



CITY OF CLOQUET

**City Council Agenda
AMENDED**

Tuesday, April 20, 2021

6:00 p.m.

VIA TELECONFERENCE

Council Meeting: +1(872) 240-3212

Access Code: 622-730-597

1. **Roll Call**

2. **Pledge of Allegiance**

3. **Approval of Agenda**

- a. Approval of April 20, 2021 Council Agenda

4. **Approval of Council Minutes**

- a. Regular Council Minutes from the April 6, 2021 meeting

5. **Public Comments**

Please give your name, address, and your concern or comments. Visitors may share their concerns with the City Council on any issue of public business. Each person will have 3 minutes to speak. The Mayor reserves the right to limit an individual or successive individual's presentation if they become redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the City Council. No action will be taken at this time.

6. **Consent Agenda**

Items in the Consent Agenda are considered routine and will be approved with one motion without discussion/debate. The Mayor will ask if any Council members wish to remove an item. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.

- a. Resolution No. 21-22 Authorizing the Payment of Bills and Payroll
b. Consideration of Appointment to the Housing and Redevelopment Association (HRA) – Birnstihl
c. Approval of New Therapeutic Massage Therapist License – He
d. Approval of New Pawnbroker License – MarksMan Trading Post, Inc.



**CITY OF CLOQUET
City Council Agenda
AMENDED
Tuesday, April 20, 2021**

7. Public Hearings

There are none.

8. Presentations

- a. Mayor's Proclamation – Arbor Day in the City of Cloquet
- b. Library Board Presentation

9. Council Business

- a. Approval of Public Works Position Appointment
- b. Resolution No. 21-23, Ordering the Removal of a Public Nuisance and Hazardous Buildings at 114 – 14th Street, Cloquet, MN
- c. Resolution No. 21-24, Recommending Award of the Proposed 2021 Street Utility Improvements
- d. Ordinance No. 495A, Creating an Administrative Offense for the Sale of Dogs and Cats by a Retail Establishment – First Reading
- e. Ordinance No. 496A, Providing for the Repeal of Cloquet City Ordinance Numbers 465A, 472A and Section 9.2 of the Cloquet City Code Requiring Project Labor Agreements

10. Council Comments, Announcements, and Updates

11. Adjournment

Via Teleconference
6:00 P.M. April 6, 2021

DRAFT

Regular Meeting

Roll Call

Councilors Present: Carlson, Lamb, Swanson, Kolodge, Jaakola, Wilkinson, Mayor Maki

Councilors Absent: None

Pledge of Allegiance

AGENDA

MOTION: Councilor Swanson moved and Councilor Carlson seconded the motion to approve the April 6, 2021 agenda. The motion carried unanimously (7-0).

MINUTES

MOTION: Councilor Jaakola moved and Councilor Lamb seconded the motion to approve the Regular Meeting minutes of March 16, 2021 as presented. The motion carried (7-0).

PUBLIC COMMENTS

There were none.

CONSENT AGENDA

MOTION: Councilor Wilkinson moved and Councilor Swanson seconded the motion to adopt the Consent Agenda of April 6, 2021, approving the necessary motions and resolutions. The motion carried unanimously (7-0).

- a. Resolution No. 21-20, Authorizing the Payment of Bills and Payroll
- b. Resolution No. 21-21, Approving Off-Site Gambling for Eagles Aerie #1163 for a Raffle Event

PUBLIC HEARINGS

City Administrator Peterson announced now is the time and place for the continuation of the public hearing on the adoption of special assessments for the improvement of Prospect Avenue area streets.

MOTION: Councilor Kolodge moved and Councilor Lamb seconded the motion to reopen the public hearing. The time is 6:07 p.m. The motion carried unanimously (7-0).

City Administrator Peterson stated no further communication has been received from residents since the March 2, 2021 public hearing and there were no further public comments heard at this time.

MOTION: Councilor Lamb moved to close the public hearing, seconded by Councilor Jaakola. The motion carried unanimously (7-0). The time is 6:09 p.m.

MOTION: Councilor Lamb moved and Councilor Swanson seconded the motion to adopt **RESOLUTION NO. 21-19, ADOPTING ASSESSMENTS FOR THE IMPROVEMENT OF PROSPECT AVENUE FROM 14TH STREET TO 18TH STREET AND FROM 20TH STREET TO 22ND STREET, 20TH STREET FROM PROSPECT AVENUE TO SELMSER AVENUE AND FROM PROSPECT AVENUE TO FAIRVIEW AVENUE, 21ST STREET FROM SELMSER TO THE DEAD END AND FROM KELLY AVENUE TO PROSPECT AVENUE, AND FAIRVIEW AVENUE FROM 18TH STREET TO 20TH STREET.** The motion carried unanimously (7-0).

WHEREAS, In 2020, the City Council received an engineering study to reconstruct the Prospect Avenue Area including the replacement of existing sanitary sewer and water mains; and

WHEREAS, The Cloquet City Council on March 5, 2020 held a hearing to consider the improvement of the Prospect Avenue Area; and

WHEREAS, Said improvement was subsequently ordered and completed and the City has prepared a proposed assessment roll, which is available in the office of the City Administrator for public inspection; and

WHEREAS, Due notice was given that said special assessments would be considered by the City Council at its meeting to be held on April 6, 2021, and at said meeting and time all parties interested were given an opportunity to be heard; and

WHEREAS, The City Council has met, heard, and passed upon all objections to the proposed assessment.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA:

1. Such assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein is hereby found to be benefitted by the improvement in the amount of the assessment levied against it.
2. Said assessments shall be payable in equal annual installments extending over a period of ten (10) years and shall bear interest at a rate of four percent (4%) per annum from April 6, 2021. Property owners may prepay the entire assessment, or any portion of it, to the City of Cloquet without interest prior to May 6, 2021. Any principal not paid by November 30th of each year, will be certified along with accrued interest to the Carlton County Auditor for collection with the Real Estate Taxes payable over the period stated above.

PRESENTATIONS

Mayor's Proclamation – Senior Citizen's Day

ORDINANCE NO. 494A, COMPREHENSIVE PLAN AMENDMENT – SECOND READING

MOTION: Councilor Kolodge moved and Councilor Wilkinson seconded the motion to adopt **RESOLUTION NO. 21-18, APPROVING THE COMPREHENSIVE PLAN AMENDMENT (LAND USE PLAN) FROM "RURAL RESIDENTIAL" TO "HIGHWAY COMMERCIAL"**. The motion carried unanimously (7-0).

MOTION: Councilor Wilkinson moved and Councilor Swanson seconded the motion to adopt **ORDINANCE NO. 494A, AN ORDINANCE TO AMEND CHAPTER 17, BY AMENDING THE ZONING MAP OF THE CITY OF CLOQUET FROM "FR-FARM RESIDENTIAL" TO "RC – REGIONAL COMMERCIAL"**. The motion carried unanimously (7-0).

Resolution No. 21-18

WHEREAS, The City of Cloquet is proposing a Comprehensive Plan Amendment (Land Use Plan) from "Rural Residential" to "Highway Commercial"; and

WHEREAS, As required by ordinance, notification was advertised in the Pine Knot. A public hearing was held to consider the application at the regular meeting of the Cloquet Planning Commission on March 9, 2021 at which time Zoning Case / Development Review No. 21-01 was heard and discussed; and

WHEREAS, the property of the proposed Comprehensive Plan Amendment (Land Use Plan) is located south of 1513 Highway 33 South and is legally described as follows:

The North One-Half of the Northwest One-Quarter of the Southeast One-Quarter lying west of Highway 33, Docket 176372, Except Mineral Interest, Docket 228053 and 265036, Carlton County; Minnesota.

WHEREAS, the Planning Commission reviewed the staff report and recommends approval of the Comprehensive Plan Amendment (Land Use Plan).

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, that it approves of Zoning Case 21-01 for a

comprehensive plan amendment (land use plan) from “Rural Residential” to “Highway Commercial”.

Ordinance No. 494A

The City Council of the City of Cloquet does hereby ordain as follows:

Section 1. The Zoning Map of the City of Cloquet is hereby amended to change the zoning designation of the following described property from FR – Farm Residential to RC – Regional Commercial:

The North One-Half of the Northwest One-Quarter of the Southeast One-Quarter lying west of Highway 33, Docket 176372, Except Mineral Interest, Docket 228053 and 265036, Carlton County; Minnesota.

Section 2. Effective Date. This ordinance shall take effect and be in force from and after its passage acceptance.

PINE VALLEY MASTER PLAN PROPOSAL

MOTION: Councilor Jaakola moved and Councilor Kolodge seconded the motion to accept the proposal from Short Elliot Hendrickson for completion of a master plan for Pine Valley Park in the amount of \$24,500. The motion carried unanimously (7-0).

SPRING LAKE RESERVOIR / ROUND RESERVOIR REHABILITATION BIDDING

MOTION: Councilor Swanson moved and Councilor Lamb seconded the motion to authorize bidding of the Spring Lake Reservoir Rehabilitation. The motion carried unanimously (7-0).

BRAUN PARK PLAYGROUND AWARD

MOTION: Councilor Lamb moved and Councilor Wilkinson seconded the motion to authorize the purchase of playground equipment for Braun Park in the amount of \$45,000. The motion carried unanimously (7-0).

LEGISLATIVE UPDATE

City Administrator Peterson updated Council on the status of the second sales tax hearing which took place on March 25th at which Mayor Maki presented to the Senate Tax Committee. Still waiting for the senate hearing for the capital projects on the Lake Superior Water Line with the potential of the Bonding Committee touring the facility this summer. Both projects appear to meet all the requirements for the new sales tax procedures.

COUNCIL COMMENTS, ANNOUNCEMENTS AND UPDATES

Discussion took place on the timeline of reopening City Hall to the public and returning to in-person meetings. City Administrator Peterson stated the goal is to bring staff back and reopen May 1st. He would like to have Council and commission meetings move back to in-person meetings as well, stating there is room to social distance in the council chambers. Councilor Jaakola inquired of a hybrid option. Mayor Maki indicated his concern of the rise of cases of COVID and would like to see what happens through April. Councilor Lamb is also concerned with the variants. Mr. Peterson will continue to review as May 1st gets closer.

Councilor Swanson invited staff and Councilors to the Arbor Day celebration on April 30, 2021 at the Cloquet High School/Middle School grounds.

Public Works Director Caleb Peterson shared information regarding the Boldt Clean Up Day on April 24th.

CLOSED SESSION

MOTION: Councilor Lamb moved and Councilor Wilkinson seconded the motion to adjourn into a closed session pursuant to MN State Statute 13D.05, subd. 3 (b) allowing a closed meeting to protect the attorney/client privilege to discuss litigation strategy in pending litigation. The motion carried unanimously (7-0). The time is 6:44 p.m.

MOTION: Councilor Kolodge moved and Councilor Lamb seconded the motion to re-open the meeting. The motion carried unanimously (7-0). The time is 7:24 p.m. The motion carried unanimously (7-0).

ADJOURNMENT

On a motion duly carried by a unanimous yea vote of all members present on roll call, the Council adjourned.

Tim Peterson, City Administrator



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Mary Kay Hohensee-Mayer, Assistant Finance Director
Reviewed by: Tim Peterson, City Administrator
Date: April 20, 2021

ITEM DESCRIPTION: Payment of Bills

Proposed Action

Staff recommends the Council move to adopt **RESOLUTION NO. 21-22, A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS.**

Background/Overview

Statutory Cities are required to have most claims authorized by the city council.

Policy Objectives

MN State Statute sections 412.271, Claims and Disbursements for Statutory Cities.

Financial/Budget/Grant Considerations

See resolution for amounts charged to each individual fund.

Advisory Committee/Commission Action

Not applicable.

Supporting Documents Attached

- a. Resolution Authorizing the Payment of Bills
- b. Vendor Summary Report
- c. Department Summary Report

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 21-22

A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS

WHEREAS, The City has various bills each month that require payment.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the bills be paid and charged to the following funds:

101	General Fund	\$	66,170.88
225	Permanent Improvement		2,533.99
405	City Sales Tax Capital		150.00
600	Water - Lake Superior Waterline		126,526.03
601	Water - In Town System		94,289.34
602	Sewer Fund		76,634.95
605	Stormwater Fund		12.01
614	CAT-7		1,376.02
701	Employee Severance Benefits		247.85
	TOTAL:	\$	367,941.07

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET
THIS 20TH DAY OF APRIL, 2021.**

ATTEST:

Roger Maki, Mayor

Tim Peterson, City Administrator

INVOICES DUE ON/BEFORE 04/20/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
111350	LEXISNEXIS RISK DATA MNGMT INC	450.00	150.00
116650	AMERIGAS - 2306	527.84	197.94
116950	AMERIPRIDE SERVICES INC	2,320.26	1,037.51
121000	ARROWHEAD SPRINGS INC	195.50	112.50
122958	AUTO ZONE, INC.	93.99	16.58
123150	B W DISTRIBUTING	730.86	189.99
129800	BUREAU CRIMINAL APPREHENSION	25.00	780.00
134000	CARLTON COUNTY HIGHWAY DEPT	5,639.73	149,482.42
134800	CARLTON COUNTY TREASURER	14.90	27.00
139025	CINTAS	1,330.51	166.71
139030	CINTAS CORPORATION NO 2	2,812.02	969.71
142800	CLOQUET SANITARY SERVICE	4,394.48	1,142.25
145300	COMMUNITY PRINTING	683.45	318.10
147050	CONSOLIDATED TELEPHONE COMPANY	13,342.04	3,329.00
147600	EXELON CORPORATION	5,809.82	2,697.11
150100	D A L C O	3,224.11	36.00
152775	DELTA DENTAL OF MINNESOTA	10,329.85	3,381.20
156400	CITY OF DULUTH COMFORT SYSTEMS	474.83	152.55
162640	ENVENTIS TELECOM INC	145.42	51.02
164900	THE FASTENAL COMPANY	136.82	123.15
165375	FERGUSON WATERWORKS #2516	4,348.09	3,851.27
166625	FIRST AID CORP	566.27	648.38
172300	GARTNER REFRIGERATION COMPANY	13,249.40	973.50
175200	GOPHER STATE ONE CALL INC	153.95	55.35
175700	GRAINGER	1,027.59	161.64
175950	GRAPHIC TECHNOLOGIES	114.00	40.00
178500	GUARDIAN PEST SOLUTIONS INC	189.00	47.25
180500	HAWKINS INC	18,055.00	3,417.29
192225	JOBSEQ	0.00	383.38
196300	KLM ENGINEERING INC	0.00	3,400.00
197775	KWIK TRIP INC	411.60	134.00
197800	L & M SUPPLY CO	5,140.48	1,133.78
202100	LAWSON PRODUCTS INC	1,976.38	541.84
205050	LOFFLER COMPANIES INC	115.68	60.05
207500	MANSFIELD ENERGY CORP	38,929.33	13,213.21
209875	MCCOY CONSTRUCTION & FORESTRY	150,308.34	322.62
211300	MENARDS INC	578.55	78.51
211400	MENARDS INC	1,605.15	33.42
211700	METRO SALES, INC.	2,877.55	328.00
212700	MID-STATE TRUCK SERVICE INC	4,265.84	45.33
219200	MN DEPT LABOR & INDUSTRY	190.00	55.00
220125	MN DEPARTMENT OF HEALTH	0.00	150.00
220925	MN DEPARTMENT OF PUBLIC SAFETY	83.25	50.75
222275	MN PEIP	296,376.74	62,553.28

INVOICES DUE ON/BEFORE 04/20/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
225975	MATHY CONSTRUCTION COMPANY	1,370.44	685.22
227750	MTI DISTRIBUTING, INC.	0.00	2,896.70
229500	NAPA AUTO PARTS	2,573.72	53.14
234600	NORTHERN BUSINESS PRODUCTS	1,894.22	155.12
235400	NORTHERN PRINTERY THE	0.00	135.00
240725	O'REILLY AUTO ENTERPRISES LLC	627.20	21.98
242850	PARSONS ELECTRIC LLC	2,422.79	3,341.37
244975	PINE KNOT LLC	35,739.50	32.00
251475	RAILROAD MANAGEMENT	284.85	284.85
260300	CITY OF SCANLON	1,406.89	81.36
261750	SEELYE PLASTICS, INC.	0.00	223.29
269300	STREICHER'S	0.00	455.00
270300	SWAGIT PRODUCTIONS, LLC	3,975.00	1,325.00
271325	NANCY GETCHELL	2,867.59	293.13
271975	TEAMSTERS JOINT COUNCIL 32	165,374.40	521.61
278600	TWIN PORT MAILING	18,058.11	120.33
279100	U S BANK EQUIPMENT FINANCE	2,619.90	129.74
283700	USA BLUEBOOK	1,003.28	748.24
284525	VAN IWAARDEN ASSOCIATES	1,000.00	2,000.00
289015	WELLS FARGO CREDIT CARD	24,768.13	3,279.05
R0001227	LAKES GAS COMPANY	85.50	85.50
R0001284	OFFICE OF MN IT SERVICES	68.80	68.80
R0001447	AFLAC - RPS	0.00	1,230.02
R0001548	MINIT MART 557	200.00	104.00
R0002037	FIRST AMERICAN TITLE CO	0.00	555.47
R0002038	NORTH SHORE TITLE	0.00	2,533.99
R0002039	VERIZON WIRELESS-VSAT	0.00	85.00

TOTAL ALL VENDORS: 277,483.50

City of Cloquet
Vendor Summary Report Reconciliation
Invoices Due On/Before 4/20/2021

Total	277,483.50
Less:	
Library	(1,178.08)
Cloquet Area Fire District	(3,773.26)
Total City Bills	<u>272,532.16</u>
Less:	
Payroll benefits	(67,472.12)
Plus:	
Credit card/PSN fees	1,867.00
MN Energy Auto Pay	5,945.70
MN Power Auto Pay	154,256.30
MN Sales Tax	812.03
Total Bills	<u><u>367,941.07</u></u>

INVOICES DUE ON/BEFORE 04/20/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
00			
152775	DELTA DENTAL OF MINNESOTA	10,329.85	3,133.35
222275	MN PEIP	296,376.74	62,553.28
R0001447	AFLAC - RPS		1,230.02
R0002037	FIRST AMERICAN TITLE CO		555.47
			67,472.12
32	LICENSES & PERMITS		
260300	CITY OF SCANLON	1,406.89	81.36
	LICENSES & PERMITS		81.36
41	GENERAL GOVERNMENT		
139030	CINTAS CORPORATION NO 2	2,812.02	92.35
142800	CLOQUET SANITARY SERVICE	4,394.48	69.28
147050	CONSOLIDATED TELEPHONE COMPANY	13,342.04	412.46
150100	D A L C O	3,224.11	36.00
164900	THE FASTENAL COMPANY	136.82	29.94
172300	GARTNER REFRIGERATION COMPANY	13,249.40	486.75
219200	MN DEPT LABOR & INDUSTRY	190.00	27.50
244975	PINE KNOT LLC	35,739.50	32.00
278600	TWIN PORT MAILING	18,058.11	46.80
284525	VAN IWAARDEN ASSOCIATES	1,000.00	2,000.00
289015	WELLS FARGO CREDIT CARD	24,768.13	2,399.88
	GENERAL GOVERNMENT		5,632.96
42	PUBLIC SAFETY		
111350	LEXISNEXIS RISK DATA MNGMT INC	450.00	150.00
129800	BUREAU CRIMINAL APPREHENSION	25.00	780.00
139030	CINTAS CORPORATION NO 2	2,812.02	148.22
142800	CLOQUET SANITARY SERVICE	4,394.48	69.28
145300	COMMUNITY PRINTING	683.45	241.40
147050	CONSOLIDATED TELEPHONE COMPANY	13,342.04	791.31
164900	THE FASTENAL COMPANY	136.82	29.94
172300	GARTNER REFRIGERATION COMPANY	13,249.40	486.75
197775	KWIK TRIP INC	411.60	134.00
197800	L & M SUPPLY CO	5,140.48	14.98

INVOICES DUE ON/BEFORE 04/20/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
42	PUBLIC SAFETY		
207500	MANSFIELD ENERGY CORP	38,929.33	3,571.26
219200	MN DEPT LABOR & INDUSTRY	190.00	27.50
220925	MN DEPARTMENT OF PUBLIC SAFETY	83.25	50.75
234600	NORTHERN BUSINESS PRODUCTS	1,894.22	75.98
235400	NORTHERN PRINTERY THE		135.00
269300	STREICHER'S		455.00
271325	NANCY GETCHELL	2,867.59	293.13
271975	TEAMSTERS JOINT COUNCIL 32	165,374.40	521.61
278600	TWIN PORT MAILING	18,058.11	13.37
289015	WELLS FARGO CREDIT CARD	24,768.13	552.22
R0001284	OFFICE OF MN IT SERVICES	68.80	68.80
R0001548	MINIT MART 557	200.00	104.00
R0002039	VERIZON WIRELESS-VSAT		85.00
	PUBLIC SAFETY		8,799.50
43	PUBLIC WORKS		
121000	ARROWHEAD SPRINGS INC	195.50	88.50
123150	B W DISTRIBUTING	730.86	95.00
134000	CARLTON COUNTY HIGHWAY DEPT	5,639.73	463.39
134800	CARLTON COUNTY TREASURER	14.90	27.00
139025	CINTAS	1,330.51	43.06
139030	CINTAS CORPORATION NO 2	2,812.02	404.06
142800	CLOQUET SANITARY SERVICE	4,394.48	99.40
145300	COMMUNITY PRINTING	683.45	35.28
147050	CONSOLIDATED TELEPHONE COMPANY	13,342.04	266.44
166625	FIRST AID CORP	566.27	648.38
175200	GOPHER STATE ONE CALL INC	153.95	27.68
192225	JOBSEQ		383.38
197800	L & M SUPPLY CO	5,140.48	374.80
202100	LAWSON PRODUCTS INC	1,976.38	270.92
205050	LOFFLER COMPANIES INC	115.68	12.01
207500	MANSFIELD ENERGY CORP	38,929.33	2,687.40
209875	MCCOY CONSTRUCTION & FORESTRY	150,308.34	322.62
212700	MID-STATE TRUCK SERVICE INC	4,265.84	45.33
225975	MATHY CONSTRUCTION COMPANY	1,370.44	685.22
227750	MTI DISTRIBUTING, INC.		2,896.70
229500	NAPA AUTO PARTS	2,573.72	53.14
234600	NORTHERN BUSINESS PRODUCTS	1,894.22	10.73
278600	TWIN PORT MAILING	18,058.11	13.37
279100	U S BANK EQUIPMENT FINANCE	2,619.90	43.25
R0001227	LAKES GAS COMPANY	85.50	85.50
	PUBLIC WORKS		10,082.56

INVOICES DUE ON/BEFORE 04/20/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
45	CULTURE AND RECREATION		
116650	AMERIGAS - 2306	527.84	197.94
116950	AMERIPRIDE SERVICES INC	2,320.26	1,037.51
122958	AUTO ZONE, INC.	93.99	16.58
139030	CINTAS CORPORATION NO 2	2,812.02	91.65
142800	CLOQUET SANITARY SERVICE	4,394.48	838.03
145300	COMMUNITY PRINTING	683.45	7.67
147050	CONSOLIDATED TELEPHONE COMPANY	13,342.04	615.33
147600	EXELON CORPORATION	5,809.82	2,697.11
178500	GUARDIAN PEST SOLUTIONS INC	189.00	47.25
197800	L & M SUPPLY CO	5,140.48	470.84
207500	MANSFIELD ENERGY CORP	38,929.33	1,159.09
211300	MENARDS INC	578.55	78.51
240725	O'REILLY AUTO ENTERPRISES LLC	627.20	21.98
289015	WELLS FARGO CREDIT CARD	24,768.13	338.00
	CULTURE AND RECREATION		7,617.49
46	COMMUNITY DEVELOPMENT		
147050	CONSOLIDATED TELEPHONE COMPANY	13,342.04	58.92
278600	TWIN PORT MAILING	18,058.11	6.69
289015	WELLS FARGO CREDIT CARD	24,768.13	-25.00
	COMMUNITY DEVELOPMENT		40.61
LIBRARY FUND			
45	CULTURE AND RECREATION		
139030	CINTAS CORPORATION NO 2	2,812.02	10.84
147050	CONSOLIDATED TELEPHONE COMPANY	13,342.04	595.87
242850	PARSONS ELECTRIC LLC	2,422.79	571.37
	CULTURE AND RECREATION		1,178.08
PERMANENT IMPROVEMENT			
00			
R0002038	NORTH SHORE TITLE		2,533.99
			2,533.99

DATE: 04/14/21
TIME: 16:09:07
ID: AP443000.WOW

CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 04/20/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

CITY SALES TAX CAPITAL			
81	SPECIAL PROJECTS		
220125	MN DEPARTMENT OF HEALTH		150.00
	SPECIAL PROJECTS		150.00
WATER - LAKE SUPERIOR WATERLINE			
50	STATION 1		
175950	GRAPHIC TECHNOLOGIES	114.00	40.00
	STATION 1		40.00
51	STATION 2		
121000	ARROWHEAD SPRINGS INC	195.50	24.00
139025	CINTAS	1,330.51	80.60
139030	CINTAS CORPORATION NO 2	2,812.02	24.30
180500	HAWKINS INC	18,055.00	518.32
211400	MENARDS INC	1,605.15	33.42
242850	PARSONS ELECTRIC LLC	2,422.79	2,770.00
283700	USA BLUEBOOK	1,003.28	572.22
	STATION 2		4,022.86
52	LAKE SUPERIOR WATERLINE		
139030	CINTAS CORPORATION NO 2	2,812.02	96.55
196300	KLM ENGINEERING INC		3,400.00
197800	L & M SUPPLY CO	5,140.48	34.36
207500	MANSFIELD ENERGY CORP	38,929.33	709.10
251475	RAILROAD MANAGEMENT	284.85	284.85
	LAKE SUPERIOR WATERLINE		4,524.86
57	ADMINISTRATION		
145300	COMMUNITY PRINTING	683.45	15.34
156400	CITY OF DULUTH COMFORT SYSTEMS	474.83	152.55
205050	LOFFLER COMPANIES INC	115.68	12.01
	ADMINISTRATION		179.90

INVOICES DUE ON/BEFORE 04/20/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

WATER - IN TOWN SYSTEM			
49	CLOQUET		
123150	B W DISTRIBUTING	730.86	57.00
134000	CARLTON COUNTY HIGHWAY DEPT	5,639.73	37,403.00
139025	CINTAS	1,330.51	25.83
139030	CINTAS CORPORATION NO 2	2,812.02	64.53
165375	FERGUSON WATERWORKS #2516	4,348.09	3,851.27
175700	GRAINGER	1,027.59	161.64
180500	HAWKINS INC	18,055.00	2,898.97
197800	L & M SUPPLY CO	5,140.48	204.45
202100	LAWSON PRODUCTS INC	1,976.38	162.55
207500	MANSFIELD ENERGY CORP	38,929.33	871.34
261750	SEELYE PLASTICS, INC.		223.29
283700	USA BLUEBOOK	1,003.28	176.02
	CLOQUET		46,099.89
54	BILLING & COLLECTION		
211700	METRO SALES, INC.	2,877.55	328.00
234600	NORTHERN BUSINESS PRODUCTS	1,894.22	68.41
278600	TWIN PORT MAILING	18,058.11	13.37
	BILLING & COLLECTION		409.78
57	ADMINISTRATION & GENERAL		
142800	CLOQUET SANITARY SERVICE	4,394.48	33.13
145300	COMMUNITY PRINTING	683.45	12.27
147050	CONSOLIDATED TELEPHONE COMPANY	13,342.04	411.38
175200	GOPHER STATE ONE CALL INC	153.95	16.61
205050	LOFFLER COMPANIES INC	115.68	12.01
278600	TWIN PORT MAILING	18,058.11	13.37
279100	U S BANK EQUIPMENT FINANCE	2,619.90	43.25
289015	WELLS FARGO CREDIT CARD	24,768.13	13.95
	ADMINISTRATION & GENERAL		555.97
ENTERPRISE FUND - SEWER			
55	SANITARY SEWER		
123150	B W DISTRIBUTING	730.86	37.99
134000	CARLTON COUNTY HIGHWAY DEPT	5,639.73	111,616.03

INVOICES DUE ON/BEFORE 04/20/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

ENTERPRISE FUND - SEWER			
55	SANITARY SEWER		
139025	CINTAS	1,330.51	17.22
139030	CINTAS CORPORATION NO 2	2,812.02	37.21
197800	L & M SUPPLY CO	5,140.48	34.35
202100	LAWSON PRODUCTS INC	1,976.38	108.37
207500	MANSFIELD ENERGY CORP	38,929.33	505.03
	SANITARY SEWER		112,356.20
57	ADMINISTRATION & GENERAL		
142800	CLOQUET SANITARY SERVICE	4,394.48	33.13
145300	COMMUNITY PRINTING	683.45	6.14
147050	CONSOLIDATED TELEPHONE COMPANY	13,342.04	177.29
175200	GOPHER STATE ONE CALL INC	153.95	11.06
205050	LOFFLER COMPANIES INC	115.68	12.01
278600	TWIN PORT MAILING	18,058.11	13.36
279100	U S BANK EQUIPMENT FINANCE	2,619.90	43.24
	ADMINISTRATION & GENERAL		296.23
STORM WATER UTILITY			
57	ADMINISTRATION & GENERAL		
205050	LOFFLER COMPANIES INC	115.68	12.01
	ADMINISTRATION & GENERAL		12.01
TABLE TELEVISION			
45	CULTURE AND RECREATION		
162640	ENVENTIS TELECOM INC	145.42	51.02
270300	SWAGIT PRODUCTIONS, LLC	3,975.00	1,325.00
	CULTURE AND RECREATION		1,376.02
EMPLOYEE SEVERANCE			
45	EMPLOYEE VACATION & SICK		
152775	DELTA DENTAL OF MINNESOTA	10,329.85	247.85
	EMPLOYEE VACATION & SICK		247.85

DATE: 04/14/21
TIME: 16:09:07
ID: AP443000.WOW

CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

PAGE: 7

INVOICES DUE ON/BEFORE 04/20/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

CLOQUET AREA FIRE DISTRICT			
42	PUBLIC SAFETY		
164900	THE FASTENAL COMPANY	136.82	63.27
207500	MANSFIELD ENERGY CORP	38,929.33	3,709.99
	PUBLIC SAFETY		3,773.26
	TOTAL ALL DEPARTMENTS		277,483.50



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Tim Peterson, City Administrator TCP
Date: April 20, 2021

ITEM DESCRIPTION: Consideration of HRA Board Appointment

Proposed Action

Staff recommends that the City Council approve the appointment of Mary Birnstihl to the Housing and Redevelopment Authority (HRA), replacing Wanda Harris, with a term, expiring June 30, 2025.

Background/Review

The City has received correspondence from Debra Shaff, HRA Executive Director, that Wanda Harris will resign from the Housing & Redevelopment Authority in May. Ms. Harris has served on the HRA Board since 2010. Ms. Birnstihl has submitted her application of interest to replace Ms. Harris on the HRA for the remainder of the term.

Policy Objectives

To keep the various City boards, committees, and commissions at full membership as identified by the City Council or under Municipal Code.

Financial/Budget/Grant Considerations

There is no direct cost to the City regarding the appointment of this position.

Advisory Committee/Commission Action

None

Supporting Documentation

- Application



ADMINISTRATIVE OFFICES

1307 Cloquet Avenue, Cloquet MN 55720
Phone: 218-879-3347 Fax: 218-879-6555
www.ci.cloquet.mn.us
email: bfritsinger@ci.cloquet.mn.us

Application for Appointment to
Advisory Boards and Commissions

Name: <u>Mary Birstihl</u>		Date: <u>4-6-21</u>
Address		
Email:		
Home Phone:	Work Phone:	Cell Phone:
How long have you lived in Cloquet?	Years/Months: <u>33 years</u>	Which Ward? <u>Carlton</u>
What Cloquet community activities have you been involved in? <u>Picking trash up in my neighborhood, Fundraising for certain events</u>		
Please describe any previous experience you have which is similar to serving on a volunteer Advisory Board/Commission. <u>I have held different management positions, In which I bring matters up to management. Also helping to solve the matters</u>		
Do you have a preferred Board/Commission that you are interested in serving on?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If yes, fill in the name of Board/Commission: <u>Resident Board member</u>		
Would you consider an alternate appointment?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If yes, which one?		
Please describe any schedule conflicts with the regular meeting schedules for the Board/Commissions i.e., routine travel, work schedules and the like. <u>None</u>		
Why do you wish to be on a Board/Commission? <u>To help residents with issues. I would like to keep Aspen Arms a safe, friendly and fun place to live</u>		
Please describe any other relevant information you would like us to know. <u>I take my responsibilities seriously. I try my best at jobs I have held. I held positions for 10 and 13 years. I'm the gardner at Aspen Arms</u>		

*** Attach Additional Sheets, if necessary ***

Thank You,
Mary Birstihl



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Tim Peterson, City Administrator *TP*
Date: April 20, 2021

ITEM DESCRIPTION: Approval of New Therapeutic Massage Therapist License

Proposed Action

Staff recommends the City Council move to approve the Therapeutic Massage Therapist license for Yuhua He, effective April 21, 2021.

Background/Overview

The City has received an application from Yuhua He for a new Therapeutic Massage Therapist License to operate at Hong Kong Spa, 139 North Road.

Policy Objectives

Approval of a Therapeutic Massage Therapist license is required under Section 6.9 of the Municipal Code. There is no limit on the number of licenses issued in any one year. Ms. He has submitted the appropriate paperwork and a background check has been completed.

Financial/Budget/Grant Considerations

The City's fee schedule requires a \$50 fee for the therapist license and \$100 for the background check. The applicant has paid all fees.

Advisory Committee/Commission Action

None.

Supporting Documentation Attached

- Application



**APPLICATION FOR THERAPEUTIC MASSAGE
 THERAPIST LICENSE**

This application, all required documentation and fees must be submitted by any person desiring to obtain a license to practice therapeutic massage within the City of Cloquet, MN.

APPLICANT INFORMATION		
Name: First <u>Yuhua</u>	Full Middle	Last <u>HE</u>
Current Address: Street / City / State / Zip Code <u>CLOQUET MN 55720</u>		
E-mail address: (if applicable)		
Home Phone:	Cell Phone:	Work Phone:
Date of Birth: <u>12/04</u>	Social Security Number:	

BUSINESS INFORMATION	
Business where Massage Therapy Services will be conducted:	<input checked="" type="checkbox"/> Business <input type="checkbox"/> *Residence
*A Therapeutic Massage Therapist License will only be issued to a person at a residence which is properly zoned and/or meets the zoning requirements for such location as may be required by the City. For zoning verification, contact the Cloquet Zoning Department at (218) 879-2507 prior to submitting your application.	
Business Name: <u>Hong Kong Spa</u>	Manager of Business: <u>Yingling Liang</u>
Business Street Address: <u>139 North Road, Cloquet, MN 55720</u>	
Phone Number: <u>218-879-2288</u>	Alternate Number:
Owner of Business: <u>Yingling Liang</u>	
Owner's Residence Address: Street / City / State / Zip Code <u>139 North Road, Cloquet, MN 55720</u>	
Home Phone:	Cell Phone:
Work Phone: <u>218-879-2288</u>	
E-mail address: (if applicable)	
Property Parcel ID Number:	Property Complete Legal Description:

FINANCIAL INFORMATION	
Real Estate Taxes on property to be licensed are:	<input checked="" type="checkbox"/> Paid current <input type="checkbox"/> Delinquent
Are there any financial claims to the City of Cloquet owed by the applicant /property owner?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

If there are current financial claims owed to the City of Cloquet, please state the amount(s) and type of claim:		
Responsible Party:	Amount:	Type of claim (i.e., utilities, etc.)
Responsible Party:	Amount:	Type of claim (i.e., utilities, etc.)

ADDITIONAL INFORMATION
(attach additional sheets as necessary)

Have you ever applied for or held a license to conduct a similar activity in any other City or State? Yes No
 If yes, please provide details; description, date and location:

Have you ever been denied a license to conduct a similar or like activity or had such licenses suspended, revoked or canceled in any City/State, including Cloquet? Yes No
 If yes, please provide details; description, date and location:

List all names, nicknames and aliases by which you have been known:

List addresses at which you have lived during the preceding five years. Begin with present or last address and work back. Attach additional sheets if necessary.

Street / City / State / Zip Code
 Cloquet MN 55720
 Dates at Address:

Street / City / State / Zip Code
 Dates at Address:

Name, location and type of every business or occupation you have been engaged in during the preceding five years. Begin with present or last occupation and work back. Attach additional sheets if necessary.

Business or Occupation:
 cleaner

City / State / Zip Code
 Cloquet, MN, 55720

Dates at Address:
 5/1/2016 - Present

Business or Occupation:

City / State / Zip Code

Dates at Address:

Business or Occupation:

City / State / Zip Code

Dates at Address:

I HEREBY UNDERSTAND AND AGREE THAT:

1. Information revealed herein for a Therapeutic Massage Therapist License in the City of Cloquet will be handled by the City in accordance with federal and state laws regarding privacy of criminal records.
2. A criminal conviction will not bar an applicant from obtaining a Therapeutic Massage Therapist License with the City of Cloquet unless such conviction is directly related to the occupation for which the license is sought, according to Minnesota Statutes §364.03.
3. Failure to reveal a criminal conviction will be considered falsification of the application and may be used as grounds for denial of the license.

(I) do hereby swear that I have submitted all of the required documentation as listed above and that the answers in this application are true and correct to the best of my knowledge. I do authorize the City of Cloquet, its agents, and employees, to obtain any necessary information and to conduct an investigation, if necessary, into the truth of the statements set forth in this application and my qualifications for this license. I do understand that providing false information shall be grounds for denial of my license.

YU Hua HE

4-12-2021

Signature of Applicant

Date

Print Name YU Hua HE

First

Middle

Last

SEND FUTURE APPLICATION RENEWALS TO:

Residence Address

Business Address

FOR CITY USE ONLY: (When applicable)				
	Signature:	Approved:	Denied:	Date:
Planning:				
Police Chief:				
Fire Dept.:				
Finance Director:				
City Administrator:				



OFFICIAL TRANSCRIPT

ATI COLLEGE

Date of Transcript: 02/22/2021

ATI COLLEGE
15141 WHITTIER BLVD.
SUITE 402
WHITTIER, CA 90603
Phone: (562) 864-0506
Fax: (562) 864-7806

College Code: 1937261

Student: HE, YU HUA
946 ARAPAHOE ST.
LOS ANGELES, CA 90006

Student - ID: 213-409-2163
Date of Birth:

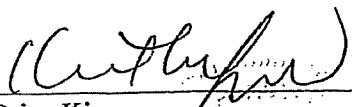
Program: MASSAGE THERAPY
Award: CERTIFICATE

Start Date: 02/01/2020

Completion Date: 12/23/2020

Course	Description	Clock Hours	Semester Credit UnitsGrade.....	
				Letter	Numeric
MA-201	Anatomy & Physiology I	50	2.00		B
MA-202	Anatomy & Physiology II	50	2.00		B
MA-301	Pathology I	50	2.00		B
MA-302	Pathology II	50	2.00		A
MA-100	Business and Professional Ethics	50	2.00		A
MA-401	Holistic Model for Ethical Practice	50	2.00		A
MA-402	Thai Massage	50	1.50		B
MA-101	Shiatsu Massage	50	1.50		A
MA-102	Deep Tissue Massage	50	1.50		B
MA-104	Therapeutic Massage	50	1.50		B
MA-512	Sports Massage	50	1.50		A
MA-514	Foot Reflexology	50	1.50		A

.....Total Summary.....
 Clock Hours: 600
 Semester Credit Units: 21.00
 Grade Point Average: 3.50


 Brian Kim
 School Official

*Transcript is not official without seal over school official's signature

ATI College is accredited by the Accrediting Commission of Career Schools and Colleges (ACCSC)

ADAMS COLLEGE

HE, YU HUA

Be it known that above person has successfully

Completed 600 hours of Courses in the Program of

Massage Therapy

In witness thereof the seal of the School and Signature of the Authorized Official are here forth affixed at

Sonoma, California

12/23/2020

Date



[Signature]

Program Director



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Tim Peterson, City Administrator *TCP*
Date: April 20, 2021

ITEM DESCRIPTION: Approval of New Pawnbroker License

Proposed Action

Staff recommends the City Council move to approve the new Pawnbroker License for Leslie Welch, dba MarksMan Trading Post, Inc., effective June 1, 2021.

Background/Overview

The City has received an application from Leslie Welch for a new Pawnbroker License at 227 ½ Highway 33 North, MarksMan Trading Post. Mr. Welch's tentative opening date is June 1, 2021.

Mr. Welch has submitted all of the appropriate information including application, insurance, fees, and other items as requested by City Code. Chief Randall has been in contact with him regarding the software required by the Police Department for transactions.

Policy Objectives

Approval of a Pawnbroker License is required under Section 6.11 of the Municipal Code. Section 6.11.03 states no more than one license shall be issued for each 5,000 persons who reside in the City. Currently, there is one Pawnbroker license issued.

Financial/Budget/Grant Considerations

The City's fee schedule requires a \$300 fee for the Pawnbroker License and \$500 fee for the background check. The applicant has paid all fees.

Advisory Committee/Commission Action

None.

Supporting Documentation Attached

- Application



CITY ADMINISTRATOR'S OFFICE
101 14th Street, Cloquet MN 55720
Phone: 218-879-3347 Fax: 218-879-6555
www.cloquetmn.gov
email: kstarnold@cloquetmn.gov

**CITY OF CLOQUET, MN
APPLICATION FOR PAWNBROKER LICENSE**

This application, all required documentation and fees must be submitted by any person desiring to obtain a license to operate a pawnbroker business within the City of Cloquet, MN.

INDIVIDUAL SUBMITTING APPLICATION:

Name: Leslie Wayne Welch
First Full Middle Name Last

Address: _____

City, State, Zip: Hermantown, Minnesota 55811

Home Phone _____ Work Phone _____ Cell Phone _____

lwelch@pulsarobi.com
E-Mail Address

BUSINESS INFORMATION:

Business / License Name: MarksMan Trading Post Inc

Business Address: 227 1/2 Highway 33 North

City, State, Zip: Cloquet, Minnesota 55720

Business Mailing Address (if different from above): _____

218-481-3704 _____
Business Phone (including area code) Alternate Phone (including area code)

(If the name of the business is to be conducted under a designation, name or style other than the name of the applicant, please submit a certified copy of the certificate as required by Minnesota Statutes, Sec. 333.01)

Minnesota State Sales Tax Number: 85-3429286

Are you a Federal Firearms Dealer: No Yes - Fed. ID Number: 3-41-017-02-4B-06198

How many employees are intended to be engaged in the operation of the business? 1-2

BUSINESS OWNERSHIP INFORMATION:

Business Type: Sole Proprietorship Partnership Corporation Other _____

If jointly owned or partnership/corporation, you must provide the following information on any/all joint owners, partners or corporate members. (Use additional sheets as necessary)

Leslie **Wayne** **Welch**
Full Name: First Middle Last
Title: Owner
Home Address: _____
City, State, Zip: Hermantown Minnesota 55811
Home Phone Work Phone Cell Phone
lwelch@pulsarobi.com
E-Mail Address
Date of Birth: _____ Social Security Number: _____
Place of Birth: Broken Arrow OK Percent of Interest: 100%

Full Name: First Middle Last
Title: _____
Home Address: _____
City, State, Zip: _____
Home Phone Work Phone Cell Phone
E-Mail Address
Date of Birth: _____ Social Security Number: _____
Place of Birth: _____ Percent of Interest: _____

MANAGER OR PERSON IN CHARGE OF BUSINESS:

(If different from applicant, please fill in the following information and submit Supplemental Affidavit)

Name: Leslie Christine Welch
First Full Middle Name Last

Address: _____
City, State, Zip: Esko MN 55733

Home Phone Work Phone Cell Phone

E-Mail Address

PROPERTY INFORMATION:

The property at which I am requesting a license for, I Own Rent Lease Other: _____

(If you rent or lease the premises, you must attach a copy of your fully executed rental or lease agreement pertaining to the proposed business premises)

If you are not the property owner, please list property owner information:

Name: N/A
(First) (Full Middle) (Last)

Address: _____

Home Phone Work Phone Cell Phone

Property Zoning District: RC

Property Parcel Code: 06-740-0165

Property Legal Description: Lot 7 Salos Subdivision Lot 7 EX TH PT LYING NELY

OF FOLL DESC LN CCMM AT NE COR OF LOT 7 TH SWLY ALG HWY33 R/W 192 FT TO PT OF BEG TH DEF RGT 90 DEG

Real estate and personal property taxes on property to be licensed are:
(If delinquent, please state the years and amounts that are unpaid)

Paid current

Delinquent

Are there any financial claims to the City of Cloquet owed by the applicant, business owner, or property owner?

None exist.

There are financial claims owed to the City of Cloquet.

If there are current financial claims owed to the City of Cloquet, please state the responsible party, state amount(s), and type of claim:

Responsible Party	Amount	Type of claim (i.e., utilities, etc.)
Responsible Party	Amount	Type of claim (i.e., utilities, etc.)

APPLICANT INFORMATION:

Name: Leslie Wayne Welch
First Full Middle Name Last

Date of Birth: _____ Place of Birth: Broken Arrow, Oklahoma

Height: 6.0 Weight: 215 Hair Color: Brown Eye Color: Green

United States Citizen

Resident Alien

1. List all names you have used or been known by, other than applicant name. Indicate information concerning dates and places used:

N/A

N/A

N/A

2. List addresses at which you have lived during the preceding five years. (Begin with present or last address and work back.) Attach additional sheets if necessary.

Street Address:

City, State, Zip:

Dates at Address:

Hermantown Minnesota 55811

1999 to Current year 2021

Street Address: 32351 E 721 Terrace
City, State, Zip: Wagoner Oklahoma 74467
Dates at Address: 1993 Current year 2021

Street Address: Traveled the World
City, State, Zip: _____
Dates at Address: _____

3. Name, location and type of every business or occupation you have been engaged in during the preceding five years. (Begin with present or last occupation and work back.) *Attach additional sheets if necessary.*

Business or Occupation: Pulsar Operational Boundary Inc. (POB)
City, State, Zip: Duluth Minnesota 55802
Dates at Address: 1998 January 07 to Current year 2021

Business or Occupation: WillBros Engineering, Inc.
City, State, Zip: Tulsa Oklahoma 74105
Dates at Address: 1980 to 1997

Business or Occupation: WillBros Butler Engineering
City, State, Zip: Tulsa Oklahoma 74105
Dates at Address: 1978 to 1980

4. Please provide the names and addresses of your employers and partners, if any, for the preceding five years. (Begin with present or last occupation and work back.) *Attach additional sheets if necessary.*

Employer or Partner: N/A
Address: _____
City, State, Zip: _____
Dates: _____

Employer or Partner: _____
Address: _____
City, State, Zip: _____
Dates: _____

Employer or Partner: _____
Address: _____
City, State, Zip: _____
Dates: _____

5. Have you ever been convicted of any felony, crime or violation of any ordinance, other than traffic? Yes No

If yes, give information as to the date, place, and offense for each conviction

6. Do you currently hold a current pawnbroker, precious metal dealer or second-hand goods dealer license from any other governmental unit? Yes No
(If yes, please list. Please attach additional sheets if necessary)

Type of License: N/A

Governmental Agency: _____

Type of License: _____

Governmental Agency: _____

Type of License: _____

Governmental Agency: _____

7. Have you ever been denied or had revoked or suspended a pawnbroker, precious metal dealer or secondhand goods dealer license from a governmental agency? Yes No

*(If yes, list type of license; whether a denial, revocation or suspension; and by what agency)
Please attach additional sheets if necessary.*

Type of License: N/A

Type of Action Taken: _____

Governmental Agency: _____

Type of License: _____

Type of Action Taken: _____

Governmental Agency: _____

Type of License: _____

Type of Action Taken: _____

Governmental Agency: _____

6.11.04 Subd. 3. (C) Application execution. All applications for a license under this chapter must be signed and sworn to under oath or affirmation by the applicant. If the application is that of a natural person, it must be signed and sworn to by such person; if that of a corporation, by an officer thereof; if that of a partnership, by one of the general partners; and if that of an unincorporated association, by the manager or managing officer thereof.

MUST BE SIGNED BEFORE A NOTARY

I HEREBY UNDERSTAND AND AGREE THAT:

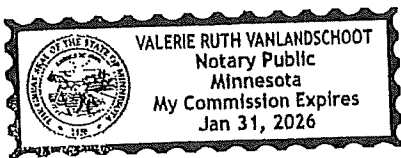
1. Information revealed herein for a Pawnbroker License in the City of Cloquet will be handled by the City in accordance with federal and state laws regarding privacy of criminal records.
2. A criminal conviction will not bar an applicant from obtaining a Pawnbroker License with the City of Cloquet unless such conviction is directly related to the occupation for which the license is sought, according to Minnesota Statutes §364.03.
3. Failure to reveal a criminal conviction will be considered falsification of the application and may be used as grounds for denial of the license.

(I) do hereby swear that I have submitted all of the required documentation as listed above and that the answers in this application are true and correct to the best of my knowledge. I do authorize the City of Cloquet, its agents, and employees, to obtain any necessary information and to conduct an investigation, if necessary, into the truth of the statements set forth in this application and my qualifications for this license. I do understand that providing false information shall be grounds for denial of my license.


03-31-2021
 Signature of Applicant Date

Print Name Leslie Wayne Welch
First
Middle
Last

NOTARY SEAL



Subscribed and sworn to before me this 31 day of March, 2021
 Signature of Notary: Valerie R. Vanlandschoot
 Notary Public St. Louis County, Minnesota (State)
 My Commission Expires: January 31, 2026

SEND FUTURE APPLICATION RENEWALS TO:

- Applicant's Residence Address
- Business Address

FOR CITY USE ONLY: (When applicable)				
	Signature:	Approved:	Denied:	Date:
Planning:				
Police Chief:				
Fire Dept.:				
Finance Director:				
City Administrator:				

PAWNBROKER LICENSE APPLICATION SUPPLEMENTAL AFFIDAVIT

This form must be completed, signed and sworn to by each manager, owner, partner, officer, and shareholder of the establishment applying for a pawnbroker license from the City of Cloquet.

Name: Leslie Wayne Welch
First Full Middle Name Last

Address: _____
City, State, Zip: Hermantown Minnesota 55811

Home Phone Work Phone Cell Phone

E-Mail Address

Date of Birth: _____ Place of Birth: Broken Arrow Oklahoma

Height: 6.0 Weight: 215 Hair Color: Brown Eye Color: Green

United States Citizen Resident Alien

1. List all names you have used or been known by, other than applicant name. Indicate information concerning dates and places used:
N/A

2. List addresses at which you have lived during the preceding five years. (Begin with present or last address and work back.) Attach additional sheets if necessary.

Street Address: _____
City, State, Zip: ermantown Minnesota 55811
Dates at Address: 1999 to 2021

Street Address: 32351 E 721 Terrace
City, State, Zip: Wagoner Oklahoma 74467
Dates at Address: 1993 to 2021

Street Address: Traveled the World
City, State, Zip: _____
Dates at Address: _____

PAWNBROKER LICENSE APPLICATION SUPPLEMENTAL AFFIDAVIT (cont.)

3. Name, location and type of every business or occupation you have been engaged in during the preceding five years. (Begin with present or last occupation and work back.) *Attach additional sheets if necessary.*

Business or Occupation: LW Survey Company
City, State, Zip: Duluth Minnesota 55802
Dates at Address: 1998 to 2021 current

Business or Occupation: Pulsar Operational Boundary Inc. (POB)
City, State, Zip: Duluth Minnesota 55802
Dates at Address: 2012 to 2021 current

Business or Occupation: Global Companies
City, State, Zip: Duluth Minnesota 55802
Dates at Address: 2000 to 2021 current

4. Please provide the names and addresses of your employers and partners, if any, for the preceding five years. (Begin with present or last occupation and work back.) *Attach additional sheets if necessary.*

Employer or Partner: Stock Only
Address: _____
City, State, Zip: _____
Dates: _____

Employer or Partner: _____
Address: _____
City, State, Zip: _____
Dates: _____

Employer or Partner: _____
Address: _____
City, State, Zip: _____
Dates: _____

5. Have you ever been convicted of any felony, crime or violation of any ordinance, other than traffic? Yes No

If yes, give information as to the date, place, and offense for each conviction. Also, specifically state if any such conviction was a felony offense or involved any allegations of physical assault or sexual misconduct.

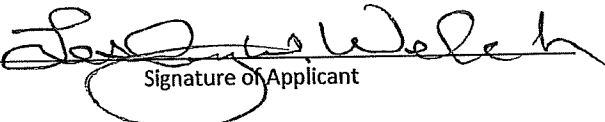
PAWNBROKER LICENSE APPLICATION SUPPLEMENTAL AFFIDAVIT (cont.)

MUST BE SIGNED BEFORE A NOTARY

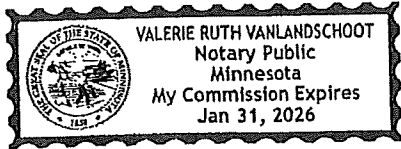
I HEREBY UNDERSTAND AND AGREE THAT:

1. Information revealed herein for a Pawnbroker License in the City of Cloquet will be handled by the City in accordance with federal and state laws regarding privacy of criminal records.
2. A criminal conviction will not bar an applicant from obtaining a Pawnbroker License with the City of Cloquet unless such conviction is directly related to the occupation for which the license is sought, according to Minnesota Statutes §364.03.
3. Failure to reveal a criminal conviction will be considered falsification of the application and may be used as grounds for denial of the license.

(I) do hereby swear that I have submitted all of the required documentation as listed above and that the answers in this application are true and correct to the best of my knowledge. I do authorize the City of Cloquet, its agents, and employees, to obtain any necessary information and to conduct an investigation, if necessary, into the truth of the statements set forth in this application and my qualifications for this license. I do understand that providing false information shall be grounds for denial of my license.


03-31-2021
 Signature of Applicant Date

Print Name Leslie Wayne Welch
First Middle Last



Subscribed and sworn to before me this 31 day of March, 2021
 Signature of Notary: Valerie R. Vanlandschoot
 Notary Public St. Louis County, Minnesota (State)
 My Commission Expires: January 31, 2026

LICENSE OR PERMIT BOND

BOND NO. S-903402

KNOW ALL MEN BY THESE PRESENTS THAT WE,

Marksman Trading Post Inc _____ of

227 1/2 Highway 33 North _____ Cloquet, MN 55720 _____ as Principal, and

NGM Insurance Company _____, a Florida _____ corporation with its principal

office at 4601 Touchton Rd East Ste 3400 _____ Jacksonville, FL 32245-6000 _____, as Surety,

are held and firmly bound unto

City of Cloquet _____

in the sum of Five Thousand and 00/100 Dollars _____

(\$ 5,000 _____), for the payment of which sum, well and truly to be made, we bind ourselves, our personal representatives, successors and assigns, jointly and severally, firmly by these presents.

The condition of this obligation is such, that whereas the Principal has obtained, or shall obtain, a license or permit from the Obligee for Retail Sales/Pawnbroker _____

at City of Cloquet, MN _____ for the term commencing on the 12th day of

April _____, 2021 and ending on the 12th day of April _____, 2022.

NOW, THEREFORE, if Principal shall faithfully observe and comply with all terms of the underlying license or permit, and all Ordinances, Rules and Regulations, and any Amendments thereto, applicable to the obligation of this bond, then this obligation shall become void and of no effect, otherwise to be and remain in full force and virtue.

The Surety may, if it shall so elect, cancel this bond by giving thirty (30) days written notice to the Obligee and the bond shall be deemed canceled at the expiration of said period; the Surety remaining liable, however subject to all the terms, conditions and provisions of this bond, for any act or acts covered which may have been committed by the Principal up to the date of such cancellation.

PROVIDED, HOWEVER, that this bond may be continued from year to year by certificate executed by the Surety hereon. Regardless of the number of years or terms this bond remains in effect, and regardless of the number and amount of claims that may be made, the maximum aggregate liability of the Surety is limited to the penal sum of the bond.

SIGNED, SEALED AND DATED on this 12th day of April _____, 2021.

Marksman Trading Post Inc _____

By _____

NGM Insurance Company _____

By *Helen Parker* _____

Helen Parker

Attorney-in-Fact





NGM INSURANCE COMPANY
A member of The Main Street America Group

POWER OF ATTORNEY

S-903402

KNOW ALL MEN BY THESE PRESENTS: That NGM Insurance Company, a Florida corporation having its principal office in the City of Jacksonville, State of Florida, pursuant to Article IV, Section 2 of the By-Laws of said Company, to wit:

"SECTION 2. The board of directors, the president, any vice president, secretary, or the treasurer shall have the power and authority to appoint attorneys-in-fact and to authorize them to execute on behalf of the company and affix the seal of the company thereto, bonds, recognizances, contracts of indemnity or writings obligatory in the nature of a bond, recognizance or conditional undertaking and to remove any such attorneys-in-fact at any time and revoke the power and authority given to them."

does hereby make, constitute and appoint Helen Parker its true and lawful Attorney-in-fact, to make, execute, seal and deliver for and on its behalf, and as its act and deed bond number S-903402 dated April 12, 2021, on behalf of **** Marksman Trading Post Inc **** in favor of City of Cloquet for Five Thousand and 00/100 Dollars (\$ 5,000) and to bind NGM Insurance Company thereby as fully and to the same extent as if such instrument was signed by the duly authorized officers of NGM Insurance Company; this act of said Attorney is hereby ratified and confirmed.

This power of attorney is signed and sealed by facsimile under and by the authority of the following resolution adopted by the Directors of NGM Insurance Company at a meeting duly called and held on the 2nd day of December 1977.

Voted: That the signature of any officer authorized by the By-Laws and the company seal may be affixed by facsimile to any power of attorney or special power of attorney or certification of either given for the execution of any bond, undertaking, recognizance or other written obligation in the nature thereof; such signature and seal, when so used being hereby adopted by the company as the original signature of such officer and the original seal of the company, to be valid and binding upon the company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, NGM Insurance Company has caused these presents to be signed by its Vice President, General Counsel and Secretary and its corporate seal to be hereto affixed this 7th day of January, 2020.

NGM INSURANCE COMPANY By: *Kimberly K. Law*



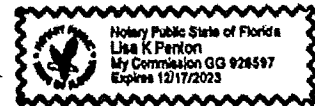
Kimberly K. Law
Vice President, General Counsel and Secretary

State of Florida,
County of Duval

On this 7th day of January, 2020, before the subscriber a Notary Public of State of Florida in and for the County of Duval duly commissioned and qualified, came Kimberly K. Law of NGM Insurance Company, to me personally known to be the officer described herein, and who executed the preceding instrument, and she acknowledged the execution of same, and being by me fully sworn, deposed and said that she is an officer of said Company, aforesaid: that the seal affixed to the preceding instrument is the corporate seal of said Company, and the said corporate seal and her signature as officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Company; that Article IV, Section 2 of the By-Laws of said Company is now in force.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed by official seal at Jacksonville, Florida this 7th day of January, 2020.

Lisa K. Perlon



I, Nancy Giordano-Ramos, Vice President of NGM Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by said Company which is still in force and effect. *IN WITNESS WHEREOF*, I have hereunto set my hand and affixed the seal of said Company at Jacksonville, Florida this 12th day of April, 2021.

Nancy Giordano-Ramos



WARNING: Any unauthorized reproduction or alteration of this document is prohibited.

TO CONFIRM VALIDITY of the attached bond please call **1-800-225-5646**.

TO SUBMIT A CLAIM: Send all correspondence to 55 West Street, Keene, NH 03431 Attn: Bond Claims.

MAYOR'S PROCLAMATION

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products this city and its residents and businesses have been fortunate to benefit from; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and renewal.

NOW, THEREFORE BE IT RESOLVED, I, Roger Maki, Mayor of the City of Cloquet, Minnesota, do hereby proclaim April 30, 2021 as "**Arbor Day in the City of Cloquet**", and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands. Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

ARBOR DAY IN THE CITY OF CLOQUET

Roger Maki, Mayor





DEPARTMENT OF PUBLIC WORKS

101 14th Street; Cloquet, MN 55720
Phone: (218) 879-6758 Fax: (218) 879-6555
Street - Water - Sewer – Engineering - Park
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Caleb Peterson, Public Works Director
Reviewed By: Tim Peterson, City Administrator
Date: April 20, 2021

ITEM DESCRIPTION: Public Works Position Appointment

Proposed Action

Staff recommends the City Council move to approve the probationary appointment of David Sobczak to the position of Truck Driver/Utility Maintenance Person.

Background/Overview

Due to retirements and resignations, Public Works currently has three full time position vacancies including two in the Utilities Department. Internal postings were completed as required under the union contract and remaining vacancies were advertised and posted externally.

The positions were advertised publicly, however a limited number of applications have been received to date. Through the interview process, David performed well, and the panel is unanimously recommending his probationary appointment to the position of Truck Driver/Utility Maintenance Person. The posting for applications remains open and we hope to complete hiring for the 2nd opening over the next month.

Policy Objectives

Keeping a fully staffed department is consistent with the service level directives of the City Council.

The City Council is the hiring authority for the City as determined by City Code and State law. Council must act to appoint applicants to complete the hiring process.

Financial/Budget/Grant Considerations

This position is fully funded as part of the 2021 operating budget.

Advisory Committee/Commission Action

N/A.

Supporting Documents Attached

N/A.



COMMUNITY DEVELOPMENT
101 14th Street • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

REQUEST FOR COUNCIL ACTION

To: Mayor and Cloquet City Council
From: Holly Hansen, Community Development Director
Matt Munter, Building Official
Reviewed By: Tim Peterson, City Administrator *tcp*
Date: April 21, 2021

ITEM DESCRIPTION: ORDERING THE REMOVAL OF A PUBLIC NUISANCE AND HAZARDOUS BUILDINGS AT 114 14th STREET CLOQUET, MN

Proposed Action

The Council is asked to approve **RESOLUTION NO. 21-23, ORDERING THE REMOVAL OF A PUBLIC NUISANCE AND HAZARDOUS BUILDINGS AT 114-14TH STREET, CLOQUET, MN** (PIN 06-110-2020), as a Disabled Homeowner Deferral of Special Assessments and enter into contract with Land Logic in the amount of \$5,938 to demolish the two western most former greenhouses located behind the former floral shop.

Background/Overview

In June of 2019, Skutevik Floral relocated their shop from 114 14th Street to 305 Broadway Street in the West End Business District vacating their storefront and greenhouses of nearly 50 years along 14th Street. Over the winter of 2019 and early 2020, the rear former greenhouses collapsed from snow load and structural rot of the greenhouse materials.

On June 8, 2020, Building Official Matt Munter inspected the property noting that the two westerly greenhouses immediately behind the former Floral Shop had collapsed and were structurally compromised requiring removal. Specifically, of the three accessory greenhouse structures between the garage and former 14th Street storefront, the middle section of greenhouse collapsed and the greenhouse directly behind the former storefront is in poor physical condition and is structurally compromised. The Council will find further details and photos attached in the June 8, 2020 investigation.

On June 19, 2020, the Cloquet Building Official issued an Order to Remove Hazardous Building Structures at 114 14th Street (two accessory greenhouse structures) and provided a period of 90-days which requested an extension by the owner to October 15, 2020. While moderate efforts were made, with no substantial resolution or compliance, the Building Officially informed the owner that he would be requesting contractor bids to clear and would seek funding from the City.

To Mayor and Council
Removal of Hazardous Building
April 20, 2021
Page 2

Policy Objectives

City Code Chapters 7 and 10 address Public Nuisances and Building and Housing Code Standards. This case before the Council is a Public Nuisance and Housing Building Code violation of City Code for which action is being sought from the Council.

Financial Impacts

City staff directly mailed a request for demolition bids to five local area demolition contractors (Kiminski Paving, Land Logic, D&B Trucking, Ulland Brothers, and 3D Construction). Bids received were as follows:

1. Land Logic \$5,938
2. 3D Construction \$6,000
3. Ulland Brothers \$7,550

The owner has signed the Consent and the recommendation is to enter into contract for demolition work with Land Logic in the amount of \$5,938 (as the lowest bidder). This project would be paid for from the Code Enforcement budget which has an available balance of \$15,000, and would be repaid to the City in the future as a Deferred Special Assessment when either ownership or qualifying disability status changes.

Supporting Documentation

- Resolution No. 21-23
- Bids for Property Demolition
- Cloquet Building Official's June 19, 2020 Order to Remove Hazardous Buildings
- June 8, 2020 Property Investigation at 114 14th Street

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 21-23

**RESOLUTION ORDERING THE REMOVAL
OF A PUBLIC NUISANCE AND HAZARDOUS BUILDINGS AT
114 14th STREET CLOQUET, MN**

WHEREAS, pursuant to Cloquet City Code §§ 10.3.07 subd. 1 and 7.1.01 to 7.1.07 and Minn. Stat. §§ 463.15 to 463.25, the City Council of the City of Cloquet finds that structures on the property located at 114th Street, Cloquet, MN (PIN 06-110-2020), owned by Julie Skutevik, to be a public nuisance and hazardous buildings for the following reasons:

1. An inspection on June 8, 2020 by the Cloquet Building Official documented that the two westerly greenhouses immediately behind the former Floral Shop were structurally compromised and required removal as outlined below:
 - There are 3 accessory structures between the garage and store front, formerly used as greenhouse space for the former flower shop.
 - The middle section of greenhouse collapsed due to snow load during the winter of 2019-2020.
 - The section of greenhouse directly behind the storefront is in poor physical condition and is structurally compromised.
2. On June 19, 2020, the Cloquet Building Official issued an Order to Remove Hazardous Building Structures at 114 14th Street (Two Accessory greenhouse structures) and provided a period of 90-days to remove the structures.
3. On September 19, 2020, the Cloquet Building Official inspected the property and little progress was made in clearing. The property owner requested additional time to clear which the Building Official granted until October 15, 2020.
4. On October 15, 2020, the Cloquet Building Official re-inspected the property and met with the owner onsite informing her that compliance had not been met and the City would seek a court order to demolish unless owner provides consent for clearing.
5. On October 15, 2020, the City sent request for bids to five local demolition contractors and received three bids back.
6. During late 2020 and early 2021, it was determined that the owner could not give consent to the City due to property title issues. The owner and family members then proceeded to clear title to the property so that consent could be provided to the City.
7. On April 9, 2021, consent to remove the hazardous structures was signed by the owner and notarized by the City pursuant to Minn. Stat. § 463.151.

8. On March 16, 2021, the property owner, Julie Skutevik, applied for Disabled Homeowners Deferral of Special Assessments with the City Administrator, pursuant to Cloquet City Code Sec. 12.2.11, following which the City Administrator determined that the applicant is legally disabled and qualifies for a deferral under Sec. 12.2.11.2(J) "Exceptional and Unusual Circumstances" in owning a primary residence and a commercial greenhouse business, both being located on the same parcel of property.

WHEREAS, the conditions listed above, which are more fully documented in the Building Inspection photos and Report prepared by Building Official Matt Munter on June 8, 2020, a copy of which is attached hereto as Exhibit A, which conditions have further deteriorated to date, make clear that due to partial demolition, neglect and deterioration, the accessory structures located on the property at 114 14th Street constitute a hazard to public health and safety, and is therefore declared to be a Public Nuisance and Hazardous Buildings; and

WHEREAS, the legal description for 114 14th Street is as follows:

Lot 4, Block 8, DIXON'S ADDITION to Village, now City of Cloquet, according to the recorded plat thereof, on file and of record in the office of the County Recorder, Carlton County, Minnesota.

WHEREAS, the owner of record of said property is Julie Skutevik, (herein OWNER).

WHEREAS, OWNER has failed to comply with the June 8, 2020 Order to Remove Hazardous Buildings due to the expenses involved, but has provided consent to the City; and

WHEREAS, the City may proceed with demolition of the Hazardous Buildings by signed Consent from OWNER, pursuant to Minn. Stat. § 463.151, allowing City to perform any demolition and cleanup that is necessary, to remove the Public Nuisance and Hazardous Buildings, and to charge any costs thereby incurred by the City as a special assessment against the property, payable in up to five equal annual installments at 8% per annum; and

WHEREAS, OWNER qualifies for a deferral of special assessments as a disabled homeowner which deferral may be reviewed annually, and may be revoked and said special assessment become due in full upon a change in ownership or loss of disability status, pursuant to Cloquet City Code Sec. 12.2.11; and

WHEREAS, bids for demolition and cleanup of the two greenhouses which constitutes a Public Nuisance and Hazardous Buildings at 114 14th Street have been received in amounts ranging from \$5,938 to \$7,550.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, as follows:

1. That pursuant to the foregoing findings, incorporated herein and made a part hereof, and in accordance with Cloquet City Code § 7.1.07, and Minn. Stat. § 463.15 to § 463.25 (as appropriate), the Council orders the demolition and cleanup of the two structurally compromised accessory greenhouse structures at 114 14th Street, which constitutes a Public Nuisance and Hazardous Buildings, which cleanup shall be commenced by City or any of its designated agents as soon thereafter as is reasonably possible, according to the OWNER's Consent to Enter Property for Removal of Public Nuisance and Hazardous Buildings.

2. That in accordance with Minn. Stat. § 463.21 & § 463.24, when said Public Nuisance and Hazardous Building/Excavation is cleaned up and removed by the City, the City may sell personal property, fixtures, and/or salvage materials at public auction after three days posted notice, or if without appreciable value, the City may destroy the same.
3. That the Council approves a payment of up to \$5,938 in demolition and cleanup costs by the City which will be specially assessed against the property and collected in accordance with Minn. Stat. §§ 463.151, and 463.21, and shall be payable in a single payment at 8% per annum interest, subject to a deferral as an approved Disabled Homeowners Deferral of Special Assessments pursuant to Cloquet City Code Sec. 12.2.11, payable in full at such time as the deferral requirements for disability and ownership are no longer met. The Council further approves a no-fee demolition permit; however, a permit must be pulled by the contractor hired by the City with inspections to be conducted by the City.
4. That the City Administrator and the City Attorney are hereby authorized to proceed with the preparation of all documents and the taking of all actions necessary for enforcement of this Resolution/Order.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 20th DAY OF APRIL 2021.

Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator



501 Brookston Rd • Cloquet, Minnesota 55720
Phone: 218-879-1730 • Cell: 218-940-4429

Bid

City of Cloquet
101-14th St.
Cloquet, MN 55720

218-879-2507

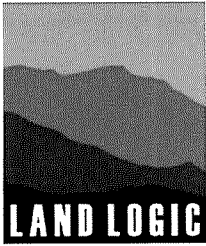
October 20, 2020

.....
Re: 114 14th St., Cloquet, Minnesota 55720

Bid to include:

Demolition & Remove compromised greenhouse, and collapsed greenhouse.

For the total sum of: \$6,000.00 (Six Thousand Dollars & Zero-Cents)



PROPOSAL

DEMOLITION OF COLLAPSED GREENHOUSE AT 1014 14TH STREET PROPOSAL	October 26, 2020
--------------------------------------------------------------------	------------------

2020 14th STREET, SUITE A, CLOQUET, MN 55720 Phone: 218-384-9727

ITEM	
------	--

Demolish, Remove, Dispose collapsed greenhouse structure identified in the 10-15-20 letter from the City of Cloquet	\$ 5,938
------------------------------------------------------------------------------------------------------------------------	----------

Add Alternative Remove and dispose of concrete slab under collapsed building and backfill cavity with sand	\$ 3,122
---------------------------------------------------------------------------------------------------------------	----------

Assumptions: City demo permit by others
All waste classified as standard "demo". No heavy metals, MSW or asbestos
No capping or abandonment of well or septic system



Proposal / Quote

PO Box 340 • Cloquet, MN 55720
Cloquet Phone (218) 384-4266 • Fax (218) 384-4110
Virginia Phone (218) 262-3406 • Fax (218) 262-5348

DATE 26-Oct-2020

SUBMITTED TO: Holly Hansen	PROJECT NAME: Cloquet Greenhouse Demo
Community Development Director	PROJECT LOCATION: Cloquet, MN
UBI Contact: David Nelson (218) 384-5053	

Description

Mobilization and supervision.
 Remove materials indicated per the cities request.
 Dispose at a legal permitted landfill.

Concrete floors and or foundations, if existing to remain in place.

Total	\$7,550.00
-------	------------

Notes:

- 1) This quote is to be incorporated into subcontract.
- 2) Ulland Brothers reserves the right to negotiate all terms in subcontract.
- 3) No imported topsoil or landscaping.
- 4) No work for gas, electrical or communication utilities.
- 5) Any work not included in the bidding documents or beyond design grades/elevations will be extra work.
- 6) No bond or permits are included other than previously noted.

THANK YOU FOR THE OPPORTUNITY TO QUOTE, IF YOU HAVE ANY QUESTIONS PLEASE CALL.

TERMS

- MATERIAL SALES - SALES TAX **NOT** INCLUDED- NET 30 DAYS - NO RETAINAGE WITHHELD
- PAYABLE UPON COMPLETION OF WORK - NO RETAINAGE WITHHELD
- OTHER:** This quote is valid for 60 days.
Payment terms: From an owner; net 30 days after receiving pay request. Prime Contractor; 10 days after receiving
Balance beyond the 30 days will be subject to a 1.5% finance charge.

Please take notice:

Persons or companies furnishing labor or materials for the improvement of real property may enforce a lien upon the improved land if they are not paid for their contributions, even if such parties have no direct contractual relationship with the owner.

Minnesota law permits the owner to withhold from his contractor so much of the contract price as may be necessary to meet the demands of all other lien claimants, pay directly such liens and deduct the cost thereof from the contract price, or withhold amounts from his contractor until the expiration of 90 days from the completion of such improvements unless the contractor furnishes to the owner waivers of claims for mechanic's liens signed by persons who furnished any labor or material for the improvement and who provided the owner with timely notice.

ACCEPTANCE OF BID

The above specifications and contracts are satisfactory, and (I) (we) hereby authorize the performance of this work.

Ulland Brothers, Inc.



Community Development Department
101 14th Street • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

June 19, 2020

Julie Skutevik
114 14th Street
Cloquet, MN 55720

**RE: HAZARDOUS BUILDING: Order to Remove Two Accessory Structures located at
114 14th Street (PIN 06-110-2020)**

The building or structure located at 114 14th Street in the City of Cloquet, County of Carlton, and State of Minnesota, legally described as follows, to wit:

**Lot 4, Block 8, City of Cloquet Dixons Addition, according to the Plat
thereof on file and of record in the office of the County Recorder, in
and for Carlton County, Minnesota,**

is ordered to be demolished due to structural failure per City Code § 10.3.07 Subd. 1, City Code §§ 7.1.01 to 7.1.07, and Minn. Stat. §§ 463.15 to 463.161. An inspection was conducted on this structure June 8th 2020, by the Cloquet Building official That inspection concluded the following:

Case Facts:

- There are 3 accessory structures between the garage and store front, formerly used as greenhouse space for the former flower shop.
- The middle section of greenhouse collapsed due to snow load during the winter of 2019-2020
- The section of greenhouse directly behind the storefront is in poor physical condition and is structurally compromised.

As Building Official of the City of Cloquet, in accordance with City Code § 10.3.07 Subd. 1, City Code §§ 7.1.01 to 7.1.07, and Minn. Stat. §§ 463.15 to 463.161, I do hereby **order you to remove this structure within 90 days from the date of receiving this letter.**

Within 20 days from the date of service, any interested person upon whom the order is served may appeal this decision in writing, specifically denying such facts in the order as are in dispute.

Dated this 19th day of June 2020

If you have any questions you may contact me at (218) 879.2507 x2 or mmunter@ci.cloquet.mn.us.

Sincerely,

Matt Munter, Building Official

Attachments: June 8, 2020 Investigation Report 114 14th Street



COMMUNITY DEVELOPMENT DEPARTMENT
101 14th Street • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555
www.cloquetmn.gov

INVESTIGATION REPORT

BUILDING & HOUSING CODE
 ZONING CODE

Date of Investigation:

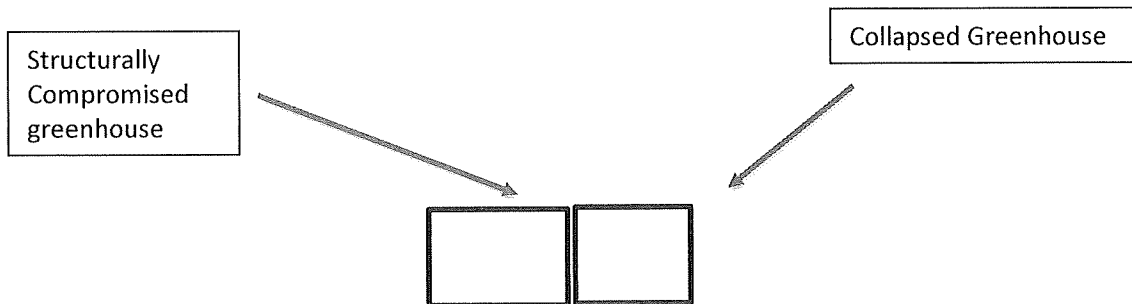
Inspector: Matt Munter, Building Official

Date of Report: 6/8/20

Site Address: 114 14th Street

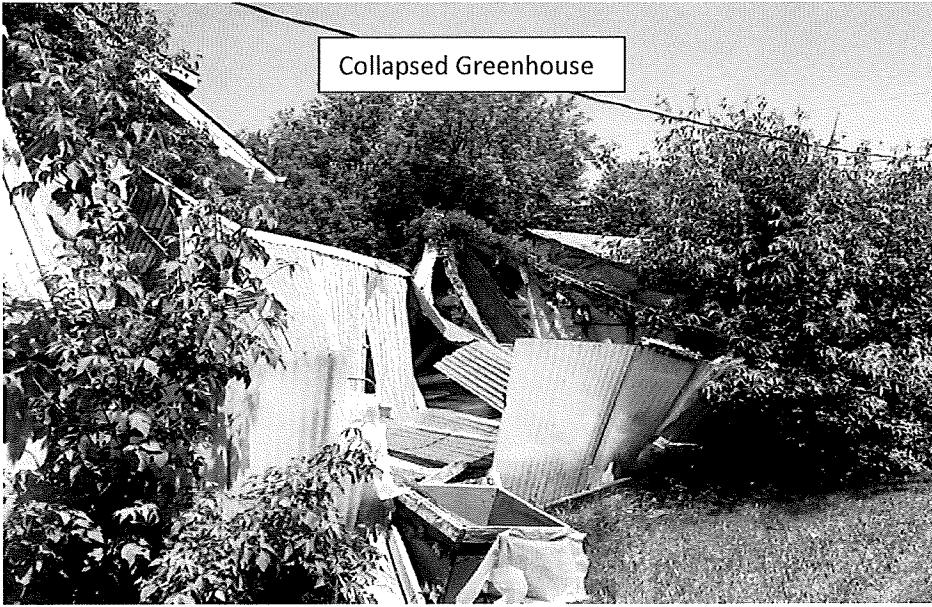
Owner: Julie Skutevik

Investigation Findings: One of the three buildings used by the former greenhouse business collapsed. The structure closest to the store is structurally compromised and is creating a hazardous structure.





Compromised roof wall connection
at greenhouse next to store



Collapsed Greenhouse



DEPARTMENT OF PUBLIC WORKS

101 14th Street; Cloquet, MN 55720
 Phone: (218) 879-6758 Fax: (218) 879-6555
 Street - Water - Sewer – Engineering - Park
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
 From: John Anderson, Assistant City Engineer
 Reviewed by: Tim Peterson, City Administrator *TP*
 Date: April 20, 2021

ITEM DESCRIPTION: Resolution Recommend Award 14th Street (phase 1) Utility Project Bid

Proposed Action

Staff recommends the City Council move to adopt **RESOLUTION NO. 21-24, RECOMMENDING AWARD OF THE PROPOSED 2021 14th STREET UTILITY IMPROVEMENTS.**

Background/Overview

On October 1, 2019, the City Council approved a Reconstruction Agreement with Carlton County for 14th Street. On October 20, 2020, the Cloquet City Council adopted Resolution No. 20-27 Ordering the Improvement of 14th Street. Carlton County has solicited bids for the joint project reconstructing the first phase of this work along 14th Street from Cloquet Avenue to Prospect Avenue. Staff has reviewed bids results for the project. The table below shows the results of the six bids compared to the engineers estimate.

	RL Larson Excavating, Inc.	Ulland Brothers, Inc.	Veit & Company, Inc.	KGM Contractors, Inc.	Northland Constructors of Duluth, Inc.	TNT Construction Group LLC	Engineer's Estimate
Total Bid	\$3,062,350.47	\$3,207,700.00	\$3,267,949.95	\$3,312,872.33	\$3,397,800.00	\$4,075,000.00	\$3,491,302.30
City of Cloquet Portion	\$ 898,034.68	\$1,241,721.10	\$1,087,385.25	\$1,151,252.75	\$1,120,294.00	\$1,445,004.00	\$1,065,190.50

The low total bid was submitted by RL Larson Excavating Inc. of St. Cloud. The low total bid was 12.29% under the Engineer’s Estimate. The bidder with the low total bid also happens to be the low bid for the City of Cloquet’s portion of the project at \$898,034.68 or 15.69% under the Engineer’s Estimate. The City’s portion of the work involves Sanitary Sewer and watermain and associated work in this corridor.

To Mayor and Council
14th Street Reconstruction Bids
April 20, 2021
Page 2

The Reconstruction Agreement the City signed with Carlton County identifies the county as the lead agency in contracting for the construction. The Carlton County Board met on April 13, 2021 and awarded the project to RL Larson Inc., contingent on the City of Cloquet providing a recommendation of award to Carlton County. Carlton County is working to put Phase 2 of the project out for bid later this year, to be constructed in 2022. Phase 2 will also include replacement of city utilities. Once those bids have been obtained staff will return that information to the City Council for award of a second contract.

Policy Objectives

To advance proposed capital improvement projects.

Financial/Budget/Grant Impacts

The approved 2021 budget includes an estimated cost of \$1,065,000 for Phase 1. The Capital improvement plan includes \$1,100,000 for Phase 2 of this project.

A second hearing will be held at the end of construction that will deal with the details of the assessments and take public input on the cost of the assessment. Based on the bids received and the contingencies built in, staff believes the assessment rates will be at or below the levels previously discussed at the public hearing.

Advisory Committee/Commission Action

N/A

Supplemental Documents Attached

- County Board Resolution Awarding the Contract
- Resolution No. 21-24

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 21-24

**RESOLUTION RECOMMENDING AWARD
OF THE 14th STREET PROJECT**

WHEREAS, A resolution of the Council adopted on October 1, 2019, entered a Construction Agreement with Carlton County for the improvement of 14th Street; and

WHEREAS, A resolution of the Council adopted on October 20, 2020, ordered the improvement of 14th Street; and

WHEREAS, Carlton County advertised for and received the following bids for the project:

No.	Bidder	Total Bid
1	RL Larson Excavating, Inc.	\$3,062,350.47
2	Ulland Brothers, Inc.	\$3,207,700.00
3	Veit & Company, Inc.	\$3,267,949.95
4	KGM Contractors, Inc.	\$3,312,872.33
5	Northland Constructors of Duluth, Inc.	\$3,397,800.00
6	TNT Construction Group LLC	\$4,075,000.00
	Engineer's Estimate	\$3,491,302.30

AND WHEREAS, The apparent low bid from RL Larson Excavating Inc. was found to meet the minimum bid requirements.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the City Council recommend award of the 14th Street Improvement (phase 1) to RL Larson Excavating Inc in the amount of \$3,062,350.47.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 20th DAY OF APRIL 2021.

Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator

WHEREAS, bids have been received by the County Auditor/Treasurer for SAP 009-603-036, for grading, bituminous surfacing, city utilities, storm sewer, signal revisions, concrete walk, concrete trail and ADA improvements on CSAH 3 (14th Street) from Prospect Ave to Cloquet Ave in the City of Cloquet; and

WHEREAS, said bids or proposals were duly opened in the Carlton County Engineer's Office at 10:00 a.m. on Monday, April 12th, 2021, and this Board has, with the County Engineer, determined the lowest bidder of said project for which proposals were invited and submitted; and

WHEREAS, in the judgement of this Board, it is for the best interest of Carlton County that the award of said contract be made to the lowest bidder contingent upon approval from the City of Cloquet;

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners, in regular session duly convened, hereby approve the award of the contract on the above listed project to the lowest bidder contingent upon the City of Cloquet's approval:

RL Larson Excavating, Inc.	\$3,062,350.47
----------------------------	----------------

BE IT FURTHER RESOLVED that the County Board Chairperson, the County Auditor/Treasurer, and the County Attorney, on behalf of Carlton County, are hereby authorized to approve the Contractor's Performance Bonds and to execute the bonds and contracts with the Contractor for the above listed project.



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
Reviewed/Approved By: Tim Peterson, City Administrator *TP*
Date: April 20, 2021

ITEM DESCRIPTION: Ordinance Regulating the Sale of Dogs and Cats by Retail Establishment

Proposed Action

Staff recommends the City Council move to approve **ORDINANCE NO. 495A CREATING AN ADMINISTRATIVE OFFENSE FOR THE SALE OF DOGS AND CATS BY A RETAIL ESTABLISHMENT.**

Background/Overview

There is a well-documented link between puppy and kitten mills and pet stores. Puppy and kitten mills are inhumane commercial breeding facilities that disregard the health and well-being of the animals to maintain a low overhead and increase profits. This is a policy aimed at ending puppy mills and the consequent consumer heartache that can result from purchasing a sick or difficult pet. Pet store puppies are often sick because they are born into deplorable conditions, taken from their mothers very early, exposed to a wide range of diseases, and are susceptible to genetic disorders.

Currently stores in Cloquet do not sell dogs and cats from commercial breeding facilities and this ordinance will prevent stores with this inhumane model from moving in.

This does not impact responsible breeders, as responsible breeders do not sell to pet stores, and will not impact a consumer's ability to purchase directly from a breeder.

By passing a humane pet store ordinance, Cloquet will encourage the public to adopt homeless animals or seek out reputable breeders who take excellent care of their dogs and cats, uphold the values of Cloquet residents, and promote Cloquet as a humane community.

The market has led the way and responded to the public's concern about puppy mills and has overwhelmingly moved towards a humane model. 24 of the nation's 25 largest pet stores do not sell dogs and cats. In the humane model, big stores- like PetCo and PetSmart- and small independent shops- do not sell dogs and cats. They make money from selling supplies and services. Some of these stores choose to partner with animal shelters and rescues, to cohost adoption events that not only save the lives of homeless animals, but they bring new customers in the door.

Multiple cities throughout the nation have recognized the need to address the problem of selling dogs and cats through pet stores that have been obtained from puppy and kitten mills. Pet shop ordinances have been passed in more than 370 localities across the U.S., including Roseville, St. Paul, Eden Prairie, and Carver, Minnesota.

Financial/Budget/Grant Considerations

Punishments under this administrative offense would result in a \$50 fine.

Supporting Documentation Attached

- Ordinance No. 495A

ORDINANCE NO. 495A

**AN ORDINANCE CREATING AN ADMINISTRATIVE OFFENSE FOR THE SALE OF DOGS AND CATS
BY A RETAIL ESTABLISHMENT**

The City Council of the City of Cloquet does hereby ordain as follows:

Section 1. City Code Amendment. That the Cloquet City Code, be amended by adding a new Section 8.7 to Chapter 8, to read as follows:

Section 8.7: Sale of Dogs and Cats by Retail Establishment

8.7.01. Background. A significant number of puppies and kittens sold at pet stores come from large-scale, commercial breeding facilities where the health and welfare of the animals are not adequately provided for. The documented abuses endemic to mass breeding facilities include over-breeding; inbreeding; minimal to non-existent veterinary care; lack of adequate and nutritious food, water and shelter; lack of socialization; lack of adequate space; lack of adequate exercise; no or limited screening of genetic diseases; inadequate transportation and shipping protocols of puppies and kittens; and indiscriminate disposal of breeding dogs and cats who have reached the end of their profitable breeding cycle.

The inhumane conditions in mass breeding facilities lead to health and behavioral issues in the animals bred in those facilities, which many consumers are unaware of when purchasing animals from pet stores due to both a lack of education on the issue and misleading tactics of pet stores in some cases. These health and behavioral issues, which may not present themselves until sometime after the purchase of the animals, can impose exorbitant financial and emotional costs on consumers.

Current Federal and State regulations do not properly address the sale of dogs and cats in pet stores. Due in large part to pet overpopulation, numerous dogs and cats are euthanized. Restricting the retail sale of puppies and kittens is likely to increase demand from animal shelters and rescue organizations, which will likely reduce the burden on such agencies and reduce financial costs on local taxpayers.

Across the country, thousands of independent pet stores as well as large chains operate profitably with a business model focused on the sale of pet services and supplies and not on the sale of commercially bred dogs or cats. Many of these stores collaborate with local animal shelters and rescue organizations to offer space and support for showcasing adoptable homeless pets on their premises.

This Ordinance will not affect consumers' ability to obtain a dog or cat of their choice directly from an animal shelter, or breed-specific rescue organization, or from a breeder where the consumer can see directly the conditions in which the dogs or cats are bred or can confer directly with the breeder concerning those conditions.

The City Council for the City of Cloquet believes it is in the best interests of the City of Cloquet to adopt reasonable regulations to reduce costs to the City and its residents, protect the citizens of the City who may purchase dogs or cats from a pet store or other business establishment, help prevent inhumane breeding conditions, promote community awareness of animal welfare, and foster a more humane environment in the City.

8.7.02 Pet Stores

A. No pet store shall sell, deliver, offer for sale, barter, auction, give away, or otherwise transfer or dispose of cats or dogs.

B. Nothing in this section shall prohibit pet stores from collaborating with animal shelters, animal rescue organizations, and animal control authorities to offer space for such entities to showcase adoptable dogs and cats inside pet stores. Such animals shall not be younger than 8 weeks old.

C. A pet store shall post and maintain a Certificate of Source in a conspicuous place on or within three feet of each dog's or cat's kennel, cage, or enclosure.

1. A Certificate of Source shall be provided to the adopter of any dog or cat.
2. Certificate of Source records for each dog or cat shall be maintained by a pet store for at least one year from the last date that a dog or cat appeared in the store.
3. Pet stores shall make Certificates of Source immediately available for review upon the request of a peace officer or animal control authority, or a humane agent pursuant to Minnesota Statutes section 343.06 acting on behalf of the City.
4. Falsification of a Certificate of Source shall be deemed a violation of this section.

D. A violation of this section shall constitute an Administrative Offense under Chapter 15 of City Code and subject the Pet Store Operator to the to the procedures and penalties contained therein.

Section 2. Effective Date: This ordinance shall take effect and be in force from and after its passage and publication in accordance with the law.

Passed this _____ day of _____, 2021

CITY OF CLOQUET

BY: _____
Roger Maki, Mayor

ATTEST:

BY: _____
Tim Peterson, City Administrator

Published this _____ day of _____, 2021



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
Reviewed/Approved By: Tim Peterson, City Administrator
Date: April 20, 2021

ITEM DESCRIPTION: Ordinance Repealing City Code Requiring Project Labor Agreement

Proposed Action

Staff recommends the City Council move to approve **ORDINANCE NO. 496A PROVIDING FOR THE REPEAL OF CLOQUET CITY ORDINANCE NUMBERS 465A, 472A AND SECTION 9.2 OF THE CLOQUET CITY CODE REQUIRING PROJECT LABOR AGREEMENTS**

Background/Overview

On January 28, 2021, a lawsuit against the City of Cloquet, along with other local municipalities, was filed in the United States District Court for the District of Minnesota based on the enforcement of project labor agreements. The City of Cloquet has removed the Union Security portion of its project labor agreement. However, staff believes further action is the best defense against both the current lawsuit and potential future lawsuits.

Lawsuits against the city directly impact the City's taxpayers as the costs for defense and potential damages are passed on to them through property tax levies. Staff believes it is in the best interest of those taxpayers and the City as a whole to resolve at least in part the current and potential future lawsuits in this way.

After receiving and reviewing the current complaint with the Cloquet City Council, staff felt it was a good time to review the impact, both benefits and disadvantages, resulting from the requirement of our project labor agreement. Staff specifically reviewed Ordinance 472A, which outline five detailed items supposedly providing and benefiting to the residents of Cloquet, city operations and projects, and private development. After careful review, staff believes items one through five are a direct result of proper project management, not a result of requiring a project labor agreement.

Staff continued their review and considered the impact of project labor agreements on city residents, city projects, and private development. With many city projects completed since the City started requiring project labor agreements, we believe our completed project sample size clearly show the negative impact on residents and city staff/projects. In specialty projects, including the salt shed, skatepark, water tank repairs, landscaping, etc. we have seen negative impacts to timely projects and cost control. In these examples, we found that many necessary contractors are entirely unwilling to sign a project labor agreement, causing the pool of potential contractors to shrink all the way to, in some situations, one willing contractor. When a project is limited to one willing contractor, costs are likely to increase due to the lack of competition. Efficiency has also been impacted. In many cases we spend additional staff time trying to unnecessarily break up the bidding of projects, or simply trying to find potential contractors.

Private development is perhaps the easiest example to show an impact. There are numerous developers who have done, and are willing to continue to do, developments within the City of Cloquet but show an unwillingness to move forward on projects due to the requirement of project labor agreement. In a time when communities are constantly competing for development, begging for additional housing stock, constantly looking for redevelopment in downtown vacant stores, we should not stand in the way and add additional blockades. Again, with every lost opportunity of private development, we must recognize the negative property tax implications to the residents of Cloquet. When project labor agreements were initially discussed and brought before the city council, we ignored the recommendations from our very own Economic Development Authority and a letter from one of the most important industries in Cloquet. The Cloquet EDA voted and recommended to the city council to not impose the requirement of project labor agreements.

Much of the discussion surrounding this topic has come down to union versus non-union, and that simply is not the case. In every conversation surrounding this topic, staff have agreed how important union labor is to the community and to our projects. Repealing this ordinance does not mean that the city or private developers will not utilize union labor, in fact the city of Cloquet is lucky to have many union operations in town that have been a part of, and fantastic partners to, city projects. We know this will continue. This conversation is based on efficiency of projects and doing right by the citizens in Cloquet. This is not union versus non-union issue.

Supporting Documentation Attached

- Ordinance No. 496A
- Ordinance No. 465A
- Ordinance No. 472A
- City Code Section 9.2

CITY OF CLOQUET, MINNESOTA

ORDINANCE NO. 496A

AN ORDINANCE PROVIDING FOR THE REPEAL OF
CLOQUET CITY ORDINANCE NUMBERS 465a, 472a AND SECTION 9.2 OF THE
CLOQUET CITY CODE REQUIRING PROJECT LABOR AGREEMENTS

**NOW THEREFORE, the Mayor and City Council of the City of Cloquet do hereby
ordain as follow”**

SECTION 1. REPEALER

That Ordinance 465A, 472A and the Section 9.2 of the City Code requiring project labor
agreements on City project contracts are hereby repealed.

SECTION 2. EFFECTIVE DATE

This Ordinance shall take effect and be in force from and after its passage and publication

Passed by the City Council of Cloquet, Minnesota, this _____ day of _____, 2021.

APPROVED:

Mayor

ATTEST:

City Administrator

Published on the _____ day of _____, 2021, in the _____.

ORDINANCE NO. 465A

AN ORDINANCE REQUIRING PROJECT LABOR AGREEMENTS ON CITY PROJECT CONTRACTS ISSUED BY THE CITY OF CLOQUET, MINNESOTA

The City Council of the City of Cloquet does hereby ordain as follows:

Section 1. City Code Amendment. That the Cloquet City Code, be amended by adding a new Section 9.2 to Chapter 9, to read as follows:

Section 9.2: Project Labor Agreements

9.2.01. Policy. The city, as a purchaser of construction services, has a compelling interest in ensuring that the city construction contracts proceed in a timely, cost-effective manner with the highest degree of quality and with minimal delays and disruptions. City contracts should be performed with the highest degree of safety for workers and the public, and in a manner, that provides meaningful training and employment opportunities for residents. Throughout the state and country, public and private construction owners regularly utilize and require project labor agreements for billions of dollars' worth of construction each year. Project labor agreements that establish uniform terms and conditions of employment for the contractors and other parties working on a project have been shown to provide an effective mechanism for construction management because they allow project owners to:

- (1) Predict their labor costs and requirements, and, therefore, more accurately estimate actual total project costs;
- (2) Promote cost-efficient, timely and safe construction project delivery, by providing access to a reliable supply of properly trained and skilled construction craft personnel for all aspects of the project;
- (3) Assure greater productivity and workmanship quality from construction craft personnel, thereby yielding high quality, cost-efficient projects, while also reducing maintenance and repair costs over the life of the project;
- (4) Integrate work schedules and standardize work rules for the project to provide a well-coordinated, efficiently functioning construction worksite that will minimize delays, promote quality, and maintain project safety; and

(5) Assure that construction will proceed without interruption from staffing shortages, high employee turnover, safety incidents, and labor disputes by providing reliable project staffing, contractual guarantees against work stoppages and mutually binding procedures for resolving disputes;

9.2.02. Project Labor Agreement Required. A project labor agreement, in substantially the form adopted by resolution of the council from time to time and kept by the city clerk as a public document, shall be required to be used on each city construction project, as Project is defined below, with a total project cost of \$175,000 or more. Any project labor agreement entered into by the city shall be made binding on all contractors and subcontractors working on the project. The city shall implement the project labor agreement by requiring adherence to the agreement in the bid specifications in all relevant bid documents. No contractor shall be required to be or become a party to a collective bargaining agreement on any other construction project in order to qualify to work under a project labor agreement implemented for a particular city project.

Project Defined. For purposes of this Section, "Project" shall mean work performed under Contract with the City or work performed where the City provides any financial assistance or payment (including but not limited to Contract payments, grants, loans, loan guaranties, tax increment financing, tax abatements, tax payments, lease payments, loan payments, contract for deed payments or revenue for bonds) for the erection, destruction, demolition, painting, remodeling or repairing of any building, highway, sidewalk, bridge, water or gas line, sewer and sewage treatment facility or other similar work.

Section 2. Effective Date. This ordinance shall take effect and be in force from and after its passage and publication in accordance with law.

Passed this 2nd day of May, 2017.

CITY OF CLOQUET

By: _____
Its Mayor

ATTEST:

By: _____
Its Interim City Administrator

Published this _____ day of _____, 2017

ORDINANCE 472A

AN ORDINANCE ADOPTING AND REQUIRING PROJECT LABOR AGREEMENTS WITHIN THE CITY OF CLOQUET

The Mayor and City Council of the City of Cloquet does hereby ordain that Chapter 9.2 of the Cloquet City Code is hereby replaced as provided below:

Section 9.2 Project Labor Agreements

9.2.01 Policy. The City desires to advance or preserve its own proprietary interest in a Project where it acts as an owner, investor or developer. That interest is best served when construction of "Covered Projects" proceed in a timely, cost-effective manner with the highest degree of quality and with minimal delays and disruptions. City contracts should be performed with the highest degree of safety for workers and the public, and in a manner, that provides meaningful training and employment opportunities for residents. Throughout the state and country, public and private construction owners regularly utilize and require project labor agreements for billions of dollars' worth of construction each year. Project labor agreements that establish uniform terms and conditions of employment for the contractors and other parties working on a project have been shown to provide an effective mechanism for construction management because they allow project owners to:

- (1) Predict their labor costs and requirements and more accurately estimate actual total project costs;
- (2) Promote cost-efficient, timely and safe construction project delivery, by providing access to a reliable supply of properly trained and skilled construction craft personnel for all aspects of the project;
- (3) Assure greater productivity and workmanship quality from construction craft personnel, thereby yielding high quality, cost-efficient projects, while also reducing maintenance and repair costs over the life of the project;
- (4) Integrate work schedules and standardize work rules for the project to provide a well-coordinated, efficiently functioning construction worksite that will minimize delays, promote quality, and maintain project safety; and,
- (5) Assure that construction will proceed without interruption from staffing shortages, high employee turnover, safety incidents, and labor disputes by providing reliable project staffing, contractual guarantees against work stoppages and mutually binding procedures for resolving disputes.

9.2.02 Project Labor Agreement Required. A project labor agreement, will be substantially in the form adopted by resolution of the Council from time to time and will be kept by the city administrator as a public document. It shall be required to be used on any Covered Project, as Covered Project is defined below, which involves a project with a total City investment of \$175,000 or more. Any project labor agreement entered into by the City shall be made binding on all contractors and subcontractors working on the Covered Project. The City shall implement the project labor agreement by requiring adherence to the agreement in the bid specifications and in all relevant bid documents. No contractor shall be required to be or become a party to a collective bargaining agreement on any other construction project in order to qualify to work under a project labor agreement implemented for a particular city project.

Project Defined. "Project" shall mean the erection, destruction, demolition, painting, remodeling or repairing of any building, highway, sidewalk, bridge, water or gas line, sewer and sewage treatment facility or other similar work conducted within the City.

Covered Project Defined. "Covered Project" means that the City has a contract for construction services on a Project owned by the City with a total Project cost of \$175,000 or more, or the City has a proprietary interest because one or more of the following conditions are met:

- (1) The City makes a payment or grant of \$175,000 or more to assist the development of a Project.
- (2) The City guarantees loan payments, lease payments or contract for deed payments of \$175,000 or more to assist the development of a Project.
- (3) The City receives ongoing revenue from a Project to repay loans provided by the City to assist the development of said Project, including incremental tax revenues generated by the Project and used directly or indirectly, to repay the loan by the City where the proceeds of the loan are used for development of that Project and the amount of the loan is \$175,000 or more.
- (4) The City receives ongoing revenue from a Project to pay debt service on bonds provided by the City to assist in the development of said Project, including incremental tax revenues generated by the Project and used, directly or indirectly, to pay debt service on bonds by the City where the proceeds of the bonds issued are used for development of the Project and the amount of the bonds are \$175,000 or more.
- (5) That the City otherwise has assets at risk equal to or in excess of \$175,000 because it has agreed to underwrite or guarantee the development of a Project.

EFFECTIVE DATE.

Subdivision 1: This Ordinance shall be in full force and in effect from and after its passage, approval, recording and publication as provided by law.

Passed and adopted by the City Council of the City of Cloquet on the 6th day of March 2018.

Dave Hallback, Mayor

Attest: _____
Aaron Reeves, City Administrator

Section 9.2: Project Labor Agreements

9.2.01 Policy. The City desires to advance or preserve its own proprietary interest in a Project where it acts as an owner, investor or developer. That interest is best served when construction of Covered Projects proceed in a timely, cost-effective manner with the highest degree of quality and with minimal delays and disruptions. City contracts should be performed with the highest degree of safety for workers and the public, and in a manner, that provides meaningful training and employment opportunities for residents. Throughout the state and country, public and private construction owners regularly utilize and require project labor agreements for billions of dollars' worth of construction each year. Project labor agreements that establish uniform terms and conditions of employment for the contractors and other parties working on a project have been shown to provide an effective mechanism for construction management because they allow project owners to:

- (1) Predict their labor costs and requirements, and, therefore, more accurately estimate actual total project costs;
- (2) Promote cost-efficient, timely and safe construction project delivery, by providing access to a reliable supply of properly trained and skilled construction craft personnel for all aspects of the project;
- (3) Assure greater productivity and workmanship quality from construction craft personnel, thereby yielding high quality, cost-efficient projects, while also reducing maintenance and repair costs over the life of the project;
- (4) Integrate work schedules and standardize work rules for the project to provide a well-coordinated, efficiently functioning construction worksite that will minimize delays, promote quality, and maintain project safety; and
- (5) Assure that construction will proceed without interruption from staffing shortages, high employee turnover, safety incidents, and labor disputes by providing reliable project staffing, contractual guarantees against work stoppages and mutually binding procedures for resolving disputes.

9.2.02 Project Labor Agreement Required. A project labor agreement, will be substantially in the form adopted by resolution of the Council from time to time and will be kept by the city administrator as a public document. It shall be required to be used on any Covered Project, as Covered Project is defined below, which involves a project with a total City investment of \$175,000 or more. Any project labor agreement entered into by the City shall be made binding on all contractors and subcontractors working on the Covered Project. The City shall implement the project labor agreement by requiring adherence to the agreement in the bid specifications in all relevant bid documents. No contractor shall be required to be or become a party to a collective bargaining agreement on any other construction project in order to qualify to work under a project labor agreement implemented for a particular city project.

Project Defined. "Project" shall mean the erection, destruction, demolition, painting, remodeling or repairing of any building, highway, sidewalk, bridge, water or gas line, sewer and sewage treatment facility or other similar work.

Covered Project Defined. "Covered Project" means that the City has a contract for construction services on a Project owned by the City with a total Project cost of \$175,000 or more, or the City has a proprietary interest because one or more of the following conditions are met:

- (1) The City makes a payment or grant of \$175,000 or more to assist the development of a Project.
- (2) The City guarantees loan payments, lease payments or contract for deed payments of \$175,000 or more to assist the development of a Project.
- (3) The City receives ongoing revenue from a Project to repay loans provided by the City to assist the development of said Project, including incremental tax revenues generated by the Project and used directly or indirectly, to repay the loan by the City where the proceeds of the loan are used for development of that Project and the amount of the loan is \$175,000 or more.

- (4) The City receives ongoing revenue from a Project to pay debt service on bonds provided by the City to assist in the development of said Project, including incremental tax revenues generated by the Project and used, directly or indirectly, to pay debt service on bonds by the City where the proceeds of the bonds issued are used for development of the Project and the amount of the bonds are \$175,000 or more.
- (5) That the City otherwise has assets at risk equal to or in excess of \$175,000 because it has agreed to underwrite or guarantee the development of a project.