



**CITY OF CLOQUET  
City Council Agenda  
Tuesday, April 6, 2021  
6:00 p.m.  
VIA TELECONFERENCE**

**Council Meeting:** 1 (872) 240-3311  
**Access Code:** 540-247-765

**There Will Be No Work Session**

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
  - a. Approval of April 6, 2021 Council Agenda
4. **Approval of Council Minutes**
  - a. Regular Council Minutes from the March 16, 2021 meeting
5. **Public Comments**

*Please give your name, address, and your concern or comments. Visitors may share their concerns with the City Council on any issue of public business. Each person will have 3 minutes to speak. The Mayor reserves the right to limit an individual or successive individual's presentation if they become redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the City Council. No action will be taken at this time.*
6. **Consent Agenda**

Items in the Consent Agenda are considered routine and will be approved with one motion without discussion/debate. The Mayor will ask if any Council members wish to remove an item. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.

  - a. Resolution No. 21-20, Authorizing the Payment of Bills and Payroll
  - b. Resolution No. 21-21, Approving Off-Site Gambling for Eagles Aerie #1163 for Raffle Event



**CITY OF CLOQUET  
City Council Agenda  
Tuesday, April 6, 2021**

**7. Public Hearings**

- a. Now is the time and place for the continuation of the public hearing on final assessments for the improvements of Prospect Avenue area streets
  - Resolution No. 21-19, Adopting Assessments for the Improvement of Prospect Avenue Area Streets

**8. Presentations**

- a. Mayor's Proclamation – Sr. Citizens Day

**9. Council Business**

- a. Resolution No. 21-18, Approving the Comprehensive Plan Amendment (Land Use Plan) From "Rural Residential" to "Highway Commercial"
- b. Ordinance No. 494A, Amending Chapter 17, By Amending The Zoning Map of the City of Cloquet from "FR – Farm Residential" to "RC – Regional Commercial" – Second Reading
- c. Acceptance of Proposal from Short Elliot Hendrickson (S.E.H.) for Completion of a Master Plan for Pine Valley Park
- d. Authorize Bidding of Spring Lake Reservoir Rehabilitation
- e. Authorize Purchase of Playground Equipment for Braun Park
- f. Legislative Update

**10. Council Comments, Announcements, and Updates**

**11. Closed Session**

- a. Motion to close the meeting pursuant to MN State Statute 13D.05, subd. 3 (b) which allows us to close the meeting to protect the attorney/client privilege to discuss litigation strategy in pending litigation.

**12. Adjournment**

Via Teleconference  
6:00 P.M. March 16, 2021

DRAFT

Regular Meeting

Roll Call

Councilors Present: Carlson, Lamb, Swanson, Kolodge, Jaakola, Wilkinson, Mayor Maki

Councilors Absent: None

Pledge of Allegiance

#### AGENDA

**MOTION:** Councilor Wilkinson moved and Councilor Jaakola seconded the motion to approve the March 16, 2021 agenda. The motion carried unanimously (7-0).

#### MINUTES

**MOTION:** Councilor Carlson moved and Councilor Swanson seconded the motion to approve the Regular Meeting minutes of March 2, 2021 as presented. The motion carried (7-0).

#### PUBLIC COMMENTS

There were none.

#### CONSENT AGENDA

**MOTION:** Councilor Wilkinson moved and Councilor Carlson seconded the motion to adopt the Consent Agenda of March 2, 2021, approving the necessary motions and resolutions. The motion carried unanimously (7-0).

- a. Resolution No. 21-17, Authorizing the Payment of Bills
- b. Public Works Appointment – Schaub
- c. Resolution No. 21-15, Approving a Transfer of a Vacant Single-Family Residential Lot
- d. Approval of Optional 2AM Liquor License – Northeastern Hotel, Saloon & Grille
- e. Request to Close Old Main Street – Northeastern Hotel, Saloon & Grille

#### PUBLIC HEARINGS

There were none.

#### PRESENTATIONS

Park Commission members Tom Urbanski and Tim Krohn presented a 2020 update on activities and ongoing projects of the Park Commission. Topics included the Pine Valley single track bike trail, skatepark parking and accessibility improvements, COVID response in the parks and campground, and the Pine Valley Legacy Fund.

#### ORDINANCE NO. 494A, COMPREHENSIVE PLAN AMENDMENT – FIRST READING

Staff recommended the Council review proposed **RESOLUTION NO. 21-18, APPROVING THE COMPREHENSIVE PLAN AMENDMENT (LAND USE PLAN) FROM “RURAL RESIDENTIAL” TO “HIGHWAY COMMERCIAL”**; and **ORDINANCE NO. 494A, AN ORDINANCE TO AMEND CHAPTER 17, BY AMENDING THE ZONING MAP OF THE CITY OF CLOQUET FROM “FR-FARM RESIDENTIAL” TO “RC – REGIONAL COMMERCIAL”**. Council action will be taken April 6, 2021 meeting.

#### Resolution No. 21-18

**WHEREAS**, The City of Cloquet is proposing a Comprehensive Plan Amendment (Land Use Plan) from “Rural Residential” to “Highway Commercial”; and

**WHEREAS**, As required by ordinance, notification was advertised in the Pine Knot. A public hearing was held to consider the application at the regular meeting of the Cloquet Planning Commission on March 9, 2021 at which time Zoning Case / Development Review No. 21-01 was heard and discussed; and

**WHEREAS**, the property of the proposed Comprehensive Plan Amendment (Land Use Plan) is located south of 1513 Highway 33 South and is legally described as follows:

The North One-Half of the Northwest One-Quarter of the Southeast One-Quarter lying west of Highway 33, Docket 176372, Except Mineral Interest, Docket 228053 and 265036, Carlton County; Minnesota.

**WHEREAS**, the Planning Commission reviewed the staff report and recommends approval of the Comprehensive Plan Amendment (Land Use Plan).

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA**, that it approves of Zoning Case 21-01 for a comprehensive plan amendment (land use plan) from "Rural Residential" to "Highway Commercial".

Ordinance No. 494A

The City Council of the City of Cloquet does hereby ordain as follows:

**Section 1.** The Zoning Map of the City of Cloquet is hereby amended to change the zoning designation of the following described property from FR – Farm Residential to RC – Regional Commercial:

The North One-Half of the Northwest One-Quarter of the Southeast One-Quarter lying west of Highway 33, Docket 176372, Except Mineral Interest, Docket 228053 and 265036, Carlton County; Minnesota.

**Section 2.** Effective Date. This ordinance shall take effect and be in force from and after its passage

**LEGISLATIVE UPDATE**

City Administrator Peterson updated council on the status of the sales tax bill, the Lake Superior Waterline bonding bill, and the COVID-19 Fiscal Recovery Fund of \$1.37 million to the city.

**AMENDING THE PROJECT LABOR AGREEMENT**

**MOTION:** Councilor Carlson moved and Councilor Lamb seconded the motion to adopt **RESOLUTION NO. 21-16, RESOLUTION TO AMEND THE PROJECT LABOR AGREEMENT**. The motion passed unanimously (7-0).

**BE IT RESOLVED**, by the Cloquet City Council and Mayor of the City of Cloquet, Minnesota, as follows:

**WHEREAS**, pursuant to Cloquet City Code §§ 2.1.01 to 2.1.06 and 3.1.04, and Minn. Stat., the City Council of the City of Cloquet has determined that the Project Labor Agreement form provided for in Ordinance 465A, which were added in Section 9.2 of the City's Code, should be amended; and,

**WHEREAS**, the City Council intends by this resolution to amend certain provisions of the Project Labor Agreement contract form utilized for Covered Projects as outlined in City Code § 9.2.02; and,

**WHEREAS**, the City Council intends this resolution to amend certain provisions of the Project Labor Agreement form provided for in Ordinance 465A which were added in Section 9.2 to the City's Code concerning Project Labor Agreements which are used for Covered Projects as that term is defined in the City Code; and,

**WHEREAS**, four-fifths of all members of the City Council concur in this resolution;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CLOQUET**, in the County of Carlton, State of Minnesota, that the following amendments be made:

1. Article II, Section 9 of the Project Labor Agreement contract form is hereby



amended to clarify that the agreement does not require employees to join a union or pay union dues or fees. Further, that the Agreement is not intended to supersede existing independent requirements in applicable local union agreements concerning contractors, employees, employers, and/or any other party to those separate contracts.

2. That the title of Article III is amended to remove "and union security," and Section 2 concerning union membership is removed completely.

**BE IT FURTHER RESOLVED**, that this resolution and the amendments to the Project Labor Agreement contract form proposed are hereby granted.

**BE IT FURTHER RESOLVED**, that the Mayor and City Administrator are hereby authorized to sign all documents necessary to effectuate the intent of this resolution.

#### **COUNCIL COMMENTS, ANNOUNCEMENTS AND UPDATES**

There were none.

#### **CLOSED SESSION**

**MOTION:** Councilor Kolodge moved and Councilor Carlson seconded the motion to adjourn into a closed session. The motion carried unanimously (7-0). The time is 6:56 p.m.

**MOTION:** Councilor Carlson moved and Councilor Jaakola seconded the motion to re-open the meeting. The motion carried unanimously (7-0). The time is 8:00 p.m.

#### **ADJOURNMENT**

On a motion duly carried by a unanimous yea vote of all members present on roll call, the Council adjourned.

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Tim Peterson, City Administrator



CLOQUET

ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903

Phone: 218.879.3347 Fax: 218.879.6555

www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

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To: Mayor and City Council *MK*  
From: Mary Kay Hohensee-Mayer, Assistant Finance Director  
Reviewed by: Tim Peterson, City Administrator  
Date: April 6, 2021

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ITEM DESCRIPTION: Payment of Bills and Payroll

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**Proposed Action**

Staff recommends the Council move to adopt RESOLUTION NO. 21-20, A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS AND PAYROLL.

**Background/Overview**

Statutory Cities are required to have most claims authorized by the city council.

**Policy Objectives**

MN State Statute sections 412.271, Claims and Disbursements for Statutory Cities.

**Financial/Budget/Grant Considerations**

See resolution for amounts charged to each individual fund.

**Advisory Committee/Commission Action**

Not applicable.

**Supporting Documents Attached**

- a. Resolution Authorizing the Payment of Bills and Payroll
- b. Vendor Summary Report
- c. Department Summary Report

**CITY OF CLOQUET  
COUNTY OF CARLTON  
STATE OF MINNESOTA**

**RESOLUTION NO. 21-20**

**A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS AND PAYROLL**

**WHEREAS,** The City has various bills and payroll each month that require payment.

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA,** That the bills and payroll be paid and charged to the following funds:

101	General Fund	\$	479,931.12
202	Federal CDBG Loan (EDA)		82.50
231	Public Works Reserve		149,610.00
405	City Sales Tax Capital		13,754.00
600	Water - Lake Superior Waterline		43,953.19
601	Water - In Town		56,706.87
602	Sewer Fund		102,425.65
614	CAT-7		16,900.00
	<b>TOTAL:</b>	<b>\$</b>	<b>863,363.33</b>

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET  
THIS 6TH DAY OF APRIL, 2021.**

ATTEST:

\_\_\_\_\_  
Roger Maki, Mayor

\_\_\_\_\_  
Tim Peterson, City Administrator

INVOICES DUE ON/BEFORE 04/06/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
112050	ADVANCED SERVICES INC	1,782.00	594.00
113650	AMAZON.COM CREDIT	1,066.10	1,360.92
116650	AMERIGAS - 2306	329.90	197.94
121350	ASPEN MILLS	573.25	264.21
123400	BAKER & TAYLOR	2,416.98	2,010.97
123900	BATTERIES PLUS BULBS	31.99	40.48
125900	BEST SERVICE	120.42	29.00
129800	BUREAU CRIMINAL APPREHENSION	375.00	25.00
134000	CARLTON COUNTY HIGHWAY DEPT	3,785.73	1,854.00
136850	CENTER POINT LARGE PRINT	397.26	132.42
137310	CENTURY LINK	1,918.21	250.30
139025	CINTAS	1,148.13	182.38
139800	CLOQUET AREA CHAMBER OF COMMER	26,835.30	2,457.65
140200	CITY OF CLOQUET - PETTY CASH	62.00	24.00
141100	CLOQUET FORD-CHRYSLER CENTER	2,054.86	70.36
142800	CLOQUET SANITARY SERVICE	4,293.74	100.74
145300	COMMUNITY PRINTING	663.50	19.95
145500	COMPENSATION CONSULTANTS, LTD	564.00	207.00
147050	CONSOLIDATED TELEPHONE COMPANY	10,014.92	3,327.12
148800	CROW GOEBEL VETERINARY CLINIC	0.00	3,085.04
148850	CRYTEEL TRUCK EQUIPMENT	98,948.52	648.38
150100	D A L C O	2,104.79	1,119.32
150400	D E M C O	366.46	324.08
151750	DAUGHERTY APPLIANCE	147.00	22.60
152485	DEAD ON ARMS INC	42.50	14.50
153300	DIAMOND DRILLING	908.66	13.25
161675	EMC NATIONAL LIFE	5,368.20	1,411.00
162725	ENVIRONMENTAL PRODUCTS	253.73	191.18
165375	FERGUSON WATERWORKS #2516	3,952.86	395.23
168100	BDG INC	0.00	689.00
169800	FOUR STAR CONSTRUCTION	0.00	13,754.00
171100	FRYBERGER, BUCHANAN, SMITH &	40,433.40	11,903.80
171800	GALE/CENGAGE LEARNING	326.58	170.60
171900	GALLS LLC	660.99	6,489.00
174300	GLORY SHINE JANITORIAL CLEAN	5,250.00	1,050.00
175700	GRAINGER	407.46	620.13
175950	GRAPHIC TECHNOLOGIES	50.00	64.00
179340	HAGENS GLASS & PAINT	7,655.22	592.64
180500	HAWKINS INC	15,136.03	2,918.97
186500	INDEPENDENT SCHOOL DISTRICT 94	18,772.50	18,772.50
187500	INGRAM LIBRARY SERVICES	451.26	53.74
191700	JERRY'S AUTO ELECTRIC	177.00	165.49
198100	L M C I T	348,796.00	3,729.00
202100	LAWSON PRODUCTS INC	1,946.14	30.24

INVOICES DUE ON/BEFORE 04/06/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
202900	THE LERNER GROUP	0.00	452.91
209875	MCCOY CONSTRUCTION & FORESTRY	698.34	150,859.37
211300	MENARDS INC	448.23	130.32
211400	MENARDS INC	1,272.17	332.98
211700	METRO SALES, INC.	2,376.87	500.68
212400	MICHAUD DIST INC	49.50	16.50
212700	MID-STATE TRUCK SERVICE INC	3,488.35	777.49
213875	MIDWEST TAPE	147.96	104.97
218400	MN CHIEFS OF POLICE ASSOC	0.00	386.00
220150	MN DEPARTMENT OF HEALTH	0.00	480.00
222275	MN PEIP	239,274.54	57,102.20
225975	MATHY CONSTRUCTION COMPANY	0.00	1,370.44
229300	J D POWER	236.26	175.00
229500	NAPA AUTO PARTS	2,135.42	438.30
234900	NORTHERN ENGINE & SUPPLY	101.94	101.20
236125	NORTHLAND FIRE & SAFETY, INC	0.00	138.30
236275	NORTHLAND VEBA TRUST	16,503.78	2,062.50
236500	NORTHWOODS POWER EQUIPMENT	17.50	440.00
240725	O'REILLY AUTO ENTERPRISES LLC	154.12	473.08
244975	PINE KNOT LLC	18,687.50	17,052.00
247400	396-PRAXAIR DISTRIBUTION, INC.	2,411.67	251.62
260500	SCHINDLER ELEVATOR CORPORATION	816.42	816.42
261800	SEH	7,431.60	4,360.00
268700	CRAIG STEVENS	2,500.00	875.00
268800	STOCK TIRE COMPANY	1,733.22	1,290.12
271320	T MOBILE	3,486.60	1,162.35
271325	NANCY GETCHELL	1,561.91	1,305.68
271975	TEAMSTERS JOINT COUNCIL 32	123,048.40	42,326.00
272600	TERMINAL SUPPLY INC	393.35	98.78
278550	TWIN PORTS PAPER & SUPPLY, INC	227.60	122.38
278600	TWIN PORT MAILING	13,954.37	4,103.74
279100	U S BANK EQUIPMENT FINANCE	1,953.64	666.26
280390	ULINE	95.26	60.73
283700	USA BLUEBOOK	507.25	496.03
284875	VERIZON WIRELESS	2,533.77	700.24
286900	W L S S D	229,495.00	73,391.00
287800	WAL-MART COMMUNITY	523.90	9.72
287900	WAL-MART COMMUNITY	28.10	908.90
289015	WELLS FARGO CREDIT CARD	24,670.34	97.79
R0001227	LAKES GAS COMPANY	0.00	85.50
R0001548	MINIT MART 557	152.00	48.00
R0001804	SUNSET LAW ENFORCEMENT	0.00	2,945.91
R0001955	ATOM	0.00	1,100.00
R0002033	CLOQUET ANIMAL HOSPITAL	0.00	2,750.00

DATE: 03/31/2021  
TIME: 15:53:34  
ID: AP442000.WOW

CITY OF CLOQUET  
VENDOR SUMMARY REPORT

INVOICES DUE ON/BEFORE 04/06/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
R0002034	LARSMONT PROPERTIES	0.00	29.83
R0002035	MOOSE LAKE VETERINARY CLINIC	0.00	1,800.00
R0002036	A W KEUTTEL & SONS INC	0.00	430.00
TOTAL ALL VENDORS:			457,002.37

City of Cloquet  
Vendor Summary Report Reconciliation  
Invoices Due On/Before 4/6/2021

Bills	457,002.37
Less: CAFD	(8,645.99)
Less: Library	<u>0.00</u>
Bills approved	448,356.38
Other:	
Payroll	507,026.15
Payroll - benefits	<u>(92,019.20)</u>
Total Bills and Payroll Approved	<u><u>863,363.33</u></u>



INVOICES DUE ON/BEFORE 04/06/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GENERAL FUND			
00			
161675	EMC NATIONAL LIFE	5,368.20	1,411.00
222275	MN PEIP	239,274.54	57,102.20
271975	TEAMSTERS JOINT COUNCIL 32	123,048.40	33,506.00
			92,019.20
41	GENERAL GOVERNMENT		
139025	CINTAS	1,148.13	39.64
145300	COMMUNITY PRINTING	663.50	19.95
145500	COMPENSATION CONSULTANTS, LTD	564.00	207.00
147050	CONSOLIDATED TELEPHONE COMPANY	10,014.92	417.83
150100	D A L C O	2,104.79	61.27
171100	FRYBERGER, BUCHANAN, SMITH &	40,433.40	11,821.30
212400	MICHAUD DIST INC	49.50	16.50
278600	TWIN PORT MAILING	13,954.37	226.06
279100	U S BANK EQUIPMENT FINANCE	1,953.64	286.03
284875	VERIZON WIRELESS	2,533.77	490.14
	GENERAL GOVERNMENT		13,585.72
42	PUBLIC SAFETY		
121350	ASPEN MILLS	573.25	264.21
129800	BUREAU CRIMINAL APPREHENSION	375.00	25.00
139025	CINTAS	1,148.13	46.33
147050	CONSOLIDATED TELEPHONE COMPANY	10,014.92	790.63
148800	CROW GOEBEL VETERINARY CLINIC		3,085.04
150100	D A L C O	2,104.79	61.27
152485	DEAD ON ARMS INC	42.50	14.50
171900	GALLS LLC	660.99	6,489.00
191700	JERRY'S AUTO ELECTRIC	177.00	165.49
218400	MN CHIEFS OF POLICE ASSOC		386.00
236125	NORTHLAND FIRE & SAFETY, INC		138.30
236275	NORTHLAND VEBA TRUST	16,503.78	187.50
268800	STOCK TIRE COMPANY	1,733.22	51.00
271320	T MOBILE	3,486.60	1,162.35
271325	NANCY GETCHELL	1,561.91	1,305.68
271975	TEAMSTERS JOINT COUNCIL 32	123,048.40	8,820.00
278600	TWIN PORT MAILING	13,954.37	64.58
279100	U S BANK EQUIPMENT FINANCE	1,953.64	188.40
280390	ULINE	95.26	60.73

INVOICES DUE ON/BEFORE 04/06/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GENERAL FUND			
42	PUBLIC SAFETY		
287900	WAL-MART COMMUNITY	28.10	908.90
R0001548	MINIT MART 557	152.00	48.00
R0001804	SUNSET LAW ENFORCEMENT		2,945.91
R0001955	ATOM		1,100.00
R0002033	CLOQUET ANIMAL HOSPITAL		2,750.00
R0002035	MOOSE LAKE VETERINARY CLINIC		1,800.00
	PUBLIC SAFETY		32,858.82
43	PUBLIC WORKS		
125900	BEST SERVICE	120.42	29.00
134000	CARLTON COUNTY HIGHWAY DEPT	3,785.73	1,854.00
147050	CONSOLIDATED TELEPHONE COMPANY	10,014.92	261.79
148850	CRYTEEL TRUCK EQUIPMENT	98,948.52	648.38
153300	DIAMOND DRILLING	908.66	13.25
202100	LAWSON PRODUCTS INC	1,946.14	30.24
211300	MENARDS INC	448.23	17.57
212700	MID-STATE TRUCK SERVICE INC	3,488.35	777.49
225975	MATHY CONSTRUCTION COMPANY		1,370.44
229500	NAPA AUTO PARTS	2,135.42	343.12
234900	NORTHERN ENGINE & SUPPLY	101.94	101.20
236275	NORTHLAND VEBA TRUST	16,503.78	562.50
244975	PINE KNOT LLC	18,687.50	88.00
247400	396-PRAXAIR DISTRIBUTION, INC.	2,411.67	125.81
272600	TERMINAL SUPPLY INC	393.35	98.78
278600	TWIN PORT MAILING	13,954.37	64.58
R0001227	LAKES GAS COMPANY		85.50
	PUBLIC WORKS		6,471.65
45	CULTURE AND RECREATION		
112050	ADVANCED SERVICES INC	1,782.00	594.00
116650	AMERIGAS - 2306	329.90	197.94
137310	CENTURY LINK	1,918.21	184.41
147050	CONSOLIDATED TELEPHONE COMPANY	10,014.92	615.08
150100	D A L C O	2,104.79	996.78
175700	GRAINGER	407.46	310.06
175950	GRAPHIC TECHNOLOGIES	50.00	64.00
179340	HAGENS GLASS & PAINT	7,655.22	592.64
186500	INDEPENDENT SCHOOL DISTRICT 94	18,772.50	18,772.50

INVOICES DUE ON/BEFORE 04/06/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GENERAL FUND			
45	CULTURE AND RECREATION		
211300	MENARDS INC	448.23	112.75
211400	MENARDS INC	1,272.17	105.09
220150	MN DEPARTMENT OF HEALTH		480.00
240725	O'REILLY AUTO ENTERPRISES LLC	154.12	473.08
260500	SCHINDLER ELEVATOR CORPORATION	816.42	816.42
268800	STOCK TIRE COMPANY	1,733.22	1,239.12
287800	WAL-MART COMMUNITY	523.90	9.72
	CULTURE AND RECREATION		25,563.59
46	COMMUNITY DEVELOPMENT		
139800	CLOQUET AREA CHAMBER OF COMMER	26,835.30	2,457.65
147050	CONSOLIDATED TELEPHONE COMPANY	10,014.92	59.69
244975	PINE KNOT LLC	18,687.50	64.00
278600	TWIN PORT MAILING	13,954.37	32.29
279100	U S BANK EQUIPMENT FINANCE	1,953.64	47.10
	COMMUNITY DEVELOPMENT		2,660.73
FEDERAL CDBG LOAN (EDA)			
46	COMMUNITY DEVELOPMENT		
171100	FRYBERGER, BUCHANAN, SMITH &	40,433.40	82.50
	COMMUNITY DEVELOPMENT		82.50
LIBRARY FUND			
45	CULTURE AND RECREATION		
113650	AMAZON.COM CREDIT	1,066.10	1,360.92
123400	BAKER & TAYLOR	2,416.98	2,010.97
136850	CENTER POINT LARGE PRINT	397.26	132.42
139025	CINTAS	1,148.13	96.41
140200	CITY OF CLOQUET - PETTY CASH	62.00	24.00
142800	CLOQUET SANITARY SERVICE	4,293.74	100.74
147050	CONSOLIDATED TELEPHONE COMPANY	10,014.92	595.78
150400	D E M C O	366.46	324.08
171800	GALE/CENGAGE LEARNING	326.58	170.60
174300	GLORY SHINE JANITORIAL CLEAN	5,250.00	1,050.00
187500	INGRAM LIBRARY SERVICES	451.26	53.74

INVOICES DUE ON/BEFORE 04/06/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
LIBRARY FUND			
45	CULTURE AND RECREATION		
202900	THE LERNER GROUP		452.91
211700	METRO SALES, INC.	2,376.87	500.68
213875	MIDWEST TAPE	147.96	104.97
229300	J D POWER	236.26	175.00
236275	NORTHLAND VEBA TRUST	16,503.78	187.50
268700	CRAIG STEVENS	2,500.00	875.00
278550	TWIN PORTS PAPER & SUPPLY, INC	227.60	122.38
284875	VERIZON WIRELESS	2,533.77	210.10
289015	WELLS FARGO CREDIT CARD	24,670.34	97.79
	CULTURE AND RECREATION		8,645.99
PUBLIC WORKS RESERVE			
43	PUBLIC WORKS		
209875	MCCOY CONSTRUCTION & FORESTRY	698.34	149,610.00
	PUBLIC WORKS		149,610.00
CITY SALES TAX CAPITAL			
00			
169800	FOUR STAR CONSTRUCTION		13,754.00
			13,754.00
WATER - LAKE SUPERIOR WATERLIN			
50	STATION 1		
283700	USA BLUEBOOK	507.25	33.75
	STATION 1		33.75
51	STATION 2		
137310	CENTURY LINK	1,918.21	65.89
151750	DAUGHERTY APPLIANCE	147.00	22.60
175700	GRAINGER	407.46	310.07
236275	NORTHLAND VEBA TRUST	16,503.78	562.50
	STATION 2		961.06

INVOICES DUE ON/BEFORE 04/06/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
WATER - LAKE SUPERIOR WATERLINE			
52	LAKE SUPERIOR WATERLINE		
211400	MENARDS INC	1,272.17	227.89
236275	NORTHLAND VEBA TRUST	16,503.78	187.50
	LAKE SUPERIOR WATERLINE		415.39
WATER - IN TOWN SYSTEM			
00			
R0002034	LARSMONT PROPERTIES		29.83
			29.83
49	CLOQUET		
141100	CLOQUET FORD-CHRYSLER CENTER	2,054.86	70.36
165375	FERGUSON WATERWORKS #2516	3,952.86	395.23
180500	HAWKINS INC	15,136.03	2,918.97
198100	L M C I T	348,796.00	3,729.00
229500	NAPA AUTO PARTS	2,135.42	24.58
236500	NORTHWOODS POWER EQUIPMENT	17.50	440.00
247400	396-PRAXAIR DISTRIBUTION, INC.	2,411.67	75.49
261800	SEH	7,431.60	4,360.00
283700	USA BLUEBOOK	507.25	462.28
R0002036	A W KEUTTEL & SONS INC		430.00
	CLOQUET		12,905.91
54	BILLING & COLLECTION		
278600	TWIN PORT MAILING	13,954.37	3,587.07
279100	U S BANK EQUIPMENT FINANCE	1,953.64	144.73
	BILLING & COLLECTION		3,731.80
57	ADMINISTRATION & GENERAL		
147050	CONSOLIDATED TELEPHONE COMPANY	10,014.92	409.97
278600	TWIN PORT MAILING	13,954.37	64.58
	ADMINISTRATION & GENERAL		474.55

INVOICES DUE ON/BEFORE 04/06/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
ENTERPRISE FUND - SEWER			
00			
286900	W L S S D	229,495.00	-10,505.00
			-10,505.00
55	SANITARY SEWER		
162725	ENVIRONMENTAL PRODUCTS	253.73	191.18
168100	BDG INC		689.00
209875	MCCOY CONSTRUCTION & FORESTRY	698.34	1,249.37
229500	NAPA AUTO PARTS	2,135.42	70.60
236275	NORTHLAND VEBA TRUST	16,503.78	187.50
247400	396-PRAXAIR DISTRIBUTION, INC.	2,411.67	50.32
286900	W L S S D	229,495.00	83,896.00
	SANITARY SEWER		86,333.97
56	LIFT STATIONS		
123900	BATTERIES PLUS BULBS	31.99	40.48
	LIFT STATIONS		40.48
57	ADMINISTRATION & GENERAL		
147050	CONSOLIDATED TELEPHONE COMPANY	10,014.92	176.35
236275	NORTHLAND VEBA TRUST	16,503.78	187.50
278600	TWIN PORT MAILING	13,954.37	64.58
	ADMINISTRATION & GENERAL		428.43
CABLE TELEVISION			
45	CULTURE AND RECREATION		
244975	PINE KNOT LLC	18,687.50	16,900.00
	CULTURE AND RECREATION		16,900.00
	TOTAL ALL DEPARTMENTS		457,002.37



**ADMINISTRATIVE OFFICES**

101 14th Street Cloquet, MN 55720-1903  
Phone: 218.879.3347 Fax: 218.879.6555  
www.cloquetmn.gov

**REQUEST FOR COUNCIL ACTION**

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To: Mayor and City Council  
From: Tim Peterson, City Administrator *TCP*  
Date: April 6, 2021

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**ITEM DESCRIPTION:** Approval of Off-Site Gambling for Eagles Aerie #1163

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**Proposed Action**

Staff recommends the City Council move to adopt **RESOLUTION NO. 21-21, A RESOLUTION APPROVING OFF-SITE GAMBLING FOR EAGLES AERIE #1163 TO CONDUCT A RAFFLE ON MAY 20, 2021 AT THE CLOQUET VFW.**

**Background/Overview**

The City has received an application from Eagles Aerie #1163, Cloquet, MN, to conduct a raffle event on May 20, 2021 at the Cloquet VFW, 210 Arch Street.

Eagles Aerie #1163 currently holds a premises permit for lawful gambling at Carmen's and therefore needs City approval to conduct off-site gambling at the VFW for raffle events.

**Policy Objectives**

Approval of application by local community is required under MN Statutes.

**Financial/Budget/Grant Considerations**

There is no cost to the City regarding the approval of the application nor does the City retain any fees for its consideration.

**Advisory Committee/Commission Action**

None.

**Supporting Documentation Attached**

- Resolution No. 20-21
- LG230 Application to Conduct Off-Site Gambling



**CITY OF CLOQUET  
COUNTY OF CARLTON  
STATE OF MINNESOTA**

**RESOLUTION NO. 21-21**

**APPROVING OFF-SITE GAMBLING FOR EAGLES AERIE #1163  
TO CONDUCT A RAFFLE AT THE CLOQUET VFW**

**WHEREAS,** The City of Cloquet received an application from Eagles Aerie #1163, PO Box 2202, Cloquet, MN 55720, to conduct off-site gambling for a raffle event on May 20, 2021, at the Cloquet VFW, 210 Arch Street, Cloquet, MN 55720.

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA,** That the City Council has reviewed the application of Eagles Aerie #1163, to conduct off-site gambling for a raffle event on May 20, 2021, at the Cloquet VFW, 210 Arch Street, Cloquet, and has no objection to the Minnesota Gambling Control Board's issuance of such permit.

**BE IT FURTHER RESOLVED,** That the Cloquet City Council hereby waives the normally required thirty day waiting period for the issuance of said permit.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 6<sup>th</sup> DAY OF APRIL 2021.**

\_\_\_\_\_  
Roger Maki, Mayor

ATTEST:

\_\_\_\_\_  
Tim Peterson, City Administrator

Mar 12, 2021

To the Cloquet City Council,

The Cloquet Eagles respectfully would like your permission to conduct a "Gunganza" fundraising dinner and raffle at the Cloquet VFW. The date would be May 20 2021. We will follow all Coronovirus Social Gathering Rules. The Minnesota Lawful Gambling Raffle Permit Application Form for this date is enclosed for your approval. Please let us know if you have any questions.

Thank you for your consideration.



Jason Smith  
President Eagles Aerie 1163

MINNESOTA LAWFUL GAMBLING  
**LG230 Application to Conduct Off-Site Gambling**

**No Fee**

**ORGANIZATION INFORMATION**

Organization Name: EAGLES AQUIC 1163 License Number: 00359  
Address: PO Box 2202 City: CLOQUET, MN Zip: 55720  
Chief Executive Officer (CEO) Name: JASON SMITH Daytime Phone: (218) 348-3906  
Gambling Manager Name: WAYNE POLLEY Daytime Phone: (218) 879-7673

**GAMBLING ACTIVITY**

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 05/20/21 to 05/20/21

Check the type of games that will be conducted:

- Raffle     Pull-Tabs     Bingo     Tipboards     Paddlewheel

**GAMBLING PREMISES**

Name of location where gambling activity will be conducted: CLOQUET VFW  
Street address and City (or township): 210 Arch St, Cloquet, MN Zip: 55720 County: CARLTON  
• Do not use a post office box.  
• If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

- Yes If yes, a lease is not required.  
 No If no, the lease agreement below must be completed, and signed by the lessor.

**LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)**

Rent to be paid for the leased area: \$ \_\_\_\_\_ (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Lessor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Lessor's Name: \_\_\_\_\_



**Acknowledgment by Local Unit of Government: Approval by Resolution**

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
<p><b>Local unit of government must sign.</b></p>	<p>TOWNSHIP NAME: _____</p> <p><b>Complete below only if required by the county.</b> On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date Signed: _____</p>

**CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT**

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.

X  \_\_\_\_\_ 03/12/2021  
 Signature of CEO (must be CEO's signature; designee may not sign) Date

<p><b>Mail or fax to:</b></p> <p>Minnesota Gambling Control Board                  Suite 300 South                  1711 West County Road B                  Roseville, MN 55113  <b>Fax: 651-639-4032</b></p>	<p><b>No attachments required.</b></p> <p>Questions? Contact a Licensing Specialist at 651-539-1900.</p>
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This publication will be made available in alternative format (i.e. large print, braille) upon request.

<p><b>Data privacy notice:</b> The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.</p> <p>Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.</p>	<p>If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.</p> <p>Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management &amp; Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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## DEPARTMENT OF PUBLIC WORKS

101 14<sup>th</sup> Street; Cloquet, MN 55720  
Phone: (218) 879-6758 Fax: (218) 879-6555  
Street - Water - Sewer – Engineering - Park  
[www.cloquetmn.gov](http://www.cloquetmn.gov)

### REQUEST FOR COUNCIL ACTION

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To: Mayor and City Council  
From: John Anderson, Assistant City Engineer  
Reviewed by: Tim Peterson, City Administrator *TP*  
Date: April 6, 2021

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**ITEM DESCRIPTION:** Prospect Avenue Area Reconstruction Special Assessments

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#### Proposed Action

Staff recommends the City Council move to adopt **RESOLUTION NO. 21-19, ADOPTING ASSESSMENTS FOR THE IMPROVEMENT OF PROSPECT AVENUE AREA STREETS.**

#### Background/Overview

At the March 2, 2021 Council meeting, staff presented material related to this assessment. It was discovered that the mailing sent to residents had an error in the utility assessment amount and therefore the City Council directed staff to make corrections and continue the assessment hearing on April 6, 2021. Staff has prepared and mailed corrected notices to residents indicating the corrected assessment amounts. The following streets were reconstructed in 2020:

- Prospect Avenue – 14<sup>th</sup> Street to 18<sup>th</sup> Street
- Prospect Avenue – 20<sup>th</sup> Street to 22<sup>nd</sup> Street
- 20<sup>th</sup> Street – Prospect Avenue to Selmser Avenue
- 21<sup>st</sup> Street – Selmser Avenue to Dead end
- Kelly Avenue – 21<sup>st</sup> Street to 22<sup>nd</sup> Street
- 21<sup>st</sup> Street – Kelly Avenue to Prospect Avenue
- 20<sup>th</sup> Street – Prospect Avenue to Fairview Avenue
- Fairview Avenue – 18<sup>th</sup> Street to 20<sup>th</sup> Street

A Public Hearing on the proposed project was held on March 5, 2020 and following the hearing, the City Council ordered the improvement. Bids for the project were awarded on April 21, 2020 and construction was substantially completed during the summer of 2020.

A proposed final assessment roll for the improvement has been prepared and in accordance with MN Statutes Chapter 429 the City Council is required to schedule and give notice of a Public Hearing on the Proposed Assessment, at which time property owners affected by the improvement will be given an opportunity to express concerns with reference to the final assessment. In keeping with past Council direction, the hearing is proposed to be held on April 6, 2021 in order to provide a minimum of 3 weeks notices to those property owners who may wish to attend.

The final assessment roll includes 80 individual property owners and the total proposed assessment is approximately \$438,620.94. All of the individual assessments were calculated based on specific rules and formulas outlined in Chapter 12 of City Code. Assessments would be payable in equal annual installments extending over a period of ten (10) years and bear interest at a rate of four percent (4%) per annum. Property owners may prepay the entire assessment, or any portion of it, to the City of Cloquet without interest prior to May 6, 2021. Any principal not paid by November 30th of each year, would be certified along with accrued interest to the Carlton County Auditor for collection with the Real Estate Taxes payable over the period stated above.

Written or oral objections will be considered at the hearing however no appeal may be taken as to the amount of any assessment unless a signed, written objection is filed with the Administrator prior to the meeting or presented to the presiding officer at the hearing. An owner may appeal an assessment to District Court pursuant to Minnesota Statutes Section 429.081 by serving notice of the appeal upon the Mayor or Administrator of the City within 30 days after adoption of the assessment and filing such notice with the District Court within ten days after service upon the Mayor or Administrator. Two written objections have been received and are attached.

Under MN Statutes 435.193 to 435.195, and Chapter 12 of the City Code, the Council may, in its discretion, defer the payment of this special assessment for any homestead property owned by a person 65 years of age or older for whom it would be a hardship to make the payments. When deferment of the special assessment has been granted and is terminated for any reason provided in the law, all amounts accumulated plus applicable interest become due. Any assessed property owner meeting the requirements of this law and the ordinance adopted under it may, within 30 days of the confirmation of the assessment, apply to the city administrator for the prescribed form for such deferral of payment of this assessment on his property.

#### **Policy Objectives**

To adopt final assessments for the completed improvements in accordance with current City Code and State Statute.

#### **Financial/Budget/Grant Considerations**

The total cost of the improvement was approximately \$3,150,000 which is slightly above the engineers estimate of \$3,050,000 but well below the budgeted amount of \$3,780,000 . The revised proposed assessment roll is attached. Assessments levied are used to reimburse the funds from which the project expense was incurred over a period of years as set by the Council following the Hearing.

#### **Advisory Committee/Commission Action**

N/A

#### **Supporting Documents Attached**

- Resolution No. 21-19
- Written objections (1500 Prospect, 1724 Prospect)
- Final Project Assessment Roll

**CITY OF CLOQUET  
COUNTY OF CARLTON  
STATE OF MINNESOTA**

**RESOLUTION NO. 21-19**

**RESOLUTION ADOPTING ASSESSMENTS FOR THE IMPROVEMENT OF PROSPECT AVENUE FROM 14<sup>TH</sup> STREET TO 18<sup>TH</sup> STREET AND FROM 20<sup>TH</sup> STREET TO 22<sup>ND</sup> STREET, 20<sup>TH</sup> STREET FROM PROSPECT AVENUE TO SELMSER AVENUE AND FROM PROSPECT AVENUE TO FAIRVIEW AVENUE, 21<sup>ST</sup> STREET FROM SELMSER TO THE DEAD END AND FROM KELLY AVENUE TO PROSPECT AVENUE, AND FAIRVIEW AVENUE FROM 18<sup>TH</sup> STREET TO 20<sup>TH</sup> STREET**

**WHEREAS**, In 2020, the City Council received an engineering study to reconstruct the Prospect Avenue Area including the replacement of existing sanitary sewer and water mains; and

**WHEREAS**, The Cloquet City Council on March 5, 2020 held a hearing to consider the improvement of the Prospect Avenue Area; and

**WHEREAS**, Said improvement was subsequently ordered and completed and the City has prepared a proposed assessment roll, which is available in the office of the City Administrator for public inspection; and

**WHEREAS**, Due notice was given that said special assessments would be considered by the City Council at its meeting to be held on April 6, 2021, and at said meeting and time all parties interested were given an opportunity to be heard; and

**WHEREAS**, The City Council has met, heard, and passed upon all objections to the proposed assessment.

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA:**

1. Such assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein is hereby found to be benefitted by the improvement in the amount of the assessment levied against it.
2. Said assessments shall be payable in equal annual installments extending over a period of ten (10) years and shall bear interest at a rate of four percent (4%) per annum from April 6, 2021. Property owners may prepay the entire assessment, or any portion of it, to the City of Cloquet without interest prior to May 6, 2021. Any principal not paid by November 30<sup>th</sup> of each year, will be certified along with accrued interest to the Carlton County Auditor for collection with the Real Estate Taxes payable over the period stated above.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 6<sup>th</sup> DAY OF APRIL 2021.**

ATTEST:

\_\_\_\_\_  
Roger Maki, Mayor

\_\_\_\_\_  
Tim Peterson, City Administrator



February 26, 2021

Mr. Tim Peterson, Administrator  
The Cloquet City Council  
101 Fourteenth Street  
Cloquet, MN 55720

Re: 1724 Prospect Avenue, Cloquet, MN  
Parcel # 06-125-0680  
2020 Prospect Avenue Area Reconstruction Project

Dear Administrator Peterson and City Council Members:

The purpose of this letter is to serve as my objection to the proposed special assessment for the above project on the property I own at the address referenced above.

The notice I received states that you intend to place a special assessment on my property in the amount of \$7,379.36.

It is my understanding that the Minnesota Supreme Court has long held that a public improvement must confer a "special benefit" on property being specially assessed for said improvement and that the amount of the special assessment cannot exceed that special benefit. It is my further understanding that the Court has gone on to say the special benefit is measured by the increase in market value of the land owing to the improvement. I am not aware that any "before and after" appraisals were performed on my property relative to this project. The City has also not provided me with any appraisal of value information or notification of the methodology used to determine the dollar amount of the assessment. If assessment amounts were derived by dividing the total project cost by the cumulative length of frontage for all the parcels on the project, then I most certainly object to it.

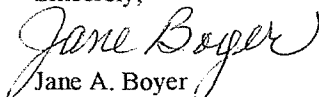
An additional objection I have is the proposed interest rate. Given the financial markets over the past few years, it would seem your cost of money, unless Cloquet has a substandard bond rating for a city of our size, should be far less than 4%.

Another of my objections concerns your offer of allowing me to submit a written objection in advance of your hearing. Although you refer to the "above address" for such submittals, the only address shown is the computer data needed to attend the virtual meeting. In this regard, I find it surprising that the letterhead used for the notice you sent me contains the City logo but not the mailing address for City Hall or even a telephone number.

I appreciate that the City of Cloquet has considerable discretion in adopting policies, procedures, operations and budgets. I understand a principal purpose of the current project was to reduce infiltration and inflow (I&I) into the wastewater system. The corresponding reduction in treatment costs benefits all rate-payers citywide. Neighborhood water main improvements also provide a citywide benefit beyond the project area by providing increased system pressures and greater fire suppression capacity. Consequently, I believe water and sewer fund improvements, especially in the case of I&I, should be funded 100% by system revenues from users throughout the City and not through the use of special assessments.

Thank you for your attention. I look forward to your favorable consideration.

Sincerely,



Jane A. Boyer  
1724 Prospect Avenue  
Cloquet, MN 55720  
(218) 565-8464

February 22, 2021

City of Cloquet  
101 14<sup>th</sup> Street  
Cloquet, MN 55720-1903

Tim Peterson  
City Administrator

Subject: Proposed Assessment, 2020 Prospect Ave. area reconstruction project

This letter is objecting to the assessments namely the assessments for the utilities. The assessment does not breakdown the cost for each utility. the reason for the objection are twofold as follow.

The sanitary sewer and water assessment

The Cloquet 0.5% Sales and Use Tax [www.revenue.state.mn.us](http://www.revenue.state.mn.us) states that funds raised by this tax shall be used for " (3) engineering and construction of infrastructure improvements, including, but not limited to, storm sewer, sanitary sewer, and water in areas identified as part of the city's comprehensive land use plan". Based on this part of the law the improvements to the utilities should be covered by the .5% sales tax. The reference to this can be found at:

:<https://www.cloquetmn.gov/departments/finance/cloquet-0-5-sales-tax-information#:~:text=The%20City%20of%20Cloquet%20has,sales%20tax%20to%20the%20seller.>

The storm water assessment also can be found on the city "Stormwater Utility Manual & Credit Policy" 10) Construction of stormwater conveyance facilities." The section of Prospect Ave. from 14<sup>th</sup> street to 16<sup>th</sup> street has never had a storm sewer and all water from 14<sup>th</sup> street has run down the north side of Prospect Ave to the 16<sup>th</sup> street drain. this side of Prospect never had curb and gutter and eroded the street and the area alongside Athletic Park contributing to the pollutant levels of stormwater. As this is following the city stormwater guidelines the stormwater assessment fee also should be covered under the city monthly fee for stormwater according to the city of Cloquet Resolution No. 11-23.

I would like this to be admitted and read to the City Council at the March 2<sup>nd</sup> meeting

Sincerely,



Arthur Wojciehowski  
1500 Prospect Ave.  
Cloquet MN 55720

Revised Assessment Roll  
 Prospect Avenue Area  
 2020 Street and Utility Improvement

City Project No. 1091  
 Date: 3/1/21

<u>Property Owner</u>	<u>Address</u>	<u>Parcel No.</u>	<u>Dependent Parcel No.</u>	<u>Subdivision</u>	<u>Description</u>	<u>Frontage</u>	<u>Street ASSMNT</u>	<u>Water ASSMNT</u>	<u>Sewer ASSMNT</u>	<u>Total ASSMNT</u>	<u>Assessment Categories</u>
MILLER, ERIC J	501 22ND ST	06-090-0025		Auditors Subdivision No. 26	E 180 FT OF LOT 1 SUBJ TO HWY EASE DOCKET 278311	54.2	\$1,412.99	\$2,368.36	\$0.00	\$3,781.35	Water - Street
ANDERSON, DENNIS L & KATHRYN L	2112 PROSPECT AVE	06-090-0030	06-090-0042, 06-090-0062, 06-090-0065	Auditors Subdivision No. 26	See legal description for each parcel	120.0	\$3,128.40	\$2,368.36	\$1,848.53	\$7,345.29	Water - Sewer - Street
OLSON, KRIS M & CHERYL A	2104 PROSPECT AVE	06-090-0037		Auditors Subdivision No. 26	W 180 FT OF LOT 1 & 2 EX W 90 FT THEREOF AND COMM AT NW...	90.0	\$2,346.30	\$2,368.36	\$1,848.53	\$6,563.19	Water - Sewer - Street
KERSTING, PATTY L EKHOLM	2102 PROSPECT AVE	06-090-0038	06-090-0060	Auditors Subdivision No. 26	See legal description for each parcel	90.0	\$2,346.30	\$2,368.36	\$1,848.53	\$6,563.19	Water - Sewer - Street
SANDY, JON C & KELLY G	2106 PROSPECT AVE	06-090-0039		Auditors Subdivision No. 26	E 90 FT OF W 270 FT OF LOTS 1 & 2 SUBJ TO EASE	90.0	\$2,346.30	\$2,368.36	\$1,848.53	\$6,563.19	Water - Sewer - Street
RENTZ, ASHLEY A	2108 PROSPECT AVE	06-090-0041		Auditors Subdivision No. 26	PT OF LOTS 1 & 2 COMM AT NE CORN OF LOT 1 TH W 295.36 FT...	94.6	\$2,467.26	\$2,368.36	\$1,848.53	\$6,684.15	Water - Sewer - Street
ROWELL, JENNIFER	2012 PROSPECT AVE	06-090-0460		Auditors Subdivision No. 26	N1/2 of LOT 11 DOCKET 285344	66.0	\$1,720.62	\$2,368.36	\$1,848.53	\$5,937.51	Water - Sewer - Street
ARMSTRONG, BECKY K	2008 PROSPECT AVE	06-090-0500		Auditors Subdivision No. 26	N1/2 EX S 85 FT OF LOT 12	66.0	\$1,720.62	\$2,368.36	\$1,848.53	\$5,937.51	Water - Sewer - Street
HEDLUND, NICHOLAS S & AMBER N	520 20TH ST	06-090-0522	06-090-0502	Auditors Subdivision No. 26	S 60 FT OF N 305 FT OF LOTS 13 & 14 & S 85 FT OF N1/2 OF LOT 12	60.0	\$1,564.20	\$2,368.36	\$1,848.53	\$5,781.09	Water - Sewer - Street
TAX FORFEIT - COUNTY ADMINISTERED	508 20TH ST	06-090-0526	06-090-0529	Auditors Subdivision No. 26	N 60 FT OF S 120 FT OF N 305 FT OF LOTS 13 & 14	85.0	\$2,215.95	\$2,368.36	\$1,848.53	\$6,432.84	Water - Sewer - Street
GAUTHIER, GREGORY A	2002 PROSPECT AVE	06-090-0532		Auditors Subdivision No. 26	N 160 FT OF LOTS 13 & 14	152.0	\$3,962.64	\$2,368.36	\$1,848.53	\$8,179.53	Water - Sewer - Street
SAMARZIA, LIJAH & RENEE	2002 FAIRVIEW AVE	06-090-0560	06-090-0520	Auditors Subdivision No. 26	LT 14 EX SRLY 200 FT & EX N 355 FT LT 13 EX SRLY 200 FT & EX N 355 FT	25.0	\$651.75	\$2,368.36	\$1,848.53	\$4,868.64	Water - Sewer - Street
LEE, JACQUELINE M	1823 DODDRIDGE AVE	06-090-0620		Auditors Subdivision No. 26	S1/2 SUBJ TO MP&L EASE	65.0	\$1,694.55	\$2,368.36	\$0.00	\$4,062.91	Water - Street
WILL, GARY D	1817 FAIRVIEW AVE	06-090-0630		Auditors Subdivision No. 26	W 41 FT OF S 152.5 FT OF N 305 FT OF LOT 15 & E 34 FT OF S 152.5...	125.8	\$3,279.61	\$2,368.36	\$1,848.53	\$7,496.50	Water - Sewer - Street
BIRNSTIHL, JUDY A	501 20TH ST	06-090-0637	06-090-0635	Auditors Subdivision No. 26	W 41 FT OF N 127.5 FT OF LOT 15 & E 34 FT OF N 127.5 FT OF LOT...	42.5	\$1,107.98	\$2,368.36	\$1,848.53	\$5,324.87	Water - Sewer - Street
LAMIRANDE, DONALD J & LAURA J	1814 FAIRVIEW AVE	06-090-0642		Auditors Subdivision No. 26	N1/2 OF S1/2 OF LOTS 16 & 17 SPLIT FROM PARCELS 640 & 660...	132.0	\$3,441.24	\$2,368.36	\$1,848.53	\$7,658.13	Water - Sewer - Street
KRAMER, MARVIN D & ANNA	1815 FAIRVIEW AVE	06-090-0660	06-090-0640	Auditors Subdivision No. 26	EXCEPT S 1/4 EX N1/2 OF S1/2 SUBJ TO MP&L EASEMENT DOC...	93.3	\$2,432.33	\$2,368.36	\$1,848.53	\$6,649.22	Water - Sewer - Street
CARLSON, ANNA M	602 18TH ST	06-090-0722	06-090-0702, 06-090-0742	Auditors Subdivision No. 26	See legal description for each parcel	172.9	\$4,507.50	\$2,368.36	\$1,848.53	\$8,724.39	Water - Sewer - Street
GLOWACKI, JANE M	1811 FAIRVIEW AVE	06-090-1280		Auditors Subdivision No. 26	LOT 42	57.7	\$1,504.24	\$0.00	\$0.00	\$1,504.24	Street
MAKI, GARY S	1404 PROSPECT AVE	06-125-0020		Fairview Addition	LOTS 1 & 2 BLK 1	46.7	\$1,217.47	\$2,368.36	\$0.00	\$3,585.83	Water - Street
MARSYLA, JOANNE A	1414 PROSPECT AVE	06-125-0120	06-125-0140	Fairview Addition	LOT 6 & W1/2 LOT 7 BLK 1	64.5	\$1,681.52	\$2,368.36	\$1,848.53	\$5,898.41	Water - Sewer - Street
MANTY, DANIEL & NANCY	1420 PROSPECT AVE	06-125-0160	06-125-0180	Fairview Addition	LOT 8 & E 1/2 OF LOT 7 BLK 1	71.5	\$1,864.01	\$2,368.36	\$1,848.53	\$6,080.90	Water - Sewer - Street
WOJCIEHOWSKI, ARTHUR A	1500 PROSPECT AVE	06-125-0200		Fairview Addition	LOT 9 BLK 1	50.0	\$1,303.50	\$2,368.36	\$1,848.53	\$5,520.39	Water - Sewer - Street
GRAVELLE, JONAH A	1502 PROSPECT AVE	06-125-0220		Fairview Addition	LOT 10 BLK 1 DOCKET 282331	50.0	\$1,303.50	\$2,368.36	\$1,848.53	\$5,520.39	Water - Sewer - Street
LAFAVE, TONI M	1506 PROSPECT AVE	06-125-0240		Fairview Addition	LOT 11 BLK 1	50.0	\$1,303.50	\$2,368.36	\$1,848.53	\$5,520.39	Water - Sewer - Street
STONEMARK PROPERTIES LLC	1510 PROSPECT AVE	06-125-0260		Fairview Addition	LOT 12 BLK 1	50.0	\$1,303.50	\$2,368.36	\$1,848.53	\$5,520.39	Water - Sewer - Street
MARTINEAU, JENNIFER S	1520 PROSPECT AVE	06-125-0280		Fairview Addition	LOT 13 BLK 1	50.0	\$1,303.50	\$2,368.36	\$1,848.53	\$5,520.39	Water - Sewer - Street
MASESSA, MICHAEL L & BECKY L	1524 PROSPECT AVE	06-125-0300		Fairview Addition	LOT 14 BLK 1	50.0	\$1,303.50	\$2,368.36	\$1,848.53	\$5,520.39	Water - Sewer - Street
PRIEM, SHERRIE A & JASON R	1602 PROSPECT AVE	06-125-0500		Fairview Addition	LOT 1 BLK 2	50.0	\$1,303.50	\$2,368.36	\$1,848.53	\$5,520.39	Water - Sewer - Street
STROM, APRIL R	1608 PROSPECT AVE	06-125-0520		Fairview Addition	LOT 2 BLK 2	50.0	\$1,303.50	\$2,368.36	\$1,848.53	\$5,520.39	Water - Sewer - Street
KIRKPATRICK, JOSHUA A	1610 PROSPECT AVE	06-125-0540		Fairview Addition	LOTS 3 & 4 BLK 2 DOCKET 204714	100.0	\$2,607.00	\$2,368.36	\$1,848.53	\$6,823.89	Water - Sewer - Street
MICHAUD, NICHOLAS G	1720 PROSPECT AVE	06-125-0640	06-125-0580, 06-125-0600, 06-125-0620	Fairview Addition	LOTS 5,6,7,8 BLK 2	200.0	\$5,214.00	\$2,368.36	\$1,848.53	\$9,430.89	Water - Sewer - Street

Revised Assessment Roll  
 Prospect Avenue Area  
 2020 Street and Utility Improvement

City Project No. 1091  
 Date: 3/1/21

<u>Property Owner</u>	<u>Address</u>	<u>Parcel No.</u>	<u>Dependent Parcel No.</u>	<u>Subdivision</u>	<u>Description</u>	<u>Frontage</u>	<u>Street ASSMNT</u>	<u>Water ASSMNT</u>	<u>Sewer ASSMNT</u>	<u>Total ASSMNT</u>	<u>Assessment Categories</u>
BOYER, JANE A	1724 PROSPECT AVE	06-125-0680	06-125-0660	Fairview Addition	LOT 9 & 10 BLK 2	100.0	\$2,607.00	\$2,368.36	\$1,848.53	\$6,823.89	Water - Sewer - Street
HENDRICKSON, MICHAEL A & SHAUNA M	1728 PROSPECT AVE	06-125-0720		Fairview Addition	LOT 11 & 12 BLK 2	104.6	\$2,726.92	\$0.00	\$0.00	\$2,726.92	Street
HOLMAN, MARK G	447 18TH ST	06-160-0560		Huseby's Addition	LOT 12 BLK 3 DOCKET 288568	50.1	\$1,306.11	\$0.00	\$0.00	\$1,306.11	Street
PROSEN PROPERTIES, LLC	1914 SELMSER AVE	06-160-0580		Huseby's Addition	E 61 FT LOTS 1 2 3 BLK 4	50.0	\$1,303.50	\$0.00	\$0.00	\$1,303.50	Street
MDJ, LLC	413 20TH ST	06-160-0660		Huseby's Addition	ALL OF LT 4 & N 6 FT OF LT 5 & E 61 FT OF W 122 FT OF S 12 FT OF...	56.0	\$1,459.92	\$2,368.36	\$1,848.53	\$5,676.81	Water - Sewer - Street
ROSS, DALE & GAIL	419 20TH ST	06-160-0680		Huseby's Addition	S 44 FT OF LOT 5 & N 28 FT OF LOT 6 BLK 4	72.0	\$1,877.04	\$2,368.36	\$1,848.53	\$6,093.93	Water - Sewer - Street
HANHELA, ASHLEY M	425 20TH ST	06-160-0700		Huseby's Addition	S 22 FT LOT 6 AND ALL OF LOT 7 BLK 4 DOCKET 312958	72.0	\$1,877.04	\$2,368.36	\$1,848.53	\$6,093.93	Water - Sewer - Street
FISH, ROBBIN R	429 20TH ST	06-160-0720		Huseby's Addition	ALL OF LOT 8 AND N 16 FT OF LOT 9 BLK 4	66.0	\$1,720.62	\$2,368.36	\$1,848.53	\$5,937.51	Water - Sewer - Street
ROHDE, AMBER	435 20TH ST	06-160-0740		Huseby's Addition	S 34 FT LOT 9 AND N 33 FT LT 10 BLK 4	67.0	\$1,746.69	\$2,368.36	\$1,848.53	\$5,963.58	Water - Sewer - Street
JUREK, ANTHONY F & MARJORIE	443 20TH ST	06-160-0760		Huseby's Addition	S 17 FT OF LOT 10 AND ALL OF LOT 11 BLK 4	67.0	\$1,746.69	\$2,368.36	\$1,848.53	\$5,963.58	Water - Sewer - Street
JUGANARU, ROMELA	447 20TH ST	06-160-0780		Huseby's Addition	LOT 12 BLK 4	68.3	\$1,780.58	\$2,368.36	\$1,848.53	\$5,997.47	Water - Sewer - Street
SWANSON, DARLA J	446 18TH ST	06-160-1060		Huseby's Addition	LOT 28 BLK 4	40.0	\$1,042.80	\$0.00	\$0.00	\$1,042.80	Street
KITTS, MICHAEL A	414 21ST ST	06-160-1340	06-160-1280	Huseby's Addition	See legal description for each Parcel	50.0	\$1,303.50	\$2,368.36	\$1,848.53	\$5,520.39	Water - Sewer - Street
LIND, KURT	416 21ST ST	06-160-1360	06-160-1300	Huseby's Addition	See legal description for each Parcel	59.9	\$1,561.59	\$2,368.36	\$1,848.53	\$5,778.48	Water - Sewer - Street
MARZOLF, MARIA E	2102 SELMSER AVE	06-160-1380		Huseby's Addition	N 100 FT OF W 39 FT LT 9 & N 100 FT OF E 15 FT OF LT 10 BLK 5	33.3	\$1,508.13	\$0.00	\$0.00	\$1,508.13	Street-Driveway (\$640)
ERICKSON, PHILIP B	412 21ST ST	06-160-1400		Huseby's Addition	S 100 FT OF N 200 FT OF W 39 FT OF LT 9 AND S 100 FT OF N 200...	42.0	\$1,094.94	\$2,368.36	\$1,848.53	\$5,311.83	Water - Sewer - Street
DEAN, JEFFREY B	411 21ST ST	06-160-1440		Huseby's Addition	S 100 FT EX E 43 FT THEREOF LOT 10 BLK 5	42.0	\$1,094.94	\$2,368.36	\$1,848.53	\$5,311.83	Water - Sewer - Street
FOSS, LOUIS H	2010 SELMSER AVE	06-160-1460	06-160-1420	Huseby's Addition	See legal description for each Parcel	78.6	\$2,049.10	\$2,368.36	\$2,380.03	\$6,797.49	Water -Street- Sewer plus cost of 2nd service (531.50)
WALLIN, DAVID J & ASHLEY M	2002 SELMSER AVE	06-160-1500		Huseby's Addition	W 65 FT LOTS 11 12 & 13 EX S 12 FT OF LOT 13 BLK 5	46.0	\$1,199.22	\$0.00	\$0.00	\$1,199.22	Street
GORNICK, MATT J	416 20TH ST	06-160-1580		Huseby's Addition	N1/2 LOT 15 AND ALL OF LOT 14 BLK 5 DOCKET 272001	75.0	\$1,955.25	\$2,368.36	\$1,848.53	\$6,172.14	Water - Sewer - Street
ROSS, BARBARA J	422 20TH ST	06-160-1600		Huseby's Addition	S1/2 LOT 15 AND N 35 FT OF LOT 16 BLK 5	60.0	\$1,564.20	\$2,368.36	\$1,848.53	\$5,781.09	Water - Sewer - Street
ANDERSON, ROMAINE J & FRANCES K	426 20TH ST	06-160-1620		Huseby's Addition	S 15 FT LOT 16 AND ALL OF LOT 17 BLK 5	66.0	\$1,720.62	\$2,368.36	\$1,848.53	\$5,937.51	Water - Sewer - Street
BROWN, SCOTT M & BONNIE Z	430 20TH ST	06-160-1640		Huseby's Addition	N 16 FT LOT 19 AND ALL OF LOT 18 BLK 5 DOCKET 269636	66.0	\$1,720.62	\$2,368.36	\$1,848.53	\$5,937.51	Water - Sewer - Street
NIEHORSTER, GARY M & LORUEANNE A	436 20TH ST	06-160-1660		Huseby's Addition	S 34 FT LOT 19 AND N 33 FT LOT 20 BLK 5	67.0	\$1,746.69	\$2,368.36	\$1,848.53	\$5,963.58	Water - Sewer - Street
MANTHEY, GERALD L	440 20TH ST	06-160-1680		Huseby's Addition	S 17 FT LOT 20 AND ALL OF LOT 21 BLK 5	67.0	\$1,746.69	\$4,736.72	\$1,848.53	\$8,331.94	Water (2) - Sewer - Street
HUGHES, GARY D ETUX	448 20TH ST	06-160-1700		Huseby's Addition	LOT 22 BLK 5 DOCKET 244887	134.7	\$3,511.63	\$2,368.36	\$1,848.53	\$7,728.52	Water - Sewer - Street
ROGINSKI, MICHAEL T	1611 PROSPECT AVE	06-195-0100		Juntunen's Plat	LOT 5	37.7	\$982.84	\$0.00	\$1,848.53	\$2,831.37	Sewer - Street
GROVER, ROBERT ALAN	Empty Lot	06-195-0120		Juntunen's Plat	LOT 6 DOCKET 291424 & 292055	60.0	\$1,564.20	\$0.00	\$0.00	\$1,564.20	Street
ESALA, JUDY A	425 22ND ST	06-230-3100		Unplatted	COM NE COR OF N 2 AC OF S1/2 SE1/4 OF SE1/4 OF NW1/4 FOR...	33.3	\$868.13	\$0.00	\$0.00	\$868.13	Street

Revised Assessment Roll  
 Prospect Avenue Area  
 2020 Street and Utility Improvement

City Project No. 1091  
 Date: 3/1/21

<u>Property Owner</u>	<u>Address</u>	<u>Parcel No.</u>	<u>Dependent Parcel No.</u>	<u>Subdivision</u>	<u>Description</u>	<u>Frontage</u>	<u>Street ASSMNT</u>	<u>Water ASSMNT</u>	<u>Sewer ASSMNT</u>	<u>Total ASSMNT</u>	<u>Assessment Categories</u>
COLLELO, RONALD L	2117 KELLY AVE	06-265-0040	06-265-0020, 06-265-0060	Mullens Subdivision	LOTS 1,2& 3 DOCKETS 258567 & 258568 297204 294528	126.0	\$3,284.82	\$2,368.36	\$1,848.53	\$7,501.71	Water - Sewer - Street
BATES, GENE H	2101 KELLY AVE	06-265-0100	06-265-0080	Mullens Subdivision	LOT 4 & 5 DOCKET 196032 267409	75.3	\$1,963.07	\$2,368.36	\$1,848.53	\$6,179.96	Water - Sewer - Street
WILLEMARCK, NICHOLAS D & KATELYNN E	2102 KELLY AVE	06-265-0120		Mullens Subdivision	LOT 6	102.0	\$2,659.14	\$2,368.36	\$1,848.53	\$6,876.03	Water - Sewer - Street
LINDQUIST, GORDON A & BONNIE	2104 KELLY AVE	06-265-0140		Mullens Subdivision	LOT 7	60.0	\$1,564.20	\$2,368.36	\$1,848.53	\$5,781.09	Water - Sewer - Street
MYLLYMAA, DAVID E JR & SUSAN L	2108 KELLY AVE	06-265-0160		Mullens Subdivision	LOT 8 DOCKET 270497	60.0	\$1,564.20	\$2,368.36	\$1,848.53	\$5,781.09	Water - Sewer - Street
BLASKOWSKI, AMANDA S & DAVID J	2110 KELLY AVE	06-265-0180		Mullens Subdivision	LOT 9	60.0	\$1,564.20	\$2,368.36	\$1,848.53	\$5,781.09	Water - Sewer - Street
WALSH, LORI	2114 KELLY AVE	06-265-0200		Mullens Subdivision	LOT 10	60.0	\$1,564.20	\$2,368.36	\$1,848.53	\$5,781.09	Water - Sewer - Street
DAVIDSON, DELVIN	2120 KELLY AVE	06-265-0220		Mullens Subdivision	LOT 11	60.0	\$1,564.20	\$2,368.36	\$1,848.53	\$5,781.09	Water - Sewer - Street
SLOAN, DALE & SUSAN	2122 KELLY AVE	06-265-0240		Mullens Subdivision	LOT 12 AND THE W 30 FT OF LOT 14	60.0	\$1,564.20	\$2,368.36	\$1,848.53	\$5,781.09	Water - Sewer - Street
CALVERLY, DELORES J	429 22ND ST	06-265-0260		Mullens Subdivision	LOT 13	60.0	\$1,564.20	\$0.00	\$0.00	\$1,564.20	Street
BERGSTROM, LEROY H & CAROL A	437 22ND ST	06-310-0020		Oswold's Addition	LOT 1 DOCKET 262046	60.0	\$1,564.20	\$2,368.36	\$1,848.53	\$5,781.09	Water - Sewer - Street
SHEARER, JAMIE	2119 PROSPECT AVE	06-310-0040		Oswold's Addition	LOT 2	60.0	\$1,564.20	\$2,368.36	\$1,848.53	\$5,781.09	Water - Sewer - Street
RUHNKE, ANGEL A	2117 PROSPECT AVE	06-310-0060		Oswold's Addition	LOT 3	60.0	\$1,564.20	\$2,368.36	\$1,848.53	\$5,781.09	Water - Sewer - Street
HOOVER, BRIAN L & LYNNE M	2109 PROSPECT AVE	06-310-0100	06-310-0080	Oswold's Addition	LOT 4 & 5 DOCKET 253831 & 255106 200393 253831 255106	120.0	\$3,128.40	\$2,368.36	\$1,848.53	\$7,345.29	Water - Sewer - Street
KOLODGE, KERRY E	2105 PROSPECT AVE	06-310-0120		Oswold's Addition	LOT 6	60.0	\$1,564.20	\$2,368.36	\$1,848.53	\$5,781.09	Water - Sewer - Street
SPLETT, ELMER W & KAREN L	2103 PROSPECT AVE	06-310-0140		Oswold's Addition	LOT 7	60.0	\$1,564.20	\$2,368.36	\$1,848.53	\$5,781.09	Water - Sewer - Street
CONLEY, LAURIE J	2101 PROSPECT AVE	06-310-0160		Oswold's Addition	LOT 8 DOCKET 286203	95.7	\$2,494.90	\$2,368.36	\$1,848.53	\$6,711.79	Water - Sewer - Street
SMITH, ROBERT A & SHEILA K	434 17TH ST	06-405-0160	06-405-0180	Wilking's Plat	LOT 7 N1/2 LOT 8	0.0	\$0.00	\$2,368.36	\$1,848.53	\$4,216.89	Water - Sewer
MINKKINEN, DALE M & WYLMA J	436 17TH ST	06-405-0200		Wilking's Plat	LOT 9	34.6	\$902.02	\$2,368.36	\$1,848.53	\$5,118.91	Water - Sewer - Street
						Total 5669.8	\$148,452.73	\$165,785.20	\$124,383.01	\$438,620.94	

# MAYOR'S PROCLAMATION

City of Cloquet

**WHEREAS**, Cloquet and the surrounding areas are home to many Senior Citizens and the City of Cloquet, MN wishes to support, honor and show appreciation to our Seniors and to recognize their achievements; and

**WHEREAS**, their valuable contributions to our community create a better place to live; and

**NOW, THEREFORE BE IT RESOLVED**, I, Roger Maki, Mayor of Cloquet, do hereby proclaim Tuesday, June 15, 2021, to be **SENIOR DAY in CLOQUET**. The day will be celebrated for those 60 years or older at Veterans Park from 11:00 a.m. to 3:00 p.m. and will include a photo booth, vendors, prize drawings, food and beverages, and much more! I hope to see many people attend this fun event honoring our Senior Citizens.

## SENIOR CITIZENS DAY



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Roger Maki, Mayor  
City of Cloquet





**COMMUNITY DEVELOPMENT DEPARTMENT**

1307 Cloquet Avenue • Cloquet MN 55720

Phone: 218-879-2507 • Fax: 218-879-6555

[www.cloquetmn.gov](http://www.cloquetmn.gov)

**REQUEST FOR COUNCIL ACTION**

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To: Mayor and City Council  
From: Al Cottingham, City Planner/Zoning Administrator  
Reviewed/Approved By: Tim Peterson, City Administrator *TR*  
Date: April 6, 2021

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**ITEM DESCRIPTION: ZONING CASE 21-01: COMPREHENSIVE PLAN AMENDMENT (LAND USE PLAN) AND REZONING FOR THE CITY OF CLOQUET SOUTH OF 1513 HIGHWAY 33 SOUTH**

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**Proposed Action**

The Planning Commission recommends the City Council move to adopt:

- **RESOLUTION NO. 21-18, A RESOLUTION APPROVING THE COMPREHENSIVE PLAN AMENDMENT (LAND USE PLAN) FROM “RURAL RESIDENTIAL” TO “HIGHWAY COMMERCIAL”**

And

- **ORDINANCE NO. 494A, AN ORDINANCE TO AMEND CHAPTER 17, BY AMENDING THE ZONING MAP OF THE CITY OF CLOQUET FROM “FR – FARM RESIDENTIAL” TO “RC – REGIONAL COMMERCIAL”**

The City Council had first reading of the Ordinance on March 16, 2021 and schedule these items for the April 6, 2021 meeting for approval.

**Background/Overview**

The City of Cloquet is proposing a Comprehensive Plan Amendment (Land Use Plan) and Rezoning south of 1513 Highway 33 South. The property is guided Rural Residential and zoned Regional Commercial and is proposed to be guided Highway Commercial and zoned Regional Commercial. This is being done through an agreement with the property owner as part of the negotiations for the reconfiguration of Highway 33.

A public hearing was held on Tuesday, March 9, 2021 to consider a possible amendment to the Comprehensive Plan (Land Use Plan) and Rezoning. A legal notice was published in the Pine Knot on February 26, 2021 and property owners within 350 feet were sent notice of the public hearing.

**Land Use Plan and Rezoning**

In August 2007 the City Council adopted the 2007 – 2027 Comprehensive Plan for the City of Cloquet. Chapter 3 of the Plan, Land Use discusses Inventory and Analysis; Goals, Objectives, and Policies; and, Land Use Plan. As part of that adoption the property was guided on the Land Use Plan as Rural Residential. Subsequently the property was zoned FR – Farm Residential. In both of these cases legal notices were published in the official newspaper but notices were not sent to individual property owners or owners within 350 feet of property being changed.



Staff has reviewed the language in the Comprehensive Plan pertaining to both the “Rural Residential” and “Highway Commercial”. The Rural Residential guided properties were setup to represent land that did not have municipal utilities available to them. The Highway Commercial guided properties were for areas that were serviced with municipal utilities and were along the Highway.

The Rezoning needs to be consistent with the Comprehensive Plan so the proposed change from “FR – Farm Residential” to “RC – Regional Commercial” would be consistent with the Comprehensive Plan.

#### **Policy Objectives**

The Land Use Plan portion of the Comprehensive Plan discusses the “Rural Residential” and the “Highway Commercial” attached is an excerpt of those. The plan does not have any specific locational criteria for where certain districts should be located. The Rezoning of the property is to be consistent with the Comprehensive Plan.

State Statute requires that all Comprehensive Plan changes be approved by a super majority vote. A super majority vote of the City Council is 5 out of 7. The Rezoning of the property only requires a simple majority of those present.

#### **Financial/Budget/Grant Impacts**

The Comprehensive Plan Amendment and Rezoning fees were waived.

#### **Advisory Committee/Commission Action**

The Planning Commission has recommended approval of the Comprehensive Plan Amendment (Land Use Plan) on a 4-0 vote. The also recommended approval of the Rezoning on a 4-0 vote.

#### **Supporting Documents Attachments**

- Resolution No. 21-18
- Ordinance No. 494A
- Location Map
- Comprehensive Plan Excerpt
- Land Use Plan
- Zoning Map

**STATE OF MINNESOTA  
COUNTY OF CARLTON  
CITY OF CLOQUET**

**RESOLUTION NO. 21- 18**

**A RESOLUTION APPROVING THE COMPREHENSIVE PLAN AMENDMENT (LAND USE PLAN) FROM “RURAL RESIDENTIAL” TO “HIGHWAY COMMERCIAL”**

**WHEREAS**, The City of Cloquet is proposing a Comprehensive Plan Amendment (Land Use Plan) from “Rural Residential” to “Highway Commercial”; and

**WHEREAS**, As required by ordinance, notification was advertised in the Pine Knot. A public hearing was held to consider the application at the regular meeting of the Cloquet Planning Commission on March 9, 2021 at which time Zoning Case / Development Review No. 21-01 was heard and discussed; and

**WHEREAS**, the property of the proposed Comprehensive Plan Amendment (Land Use Plan) is located south of 1513 Highway 33 South and is legally described as follows:

The North One-Half of the Northwest One-Quarter of the Southeast One-Quarter lying west of Highway 33, Docket 176372, Except Mineral Interest, Docket 228053 and 265036, Carlton County; Minnesota.

**WHEREAS**, the Planning Commission reviewed the staff report and recommends approval of the Comprehensive Plan Amendment (Land Use Plan).

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA**, that it approves of Zoning Case 21-01 for a comprehensive plan amendment (land use plan) from “Rural Residential” to “Highway Commercial”.

**PASSED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 6TH DAY OF APRIL 2021.**

\_\_\_\_\_  
Roger Maki, Mayor

ATTEST:

\_\_\_\_\_  
Tim Peterson, City Administrator

**ORDINANCE NO. 494A**

**AN ORDINANCE TO AMEND CHAPTER 17 OF THE CITY CODE, BY AMENDING THE ZONING MAP OF THE CITY OF CLOQUET FROM "FR – FARM RESIDENTIAL" TO "RC – REGIONAL COMMERCIAL"**

The City Council of the City of Cloquet does hereby ordain as follows:

**Section 1.** The Zoning Map of the City of Cloquet is hereby amended to change the zoning designation of the following described property from FR – Farm Residential to RC – Regional Commercial:

The North One-Half of the Northwest One-Quarter of the Southeast One-Quarter lying west of Highway 33, Docket 176372, Except Mineral Interest, Docket 228053 and 265036, Carlton County; Minnesota.

**Section 2.** Effective Date. This ordinance shall take effect and be in force from and after its passage and publication in accordance with law.

Passed this 16th day of March 2021.

CITY OF CLOQUET

By: \_\_\_\_\_  
Its Mayor

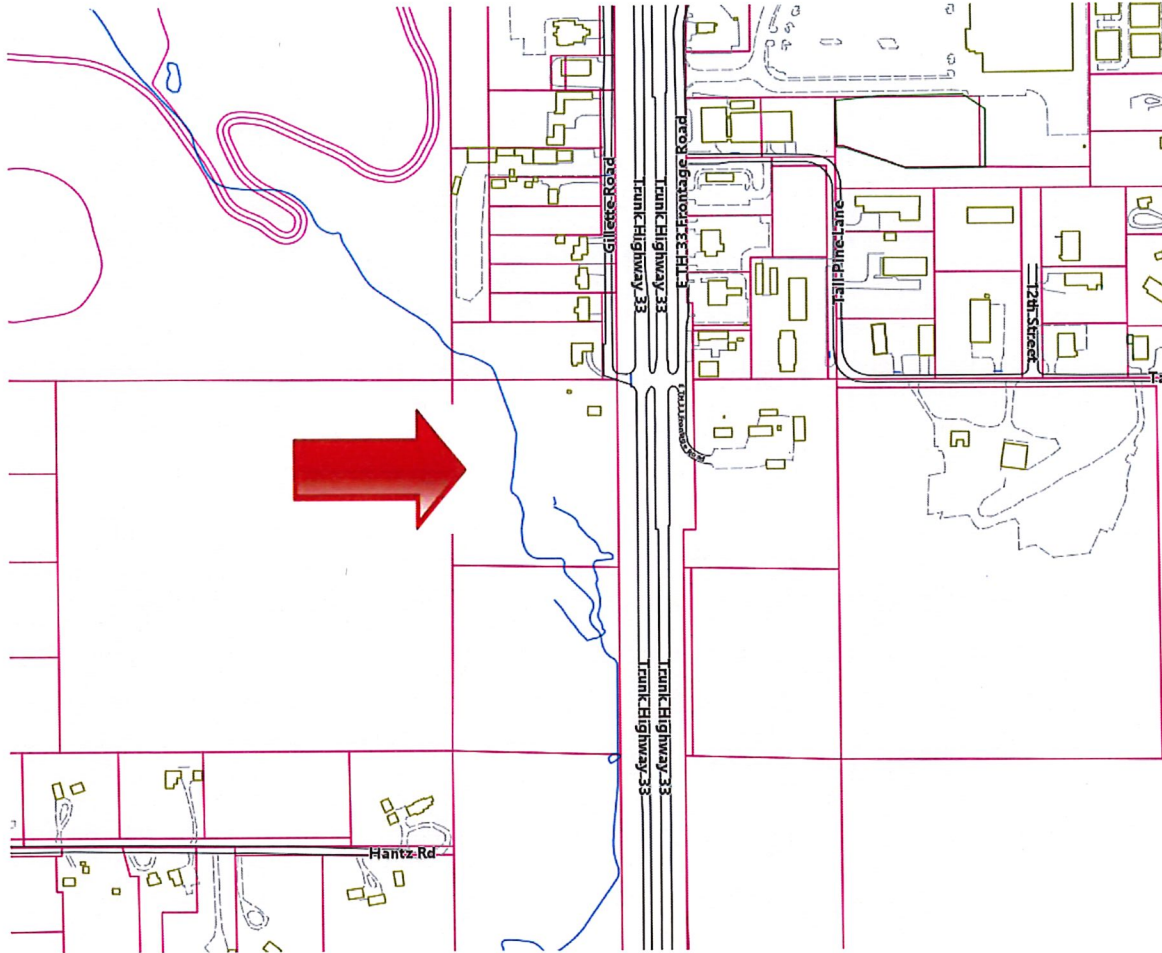
ATTEST:

By: \_\_\_\_\_  
Its City Administrator

Published this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

# LOCATION MAP

## City of Cloquet



NO SCALE

# COMPREHENSIVE PLAN EXCERPT

## Rural Residential

The Comprehensive Plan guides most rural areas in the city (not served by City sewer and water) for rural residential use not to exceed a density of one dwelling unit per five acres. Acceptable land uses in this area include single-family residences; agriculture, parks, open spaces, and essential services such as water towers. Historically, the City required one or two-acre minimum lots for rural residential or agricultural uses not served by public sewer and water. By guiding rural residential uses for five-acre minimum lots, the Comprehensive Plan encourages development in areas of the city that are (or can reasonably be) served by public sewer and water. Five-acre minimum lots also help preserve the rural character of Cloquet, while still allowing reasonable rural residential development. The Comprehensive Plan envisions that public sewer and water will eventually serve those rural residential areas that are within the anticipated 2027 public sewer and water service boundary (see Figure 3-3: Land Use Plan and Figure 3-4: Phased Sewer and Water Extension and Staged Growth Plan). Consequently, the City encourages new development in areas guided for rural residential use to employ cluster development or conservation subdivision techniques where appropriate. These techniques not only help protect significant natural areas and rural character, but they also can help facilitate cost-effective future extensions of urban services to clusters of development as opposed to scattered development. The City may consider offering density bonuses for development that incorporates these techniques. Refer to the Staged Growth Plan discussed later in this chapter for additional information.

## Highway Commercial

The Comprehensive Plan guides two primary areas for highway commercial use: 1) an area along State Highway 33 south of the St. Louis River, and 2) an area along Highway 33 north of the St. Louis River. The Comprehensive Plan also guides existing scattered highway commercial use on Cloquet Avenue, Washington Avenue, and Big Lake Road for continued highway commercial use. The following provides an overview of the two primary areas for highway commercial use.

Highway Commercial South of the St. Louis River. Most existing highway commercial use in Cloquet is along Highway 33 south of the St. Louis River. This area includes a large discount department store, a grocery store/shopping center, a variety of restaurants and retail shops, motels, a car dealership, and a movie theater. The Comprehensive Plan supports and integrates the recommendations of Cloquet's 1998 Community Revitalization Plan to improve the existing highway commercial uses in this area. Those recommendations include improving vehicular and pedestrian circulation, integrating the natural landscape into the built environment, redeveloping distressed areas and areas with conflicting uses, and applying design guidelines or standards to existing and proposed development.

Specific recommendations for this area include the following:

Work with developers and landowners to study the feasibility of relocating the existing concrete block plant and Minnesota Department of Natural Resources facility to more suitable locations in the city. Explore opportunities for commercial redevelopment of the sites.

Work with the Minnesota Department of Transportation to improve vehicular and pedestrian circulation in the area, particularly at the intersection of Doddridge Avenue and State Highway 33.

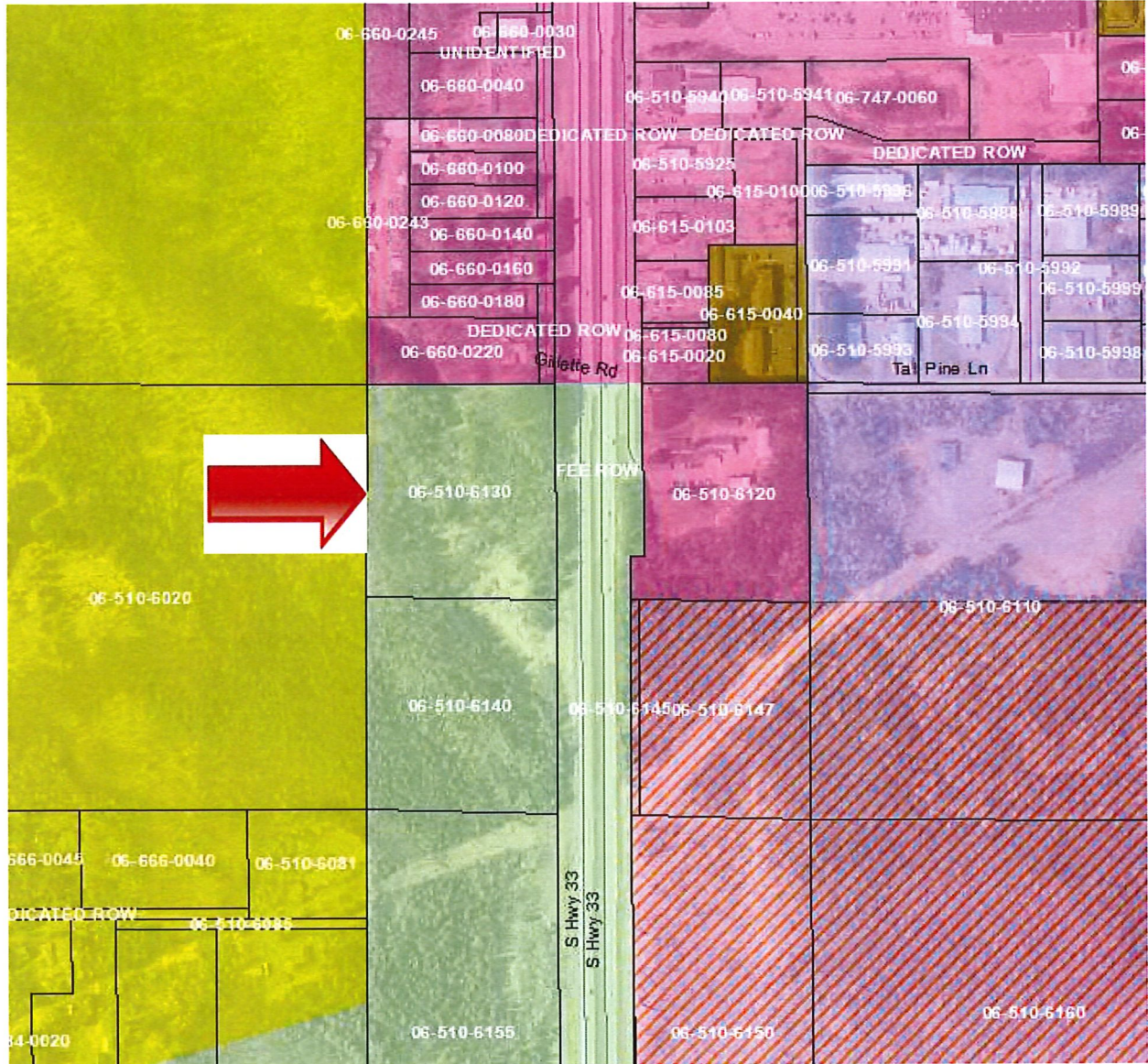
Highway Commercial North of the St. Louis River. The Sunnyside area near the intersection of State Highway 33 and North Road (North Cloquet Road) contains several existing highway commercial uses. The Comprehensive Plan supports and integrates the recommendations of Cloquet's 1998 Community Revitalization Plan to improve the existing highway commercial uses in this area. In addition, the Comprehensive Plan guides a largely undeveloped area on the west side of State Highway 33 north of the existing Sunnyside development for future highway commercial use. The City, in coordination with the Minnesota Department of Transportation, affected property owners, and other interested parties, should consider developing a conceptual master plan for this area that addresses access issues, future roads (that may include a "backage" road that would run parallel to Highway 33), and a market analysis to determine viable uses for the area.

The Comprehensive Plan guides a roughly 1,200-foot deep area on the west side of Highway 33 for future highway commercial use that could accommodate "big box" highway commercial use if desired and feasible. Other smaller highway commercial uses could be integrated around a big box anchor.



# LAND USE MAP

## City of Cloquet

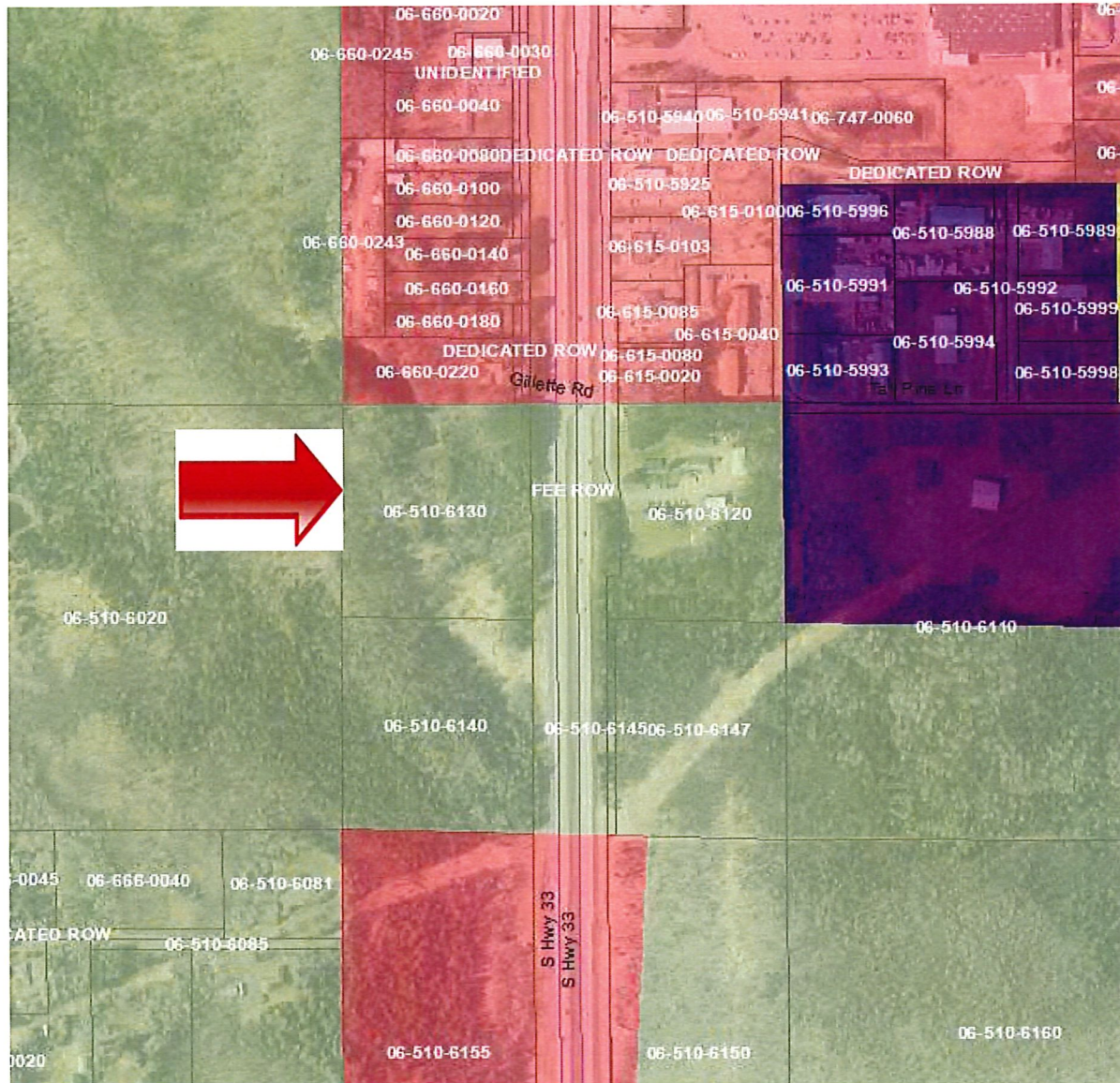


NO SCALE



# ZONING MAP

## City of Cloquet



**NO SCALE**





## DEPARTMENT OF PUBLIC WORKS

101 14<sup>th</sup> Street; Cloquet, MN 55720  
Phone: (218) 879-6758 Fax: (218) 879-6555  
Street - Water - Sewer – Engineering - Park  
[www.cloquetmn.gov](http://www.cloquetmn.gov)

### REQUEST FOR COUNCIL ACTION

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To: Mayor and City Council  
From: Caleb Peterson, Public Works Director  
Reviewed By: Tim Peterson, City Administrator *TP*  
Date: April 6, 2021

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**ITEM DESCRIPTION:** Pine Valley Master Plan Proposal

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#### **Proposed Action**

Staff recommends the City Council move to accept the proposal from Short Elliot Hendrickson for completion of a master plan for Pine Valley Park in the amount of \$24,500.

#### **Background/Overview**

In 2020 the City applied for “Regional Designation” for Pine Valley Park from the Greater Minnesota Regional Parks and Trails Commission (RMRPTC). Regional status must be granted for the City to be eligible to apply for Legacy Funding. Regional significance is also a key component of the Local Option Sales Tax request currently in process with the Legislature. The 2020 application received a ranking of “High” indicating Pine Valley has a good chance of receiving Regional Designation. Before such designation can be granted, the City must complete a “Pine Valley Master Plan” meeting all the requirements of the GMRPTC.

#### **Policy Objectives**

Park Master Plan Policy 1.3: Improvements to parks shall follow a process that engages park users, stakeholders, and neighbors to ensure changes are aligned with community needs and interests.

#### **Financial/Budget/Grant Considerations**

No funding has been allocated for this plan in the 2021 budget however, the effort is critical to the ongoing sales tax designation. Staff is recommending this plan be completed as a fund balance expense. Legacy funds are not eligible for use on the hockey arenas but can be used to show regional significance and match any improvements to Pine Valley Park.

#### **Advisory Committee/Commission Action**

The Park Commission will be asked to evaluate this proposal at their April 5<sup>th</sup> meeting.

#### **Supporting Documents Attached**

- S.E.H. Proposal



Building a Better World  
for All of Us®

February 11, 2021

RE: Pine Valley Park Master Plan  
City of Cloquet, Minnesota  
SEH No. CLOQU P-158498

Mr. Caleb Peterson  
City Administrator  
City of Cloquet  
1307 Cloquet Avenue  
Cloquet, MN 55720

Dear Mr. Peterson:

Short Elliott Hendrickson Inc. (SEH®) is pleased to submit this proposal for the Pine Valley Park Master Plan. This proposal is based on conversations with City staff, review of documents provided by the City, and our knowledge of the City from previous work.

### **Project Overview**

We understand the City is interested in creating a Park Master Plan for Pine Valley Park whose purpose is to secure future state funding for park improvements. The process involves submitting a master plan document that meets the criteria established by the Greater Minnesota Regional Parks and Trails Commission (GMRPTC). The City recently applied for and received a High Ranking from GMRPTC, which is required prior to submitting a master plan. Public engagement is an important part of the required master plan process. The City has done some community outreach a few years ago and this information will be used as a starting point.

### **Work Plan**

#### **Task 1 Master Plan Preparation**

The GMRPTC has a digital Master Plan template that is accessed from their website. The following tasks will need to be addressed to complete the Master Plan:

- Regional purpose/design goals
- Introduction/project overview
- Proposer/implementing agency
- Setting/regional context
- Site Inventory, analysis and pictures
- Vision, trends and public values
- Regional significance statement
- Conceptual master plan
- Ecological/land resources plan
- Programming plan
- Implementation, management and sustainability plan
- Preliminary cost estimate of proposed park components

SEH will work with City staff, Park Board and other stakeholders to prepare the narratives, maps, pictures/images and conceptual designs needed. We will input this information into the digital master plan template and review it with the City and stakeholders. When completed, a hard copy master plan document will be created.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 418 West Superior Street, Suite 200, Duluth, MN 55802-1512  
SEH is 100% employee-owned | [sehinc.com](http://sehinc.com) | 218.279.3000 | 888.722.0547 | 888.908.8166 fax

## Task 2 Public Engagement Process

GMRPTC places an emphasis on integrating the public engagement process into the master plan development. Our intention is to work with City staff and create a public engagement plan that will do that efficiently and effectively. We propose the following process:

- Use the City Park Board as the community stakeholder group. This group already meets regularly, has knowledge of the park, and represents the community on park issues. We propose **three Park Board meetings** - kick-off/visioning, conceptual design review and draft master plan review. We would allow for the proper amount of input and feedback to successfully complete the Master Plan.
- **One Public Open House** that would be held virtually. The GMRPTC will want the most current input from as many stakeholders as possible. We feel that one open house, held at the beginning of the project would allow the general public to voice concerns, discuss issues and give input on the future park needs.
- **On-line Survey** is another important outreach tool that will allow the City to gather additional input from stakeholders, especially those who cannot attend the meetings in person. We propose that the City implement an on-line survey of residents to better understand what issues are important and what are areas of concern. SEH will assist the City in preparing the questions. The City will administer the survey and analyze the results. SEH will work with the City on incorporating the ideas/amenities into the Master Plan.
- SEH will prepare and **present the draft final Master Plan to the City Council** for final input prior to submittal to the GMRPTC.

## Assumptions

Our work plan and deliverables were built on the following assumptions:

City will provide the following data:

- Previous public engagement comments on the park's needs and desires
- Park inventory information
- Base plan data

No field survey efforts are included at this time.

The City's point of contact will be Caleb Peterson. The City will lead the efforts to set up and notify the general public of the Park Board meetings and the virtual open house.

If additional tasks or meetings are needed, SEH will prepare an extra services agreement prior to completion of the work.

## Schedule

We will begin work upon execution of a signed contract. We have outlined below some critical milestones and tentative dates:

Park Board (Virtual) Kick-off Meeting	April 2021
Open House (Virtual) – Visioning/Input	May 2021
Park Board (Virtual) Meeting – Design Review	June 2021
Park Board (Virtual) Meeting – Draft Master Plan	August 2021
Draft Final Master Plan – City Council	September 2021
Master Plan Submittal to GMRPTC	October 2021

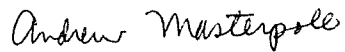
**Fee Estimate**

We have estimated a total fee of \$24,500 to complete our services which would be billed on a Lump Sum basis. This fee includes all reimbursable expenses.

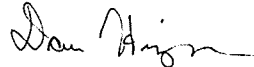
If this proposal meets your approval, we will forward a contract. We look forward to discussing this project with you further. If you have any questions, please contact me at **507.259.1492** or via e-mail at [amasterpole@sehinc.com](mailto:amasterpole@sehinc.com).

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Andrew Masterpole, ASLA, LEED-AP (Lic. MN)  
Project Manager



Dan Hinzmann, PE (Lic. MN, WI)  
Client Service Manager

mh

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## DEPARTMENT OF PUBLIC WORKS

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### REQUEST FOR COUNCIL ACTION

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To: Mayor and City Council  
From: Caleb Peterson, Public Works Director  
Reviewed By: Tim Peterson, City Administrator   
Date: April 6, 2021

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**ITEM DESCRIPTION:** Spring Lake Reservoir – Round Reservoir Rehab

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#### Proposed Action

Staff recommends the City Council move to authorize bidding of Spring Lake Reservoir Rehabilitation.

#### Background/Overview

The approved CIP includes \$200,000 over two years for repairs and rehabilitation of two in-ground reservoirs which are part of the potable water system located at the Spring Lake Pump Station. These tanks were originally constructed as poured in place concrete. They provide the community with required on demand storage capacity, and contribute approximately 200gpm of additional pumping capacity as they are naturally spring fed.

The reservoirs are approximately 100 years old and recent inspections by the Health Department and our contracted structural engineer have noted several deficiencies. The smaller round reservoir is in the worst condition of the two and is scheduled for needed structural repairs in 2021.



Spring Lake Pumphouse on Round Reservoir

Bidding documents have been prepared for this project and City is ready to seek quotations from qualified contractors upon City Council approval.

#### Policy Objectives

N/A.

To Mayor and Council  
Spring Lake Reservoir Rehab  
April 6, 2021  
Page 2

**Financial/Budget/Grant Considerations**

The approved CIP includes \$100,000 from the water fund in 2021 with another \$100,000 in 2023 for the second reservoir. The engineer's estimate for this project is \$126,500 including engineering fees, contingency, and a \$10,000 bid alternate. Due to the pandemic, the cost of some construction materials has fluctuated greatly over the past year. If bid results vary greatly from the estimate, staff would recommend rebidding the project this fall for 2022 construction.

**Advisory Committee/Commission Action**

N/A

**Supporting Documents Attached**

None





## DEPARTMENT OF PUBLIC WORKS

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### REQUEST FOR COUNCIL ACTION

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To: Mayor and City Council  
From: Caleb Peterson, Public Works Director  
Reviewed By: Tim Peterson, City Administrator *TRP*  
Date: April 6, 2021

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**ITEM DESCRIPTION:** Braun Park Playground Award

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#### **Proposed Action**

Staff recommends the City Council move to authorize the purchase of playground equipment for Braun Park in the amount of \$45,000.

#### **Background/Overview**

Replacement of the existing playground equipment at Braun Park is included as part of the approved budget and Capital Improvement Plan for 2021. The existing equipment has reached the end of its useful life and recent safety inspections by staff have noted several issues which have required costly repair or closure of certain features.

To comply with purchasing regulations, playground safety recommendations and ADA code, proposals were solicited for design and supply of the replacement play structures. The actual demolition and installation will be performed by city crews resulting in significant cost savings. Proposals will be evaluated at the April 5<sup>th</sup> Park Commission Meeting and their recommendation will be provided to Council.

#### **Policy Objectives**

Park Master Plan Policy 2.1: Best maintenance practices shall be established for all major park assets, including safety inspections, cleaning, repairs, and replacement timelines.

Park Master Plan Policy 2.5: All park resources shall be maintained in a way that ensures they are safe and attractive.

#### **Financial/Budget/Grant Considerations**

The approved budget for this improvement is \$60,000. The RFP allowed \$45,000 for design and supply of the features with \$15,000 held in reserve for other required materials such as footing concrete, playground chips and edger. The budget amount is comparable to the last neighborhood playground structure installed at Hilltop Park in 2015.

#### **Advisory Committee/Commission Action**

The Park Commission will be asked to evaluate proposals received and provide a recommendation of award to City Council. Proposals were also shared with the Youth Baseball/Softball Association for review and comment prior to the Park Commission Meeting.

#### **Supporting Documents Attached**

- Received Proposal Graphics