



**CITY OF CLOQUET
City Council Agenda
Tuesday, November 17, 2020
7:00 p.m.
AMENDED**

VIA TELECONFERENCE

To access meetings, dial +1 (571) 317-3112
Access Code: 614-026-173

THERE WILL BE NO WORK SESSION

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
 - a. Approval of November 17, 2020 Council Agenda
4. **Approval of Council Minutes**
 - a. Regular Council minutes from the October 20, 2020 meeting
5. **Public Comments**

Please give your name, address, and your concern or comments. Visitors may share their concerns with the City Council on any issue of public business. Each person will have 3 minutes to speak. The Mayor reserves the right to limit an individual or successive individual's presentation if they become redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the City Council. No action will be taken at this time.
6. **Consent Agenda**

Items in the Consent Agenda are considered routine and will be approved with one motion without discussion/debate. The Mayor will ask if any Council members wish to remove an item. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.

 - a. Resolution No. 20-75, Authorizing the Payment of Bills
 - b. Resolution No. 20-82, Payment of Bills and Payroll
 - c. Resolution No. 20-74, Resolution Adopting Amendments to the IRS Section 125 Cafeteria Plan Benefit
 - d. City Hall Boilers
 - e. Prospect Avenue Change Order No. 2
 - f. Resolution No. 20-77, Approving Annual Sand and Excavating Pits
 - g. Approval of New Massage Therapist License



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7. Public Hearings

None.

8. Presentations

Mayor's Proclamation – Small Business Saturday

9. Council Business

- a. Appointment of Public Works Positions
- b. Resolution No. 20-75, Sales Tax Resolution
- c. Resolution No. 20-80, Certification of Utility Bills and Miscellaneous Expenses
- d. Acceptance of Pine Valley Donation
- e. Wheel Loader Purchase
- f. Resolution No. 20-78, Approving Northwoods Credit Union Variance and Site Plan
- g. Resolution No. 20-79, Approving the Conditional Use Permit for GCL Development, LLC for Apartments in City Center District
- h. City Administrator Evaluation Process
- i. City Hall Closure Discussion

10. Council Comments, Announcements, and Updates

11. Adjournment

Via Teleconference
7:00 P.M. October 20, 2020

DRAFT

Regular Meeting

Roll Call

Councilors Present: Carlson, Lamb, Swanson, Kolodge, Langley, Wilkinson, Mayor Maki

Councilors Absent: None

Pledge of Allegiance

AGENDA

MOTION: Councilor Swanson moved and Councilor Lamb seconded the motion to approve the October 20, 2020 agenda as presented. The motion carried unanimously (7-0).

MINUTES

MOTION: Councilor Kolodge moved and Councilor Swanson seconded the motion to approve the minutes of the Regular Meeting of October 6, 2020 as presented. The motion carried unanimously (7-0).

PUBLIC COMMENTS

A Doddridge Avenue resident commented on the 14th Street improvement encouraging the Council and city staff to consider checking compaction and basic roadway material before construction.

CONSENT AGENDA

MOTION: Councilor Wilkinson moved and Councilor Swanson seconded the motion to adopt the Consent Agenda of October 20, 2020, approving the necessary motions and resolutions. The motion carried unanimously (7-0).

- a. Resolution No. 20-73, Authorizing the Payment of Bills
- b. Setting Municipal General Election Canvass Meeting
- c. Consideration of HRA Board Reappointment – Harris
- d. Consideration of CAFD Board Reappointment - DeCaigny

PUBLIC HEARINGS

14th Street Utility Improvement

City Administrator Peterson announced now is the time and place for the continuation of the public hearing on the proposed 14th Street utility reconstruction project.

Public Works Director Caleb Peterson introduced the 2 resolutions put before the Council tonight stating that Resolution 20-71 is the city portion of the project replacing the city owned sanitary sewer and watermain along the corridor. Resolution No. 20-72 is giving the county permission to go out for bid to do roadwork within the city limits.

MOTION: Councilor Kolodge moved and Councilor Lamb seconded the motion to open the public hearing on the proposed 14th Street utility reconstruction project. The motion carried unanimously (7-0). The time is 7:09 p.m.

City Administrator Peterson read an email from Bob Atkins of Atkins Funeral Home, regarding his concern for the high assessment the funeral home will have to pay for this project.

MOTION: After hearing no further public comment, Councilor Lamb moved and Councilor Wilkinson seconded the motion to close the public hearing. The motion carried unanimously (7-0). The time is 7:11 p.m.

MOTION: Councilor Wilkinson moved and Councilor Kolodge seconded the motion to adopt **RESOLUTION NO. 20-71, ORDERING THE IMPROVEMENT ON THE PROPOSED 2021-2022 IMPROVEMENT OF 14TH STREET FROM CLOQUET AVENUE TO TALL PINE LANE.** The motion carried unanimously (7-0).

WHEREAS, The City has completed a feasibility study to reconstruct City sanitary sewer and water in 14th Street from Cloquet Avenue to Tall Pine Lane

WHEREAS, As part of the project the City Engineer has identified a need to replace aging and deteriorated sanitary sewers, and water utilities; and

WHEREAS, A resolution of the Council adopted September 1, 2020, set a date for a Council hearing on the proposed improvement; and

WHEREAS, Ten days mailed notice and two weeks published notice of the hearing was given and the hearing was held thereon on the 6th of October 2020, at which time all persons desiring to be heard were given an opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA:

1. Such improvement is necessary, cost effective, and feasible as detailed in the City's feasibility study.
2. The City Engineer is hereby designated as the engineer for this improvement and shall prepare plans and specifications for the making of such improvement.
3. Such improvement is hereby ordered, and the City Engineer is hereby authorized to solicit bids for construction.

MOTION: Councilor Wilkinson moved and Councilor Lamb seconded the motion to adopt **RESOLUTION NO. 20-72, APPROVING FINAL LAYOUT FOR STATE AID PROJECT NO. 009-603-036 ON COUNTY STATE AID HIGHWAY 3 (14TH STREET)**. The motion carried unanimously (7-0).

WHEREAS, the Carlton County Engineer has prepared a final layout for State Aid Project No 009-603-036 on C.S.A.H. 3,(14th Street) from Cloquet Avenue to Tall Pine Lane within the City of Cloquet for Roadway, drainage structures and shared use path improvements; and seeks the approval thereof, as described in Minnesota Statutes 162.02 subd 8 and

WHEREAS, As part of the project the City Engineer has identified a need to replace City owned sanitary sewer and watermain along the corridor; and

WHEREAS Carlton County and the City of Coquet previously entered into an agreement for reconstruction of said improvements; and

WHEREAS, said final layout is on file in the Carlton County Engineer's office, being marked as S.A.P. 009-603-036

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA:

that said final layout for the improvement of said C.S.A.H. 3 (14th Street) within the corporate limits of the City of Cloquet is hereby approved.

Proposed Bituminous Paving of Jolicouer Trail First Addition

City Administrator announced now is the time and place for the public hearing on the proposed bituminous paving of Jolicouer Trails First Addition.

Assistant Public Works Director John Anderson provided a brief overview of the project, petition from residents in the area, project funding and assessments, and available options identified by staff.

MOTION: Councilor Kolodge moved and Councilor Lamb seconded the motion to open the public hearing on the proposed bituminous paving of Jolicouer Trails First Addition. The motion carried unanimously (7-0). The time is 7:25 p.m.

- Tim Melby – 1437 Blue Spruce Lane, expressed his support the project stating that paving will increase value of the lots and help them sell. It will also save maintenance costs with grading and additional class 5 brought in.
- Rob Zappia – 1552 White Pine Trail, does not support the project. Mr. Zappia stated neither he or his wife were contacted when the petition was presented to the residents on June 13th and has concerns over the assessment as he is on a corner and has already been assessed for the paving of White Pine Trail. The developer has the most to gain from this project and should absorb the cost of the assessment for the corner lots on White Pine Trails. Also questioned the future utilities that could possibly cause the road to be torn up.

John Anderson clarified that the request is just for paving. Adding utilities were not part of it, private utilities such as fiber optics would not be included.

- Loren Lilly, 1434 Green Ash Lane, does not support paving stating the taxes already high his property has been burglarized 3 times, paving may make the area more inviting for crime.
- Tom Christianson, 1580 White Pine Trail stated he was never contacted about the petition. He

agrees with improving the neighborhood with blacktopping, but any permanent infrastructure would disturb the wetlands. He is not in favor of assisting a developer by taxing the people of Cloquet.

MOTION: After hearing no public comments, Councilor Lamb moved and Councilor Swanson seconded the motion to close the public hearing. The motion carried unanimously (7-0). The time is 7:37

City Administrator Peterson commented that some work needs to be done to address drainage, culverts, etc. Engineering staff has identified a doable project that will improve the area based on immediate needs and will fit into our budget and staff time. The other options include unfunded large projects that the city would need to bond for. Engineering staff and Council have put together a CIP list based on pavement and utility quality; this project does not come to the top of the priority list. City Administrator Peterson does not suggest moving forward with the option of moving forward to address the immediate needs.

Councilor Kolodge commented that doing nothing is not an option, however we cannot afford to do this project but needs to be discussed at some point. At some point Council will have to discuss this project but stick to the CIP for now.

MOTION: Councilor Wilkinson moved and Councilor Lamb seconded the motion to direct staff to approve option #1, utilize city maintenance staff and equipment to perform minimal ditch grading in preparation for paving. The motion passed unanimously (7-0).

PRESENTATIONS

There were none.

APPOINTMENT OF POLICE OFFICERS

MOTION: Councilor Lamb moved and Councilor Wilkinson seconded the motion to approve the probationary appointments of Trevor Kaldor effective October 20, 2020 and Elijah Haglund effective October 21, 2020 to the position of police officers. The motion carried unanimously (7-0).

GENERAL OBLIGATION WATER AND SEWER REVENUE BONDS, SERIES 2020A

MOTION: Councilor Kolodge moved and Councilor Swanson seconded the motion to adopt **RESOLUTION NO. 20-69, A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF \$1,860,000 GENERAL OBLIGATION WATER AND SEWER REVENUE BONDS, SERIES 2020A.** The motion carried unanimously (7-0).

A. WHEREAS, the City of Cloquet, Minnesota (the "City"), owns and operates a municipal water system (the "Water System"), a sanitary sewer system (the "Sewer System") and a storm sewer system (the "Storm Sewer System", and together with the Water System and the Sanitary Sewer System, the "System") as separate revenue producing public utilities; and

B. WHEREAS, the net revenues of the Water System are pledged to the payment of the City's outstanding (i) \$1,783,768 original principal amount of General Obligation Water Revenue Note of 2002, dated October 8, 2002 (the "Outstanding 2002 Water Note") and (ii) \$7,582,911 original principal amount of General Obligation Water Revenue Note of 2018, dated August 9, 2018 (the "Outstanding 2018 Water Note", and together with the Outstanding 2002 Water Note, the "Outstanding Water Notes"); and

C. WHEREAS, there are no obligations of the City which constitute a prior lien upon the net revenues of the Sewer System; and

D. WHEREAS, there are no obligations of the City which constitute a prior lien upon the net revenues of the Storm Water System; and

E. WHEREAS, the City Council of the City of Cloquet has heretofore determined and declared that it is necessary and expedient to issue \$1,860,000 General Obligation Water and Sewer Revenue Bonds, Series 2020A (the "Bonds" or individually, a "Bond"), pursuant to Minnesota Statutes, Chapter 475 and Section 444.075, to finance improvements to the System (the "Project"); and

F. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the sale of the Bonds and was therefore authorized to sell the Bonds by private negotiation in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9) and proposals to purchase the Bonds have been solicited by Ehlers; and

G. WHEREAS, the proposals set forth on Exhibit A attached hereto were received by the Finance Director, or designee, at the offices of Ehlers at 9:30 A.M., this same day pursuant to the Preliminary Official Statement for the Bonds dated October 8, 2020; and

H. WHEREAS, it is in the best interests of the City that the Bonds be issued in book-entry form as hereinafter provided; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Cloquet, Minnesota, as follows:

1. Acceptance of Proposal. The proposal of _____ (the "Purchaser"), to purchase the Bonds in accordance with the Preliminary Official Statement established for the Bonds, at the rates of interest hereinafter set forth, and to pay therefor the sum of \$ _____, plus interest accrued to settlement, is hereby found, determined and declared to be the most favorable proposal received, is hereby accepted and the Bonds are hereby awarded to the Purchaser. The Finance Director is directed to retain the deposit of the purchaser and to forthwith return to the unsuccessful bidders their good faith checks or drafts.

2. Bond Terms.

(a) Original Issue Date; Denominations; Maturities; Term Bond Option. The Bonds shall be dated November 5, 2020, as the date of original issue, be issued forthwith on or after such date in fully registered form, be numbered from R-1 upward in the denomination of \$5,000 each or in any integral multiple thereof of a single maturity (the "Authorized Denominations"), and shall mature on February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2022	\$	2032	\$
2023		2033	
2024		2034	
2025		2035	
2026		2036	
2027		2037	
2028		2038	
2029		2039	
2030		2040	
2031		2041	

As may be requested by the Purchaser, one or more term Bonds may be issued having mandatory sinking fund redemption and final maturity amounts conforming to the foregoing principal repayment schedule, and corresponding additions may be made to the provisions of the applicable Bond(s).

(b) Book Entry Only System. The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York or any of its successors or its successors to its functions hereunder (the "Depository") will act as securities depository for the Bonds, and to this end:

- (i) The Bonds shall be initially issued and, so long as they remain in book entry form only (the "Book Entry Only Period"), shall at all times be in the form of a separate single fully registered Bond for each maturity of the Bonds; and for purposes of complying with this requirement under paragraphs 5 and 10 Authorized Denominations for any Bond shall be deemed to be limited during the Book Entry Only Period to the outstanding principal amount of that Bond.
- (ii) Upon initial issuance, ownership of the Bonds shall be registered in a bond register maintained by the Bond Registrar (as hereinafter defined) in the name of CEDE & CO, as the nominee (it or any nominee of the existing or a successor Depository, the "Nominee").
- (iii) With respect to the Bonds neither the City nor the Bond Registrar shall have any responsibility or obligation to any broker, dealer, bank, or any other financial institution for which the Depository holds Bonds as securities depository (the "Participant") or the person for which a Participant holds an interest in the Bonds shown on the books and records of the Participant (the "Beneficial Owner"). Without limiting the immediately preceding sentence, neither the City, nor the Bond Registrar, shall have any such responsibility or obligation with respect to (A) the accuracy of the records of the Depository, the Nominee or any Participant with respect to any ownership interest in the Bonds, or (B) the delivery to any Participant, any Owner or any other person, other than the Depository, of any notice with respect to the Bonds, including any notice of redemption, or (C) the payment to any Participant, any Beneficial Owner or any other person, other than the Depository, of any amount with respect to the principal of or premium, if any, or interest on the Bonds, or (D) the consent given or other action taken by the Depository as the Registered Holder of any Bonds (the "Holder"). For purposes of securing the vote or consent of any Holder under this Resolution, the City may, however,

rely upon an omnibus proxy under which the Depository assigns its consenting or voting rights to certain Participants to whose accounts the Bonds are credited on the record date identified in a listing attached to the omnibus proxy.

- (iv) The City and the Bond Registrar may treat as and deem the Depository to be the absolute owner of the Bonds for the purpose of payment of the principal of and premium, if any, and interest on the Bonds, for the purpose of giving notices of redemption and other matters with respect to the Bonds, for the purpose of obtaining any consent or other action to be taken by Holders for the purpose of registering transfers with respect to such Bonds, and for all purpose whatsoever. The Bond Registrar, as paying agent hereunder, shall pay all principal of and premium, if any, and interest on the Bonds only to the Holder or the Holders of the Bonds as shown on the bond register, and all such payments shall be valid and effective to fully satisfy and discharge the City's obligations with respect to the principal of and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid.
 - (v) Upon delivery by the Depository to the Bond Registrar of written notice to the effect that the Depository has determined to substitute a new Nominee in place of the existing Nominee, and subject to the transfer provisions in paragraph 10, references to the Nominee hereunder shall refer to such new Nominee.
 - (vi) So long as any Bond is registered in the name of a Nominee, all payments with respect to the principal of and premium, if any, and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, by the Bond Registrar or City, as the case may be, to the Depository as provided in the Letter of Representations to the Depository required by the Depository as a condition to its acting as book-entry Depository for the Bonds (said Letter of Representations, together with any replacement thereof or amendment or substitute thereto, including any standard procedures or policies referenced therein or applicable thereto respecting the procedures and other matters relating to the Depository's role as book-entry Depository for the Bonds, collectively hereinafter referred to as the "Letter of Representations").
 - (vii) All transfers of beneficial ownership interests in each Bond issued in book-entry form shall be limited in principal amount to Authorized Denominations and shall be effected by procedures by the Depository with the Participants for recording and transferring the ownership of beneficial interests in such Bonds.
 - (viii) In connection with any notice or other communication to be provided to the Holders pursuant to this Resolution by the City or Bond Registrar with respect to any consent or other action to be taken by Holders, the Depository shall consider the date of receipt of notice requesting such consent or other action as the record date for such consent or other action; provided, that the City or the Bond Registrar may establish a special record date for such consent or other action. The City or the Bond Registrar shall, to the extent possible, give the Depository notice of such special record date not less than 15 calendar days in advance of such special record date to the extent possible.
 - (ix) Any successor Bond Registrar in its written acceptance of its duties under this Resolution and any paying agency/bond registrar agreement, shall agree to take any actions necessary from time to time to comply with the requirements of the Letter of Representations.
- (c) Termination of Book-Entry Only System. Discontinuance of a particular Depository's services and termination of the book-entry only system may be effected as follows:
- (i) The Depository may determine to discontinue providing its services with respect to the Bonds at any time by giving written notice to the City and discharging its responsibilities with respect thereto under applicable law. The City may terminate the services of the Depository with respect to the Bond if it determines that the Depository is no longer able to carry out its functions as securities depository or the continuation of the system of book-entry transfers through the Depository is not in the best interests of the City or the Beneficial Owners.
 - (ii) Upon termination of the services of the Depository as provided in the preceding paragraph, and if no substitute securities depository is willing to undertake the functions of the Depository hereunder can be found which, in the opinion of the City, is willing and able to assume such functions upon reasonable or customary terms, or if the City determines that it is in the best interests of the City or the Beneficial Owners of the Bond that the Beneficial Owners be able to obtain certificates for the Bonds, the Bonds shall no longer be registered as being registered in the bond register in the name of the Nominee, but may be registered in whatever name or names the Holder of the Bonds shall designate at that time, in accordance with paragraph 10. To the extent that the Beneficial Owners are designated as the transferee by the Holders, in accordance with paragraph 10, the Bonds will be delivered to the Beneficial Owners.

(iii) Nothing in this subparagraph (c) shall limit or restrict the provisions of paragraph 10.

(d) Letter of Representations. The provisions in the Letter of Representations are incorporated herein by reference and made a part of the resolution, and if and to the extent any such provisions are inconsistent with the other provisions of this resolution, the provisions in the Letter of Representations shall control.

3. Purpose. The Bonds shall provide funds to finance the Project. The total cost of the Project, which shall include all costs enumerated in Minnesota Statutes, Section 475.65, is estimated to be at least equal to the amount of the Bonds. Work on the Project shall proceed with due diligence to completion. The City covenants that it shall do all things and perform all acts required of it to assure that work on the Project proceeds with due diligence to completion and that any and all permits and studies required under law for the Project are obtained.

4. Interest. The Bonds shall bear interest payable semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing August 1, 2021, calculated on the basis of a 360-day year of twelve 30-day months, at the respective rates per annum set forth opposite the maturity years as follows:

<u>Maturity Year</u>	<u>Interest Rate</u>	<u>Maturity Year</u>	<u>Interest Rate</u>
2022	%	2032	%
2023		2033	
2024		2034	
2025		2035	
2026		2036	
2027		2037	
2028		2038	
2029		2039	
2030		2040	
2031		2041	

5. Redemption. All Bonds maturing February 1, 2031, and thereafter, shall be subject to redemption and prepayment at the option of the City on February 1, 2030, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the City; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected registered holder of the Bonds not more than sixty (60) days and not fewer than thirty (30) days prior to the date fixed for redemption.

To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar prior to giving notice of redemption shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers so assigned to such Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the City or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the City and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the City shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of such Bond, without service charge, a new Bond or Bonds of the same series having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by such Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

6. Bond Registrar. Bond Trust Services Corporation, in Roseville, Minnesota, is appointed to act as bond registrar and transfer agent with respect to the Bonds (the "Bond Registrar"), and shall do so unless and until a successor Bond Registrar is duly appointed, all pursuant to any contract the City and Bond Registrar shall execute which is consistent herewith. The Bond Registrar shall also serve as paying agent unless and until a successor paying agent is duly appointed. Principal and interest on the Bonds shall be paid to the registered holders (or record holders) of the Bonds in the manner set forth in the form of Bond and paragraph 12.

7. Form of Bond. The Bonds, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereon, shall be in substantially the following form:

UNITED STATES OF AMERICA
 STATE OF MINNESOTA
 CARLTON COUNTY
 CITY OF CLOQUET

MINNESOTA CREDIT ENHANCEMENT PROGRAM

R- _____ \$ _____

GENERAL OBLIGATION BOND, SERIES 2020B

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
_____ %	February 1, _____	November 5, 2020	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: _____ DOLLARS

THE CITY OF CLOQUET, CARLTON COUNTY, MINNESOTA (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns, unless called for earlier redemption, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above, and to pay interest thereon semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing August 1, 2021, at the rate per annum specified above (calculated on the basis of a 360-day year of twelve 30-day months) until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or, if no interest has been paid, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at the office of Bond Trust Services Corporation, in Roseville, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer. Interest on this Bond will be paid on each Interest Payment Date by check or draft mailed to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given to Bondholders not less than ten days prior to the Special Record Date. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America. So long as this Bond is registered in the name of the Depository or its Nominee as provided in the Resolution hereinafter described, and as those terms are defined therein, payment of principal of, premium, if any, and interest on this Bond and notice with respect thereto shall be made as provided in the Letter of Representations, as defined in the Resolution, and surrender of this Bond shall not be required for payment of the redemption price upon a partial redemption of this Bond. Until termination of the book-entry only system pursuant to the Resolution, Bonds may only be registered in the name of the Depository or its Nominee.

Optional Redemption. The Bonds of this issue (the "Bonds") maturing February 1, 2031, and thereafter, are subject to redemption and prepayment at the option of the Issuer on February 1, 2030, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the Issuer; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected registered holder of the Bonds not more than sixty (60) days and not fewer than thirty (30) days prior to the date fixed for redemption.

Prior to the date on which any Bond or Bonds are directed by the Issuer to be redeemed in advance of maturity, the Issuer will cause notice of the call thereof for redemption identifying the Bonds to be redeemed to be mailed to the Bond Registrar and all Bondholders, at the addresses shown on the Bond Register. All Bonds so called for redemption will cease to bear interest on the specified redemption date, provided funds for their redemption have been duly deposited.

Selection of Bonds for Redemption; Partial Redemption. To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers assigned to the Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of the Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond

Registrar (with, if the Issuer or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds of the same series having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

Issuance; Purpose; General Obligation. This Bond is one of an issue in the total principal amount of \$1,860,000, all of like date of original issue and tenor, except as to number, maturity, interest rate, denomination and redemption privilege, which Bond has been issued pursuant to and in full conformity with the Constitution and laws of the State of Minnesota and pursuant to a resolution adopted by the City Council of the Issuer on October 20, 2020 (the "Resolution"), for the purpose of providing money to finance improvements to the water, sanitary sewer and storm sewer systems (collectively, the "System") within the jurisdiction of the Issuer. This Bond is payable out of the General Obligation Water and Sewer Revenue Bonds, Series 2020A Fund of the Issuer. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of its principal, premium, if any, and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Denominations; Exchange; Resolution. The Bonds are issuable solely in fully registered form in Authorized Denominations (as defined in the Resolution) and are exchangeable for fully registered Bonds of other Authorized Denominations in equal aggregate principal amounts at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Transfer. This Bond is transferable by the Holder in person or by the Holder's attorney duly authorized in writing at the principal office of the Bond Registrar upon presentation and surrender hereof to the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with the Bond Registrar. Thereupon the Issuer shall execute and the Bond Registrar shall authenticate and deliver, in exchange for this Bond, one or more new fully registered Bonds in the name of the transferee (but not registered in blank or to "bearer" or similar designation), of an Authorized Denomination or Denominations, in aggregate principal amount equal to the principal amount of this Bond, of the same maturity and bearing interest at the same rate.

Fees upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owners. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided (except as otherwise provided herein with respect to the Record Date) and for all other purposes, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Bond Registrar.

Qualified Tax-Exempt Obligation. This Bond has been designated by the Issuer as "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law; that the Issuer has covenanted and agreed with the Holders of the Bonds that it will impose and collect charges for the service, use and availability of the System at the times and in amounts necessary to produce net revenues, together with other sums pledged to the payment of the Bonds, adequate to pay all principal and interest when due on the Bonds; and that the Issuer will levy a direct, annual, irrevocable ad valorem tax upon all of the taxable property of the Issuer, without limitation as to rate or amount, for the years and in amounts sufficient to pay the principal and interest on the Bonds of this issue as they respectively become due, if the net revenues from the System, and any other sums irrevocably appropriated to the Debt Service Account are insufficient therefor; and that this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its issuance and delivery to the original purchaser, does not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of Cloquet, Carlton County, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the facsimile signatures of its Mayor and its City Administrator, the corporate seal of the Issuer having been intentionally omitted as permitted by law.

Date of Registration: _____ Registrable by: BOND TRUST SERVICES CORPORATION

Payable at: BOND TRUST SERVICES CORPORATION

BOND REGISTRAR'S CERTIFICATE OF AUTHENTICATION CITY OF CLOQUET, CARLTON COUNTY, MINNESOTA

This Bond is one of the Bonds described in the Resolution mentioned within. /s/ Facsimile Mayor

BOND TRUST SERVICES CORPORATION Roseville, Minnesota Bond Registrar /s/ Facsimile City Administrator

By: _____ Authorized Signature

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

- TEN COM - as tenants in common
TEN ENT - as tenants by the entireties
JT TEN - as joint tenants with right of survivorship and not as tenants in common
UTMA - _____ as custodian for _____ (Cust) (Minor) under the _____ Uniform Transfers to Minors Act (State)

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and does hereby irrevocably constitute and appoint _____ attorney to transfer the Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed: _____

Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm having a membership in one of the major stock exchanges or any other "Eligible Guarantor Institution" as defined in 17 CFR 240.17 Ad-15(a)(2).

The Bond Registrar will not effect transfer of this Bond unless the information concerning the transferee requested below is provided.

Name and Address: _____

(Include information for all joint owners if the Bond is held by joint account.)

8. Execution. The Bonds shall be in typewritten form, shall be executed on behalf of the City by the signatures of its Mayor and Administrator and be sealed with the seal of the City; provided, as permitted by law, both signatures may be photocopied facsimiles and the corporate seal has been omitted. In the event of disability or resignation or other absence of either officer, the Bonds may be signed by the manual or facsimile signature of the officer who may act on behalf of the absent or disabled officer. In case either officer whose signature or facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of the Bonds, the signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery.

9. Authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless a Certificate of Authentication on the Bond, substantially in the form hereinabove set forth, shall have been duly executed by an authorized representative of the Bond Registrar. Certificates of Authentication on different Bonds need not be signed by the same person. The Bond Registrar shall authenticate the signatures of officers of the City on each Bond by execution of the Certificate of Authentication on the Bond and by inserting as the date of registration in the space provided the date on which the Bond is authenticated, except that for purposes of delivering the original Bonds to the Purchaser, the Bond Registrar shall insert as a date of registration the date of original issue of November 5, 2020. The Certificate of Authentication so executed on each Bond shall be conclusive evidence that it has been authenticated and delivered under this resolution.

10. Registration; Transfer; Exchange. The City will cause to be kept at the office of the Bond Registrar a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the Bond Registrar shall provide for the registration of Bonds and the registration of transfers of Bonds entitled to be registered or transferred as herein provided.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration (as provided in paragraph 9) of, and deliver, in the name of the designated transferee or transferees, one or more new Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Bond may be registered in blank or in the name of "bearer" or similar designation.

At the option of the Holder, Bonds may be exchanged for Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount and stated maturity, upon surrender of the Bonds to be exchanged at the principal office of the Bond Registrar. Whenever any Bonds are so surrendered for exchange, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration of, and deliver the Bonds which the Holder making the exchange is entitled to receive.

All Bonds surrendered upon any exchange or transfer provided for in this resolution shall be promptly canceled by the Bond Registrar and thereafter disposed of as directed by the City.

All Bonds delivered in exchange for or upon transfer of Bonds shall be valid general obligations of the City evidencing the same debt, and entitled to the same benefits under this resolution, as the Bonds surrendered for such exchange or transfer.

Every Bond presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed by the Holder thereof or the Holder's attorney duly authorized in writing

The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Bond and any legal or unusual costs regarding transfers and lost Bonds.

Transfers shall also be subject to reasonable regulations of the City contained in any agreement with the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates. The City Administrator is hereby authorized to negotiate and execute the terms of said agreement.

11. Rights Upon Transfer or Exchange. Each Bond delivered upon transfer of or in exchange for or in lieu of any other Bond shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond.

12. Interest Payment; Record Date. Interest on any Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond is registered (the "Holder") on the registration books of the City maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any such interest not so timely paid shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten days prior to the Special Record Date.

13. Treatment of Registered Owner. The City and Bond Registrar may treat the person in whose name any Bond is registered as the owner of such Bond for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in paragraph 12) on, such Bond and for all other purposes whatsoever whether or not such Bond shall be overdue, and neither the City nor the Bond Registrar shall be affected by notice to the contrary.

14. Delivery; Application of Proceeds. The Bonds when so prepared and executed shall be delivered by the Finance Director to the Purchaser upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

15. Fund and Accounts. For the convenience and proper administration of the moneys to be borrowed and repaid on the Bonds, and to make adequate and specific security to the Purchaser and holders from time to time of the Bonds, there is hereby created a special fund to be designated the "General Obligation Water and Sewer Revenue Bonds, Series 2020A Fund" (the "Fund") to be administered and maintained by the Finance Director as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The Fund shall be maintained in the manner herein specified until all of the Bonds herein authorized and the interest thereon shall have been fully paid. The Operation and Maintenance Account for the Water System, the Operation and Maintenance Account for the Sewer System and the Operation and Maintenance for the Storm Sewer System (together, the "Operation and Maintenance Accounts") heretofore established by the City shall continue to be maintained in the manner heretofore and herein provided by the City. All moneys remaining after paying or providing for the items set forth in the resolutions establishing the Operation and Maintenance Accounts shall constitute and are referred to as "net revenues" until the Bonds have been paid. There shall be maintained in the Fund the following separate accounts to which shall be credited and debited all net revenues of the System as hereinafter set forth. The Finance Director and all officials and employees concerned therewith shall establish and maintain financial records of the receipts and disbursements of the System in accordance with this resolution. In such records there shall be established and maintained accounts of the Fund for the purposes as follows:

(a) Construction Account. To the Construction Account there shall be credited the proceeds of the sale of the Bonds, less any amount paid for the Bonds in excess of the minimum bid. Any unused discount or premium upon the sale of the Bonds shall be deposited into the Construction Account. From the Construction Account there shall be paid all costs of issuance of the Bonds and all costs and expenses of financing the Project, including the cost of any construction contracts heretofore let and all other costs incurred and to be incurred of the kind authorized in Minnesota Statutes, Section 475.65. Any balance remaining in the Construction Account after completion of the Project shall be transferred to the Debt Service Account.

(b) Debt Service Account. There are hereby irrevocably appropriated and pledged to, and there shall be credited to, the Debt Service Account: (i) the net revenues of the System not otherwise pledged and applied to the payment of other obligations of the City, in an amount, together with other funds which may herein or hereafter from time to time be irrevocably appropriated to the account sufficient to meet the requirements of Minnesota Statutes, Section 475.61 for the payment of the principal and interest of the Bonds; (ii) any amount paid for the Bonds in excess of the minimum bid; (iii) any collections of all taxes which may hereafter be levied in the event that the net revenues of the System and other funds herein pledged to the payment of the principal and interest on the Bonds are insufficient therefor; (iv) all funds remaining in the Construction Account after completion of the Project and payment of the costs thereof; (v) all investment earnings on funds held in the Debt Service Account; and (vi) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Debt Service Account. The Debt Service Account shall be used solely to pay the principal and interest and any premiums for redemption of the Bonds and any other general obligation bonds of the City hereafter issued by the City and made payable from the Debt Service Account as provided by law. The amount of any surplus remaining in the Debt Service Account when the Bonds and interest thereon are paid shall be used consistent with Minnesota Statutes, Section 475.61, Subdivision 4.

No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (1) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued and (2) in addition to the above in an amount not greater than the lesser of five percent of the proceeds of the Bonds or \$100,000. To this effect, any proceeds of the Bonds and any sums from time to time held in the Construction Account or Debt Service Account (or any other City fund or account which will be used to pay principal or interest to become due on the bonds payable therefrom) in excess of amounts which under then applicable federal arbitrage regulations may be invested without regard as to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by the arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. Money in the Fund shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the "Code").

16. Coverage Test; Pledge of Net Revenues and Excess Net Revenues. It is hereby found, determined and declared that the net revenues of the System are sufficient in amount to pay when due the principal of and interest on the Bonds and a sum at least five percent in excess thereof. The net revenues of the Water System are sufficient in amount to pay when due the principal of and interest on the

Outstanding Water Notes and a sum at least five percent in excess thereof. The net revenues of the System are hereby pledged on a parity with the Outstanding Water Notes for the payment of the Bonds and shall be applied for that purpose, but solely to the extent required to meet the principal and interest requirements of the Bonds as the same become due.

Nothing contained herein shall be deemed to preclude the City from making further pledges and appropriations of the net revenues of the System for the payment of other or additional obligations of the City, provided that it has first been determined by the City Council that the estimated net revenues of the System will be sufficient, in addition to all other sources, for the payment of the Bonds and such additional obligations and any such pledge and appropriation of the net revenues of the System may be made superior or subordinate to, or on a parity with the pledge and appropriation herein.

17. Covenant to Maintain Rates and Charges. In accordance with Minnesota Statutes, Section 444.075, the City hereby covenants and agrees with the Holders of the Bonds that it will impose and collect charges for the service, use, availability and connection to the System at the times and in the amounts required to produce net revenues adequate to pay all principal and interest when due on the Bonds. Minnesota Statutes, Section 444.075, Subdivision 2, provides as follows: "Real estate tax revenues should be used only, and then on a temporary basis, to pay general or special obligations when the other revenues are insufficient to meet the obligations".

18. General Obligation Pledge. For the prompt and full payment of the principal and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are irrevocably pledged. If the net revenues of the System appropriated and pledged to the payment of principal and interest on the Bonds, together with other funds irrevocably appropriated to the Debt Service Account shall at any time be insufficient to pay such principal and interest when due, the City covenants and agrees to levy, without limitation as to rate or amount an ad valorem tax upon all taxable property in the City sufficient to pay such principal and interest as it becomes due. If the balance in the Debt Service Account is ever insufficient to pay all principal and interest then due on the Bonds payable therefrom, the deficiency shall be promptly paid out of any other accounts of the City which are available for such purpose, and such other funds may be reimbursed without interest from the Debt Service Account when a sufficient balance is available therein.

19. State Credit Enhancement Program. The City hereby ratifies and confirms its covenants in the resolution duly adopted on September 1, 2020, obligating itself to notify the Commissioner of Management and Budget of the State of Minnesota of a potential default in payment of the Bonds and to use the provisions of Minnesota Statutes, Section 446A.086 to guarantee the payment of principal and interest on the Bonds. The Mayor and City Administrator are hereby authorized and directed to enter into an agreement with the paying agent for the Bonds or any department of the State of Minnesota required by the provisions of Minnesota Statutes, Section 446A.086.

20. Defeasance. When all Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered holders of the Bonds shall, to the extent permitted by law, cease. The City may discharge its obligations with respect to any Bonds which are due on any date by irrevocably depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Bond Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The City may also discharge its obligations with respect to any prepayable Bonds called for redemption on any date when they are prepayable according to their terms, by depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full, provided that notice of redemption thereof has been duly given. The City may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without regard to sale and/or reinvestment, to pay all amounts to become due thereon to maturity or, if notice of redemption as herein required has been duly provided for, to such earlier redemption date.

21. Compliance With Reimbursement Bond Regulations. The provisions of this paragraph are intended to establish and provide for the City's compliance with United States Treasury Regulations Section 1.150-2 (the "Reimbursement Regulations") applicable to the "reimbursement proceeds" of the Bonds, being those portions thereof which will be used by the City to reimburse itself for any expenditure which the City paid or will have paid prior to the Closing Date (a "Reimbursement Expenditure").

The City hereby certifies and/or covenants as follows:

(a) Not later than sixty days after the date of payment of a Reimbursement Expenditure, the City (or person designated to do so on behalf of the City) has made or will have made a written declaration of the City's official intent (a "Declaration") which effectively (i) states the City's reasonable expectation to reimburse itself for the payment of the Reimbursement Expenditure out of the proceeds of a subsequent borrowing; (ii) gives a general and functional description of the property, project or program to which the Declaration relates and for which the Reimbursement Expenditure is paid, or identifies a specific fund or account of the City and the general functional purpose thereof from which the Reimbursement Expenditure was to be paid (collectively the "Project"); and (iii) states the maximum principal amount of debt expected to be issued by the City for the purpose of financing the Project;

provided, however, that no such Declaration shall necessarily have been made with respect to: (i) "preliminary expenditures" for the Project, defined in the Reimbursement Regulations to include engineering or architectural, surveying and soil testing expenses and similar prefatory costs, which in the aggregate do not exceed 20% of the "issue price" of the Bonds, and (ii) a *de minimis* amount of Reimbursement Expenditures not in excess of the lesser of \$100,000 or five percent of the proceeds of the Bonds.

(b) Each Reimbursement Expenditure is a capital expenditure or a cost of issuance of the Bonds or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Reimbursement Regulations.

(c) The "reimbursement allocation" described in the Reimbursement Regulations for each Reimbursement Expenditure shall and will be made forthwith following (but not prior to) the issuance of the Bonds and in all events within the period ending on the date which is the later of three years after the payment of the Reimbursement Expenditure or one year after the date on which the Project to which the Reimbursement Expenditure relates is first placed in service.

(d) Each such reimbursement allocation will be made in a writing that evidences the City's use of Bond proceeds to reimburse the Reimbursement Expenditure and, if made within 30 days after the Bonds are issued, shall be treated as made on the day the Bonds are issued.

Provided, however, that the City may take action contrary to any of the foregoing covenants in this paragraph upon receipt of an opinion of its Bond Counsel for the Bonds stating in effect that such action will not impair the tax-exempt status of the Bonds.

22. Continuing Disclosure. The City is the sole obligated person with respect to the Bonds. The City hereby agrees, in accordance with the provisions of Rule 15c2-12 (the "Rule"), promulgated by the Securities and Exchange Commission (the "Commission") pursuant to the Securities Exchange Act of 1934, as amended, and a Continuing Disclosure Undertaking (the "Undertaking") hereinafter described to:

(a) Provide or cause to be provided to the Municipal Securities Rulemaking Board (the "MSRB") by filing at www.emma.msrb.org in accordance with the Rule, certain annual financial information, and operating data in accordance with the Undertaking. The City reserves the right to modify from time to time the terms of the Undertaking as provided therein.

(b) Provide or cause to be provided to the MSRB notice of the occurrence of certain events with respect to the Bonds in not more than ten (10) business days after the occurrence of the event, in accordance with the Undertaking.

(c) Provide or cause to be provided to the MSRB notice of a failure by the City to provide the annual financial information with respect to the City described in the Undertaking, in not more than ten (10) business days following such occurrence.

(d) The City agrees that its covenants pursuant to the Rule set forth in this paragraph and in the Undertaking is intended to be for the benefit of the Holders of the Bonds and shall be enforceable on behalf of such Holders; provided that the right to enforce the provisions of these covenants shall be limited to a right to obtain specific enforcement of the City's obligations under the covenants.

The Mayor and City Administrator or any other officer of the City authorized to act in their place (the "Officers") are hereby authorized and directed to execute on behalf of the City the Undertaking in substantially the form presented to the City Council subject to such modifications thereof or additions thereto as are (i) consistent with the requirements under the Rule, (ii) required by the Purchaser of the Bonds, and (iii) acceptable to the Officers.

23. Certificate of Registration. The City Administrator is hereby directed to file a certified copy of this resolution with the County Auditor of Carlton County, Minnesota, together with such other information as the County Auditor shall require, and to obtain the County Auditor's certificate that the Bonds have been entered in the County Auditor's Bond Register.

24. Records and Certificates. The officers of the City are hereby authorized and directed to prepare and furnish to the Purchaser, and to the attorneys approving the legality of the issuance of the Bonds, certified copies of all proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Bonds as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the City as to the facts recited therein.

25. Negative Covenant as to Use of Bond Proceeds and Project. The City hereby covenants not to use the proceeds of the Bonds or to use the Project, or to cause or permit them to be used, or to enter into any deferred payment arrangements for the cost of the Project, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

26. Tax-Exempt Status of the Bonds; Rebate. The City shall comply with requirements necessary under the Code to establish and maintain the exclusion from gross income under Section 103 of the Code of the interest on the Bonds, including without limitation (i) requirements relating to temporary periods for investments, (ii) limitations on amounts invested at a yield greater than the yield on the Bonds, and (iii) the rebate of excess investment earnings to the United States if the Bonds (together with other obligations reasonably expected to be issued and outstanding at one time in this calendar year) exceed the small-issuer exception amount of \$5,000,000.

For purposes of qualifying for the small issuer exception to the federal arbitrage rebate requirements for governmental units issuing \$5,000,000 or less of bonds, the City hereby finds, determines and declares that (i) the Bonds are issued by a governmental unit with general taxing powers; (ii) no Bonds are a private activity bond; (iii) 95% or more of the net proceeds of the Bonds are to be used for local governmental activities of the City (or of a governmental unit the jurisdiction of which is entirely within the jurisdiction of the City); and (iv) the aggregate face amount of all tax-exempt bonds (other than private activity bonds) issued by the City (and all entities subordinate to, or treated as one issuer with the City) during the calendar year in which the Bonds are issued and outstanding at one time is not reasonably expected to exceed \$5,000,000, all within the meaning of Section 148(f)(4)(D) of the Code.

27. Designation of Qualified Tax-Exempt Obligations. In order to qualify the Bonds as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the City hereby makes the following factual statements and representation:

- (a) the Bonds are issued after August 7, 1986;
- (b) the Bonds are not "private activity bonds" as defined in Section 141 of the Code;
- (c) the City hereby designates the Bonds as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code;
- (d) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds, treating qualified 501(c)(3) bonds as not being private activity bonds) which will be issued by the City (and all entities treated as one issuer with the City, and all subordinate entities whose obligations are treated as issued by the City) during this calendar year 2020 will not exceed \$10,000,000;
- (e) not more than \$10,000,000 of obligations issued by the City during this calendar year 2020 have been designated for purposes of Section 265(b)(3) of the Code; and
- (f) the aggregate face amount of the Bonds does not exceed \$10,000,000.

The City shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designation made by this paragraph.

28. Official Statement. The Official Statement relating to the Bonds prepared and distributed by Ehlers is hereby approved and the officers of the City are authorized in connection with the delivery of the Bonds to sign such certificates as may be necessary with respect to the completeness and accuracy of the Official Statement.

Payment of Issuance Expenses. The City authorizes the Purchaser to forward the amount of Bond proceeds allocable to the payment of issuance expenses to Old National Bank in Chaska, Minnesota on the closing date for further dis The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted.

ORDINANCE NO. 492A, AMENDING CHAPTERS 8 AND 17 OF CITY CODE ALLOWING CHICKENS

MOTION: Councilor Swanson moved and Councilor Lamb seconded the motion to adopt **ORDINANCE NO. 492A, AN ORDINANCE TO AMEND CHAPTER 8 AND CHAPTER 17 OF THE MUNICIPAL CODE TO ALLOW CHICKENS IN RESIDENTIAL AREAS.** The motion carried unanimously (7-0).

The City Council of the City of Cloquet does hereby ordain as follows:

Section 1. Section 8.4.02 Farm Animals is amended to read:

Farm animals shall only be kept in an agricultural district of the City, or on a residential lot of at least ten (10) acres in size provided that no animal shelter shall be within three hundred (300) feet of adjoining piece of property. An exception shall be made for animals brought into the city as part of an operating zoo, veterinarian clinic, scientific research laboratory, or licensed show or exhibition. Another exception is the keeping of not more than five (5) chickens (laying hens) as an accessory use in all residential districts, see Chapter 17 for restrictions.

Section 2. Section 17.4.01 Subd. 12 Animals other than Domestic (House) Pets is amended to read:

- A. No animals, other than domestic (house) pets, as defined in *Section 17.1.05*, shall be permitted in any zoning district other than the FR Farm Residential District. Chickens (laying hens) may be kept in all residential districts as an accessory use. See each specific district for the requirements.
- B. No Structure (excluding a doghouse, chicken coop and pen area) or uses of land intended for the care and grooming of animals other than domestic pets, as defined in *Section 17.1.05*, shall be permitted in any zoning district except the FR – Farm Residential District.

Section 3. Section 17.6.04 SR – Suburban Residential District, Subd 4. Accessory Uses is hereby amended to read:

- K. Chickens – The keeping of not more than 5 chickens (laying hens) on lots of ¼ acre (10,890 sq. ft.) or larger subject to obtaining a license from the city to keep chickens.

Section 4. Section 17.6.05 R-1 – Single-Family Residence District, Subd 4. Accessory Uses is hereby amended to read:

- K. Chickens – The keeping of not more than 5 chickens (laying hens) on lots of ¼ acre (10,890 sq. ft.) or larger subject to obtaining a license from the city to keep chickens.

Section 5. Section 17.6.06 R-2 – One- to Two-Family Residence Districts, Subd 4. Accessory Uses is hereby amended to read:

- K. Chickens – The keeping of not more than 5 chickens (laying hens) on lots of ¼ acre (10,890 sq. ft.) or larger subject to obtaining a license from the city to keep chickens.

Section 6. Section 17.6.07 R-3 – Multiple-Family Residence District, Subd 4. Accessory Uses is hereby amended to read:

- K. Chickens – The keeping of not more than 5 chickens (laying hens) on lots of ¼ acre (10,890 sq. ft.) or larger subject to obtaining a license from the city to keep chickens. The property is limited to a single-family dwelling.

Section 7. Fees and Charges. The City's 2020 Fee Schedule be amended to include an initial chicken license fee of \$50.00 and a renewal fee of \$25.00.

Section 8. Effective Date. This ordinance shall take effect and be in force from and after its passage and publication in accordance with law.

COUNCIL COMMENTS, ANNOUNCEMENTS, AND UPDATES

City Administrator Peterson stated the Municipal General Election Canvas meeting is scheduled for November 13th at 9:00 Canvass meeting at 9:00 a.m. via teleconference.

Councilor Lamb thanked the Police Department for their work and reminded the public to use due diligence if seeing something.

On a motion duly carried by a unanimous yea vote of all members present on roll call, the Council adjourned.

Tim Peterson, City Administrator



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council *MK*
From: Mary Kay Hohensee-Mayer, Assistant Finance Director
Reviewed/Approved by: Tim Peterson, City Administrator
Date: November 17, 2020

ITEM DESCRIPTION: Payment of Bills and Payroll

Proposed Action

Staff recommends the Council move to adopt **RESOLUTION NO. 20-75, A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS AND PAYROLL.**

Background/Overview

Statutory Cities are required to have most claims authorized by the city council.

Policy Objectives

MN State Statute sections 412.271, Claims and disbursements for Statutory Cities.

Financial/Budget/Grant Considerations

See resolution for amounts charged to each individual fund.

Advisory Committee/Commission Action

Not applicable.

Supporting Documents Attached

- Resolution Authorizing the Payment of Bills and Payroll
- Vendor Summary Report
- Department Summary Report

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 20-75

A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS AND PAYROLL

WHEREAS, The City has various bills and payroll each month that require payment.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the bills and payroll be paid and charged to the following funds:

101	General Fund	\$	443,371.86
202	Federal CDBG Loan (EDA)		175.00
231	Public Works Reserve		52,079.64
260	Landfill Host Fee		2,400.00
403	Revolving Capital Projects		5,099.00
405	City Sales Tax Projects		63,276.65
600	Water - Lake Superior Waterline		44,916.89
601	Water - In Town		37,185.88
602	Sewer Fund		112,195.96
605	Stormwater Fund		12,821.08
701	Employee Severance Benefits		88.50
	TOTAL:	\$	<u>773,610.46</u>

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET
THIS 17TH DAY OF NOVEMBER, 2020.**

ATTEST:

Roger Maki, Mayor

Tim Peterson, City Administrator

INVOICES DUE ON/BEFORE 11/05/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
112050	ADVANCED SERVICES INC	5,916.50	1,984.25
113650	AMAZON.COM CREDIT	8,255.37	4,970.80
119700	ARROWHEAD CONCRETE WORKS, INC.	12,676.66	428.00
123400	BAKER & TAYLOR	13,839.37	1,770.14
123900	BATTERIES PLUS BULBS	125.93	99.99
125700	BEST OIL COMPANY	92,679.67	515.94
126850	BLAINE BROTHERS, INC	2,246.52	41.69
128900	BROCK WHITE	3,814.86	12,821.08
134900	CARLTON COUNTY TREASURER	731.50	5,044.36
136850	CENTER POINT LARGE PRINT	794.52	132.42
137310	CENTURY LINK	7,064.59	239.33
139025	CINTAS	3,046.33	53.96
140200	CITY OF CLOQUET - PETTY CASH	88.92	14.32
141100	CLOQUET FORD-CHRYSLER CENTER	3,099.69	209.84
142800	CLOQUET SANITARY SERVICE	16,101.14	100.74
142950	CLOQUET SHAW MEMORIAL	58.90	64.56
149150	ELXSI	0.00	2,926.22
150100	D A L C O	27,891.68	189.56
150400	D E M C O	7,088.48	237.89
152775	DELTA DENTAL OF MINNESOTA	32,356.75	3,093.90
161675	EMC NATIONAL LIFE	16,915.25	1,298.25
161850	EMERGENCY AUTOMOTIVE TECH, INC	17,559.94	749.39
166525	FIRE SAFETY USA, INC	26,027.54	185.00
166625	FIRST AID CORP	1,725.56	184.29
169800	FOUR STAR CONSTRUCTION	0.00	63,276.65
170975	FRIENDS OF THE CLOQUET LIBRARY	374.37	18.06
171100	FRYBERGER, BUCHANAN, SMITH &	100,438.57	11,642.50
171800	GALE/CENGAGE LEARNING	1,020.76	61.58
180500	HAWKINS INC	61,322.28	1,245.56
184485	HUNT ELECTRIC	40,924.91	5,188.97
186500	INDEPENDENT SCHOOL DISTRICT 94	75,090.00	4,382.54
187500	INGRAM LIBRARY SERVICES	1,405.62	198.23
197800	L & M SUPPLY CO	19,660.34	4.18
211400	MENARDS INC	5,192.80	123.26
211700	METRO SALES, INC.	7,612.68	846.24
219067	MN DEPT OF ADMINISTRATION	38,951.80	1,492.48
221850	MN HIGHWAY SAFETY & RESEARCH	0.00	2,225.00
234600	NORTHERN BUSINESS PRODUCTS	5,048.62	263.76
236100	NORTHLAND CONSTRUCTORS	2,058,410.42	1,422.49
238950	OCCUPATIONAL DEVELOPMENT	610.00	99.90
240000	OMAR'S SAND & GRAVEL	0.00	20,535.00
243500	PENWORTHY COMPANY	446.56	188.86
244975	PINE KNOT LLC	6,003.65	393.50
248650	THE PROJECT CENTER	808.90	69.98

INVOICES DUE ON/BEFORE 11/05/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
251500	CMH RAITER FAMILY CLINIC	2,115.28	70.00
261800	SEH	102,348.52	527.82
262875	SHAMROCK LANDFILL INC	5,406.91	385.00
268700	CRAIG STEVENS	2,212.50	300.00
268800	STOCK TIRE COMPANY	2,400.72	51.90
270200	SUPERIOR COMPUTER PRODUCTS INC	125,825.96	6,688.00
271320	T MOBILE	2,014.71	1,464.67
271325	NANCY GETCHELL	4,218.14	697.49
275075	TITAN MACHINERY	945.99	45,542.80
276700	TRITECH SOFTWARE SYSTEMS	3,340.05	17,113.28
278550	TWIN PORTS PAPER & SUPPLY, INC	467.40	14.66
278600	TWIN PORT MAILING	41,077.60	190.77
279100	U S BANK EQUIPMENT FINANCE	7,017.94	355.86
283700	USA BLUEBOOK	4,807.11	45.37
284875	VERIZON WIRELESS	15,480.23	584.98
285400	VIKING ELECTRIC SUPPLY	737.31	94.46
286900	W L S S D	840,979.30	98,032.70
287800	WAL-MART COMMUNITY	1,281.47	19.47
288150	WASTE MANAGEMENT NORTHERN MN	311.15	63.23
289015	WELLS FARGO CREDIT CARD	79,443.29	1,709.86
290300	WIDDES FEED & FARM SUPPLY	2,043.87	200.85
290750	WILSON BOHANNAN PADLOCK CO.	0.00	108.24
R0001277	BURNS MCDONNELL	2,250.00	2,400.00
R0001673	PRAIRIE RESTORATIONS INC	0.00	468.00
R0001820	NORTHERN DOOR & HARDWARE, INC.	0.00	20.00
R0001930	R & R SPECIALTIES	17,258.58	464.40

TOTAL ALL VENDORS: 328,648.47

City of Cloquet
Vendor Summary Report Reconciliation
Invoices Due On/Before 11/17/2020

Bills	328,648.47
Less: CAFD	(41.28)
Less: Library	<u>(10,090.15)</u>
Bills approved	318,517.04
Other:	
Payroll	459,397.07
Payroll - benefits	<u>(4,303.65)</u>
Total Bills and Payroll Approved	<u><u>773,610.46</u></u>

INVOICES DUE ON/BEFORE 11/05/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
00			
152775	DELTA DENTAL OF MINNESOTA	32,356.75	3,005.40
161675	EMC NATIONAL LIFE	16,915.25	1,298.25
			4,303.65
32	LICENSES & PERMITS		
286900	W L S S D	840,979.30	2,707.20
	LICENSES & PERMITS		2,707.20
41	GENERAL GOVERNMENT		
150100	D A L C O	27,891.68	94.78
171100	FRYBERGER, BUCHANAN, SMITH &	100,438.57	11,467.50
270200	SUPERIOR COMPUTER PRODUCTS INC	125,825.96	4,124.00
278600	TWIN PORT MAILING	41,077.60	74.20
279100	U S BANK EQUIPMENT FINANCE	7,017.94	133.44
286900	W L S S D	840,979.30	12,610.50
289015	WELLS FARGO CREDIT CARD	79,443.29	1,704.00
	GENERAL GOVERNMENT		30,208.42
42	PUBLIC SAFETY		
150100	D A L C O	27,891.68	94.78
161850	EMERGENCY AUTOMOTIVE TECH, INC	17,559.94	749.39
221850	MN HIGHWAY SAFETY & RESEARCH		2,225.00
268800	STOCK TIRE COMPANY	2,400.72	51.90
270200	SUPERIOR COMPUTER PRODUCTS INC	125,825.96	1,760.00
271320	T MOBILE	2,014.71	1,464.67
271325	NANCY GETCHELL	4,218.14	697.49
276700	TRITECH SOFTWARE SYSTEMS	3,340.05	17,113.28
278600	TWIN PORT MAILING	41,077.60	21.20
279100	U S BANK EQUIPMENT FINANCE	7,017.94	177.94
289015	WELLS FARGO CREDIT CARD	79,443.29	-20.32
	PUBLIC SAFETY		24,335.33
43	PUBLIC WORKS		

INVOICES DUE ON/BEFORE 11/05/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
GENERAL FUND			
43	PUBLIC WORKS		
119700	ARROWHEAD CONCRETE WORKS, INC.	12,676.66	428.00
125700	BEST OIL COMPANY	92,679.67	268.29
126850	BLAINE BROTHERS, INC	2,246.52	41.69
141100	CLOQUET FORD-CHRYSLER CENTER	3,099.69	199.99
166525	FIRE SAFETY USA, INC	26,027.54	185.00
166625	FIRST AID CORP	1,725.56	184.29
197800	L & M SUPPLY CO	19,660.34	4.18
211700	METRO SALES, INC.	7,612.68	60.42
236100	NORTHLAND CONSTRUCTORS	2,058,410.42	1,422.49
238950	OCCUPATIONAL DEVELOPMENT	610.00	99.90
240000	OMAR'S SAND & GRAVEL		20,535.00
244975	PINE KNOT LLC	6,003.65	393.50
248650	THE PROJECT CENTER	808.90	69.98
251500	CMH RAITER FAMILY CLINIC	2,115.28	35.00
278600	TWIN PORT MAILING	41,077.60	21.20
284875	VERIZON WIRELESS	15,480.23	194.91
285400	VIKING ELECTRIC SUPPLY	737.31	94.46
290750	WILSON BOHANNAN PADLOCK CO.		108.24
	PUBLIC WORKS		24,346.54
45	CULTURE AND RECREATION		
112050	ADVANCED SERVICES INC	5,916.50	1,984.25
125700	BEST OIL COMPANY	92,679.67	41.28
137310	CENTURY LINK	7,064.59	183.18
186500	INDEPENDENT SCHOOL DISTRICT 94	75,090.00	4,382.54
211400	MENARDS INC	5,192.80	123.26
251500	CMH RAITER FAMILY CLINIC	2,115.28	35.00
262875	SHAMROCK LANDFILL INC	5,406.91	385.00
R0001673	PRAIRIE RESTORATIONS INC		468.00
R0001930	R & R SPECIALTIES	17,258.58	464.40
	CULTURE AND RECREATION		8,066.91
46	COMMUNITY DEVELOPMENT		
278600	TWIN PORT MAILING	41,077.60	10.60
279100	U S BANK EQUIPMENT FINANCE	7,017.94	44.48
	COMMUNITY DEVELOPMENT		55.08

INVOICES DUE ON/BEFORE 11/05/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

FEDERAL CDBG LOAN (EDA)			
46	COMMUNITY DEVELOPMENT		
171100	FRYBERGER, BUCHANAN, SMITH &	100,438.57	175.00
	COMMUNITY DEVELOPMENT		175.00
LIBRARY FUND			
00			
142950	CLOQUET SHAW MEMORIAL	58.90	64.56
170975	FRIENDS OF THE CLOQUET LIBRARY	374.37	18.06
			82.62
45	CULTURE AND RECREATION		
113650	AMAZON.COM CREDIT	8,255.37	4,970.80
123400	BAKER & TAYLOR	13,839.37	1,770.14
136850	CENTER POINT LARGE PRINT	794.52	132.42
139025	CINTAS	3,046.33	13.98
140200	CITY OF CLOQUET - PETTY CASH	88.92	14.32
142800	CLOQUET SANITARY SERVICE	16,101.14	100.74
150400	D E M C O	7,088.48	237.89
171800	GALE/CENGAGE LEARNING	1,020.76	61.58
184485	HUNT ELECTRIC	40,924.91	89.97
187500	INGRAM LIBRARY SERVICES	1,405.62	198.23
211700	METRO SALES, INC.	7,612.68	665.00
234600	NORTHERN BUSINESS PRODUCTS	5,048.62	263.76
243500	PENWORTHY COMPANY	446.56	188.86
268700	CRAIG STEVENS	2,212.50	300.00
270200	SUPERIOR COMPUTER PRODUCTS INC	125,825.96	804.00
278550	TWIN PORTS PAPER & SUPPLY, INC	467.40	14.66
284875	VERIZON WIRELESS	15,480.23	135.00
289015	WELLS FARGO CREDIT CARD	79,443.29	26.18
R0001820	NORTHERN DOOR & HARDWARE, INC.		20.00
	CULTURE AND RECREATION		10,007.53
PUBLIC WORKS RESERVE			
42	PUBLIC SAFETY		
134900	CARLTON COUNTY TREASURER	731.50	74.00
219067	MN DEPT OF ADMINISTRATION	38,951.80	1,492.48
	PUBLIC SAFETY		1,566.48

INVOICES DUE ON/BEFORE 11/05/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
PUBLIC WORKS RESERVE			
43	PUBLIC WORKS		
134900	CARLTON COUNTY TREASURER	731.50	1,904.08
	PUBLIC WORKS		1,904.08
45 CULTURE AND RECREATION			
134900	CARLTON COUNTY TREASURER	731.50	3,066.28
275075	TITAN MACHINERY	945.99	45,542.80
	CULTURE AND RECREATION		48,609.08
LANDFILL HOST FEE			
43	PUBLIC WORKS		
R0001277	BURNS MCDONNELL	2,250.00	2,400.00
	PUBLIC WORKS		2,400.00
CAPITAL PROJECTS - REVOLVING			
81	SPECIAL PROJECTS		
184485	HUNT ELECTRIC	40,924.91	5,099.00
	SPECIAL PROJECTS		5,099.00
CITY SALES TAX CAPITAL			
00			
169800	FOUR STAR CONSTRUCTION		-3,330.35
			-3,330.35
81	SPECIAL PROJECTS		
169800	FOUR STAR CONSTRUCTION		66,607.00
	SPECIAL PROJECTS		66,607.00

INVOICES DUE ON/BEFORE 11/05/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

WATER - LAKE SUPERIOR WATERLIN			
51	STATION 2		
123900	BATTERIES PLUS BULBS	125.93	99.99
137310	CENTURY LINK	7,064.59	56.15
139025	CINTAS	3,046.33	39.98
180500	HAWKINS INC	61,322.28	1,245.56
288150	WASTE MANAGEMENT NORTHERN MN	311.15	63.23
	STATION 2		1,504.91
52	LAKE SUPERIOR WATERLINE		
125700	BEST OIL COMPANY	92,679.67	51.59
284875	VERIZON WIRELESS	15,480.23	70.02
	LAKE SUPERIOR WATERLINE		121.61
WATER - IN TOWN SYSTEM			
49	CLOQUET		
125700	BEST OIL COMPANY	92,679.67	61.91
141100	CLOQUET FORD-CHRYSLER CENTER	3,099.69	9.85
261800	SEH	102,348.52	527.82
283700	USA BLUEBOOK	4,807.11	45.37
284875	VERIZON WIRELESS	15,480.23	110.03
	CLOQUET		754.98
54	BILLING & COLLECTION		
278600	TWIN PORT MAILING	41,077.60	21.20
	BILLING & COLLECTION		21.20
57	ADMINISTRATION & GENERAL		
211700	METRO SALES, INC.	7,612.68	60.41
278600	TWIN PORT MAILING	41,077.60	21.20
287800	WAL-MART COMMUNITY	1,281.47	19.47
	ADMINISTRATION & GENERAL		101.08

INVOICES DUE ON/BEFORE 11/05/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

ENTERPRISE FUND - SEWER			
00			
286900	W L S S D	840,979.30	-28.00
			-28.00
55	SANITARY SEWER		
125700	BEST OIL COMPANY	92,679.67	51.59
149150	ELXSI		2,926.22
284875	VERIZON WIRELESS	15,480.23	75.02
286900	W L S S D	840,979.30	82,743.00
290300	WIDDES FEED & FARM SUPPLY	2,043.87	200.85
	SANITARY SEWER		85,996.68
57	ADMINISTRATION & GENERAL		
211700	METRO SALES, INC.	7,612.68	60.41
278600	TWIN PORT MAILING	41,077.60	21.17
	ADMINISTRATION & GENERAL		81.58
STORM WATER UTILITY			
59	OPERATIONS		
128900	BROCK WHITE	3,814.86	12,821.08
	OPERATIONS		12,821.08
EMPLOYEE SEVERANCE			
45	EMPLOYEE VACATION & SICK		
152775	DELTA DENTAL OF MINNESOTA	32,356.75	88.50
	EMPLOYEE VACATION & SICK		88.50
CLOQUET AREA FIRE DISTRICT			
42	PUBLIC SAFETY		
125700	BEST OIL COMPANY	92,679.67	41.28
	PUBLIC SAFETY		41.28
	TOTAL ALL DEPARTMENTS		328,648.47



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council *NK*
From: Mary Kay Hohensee-Mayer, Assistant Finance Director
Reviewed/Approved by: Tim Peterson, City Administrator
Date: November 17, 2020

ITEM DESCRIPTION: Payment of Bills

Proposed Action

Staff recommends the Council move to adopt **RESOLUTION NO. 20-82, A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS.**

Background/Overview

Statutory Cities are required to have most claims authorized by the city council.

Policy Objectives

MN State Statute sections 412.271, Claims and disbursements for Statutory Cities.

Financial/Budget/Grant Considerations

See resolution for amounts charged to each individual fund.

Advisory Committee/Commission Action

Not applicable.

Supporting Documents Attached

- a. Resolution Authorizing the Payment of Bills.
- b. Vendor Summary Report.
- c. Department Summary Report.

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 20-82

A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS

WHEREAS, The City has various bills each month that require payment.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the bills be paid and charged to the following funds:

101	General Fund	\$	111,911.15
405	City Sales Tax Capital		1,206,983.43
600	Water - Lake Superior Waterline		83,787.86
601	Water - In Town System		25,542.64
602	Sewer Fund		5,955.62
605	Stormwater Fund		32.34
614	CAT-7		47.20
	TOTAL:	\$	1,434,260.24

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET
THIS 17TH DAY OF NOVEMBER, 2020.**

ATTEST:

Roger Maki, Mayor

Tim Peterson, City Administrator

INVOICES DUE ON/BEFORE 11/17/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
110902	GRACE HOLDINGS LLC	18,172.20	11,894.03
112550	AIRGAS USA LLC	0.00	161.00
121000	ARROWHEAD SPRINGS INC	3,419.70	92.50
122958	AUTO ZONE, INC.	687.29	29.31
123050	B & B MARKET	490.47	700.00
125700	BEST OIL COMPANY	93,195.61	10,777.71
134800	CARLTON COUNTY TREASURER	584.82	104.00
139025	CINTAS	3,100.29	89.35
139030	CINTAS CORPORATION NO 2	9,260.32	1,081.70
139800	CLOQUET AREA CHAMBER OF COMMER	55,896.48	6,574.95
142800	CLOQUET SANITARY SERVICE	16,201.88	1,482.72
145500	COMPENSATION CONSULTANTS, LTD	3,070.00	207.00
147600	EXELON CORPORATION	14,476.90	1,519.92
150100	D A L C O	28,081.24	285.77
153300	DIAMOND DRILLING	803.94	189.00
154600	DIVERSIFIED INSPECTIONS INC	428.40	424.20
158000	DULUTH/SUPERIOR COMMUNICATIONS	31,368.66	60.00
161850	EMERGENCY AUTOMOTIVE TECH, INC	18,309.33	12,042.12
162640	ENVENTIS TELECOM INC	474.14	47.20
165375	FERGUSON WATERWORKS #2516	24,615.55	4,637.07
169180	FORCE AMERICA DISTRIBUTING LLC	0.00	786.02
169800	FOUR STAR CONSTRUCTION	63,276.65	120,906.50
175200	GOPHER STATE ONE CALL INC	1,395.95	174.15
175790	GRANICUS LLC	4,920.38	6,945.76
178500	GUARDIAN PEST SOLUTIONS INC	472.50	47.25
179340	HAGENS GLASS & PAINT	7,516.25	2,246.00
180425	HARRIS COMPUTER SYSTEMS	16,063.61	300.00
180500	HAWKINS INC	62,567.84	4,172.37
184150	JLA INDUSTRIAL EQUIPMENT INC	1,758.40	487.60
197800	L & M SUPPLY CO	19,664.52	1,729.44
198100	L M C I T	470,052.71	436.00
211400	MENARDS INC	5,316.06	554.48
211700	METRO SALES, INC.	8,458.92	395.38
212400	MICHAUD DIST INC	209.00	22.00
219080	MINNESOTA DEPT OF AGRICULTURE	23.00	25.00
222275	MN PEIP	551,430.36	53,008.94
229500	NAPA AUTO PARTS	8,913.47	611.01
233850	NORTH STATES CRANE & HOIST	0.00	510.00
234600	NORTHERN BUSINESS PRODUCTS	5,312.38	2,007.21
236100	NORTHLAND CONSTRUCTORS	2,059,832.91	893,340.93
238950	OCCUPATIONAL DEVELOPMENT	709.90	99.90
242850	PARSONS ELECTRIC LLC	22,265.29	3,986.82
244975	PINE KNOT LLC	6,397.15	416.50
247400	396-PRAXAIR DISTRIBUTION, INC.	9,509.80	265.89

INVOICES DUE ON/BEFORE 11/17/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
248125	PROCTOR BUILDERS	297.55	225.00
251500	CMH RAITER FAMILY CLINIC	2,185.28	886.00
260600	WILLIAM SCHLENOVGT	541.58	225.63
265250	SNAP ON TOOLS	1,574.74	12.02
270200	SUPERIOR COMPUTER PRODUCTS INC	132,513.96	6,044.00
272600	TERMINAL SUPPLY INC	1,439.11	178.57
275075	TITAN MACHINERY	46,488.79	2,657.50
278600	TWIN PORT MAILING	41,268.37	586.56
279100	U S BANK EQUIPMENT FINANCE	7,373.80	142.71
280390	ULINE	1,448.83	162.46
283700	USA BLUEBOOK	4,852.48	298.34
285400	VIKING ELECTRIC SUPPLY	831.77	514.25
285500	VIKING INDUSTRIAL CENTER	2,262.62	134.95
286900	W L S S D	939,012.00	902.40
289015	WELLS FARGO CREDIT CARD	81,153.15	1,795.21
R0000062	JUDY VUKELICH	412.94	187.38
R0000294	SUZANNE ERICKSON	218.05	84.00
R0000299	DENISE HAMMOND	542.78	226.83
R0000302	CARLA HOULE	495.35	228.60
R0000325	CHRISTINA DEBLASS	573.24	180.58
R0000515	JOSEPH LEE PETERSON	396.00	180.00
R0000538	JOHN CAVANAUGH	469.48	235.50
R0000867	JAMES CITROWSKI	518.85	224.48
R0000870	CYNTHIA KILMAN	578.04	181.73
R0001009	EAST SIDE OIL COMPANIES INC	0.00	135.00
R0001137	ANN STANGLAND	570.77	182.01
R0001370	MARY KROHN	114.90	86.30
R0001371	CRYSTA REEVES	209.30	187.15
R0001373	YVONNE BASTIEN	407.18	97.73
R0001375	VICKI OBERSTAR	507.21	236.65
R0001376	KAREN SMITH	413.17	187.38
R0001377	EILEEN CHRISTOPHERSON	416.78	213.85
R0001378	JESSICA LOONS	701.43	235.50
R0001380	BRENDA ALANEN	497.48	220.45
R0001382	CHRIS CONNER	440.51	220.45
R0001418	KAREN ALSETH	0.00	121.73
R0001420	DAVID PETERSON	390.33	104.88
R0001424	GOLDIE DEMERS	412.94	186.00
R0001425	CAROL PERTTULA	314.35	90.00
R0001428	PAUL HOLM	321.45	98.30
R0001650	PATRICIA GEORGE	405.78	185.75
R0001651	JULIE JOHANSON	105.45	85.73
R0001654	DAVID JOHANSON	140.30	121.15
R0001655	MARY VAJDL	205.15	195.45

INVOICES DUE ON/BEFORE 11/17/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
R0001708	HOMELAND HEALTH SPECIALISTS IN	0.00	33.75
R0001854	COMMERCIAL REFRIGERATION SYSTE	25,297.50	192,736.00
R0001895	BECKY DOOLEY	238.93	146.88
R0001896	BONNIE CHAPMAN	143.96	109.15
R0001898	ANN GULLION	160.75	101.75
R0001930	R & R SPECIALTIES	17,722.98	36.15
R0001949	SUE STAHL	122.30	98.30
R0001950	ROBIN WILKINSON	121.73	85.44
R0001952	ANNA FELLEGEY	102.00	180.00
R0001953	JEFF HALL	151.05	114.40
R0001954	ANGELA JONES	106.73	91.73
R0001968	KRIS SAUTER	0.00	125.75
R0001969	CAROLYN KEDROWSKI	0.00	109.15
R0001970	RYAN SMITH	0.00	108.58
R0001971	DEB WECKERT	0.00	121.15
R0001972	TERESA BACKUS	0.00	121.15
R0001973	MELISA SCHWARZ	0.00	122.30
R0001974	REBECCA KRAUSE	0.00	109.44
R0001975	STEVE HAMLIN	0.00	109.73
R0001976	CHELSEA KOLB	0.00	218.88
R0001977	LINDA TOWNE	0.00	206.88
R0001978	ROBBIN FISH	0.00	121.73
R0001979	MARY HAGEN	0.00	128.30
R0001980	JODY ACERS	0.00	186.00
R0001981	PEGGY ANDERSON	0.00	121.73
R0001982	CHARLOTTE KERELKO	0.00	131.00
R0001983	LORRI ANTUS	0.00	139.84
R0001984	TONI BRANLEY	0.00	232.60
R0001985	JACOB DUNLAP	0.00	268.10
R0001989	KACY JACOBS	0.00	85.45
R0001990	RALPH HAMANN JR	0.00	148.55
R0001991	PERRY J OATES	0.00	43.65
R0001992	JOSEF SAYLER	0.00	57.65
R0001993	KAREN PRINGLE	0.00	25.45
R0001994	MORTGAGE CONTRACTING SERVICES	0.00	314.96
R0001995	J H FOSTER	0.00	110.96
R0001996	TYLER CARLSON	0.00	4,000.00

TOTAL ALL VENDORS: 1,366,763.39

City of Cloquet
Vendor Summary Report Reconciliation
Invoices Due On/Before 11/17/2020

Total	1,366,763.39
Less:	
Library	(446.84)
Cloquet Area Fire District	<u>(3,664.42)</u>
Total City Bills	1,362,652.13
Less:	
Payroll benefits	(53,008.94)
Plus:	
Building Permit Surcharge	2,178.04
Credit card/PSN fees	2,507.57
MN Energy Auto Pay	1,350.20
MN Power Auto Pay	111,670.89
MN Sales Tax	6,910.35
Total Bills	<u><u>1,434,260.24</u></u>

INVOICES DUE ON/BEFORE 11/17/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
00			
222275	MN PEIP	551,430.36	53,008.94
			53,008.94
32	LICENSES & PERMITS		
286900	W L S S D	939,012.00	902.40
	LICENSES & PERMITS		902.40
34	CHARGES FOR SERVICES		
142800	CLOQUET SANITARY SERVICE	16,201.88	330.00
	CHARGES FOR SERVICES		330.00
41	GENERAL GOVERNMENT		
139025	CINTAS	3,100.29	27.28
139030	CINTAS CORPORATION NO 2	9,260.32	73.88
142800	CLOQUET SANITARY SERVICE	16,201.88	70.62
145500	COMPENSATION CONSULTANTS, LTD	3,070.00	207.00
150100	D A L C O	28,081.24	285.77
175790	GRANICUS LLC	4,920.38	6,945.76
211700	METRO SALES, INC.	8,458.92	106.17
212400	MICHAUD DIST INC	209.00	22.00
234600	NORTHERN BUSINESS PRODUCTS	5,312.38	689.10
244975	PINE KNOT LLC	6,397.15	301.75
260600	WILLIAM SCHLENOGT	541.58	225.63
270200	SUPERIOR COMPUTER PRODUCTS INC	132,513.96	5,884.00
278600	TWIN PORT MAILING	41,268.37	228.10
289015	WELLS FARGO CREDIT CARD	81,153.15	962.34
R0000062	JUDY VUKELICH	412.94	187.38
R0000294	SUZANNE ERICKSON	218.05	84.00
R0000299	DENISE HAMMOND	542.78	226.83
R0000302	CARLA HOULE	495.35	228.60
R0000325	CHRISTINA DEBLASS	573.24	180.58
R0000515	JOSEPH LEE PETERSON	396.00	180.00
R0000538	JOHN CAVANAUGH	469.48	235.50
R0000867	JAMES CITROWSKI	518.85	224.48
R0000870	CYNTHIA KILMAN	578.04	181.73

INVOICES DUE ON/BEFORE 11/17/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
41	GENERAL GOVERNMENT		
R0001137	ANN STANGLAND	570.77	182.01
R0001370	MARY KROHN	114.90	86.30
R0001371	CRYSTA REEVES	209.30	187.15
R0001373	YVONNE BASTIEN	407.18	97.73
R0001375	VICKI OBERSTAR	507.21	236.65
R0001376	KAREN SMITH	413.17	187.38
R0001377	EILEEN CHRISTOPHERSON	416.78	213.85
R0001378	JESSICA LOONS	701.43	235.50
R0001380	BRENDA ALANEN	497.48	220.45
R0001382	CHRIS CONNER	440.51	220.45
R0001418	KAREN ALSETH		121.73
R0001420	DAVID PETERSON	390.33	104.88
R0001424	GOLDIE DEMERS	412.94	186.00
R0001425	CAROL PERTTULA	314.35	90.00
R0001428	PAUL HOLM	321.45	98.30
R0001650	PATRICIA GEORGE	405.78	185.75
R0001651	JULIE JOHANSON	105.45	85.73
R0001654	DAVID JOHANSON	140.30	121.15
R0001655	MARY VAJDL	205.15	195.45
R0001708	HOMELAND HEALTH SPECIALISTS IN		33.75
R0001895	BECKY DOOLEY	238.93	146.88
R0001896	BONNIE CHAPMAN	143.96	109.15
R0001898	ANN GULLION	160.75	101.75
R0001949	SUE STAHL	122.30	98.30
R0001950	ROBIN WILKINSON	121.73	85.44
R0001952	ANNA FELLECY	102.00	180.00
R0001953	JEFF HALL	151.05	114.40
R0001954	ANGELA JONES	106.73	91.73
R0001968	KRIS SAUTER		125.75
R0001969	CAROLYN KEDROWSKI		109.15
R0001970	RYAN SMITH		108.58
R0001971	DEB WECKERT		121.15
R0001972	TERESA BACKUS		121.15
R0001973	MELISA SCHWARZ		122.30
R0001974	REBECCA KRAUSE		109.44
R0001975	STEVE HAMLIN		109.73
R0001976	CHELSEA KOLB		218.88
R0001977	LINDA TOWNE		206.88
R0001978	ROBBIN FISH		121.73
R0001979	MARY HAGEN		128.30
R0001980	JODY ACERS		186.00
R0001981	PEGGY ANDERSON		121.73
R0001982	CHARLOTTE KERELKO		131.00
R0001983	LORRI ANTUS		139.84

INVOICES DUE ON/BEFORE 11/17/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
41	GENERAL GOVERNMENT		
R0001984	TONI BRANLEY		232.60
R0001985	JACOB DUNLAP		268.10
	GENERAL GOVERNMENT		24,458.67
42	PUBLIC SAFETY		
110902	GRACE HOLDINGS LLC	18,172.20	11,894.03
122958	AUTO ZONE, INC.	687.29	14.37
125700	BEST OIL COMPANY	93,195.61	3,772.20
139025	CINTAS	3,100.29	33.34
139030	CINTAS CORPORATION NO 2	9,260.32	184.52
142800	CLOQUET SANITARY SERVICE	16,201.88	70.62
161850	EMERGENCY AUTOMOTIVE TECH, INC	18,309.33	12,042.12
234600	NORTHERN BUSINESS PRODUCTS	5,312.38	136.52
278600	TWIN PORT MAILING	41,268.37	65.17
280390	ULINE	1,448.83	162.46
	PUBLIC SAFETY		28,375.35
43	PUBLIC WORKS		
112550	AIRGAS USA LLC		161.00
121000	ARROWHEAD SPRINGS INC	3,419.70	60.25
122958	AUTO ZONE, INC.	687.29	14.94
125700	BEST OIL COMPANY	93,195.61	1,185.55
134800	CARLTON COUNTY TREASURER	584.82	52.00
139025	CINTAS	3,100.29	14.37
139030	CINTAS CORPORATION NO 2	9,260.32	529.89
142800	CLOQUET SANITARY SERVICE	16,201.88	101.60
154600	DIVERSIFIED INSPECTIONS INC	428.40	424.20
169180	FORCE AMERICA DISTRIBUTING LLC		786.02
175200	GOPHER STATE ONE CALL INC	1,395.95	87.08
184150	JLA INDUSTRIAL EQUIPMENT INC	1,758.40	487.60
197800	L & M SUPPLY CO	19,664.52	562.95
211400	MENARDS INC	5,316.06	423.66
211700	METRO SALES, INC.	8,458.92	61.03
219080	MINNESOTA DEPT OF AGRICULTURE	23.00	25.00
229500	NAPA AUTO PARTS	8,913.47	589.20
234600	NORTHERN BUSINESS PRODUCTS	5,312.38	395.14
238950	OCCUPATIONAL DEVELOPMENT	709.90	99.90
242850	PARSONS ELECTRIC LLC	22,265.29	3,986.82

INVOICES DUE ON/BEFORE 11/17/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
GENERAL FUND			
43	PUBLIC WORKS		
244975	PINE KNOT LLC	6,397.15	114.75
247400	396-PRAXAIR DISTRIBUTION, INC.	9,509.80	132.95
251500	CMH RAITER FAMILY CLINIC	2,185.28	443.00
265250	SNAP ON TOOLS	1,574.74	12.02
272600	TERMINAL SUPPLY INC	1,439.11	178.57
275075	TITAN MACHINERY	46,488.79	2,657.50
278600	TWIN PORT MAILING	41,268.37	65.17
279100	U S BANK EQUIPMENT FINANCE	7,373.80	47.57
285400	VIKING ELECTRIC SUPPLY	831.77	438.10
285500	VIKING INDUSTRIAL CENTER	2,262.62	134.95
289015	WELLS FARGO CREDIT CARD	81,153.15	-19.39
R0001009	EAST SIDE OIL COMPANIES INC		135.00
	PUBLIC WORKS		14,388.39
45	CULTURE AND RECREATION		
123050	B & B MARKET	490.47	700.00
125700	BEST OIL COMPANY	93,195.61	969.99
134800	CARLTON COUNTY TREASURER	584.82	52.00
139030	CINTAS CORPORATION NO 2	9,260.32	62.07
142800	CLOQUET SANITARY SERVICE	16,201.88	842.14
147600	EXELON CORPORATION	14,476.90	1,519.92
178500	GUARDIAN PEST SOLUTIONS INC	472.50	47.25
179340	HAGENS GLASS & PAINT	7,516.25	2,246.00
197800	L & M SUPPLY CO	19,664.52	952.25
248125	PROCTOR BUILDERS	297.55	225.00
285400	VIKING ELECTRIC SUPPLY	831.77	76.15
R0001930	R & R SPECIALTIES	17,722.98	36.15
	CULTURE AND RECREATION		7,728.92
46	COMMUNITY DEVELOPMENT		
139800	CLOQUET AREA CHAMBER OF COMMER	55,896.48	6,574.95
234600	NORTHERN BUSINESS PRODUCTS	5,312.38	113.28
278600	TWIN PORT MAILING	41,268.37	32.59
	COMMUNITY DEVELOPMENT		6,720.82

LIBRARY FUND

INVOICES DUE ON/BEFORE 11/17/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
LIBRARY FUND			
45	CULTURE AND RECREATION		
139030	CINTAS CORPORATION NO 2	9,260.32	10.84
198100	L M C I T	470,052.71	436.00
	CULTURE AND RECREATION		446.84
CITY SALES TAX CAPITAL			
00			
169800	FOUR STAR CONSTRUCTION	63,276.65	-6,363.50
236100	NORTHLAND CONSTRUCTORS	2,059,832.91	-47,017.94
R0001854	COMMERCIAL REFRIGERATION SYSTE	25,297.50	-10,144.00
			-63,525.44
81	SPECIAL PROJECTS		
169800	FOUR STAR CONSTRUCTION	63,276.65	127,270.00
236100	NORTHLAND CONSTRUCTORS	2,059,832.91	940,358.87
R0001854	COMMERCIAL REFRIGERATION SYSTE	25,297.50	202,880.00
	SPECIAL PROJECTS		1,270,508.87
WATER - LAKE SUPERIOR WATERLINE			
50	STATION 1		
233850	NORTH STATES CRANE & HOIST		300.00
	STATION 1		300.00
51	STATION 2		
121000	ARROWHEAD SPRINGS INC	3,419.70	32.25
139030	CINTAS CORPORATION NO 2	9,260.32	19.44
211400	MENARDS INC	5,316.06	130.82
	STATION 2		182.51
52	LAKE SUPERIOR WATERLINE		

INVOICES DUE ON/BEFORE 11/17/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
WATER - LAKE SUPERIOR WATERLINE			
52	LAKE SUPERIOR WATERLINE		
125700	BEST OIL COMPANY	93,195.61	431.11
139030	CINTAS CORPORATION NO 2	9,260.32	77.24
197800	L & M SUPPLY CO	19,664.52	53.56
	LAKE SUPERIOR WATERLINE		561.91
WATER - IN TOWN SYSTEM			
00			
R0001989	KACY JACOBS		85.45
R0001990	RALPH HAMANN JR		148.55
R0001991	PERRY J OATES		43.65
R0001992	JOSEF SAYLER		57.65
R0001993	KAREN PRINGLE		25.45
R0001994	MORTGAGE CONTRACTING SERVICES		314.96
			675.71
49	CLOQUET		
125700	BEST OIL COMPANY	93,195.61	538.89
139025	CINTAS	3,100.29	8.62
139030	CINTAS CORPORATION NO 2	9,260.32	54.57
153300	DIAMOND DRILLING	803.94	189.00
158000	DULUTH/SUPERIOR COMMUNICATIONS	31,368.66	60.00
165375	FERGUSON WATERWORKS #2516	24,615.55	4,637.07
180500	HAWKINS INC	62,567.84	4,172.37
197800	L & M SUPPLY CO	19,664.52	107.13
229500	NAPA AUTO PARTS	8,913.47	21.81
233850	NORTH STATES CRANE & HOIST		210.00
247400	396-PRAXAIR DISTRIBUTION, INC.	9,509.80	79.77
283700	USA BLUEBOOK	4,852.48	298.34
289015	WELLS FARGO CREDIT CARD	81,153.15	819.92
R0001995	J H FOSTER		110.96
	CLOQUET		11,308.45
54	BILLING & COLLECTION		
180425	HARRIS COMPUTER SYSTEMS	16,063.61	300.00
211700	METRO SALES, INC.	8,458.92	106.16

INVOICES DUE ON/BEFORE 11/17/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
WATER - IN TOWN SYSTEM			
54	BILLING & COLLECTION		
234600	NORTHERN BUSINESS PRODUCTS	5,312.38	199.94
278600	TWIN PORT MAILING	41,268.37	65.17
	BILLING & COLLECTION		671.27
57	ADMINISTRATION & GENERAL		
142800	CLOQUET SANITARY SERVICE	16,201.88	33.87
175200	GOPHER STATE ONE CALL INC	1,395.95	52.25
211700	METRO SALES, INC.	8,458.92	61.01
234600	NORTHERN BUSINESS PRODUCTS	5,312.38	246.65
278600	TWIN PORT MAILING	41,268.37	65.17
279100	U S BANK EQUIPMENT FINANCE	7,373.80	47.57
	ADMINISTRATION & GENERAL		506.52
ENTERPRISE FUND - SEWER			
55	SANITARY SEWER		
125700	BEST OIL COMPANY	93,195.61	215.55
139025	CINTAS	3,100.29	5.74
139030	CINTAS CORPORATION NO 2	9,260.32	69.25
197800	L & M SUPPLY CO	19,664.52	53.55
247400	396-PRAXAIR DISTRIBUTION, INC.	9,509.80	53.17
251500	CMH RAITER FAMILY CLINIC	2,185.28	443.00
	SANITARY SEWER		840.26
57	ADMINISTRATION & GENERAL		
142800	CLOQUET SANITARY SERVICE	16,201.88	33.87
175200	GOPHER STATE ONE CALL INC	1,395.95	34.82
211700	METRO SALES, INC.	8,458.92	61.01
234600	NORTHERN BUSINESS PRODUCTS	5,312.38	226.58
270200	SUPERIOR COMPUTER PRODUCTS INC	132,513.96	160.00
278600	TWIN PORT MAILING	41,268.37	65.19
279100	U S BANK EQUIPMENT FINANCE	7,373.80	47.57
R0001996	TYLER CARLSON		4,000.00
	ADMINISTRATION & GENERAL		4,629.04

DATE: 11/12/20
TIME: 11:39:15
ID: AP443000.WOW

CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

PAGE: 8

INVOICES DUE ON/BEFORE 11/17/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
STORM WATER UTILITY			
57	ADMINISTRATION & GENERAL		
289015	WELLS FARGO CREDIT CARD	81,153.15	32.34
	ADMINISTRATION & GENERAL		32.34
CABLE TELEVISION			
45	CULTURE AND RECREATION		
162640	ENVENTIS TELECOM INC	474.14	47.20
	CULTURE AND RECREATION		47.20
CLOQUET AREA FIRE DISTRICT			
42	PUBLIC SAFETY		
125700	BEST OIL COMPANY	93,195.61	3,664.42
	PUBLIC SAFETY		3,664.42
	TOTAL ALL DEPARTMENTS		1,366,763.39



ADMINISTRATIVE OFFICES

101 14th Street • Cloquet MN 55720
Phone: 218-879-3347 • Fax: 218-879-6555
email: admin@cloquetmn.gov
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: James Barclay, Asst City Admin & HR Director
Reviewed by: Tim Peterson, City Administrator *TCB*
Date: November 5, 2020

ITEM DESCRIPTION: Adoption of Amendments to the IRS Section 125 Cafeteria Plan Benefit

Proposed Action

Staff recommends the Council move to adopt **RESOLUTION NO. 20-74, A RESOLUTION ADOPTING AMENDMENTS TO THE IRS SECTION 125 CAFETERIA PLAN BENEFIT.**

Background/Overview

The IRS recently released two notices (Notice 2020-29) and (Notice 2020-33) that provide COVID-19 related and other relief from Cafeteria Plans, Health Savings Accounts (HSAs), Health Flexible Spending Accounts (FSAs), Dependent Care FSAs, and various types of reimbursement arrangements.

These Amendments are voluntary and **most** relate specifically to the 2020 Plan Year. An Employer/Plan Sponsor may choose to adopt all, some, or none of the Amendments.

After careful review and in coordination with Compensation Consultants, our plan administrator, staff recommends adoption of:

- **Temporary Relief from the Irrevocable Rule** – This will allow employees to change their contribution to their Flex accounts provided they are not currently carrying a negative balance
- **Increase in the FSA Carry Over Amount** - Change from \$500 to \$550 (permanent change)

Both changes recognize the decrease in actual/anticipated medical care/expense experienced by our staff in plan year 2020.

Policy Objectives

Help employees avoid a loss of personal funds deposited in their flexible spending accounts

Financial/Budget/Grant Considerations

None. This is employee money only

Supporting Documents Attached

Resolution No. 20-74

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

**RESOLUTION NO. 20-74
A RESOLUTION ADOPTING AMENDMENTS TO THE
IRS SECTION 125 CAFETERIA PLAN BENEFIT**

The undersigned, being all of the members of the Council for the City of Cloquet (the "Employer"), hereby adopt the following resolutions by unanimous consent and direct that this Consent Resolution be entered in the minute books of the City.

WHEREAS, the City sponsors an IRS Section 125 Cafeteria Plan benefit for its employees; and

WHEREAS, the City encourages its employees to participate in Health Flexible Spending Account (Health FSA) and Dependent Care Assistance Program (DCAP) Benefits as set forth in the City of Cloquet Flexible Benefit Plan (with Premium Payment, HSA, Health FSA and DCAP Components) (the "Plan"); and

WHEREAS, the City wishes to adopt the "Exceptions" that comply with Notice 2020-29 and Notice 2020-33 of the Internal Revenue Code as follows.

- Temporary Relief from the Irrevocable Rule
- Increase in the FSA Carry Over Amount to \$550

WHEREAS, the City determines that the above actions are in the best interests of the City and Participants;

NOW, THEREFORE, BE IT RESOLVED, that the Council hereby adopts the Plan as amended, effective for the Plan Year 2020;

BE IT FURTHER RESOLVED, that the members of the City are authorized and directed to take any and all actions as may be necessary to effectuate this Resolution.

IN WITNESS WHEREOF, the undersigned, being all the members of the Council of the City, have executed this Consent Resolution retro to January 1, 2020 or the start of the new 2020 Plan Year if not on the calendar schedule.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 5TH
DAY OF NOVEMBER 2020.**

Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator



DEPARTMENT OF PUBLIC WORKS

101 14th Street; Cloquet, MN 55720
Phone: (218) 879-6758 Fax: (218) 879-6555
Street - Water - Sewer – Engineering - Park
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Caleb Peterson, Public Works Director
Reviewed By: Tim Peterson, City Administrator
Date: November 17, 2020

ITEM DESCRIPTION: City Hall Boilers

Proposed Action

Staff recommends that the City Council move to accept the quote fro AG O’Brien in the amount of \$6,370 for supply and installation of required boiler safety equipment.

Background/Overview

State code mandates that boiler systems over 750,000 BTU must be equipped with certain safety features (low water cut-off switches, high limit switches, expansion tanks, and emergency stop). The current boilers at City Hall exceeds this size limit and our insurance company flagged this issue on a recent evaluation of the building. Staff solicited two quotes for supply and installation of the required safety equipment as shown below.

Contractor	Bid Price
AG O’Brien	\$6,370
UHL	\$7,011

Policy Objectives

To replace/purchase necessary equipment in accordance with the Purchasing Policy.

Financial/Budget/Grant Considerations

The 2020 Budget includes \$10,000.00 for building maintenance which can be used to cover this unanticipated cost. Note, some minor electrical work will be required (estimated at \$2,000) in order to complete this project. Staff will solicit this work independent of the mechanical contact to avoid general contractor mark-up.

Advisory Committee/Commission Action

N/A

Supporting Documents Attached

N/A



DEPARTMENT OF PUBLIC WORKS

101 14th Street; Cloquet, MN 55720
Phone: (218) 879-6758 Fax: (218) 879-6555
Street - Water - Sewer – Engineering - Park
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: City Council
From: John Anderson, Assistant City Engineer
Reviewed By: Tim Peterson, City Administrator
Date: November 17, 2020

ITEM DESCRIPTION: Prospect Avenue Area Change Order No. 2

Proposed Action

Staff recommends the City Council move to approve Change Order No. 2 to City Contract 1091.

Background/Overview

Work has wrapped up for the year to reconstruct streets and utilities in the Prospect Avenue Area under City Contract 1091. When a unit price for the extra work is not included in the original contract, staff must negotiate a price with the contractor amending the original contract. The recommended changes are then brought to Council for authorization to amend the contract in the form of a change order.

Change Order #2 – This involves providing minor draintile work, repairing an existing leaking curbstop, bulkheading manhole 03-030, installing valley gutter and hydromulching. *Net increase in cost: \$8,765*

Policy Objectives

N/A.

Financial/Budget/Grant Considerations

The original contract price for this project was \$3,176,565 and the project budget is \$3,780,000. The revised contract amount with change order no. 1 and 2 is \$3,188,837. This represents a 0.3% increase in the contract amount. At this point, the primary remaining work on the project involves topsoil and sod on Phase 4 which will take place in the spring of 2021. The project is currently projected to close out under the original contract amount.

Advisory Committee/Commission Action

None.

Supporting Documents Attached

- Change Order #2

STATE AID FOR LOCAL TRANSPORTATION
CHANGE ORDER

Rev. July 2010

Page 1 of 1

SAP - -	Minn. Proj. No.	CO No. 02
Project Location Prospect Avenue Area Streets		
Local Agency City of Cloquet	Local Project No. 1091	
Contractor Northland Constructors of Duluth	Contract No. 1091	
Address/City/State/Zip 4843 Rice Lake Road Duluth, MN 55803		
Total Change Order Amount \$ + 8,765.00		

In accordance with the terms of this Contract, you are hereby authorized and instructed to perform the work as altered by the following provisions:

Blvd at 20th and Selmser required additional draintile work
Existing Curbstop on Kelly Ave needed to be replaced
MH 03-030 was left in place and required a bulkhead installed at old sewer connection
Weather did not permit sodding on the final phase of the project, temp hydromulch was installed, added valley gutter at 17th & Prospect

Estimate Of Cost: (List overrun items or attach a separate breakdown--include any increases or decreases in contract items, any negotiated or force account items.)						
**Group/ Funding Category	Item No.	Description	Unit	Unit Price	+ or - Quantity	+ or - Amount \$
CO 2	1	DRAINTILE @ 20 TH AND SELMSER	LUMP	\$565.00	+1	+\$565.00
CO 2	2	REPAIR LEAKING CURBSTOP ON KELLY AVE	EACH.	\$595.00	+1	+\$595.00
CO 2	3	BULKHEAD MH 03-030	LIN. FT.	\$1,080.00	+1	+\$1,080.00
CO 2	4	HYDROMULCH	LIN. FT.	\$1.50	+2,400	+\$3,600.00
CO 2	5	VALLEY GUTTER	LIN. FT.	\$65.00	+45	+2,925.00

**Group/Funding category is required for Federal Aid projects

Approved by Project Engineer: John M Anderson Date: 11/9/20
Print Name: John Anderson Phone: 218-879-6758

Approved by Contractor: [Signature] Date: 11/9/2020
Print Name: LANCE LINDAHL Phone: 218-879-6256

Distribution: Project Engineer (Original), Contractor (copy), DSAE (copy for funding review)

<p>DSAE Portion: The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for FUNDING PURPOSES ONLY and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.</p> <p>This work is eligible for: <input type="checkbox"/> Federal Funding <input type="checkbox"/> State Aid Funding <input type="checkbox"/> Local funds</p> <p>District State Aid Engineer: _____ Date: _____</p>
--



COMMUNITY DEVELOPMENT DEPARTMENT
101 14th Street • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Al Cottingham, City Planner/Zoning Administrator
Reviewed/Approved By: Tim Peterson, City Administrator
Date: November 12, 2020

ITEM DESCRIPTION: Zoning Case 20-13: Gravel Mining Excavation Permit Renewals for 2021

Proposed Action

The Planning Commission recommends the City Council move to adopt **RESOLUTION NO. 20-77, A RESOLUTION APPROVING SAND AND GRAVEL EXCAVATION PERMIT RENEWALS FOR 2021.**

Background/Overview

All sand and gravel mining and processing operations require an annual excavation permit. The excavation permit is an annual permit issued at the discretion of the City and does not confer or grant a property right. Prior to renewal of these permits, staff visits each pit to examine the conditions to ensure that zoning ordinance requirements are being met. The excavation permits were considered at the regular Planning Commission meeting on November 10, 2020.

Inspections of active gravel mining operations were conducted in October in accordance with Chapter 17 Section 6.20 Subdivision 8 of the Cloquet Zoning Ordinance. Attached the Council will find reports on the annual gravel mine inspections for the four operating within the City.

The Zack Sand and Gravel Pit had minimal work from it this year. Staff has not received any complaints regarding this pit.

The Ulland pit had an asphalt plant located in the pit at various times this summer. Staff did not receive any complaints about the asphalt plant or about the other operations.

The KGM pit is used primarily for KGM and the wood chip operation for Sappi. They had a large amount of activity from this pit this year. They also had an asphalt plant

located in the pit at various times this summer. The City received no complaints on the KGM pit.

The Carlton County pit is used primarily for stockpiling of material and not much mining anymore. The millings from different projects have been stored there. The City received no complaints on the County pit.

Policy Objectives

The purpose of the annual excavation permit renewal is to ensure that operations at the gravel mining operations are in compliance with Ordinance requirements.

Financial/Budget/Grant Considerations

The Annual Excavation Permit renewal fee is \$300. An updated bond is required of all applicants, along with a questionnaire, and on-site inspection by City staff.

Advisory Committee/Commission Action

The Planning Commission has recommended approval of the annual excavation permits for the four sites listed below for 2021 subject to the conditions established with the original permits and the filing of the appropriate bonds as stipulated in the Cloquet Zoning Ordinance on a 6 – 0 vote.

- Abramson Construction, Inc. / KGM (Permits #76-18, 95-2)
- Carlton County Highway Department (Permit #75-3)
- Ulland Brothers, Inc. (Permits #75-1, 75-5, and 79-7)
- Zack Sand and Gravel (Permit #08-01)

Supporting Documentation Attached

- Resolution No. 20-77
- Annual Inspection Checklist

**STATE OF MINNESOTA
COUNTY OF CARLTON
CITY OF CLOQUET**

RESOLUTION NO. 20-77

**A RESOLUTION APPROVING SAND AND GRAVEL EXCAVATION
PERMIT RENEWALS FOR 2021**

WHEREAS, The following sand and gravel mine operators have submitted requests for renewal of their Excavation and Operating Permits for the year 2021:

- Abramson Construction, Inc. / KGM (Permits #76-18, 95-2)
- Carlton County Highway Department (Permit #75-3)
- Ulland Brothers, Inc. (Permits #75-1, 75-5, and 79-7)
- Zack Sand and Gravel (Permit #08-01); and

WHEREAS, Said renewals were considered at the regular meeting of the Cloquet Planning Commission on November 10, 2020 and Cloquet City Council on November 17, 2020, at which time information was reviewed relative to said renewals, and questions were asked and answered by those gravel mine operator representatives in attendance; and

WHEREAS, No changes were proposed by any of the operators for their operations; and

WHEREAS, The Planning Commission recommended approval to the City Council of these sand and gravel excavation permits finding that renewal is in order for all operations listed above.

NOW, THEREFORE, BE IT RESOLVED, BY THE CLOQUET CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That it approves the renewal of these four sand and gravel mining Excavation Permits, subject to the conditions established with the original permits and the filing of appropriate bonds as stipulated in the Cloquet Zoning Ordinance.

PASSED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 17TH DAY OF NOVEMBER 2020.

Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator

GRAVEL MINE ANNUAL INSPECTION CHECKLIST

SITE IDENTIFICATION: **KGM**

DATE OF INSPECTION: **October 29, 2020** TIME OF DAY: **10:00 pm**

WEATHER CONDITIONS: **Cloudy, 25 degrees, early Fall**

PRESENT: **Al Cottingham and Caleb Peterson**

	OK	Not OK	
1.	X	<input type="checkbox"/>	Steep slopes (1:1 or greater) protected.
2.	X	<input type="checkbox"/>	Security gate installed and used.
3.	X	<input type="checkbox"/>	Operating hours honored.
4.	X	<input type="checkbox"/>	Inactive slopes maintained.
5.	X	<input type="checkbox"/>	Setbacks satisfactory (old @ 200' res.; 50' non-res.).
6.	X	<input type="checkbox"/>	Stockpiles @ 500' (100' non-res.); height @ 40'.
7.	X	<input type="checkbox"/>	Excavation @ 500' (100' non-res.).
8.	X	<input type="checkbox"/>	Asphalt plant @ 2,600' (1,000' non-res.; 500' old).
9.	<input type="checkbox"/>	<input type="checkbox"/> NA	Crushing plant on pit floor.
10.	X	<input type="checkbox"/>	Erosion/drainage controlled; no standing water.
11.	X	<input type="checkbox"/>	Dust control.
12.	X	<input type="checkbox"/>	Level bottom in non-active areas.
13.	X	<input type="checkbox"/>	Noise levels not exceeded.
14.	X	<input type="checkbox"/>	Reclamation of mined-out sections.
15.	X	<input type="checkbox"/>	Recyclable materials present over 2 years.

COMMENTS

The KGM pit is owned and operated from the main office in Angora, MN. The property is zoned Heavy Industrial.

Carlson Timber remains active in the pit chipping wood and loading semi-trucks to haul the wood chips to Sappi.

KGM had a fair amount of activity this year from their pit. The major pit faces have been worked this year with over 34,000 cubic yards removed by the end of August with lots of material still being hauled out. They have had an asphalt plant setup at various times during the season.

GRAVEL MINE ANNUAL INSPECTION CHECKLIST

SITE IDENTIFICATION: **Carlton County – Airport Road**

DATE OF INSPECTION: **October 29, 2020** TIME OF DAY: **9:30 am**

WEATHER CONDITIONS: **Cloudy, 25 degrees, early fall**

PRESENT: **Al Cottingham and Caleb Peterson**

	OK	Not OK	
1.	X	<input type="checkbox"/>	Steep slopes (1:1 or greater) protected.
2.	X	<input type="checkbox"/>	Security gate installed and used.
3.	X	<input type="checkbox"/>	Operating hours honored.
4.	X	<input type="checkbox"/>	Inactive slopes maintained.
5.	X	<input type="checkbox"/>	Setbacks satisfactory (old @ 200' res.; 50' non-res.).
6.	X	<input type="checkbox"/>	Stockpiles @ 500' (100' non-res.); height @ 40'.
7.	X	<input type="checkbox"/>	Excavation @ 500' (100' non-res.).
8.	<input type="checkbox"/>	<input type="checkbox"/> NA	Asphalt plant @ 2,600' (1,000' non-res.; 500' old).
9.	<input type="checkbox"/>	<input type="checkbox"/> NA	Crushing plant on pit floor.
10.	X	<input type="checkbox"/>	Erosion/drainage controlled; no standing water.
11.	X	<input type="checkbox"/>	Dust control.
12.	X	<input type="checkbox"/>	Level bottom in non-active areas.
13.	X	<input type="checkbox"/>	Noise levels not exceeded.
14.	X	<input type="checkbox"/>	Reclamation of mined-out sections.
15.	X	<input type="checkbox"/>	Recyclable materials present over 2 years.

COMMENTS

There was little activity in the County pit this year with approximately 5,000 cubic yards of material being removed. There is a security gate at Airport Road that is used as required, the FDL Reservation Pit is adjacent and to the direct east of this pit. They use this pit for County Road projects in the area and will stockpile blacktop from some of the road projects for use in the future.

GRAVEL MINE ANNUAL INSPECTION CHECKLIST

SITE IDENTIFICATION: **Ulland Sand and Gravel Pit**

DATE OF INSPECTION: **October 29, 2020** TIME OF DAY: **10:15 am**

WEATHER CONDITIONS: **Cloudy, 25 degrees, early Fall**

PRESENT: **Al Cottingham and Caleb Peterson**

	OK	Not OK	
1.	X	<input type="checkbox"/>	Steep slopes (1:1 or greater) protected.
2.	X	<input type="checkbox"/>	Security gate installed and used.
3.	X	<input type="checkbox"/>	Operating hours honored.
4.	X	<input type="checkbox"/>	Inactive slopes maintained.
5.	X	<input type="checkbox"/>	Setbacks satisfactory (old @ 200' res.; 50' non-res.).
6.	X	<input type="checkbox"/>	Stockpiles @ 500' (100' non-res.); height @ 40'.
7.	X	<input type="checkbox"/>	Excavation @ 500' (100' non-res.).
8.	X	<input type="checkbox"/>	Asphalt plant @ 2,600' (1,000' non-res.; 500' old).
9.	<input type="checkbox"/>	NA	Crushing plant on pit floor.
10.	X	<input type="checkbox"/>	Erosion/drainage controlled; no standing water.
11.	X	<input type="checkbox"/>	Dust control.
12.	X	<input type="checkbox"/>	Level bottom in non-active areas.
13.	X	<input type="checkbox"/>	Noise levels not exceeded.
14.	X	<input type="checkbox"/>	Reclamation of mined-out sections.
15.	X	<input type="checkbox"/>	Recyclable materials present over 2 years.

COMMENTS

The Ulland Pit is located south of I-35 and west of Hwy 45. The property is zoned Heavy Industrial.

They have had an asphalt plant set up at various times in the pit. They had removed approximately 95,000 cubic yards of material from the site through mid-October. They noted it is difficult to identify the amount of material that will leave the pit next year since they do not have any contracts yet.

GRAVEL MINE ANNUAL INSPECTION CHECKLIST

SITE IDENTIFICATION: **Zack Sand and Gravel – Stark Road**

DATE OF INSPECTION: **October 29, 2020** TIME OF DAY: **9:15 am**

WEATHER CONDITIONS: **Cloudy, 25 degrees, early Fall**

PRESENT: **Al Cottingham and Caleb Peterson**

	OK	Not OK	
1.	X	<input type="checkbox"/>	Steep slopes (1:1 or greater) protected.
2.	X	<input type="checkbox"/>	Security gate installed and used.
3.	X	<input type="checkbox"/>	Operating hours honored.
4.	X	<input type="checkbox"/>	Inactive slopes maintained.
5.	X	<input type="checkbox"/>	Setbacks satisfactory (old @ 200' res.; 50' non-res.).
6.	X	<input type="checkbox"/>	Stockpiles @ 500' (100' non-res.); height @ 40'.
7.	X	<input type="checkbox"/>	Excavation @ 500' (100' non-res.).
8.	<input type="checkbox"/>	<input type="checkbox"/> NA	Asphalt plant @ 2,600' (1,000' non-res.; 500' old).
9.	<input type="checkbox"/>	<input type="checkbox"/> NA	Crushing plant on pit floor.
10.	X	<input type="checkbox"/>	Erosion/drainage controlled; no standing water.
11.	X	<input type="checkbox"/>	Dust control.
12.	X	<input type="checkbox"/>	Level bottom in non-active areas.
13.	X	<input type="checkbox"/>	Noise levels not exceeded.
14.	X	<input type="checkbox"/>	Reclamation of mined-out sections.
15.	X	<input type="checkbox"/>	Recyclable materials present over 2 years.

COMMENTS

The Zack Sand and Gravel pit is located behind the Cloquet Business Park off of Stark Road. This property is zoned Farm Residential. This is a small operation located away from any development. There have been no complaints about the operation.



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Tim Peterson, City Administrator
Date: November 17, 2020

ITEM DESCRIPTION: Approval of New Therapeutic Massage Therapist License

Proposed Action

Staff recommends the City Council move to approve the Therapeutic Massage Therapist license for Lanying Hu, effective November 18, 2020.

Background/Overview

The City has received an application from Lanying Hu for a new Therapeutic Massage Therapist license to operate at Hong Kong Spa, 139 North Road.

Policy Objectives

Approval of a Therapeutic Massage Therapist license is required under Section 6.9 of the Municipal Code. There is no limit on the number of licenses issued in any one year. Ms. Hu has submitted the appropriate paperwork and a background check has been completed.

Financial/Budget/Grant Considerations

The City's fee schedule requires a \$50 fee for the therapist license and \$100 for the background check. The applicant has paid all fees.

Advisory Committee/Commission Action

None.

Supporting Documentation Attached

- Application



**APPLICATION FOR THERAPEUTIC MASSAGE
 THERAPIST LICENSE**

This application, all required documentation and fees must be submitted by any person desiring to obtain a license to practice therapeutic massage within the City of Cloquet, MN.

APPLICANT INFORMATION		
Name: First <i>Larrying</i>	Full Middle	Last <i>Hu</i>
Current Address: Street / City / State / Zip Code <i>Hermantown Mn 55811</i>		
E-mail address: (if applicable) <i>[blank]</i>		
Home Phone:	Cell Phone:	Work Phone:
Date of Birth: <i>1-22</i>	Social Security Number:	

BUSINESS INFORMATION	
Business where Massage Therapy Services will be conducted: <input checked="" type="checkbox"/> Business <input type="checkbox"/> *Residence	
*A Therapeutic Massage Therapist License will only be issued to a person at a residence which is properly zoned and/or meets the zoning requirements for such location as may be required by the City. For zoning verification, contact the Cloquet Zoning Department at (218) 879-2507 prior to submitting your application.	
Business Name: <i>Hong Kong Spa</i>	Manager of Business: <i>Ling</i>
Business Street Address: <i>139 North Rd</i>	
Phone Number: <i>218-879-8822</i>	Alternate Number:
Owner of Business: <i>Ling</i>	
Owner's Residence Address: Street / City / State / Zip Code	
Home Phone:	Cell Phone:
E-mail address: (if applicable)	
Property Parcel ID Number:	Property Complete Legal Description:

FINANCIAL INFORMATION	
Real Estate Taxes on property to be licensed are:	<input type="checkbox"/> Paid current <input type="checkbox"/> Delinquent
Are there any financial claims to the City of Cloquet owed by the applicant /property owner?	<input type="checkbox"/> Yes <input type="checkbox"/> No

If there are current financial claims owed to the City of Cloquet, please state the amount(s) and type of claim:		
Responsible Party:	Amount:	Type of claim (i.e., utilities, etc.)
Responsible Party:	Amount:	Type of claim (i.e., utilities, etc.)

ADDITIONAL INFORMATION
(attach additional sheets as necessary)

Have you ever applied for or held a license to conduct a similar activity in any other City or State? Yes No
 If yes, please provide details; description, date and location:

Have you ever been denied a license to conduct a similar or like activity or had such licenses suspended, revoked or canceled in any City/State, including Cloquet? Yes No
 If yes, please provide details; description, date and location:

List all names, nicknames and aliases by which you have been known:
Summer

List addresses at which you have lived during the preceding five years. Begin with present or last address and work back. Attach additional sheets if necessary.

Street / City / State / Zip Code
Herman town Mn 55811

Dates at Address:
6-2019 Present

Street / City / State / Zip Code
China

Dates at Address:

Name, location and type of every business or occupation you have been engaged in during the preceding five years. Begin with present or last occupation and work back. Attach additional sheets if necessary.

Business or Occupation:

City / State / Zip Code

Dates at Address:

Business or Occupation:

City / State / Zip Code

Dates at Address:

Business or Occupation:

City / State / Zip Code

Dates at Address:

I HEREBY UNDERSTAND AND AGREE THAT:

1. Information revealed herein for a Therapeutic Massage Therapist License in the City of Cloquet will be handled by the City in accordance with federal and state laws regarding privacy of criminal records.
2. A criminal conviction will not bar an applicant from obtaining a Therapeutic Massage Therapist License with the City of Cloquet unless such conviction is directly related to the occupation for which the license is sought, according to Minnesota Statutes §364.03.
3. Failure to reveal a criminal conviction will be considered falsification of the application and may be used as grounds for denial of the license.

(I) do hereby swear that I have submitted all of the required documentation as listed above and that the answers in this application are true and correct to the best of my knowledge. I do authorize the City of Cloquet, its agents, and employees, to obtain any necessary information and to conduct an investigation, if necessary, into the truth of the statements set forth in this application and my qualifications for this license. I do understand that providing false information shall be grounds for denial of my license.

Cam Ying Hu
10-19-20
 Signature of Applicant Date

Print Name Lanying Hu
First Middle Last

SEND FUTURE APPLICATION RENEWALS TO:
 Residence Address
 Business Address

FOR CITY USE ONLY: (When applicable)				
	Signature:	Approved:	Denied:	Date:
Planning:				
Police Chief:				
Fire Dept.:				
Finance Director:				
City Administrator:				



Great American Alliance Insurance Company
 301 E. Fourth Street, 25 S
 Cincinnati, OH 45202-4201

COMMERCIAL GENERAL LIABILITY COVERAGE FORM – CLAIMS MADE COVERAGE
SPECIFIED PROFESSIONAL LIABILITY COVERAGE FORM – CLAIMS MADE COVERAGE

THIS POLICY IS WRITTEN ON A CLAIMS MADE COVERAGE FORM.

IT IS AGREED THAT THIS CERTIFICATE IS ISSUED TO THE CERTIFICATE HOLDER LISTED BELOW TO CERTIFY COVERAGE UNDER THE COMMERCIAL GENERAL LIABILITY INSURANCE MASTER POLICY LISTED BELOW.

INSURANCE COMPANY: GREAT AMERICAN ALLIANCE INSURANCE COMPANY NAMED INSURED: BEAUTY HEALTH & TRADE ALLIANCE CERTIFICATE HOLDER: Lanying Hu ADDRESS: 4981 Maple Grove Rd, Hermantown, MN 55811 POLICY PERIOD: 10/19/2020 TO 10/19/2021 12:01 A.M. STANDARD TIME AT YOUR ADDRESS SHOWN. ENTITY: <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership or Joint Venture <input type="checkbox"/> LLC <input checked="" type="checkbox"/> Individual/Sole Proprietor	POLICY NUMBER: PL3289388 CERTIFICATE NUMBER: BWI239124
--	---

IN RETURN FOR PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL OF THE TERMS OF THE POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

- A. Specified Products, Goods, Operations and Premises Covered:** Health and beauty related products and goods normal and incidental to the practice of those Professional Services of which the Insured is a practitioner or student practitioner; all related premises and operations of the Insured
- B. Professional Services:** Massage and Related Modalities; Animal Massage and Related Modalities; Esthetics, Cosmetology, Nail Technician, Aromatherapy, Reflexology and Energy Work Including Their Related Modalities; Face & Body Painting; Hair Stylist/Barbers; Massage Therapist
- C. Technician Covered:** Lanying Hu

LIMITS OF INSURANCE

General and Professional Aggregate Limit (Other than Products-Completed Operations)	\$	3,000,000
Products-Completed Operations Aggregate Limit	\$	3,000,000
Personal and Advertising Injury Limit	\$	INCLUDED
General and Professional Each Occurrence Limit	\$	2,000,000
Damage to Premises Rented to You Limit	\$	300,000 Any One Premises
Medical Expense Limit	\$	5,000 Any One Person

RETROACTIVE DATE: 10/19/2020

RATE:	\$	FLAT
PREMIUM:	\$	\$57.00
BHTA FEE:	\$	\$23.00
TOTAL ANNUAL COST : (The cost is 100% earned/non refundable)	\$	\$80.00

THIS INSURANCE IS SUBJECT TO ALL THE TERMS AND CONDITIONS, INCLUDING APPLICABLE ENDORSEMENTS, OF THE COMMERCIAL GENERAL LIABILITY INSURANCE MASTER POLICY. A COPY OF THE COMMERCIAL GENERAL LIABILITY INSURANCE MASTER POLICY ACCOMPANIES THIS CERTIFICATE. ADDITIONAL COPIES WILL BE PROVIDED TO THE CERTIFICATE HOLDER IF REQUESTED BY THE CERTIFICATE HOLDER. PLEASE READ THE POLICY AND ALL ENDORSEMENTS.

NO ADMISSION OF LIABILITY MAY BE MADE EITHER VERBALLY OR IN WRITING

FULL DETAIL OF ANY INCIDENT SHOULD BE SENT IMMEDIATELY BY EMAIL TO CLAIMS@VOPINS.COM OR BY LETTER TO VERACITY INSURANCE SOLUTIONS, LLC 260 SOUTH 2500 WEST SUITE 303, PLEASANT GROVE, UT 84062.

Administrated by



Veracity Insurance Solutions, LLC
260 South 2500 West Suite 303
Pleasant Grove Utah 84062
888-568-0548
info@insurebodywork.com

ADMINISTRATOR'S SIGNATURE:

A handwritten signature in black ink, appearing to read "George S. Stapp", written over a horizontal line.

MILPITAS MASSAGE COLLEGE
 106 South Abel Street, Milpitas, CA, 95035 | (408) 946-9522
 Institution Code #60985589

OFFICIAL TRANSCRIPT
Therapeutic Massage - Advanced (500 Hours)

STUDENT NAME: *Lanying Hu*
 SSN: _____ DATE STARTED: 10/1/2018
 DATE OF BIRTH: 01/22 DATE GRADUATED: 12/4/2018
 HOURS COMPLETED: **500 HOURS**

Class Title	Technical Hours	Practical Hours	Grade
1. Anatomy & Physiology	80		PASS
2. Bacteriology & Sanitation	50		PASS
3. Theory	50		PASS
4. Massage Practicum (Swedish, Shiatsu, Deep Tissue)		220	PASS
5. Acupressure	30		PASS
6. Hygiene & Grooming	10		PASS
7. Business Practice	35		PASS
8. Job Interview	5		PASS
9. Reception Desk	10		PASS
10. Ethics	10		PASS
Subtotal Hours	280	220	
TOTAL HOURS	500		

VERIFIED BY: *[Signature]*
 NINH THI NGUYEN (INSTRUCTOR)
[Signature]
 NINH THI NGUYEN (DIRECTOR)

DATE 12/04/2018

DATE 12/04/2018



Therapeutic Massage Certificate

Issued by

Milpitas Massage College

106 South Abel Street, Milpitas, Ca. 95035

Institution Code #60985589

Lanying Bu

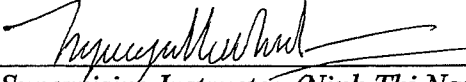
This document certifies that the above named individual has successfully completed the educational requirements set forth by Milpitas Massage College, and has demonstrated understanding and aptitude regarding the requirements to become a massage therapist through the

500 Hours Therapeutic Massage-Advanced Certificated Course

Given at Milpitas, California, on December 04th, 2018

Certificate No. 3061




Supervising Instructor (Ninh Thi Nguyen)


Director (Ninh Thi Nguyen) Certificate No:

MAYOR'S PROCLAMATION CITY OF CLOQUET

Whereas, the government of Cloquet, Minnesota, celebrates our local small businesses and the contributions they make to our local economy and community; according to the United States Small Business Administration, there are 31.7 million small businesses in the United States, they represent 99.9% of all firms with paid employees in the United States, are responsible for 65.1% of net new jobs created from 2000 to 2019; and

Whereas, small businesses employ 47.1% of the employees in the private sector in the United States, 62% of U.S. small businesses reported that they need to see consumer spending return to pre-COVID levels by the end of 2020 in order to stay in business, 65% of U.S. small business owners said it would be most helpful to their business to have their "regulars" return and start making purchases again, and three-quarters of U.S. consumers are currently looking for ways to Shop Small® and support their community; and

Whereas, 96% of consumers who shopped on Small Business Saturday® agree that shopping at small, independently-owned businesses supports their commitment to making purchases that have a positive social, economic, and environmental impact and 97% of consumers who shopped on Small Business Saturday agree that small businesses are essential to their community; and

Whereas, 95% of consumers who shopped on Small Business Saturday reported the day makes them want to shop or eat at small, independently owned businesses all year long, not just during the holiday season; and

Whereas, Cloquet, Minnesota, supports our local businesses that create jobs, boost our local economy, and preserve our communities; and

Whereas, advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

Now, Therefore, I, Roger Maki, Mayor of Cloquet, Minnesota do hereby proclaim, November 28, 2020, as:

SMALL BUSINESS SATURDAY

And urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.



Roger Maki, Mayor



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Caleb Peterson, Public Works Director
Reviewed by: Tim Peterson, City Administrator
Date: November 17, 2020

ITEM DESCRIPTION: Public Works Position Appointments

Proposed Action

Staff recommends that the City Council move to approve the one year probationary appointments of Matt Peterson to the position of Heavy Equipment Operator and Daniel Hilsen to the position of Truck Driver/Street Maintenance in the Public Works Department effective November 23, 2020.

Background/Overview

Vacancies in the Street Department were recently created due to a retirement. The City completed required due diligence and posted the vacancies as required under the AFSCME labor agreement. Matt Peterson signed for and is recommended for promotion to Heavy Equipment Operator leaving one vacancy in the department. The position was advertised publicly, and applicants were selected to interview. Through the interview process, the applicants performed well and the panel is unanimously recommending the probationary appointment of Daniel Hilsen to the position of Truck Driver/Street Maintenance.

Policy Objectives

Keeping a fully staffed department is consistent with the service level directives of the City Council and expectation of Sappi.

The City Council is the hiring authority for the City as determined by City Code and State law. The City Council must act to appoint these individuals to complete the hiring process.

Financial/Budget/Grant Considerations

These positions are currently fully funded as part of the adopted 2020 operating budget.

Advisory Committee/Commission Action

N/A

Supporting Documentation Attached

N/A



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Tim Peterson, City Administrator *TCP*
Date: November 17, 2020

ITEM DESCRIPTION: Resolution 20-75 – Sales Tax Resolution

Proposed Action

Staff recommend the City Council approve Resolution 20-75 supporting the authority to impose a local sales and use tax to fund specific capital improvements providing regional significance, to establish the duration for the tax and the revenue to be raised by the tax, and to authorize the city to issue bonds supported by the sales tax revenue.

Background/Overview

Council previously discussed the option of seeking an additional .5% sales tax to fund future ice arena improvements along with other potential projects at Pine Valley Park. Since the last sales tax bill, State rules to seek such funding have changed and now require project specific funding with regional impacts. Staff has assembled a list of potential qualifying projects for future Council consideration.

Ice Arena Study		
Priority	Desc	Est. Cost
1	Building Stoop Replacement	\$ 7,500
1	Water Heater Replacement	\$ 6,000
1	Overhead Door Repair Zamboni Room	\$ 12,000
1	Concourse Area Concrete Repair	\$ 5,000
1	Restroom Grab Bars	\$ 4,000
1	Repair Foundation Erosion	\$ 200,000
2	New Ice Plant and Northwoods Floor	\$ 4,200,000
2	Replace Air Handlers	\$ 50,000
2	Replace Furnaces	\$ 15,000
2	Unit Heaters	\$ 5,000
2	Paint exterior walls	\$ 75,000
2	Exterior Joint Sealant	\$ 30,000
3	Northwoods Room Replacement	\$ 600,000
3	Exterior DHU Unit Roof Access	\$ 50,000
4	Overlay Parking Lot	\$ 125,000
4	Parking Lot Signage	\$ 5,000
4	Locker room Renovations	\$ 105,000
4	Stoop Install at Exterior Doors	\$ 70,000

Ice Arena Study Cont'd		
Priority	Desc	Est. Cost
4	HVAC Controls	\$ 70,000
4	Replace Faucets and Flush Valves	\$ 11,000
4	Exterior Lighting	\$ 250,000
5	Restroom Handicap Renovations	\$ 100,000
5	Interior Stair Guard Upgrades	\$ 30,000
Total:		\$ 6,025,500

Pine Valley Park Projects		
Priority	Desc	Est. Cost
1	Immediate Jump Maintenance Needs	\$ 24,700
1	Jump Painting and Structure	\$ 150,000
1	Trail Lighting Replacement	\$ 250,000
2	Parking Lot Paving/Landscaping	\$ 450,000
2	Trail System Expansion Bike/Ski	\$ 200,000
2	Replace Chalet	\$ 900,000
3	Parking Lot/Entrance Rd Lighting	\$ 300,000
Total:		\$ 2,124,700

Policy Objectives

N/A.

Financial/Budget/Grant Considerations

A 0.5% Sales Tax for a period of approximately 10 years would allow the City to fund the included projects without an increase to the property tax levy. The timing of the approval would also allow for the current sales tax to end, so there would not be an increase in sales tax but a continuation at the existing percentage.

Advisory Committee/Commission Action

The Park Commission was asked to review and provide comments on the list of potential projects for Pine Valley Park. Their comments have been included in the list above.

Supporting Documents Attached

N/A.

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 20-75

**A RESOLUTION SUPPORTING THE AUTHORITY TO IMPOSE A LOCAL SALES AND USE
TAX TO FUND SPECIFIC CAPITAL IMPROVEMENTS PROVIDING REGIONAL
SIGNIFICANCE, TO ESTABLISH THE DURATION FOR THE TAX AND THE REVENUE TO
BE RAISED BY THE TAX, AND TO AUTHORIZE THE CITY TO ISSUE BONDS SUPPORTED
BY THE SALES TAX REVENUE**

The undersigned, being all of the members of the Council for the City of Cloquet, hereby adopt the following resolutions by unanimous consent and direct that this Consent Resolution be entered in the minute books of the City.

WHEREAS, the City of Cloquet has engaged Council Members, staff, community residents and business to identify the following projects;

Project 1: Pine Valley Regional Park Project - Pine Valley, a city owned recreation area, is recognized both locally and regionally as a multipurpose outdoor recreation and sporting area. Located on a major corridor for north-south traffic between the Metro Area and Arrowhead Region, this regional park is easily accessed from Interstate Highway 35 and MN State Highway 33. Created in 1961, its 243 acres are heavily used for events and attractions that include: ski jumping, with 4 jumps from 5 meters to 45 meters; Nordic skiing with a 5.5 K competition quality skate and classic ski trail, and a 2.3 mile recreational skate and classic ski/snowshoe trail; mountain biking, with a 2.3 mile mountain bike trail to be extended to 5 miles; snowmobiling, with a 1.5 mile groomed snowmobile trail; not to mention running, hiking, picnicking, hosted events, and of course hockey (as mentioned in Project 2). The Pine Valleys Chalet compliments the area events in both winter and summer. Multiple organized sporting events call Pine Valley home, such as the City Ski Meet, the Pine Valley Invitational Nordic Combine, the Pine Valley 5.5K, 11K, and Lost Forester runs, the Rotary Color Run, the NMTC Pine Valley Trail Series Run, and the Easter Egg Hunt. Every Sunday during the winter season an average of 100 people ranging from 3-years to 70+ years old participate in the Pine Valley Nordic Ski Club's family outings, which include cross country skiing and ski jumping. Due to its unique soils, Pine Valley's trails are available in nearly all weather conditions - wet or dry. Its ski jump is one of only a few in the nation and the only one located in Northern Minnesota. The Cloquet Nordic Ski Club sponsors jumping and Nordic ski events all season, which brings in participants from as far away as Chicago. Recreational skiers come from around the area to ski. Estimated cost of ski jump repairs, chalet replacement, and parking and lighting improvements is \$2,124,700.

Project 2: Cloquet Ice Arena Restoration and Repair – In 2018 the City of Cloquet sponsored an “Ice Arena Study” to determine the long-term viability of this regional facility which was originally constructed in 1996. The study identified numerous repairs and upgrades needed to ensure continued “safe” use of this facility into the future. This regional facility is used 11 months of the year for hockey and skating, it is home to the Minnesota Wilderness hockey team, 1 of 20 North American Hockey League Tier II Junior teams. Playing 36 games per season averaging over 46,000 fans in attendance. In an economic impact study, conducted by the Labovitz School of Business and Economics at UMD, it was estimated that Carlton County sees \$2.4 million in additional spending in this community. The Wilderness organization is credited with the creation of 29 new jobs both directly and indirectly. Half, through operational spending in industries such as fitness and

IN WITNESS WHEREOF, the undersigned, being all the members of the Council of the City,
have executed this Resolution effective _____, 2020 .

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS ____
DAY OF _____ 2020.**

Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator



ADMINISTRATIVE OFFICES

101 14th Street • Cloquet MN 55720
Phone: 218-879-3347 • Fax: 218-879-6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Nancy Klassen, Finance Director
Reviewed by: Tim Peterson, City Administrator
Date: November 12, 2020

ITEM DESCRIPTION: Certification of Delinquent Utilities

Proposed Action

Staff recommends the City Council move to adopt **RESOLUTION NO. 20-80, ADOPTING AND CONFIRMING SPECIAL ASSESSMENTS FOR DELINQUENT UTILITIES.**

Background/Overview

Minnesota Statutes allows municipal water utilities to certify unpaid water, sewer, storm water, and other property charges to the county auditor for collection with property taxes. The certification can be done once a year or more often. The City is certifying annually in 2020.

Policy Objectives

The use of this statutory collection method allows the City to enhance revenue collection. The ability to capture these monies has a direct correlation to the City's operating budget.

Financial/Budget/Grant Considerations

Collection of delinquent utility and miscellaneous bills through the 2021 property tax statements. See attached listing for amount certified.

Advisory Committee/Commission Action

Not applicable.

Supporting Documentation Attached

- Resolution 20-80.
- Listing of delinquent bills to be certified to Carlton County.

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 20-80

**RESOLUTION ADOPTING AND CONFIRMING SPECIAL ASSESSMENTS
FOR DELINQUENT UTILITIES**

WHEREAS, The amount to be assessed for delinquent utilities has been calculated in accordance with the provisions of City ordinances and Minnesota Statutes; and

WHEREAS, Notices have been duly mailed as required by law; and

WHEREAS, Said proposed assessments have at all times since their filing been open for public inspections, and an opportunity has been given to all interested parties to present objections, if any, to the proposed assessments; and

WHEREAS, There were no oral or written objections received.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET,

1. The amounts so calculated and set forth in said notices are hereby levied against the respective parcels of land described therein; and
2. The proposed assessments are hereby adopted and confirmed as special assessments for each of said parcels of land and the assessments shall be a lien concurrent with general taxes upon said parcel.

BE IT FURTHER RESOLVED, That the City Administrator be authorized and directed to transmit to the County Auditor a certified duplicate of the assessment roll to be extended upon the property tax lists of the County and the County Auditor shall collect said special assessments with taxes levied in 2020, payable in 2021.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET
THIS 17TH DAY OF NOVEMBER, 2020.**

Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator

STATE OF MINNESOTA)
COUNTY OF CARLTON)
CITY OF CLOQUET)

I, Tim Peterson, City Administrator of the City of Cloquet, Minnesota, pursuant to Chapter 364 of the Laws of Minnesota for 1909, and Amendments thereto, and pursuant to resolution of the City Council of the City of Cloquet, passed November 17, 2020,

HEREBY CERTIFY, That there is remaining in my office unpaid and for collection the following Utility for the 2021 Real Estate Tax payments, against the following lots and tracts of land in the following amounts to-wit:

<u>Parcel ID</u>	<u>Property Address</u>	<u>Invoice/Account Number</u>	<u>Bill Amount</u>	<u>Collection Fee</u>	<u>Total Certified</u>
06-045-7960	504 GRANITE ST	0111002500-00	\$ 324.29	\$ 50.00	\$ 374.29
06-045-7860	419 GRANITE ST	0111004800-08	263.00	50.00	313.00
06-365-0860	703 GRANITE ST	0112000400-02	468.10	50.00	518.10
06-175-1560	401 JACKSON AVE	0112006780-10	519.65	50.00	569.65
06-120-0380	219 ST LOUIS AVE	0112007180-03	2,833.50	50.00	2,883.50
06-045-2440	310 AVE A	0112007360-18	37.84	50.00	87.84
06-045-2440	310 AVE A	0112007360-19	283.92	50.00	333.92
06-045-2260	112 CHESTNUT ST	0112007600-17	63.74	50.00	113.74
06-045-2540	315 AVE B	0112007800-09	132.21	50.00	182.21
06-045-3520	223 AVE C	0112010100-09	668.20	50.00	718.20
06-045-4180	302 AVE C	0112010800-02	193.40	50.00	243.40
06-045-4660	215 AVE D	0112012900-20	179.68	50.00	229.68
06-045-5060	119 AVE D	0112013900-15	284.89	50.00	334.89
06-045-5920	305 AVE E	0112016500-00	327.11	50.00	377.11
06-045-6020	302 AVE E	0112018000-07	405.60	50.00	455.60
06-300-0360	509 CHESTNUT ST	0112018600-00	174.60	50.00	224.60
06-045-5400	403 BROADWAY	0113000200-19	148.10	50.00	198.10
06-150-0040	404 CARLTON AVE W	0113002600-12	371.66	50.00	421.66
06-300-0740	620 WALNUT ST	0113003500-06	1,132.75	50.00	1,182.75
06-295-0380	623 LAUREL ST	0113012800-19	140.31	50.00	190.31
06-295-0800	807 PARK AVE	0113013800-02	375.59	50.00	425.59
06-375-0840	807 PROSPECT AVE	0113016200-09	106.18	50.00	156.18
06-375-0460	804 ALLEN ST	0113016900-06	770.47	50.00	820.47
06-285-0380	630 ALLEN ST	0113017150-01	493.11	50.00	543.11
06-085-0800	1207 CARLTON AVE W	0114000800-00	231.61	50.00	281.61

06-085-0800	1207 CARLTON AVE W	0114000800-01	289.20	50.00	339.20
06-085-0280	502 ELMWOOD ST	0114001950-04	164.24	50.00	214.24
06-085-1620	1404 HIGHLAND AVE	0114005800-04	261.49	50.00	311.49
06-085-1740	1409 CARLTON AVE W	0114006400-04	124.28	50.00	174.28
06-016-1160	705 BIRCH ST	0114007000-01	419.00	50.00	469.00
06-016-1060	721 BIRCH ST	0114007300-01	136.18	50.00	186.18
06-015-1780	815 LARCH ST	0114013100-15	193.46	50.00	243.46
06-015-0480	745 LARCH ST	0114013400-12	910.40	50.00	960.40
06-015-0040	708 LARCH ST	0114014300-07	229.80	50.00	279.80
06-375-1640	1112 CARLTON AVE W	0114017600-12	298.39	50.00	348.39
06-375-1200	739 LAUREL ST	0114019400-01	273.85	50.00	323.85
06-375-1460	707 LAUREL ST	0114020100-06	137.61	50.00	187.61
06-703-0080	1204 PROSPECT AVE W	0115001300-02	25.45	50.00	75.45
06-135-0140	812 ANN CIR	0115015200-00	147.30	50.00	197.30
06-630-0660	1204 SPRING LAKE RD	0115019600-04	103.35	50.00	153.35
06-630-0710	1210 SPRING LAKE RD	0115019900-16	113.85	50.00	163.85
06-510-8245	2007 14TH ST	0115021060-04	143.35	50.00	193.35
06-690-0600	1507 15TH ST	0115022200-01	598.29	50.00	648.29
06-350-0140	1901 GRANT AVE	0116003100-00	147.30	50.00	197.30
06-155-0220	901 18TH ST	0116009300-07	365.65	50.00	415.65
06-090-1360	1802 PROSPECT AVE	0117001600-06	237.45	50.00	287.45
06-090-0039	2106 PROSPECT AVE	0117002200-01	193.03	50.00	243.03
06-310-0020	2121 PROSPECT AVE	0117003300-16	558.17	50.00	608.17
06-265-0280	433 22ND ST	0117005000-00	178.15	50.00	228.15
06-160-0700	425 20TH ST	0117008500-01	119.88	50.00	169.88
06-405-0060	410 17TH ST	0117011500-10	25.02	50.00	75.02
06-195-0040	429 17TH ST	0117012500-05	15.45	50.00	65.45
06-070-0800	1520 SELMSER AVE	0117013300-05	101.80	50.00	151.80
06-070-0760	1518 SELMSER AVE	0117013400-04	458.86	50.00	508.86
06-115-0100	406 14TH ST	0117014300-05	172.75	50.00	222.75
06-400-0340	1520 CONCORD AVE	0117014700-08	130.72	50.00	180.72
06-400-0260	1502 CONCORD AVE	0117015100-02	145.55	50.00	195.55
06-110-2180	206 14TH ST	0118001800-00	203.60	50.00	253.60
06-110-2200	210 14TH ST	0118001900-16	240.55	50.00	290.55

06-110-2080	115 15TH ST	0118003000-06	238.05	50.00	288.05
06-110-2520	215 16TH ST	0118006500-02	141.75	50.00	191.75
06-110-1920	101 16TH ST	0118007300-01	182.90	50.00	232.90
06-110-2620	204 16TH ST	0118010000-03	121.36	50.00	171.36
06-110-1720	103 17TH ST	0118011500-20	343.61	50.00	393.61
06-110-1720	103 17TH ST	0118011550-00	243.52	50.00	293.52
06-110-1080	10 17TH ST	0118012900-02	158.10	50.00	208.10
06-050-0240	206 18TH ST	0118015000-02	140.42	50.00	190.42
06-110-1220	25 18TH ST	0118016240-07	135.00	50.00	185.00
06-185-0440	1709 CLOQUET AVE	0118016900-20	283.15	50.00	333.15
06-185-0580	1706 AVE C	0118018000-01	390.01	50.00	440.01
06-180-0320	1410 AVE C	0118020700-06	39.55	50.00	89.55
06-025-0260	334 21ST ST	0119002900-04	506.36	50.00	556.36
06-210-0420	320 21ST ST	0119003400-16	138.20	50.00	188.20
06-210-0100	320 20TH ST	0119005600-06	138.20	50.00	188.20
06-205-0360	311 20TH ST	0119006300-06	250.95	50.00	300.95
06-205-0080	315 19TH ST	0119008800-07	113.69	50.00	163.69
06-070-0060	312 17TH ST	0119012200-04	14.80	50.00	64.80
06-050-0580	1910 AVE G	0119013200-04	163.11	50.00	213.11
06-050-0420	202 19TH ST	0119013300-06	300.15	50.00	350.15
06-050-1140	2013 CARLTON AVE	0119014500-01	134.60	50.00	184.60
06-050-1300	2109 CARLTON AVE	0119014700-04	323.30	50.00	373.30
06-210-0360	2104 CARLTON AVE	0119015000-11	243.20	50.00	293.20
06-165-1560	2327 KELLY AVE	0120001800-03	128.23	50.00	178.23
06-290-1940	21 12TH ST	0120008100-09	79.92	50.00	129.92
06-290-3220	115 13TH ST APT 1	0120013100-03	139.04	50.00	189.04
06-290-3320	133 13TH ST	0120013600-21	128.91	50.00	178.91
06-290-2360	121 12TH ST	0120015500-05	199.40	50.00	249.40
06-245-0200	111 8TH ST	0121001700-19	258.30	50.00	308.30
06-245-0460	102 8TH ST	0121002100-08	227.07	50.00	277.07
06-245-0520	114 8TH ST	0121002500-20	117.15	50.00	167.15
06-290-1260	120 9TH ST	0121004500-08	404.12	50.00	454.12
06-275-0480	41 9TH ST	0121007800-06	349.20	50.00	399.20
06-045-2020	24 7TH ST	0121010300-06	242.94	50.00	292.94

06-045-2040	28 7TH ST	0121010400-06	194.50	50.00	244.50
06-045-1540	21 5TH ST	0121012200-12	362.00	50.00	412.00
06-005-0200	120 6TH ST	0121015500-02	229.20	50.00	279.20
06-005-0720	115 3RD ST	0121018500-04	230.56	50.00	280.56
06-005-1460	216 2ND ST	0122000600-07	185.40	50.00	235.40
06-005-1380	217 3RD ST	0122001200-00	191.89	50.00	241.89
06-005-1360	215 3RD ST	0122001300-05	305.54	50.00	355.54
06-055-0860	1209 PROSPECT AVE	0122005900-02	582.61	50.00	632.61
06-055-0520	1210 SELMSER AVE	0122007100-02	256.50	50.00	306.50
06-030-0860	437 11TH ST	0122008300-02	538.54	50.00	588.54
06-030-0440	424 10TH ST	0122009100-01	547.55	50.00	597.55
06-030-0340	404 10TH ST	0122009400-03	282.04	50.00	332.04
06-033-0700	911 PROSPECT AVE	0122010900-29	186.50	50.00	236.50
06-033-0180	414 9TH ST	0122011700-14	243.70	50.00	293.70
06-033-0140	410 9TH ST	0122011800-07	129.10	50.00	179.10
06-345-0260	1011 SELMSER AVE	0122014600-04	191.09	50.00	241.09
06-040-0600	335 12TH ST	0122016400-01	302.71	50.00	352.71
06-040-0220	340 12TH ST	0122016600-04	412.95	50.00	462.95
06-420-0800	327 4TH ST	0123000300-04	247.40	50.00	297.40
06-420-0840	319 4TH ST	0123000500-04	375.65	50.00	425.65
06-420-0880	309 4TH ST	0123000700-01	835.35	50.00	885.35
06-420-0620	318 3RD ST	0123001500-01	263.75	50.00	313.75
06-420-0640	324 3RD ST	0123001600-01	636.70	50.00	686.70
06-200-0440	321 3RD ST	0123002600-07	603.82	50.00	653.82
06-200-0220	326 2ND ST	0123004000-03	62.00	50.00	112.00
06-200-0220	326 2ND ST	0123004000-04	152.67	50.00	202.67
06-320-0820	427 2ND ST	0123006600-04	473.93	50.00	523.93
06-320-0680	444 2ND ST	0123007000-07	419.10	50.00	469.10
06-340-0820	425 4TH ST	0123010700-05	145.45	50.00	195.45
06-385-0160	515 10TH ST	0123014100-01	88.50	50.00	138.50
06-385-0160	515 10TH	0123014100-01	386.22	50.00	436.22
06-230-1883	609 14TH ST	0123019000-02	546.14	50.00	596.14
06-260-0040	401 9TH ST	0124000100-03	110.90	50.00	160.90
06-260-0120	419 9TH ST	0124000400-08	359.86	50.00	409.86

06-255-0040	708 SELMSER AVE	0124002200-22	117.15	50.00	167.15
06-255-0060	407 1/2 8TH ST	0124002400-15	67.00	50.00	117.00
06-340-0680	438 4TH ST	0124008800-02	200.15	50.00	250.15
06-145-0940	320 6TH ST	0124012700-04	114.45	50.00	164.45
06-145-1240	315 7TH ST	0124013800-01	349.07	50.00	399.07
06-145-0320	706 CARLTON AVE	0124015500-03	464.70	50.00	514.70
06-145-0700	317 8TH ST	0124016100-04	287.40	50.00	337.40
06-145-0240	344 8TH ST	0124016800-12	124.98	50.00	174.98
06-145-0240	344 8TH ST	0124016800-13	14.80	50.00	64.80
06-145-0060	802 CARLTON AVE	0124017700-02	539.88	50.00	589.88
06-275-1320	18 9TH ST N	0124019600-23	366.41	50.00	416.41
06-335-0040	1312 SAHLMAN AVE	0125003650-00	136.35	50.00	186.35
06-240-0620	1013 WASHINGTON AVE	0125011600-00	74.50	50.00	124.50
06-335-0400	1203 DEWEY AVE	0125013000-00	101.80	50.00	151.80
06-390-1380	1008 14TH ST	0125015900-04	377.55	50.00	427.55
06-155-0020	904 14TH ST	0125016100-01	554.68	50.00	604.68
06-185-0080	1515 CLOQUET AVE	0126006035-00	90.61	50.00	140.61
06-180-0020	1401 CLOQUET AVE	0126006075-00	232.00	50.00	282.00
06-275-1460	915 CLOQUET AVE	0126007400-07	3,272.92	50.00	3,322.92
06-360-0200	1209 AVE B	0126009800-00	163.21	50.00	213.21
06-360-0220	1203 AVE B	0126009850-00	407.04	50.00	457.04
06-045-2940	119 AVE B	0126011700-01	165.10	50.00	215.10
06-045-2920	115 AVE B	0126011750-00	292.52	50.00	342.52
06-744-0040	1304 HWY 33 S	0126017430-00	450.63	50.00	500.63
06-415-0360	518 4TH ST	0126021100-01	1,937.25	50.00	1,987.25
06-415-0344	510 4TH ST	0126021200-01	3,029.25	50.00	3,079.25
06-415-0344	510 4TH ST	0126021250-01	2,424.45	50.00	2,474.45
06-415-0285	403 DODDRIDGE AVE	0126021300-02	4,729.55	50.00	4,779.55
06-510-7812	GLACIER PAVING GRAVEL PIT	0160006400-00	180.80	50.00	230.80
06-060-1240	GARAGE ON HWY 45	0160089600-00	45.20	50.00	95.20
06-510-7790	MOOREHEAD RD PIT	0160102900-00	542.40	50.00	592.40
06-750-0020	1462 CARL ST	0260035200-02	24.00	50.00	74.00
06-580-0345	1394 DAVID RD	260005500	108.00	50.00	158.00
06-510-7605	1887 MOORHEAD RD	260052100	105.36	50.00	155.36

06-510-8400	1417 LAWRENCE RD	260032300	102.00	50.00	152.00
06-510-2712	211 LAINE RD	260054300	102.00	50.00	152.00
06-510-8330	2402 14TH ST	260057500	102.00	50.00	152.00
06-510-0664	305 FREEMAN RD	260066100	102.00	50.00	152.00
06-510-2059	586 STARK RD	260074000	102.00	50.00	152.00
06-510-5010	972 TRETTEL LN	260078300	102.00	50.00	152.00
06-510-2742	244 LAINE RD	260058500	99.50	50.00	149.50
06-530-8480	1406 LAWRENCE RD	260030100	96.00	50.00	146.00
06-510-6184	1539 WHITE PINE TRL	260040100	88.00	50.00	138.00
06-725-0480	2513 OTTER CREEK DR	260060100	88.00	50.00	138.00
06-510-0296	374 FREEMAN RD	260071300	74.88	50.00	124.88
06-510-3261	122 BREVATOR RD	260014500	73.38	50.00	123.38
06-510-1576	280 BREVATOR RD	260064300	73.38	50.00	123.38
06-510-1970	280 HIGHWAY 33 N	260005300	72.00	50.00	122.00
06-510-3920	1 CONNOR RD	260010300	72.00	50.00	122.00
06-510-4025	11 BREVATOR RD	260010900	72.00	50.00	122.00
06-510-3960	11 WUOLLET RD	260011100	72.00	50.00	122.00
06-510-3340	111 RESERVATION RD	260011500	72.00	50.00	122.00
06-510-4622	116 UNIVERSITY RD	260012100	72.00	50.00	122.00
06-710-0380	1191 W LAWRENCE RD	260012700	72.00	50.00	122.00
06-510-3105	122 RESERVATION RD	260014600	72.00	50.00	122.00
06-710-0860	1287 ROBERT ST	260015800	72.00	50.00	122.00
06-710-0960	1297 ROBERT ST	260017000	72.00	50.00	122.00
06-510-3290	133 RESERVATION RD	260021200	72.00	50.00	122.00
06-510-7940	1356 LAWRENCE RD	260021700	72.00	50.00	122.00
06-510-7980	1362 LAWRENCE RD	260022500	72.00	50.00	122.00
06-560-0320	1367 LAWRENCE RD	260023300	72.00	50.00	122.00
06-570-0320	1368 ROLAND RD	260023600	72.00	50.00	122.00
06-679-0060	1372 LAWRENCE ROAD	260024500	72.00	50.00	122.00
06-570-0640	1379 ROLAND RD	260025800	72.00	50.00	122.00
06-560-0200	1381 LAWRENCE RD	260026100	72.00	50.00	122.00
06-570-0160	1384 ROLAND RD	260026700	72.00	50.00	122.00
06-580-0080	1386 DAVID RD	260027000	72.00	50.00	122.00
06-570-0520	1389 ROLAND RD	260027400	72.00	50.00	122.00

06-570-0060	1392 ROLAND RD	260028100	72.00	50.00	122.00
06-570-0460	1395 ROLAND RD	260028500	72.00	50.00	122.00
06-580-0720	1395 STEPHEN RD	260028600	72.00	50.00	122.00
06-510-8300	1409 LAWRENCE RD	260030500	72.00	50.00	122.00
06-510-8281	1410 ROLAND RD	260030800	72.00	50.00	122.00
06-510-8370	1421 LAWRENCE RD	260033100	72.00	50.00	122.00
06-530-8560	1422 LAWRENCE RD	260033500	72.00	50.00	122.00
06-510-8390	1423 LAWRENCE RD	260033700	72.00	50.00	122.00
06-520-8437	1426 LAWRENCE RD	260033900	72.00	50.00	122.00
06-678-0140	1437 BLUE SPRUCE LN	260034200	72.00	50.00	122.00
06-750-0120	1469 CARL ST	260035900	72.00	50.00	122.00
06-510-6375	1471 SPRING LAKE RD	260036100	72.00	50.00	122.00
06-750-0160	1473 CARL ST	260036300	72.00	50.00	122.00
06-510-6040	1510 SPRING LAKE RD	260038100	72.00	50.00	122.00
06-510-8095	1515 MOORHEAD RD	260038200	72.00	50.00	122.00
06-586-0020	1522 SPRING LAKE RD	260039000	72.00	50.00	122.00
06-510-3070	1529 LOCKLING RD	260039200	72.00	50.00	122.00
06-675-0180	1556 WHITE PINE TRL	260041300	72.00	50.00	122.00
06-510-8060	1565 MOORHEAD RD	260041900	72.00	50.00	122.00
06-510-7654	1575 BRUMMER DR	260042400	72.00	50.00	122.00
06-510-7800	1611 MOORHEAD RD	260043700	72.00	50.00	122.00
06-510-3220	165 BREVATOR RD	260044800	72.00	50.00	122.00
06-510-4070	1721 BIG LAKE RD	260046800	72.00	50.00	122.00
06-510-4140	1751 BIG LAKE RD	260047400	72.00	50.00	122.00
06-510-7520	1755 OTTER CREEK DR	260047600	72.00	50.00	122.00
06-725-0420	1763 MAPLE HILL DR	260048500	72.00	50.00	122.00
06-510-4215	1775 BIG LAKE RD	260049300	72.00	50.00	122.00
06-510-4305	1796 BIG LAKE RD	260049900	72.00	50.00	122.00
06-510-2975	180 RESERVATION RD	260050000	72.00	50.00	122.00
06-510-3830	1813 BIG LAKE RD	260050600	72.00	50.00	122.00
06-510-3790	1817 BIG LAKE RD	260050700	72.00	50.00	122.00
06-510-3570	1818 JARVI RD	260050800	72.00	50.00	122.00
06-510-3915	1872 BIG LAKE RD	260051600	72.00	50.00	122.00
06-510-3880	1877 BIG LAKE RD	260051800	72.00	50.00	122.00

06-510-7485	1985 MOORHEAD RD	260052900	72.00	50.00	122.00
06-510-2770	203 CROSBY RD	260053300	72.00	50.00	122.00
06-510-4020	21 BREVATOR RD	260053900	72.00	50.00	122.00
06-510-4880	22 RESERVATION RD	260054600	72.00	50.00	122.00
06-590-0260	2212 14TH ST	260054800	72.00	50.00	122.00
06-510-2405	232 ENGLISH RD	260055900	72.00	50.00	122.00
06-510-2380	234 ENGLISH RD	260056600	72.00	50.00	122.00
06-510-2740	238 LAINE RD	260056800	72.00	50.00	122.00
06-510-4260	25 SWANSON RD	260059200	72.00	50.00	122.00
06-510-2560	252 LAINE RD	260060500	72.00	50.00	122.00
06-725-0160	2520 OTTER CREEK DR	260060600	72.00	50.00	122.00
06-510-7860	2521 14TH ST	260060700	72.00	50.00	122.00
06-725-0440	2521 OTTER CREEK DR	260060800	72.00	50.00	122.00
06-530-8457	2550 14TH ST	260062000	72.00	50.00	122.00
06-743-0640	2581 14TH ST	260062300	72.00	50.00	122.00
06-510-2095	261 HIGHWAY 33 N	260062800	72.00	50.00	122.00
06-510-1370	275 JACKPINE DRIVE	260064100	72.00	50.00	122.00
06-510-1990	292 HIGHWAY 33 N	260065000	72.00	50.00	122.00
06-510-1980	294 HIGHWAY 33 N	260065100	72.00	50.00	122.00
06-510-2610	294 PREVOST RD	260065200	72.00	50.00	122.00
06-510-0661	303 FREEMAN RD	260065900	72.00	50.00	122.00
06-510-0473	306 N HIGHWAY 33	260066200	72.00	50.00	122.00
06-060-1265	319 SCANLON WAY	260066800	72.00	50.00	122.00
06-510-0494	325 PREVOST ROAD	260067500	72.00	50.00	122.00
06-510-0630	327 FREEMAN RD	260067600	72.00	50.00	122.00
06-510-0540	353 FREEMAN RD	260069700	72.00	50.00	122.00
06-510-0300	354 FREEMAN RD	260069800	72.00	50.00	122.00
06-510-0270	355 PREVOST RD	260070000	72.00	50.00	122.00
06-510-0304	360 FREEMAN RD	260070400	72.00	50.00	122.00
06-510-0060	370 ST LOUIS RIVER RD W	260071000	72.00	50.00	122.00
06-510-0050	373 CROSBY RD	260071200	72.00	50.00	122.00
06-510-0230	394 NELSON RD	260072800	72.00	50.00	122.00
06-510-4480	47 RESERVATION RD	260073700	72.00	50.00	122.00
06-510-6095	724 HANTZ RD	260076600	72.00	50.00	122.00

06-510-4760	959 TRETTEL LN	260077800	72.00	50.00	122.00
06-510-4980	960 TRETTEL LN	260077900	72.00	50.00	122.00
06-510-5060	983 PINWOOD DR	260078900	72.00	50.00	122.00
06-510-5095	999 PINWOOD DR	260079500	72.00	50.00	122.00
06-510-0181	320 LAINE RD	260097700	72.00	50.00	122.00
06-510-4543	1693 BIG LAKE RD	260098900	72.00	50.00	122.00
06-725-0080	1571 BRUMMER DR	260101700	72.00	50.00	122.00
06-510-2660	243 LAINE RD	260101800	72.00	50.00	122.00
06-510-0015	385 CROSBY RD	260102600	72.00	50.00	122.00
06-510-0295	380 FREEMAN RD	260103900	72.00	50.00	122.00
06-510-7491	1975 MOORHEAD RD	260105200	72.00	50.00	122.00
06-530-8550	2502 14TH ST	260059400	71.20	50.00	121.20
06-510-1730	263 FREEMAN RD	260062900	69.60	50.00	119.60
06-510-4230	1759 BIG LAKE RD	260047900	60.00	50.00	110.00
06-510-2390	238 ENGLISH RD	260001500	48.00	50.00	98.00
06-510-3330	115 RESERVATION RD	260011900	48.00	50.00	98.00
06-510-3650	123 KETOLA RD	260014800	48.00	50.00	98.00
06-510-7774	1294 LAWRENCE RD	260016400	48.00	50.00	98.00
06-743-0480	1321 VALLEY VIEW DR	260020400	48.00	50.00	98.00
06-743-0620	1349 VALLEY VIEW DR	260021500	48.00	50.00	98.00
06-560-0400	1361 LAWRENCE RD	260022300	48.00	50.00	98.00
06-590-0240	1422 JOHN RD	260033400	48.00	50.00	98.00
06-510-6430	1521 SPRING LAKE RD	260038800	48.00	50.00	98.00
06-510-5100	1543 AIRPORT RD	260040300	48.00	50.00	98.00
06-510-6600	176 CARTWRIGHT RD	260048000	48.00	50.00	98.00
06-580-0340	2303 14TH ST	260055300	48.00	50.00	98.00
06-740-0280	234 HIGHWAY 33 N	260056100	48.00	50.00	98.00
06-060-0520	2408 CARLTON AVE	260057600	48.00	50.00	98.00
06-755-0100	2514 JUDD DR	260060200	48.00	50.00	98.00
06-510-2070	258 FREEMAN RD	260062200	48.00	50.00	98.00
06-510-7787	2601 WALTER AVE	260062500	48.00	50.00	98.00
06-510-2032	265 PREVOST RD	260063200	48.00	50.00	98.00
06-510-4021	31 BREVATOR RD	260066300	48.00	50.00	98.00
06-510-0065	383 LAINE RD	260072500	48.00	50.00	98.00

06-510-0205	395 HIGHWAY 33 N	260073000	48.00	50.00	98.00
06-510-0510	640 KINDEN RD	260075500	48.00	50.00	98.00
06-742-0040	736 HANTZ RD	260076800	48.00	50.00	98.00
06-510-5050	987 PINWOOD DR	260079000	48.00	50.00	98.00
06-510-1750	06-510-1750	260080100	48.00	50.00	98.00
06-510-4190	1799 BIG LAKE RD	260081200	48.00	50.00	98.00
06-510-1723	273 FREEMAN RD	260098100	48.00	50.00	98.00
06-700-0260	1405 ROBERT ST	260105600	48.00	50.00	98.00
06-710-0720	2303 SCOBIE AVE	260055400	47.80	50.00	97.80
06-510-2700	1151 NORTH RD	260012000	46.80	50.00	96.80
06-735-0040	1402 W TAYLOR AVE	260029000	46.80	50.00	96.80
06-600-0160	1418 JANIS RD	260032400	46.80	50.00	96.80
06-510-8380	1420 ROLAND RD	260032900	46.80	50.00	96.80
06-510-0524	633 KALLSTROM RD	260075300	46.80	50.00	96.80
06-510-7494	1965 MOORHEAD RD	260084400	46.80	50.00	96.80
06-510-0526	06-510-0526	260092200	46.80	50.00	96.80
06-743-0060	1319 HARNER LN	260100600	46.80	50.00	96.80
06-510-2711	1161 NORTH RD	260012200	45.60	50.00	95.60
06-510-7778	1463 ANN ST	260035300	45.60	50.00	95.60
06-710-0460	1197 LAWRENCE RD	260013300	44.00	50.00	94.00
06-725-0180	2516 OTTER CREEK DR	260060300	44.00	50.00	94.00
				<u>15,900.00</u>	<u>\$ 85,433.51</u>



REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Nancy Klassen, Finance Director
Reviewed By: Tim Peterson, City Administrator
Date: November 12, 2020

ITEM DESCRIPTION: Pine Valley Donation

Proposed Action

Staff recommends that the City Council move to accept a \$225 donation from Brent Smith for the lift rental to change the Pine Valley trail lights.

Background

Mr. Smith was at Pine Valley when he saw public works employees changing out the bulbs in the trail lights. After inquiring of the cost for the lift rental, he donated that amount.

Policy Schedule

The council is required to accept donations.

Policy Objectives

N/A.

Financial/Budget/Grant Considerations

Acceptance of a \$225 donation to offset the cost of a lift rental.

Advisory Committee/Commission Action

N/A.

Supporting Documents Attached

None.



COMMUNITY DEVELOPMENT DEPARTMENT

101 14th Street • Cloquet MN 55720

Phone: 218-879-2507 • Fax: 218-879-6555

www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Al Cottingham, City Planner/Zoning Administrator
Reviewed/Approved By: Tim Peterson, City Administrator
Date: November 12, 2020

ITEM DESCRIPTION: Zoning Case 20-12: Site Plan – HTG Architects/Northwoods Credit Union, 902 Stanley Avenue

Proposed Action

The Planning Commission recommends the City Council move to adopt **RESOLUTION NO. 20-78, A RESOLUTION APPROVING THE SITE PLAN FOR HTG ARCHITECTS / NORTHWOODS CREDIT UNION.**

Background/Overview

HTG Architects/Northwoods Credit Union has submitted a Site Plan application for an addition onto the existing credit union. The site is located at 902 Stanley Avenue.

The Site Plan is for an 3,254 square foot addition onto the existing building with associated parking, landscaping, grading and drainage and building location. The zoning of the property is RC – Regional Commercial District and financial institutions are a permitted use within the district.

Site Plan

Attached, the Commission will find the following plans for this development:

- Site Plan
- Landscape Plan
- Building Elevations
- Floor Layout

Impervious Surface: (Section 17.6.11, Subd. 5. E and F)

The zoning district allows the maximum building coverage to be 60% with a maximum impervious surface coverage of 70%. The building coverage is approximately 16% and the total impervious surface coverage is approximately 77%. A variance was approved by the Planning Commission for this.

Building Setbacks: (Section 17.6.11, Subd. 5. B)

The ordinance requires that the minimum front setback be 35 feet, the minimum side yard setback be 20 feet and the minimum rear yard setback be 30 feet. The proposed building location meets or exceeds the front and side requirements but does not meet the rear yard requirements. The Planning Commission approved a variance for this.

Landscaping: (Section 17.5.04 Subd. 5.)

The landscape plan shows 18 overstory plantings, the site is required to have 3 new overstory plantings based on the size of the building addition. The landscape plan may be revised based on this, but it has not been decided yet.

Parking: (Section 17.5.11 Subd. 6.)

The site is required to have 29 parking spaces based on 1 parking stall per every 250 sq. ft. of building. The site plan shows 37 parking spaces.

Trash Storage: (Section 17.5.15 Subd. 7. A (7))

The trash storage area can either be inside the building or an exterior enclosure. The trash storage area will be inside an exterior enclosure.

Signage: (Section 17.5.13 Subd. 14.)

Proposed signage will be addressed at a later date.

Lighting: (Section 17.5.12 Subd. 5. B)

The applicant has provided a photometric plan along with detail sheets which display downward facing fixtures that emit footcandle readings that are compliant with City lighting standards.

Other Site Plan Items:

The Design Standards for the Highway 33 Corridor, Architectural Standards state, "Acceptable primary exterior finish materials shall include: brick, stone, decorative concrete block, EIFS and precast concrete. Wood, high quality metal (matte finish) or synthetic materials may be acceptable as secondary, trim or accent materials used in combination with a primary material as listed above, provided they do not exceed fifty percent (50%) of any exterior façade which is visible from a 'public way'. Exceptions will be allowed for high quality synthetic material that mimics brick, masonry, etc. Materials must be durable and properly maintained at all times." Staff believes that the proposed exterior design of the building meets these requirements.

The site plan also shows an additional access onto the Walmart property to the south along with access to the dumpster from that site. While they currently have two accesses onto this property, they will need to provide confirmation from Walmart for these additional accesses.

Policy Objectives

The purpose of this Site Plan Review application is to ensure that this development project is aligned with city development standards.

Financial Impacts

The Site Plan fee is \$300. The applicant has paid this fee to cover the cost associated with the application process.

Advisory Committee Action Requested

The Planning Commission has recommended approval of the Site Plan subject to the conditions in the attached resolution on a 5 – 1 vote.

Supporting Documents Attachments

- Resolution No. 20-78
- Location Map
- Site Plan Maps

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 20-78

**A RESOLUTION APPROVING THE SITE PLAN IN THE RC- REGIONAL COMMERCIAL
DISTRICT FOR HTG ARCHITECTS/NORTHWOODS CREDIT UNION**

WHEREAS, HTG Architects/Northwoods Credit Union is proposing a Site Plan in the RC – Regional Commercial District for a 3,254 Sq. Ft. addition onto the existing Credit Union; and

WHEREAS, the property of the proposed Site Plan is located at 902 Stanley Avenue and is legally described as follows:

Lot 2, Block 1, Wal-Mart Third Addition, Carlton County, Minnesota. And,

WHEREAS, the Planning Commission reviewed the staff report and recommends approval of the Site Plan.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, that it approves Zoning Case 20-12 for a site plan for HTG Architects/Northwoods Credit Union for a 3,254 square foot addition onto the existing Credit Union subject to the following conditions:

1. Signage shall comply with the Ordinance requirements.
2. Approval from Walmart for the new access onto their property

**PASSED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 17TH DAY OF
NOVEMBER 2020.**

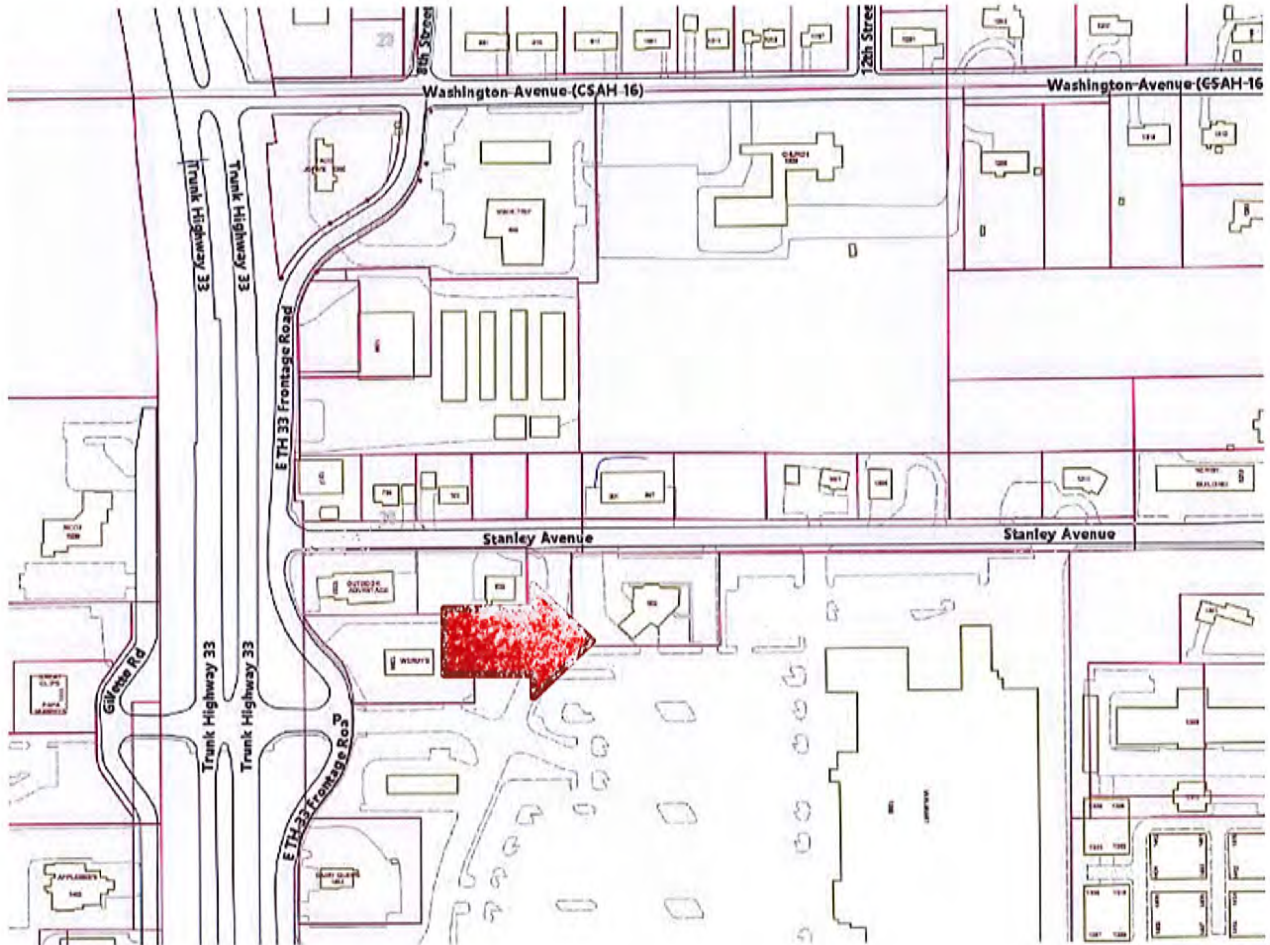
Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator

Location Map

HTG Arch/Northwoods



No Scale



COMMUNITY DEVELOPMENT DEPARTMENT
101 14th Street • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555
www.cloquetmgov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Al Cottingham, City Planner/Zoning Administrator
Reviewed/Approved By: Tim Peterson, City Administrator
Date: November 12, 2020

ITEM DESCRIPTION: Zoning Case 20-15: Conditional Use Permit – GCL Development LLC, Apartments in the City Center District

Proposed Action

The Planning Commission recommends the City Council move to adopt **RESOLUTION NO. 20-79, A RESOLUTION APPROVING THE CONDITIONAL USE PERMIT FOR GCL DEVELOPMENT LLC FOR APARTMENTS IN THE CITY CENTER DISTRICT.**

Background/Overview

GCL Development LLC is proposing a conditional use permit to allow eleven (11) apartments within their commercial property. The property involved is located at 1403 Avenue C. GCL Development, LLC would like to remodel a portion of the first floor and all of the second floor of this building to create eleven (11) apartments. The remaining portion of the main floor of the building will remain commercial.

A public hearing was held on Tuesday, November 10, 2020 to consider a conditional use permit for apartments in the City Center District. A legal notice was published in the Pine Knot on October 30, 2020 and property owners within 350 feet were sent notices of the public hearing.

Policy Objectives

The Zoning Ordinance states Conditional Use Permits may be granted when they comply with the following approval criteria: *(Staff comments in italic)*

- 1. Consistency with the Comprehensive Plan. The relationship of the proposed use to the goals, objectives, and policies of the City of Cloquet Comprehensive Plan.** *The proposed site is guided as City Center. For the purposes of the Comprehensive Plan, it does reference housing (particularly housing above commercial uses) is also a desirable use in the city center. This structure has two stories.*

2. Compatibility. The compatibility of the proposed use with existing development within three hundred (300) feet of the proposed use and within five hundred (500) feet along the same street and development anticipated in the foreseeable future within the neighborhood and conditions that would make the use more compatible. *The property surrounding this site is primarily commercial and industrial to the north and west with residential to the east and south.*

3. Importance of services to the community. The importance of the services provided by the proposed facility to the community, if any, and the requirements of the facility for certain locations, if any, and without undue inconvenience to the developer, and the availability of alternative locations equally suitable. *There is a need for rental housing within the community.*

4. Neighborhood protections. The sufficiency of terms and conditions proposed to protect and maintain the uses in the surrounding neighborhood. *They are not proposing any changes in the access to the site or the site layout. The tenants will need to be aware of the existing conditions surrounding the unit they may rent.*

5. Conformance with other requirements of this Chapter. The conformance of the proposed development with all provisions of this Chapter. *The proposed location meets all of the requirements of the Zoning Ordinance. There is adequate off-street parking to the east and north of the building and there will be no expansions to the building.*

6. Other factor. Other factors pertinent to the proposed use, site conditions, or surrounding area considerations that the Planning Commission or the City Council feels are necessary for review in order to make an informed and just decision.

Financial/Budget/Grant Considerations

The Conditional Use Permit fee is \$400. The applicant has paid this fee to cover the cost associated with the application process.

Advisory Committee/Commission Action

The Planning Commission has recommended approval of the Conditional Use Permit subject to the conditions in the attached resolution on a 6 – 0 vote.

Supporting Documentation Attached

- Resolution No. 20-79
- Location Map
- Floor Layout
- Aerial Photo

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 20-79

**A RESOLUTION APPROVING THE CONDITIONAL USE PERMIT
FOR GCL DEVELOPMENT LLC FOR ELEVEN (11) APARTMENTS IN THE
CITY CENTER DISTRICT**

WHEREAS, GCL Development LLC is proposing a Conditional Use Permit for eleven (11) apartments in the City Center District; and

WHEREAS, As required by ordinance, notification was advertised in the Pine Knot and property owners within 350 feet were sent notice. A public hearing was held to consider the application at the regular meeting of the Cloquet Planning Commission on November 10, 2020 at which time Zoning Case / Development Review No. 20-15 was heard and discussed; and

WHEREAS, the property of the proposed Conditional Use Permit is located 1403 Avenue C and is legally described as follows:

Lots 1, 2 and 3, Block 1, Northwest Paper Company Addition, Carlton County, Minnesota.
and

WHEREAS, the Planning Commission reviewed the staff report and recommends approval of the Conditional Use Permit.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, that it approves Zoning Case 20-15 for GCL Development LLC for eleven (11) apartments in the City Center District subject to the following conditions:

1. A Building Permit be issued prior to beginning any work.
2. The three separate tax parcels must be consolidated into one parcel prior to the issuance of a building permit.

**PASSED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 17TH DAY OF
NOVEMBER 2020.**

Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator

Location Map

GCL Development



No Scale

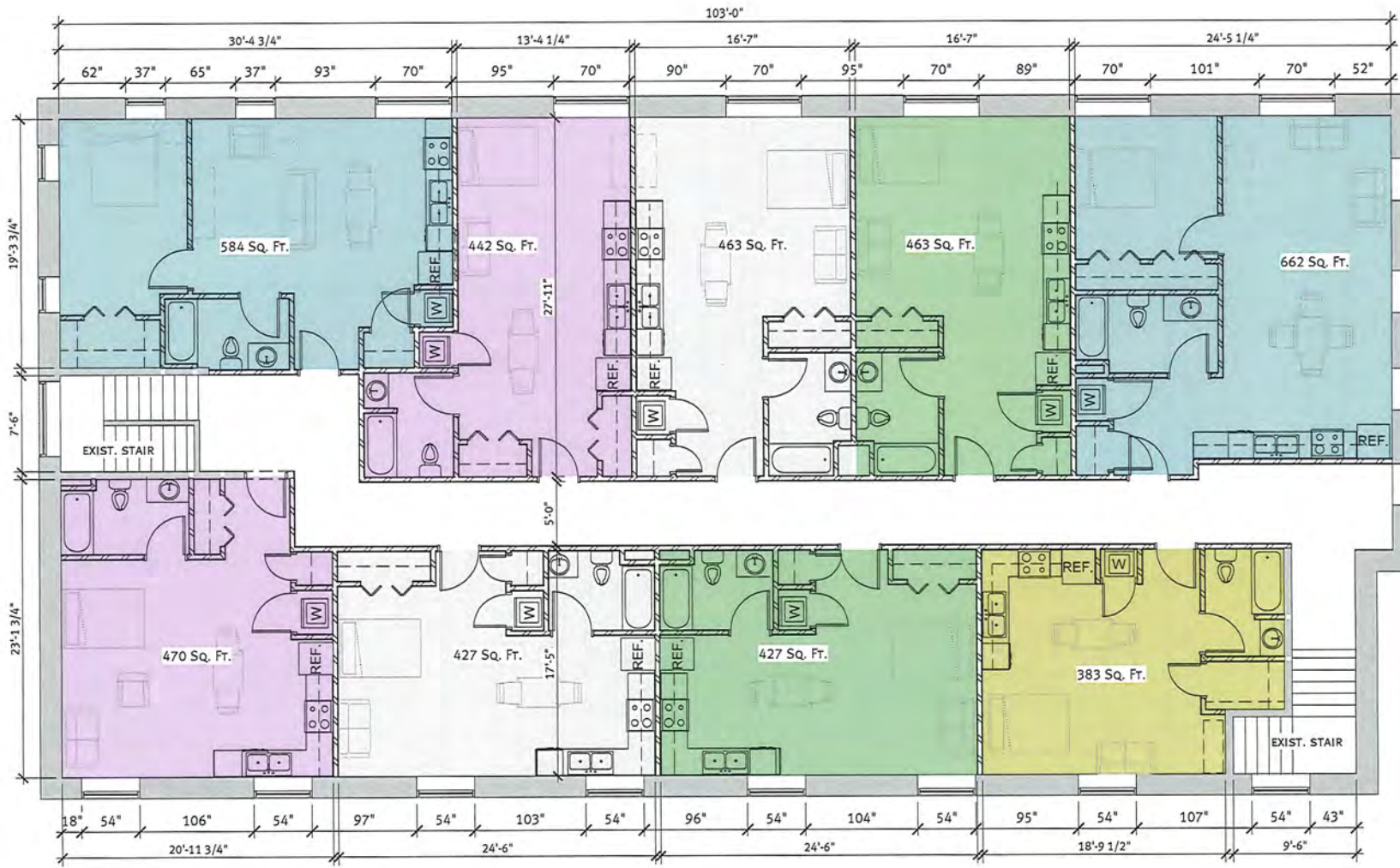


Development Group LLC

Proposal for 2 Apartments on the 1st Floor at 1403 Avenue C



14th Street



① LEVEL 2- PRELIMINARY LAYOUT OPTION 1
 1/8" = 1'-0"

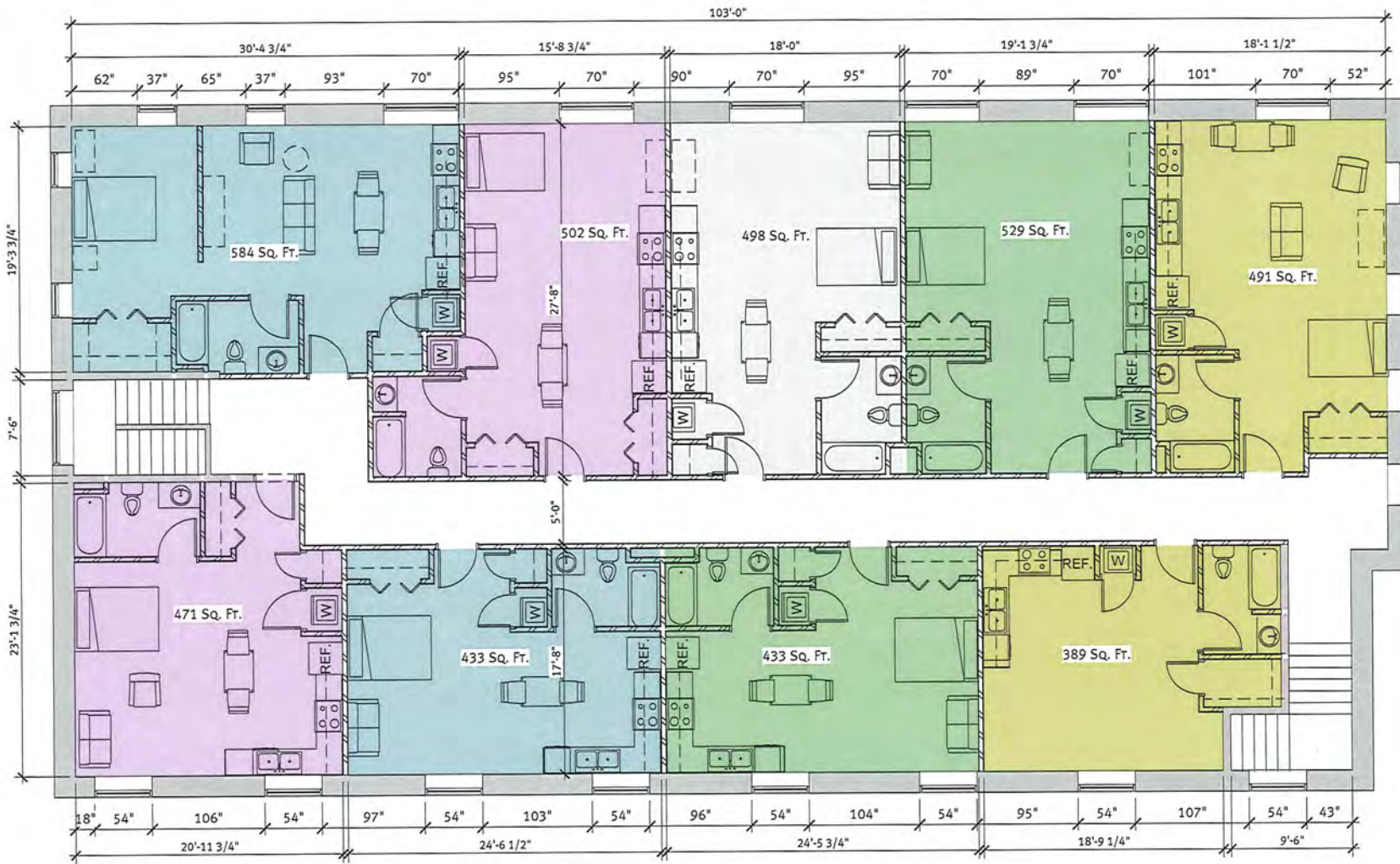
PRELIMINARY- NOT FOR CONSTRUCTION

revision / issue
PLAN
 sheet number of

project # 2006.11
 date 8/28/2020 11:35:43 AM

UNION LOFTS- PHASE II-
 LEVEL 2 BUILD-OUT
 1403 Ave C.
 CLEVELAND, OH


 dsgw
 defining communities through architecture
 dsgw.com



① LEVEL 2- PRELIMINARY LAYOUT OPTION 2
 1/8" = 1'-0"

PRELIMINARY- NOT FOR CONSTRUCTION

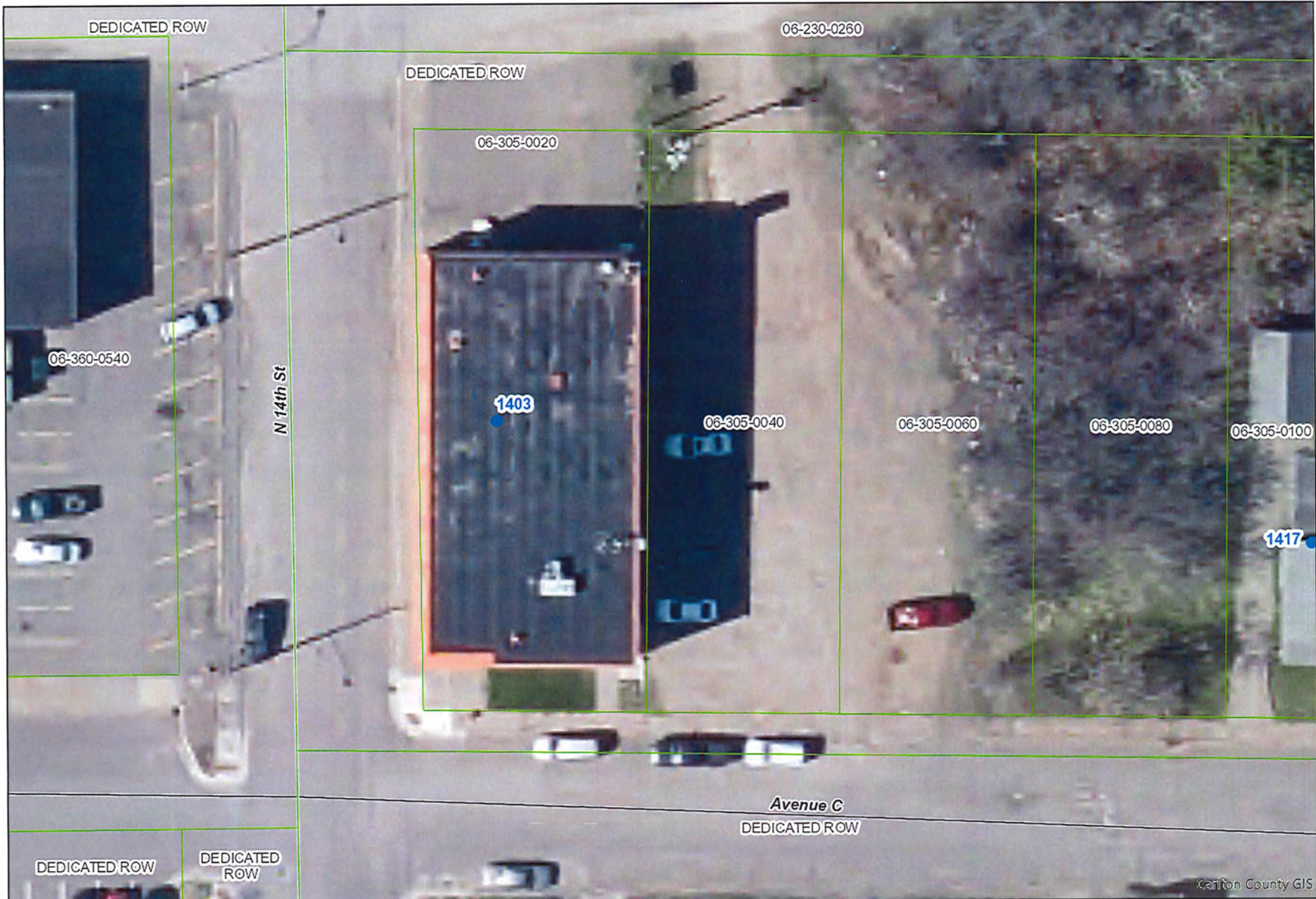
revision / issue
PLAN
 sheet number of

project # 20061.1

date 8/28/2020 11:35:43 AM

UNION LOFTS- PHASE II-
 LEVEL 2 BUILD-OUT
 1403 Ave C.
 Cloquet, MN





DEDICATED ROW

06-230-0260

DEDICATED ROW

06-305-0020

06-360-0540

N 14th St

1403

06-305-0040

06-305-0060

06-305-0080

06-305-0100

1417

Avenue C

DEDICATED ROW

DEDICATED ROW

DEDICATED ROW

Carlton County GIS

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Carlton County, MN

Date: 11/3/2020



DEPARTMENT OF PUBLIC WORKS

101 14th Street • Cloquet MN 55720
Phone: 218-879-6758 • Fax: 218-879-6555
Street - Water - Sewer - Engineering
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Caleb Peterson, Public Works Director
Reviewed by: Tim Peterson, City Administrator
Date: November 17, 2020

ITEM DESCRIPTION: Wheel Loader Purchase

Proposed Action

Staff recommends the City Council move to authorize the order of a 2021 John Deere 624L wheel loader from McCoy Construction & Forestry in an amount not to exceed \$2000,000 with trade.

Background/Overview

As part of the 2021 Capital Improvement Program (CIP), one of the Street Department’s two loaders is scheduled to be replaced at a budgeted cost of \$200,000. Equipment purchases of this type are obtained off the Cooperative Purchase Contract set up by the State of Minnesota as a means of complying with public purchasing regulations. The current state contract for loaders expires November 30, 2020 and we have been told to expect a 3-5% increase in cost for 2021. Council is asked to consider preauthorizing this purchase with the understanding that delivery and billing will not occur until after January 2021 when the new budget is in place.

The existing loader is 12 years old and is critical piece of equipment for snow removal and maintenance of our gravel surfaces. Current issues with the existing unit include rust, breaks, plow damage, tires, and ongoing mechanical issue.

John Deere is covered under state contract and is able to install a front plow which is included in the attached quote. Public works staff has reviewed specifications on the proposed John Deere 624L model and are satisfied the unit will meet our needs.

McCOY State Bid Price	2021 JD Model 624L	\$ 222,421.00
	Less Trade-In (2008 Case 621E)	(52,000.00)
	Net Grader Purchase Price	\$ 170,421.00

Policy Objectives

To replace necessary equipment in accordance with the approved Capital Improvement Plan.

Financial Impacts/Budget/Grant Considerations

The net purchase price for this piece of equipment will be \$29,579 under the proposed Public Works Reserve Fund budget.

Supporting Documentation Attached

N/A