER	406 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-055-0160	SUSAN M	WILLIS	409 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-115-0120	DIANE M	BONG	410 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-115-0140	JOYCE J	PETERSON	414 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-055-0220	HELEN M	STIEDE	415 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-055-0260	ZACHARY	GIDLEY	419 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-055-0340	GREGORY M JR	ZIMMERMAN	425 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-055-0300	THOMAS V	MARCINIAK	430 13TH ST	Y	N	72	\$ 3,203.28	\$ -	\$ 3,203.28
06-055-0360	LINDA	REEVES	429 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-055-0380	JANICE M	GEASLEY	431 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-055-0460	JESSE J & HALEY M	STIREWALT	437 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-230-1700	MICHAEL P & MEGAN A	CAMPBELL	505 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-125-0080	SCOT R & GARI J	BIERI	510 14TH ST	N	Y	72	\$ -	\$ 3,873.60	\$ 3,873.60
06-125-0100	JOSEPH	VENIER	516 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-230-1960	GRACE BAPTIST CHURCH		601 14TH ST	Y	Y	132	\$ 5,872.68	\$ 7,101.60	\$ 12,974.28
06-230-1881	COREY A	VEER	611 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-230-1883	BANKERS TRUST COMPANY		609 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-230-1882	WISNESKI FAMILY REVOCABLE LIVING TR		607 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-095-0360	JAMES C	RAHJA	608 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-095-0380	CHARLES E	ARFMAN		Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-095-0420	JOHN	SALO	616 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-020-0020	HEIDI	DAHLSTROM	702 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-230-2180	DEBORAH K	MAIER	705 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-020-0060	NCD PROPERTIES LLC			Y	Y	50	\$ 2,224.50	\$ 2,690.00	\$ 4,914.50
06-020-0080	NCD PROPERTIES LLC		716 14TH ST	Y	Y	50	\$ 2,224.50	\$ 2,690.00	\$ 4,914.50
06-020-0100	NCD PROPERTIES LLC			Y	Y	50	\$ 2,224.50	\$ 2,690.00	\$ 4,914.50
06-020-0120	PAULA	PETERSON	724 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-230-1980	ATKINS REAL ESTATE HOLDINGS LLC		801 14TH ST	Y	Y	99	\$ 4,404.51	\$ 5,326.20	\$ 9,730.71
06-230-2040	ATKINS REAL ESTATE HOLDINGS LLC			Y	Y	17	\$ 756.33	\$ 914.60	\$ 1,670.93
06-230-2100	ATKINS REAL ESTATE HOLDINGS LLC			Y	Y	116	\$ 5,160.84	\$ 6,240.80	\$ 11,401.64

Project Name: 14th Street (CSAH 3) Reconstruction  
 SEH Project No: CARLZ 153272  
 Date: August 25, 2020  
 Description: Preliminary Assessments

**Cloquet 14th Street (CSAH 3) Preliminary Assessment Roll**

Parcel No.	Tax Payer First Name	Tax Payer Last Name	Property Address	Water Replacement Benefit	Sanitary Replacement Benefit	Lot Adjusted Front Footage	Water Assessment \$	Sanitary Assessment \$	Total Lot Assessment to Property Owner
06-230-3260	GERALD L	MANTHEY	806 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-230-3220	PAULA K	OLSEN	808 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-230-2125	HOMER J	CARTER	809 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-230-2160	ELIZABETH L	MAY	811 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-335-0040	WILLIAM S & JANELLE M	BRYANT	1312 SAHLMAN AVE	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-155-0020	JAMIE B & LISA	BUSHEY	904 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-250-0020	MYRTLE J	RADFORD		Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-390-0060	WHITE PINE APARTMENTS CLOQUET LP		930 14TH ST	Y	Y	146	\$ 6,495.54	\$ 7,854.80	\$ 14,350.34
06-390-1100	HOUSING & REDEVELOPMENT AUTHORITY			Y	Y	76	\$ 3,381.24	\$ 4,088.80	\$ 7,470.04
06-390-1260	HOUSING & REDEVELOPMENT AUTHORITY			Y	Y	90	\$ 4,004.10	\$ 4,842.00	\$ 8,846.10
06-390-1280	HOUSING & REDEVELOPMENT AUTHORITY			Y	Y	92	\$ 4,093.08	\$ 4,949.60	\$ 9,042.68
06-390-1300	HOUSING & REDEVELOPMENT AUTHORITY		950 14TH ST	Y	Y	109	\$ 4,849.41	\$ 5,864.20	\$ 10,713.61
06-335-0440	LAURA	GARZA	1003 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-335-0460	EUGENE R & PATRICIA A	SMITH	1005 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-390-1320	SARA A	GLEASON	1006 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-390-1380	JANET A	WHITNEY	1008 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-230-3360	LINDA S	WILSON	1010 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-330-0320	KENT A & MARY G	JACOBSON	1103 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-390-1400	LYNN R & KATHLEEN J	HOLZNAGEL	1402 LINCOLN AVE	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-390-1480	JOHN T & RUTH I	ZISSOS	1108 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-390-1500	JOHN T & RUTH I	ZISSOS		Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
06-330-0280	GERALD D & MARY	HOVIS	1207 WASHINGTON AVE	N	Y	72	\$ -	\$ 3,873.60	\$ 3,873.60
06-330-0300	MATTHEW & DEBORAH	TIFFANY	1109 14TH ST	Y	Y	72	\$ 3,203.28	\$ 3,873.60	\$ 7,076.88
						<b>Total</b>	<b>\$ 297,015.24</b>	<b>\$ 359,168.80</b>	<b>\$ 656,184.04</b>

ASSESSED 100% FOR NEW CONSTRUCTION

06-510-5832	JOHN A & MARY	ELLENA	1205 14TH ST	N	Y
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# Appendix C

Estimate of Probable Cost



## CSAH 3 (14th Street) - Estimate of Probable Cost

STATEMENT OF ESTIMATED QUANTITIES				PHASE 1 (PROSPECT TO CLOQUET)			PHASE 2 (TALL PINE LANE TO PROSPECT)			UNIT PRICE	PHASE 1 (PROSPECT TO CLOQUET)			PHASE 2 (TALL PINE LANE TO PROSPECT)			TOTAL ESTIMATED COST
ITEM NO.	ITEM DESCRIPTION	UNIT	TOTAL ESTIMATED QUANTITIES	S.A.P. 009-603-036 QUANTITIES			S.A.P. 009-603-036 QUANTITIES				S.A.P. 009-603-036 COST			S.A.P. 009-603-036 COST			
				ESTIMATED ROADWAY QUANTITIES	ESTIMATED STORM SEWER QUANTITIES	CITY QUANTITIES	ESTIMATED ROADWAY QUANTITIES	ESTIMATED STORM SEWER QUANTITIES	CITY QUANTITIES		ESTIMATED ROADWAY COST	ESTIMATED STORM SEWER COST	CITY COST	ESTIMATED ROADWAY COST	ESTIMATED STORM SEWER COST	CITY COST	
2021.501	MOBILIZATION	LUMP SUM	1	0.23	0.06	0.17	0.28	0.08	0.17	\$ 500,000.00	\$ 116,977.20	\$ 31,554.26	\$ 83,901.80	\$ 142,400.54	\$ 40,559.20	\$ 84,607.01	\$ 500,000.00
2101.524	CLEARING	TREE	50	20			30			\$ 300.00	\$ 6,000.00	\$ -	\$ -	\$ 9,000.00	\$ -	\$ -	\$ 15,000.00
2101.524	GRUBBING	TREE	50	20			30			\$ 300.00	\$ 6,000.00	\$ -	\$ -	\$ 9,000.00	\$ -	\$ -	\$ 15,000.00
2104.502	REMOVE MANHOLE	EACH	32		6	10		4	12	\$ 400.00	\$ -	\$ 2,400.00	\$ 4,000.00	\$ -	\$ 1,600.00	\$ 4,800.00	\$ 12,800.00
2104.502	REMOVE CATCH BASIN	EACH	20		11			9		\$ 400.00	\$ -	\$ 4,400.00	\$ -	\$ -	\$ 3,600.00	\$ -	\$ 8,000.00
2104.502	REMOVE GATE VALVE AND BOX	EACH	43			20			23	\$ 300.00	\$ -	\$ -	\$ 6,000.00	\$ -	\$ -	\$ 6,900.00	\$ 12,900.00
2104.502	REMOVE CURB STOP AND BOX	EACH	85			52			33	\$ 100.00	\$ -	\$ -	\$ 5,200.00	\$ -	\$ -	\$ 3,300.00	\$ 8,500.00
2104.502	REMOVE HYDRANT	EACH	9			5			4	\$ 350.00	\$ -	\$ -	\$ 1,750.00	\$ -	\$ -	\$ 1,400.00	\$ 3,150.00
2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	2336	1168			1168			\$ 3.00	\$ 3,504.00	\$ -	\$ -	\$ 3,504.00	\$ -	\$ -	\$ 7,008.00
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	2542	1271			1271			\$ 3.00	\$ 3,813.00	\$ -	\$ -	\$ 3,813.00	\$ -	\$ -	\$ 7,626.00
2104.503	REMOVE CURB AND GUTTER	LIN FT	10835	4964			5871			\$ 2.50	\$ 12,410.00	\$ -	\$ -	\$ 14,677.50	\$ -	\$ -	\$ 27,087.50
2104.503	REMOVE SEWER PIPE (SANITARY)	LIN FT	5367			2643			2724	\$ 10.00	\$ -	\$ -	\$ 26,430.00	\$ -	\$ -	\$ 27,240.00	\$ 53,670.00
2104.503	REMOVE SANITARY SERVICE PIPE	LIN FT	2840			1683			1157	\$ 6.00	\$ -	\$ -	\$ 10,098.00	\$ -	\$ -	\$ 6,942.00	\$ 17,040.00
2104.503	REMOVE WATER MAIN	LIN FT	5974			2865			3109	\$ 10.00	\$ -	\$ -	\$ 28,650.00	\$ -	\$ -	\$ 31,090.00	\$ 59,740.00
2104.503	REMOVE WATER SERVICE PIPE	LIN FT	2770			1705			1065	\$ 6.00	\$ -	\$ -	\$ 10,230.00	\$ -	\$ -	\$ 6,390.00	\$ 16,620.00
2104.503	REMOVE SEWER PIPE (STORM)	LIN FT	2289		1635			654		\$ 15.00	\$ -	\$ 24,525.00	\$ -	\$ -	\$ 9,810.00	\$ -	\$ 34,335.00
2104.503	REMOVE FENCE	LIN FT	148				148			\$ 20.00	\$ -	\$ -	\$ -	\$ 2,960.00	\$ -	\$ -	\$ 2,960.00
2104.518	REMOVE CONCRETE SIDEWALK	SQ FT	37243	31997			5246			\$ 1.00	\$ 31,997.00	\$ -	\$ -	\$ 5,246.00	\$ -	\$ -	\$ 37,243.00
2104.602	RELOCATE FLAGPOLE	EACH	1				1			\$ 2,500.00	\$ -	\$ -	\$ -	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
2105.504	GEOTEXTILE FABRIC TYPE 5	SQ YD	30382	13843			16539			\$ 2.50	\$ 34,607.50	\$ -	\$ -	\$ 41,347.50	\$ -	\$ -	\$ 75,955.00
2105.507	COMMON EXCAVATION	(P) CU YD	30933	14689			16244			\$ 18.00	\$ 264,402.00	\$ -	\$ -	\$ 292,392.00	\$ -	\$ -	\$ 556,794.00
2105.507	SELECT GRANULAR BORROW MOD 7% (CV)	(P) CU YD	10127	4614			5513			\$ 25.00	\$ 115,350.00	\$ -	\$ -	\$ 137,825.00	\$ -	\$ -	\$ 253,175.00
2105.507	SUBGRADE EXCAVATION	CU YD	3093	1469			1624			\$ 20.00	\$ 29,380.00	\$ -	\$ -	\$ 32,480.00	\$ -	\$ -	\$ 61,860.00
2105.507	COMMON BORROW (CV)	CU YD	3093	1469			1624			\$ 20.00	\$ 29,380.00	\$ -	\$ -	\$ 32,480.00	\$ -	\$ -	\$ 61,860.00
2118.507	AGGREGATE SURFACING (CV) CLASS 5	CU YD	7	5			2			\$ 50.00	\$ 250.00	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ 350.00
2211.507	AGGREGATE BASE (CV) CLASS 5	(P) CU YD	7762	3657			4105			\$ 40.00	\$ 146,280.00	\$ -	\$ -	\$ 164,200.00	\$ -	\$ -	\$ 310,480.00
2232.504	MILL BITUMINOUS SURFACE (2.0")	SQ YD	11723				11723			\$ 2.25	\$ -	\$ -	\$ -	\$ 26,376.75	\$ -	\$ -	\$ 26,376.75
2301.504	CONCRETE PAVEMENT 8.0"	SQ YD	559				559			\$ 100.00	\$ -	\$ -	\$ -	\$ 55,900.00	\$ -	\$ -	\$ 55,900.00
2360.504	TYPE SP 9.5 WEARING COURSE MIX (3,C)	TON	4254	1327			2927			\$ 65.00	\$ 86,255.00	\$ -	\$ -	\$ 190,255.00	\$ -	\$ -	\$ 276,510.00
2360.504	TYPE SP 12.5 NON WEARING COURSE MIX (3,B) 2" THICK	TON	2848	1327			1521			\$ 65.00	\$ 86,255.00	\$ -	\$ -	\$ 98,865.00	\$ -	\$ -	\$ 185,120.00
2401.507	STRUCTURE EXCAVATION CLASS R	CU YD	694		324	370				\$ 80.00	\$ -	\$ 25,920.00	\$ 29,600.00	\$ -	\$ -	\$ -	\$ 55,520.00
2501.502	18" RC PIPE APRON	EACH	1					1		\$ 1,300.00	\$ -	\$ -	\$ -	\$ -	\$ 1,300.00	\$ -	\$ 1,300.00
2502.503	4" PERF PVC PIPE DRAIN	LIN FT	12272			5297		6975		\$ 7.00	\$ -	\$ 37,079.00	\$ -	\$ -	\$ 48,825.00	\$ -	\$ 85,904.00
2503.503	12" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	3197			1411		1786		\$ 60.00	\$ -	\$ 84,660.00	\$ -	\$ -	\$ 107,160.00	\$ -	\$ 191,820.00
2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	263			228		35		\$ 70.00	\$ -	\$ 15,960.00	\$ -	\$ -	\$ 2,450.00	\$ -	\$ 18,410.00
2503.503	18" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	969			274		695		\$ 80.00	\$ -	\$ 21,920.00	\$ -	\$ -	\$ 55,600.00	\$ -	\$ 77,520.00
2503.503	24" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	1214			386		828		\$ 90.00	\$ -	\$ 34,740.00	\$ -	\$ -	\$ 74,520.00	\$ -	\$ 109,260.00
2503.503	27" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	74			74				\$ 100.00	\$ -	\$ 7,400.00	\$ -	\$ -	\$ -	\$ -	\$ 7,400.00
2503.503	8" PVC PIPE SEWER	LIN FT	4349			2559		1790		\$ 45.00	\$ -	\$ -	\$ 115,155.00	\$ -	\$ -	\$ 80,550.00	\$ 195,705.00
2503.503	10" PVC PIPE SEWER	LIN FT	802					802		\$ 60.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,120.00	\$ 48,120.00
2503.503	12" PVC PIPE SEWER	LIN FT	205					205		\$ 75.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,375.00	\$ 15,375.00
2503.602	8"X6" PVC WYE	EACH	85			50		35		\$ 300.00	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ 10,500.00	\$ 25,500.00
2503.602	CONNECT SEWER SERVICE	EACH	85			50		35		\$ 1,200.00	\$ -	\$ -	\$ 60,000.00	\$ -	\$ -	\$ 42,000.00	\$ 102,000.00
2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	6			3		3		\$ 1,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ 6,000.00
2503.602	CONNECT TO EXISTING STORM SEWER	EACH	2		2					\$ 1,500.00	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00
2503.603	6" PVC SANITARY SERVICE PIPE	LIN FT	2840			1683		1157		\$ 40.00	\$ -	\$ -	\$ 67,320.00	\$ -	\$ -	\$ 46,280.00	\$ 113,600.00
2504.601	TEMPORARY WATER SERVICE	LUMP SUM	1			0.5		0.5		\$ 80,000.00	\$ -	\$ -	\$ 40,000.00	\$ -	\$ -	\$ 40,000.00	\$ 80,000.00
2504.602	1" CORPORATION STOP	EACH	85			52		33		\$ 300.00	\$ -	\$ -	\$ 15,600.00	\$ -	\$ -	\$ 9,900.00	\$ 25,500.00
2504.602	1" CURB STOP AND BOX	EACH	85			52		33		\$ 550.00	\$ -	\$ -	\$ 28,600.00	\$ -	\$ -	\$ 18,150.00	\$ 46,750.00
2504.602	6" GATE VALVE AND BOX	EACH	4			2		2		\$ 2,200.00	\$ -	\$ -	\$ 4,400.00	\$ -	\$ -	\$ 4,400.00	\$ 8,800.00
2504.602	8" GATE VALVE AND BOX	EACH	25			8		17		\$ 2,500.00	\$ -	\$ -	\$ 20,000.00	\$ -	\$ -	\$ 42,500.00	\$ 62,500.00
2504.602	10" GATE VALVE AND BOX	EACH	2					2		\$ 3,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,000.00	\$ 7,000.00
2504.602	12" GATE VALVE AND BOX	EACH	2			2				\$ 4,500.00	\$ -	\$ -	\$ 9,000.00	\$ -	\$ -	\$ -	\$ 9,000.00
2504.602	HYDRANT ASSEMBLY	EACH	11			5		6		\$ 7,500.00	\$ -	\$ -	\$ 37,500.00	\$ -	\$ -	\$ 45,000.00	\$ 82,500.00
2504.602	CONNECT TO EXISTING WATER MAIN	EACH	24			9		15		\$ 1,900.00	\$ -	\$ -	\$ 17,100.00	\$ -	\$ -	\$ 28,500.00	\$ 45,600.00
2504.602	CONNECT TO EXISTING WATER SERVICE	EACH	84			52		32		\$ 350.00	\$ -	\$ -	\$ 18,200.00	\$ -	\$ -	\$ 11,200.00	\$ 29,400.00
2504.603	1" TYPE K COPPER PIPE	LIN FT	2770			1705		1065		\$ 40.00	\$ -	\$ -	\$ 68,200.00	\$ -	\$ -	\$ 42,600.00	\$ 110,800.00
2503.603	6" DUCTILE IRON PIPE SEWER CL 52	LIN FT	101			66		35		\$ 55.00	\$ -	\$ -	\$ 3,630.00	\$ -	\$ -	\$ 1,925.00	\$ 5,555.00
2503.603	8" DUCTILE IRON PIPE SEWER CL 52	LIN FT	5743			2582		3161		\$ 60.00	\$ -	\$ -	\$ 154,920.00	\$ -	\$ -	\$ 189,660.00	\$ 344,580.00
2503.603	10" DUCTILE IRON PIPE SEWER CL 52	LIN FT	67					67		\$ 75.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,025.00	\$ 5,025.00
2503.603	12" DUCTILE IRON PIPE SEWER CL 52	LIN FT	67			67				\$ 100.00	\$ -	\$ -	\$ 6,700.00	\$ -	\$ -	\$ -	\$ 6,700.00
2504.603	1" TYPE PE PIPE	LIN FT	10					10		\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00
2504.603	8" WATERMAIN HDPE (DIRECTIONAL DRILLED)	LIN FT	553					553		\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,300.00	\$ 55,300.00
2504.604	4" POLYSTYRENE INSULATION	SQ YD	250			200		50		\$ 30.00	\$ -	\$ -	\$ 6,000.00	\$ -	\$ -	\$ 1,500.00	\$ 7,500.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	LIN FT	294.77			148.80		145.97		\$ 350.00	\$ -	\$ -	\$ 52,080.00	\$ -	\$ -	\$ 51,089.50	\$ 103,169.50
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	223.51						138.64	\$ 400.00	\$ -	\$ 33,948.00	\$ -	\$ -	\$ 55,456.00	\$ -	\$ 89,404.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	LIN FT	6			5.73				\$ 900.00	\$ -	\$ 5,157.00	\$ -	\$ -	\$ -	\$ -	\$ 5,157.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN G OR H	EACH	42			17		25		\$ 2,500.00	\$ -	\$ 42,500.00	\$ -	\$ -	\$ 62,500.00	\$ -	\$ 105,000.00
2506.502	CASTING ASSEMBLY	EACH	145			48		67		\$ 800.00	\$ -	\$ 38,400.00	\$ 11,200.00	\$ -	\$ 53,600.00	\$ 12,800.00	\$ 116,000.00
2506.602	CONNECT TO EXISTING STRUCTURE	EACH	7			2		5		\$ 600.00	\$ -	\$ 1,200.00	\$ -	\$ -	\$ 3,000.00	\$ -	\$ 4,200.00

**CSAH 3 (14th Street) - Estimate of Probable Cost**

STATEMENT OF ESTIMATED QUANTITIES				PHASE 1 (PROSPECT TO CLOQUET)			PHASE 2 (TALL PINE LANE TO PROSPECT)			UNIT PRICE	PHASE 1 (PROSPECT TO CLOQUET)			PHASE 2 (TALL PINE LANE TO PROSPECT)			TOTAL ESTIMATED COST
ITEM NO.	ITEM DESCRIPTION	UNIT	TOTAL ESTIMATED QUANTITIES	S.A.P. 009-603-036 QUANTITIES			S.A.P. 009-603-036 QUANTITIES				S.A.P. 009-603-036 COST			S.A.P. 009-603-036 COST			
				ESTIMATED ROADWAY QUANTITIES	ESTIMATED STORM SEWER QUANTITIES	CITY QUANTITIES	ESTIMATED ROADWAY QUANTITIES	ESTIMATED STORM SEWER QUANTITIES	CITY QUANTITIES		ESTIMATED ROADWAY COST	ESTIMATED STORM SEWER COST	CITY COST	ESTIMATED ROADWAY COST	ESTIMATED STORM SEWER COST	CITY COST	
2521.518	4" CONCRETE WALK	SQ FT	63874	32842			31032			\$ 7.00	\$ 229,894.00	\$ -	\$ -	\$ 217,224.00	\$ -	\$ -	\$ 447,118.00
2521.518	6" CONCRETE WALK	SQ FT	10749	6828			3921			\$ 13.00	\$ 88,764.00	\$ -	\$ -	\$ 50,973.00	\$ -	\$ -	\$ 139,737.00
2531.503	CONCRETE CURB AND GUTTER DESIGN B624	LIN FT	12272	5297			6975			\$ 20.00	\$ 105,940.00	\$ -	\$ -	\$ 139,500.00	\$ -	\$ -	\$ 245,440.00
2531.503	CONCRETE CURB AND GUTTER DESIGN D424	LIN FT	928				928			\$ 20.00	\$ -	\$ -	\$ -	\$ 18,560.00	\$ -	\$ -	\$ 18,560.00
2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	1066	570			496			\$ 90.00	\$ 51,300.00	\$ -	\$ -	\$ 44,640.00	\$ -	\$ -	\$ 95,940.00
2531.618	TRUNCATED DOMES	SQ FT	1141	425			716			\$ 40.00	\$ 17,000.00	\$ -	\$ -	\$ 28,640.00	\$ -	\$ -	\$ 45,640.00
2557.503	WIRE FENCE DESIGN 48V-9322	LIN FT	150				150			\$ 60.00	\$ -	\$ -	\$ -	\$ 9,000.00	\$ -	\$ -	\$ 9,000.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1	0.23	0.06	0.17	0.28	0.08	0.17	\$ 100,000.00	\$ 23,395.44	\$ 6,310.85	\$ 16,780.36	\$ 28,480.11	\$ 8,111.84	\$ 16,921.40	\$ 100,000.00
2564.518	SIGN PANELS TYPE C	SQ FT	520	260			260			\$ 60.00	\$ 15,600.00	\$ -	\$ -	\$ 15,600.00	\$ -	\$ -	\$ 31,200.00
2573.501	STABILIZED CONSTRUCTION EXIT	EACH	4	2			2			\$ 1,300.00	\$ 2,600.00	\$ -	\$ -	\$ 2,600.00	\$ -	\$ -	\$ 5,200.00
2573.502	STORM DRAIN INLET PROTECTION	EACH	97	41			56			\$ 150.00	\$ 6,150.00	\$ -	\$ -	\$ 8,400.00	\$ -	\$ -	\$ 14,550.00
2573.503	SILT FENCE, TYPE MS	LIN FT	10500	5228			5272			\$ 2.50	\$ 13,070.00	\$ -	\$ -	\$ 13,180.00	\$ -	\$ -	\$ 26,250.00
2574.507	COMMON TOPSOIL BORROW	CU YD	632	177			455			\$ 40.00	\$ 7,080.00	\$ -	\$ -	\$ 18,200.00	\$ -	\$ -	\$ 25,280.00
2574.508	FERTILIZER TYPE 3	POUND	547	153			394			\$ 2.00	\$ 306.00	\$ -	\$ -	\$ 788.00	\$ -	\$ -	\$ 1,094.00
2575.504	SODDING TYPE LAWN	SQ YD	7576	2121			5455			\$ 6.00	\$ 12,726.00	\$ -	\$ -	\$ 32,730.00	\$ -	\$ -	\$ 45,456.00
2575.504	EROSION CONTROL BLANKETS CATEGORY 3N	SQ YD	379	106			273			\$ 5.00	\$ 530.00	\$ -	\$ -	\$ 1,365.00	\$ -	\$ -	\$ 1,895.00
2575.505	SEEDING	(P) ACRE	0.08	0.02			0.06			\$ 300.00	\$ 6.00	\$ -	\$ -	\$ 18.00	\$ -	\$ -	\$ 24.00
2575.508	SEED MIXTURE 25-131	POUND	35	9			26			\$ 5.00	\$ 45.00	\$ -	\$ -	\$ 130.00	\$ -	\$ -	\$ 175.00
2575.508	HYDRAULIC MULCH MATRIX	POUND	200	50			150			\$ 1.00	\$ 50.00	\$ -	\$ -	\$ 150.00	\$ -	\$ -	\$ 200.00
2575.509	MULCH MATERIAL TYPE 3	TON	0.16	0.04			0.12			\$ 1,500.00	\$ 60.00	\$ -	\$ -	\$ 180.00	\$ -	\$ -	\$ 240.00
2582.503	4" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	LIN FT	20100	10050			10050			\$ 1.00	\$ 10,050.00	\$ -	\$ -	\$ 10,050.00	\$ -	\$ -	\$ 20,100.00
2582.503	12" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	LIN FT	950	475			475			\$ 15.00	\$ 7,125.00	\$ -	\$ -	\$ 7,125.00	\$ -	\$ -	\$ 14,250.00
2582.503	24" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	LIN FT	850	425			425			\$ 20.00	\$ 8,500.00	\$ -	\$ -	\$ 8,500.00	\$ -	\$ -	\$ 17,000.00
2582.503	4" BROKEN LINE MULTI-COMPONENT GROUND IN (WR)	LIN FT	1400	700			700			\$ 1.00	\$ 700.00	\$ -	\$ -	\$ 700.00	\$ -	\$ -	\$ 1,400.00
2582.503	12" DOTTED LINE MULTI-COMPONENT GROUND IN (WR)	LIN FT	30	15			15			\$ 10.00	\$ 150.00	\$ -	\$ -	\$ 150.00	\$ -	\$ -	\$ 300.00
2582.503	4" DOUBLE SOLID LINE MULTI-COMPONENT GROUND IN (WR)	LIN FT	820	410			410			\$ 2.00	\$ 820.00	\$ -	\$ -	\$ 820.00	\$ -	\$ -	\$ 1,640.00
2582.518	PAVEMENT MESSAGE MULTI-COMPONENT GROUND IN (WR)	SQ FT	150	75			75			\$ 25.00	\$ 1,875.00	\$ -	\$ -	\$ 1,875.00	\$ -	\$ -	\$ 3,750.00
2582.518	CROSSWALK MULTI-COMPONENT GROUND IN (WR)	SQ FT	2600	1300			1300			\$ 15.00	\$ 19,500.00	\$ -	\$ -	\$ 19,500.00	\$ -	\$ -	\$ 39,000.00

	PHASE 1 (PROSPECT TO CLOQUET)			PHASE 2 (TALL PINE LANE TO PROSPECT)			TOTAL ESTIMATED COST
	S.A.P. 009-603-036 COST			S.A.P. 009-603-036 COST			
	ESTIMATED ROADWAY COST	ESTIMATED STORM SEWER COST	CITY COST	ESTIMATED ROADWAY COST	ESTIMATED STORM SEWER COST	CITY COST	
Subtotal	\$ 1,596,097.13	\$ 421,074.12	\$ 976,245.16	\$ 1,944,400.40	\$ 528,092.04	\$ 1,002,464.91	\$ 6,468,373.75
Contingency (10%)	\$ 159,609.71	\$ 42,107.41	\$ 97,624.52	\$ 194,440.04	\$ 52,809.20	\$ 100,246.49	\$ 646,837.38
Administrative Costs (12%)	\$ 191,531.66	\$ 50,528.89	\$ 117,149.42	\$ 233,328.05	\$ 63,371.04	\$ 120,295.79	\$ 776,204.85
Grand Total	\$ 1,947,238.50	\$ 513,710.42	\$ 1,191,019.09	\$ 2,372,168.48	\$ 644,272.29	\$ 1,223,007.19	\$ 7,891,415.98

**Total City Cost (Both Phases) \$ 2,414,026.28**



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**ADMINISTRATIVE OFFICES**

101 14th Street Cloquet, MN 55720-1903  
Phone: 218.879.3347 Fax: 218.879.6555  
www.cloquetmn.gov

**REQUEST FOR COUNCIL ACTION**

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To: Mayor and City Council  
From: Caleb Peterson, Public Works Director  
Reviewed by: Tim Peterson, City Administrator *TCP*  
Date: October 6, 2020

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**ITEM DESCRIPTION:** Public Works Position Appointments

**Proposed Action**

Staff recommends that the City Council move to approve the one year probationary appointment of Caleb Maki to the position of Qualified Pumphouse Operator; Kevin Rice to the position of Qualified Pumphouse Operator-Relief; and Wayne Modrow to the position of Truck Driver/Street Maintenance in the Public Works Department effective October 12, 2020.

**Background/Overview**

Vacancies in the Pumphouse and Street Department were recently created due to a retirement and resignation. In September 2020, the City completed all due diligence required and posted the position vacancies as required under the AFSCME labor agreement. Caleb Maki signed for and is recommended for promotion to the position of Qualified Pumphouse Operator leaving two vacancies in the department. The positions were advertised publicly, applicants were selected and interviewed. Through the interview process, the applicants performed well and the panel is unanimously recommending the probationary appointment of Kevin Rice to the position of Qualified Pumphouse Operator – Relief and Wayne Modrow to the position of Truck Driver/Street Maintenance.

**Policy Objectives**

Keeping a fully staffed department is consistent with the service level directives of the City Council and expectation of Sappi.

The City Council is the hiring authority for the City as determined by City Code and State law. The City Council must act to appoint these individuals to complete the hiring process.

**Financial/Budget/Grant Considerations**

These positions are currently fully funded as part of the adopted 2020 operating budget.

**Advisory Committee/Commission Action**

None

**Supporting Documentation Attached**

None



**ADMINISTRATIVE OFFICES**

101 14th Street Cloquet, MN 55720-1903  
Phone: 218.879.3347 Fax: 218.879.6555  
www.cloquetmn.gov

**REQUEST FOR COUNCIL ACTION**

To: Mayor and City Council  
From: Caleb Peterson, Public Works Director  
Reviewed By: Tim Peterson, City Administrator *TCP*  
Date: October 6, 2020

**ITEM DESCRIPTION: Potential Sales Tax Project Discussion**

**Proposed Action**

This item has been included for discussion purposes only. No Council action is requested at this time.

**Background/Overview**

Council previously discussed the option of seeking an additional .5% sales tax to fund future ice arena improvements along with other potential projects at Pine Valley Park. Since the last sales tax bill, State rules to seek such funding have changed and now require project specific funding with regional impacts. Staff has assembled a list of potential qualifying projects for future Council consideration.

Ice Arena Study		
Priority	Desc	Est. Cost
1	Building Stoop Replacement	\$ 7,500
1	Water Heater Replacement	\$ 6,000
1	Overhead Door Repair Zamboni Room	\$ 12,000
1	Concourse Area Concrete Repair	\$ 5,000
1	Restroom Grab Bars	\$ 4,000
1	Repair Foundation Erosion	\$ 200,000
2	New Ice Plant and Northwoods Floor	\$ 4,200,000
2	Replace Air Handlers	\$ 50,000
2	Replace Furnaces	\$ 15,000
2	Unit Heaters	\$ 5,000
2	Paint exterior walls	\$ 75,000
2	Exterior Joint Sealant	\$ 30,000
3	Northwoods Room Replacement	\$ 600,000
3	Exterior DHU Unit Roof Access	\$ 50,000
4	Overlay Parking Lot	\$ 125,000
4	Parking Lot Signage	\$ 5,000
4	Locker room Renovations	\$ 105,000
4	Stoop Install at Exterior Doors	\$ 70,000
4	HVAC Controls	\$ 70,000

Ice Arena Study Cont'd		
Priority	Desc	Est. Cost
4	Replace Faucets and Flush Valves	\$ 11,000
4	Exterior Lighting	\$ 250,000
5	Restroom Handicap Renovations	\$ 100,000
5	Interior Stair Guard Upgrades	\$ 30,000
<b>Total:</b>		<b>\$ 6,025,500</b>

Pine Valley Park Projects		
Priority	Desc	Est. Cost
1	Immediate Jump Maintenance Needs	\$ 24,700
1	Jump Painting and Structure	\$ 150,000
1	Trail Lighting Replacement	\$ 250,000
2	Parking Lot Paving/Landscaping	\$ 450,000
2	Trail System Expansion Bike/Ski	\$ 200,000
2	Remodel Chalet	\$ 150,000
2	Replace Chalet	\$ 750,000
3	Parking Lot/Entrance Rd Lighting	\$ 300,000
<b>Total:</b>		<b>\$ 2,124,700</b>

**Policy Objectives**

N/A.

**Financial/Budget/Grant Considerations**

A new sales tax bill was previously identified as the likely option for funding ice plant replacement needs for the two arenas. This process will likely take multiple years before funds are available so it is appropriate to start discussions now.

**Advisory Committee/Commission Action**

The Park Commission was asked to review and provide comments on the list of potential projects for Pine Valley Park. Their comments have been included in the list above.

**Supporting Documents Attached**

N/A.