



CITY OF CLOQUET

**City Council Agenda
Tuesday, June 15, 2021
6:00 p.m.**

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
 - a. Approval of June 15, 2021 Council Agenda
4. **Approval of Council Minutes**
 - a. Regular Council Minutes from the June 1, 2021 meeting
5. **Public Comments**

Please give your name, address, and your concern or comments. Visitors may share their concerns with the City Council on any issue of public business. Each person will have 3 minutes to speak. The Mayor reserves the right to limit an individual or successive individual's presentation if they become redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the City Council. No action will be taken at this time.
6. **Consent Agenda**

Items in the Consent Agenda are considered routine and will be approved with one motion without discussion/debate. The Mayor will ask if any Council members wish to remove an item. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.

 - a. Resolution No. 21-29, Authorizing the Payment of Bills
 - b. Approval of Labor Day Celebration Activities
 - c. Approval of Transient Merchant License for Fireworks Sales – Generous Jerry's
7. **Public Hearings**

There are none.
8. **Presentations**

There are none.



**CITY OF CLOQUET
City Council Agenda
Tuesday, June 15, 2021**

9. **Council Business**
 - a. Award for 2021 Gravel Crushing Bid
 - b. Rescind Sick Leave During COVID-19 Pandemic Policy
 - c. Resolution No. 21-30, Calling for a Public Hearing on the Proposal of a Housing Program For, and the Issuance of, Revenue Bonds
 - d. 2022 Budget
 - e. Franchise Fee Discussion
10. **Council Comments, Announcements, and Updates**
11. **Adjournment**

Via Teleconference
6:00 P.M. June 1, 2021

DRAFT

Regular Meeting

Roll Call

Councilors Present: Carlson, Lamb, Swanson, Kolodge, Jaakola, Wilkinson, Mayor Maki

Councilors Absent: None.

Pledge of Allegiance

AGENDA

MOTION: Councilor Lamb moved and Councilor Carlson seconded the motion to approve the June 1, 2021 agenda. The motion carried unanimously (7-0).

MINUTES

MOTION: Councilor Jaakola moved and Councilor Swanson seconded the motion to approve the amended Regular Meeting minutes of May 18, 2021, to reflect a change in wording to the motion made for Reconsideration of the PLA Repeal, to read "Councilor Lamb moved and Councilor Swanson seconded the motion to reconsider the May 4th Council discussion regarding the PLA repeal." The motion carried (7-0).

PUBLIC COMMENTS

There were none.

CONSENT AGENDA

MOTION: Councilor Lamb moved and Councilor Wilkinson seconded the motion to adopt the Consent Agenda of June 1, 2021, approving the necessary motions and resolutions. The motion carried unanimously (7-0).

- a. Resolution No. 21-28, Authorizing the Payment of Bills and Payroll
- b. Approval of 2021-2022 Liquor and Related Business License Renewals
- c. Approval of Taxicab License – Jkroll Transport, LLC

PUBLIC HEARINGS

There were none.

PRESENTATIONS

- a. CAT-7 Update
Pete Radosevich gave a brief update on the status of CAT-7 since the Pine Knot News took over the station in January and began broadcasting in February, indicating things are going very well. Mr. Radosevich stated the goal is for CAT-7 to be a resource for the community by posting items and programs of public interest as well as events happening in the city. They also plan to begin live streaming of city meetings in the near future.

14th STREET RECONSTRUCTION UPDATE

Public Works Director Caleb Peterson updated Council members on the status of the 14th Street / CSAH 3 reconstruction project. Construction is scheduled to begin June 7th from Cloquet Avenue to Prospect Avenue. Roads will be closed with the exception of local traffic. Updated information will continue to be posted on the city's website as well as Council updates throughout the project.

PROJECT LABOR AGREEMENT DISCUSSION

Mayor Maki invited public comments at this time regarding the Project Labor Agreement Repeal, requesting no more than two people from each side comment. Individuals who spoke include:

- Lee Anderson
- Craig Olson
- Wayne Nordeen

City Council discussion followed the public comments.

- Councilor Lamb stated she has had numerous conversations with City of Duluth officials and various individuals since the May 4th vote to repeal the City's PLA. After conversations and more research in the PLA lawsuits, she would like to change her vote to keep the PLA but with the language changes that were made.
- Councilor Wilkinson stated she would like to find balance to keep jobs local but not overlook problematic issues that come with the PLA.
- City Administrator Peterson clarified that the ordinance was to repeal the entire PLA and amendments could be discussed at a later date.
- Councilor Kolodge stated he agrees with City Administrator Peterson and would be in favor of considering compromise such as focusing on prevailing wage.
- Mayor Maki commented he is in favor of repealing the PLA but is willing to look at the prevailing wage aspect.
- Councilor Jaakola opposed the repeal of the PLA but is also interested in a compromise.
- Councilor Swanson stands by his vote to not repeal the PLA but understands the tension and concern, however, is not convinced the voices of the working people are heard. A compromise is worth considering but review amendments rather than removing PLA completely.

MOTION: Councilor Swanson moved and Councilor Kolodge seconded the motion to keep the PLA and reinstate as it was prior to May 4, 2021. Motion passed (4-3). Councilors Kolodge, Wilkinson and Mayor Maki opposed.

COUNCIL COMMENTS, ANNOUNCEMENTS AND UPDATES

- Mayor Maki commented on the Memorial Day program at Veterans Park. He also gave a reminder that Sr. Citizens' Day is June 15th with activities taking place at Veterans Park.
- Councilor Jaakola encouraged councilors to read the article in the Minnesota Cities magazine titled "Understanding Your City's Past to Advance Racial Equity".
- Councilor Wilkinson congratulated graduating seniors.
- Councilor Kolodge said its good to be back to in-person meetings.
- City Administrator Peterson welcomed councilors back and asked for input on removing the "Masks Required" signs in City Hall. Council agreed to remove them.

ADJOURNMENT

On a motion duly carried by a unanimous yea vote of all members present on roll call, the Council adjourned.


Tim Peterson, City Administrator



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council 
From: Mary Kay Hohensee-Mayer, Assistant Finance Director
Reviewed by: Tim Peterson, City Administrator
Date: June 15, 2021

ITEM DESCRIPTION: Payment of Bills

Proposed Action

Staff recommends the Council move to adopt **RESOLUTION NO. 21-29, A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS.**

Background/Overview

Statutory Cities are required to have most claims authorized by the city council.

Policy Objectives

MN State Statute sections 412.271, Claims and Disbursements for Statutory Cities.

Financial/Budget/Grant Considerations

See resolution for amounts charged to each individual fund.

Advisory Committee/Commission Action

Not applicable.

Supporting Documents Attached

- a. Resolution Authorizing the Payment of Bills
- b. Vendor Summary Report
- c. Department Summary Report

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 21-29

A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS

WHEREAS, The City has various bills each month that require payment.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the bills be paid and charged to the following funds:

101	General Fund	\$	367,876.91
201	LDO Project Fund (EDA)		910.00
202	Federal CDBG Loan (EDA)		10,000.00
405	City Sales Tax Capital		12,312.50
600	Water - Lake Superior Waterline		142,497.51
601	Water - In Town System		37,762.39
602	Sewer Fund		98,891.71
605	Stormwater Fund		640.72
	TOTAL:	\$	<u>670,891.74</u>

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET
THIS 15TH DAY OF JUNE, 2021.**

ATTEST:

Roger Maki, Mayor

Tim Peterson, City Administrator

INVOICES DUE ON/BEFORE 06/15/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
111350	LEXISNEXIS RISK DATA MNGMT INC	750.00	150.00
116950	AMERIPRIDE SERVICES INC	4,342.36	1,175.33
119700	ARROWHEAD CONCRETE WORKS, INC.	1,026.00	1,949.00
121000	ARROWHEAD SPRINGS INC	380.00	76.25
127200	CHARLES BOEDIGHEIMER	454.25	455.50
134800	CARLTON COUNTY TREASURER	188.05	26.10
137340	CHAMBERLAIN OIL CO., INC.	4,469.76	865.35
139025	CINTAS	2,167.45	248.50
139030	CINTAS CORPORATION NO 2	4,789.57	694.09
139800	CLOQUET AREA CHAMBER OF COMMER	32,175.25	3,515.00
142800	CLOQUET SANITARY SERVICE	7,155.66	2,214.74
145300	COMMUNITY PRINTING	2,032.80	452.25
156300	CITY OF DULUTH	0.00	1,350.00
156400	CITY OF DULUTH COMFORT SYSTEMS	779.93	152.55
156800	DULUTH NEWS TRIBUNE	0.00	298.88
163620	EVERETT LAW LLC	0.00	1,743.00
164900	THE FASTENAL COMPANY	391.60	21.76
171100	FRYBERGER, BUCHANAN, SMITH &	83,188.95	10,000.00
175200	GOPHER STATE ONE CALL INC	394.25	472.50
175700	GRAINGER	1,476.95	175.56
175950	GRAPHIC TECHNOLOGIES	559.96	430.00
178500	GUARDIAN PEST SOLUTIONS INC	283.50	47.25
180500	HAWKINS INC	29,772.06	355.62
192225	JOBSHQ	1,116.60	367.90
197775	KWIK TRIP INC	583.50	52.20
197800	L & M SUPPLY CO	8,201.00	1,492.02
198100	L M C I T	353,525.00	348,794.00
202100	LAWSON PRODUCTS INC	2,710.77	286.53
205050	LOFFLER COMPANIES INC	221.40	66.89
206500	M R SIGN CO INC	0.00	2,973.75
207500	MANSFIELD ENERGY CORP	52,142.54	12,760.29
209875	MCCOY CONSTRUCTION & FORESTRY	151,547.28	293.78
211400	MENARDS INC	1,869.96	343.84
212700	MID-STATE TRUCK SERVICE INC	5,904.03	46.00
220500	MN DEPT OF HEALTH	17,884.00	23.00
222275	MN PEIP	364,107.70	62,279.88
228040	MUNICIPALH2O	0.00	4,200.00
229500	NAPA AUTO PARTS	3,857.81	717.31
234600	NORTHERN BUSINESS PRODUCTS	2,778.08	400.94
236100	NORTHLAND CONSTRUCTORS	109,822.79	177.59
236450	THE NORTHSPAN GROUP, INC.	3,930.00	910.00
236500	NORTHWOODS POWER EQUIPMENT	457.50	400.00
240530	ONSITE MEDICAL SERVICE INC	0.00	600.00
244975	PINE KNOT LLC	35,881.50	320.00

DATE: 06/09/2021
TIME: 14:10:25
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CITY OF CLOQUET
VENDOR SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 06/15/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
247400	396-PRAXAIR DISTRIBUTION, INC.	5,708.89	266.39
248125	PROCTOR BUILDERS	873.00	185.00
251475	RAILROAD MANAGEMENT	854.55	284.85
262875	SHAMROCK LANDFILL INC	1,430.55	1,308.37
264820	THE SMITH COMPANY INC	2,238.50	3,486.60
265250	SNAP ON TOOLS	0.00	1,311.02
268800	STOCK TIRE COMPANY	4,001.76	649.68
269150	STRATEGIC INSIGHTS INC	0.00	750.00
271325	NANCY GETCHELL	4,634.27	477.54
276470	TRAIL LOGIC, LLC	0.00	12,312.50
277550	TURFWERKS	80.32	828.83
278600	TWIN PORT MAILING	21,570.93	3,392.68
279100	U S BANK EQUIPMENT FINANCE	4,039.13	12.97
280400	ULLAND BROTHERS, INC.	3,151.26	1,559.16
281000	UNITED ELECTRIC COMPANY	345.00	260.00
281500	UNITED TRUCK BODY CO INC	247.50	696.00
285500	VIKING INDUSTRIAL CENTER	1,587.23	532.04
286900	W L S S D	388,527.50	73,391.00
288100	WARNING LITES OF MN, INC.	0.00	104.25
289015	WELLS FARGO CREDIT CARD	41,798.12	2,312.09
290875	WIPFLI CPAs AND CONSULTANTS	0.00	10,500.00
R0001092	PAT'S STUMP GRINDING	0.00	1,575.00
R0001548	MINIT MART 557	360.00	64.00
R0001900	WWGOETSCH	0.00	4,455.55
R0002053	DE NORA WATER TECHNOLOGIES LLC	0.00	417.70
R0002054	BEN BROCK	0.00	500.00
R0002055	COREY HOCHSTAETTER	0.00	29.25
R0002056	HORIZON CPO SEMINARS	0.00	375.00
R0002057	CODY LOUZE	0.00	15.05
R0002058	LEE MCGUIRE	0.00	325.00
R0002059	JIM & CAROL HANSEN	0.00	750.00
R0002060	NANCY & JOHN FORNERIS	0.00	1,250.00
R0002063	NATIONSTAR MORTGAGE	0.00	32.70

TOTAL ALL VENDORS: 588,785.37

City of Cloquet
Vendor Summary Report Reconciliation
Invoices Due On/Before 6/15/2021

Total	588,785.37
Less:	
Library	(7,330.00)
Cloquet Area Fire District	(3,760.76)
Total City Bills	<u>577,694.61</u>
Less:	
Payroll benefits	(62,279.88)
Plus:	
Credit card/PSN fees	3,596.20
MN Energy Auto Pay	2,802.36
MN Power Auto Pay	145,415.98
MN Sales Tax	3,662.47
Total Bills	<u><u>670,891.74</u></u>

INVOICES DUE ON/BEFORE 06/15/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
00			
222275	MN PEIP	364,107.70	62,279.88
			62,279.88
34	CHARGES FOR SERVICES		
R0002054	BEN BROCK		500.00
R0002058	LEE MCGUIRE		325.00
R0002059	JIM & CAROL HANSEN		750.00
R0002060	NANCY & JOHN FORNERIS		1,250.00
	CHARGES FOR SERVICES		2,825.00
41	GENERAL GOVERNMENT		
139030	CINTAS CORPORATION NO 2	4,789.57	90.51
142800	CLOQUET SANITARY SERVICE	7,155.66	69.07
145300	COMMUNITY PRINTING	2,032.80	57.15
156800	DULUTH NEWS TRIBUNE		298.88
163620	EVERETT LAW LLC		1,743.00
192225	JOBSHQ	1,116.60	367.90
198100	L M C I T	353,525.00	23,476.50
234600	NORTHERN BUSINESS PRODUCTS	2,778.08	195.84
244975	PINE KNOT LLC	35,881.50	128.00
269150	STRATEGIC INSIGHTS INC		250.00
278600	TWIN PORT MAILING	21,570.93	187.69
281000	UNITED ELECTRIC COMPANY	345.00	39.00
289015	WELLS FARGO CREDIT CARD	41,798.12	1,098.02
290875	WIPFLI CPAs AND CONSULTANTS		3,606.00
	GENERAL GOVERNMENT		31,607.56
42	PUBLIC SAFETY		
111350	LEXISNEXIS RISK DATA MNGMT INC	750.00	150.00
127200	CHARLES BOEDIGHEIMER	454.25	455.50
139030	CINTAS CORPORATION NO 2	4,789.57	148.22
142800	CLOQUET SANITARY SERVICE	7,155.66	69.07
156300	CITY OF DULUTH		1,350.00
197775	KWIK TRIP INC	583.50	52.20
198100	L M C I T	353,525.00	153,012.50

INVOICES DUE ON/BEFORE 06/15/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
42	PUBLIC SAFETY		
207500	MANSFIELD ENERGY CORP	52,142.54	3,688.38
268800	STOCK TIRE COMPANY	4,001.76	558.68
271325	NANCY GETCHELL	4,634.27	477.54
278600	TWIN PORT MAILING	21,570.93	53.62
281000	UNITED ELECTRIC COMPANY	345.00	39.00
289015	WELLS FARGO CREDIT CARD	41,798.12	1,214.07
R0001548	MINIT MART 557	360.00	64.00
	PUBLIC SAFETY		161,332.78
43	PUBLIC WORKS		
121000	ARROWHEAD SPRINGS INC	380.00	52.25
134800	CARLTON COUNTY TREASURER	188.05	26.10
137340	CHAMBERLAIN OIL CO., INC.	4,469.76	865.35
139025	CINTAS	2,167.45	73.44
139030	CINTAS CORPORATION NO 2	4,789.57	194.18
142800	CLOQUET SANITARY SERVICE	7,155.66	129.22
145300	COMMUNITY PRINTING	2,032.80	22.86
175200	GOPHER STATE ONE CALL INC	394.25	236.25
197800	L & M SUPPLY CO	8,201.00	499.99
198100	L M C I T	353,525.00	74,203.00
202100	LAWSON PRODUCTS INC	2,710.77	143.26
205050	LOFFLER COMPANIES INC	221.40	13.38
206500	M R SIGN CO INC		2,973.75
207500	MANSFIELD ENERGY CORP	52,142.54	2,314.68
209875	MCCOY CONSTRUCTION & FORESTRY	151,547.28	293.78
212700	MID-STATE TRUCK SERVICE INC	5,904.03	46.00
229500	NAPA AUTO PARTS	3,857.81	128.72
234600	NORTHERN BUSINESS PRODUCTS	2,778.08	57.03
236100	NORTHLAND CONSTRUCTORS	109,822.79	177.59
240530	ONSITE MEDICAL SERVICE INC		600.00
247400	396-PRAXAIR DISTRIBUTION, INC.	5,708.89	133.20
264820	THE SMITH COMPANY INC	2,238.50	3,486.60
265250	SNAP ON TOOLS		1,311.02
268800	STOCK TIRE COMPANY	4,001.76	41.00
278600	TWIN PORT MAILING	21,570.93	53.62
279100	U S BANK EQUIPMENT FINANCE	4,039.13	4.32
280400	ULLAND BROTHERS, INC.	3,151.26	1,559.16
288100	WARNING LITES OF MN, INC.		104.25
R0001092	PAT'S STUMP GRINDING		1,575.00
	PUBLIC WORKS		91,319.00

INVOICES DUE ON/BEFORE 06/15/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
45	CULTURE AND RECREATION		
116950	AMERIPRIDE SERVICES INC	4,342.36	1,175.33
139030	CINTAS CORPORATION NO 2	4,789.57	73.32
142800	CLOQUET SANITARY SERVICE	7,155.66	1,861.25
145300	COMMUNITY PRINTING	2,032.80	159.50
164900	THE FASTENAL COMPANY	391.60	21.76
175700	GRAINGER	1,476.95	85.92
175950	GRAPHIC TECHNOLOGIES	559.96	430.00
178500	GUARDIAN PEST SOLUTIONS INC	283.50	47.25
180500	HAWKINS INC	29,772.06	355.62
197800	L & M SUPPLY CO	8,201.00	847.20
198100	L M C I T	353,525.00	30,128.50
207500	MANSFIELD ENERGY CORP	52,142.54	1,126.20
229500	NAPA AUTO PARTS	3,857.81	111.45
244975	PINE KNOT LLC	35,881.50	96.00
248125	PROCTOR BUILDERS	873.00	185.00
262875	SHAMROCK LANDFILL INC	1,430.55	681.02
277550	TURFWERKS	80.32	828.83
281500	UNITED TRUCK BODY CO INC	247.50	696.00
285500	VIKING INDUSTRIAL CENTER	1,587.23	163.34
R0001900	WWGOETSCH		4,455.55
R0002056	HORIZON CPO SEMINARS		375.00
	CULTURE AND RECREATION		43,904.04
46	COMMUNITY DEVELOPMENT		
139800	CLOQUET AREA CHAMBER OF COMMER	32,175.25	3,515.00
145300	COMMUNITY PRINTING	2,032.80	11.43
198100	L M C I T	353,525.00	559.00
234600	NORTHERN BUSINESS PRODUCTS	2,778.08	28.51
278600	TWIN PORT MAILING	21,570.93	26.81
	COMMUNITY DEVELOPMENT		4,140.75
LDO PROJECT FUND (EDA)			
46	COMMUNITY DEVELOPMENT		
236450	THE NORTHSPAN GROUP, INC.	3,930.00	910.00
	COMMUNITY DEVELOPMENT		910.00

DATE: 06/09/21
 TIME: 14:10:34
 ID: AP443000.WOW

CITY OF CLOQUET
 DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 06/15/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

FEDERAL CDBG LOAN (EDA)			
46	COMMUNITY DEVELOPMENT		
171100	FRYBERGER, BUCHANAN, SMITH &	83,188.95	10,000.00
	COMMUNITY DEVELOPMENT		10,000.00
LIBRARY FUND			
45	CULTURE AND RECREATION		
139030	CINTAS CORPORATION NO 2	4,789.57	24.00
198100	L M C I T	353,525.00	7,028.00
244975	PINE KNOT LLC	35,881.50	96.00
281000	UNITED ELECTRIC COMPANY	345.00	182.00
	CULTURE AND RECREATION		7,330.00
CITY SALES TAX CAPITAL			
81	SPECIAL PROJECTS		
276470	TRAIL LOGIC, LLC		12,312.50
	SPECIAL PROJECTS		12,312.50
WATER - LAKE SUPERIOR WATERLIN			
50	STATION 1		
198100	L M C I T	353,525.00	4,419.00
	STATION 1		4,419.00
51	STATION 2		
121000	ARROWHEAD SPRINGS INC	380.00	24.00
139025	CINTAS	2,167.45	101.62
139030	CINTAS CORPORATION NO 2	4,789.57	19.44
198100	L M C I T	353,525.00	15,670.00
211400	MENARDS INC	1,869.96	343.84
228040	MUNICIPALH2O		4,200.00
R0002053	DE NORA WATER TECHNOLOGIES LLC		417.70
	STATION 2		20,776.60

INVOICES DUE ON/BEFORE 06/15/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

WATER - LAKE SUPERIOR WATERLIN			
52	LAKE SUPERIOR WATERLINE		
139030	CINTAS CORPORATION NO 2	4,789.57	77.24
197800	L & M SUPPLY CO	8,201.00	36.21
198100	L M C I T	353,525.00	8,379.50
207500	MANSFIELD ENERGY CORP	52,142.54	643.74
251475	RAILROAD MANAGEMENT	854.55	284.85
290875	WIPFLI CPAs AND CONSULTANTS		2,386.00
	LAKE SUPERIOR WATERLINE		11,807.54
57	ADMINISTRATION		
156400	CITY OF DULUTH COMFORT SYSTEMS	779.93	152.55
198100	L M C I T	353,525.00	208.00
205050	LOFFLER COMPANIES INC	221.40	13.38
	ADMINISTRATION		373.93
WATER - IN TOWN SYSTEM			
00			
R0002055	COREY HOCHSTAETTER		29.25
R0002057	CODY LOUZE		15.05
R0002063	NATIONSTAR MORTGAGE		32.70
			77.00
49	CLOQUET		
119700	ARROWHEAD CONCRETE WORKS, INC.	1,026.00	1,949.00
139025	CINTAS	2,167.45	44.06
139030	CINTAS CORPORATION NO 2	4,789.57	36.44
175700	GRAINGER	1,476.95	89.64
197800	L & M SUPPLY CO	8,201.00	72.41
198100	L M C I T	353,525.00	5,737.00
202100	LAWSON PRODUCTS INC	2,710.77	85.96
207500	MANSFIELD ENERGY CORP	52,142.54	793.56
229500	NAPA AUTO PARTS	3,857.81	106.25
236500	NORTHWOODS POWER EQUIPMENT	457.50	400.00
247400	396-PRAXAIR DISTRIBUTION, INC.	5,708.89	79.92
268800	STOCK TIRE COMPANY	4,001.76	50.00
285500	VIKING INDUSTRIAL CENTER	1,587.23	368.70
	CLOQUET		9,812.94

INVOICES DUE ON/BEFORE 06/15/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

WATER - IN TOWN SYSTEM			
54	BILLING & COLLECTION		
145300	COMMUNITY PRINTING	2,032.80	75.86
198100	L M C I T	353,525.00	539.00
234600	NORTHERN BUSINESS PRODUCTS	2,778.08	5.50
278600	TWIN PORT MAILING	21,570.93	2,963.70
	BILLING & COLLECTION		3,584.06
57	ADMINISTRATION & GENERAL		
142800	CLOQUET SANITARY SERVICE	7,155.66	43.07
145300	COMMUNITY PRINTING	2,032.80	102.60
175200	GOPHER STATE ONE CALL INC	394.25	141.75
198100	L M C I T	353,525.00	4,840.00
205050	LOFFLER COMPANIES INC	221.40	13.38
220500	MN DEPT OF HEALTH	17,884.00	23.00
234600	NORTHERN BUSINESS PRODUCTS	2,778.08	57.03
269150	STRATEGIC INSIGHTS INC		250.00
278600	TWIN PORT MAILING	21,570.93	53.62
279100	U S BANK EQUIPMENT FINANCE	4,039.13	4.32
290875	WIPFLI CPAs AND CONSULTANTS		1,856.00
	ADMINISTRATION & GENERAL		7,384.77
ENTERPRISE FUND - SEWER			
00			
286900	W L S S D	388,527.50	-10,505.00
			-10,505.00
55	SANITARY SEWER		
139025	CINTAS	2,167.45	29.38
139030	CINTAS CORPORATION NO 2	4,789.57	30.74
197800	L & M SUPPLY CO	8,201.00	36.21
198100	L M C I T	353,525.00	19,751.00
202100	LAWSON PRODUCTS INC	2,710.77	57.31
207500	MANSFIELD ENERGY CORP	52,142.54	432.97
229500	NAPA AUTO PARTS	3,857.81	370.89
247400	396-PRAXAIR DISTRIBUTION, INC.	5,708.89	53.27
286900	W L S S D	388,527.50	83,896.00
	SANITARY SEWER		104,657.77

DATE: 06/09/21
TIME: 14:10:34
ID: AP443000.WOW

CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

PAGE: 7

INVOICES DUE ON/BEFORE 06/15/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

ENTERPRISE FUND - SEWER			
57	ADMINISTRATION & GENERAL		
142800	CLOQUET SANITARY SERVICE	7,155.66	43.06
145300	COMMUNITY PRINTING	2,032.80	22.85
175200	GOPHER STATE ONE CALL INC	394.25	94.50
198100	L M C I T	353,525.00	843.00
205050	LOFFLER COMPANIES INC	221.40	13.38
234600	NORTHERN BUSINESS PRODUCTS	2,778.08	57.03
269150	STRATEGIC INSIGHTS INC		250.00
278600	TWIN PORT MAILING	21,570.93	53.62
279100	U S BANK EQUIPMENT FINANCE	4,039.13	4.33
290875	WIPFLI CPAs AND CONSULTANTS		2,652.00
	ADMINISTRATION & GENERAL		4,033.77
STORM WATER UTILITY			
57	ADMINISTRATION & GENERAL		
205050	LOFFLER COMPANIES INC	221.40	13.37
	ADMINISTRATION & GENERAL		13.37
59 OPERATIONS			
262875	SHAMROCK LANDFILL INC	1,430.55	627.35
	OPERATIONS		627.35
CLOQUET AREA FIRE DISTRICT			
42	PUBLIC SAFETY		
207500	MANSFIELD ENERGY CORP	52,142.54	3,760.76
	PUBLIC SAFETY		3,760.76
	TOTAL ALL DEPARTMENTS		588,785.37



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Tim Peterson, City Administrator *TP*
Date: June 15, 2021

ITEM DESCRIPTION: Labor Day Celebration

Proposed Action

Staff recommends that the City Council move to approve the request from the Carlton County Labor Day Celebration Committee for the closure of a section of Cloquet Avenue for the Labor Day parade, the use of Veterans Park for carnival activities, and for the City to waive the park fee.

Background/Overview

Each year, the Carlton County Central Labor Body works with local groups on a community celebration held on Labor Day. Enclosed, the City Council will find a request from the Carlton County Labor Day Celebration Committee seeking approval to hold such an event again this year. The requests are consistent with previous years' Labor Day celebrations.

The Committee is seeking the closure of Avenue C at 9:00 a.m. for parade set up and staging; closure of Cloquet Avenue from approximately 10:30 a.m. to 1:30 p.m. for the parade; and the use of Veterans Park from noon to 3:00 p.m. for carnival activities and picnic.

The Committee also is requesting the City waive the park fee as it has in the past for this event.

Policy Objectives

The City adopted a policy in 2009 that requires a fee for the use of community parks and facilities. In this case, the use of Veterans Park is not as a profit source for the Labor Body but is considered a community event. The Council has agreed to waive the fee with past requests.

Financial/Budget/Grant Considerations

By agreeing to waive the park rental fee, the City would lose \$400.

Advisory Committee/Commission Action

None.

Supporting Documentation Attached

- Letter of Request

Carlton County Labor Day Celebration
3212 county Road 5, Barnum MN 55707
2021 Committee: Chad Tuura, Joe Kneisel

May 23, 2021

To: Tim Peterson, Cloquet City Administrator; Roger Maki, Mayor of Cloquet; and the Cloquet City Council.

Dear Council Members,

The 2021 Carlton County Labor Day Celebration committee is looking forward to holding its annual Labor Day Celebration on Monday, September 6, 2021. As in past years, the celebration will include a parade, car show, carnival and a picnic. This event continues to be offered to the community free of charge due to generous donations from local labor unions and other local employers and groups. The committee requests Council approval and permission for the following:

- Permission to hold the Labor Day parade and to have Cloquet Avenue closed in the morning (approximately 10:30am- 1:30pm. The set up and staging for the parade will again take place on Avenue C starting about 9:00am.
- Permission to use Veterans Park on Monday, September 6 from Noon until 3pm for a picnic and for the carnival. The carnival activities will be held on the west side of the pavilion and will include a petting zoo, face painting, inflatable amusements, May Pole dancing, etc.
- Permission to have the park fee waived as the Labor Day Celebration is free to the public.

Thank you for your time and consideration. We look forward to another successful Labor Day Celebration.

Chad Tuura
President, Carlton County Labor day celebrations
(218) 590-0238 Email: CTuura78@yahoo.com



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Tim Peterson, City Administrator *TP*
Date: June 15, 2021

ITEM DESCRIPTION: Transient Merchant License for Fireworks Sales

Proposed Action

Staff recommends that the City Council move to approve the Peddlers, Solicitors, & Transient Merchants License for John Massari of Sky's the Limit, Inc., dba Generous Jerry's Fireworks to sell fireworks in the parking lot of Super One Foods, subject to submittal of all licensing requirements, license fee and completion of a background check.

Background/Overview

The City has received an application from John Massari, Sky's the Limit, Inc., dba Generous Jerry's Fireworks for a Peddlers, Solicitors, & Transient Merchants license to sell fireworks from June 22 through July 6, 2021, between the hours of 9:00 a.m. to 8:00 p.m. in the parking lot of Super One Foods, 707 Hwy 33 South. Generous Jerry's has been licensed to sell fireworks in Cloquet since State law was amended to allow for such sales in 2006. The City has received no complaints regarding the operation during this timeframe.

Policy Objectives

Section 6.6 of the Municipal Code requires the regulation of peddlers, solicitors, and transient merchants. The purpose of such licensing is to regulate the potential nuisance and public safety issues which sometimes relate to such operations. The City does not have a separate licensing requirement for retail fireworks sales.

Financial/Budget/Grant Considerations

The applicant has submitted the appropriate license fee associated with this license. There is no other direct cost to the City.

Advisory Committee/Commission Action

None.

Supporting Documentation Attached

- Application



CITY ADMINISTRATOR'S OFFICE

101 14th Street, Cloquet MN 55720
Phone: 218-879-3347 Fax: 218-879-6555
www.cloquetmn.gov
email: kstarnold@cloquetmn.gov

Application for License Regulating Peddlers, Solicitors, & Transient Merchants

This application, all required documentation and fees must be submitted by any person desiring to obtain a Peddlers, Solicitors & Transient Merchant license within the City of Cloquet, MN.

APPLICANT'S FULL LEGAL NAME:

Name: John Joseph Massari
First Full Middle Name Last

Residence Address: _____

City, State, Zip: Libertyville, IL 60048

Home Phone: _____ Work Phone: 701-588-4020 Cell Phone: _____

E-Mail Address: generousjerry1@gmail.com

Date of Birth: _____ Place of Birth: Chicago

Social Security #: _____ Drivers License #: _____ State: IL

Eye Color: Blue Hair Color: Black Height: 5'7 Weight: 185

BUSINESS/ORGANIZATION INFORMATION:

Business or Organization Name: sky's the limit Inc DBA Generous Jerry's fireworks

Address: Po Box 279, Horace ND 58047

Mailing Address (if different from above): _____

Phone: 701-775-1106 Alternate Number: _____

LOCATION OF PROPOSED SALES:

Business/Organization Name: Cloquet Super one Foods parking lot

Address: 207 Hwy 33 South, Cloquet MN

Local Phone Number: _____ Permanent Phone Number: 701-775-1106

Any and all addresses and telephone numbers where the applicant can be reached while conducting business within the city, including the location where a transient merchant intends to set up business:

Address: on site Phone: _____

Address: _____ Phone: _____

MINNESOTA BUSINESS TAX IDENTIFICATION LAW

Pursuant to Minnesota Statute 270C.72 (Tax Clearance; Issuance of Licenses), Subd. 4. The licensing authority is required to provide the Minnesota Commissioner of Revenue your business tax identification number and social security number of each license applicant. Under the Minnesota Government Data Practices Act and the Federal Privacy Act of 1974, we are required to advise you of the following regarding the use of this information:

1. This information may be used to deny the issuance, renewal or transfer of your license in the event you owe the Minnesota Department of Revenue delinquent taxes, penalties or interest.
2. Upon receiving this information, the licensing authority will supply it only to the Minnesota Department of Revenue. However, under the Federal Exchange of Information Agreement, the Department of Revenue may supply this information to the Internal Revenue Service.
3. Failure to supply this information may jeopardize or delay the processing of your licensing issuance or renewal application.

License Type: Peddler - Fireworks

Please supply the following information and return along with your application to the City of Cloquet.

APPLICANT INFORMATION		
Name: First	Full Middle	Last
John	Joseph	Massari
Current Address:		
City: Libertyville	State: IL	Zip Code: 60048
Social Security Number:		

BUSINESS INFORMATION		
Business Name: Skys the Limit Inc. DBA Generous Jerry's Fireworks		
Business Address: Po Box 279		
City: Horace	State: North Dakota	Zip Code: 58047

TAX IDENTIFICATION NUMBERS	
Federal Tax Identification Number:	32-0600616
Minnesota Tax Identification Number:	6769313

Signature: Joe J. Massari

Date: 5/4/21

1. Have you, or those working for you in Cloquet, been convicted within the last five (5) years, of any felony, gross misdemeanor, or misdemeanor for violation of any federal, state, or local ordinance other than traffic ordinances
 Yes No *If yes, give information as to the date, place, and offense for each conviction.*

2. List all names, nicknames and aliases by which you have been known: _____

3. List addresses at which you have lived during the preceding three years. (Begin with present or last address and work back. *Attach additional sheets if necessary.*)

Street Address: _____
City, State, Zip: Horace, ND 58047
Dates at Address: _____

Street Address: 733 Saint Marys RD
City, State, Zip: Libertyville, IL 60048
Dates at Address: _____

Street Address: _____
City, State, Zip: _____
Dates at Address: _____

I HEREBY UNDERSTAND AND AGREE THAT:

- Information revealed herein for a Peddler, Solicitor and Transient Merchant License in the City of Cloquet will be handled by the City in accordance with federal and state laws regarding privacy of criminal records.
- Failure to reveal a criminal conviction will be considered falsification of the application and may be used as grounds for denial of the license.

(I) do hereby swear that I have submitted all of the required documentation as listed above and that the answers in this application are true and correct to the best of my knowledge. I do authorize the City of Cloquet, its agents, and employees, to obtain any necessary information and to conduct an investigation, if necessary, into the truth of the statements set forth in this application and my qualifications for this license. I do understand that providing false information shall be grounds for denial of my license.

John J. Massari _____
Signature of Applicant Date 5/4/21

Print Name John J. MASSARI
First Middle Last

THE LENGTH OF TIME FOR SALES OR SOLICITING AND HOURS DURING WHICH BUSINESS WILL BE CONDUCTED:
(Not to exceed 30 days)

Beginning Date: June 22 2021 Ending Date: July 6 2021

Hours during which business will be conducted: 9am - 8pm
(City Code states hours of business are to be conducted between 8:00 a.m. and 8:00 p.m.)

Brief description of the nature of the business or solicitation and the goods to be sold or given away:

Sale of class C (1.4g) fireworks

Do you have written consent of the landowner upon whose premises this activity is to be conducted? Yes No (If yes, please attach written consent.)

Do you use a Sales Contract? Yes No (If yes, please attach a copy.)

Name and Address of the Source of Supply of the goods or property proposed to be sold, or orders taken for the sale thereof; location of such goods or products at the time of this application; and proposed method of delivery:

Generous Jerry's Fireworks - Imported from China
1801 17th St NE, Grand Forks, ND 58203
Delivery method: S&S Transport

List the names of the last three (3) cities where you have registered and conducted business for your activities:

City and Address	State
city of Bemidji	MN
city of Virginia	MN
city of Grantsburg	WI

Describe all vehicles that you will be using in your activities:

Make: <u>Dodge</u>	Year: <u>2004</u>
Model: <u>Ram</u>	License #: <u>047 DER</u>
Color: <u>white</u>	State: <u>ND</u>

Make: <u>Mitsubishi</u>	Year: <u>2021</u>
Model: <u>Fuso</u>	License #: <u>184248 H</u>
Color: <u>white</u>	State: <u>IL</u>

Make:	Year:
Model:	License #:
Color:	State:

Make:	Year:
-------	-------

SHORT-TERM LICENSE AGREEMENT

Agreement between Miner's Incorporated of 5065 Miller Trunk Highway, Hermantown, MN 55811 (Miner's), and John Massari Sky's The Limit Inc. d/b/a Generous Jerry's Fireworks, Inc. of 733 St. Mary's Rd., Libertyville, IL 60048 (Licensee), made as of May 30 2021.

1. Agreement to License use of Premises. Miner's agrees to license to Licensee the right to use certain premises in Miner's possession on the terms and conditions stated in this License.

2. Premises. The premises licensed are located at Miner's following store locations and the location of the licensed area at each store is shown on the map attached hereto as **Exhibit A** (Premises):

Cloquet Super One Foods
Pine Tree Plaza
707 Hwy. 33 South
Cloquet, MN 55720

Virginia Super One Foods
1111 17th Street South
Virginia, MN 55792

Licensee's on-site structure (single tent and any other enclosure) may not exceed a total of 1,600 square feet.

3. Term. The term of this License begins on June 20, 2021 and ends on July 7, 2021 (Term).

4. Compensation. Licensee shall pay Miner's at Miner's address stated above (or at such other address as Miner's may require) the greater of a nonrefundable license fee of [REDACTED] per location or [REDACTED] combined sales, excluding sales tax, payable as follows:

- a. Licensee will pay Miner's, without demand, on execution of this Agreement the sum of [REDACTED] at Miner's address stated above (or at such other address as Miner's may require); and
- b. the balance of the license fee shall be paid by Licensee on or before July 12, 2021.
- c. In the event the covid-19 pandemic does not allow for the sale of fireworks, Generous Jerry's Fireworks would not be required to pay the agreed upon annual rent.

5. Use of Premises. The Premises may be used for the retail sale of Minnesota legal fireworks (Class C) and related novelty items only. Miner's grants permission to Licensee to locate a temporary stand, kiosk, or tent on the Premises from which to sell its products. Licensee shall not permit any unlawful practice or activity to be carried on in the Premises; make any use of or allow the Premises to be used for any purpose that might invalidate or increase the rate of insurance thereof; create any nuisance or injure the reputation of Miner's; commit or suffer waste; permit any use prohibited by a zoning or building restriction; permit the use of radios, loudspeakers or other devices that can be heard outside the Premises; or place or erect any sign of any size, design and character which is visible outside premises without first receiving Miner's approval. Licensee's activities shall at all times conform to all state and local ordinances and licensing requirements. Licensee shall be responsible for the cost of procuring any state or local licenses required for the sale of its products.

6. Condition of the Premises. Prior to commencing operations, Licensee will inspect the Premises and unless Licensee delivers written notice to Licensor within 24 hours of the commencement date of this License to the contrary, Licensee shall be deemed to have acknowledged that the Premises are clean and in good order and repair, and Licensee accepts the Premises "as is."

7. Cleaning and Repairs. Licensee must keep the Premises clean and in good order and repair. In the event of a default by Licensee, Miner's may cause the Premises to be cleaned and make necessary repairs and charge the cost of such cleaning and repairs to Licensee as additional fees under this License.

8. Alterations. Licensee may not alter the Premises. Licensee agrees to properly patch any and all holes made by Licensee, remove all garbage and refuse, and return the Premises into the same condition as existed as of the first day of the Term.

9. Liability. Miner's is not liable for any loss, damage, or expense suffered by any person on or about the Premises, except that which is caused by Miner's negligence. If Miner's incurs any damage or expense due to any such claim, other than a claim arising from Miner's negligence, Licensee will reimburse Miner's for such damage or expense as additional fees under this License.

10. Insurance Requirements.

a. No Liability For Loss. Miner's shall not be liable for any loss or damage to persons or property of Licensee or of its employees or invitees occasioned by or resulting from defects in the premises.

b. Liability Insurance. Licensee agrees to carry and pay the premium for public liability insurance, insuring itself and Miner's against injury to property, person, or loss of life arising out of the use and occupancy of the Premises, or in any way occasioned by Licensee's business activities in conjunction with Licensee's use of the Premises, with limits of at least \$2,000,000 and shall furnish to Miner's a certificate of said insurance. Such policies of insurance shall not be canceled, discontinued, or altered without ten (10) days written notice to Miner's.

c. Licensee's Indemnity. Licensee agrees to indemnify, defend and hold harmless Miner's, its agents and employees, from and against any and all claims, demands, actions, liabilities, damages, costs and expenses (including attorneys' fees), for injuries to any persons and damage to or loss of property occurring in or about the Premises and arising from the use and occupancy of the Premises or from any activity, work, or thing done, permitted or suffered by Licensee in or about the Premises or from any breach or default on the part of Licensee in the performance of any covenant or agreement on the part of Licensee to be performed under this License or due the negligence or willful misconduct of Licensee, its invitees, employees, contractors and agents. If any such proceeding is filed against Miner's or any such indemnified party, Licensee agrees to defend Miner's or such party in such proceeding at Licensee's sole cost by legal counsel reasonably satisfactory to Miner's.

11. Notices. All notices under this License must be in writing and either delivered personally or mailed by certified or registered mail, return receipt requested, to the address of Miner's, or if sent to Licensee to Licensee's address stated above.

12. Default and Remedies.

a. Notice of Default. Miner's agrees to immediately notify Licensee by the most expeditious means available of any default by Licensee under this License.

b. Termination of License. If Licensee fails to correct any default within 24 hours of receiving notice, or if Licensee fails to pay the fees provided for in this License on the due date, then Miner's may cancel this License and remove Licensee from the Premises without further notice. The foregoing notwithstanding, in the event Licensee is cited by law enforcement authorities for any unlawful sale of fireworks, this License shall automatically terminate immediately without notice to Licensee and Licensee shall immediately vacate the Premises. Licensee remains liable, after such termination, eviction, or vacation for all fees, costs, and damages provided in this License.

c. Compensation for Unexpired Term. If this License is terminated due to Licensee's default, all fees payable by Licensee during the entire Term as provided in this License become immediately due and fully payable.

d. Other Remedies. If this License is terminated due to Licensee's default, Miner's may, in addition to any other rights and remedies available to Miner's, enter the Premises and have Licensee and Licensee's property removed at Licensee's sole cost and expense.

13. Surrender. At the end of the Term or earlier termination of this License, Licensee will quit and surrender the Premises in as good order and condition as on the commencement date of this License, except for ordinary wear and tear and damage by the elements.

14. Exclusive. So long as Licensee is not in default under this License, Licensee may peaceably and quietly enjoy the Premises during the Term and Miner's will not grant permission to any other third party to sell retail fireworks on the Premises or within Miner's store adjoining the Premises.

15. No Waiver and Separability. If Miner's fails to enforce any provision of this License, Miner's is not deemed to waive such provision and is not prevented from enforcing such provision thereafter. If any part of this License is invalid or unenforceable, the balance of this License shall remain effective, absent such provision.

16. Successors. This License is binding on all persons who may succeed to the rights of Miner's or Licensee.

17. Merger. This Licensee represents the entire agreement between Miner's and Licensee. Miner's has made no representations other than those contained in this License.

18. Assignment and Subleasing. Licensee may not assign this License, or allow any other person to occupy the Premises, without Miner's written consent, which consent shall not be unreasonably withheld.

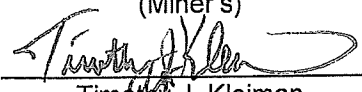
19. Amendments. No change in this License shall be effective unless it is in writing and signed by both Miner's and Licensee.

20. Miner's/Licensee Relationship. It is expressly understood and agreed by the parties that nothing contained in this Agreement shall be construed to create a joint venture, partnership, association, or other affiliation or like relationship between the parties, it being specifically agreed that their relationship is and shall remain that of licensor and licensee.

MINER'S INCORPORATED

(Miner's)

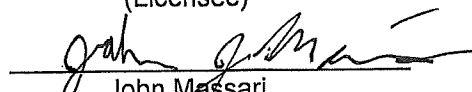
By: _____


Timothy J. Kleiman
Asset Manager

GENEROUS JERRY'S FIREWORKS, INC.

(Licensee)

By: _____


John Massari
President

Pine Tree Plaza

707 Hwy 33 S.
Cloquet, MN 55720

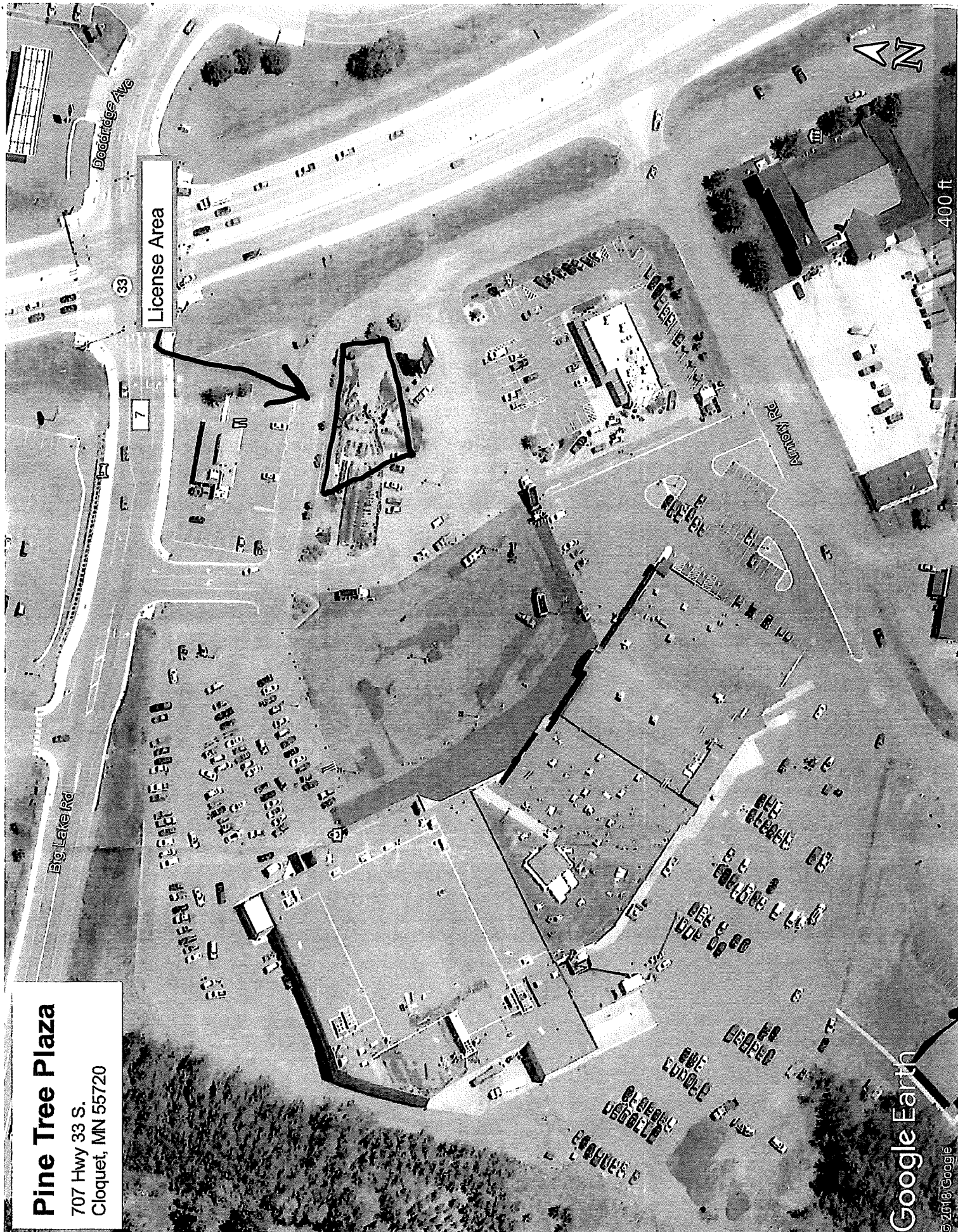
License Area



400 ft

Google Earth

© 2018 Google





S1ARKK-1

OP ID: M1

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/20/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Connor & Gallagher Ins. Serv. 750 Warrenville Road, Ste. 400 Lisle, IL 60532 Bob Davis	630-810-9100	CONTACT NAME: Minerva Juarez PHONE (A/C, No, Ex): 630-810-9100 FAX (A/C, No): 630-810-0100 E-MAIL ADDRESS: mjuarez@gcgo.com
INSURED Skys The Limit, Inc. dba Starr Fireworks; J Starr Properties, LLC 10908 38th Street S Horace, ND 58047		INSURER(S) AFFORDING COVERAGE INSURER A: Evanston Insurance Company NAIC # 35378 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:


COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR	X		MKLV3PPD001089	09/01/2020	09/01/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 250,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ Included
	GEN'L AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						
	OTHER:						
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/>						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/>						EACH OCCURRENCE \$ AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) <input type="checkbox"/> Y/N N/A						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: 2020 Cloquet, MN : parking lot of Super One Foods, 707 Hwy 33 South, Cloquet, MN 55720. Additional Insured on the General Liability per written contract: regarding location: Cloquet Super One Foods 707 Hwy 33 South Cloquet, MN 55720. Coverage Dates: June 15th 2020 to July 10th 2020.

CERTIFICATE HOLDER Generous Jerry's Fireworks Inc 733 St Mary's Road Libertyville, IL 60048	GENEROU	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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ACORD 25 (2016/03)

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DEPARTMENT OF PUBLIC WORKS

101 14th Street; Cloquet, MN 55720
Phone: (218) 879-6758 Fax: (218) 879-6555
Street - Water - Sewer - Engineering - Park
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: City Council
From: Caleb Peterson, Public Works Director
Reviewed By: Tim Peterson, City Administrator
Date: June 15, 2021

ITEM DESCRIPTION: Award 2021 Gravel Crushing Bid

Proposed Action

Staff recommends that the City Council move to authorize the purchase of approximately 3,000 cubic yards of Class 5 gravel from D&B Trucking in an amount not to exceed \$50,000.

Background/Overview

Public Works includes funds in the operating budget each year for gravel. These stockpiles are used for a variety of purposes in daily operations including utility repairs and grading of our various gravel roads.

In the past, most of our gravel has been acquired by crushing to recycle salvaged bituminous pavement and concrete. Crushing was last completed in 2018 and current stockpiles are to the point where more material is needed before winter. Unfortunately, raw materials in the pit are not of sufficient supply to conduct crushing operations this year. Staff is proposing to purchase a 1-2-year supply of gravel from a local pit and crushing operations will be revisited in the future as materials become available.

Quotes were solicited to deliver and stack approximately 2,500 cubic yards of material as follows:

Table with 4 columns: Bidder, Gravel (Delivered), Stacker Rental, Total Bid (2,500 yds). Rows include D&B Trucking, Omar's Sand & Gravel, and DeCaigny Excavating, Inc.

Policy Objectives

To solicit bids for required road and utility maintenance materials in accordance with the City's purchasing policy and state statute.

Financial/Budget/Grant Considerations

The General Fund budget includes \$50,000 each year for gravel purchases and 75% of the use/cost is allocated to utility funds via transfers. Based on the bid amount, staff recommends the purchase of 3,000 yards of Class 5 gravel for total expenditure of approximately \$47,500.

Advisory Committee/Commission Action

N/A.

Supporting Documents Attached

N/A.



ADMINISTRATIVE OFFICES
101 14th Street • Cloquet MN 55720
Phone: 218-879-3347 • Fax: 218-879-6555
email: admin@cloquetmn.gov
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: James Barclay, Assistant City Administrator & HR Director
Reviewed by: Tim Peterson, City Administrator *TCP*
Date: June 15, 2021

ITEM DESCRIPTION: Rescind Sick Leave During COVID-19 Pandemic Policy

Proposed Action

Staff recommends that the City Council move to rescind the City's temporary "Sick Leave During COVID-19 Policy" as of June 27, 2021.

Background/Overview

By request of City Staff, Council unanimously approved this temporary policy to help contain the spread of COVID-19 among City workers.

Under this policy staff were instructed to leave work immediately, if ill, to avoid exposing coworkers. They were to remain home until completely recovered, or COVID-19 was ruled out. Staff were also instructed on what to do when they came in contact with someone who had or were suspected to have COVID-19; they were to report this information to their supervisor/HR and stay home until the virus was ruled or they were completely recovered.

Under this policy staff were granted paid sick leave that did not count against their sick leave bank. This policy resulted in a total of 63 individual events with **zero** employee-to-employee spread of COVID-19.

Policy Objectives

To encourage employees to self-report illness and or potential exposure controlling the spread of COVID-19.

Financial/Budget/Grant Considerations

None

Supporting Documentation Attached

- March 16, 2020 – Sick Leave During COVID-19 Pandemic Policy



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

March 16, 2020

RE: Sick Leave during COVID-19 Pandemic Policy

Dear City of Cloquet Employees:

The City of Cloquet is monitoring the current coronavirus (COVID-19) situation. The City would like to remind you if you are ill, you should leave work immediately to avoid exposing coworkers. You should stay home until you are completely recovered, or the pandemic flu virus has been ruled out. The City currently offers numerous leave and absence policies to assist employees during incidences of their own illness or that of their immediate family member as outlined in the City of Cloquet, Personnel Policies Handbook and other temporary City Policies.

As a reminder the City would like to make you aware of how sick leave may be used for an employee who has been exposed to “a contagious disease of such a nature that his/her presence at the workplace could endanger the health of others.” Sick leave may also be used to care for an ill “spouse, father, father-in-law, mother mother-in-law, stepparent, grandparent, grandchild, sister or brother, or other members of the employee’s household.”

If you have been in contact with someone who is suspected of having the virus, you should report this information to your supervisor and stay home until the pandemic virus has been ruled out for the original contract person or for you or until you have recovered fully.

In the event that an employee, your significant other, or child (who is under the care of the employee) has tested positive for COVID-19 or needs to be self-quarantined, pending a doctor’s written notice, an employee may be eligible to receive paid sick leave and not have it counted against their current sick leave bank.

In order for an employee to receive their regular wages, any outside compensation received during this absence or arising from the COVID-19 pandemic must be turned over to the City.

Furthermore, a physician’s statement shall be required on the employee’s first day back to work, indicating the nature of the illness or medical condition and attesting to the employee’s ability to return to work.

When an employee is asymptomatic (i.e. healthy, not displaying symptoms of the COVID-19 disease) and is subject to movement restrictions (quarantine or isolation) under the direction of public health authorities due to significant risk of exposure to a quarantinable communicable

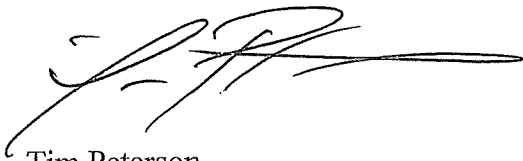
disease such as COVID-19. That employee will be placed on paid administrative leave by the City and continue to receive all pay and allowances otherwise entitled too until such time as they are released from quarantine or isolation by a public health authority.

If you are a part-time employee and not eligible for paid sick leave and meet all the criteria listed in this letter you will be able to participate in a special extended leave program which is only available during the COVID-19 pandemic. Part-time employees in this situation will be eligible to receive a prorated wage, based on their average weekly schedule.

Please note, this policy is temporary and will only remain in effect until such time that COVID-19 is not perceived as a threat to the general public. Therefore, this policy is subject to change at any given notice.

Should you have any questions, please do not hesitate to contact me at 218-879-3347 or by email at tpeterson@cloquatemn.gov

Sincerely,

A handwritten signature in black ink, appearing to read 'T. Peterson', with a long horizontal flourish extending to the right.

Tim Peterson
City Administrator



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Tim Peterson, City Administrator *TCP*
Date: June 15, 2021

ITEM DESCRIPTION: Hold Public Hearing on Proposal of a Housing Program and the Issuance of Revenue Bonds

Proposed Action

Staff recommends that the City Council move to approve **Resolution 21-30 CALLING FOR A PUBLIC HEARING ON THE PROPOSAL OF A HOUSING PROGRAM FOR, AND THE ISSUANCE OF, REVENUE BONDS** on July 6, 2021.

Background/Overview

Minnesota Statutes, Chapter 462C gives cities the power to issue revenue bonds to finance or refinance a program for the purposes of planning, administering, making, or purchasing loans with respect to one or more multifamily housing developments within the boundaries of a city.

HADC Cloquet, LLC has proposed that it will use the proceeds of the Bonds to:

- (i) refund the outstanding principal balance of the Housing Facilities Revenue Refunding Bonds (HADC Cloquet, LLC Project), Series 2013A, issued by the City in the original aggregate principal amount of \$9,315,000, in order to refinance an integrated senior housing campus comprised of a 59-unit assisted living and care suites facility that is known as "Evergreen Knoll" and an immediately adjacent 24-unit senior independent living rental housing facility, that is known as "Evergreen Cottages";
- (ii) finance certain capital improvements to the Facilities,
- (iii) refund certain corporate indebtedness of the Borrower that was used to finance the acquisition, construction, and equipping of certain capital improvements to the Facilities, and
- (iv) pay all or a portion of the costs of issuance of the Bonds.

The aggregate estimated principal amount of the Bonds to finance the Project and related costs will be an amount not to exceed \$10,000,000.

The bonds, as and when issued, will not constitute a charge, lien, or encumbrance upon any property of the City. Such Bonds will not be a charge against the general credit or taxing powers of the City, but are payable from sums to be paid by the HADC Cloquet, LLC. pursuant to a revenue agreement.

Before proceeding with consideration of the request of the HADC Cloquet, LLC. it is necessary for the City to hold a public hearing on the proposal

Supporting Documents Attached

- Resolution 21-30

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 21-30

**RESOLUTION CALLING FOR A PUBLIC HEARING ON THE PROPOSAL OF A
HOUSING PROGRAM FOR, AND THE ISSUANCE OF, REVENUE BONDS
AND AUTHORIZING THE PUBLICATION OF A NOTICE OF THE HEARING
(HADC CLOQUET, LLC PROJECT)**

(a) WHEREAS, Minnesota Statutes, Chapter 462C (the "Act"), confers upon cities the power to issue revenue bonds to finance or refinance a program for the purposes of planning, administering, making, or purchasing loans with respect to one or more multifamily housing developments within the boundaries of a city; and

(b) WHEREAS, the City Council of the City of Cloquet, Minnesota (the "City") has received a proposal from HADC Cloquet, LLC, a Minnesota limited liability company (the "Borrower"), whose sole member is Housing Alternatives Development Company, a Minnesota nonprofit corporation and an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), that the City assist in financing a Project described in Exhibit A, which will be located in the City, through the issuance of one or more series of taxable or tax-exempt revenue bonds or other obligations pursuant to the Act (the "Bonds"); and

(c) WHEREAS, before proceeding with consideration of the request of the Borrower it is necessary for the City to hold a public hearing on the proposal pursuant to the Act and Section 147(f) of the Code;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Cloquet, Minnesota, as follows:

1. A public hearing on the proposal of the Borrower will be held at the time and place as determined by the City Administrator, which will be set forth in a Notice of Public Hearing substantially in the form attached hereto as Exhibit A (the "Notice").

2. On the basis of information available to the City, the general nature of the Project and an estimate of the principal amount of Bonds to be issued to finance the Project are described in the Notice.

3. The City Administrator is hereby authorized and directed to cause notice of the hearing to be given one publication in the official newspaper of the City and a newspaper of general circulation available in the City, not less than 15 days nor more than 30 days prior to the date fixed for the hearing, substantially in the form of the Notice, with such changes as required or approved by Taft Stettinius & Hollister LLP acting as bond counsel.

4. A draft copy of the housing finance program with proposed forms of all attachments and exhibits will be on file in the office of the City Administrator from the date the Notice of Public Hearing is published.

5. The Borrower has agreed and it is hereby determined that any and all costs incurred by the City in connection with the financing of the Project whether or not the Project is carried to completion will be paid by the Borrower.

6. Taft Stettinius & Hollister LLP, acting as bond counsel, is authorized to assist in the preparation and review of necessary documents relating to the Project, to consult with Borrower and the purchasers of the Bonds as to the maturities, interest rates and other terms and provisions of the Bonds and as to the covenants and other provisions of the necessary documents and submit such documents to the City for final approval.

7. Nothing in this Resolution or the documents prepared pursuant hereto shall authorize the expenditure of any municipal funds on the Project other than the revenues derived from the Project or otherwise granted to the City for this purpose. The Bonds shall not constitute a charge, lien or encumbrance, legal or equitable, upon any property or funds of the City except the revenue and proceeds pledged to the payment thereof, nor shall the City be subject to any liability thereon. The holders of the Bonds shall never have the right to compel any exercise of the taxing power of the City to pay the outstanding principal on the Bonds or the interest thereon, or to enforce payment thereon against any property of the City, except such property as may be expressly pledged for the security of the Bonds. The Bonds shall recite in substance that the Bonds, including the interest thereon, are payable solely from the revenue and proceeds pledged to the payment thereof. The Bonds shall not constitute a debt of the City within the meaning of any constitutional or statutory limitation.

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Adopted by the City Council of the City of Cloquet, Minnesota, this 15th day of June, 2021.

Mayor

ATTEST:

City Administrator

EXHIBIT A

NOTICE OF PUBLIC HEARING ON A PROPOSAL OF A HOUSING PROGRAM FOR, AND THE ISSUANCE OF, REVENUE BONDS (HADC CLOQUET, LLC PROJECT)

Notice is hereby given that the City Council of the City of Cloquet, Minnesota (the "City"), will meet at the City Hall, 101 14th Street, in the City, at 6:00 p.m. on Tuesday, July 6, 2021, to consider the proposal of HADC Cloquet, LLC, a Minnesota limited liability company (the "Borrower"), whose sole member is Housing Alternatives Development Borrower, a Minnesota nonprofit corporation, that the City adopt a housing program and issue tax-exempt or taxable revenue bonds or other obligations, in one or more series (the "Bonds"), pursuant to Minnesota Statutes, Chapter 462C (the "Act"), in order to finance the costs of the project described below.

The Borrower has proposed that it will use the proceeds of the Bonds to (i) refund the outstanding principal balance of the Housing Facilities Revenue Refunding Bonds (HADC Cloquet, LLC Project), Series 2013A, issued by the City in the original aggregate principal amount of \$9,315,000, in order to refinance an integrated senior housing campus comprised of a 59-unit assisted living and care suites facility that is known as "Evergreen Knoll" and located at 1309 Fourteenth Street in the City (the "Assisted Living Facility") and an immediately adjacent 24-unit senior independent living rental housing facility, consisting of a community room and multiple residential buildings, that is known as "Evergreen Cottages" and located southwest of the corner of 14th Street and Evergreen Way in the City (the "Independent Living Facility" and, together with the Assisted Living Facility, the "Facilities"); (ii) finance certain capital improvements to the Facilities, (iii) refund certain corporate indebtedness of the Borrower that was used to finance the acquisition, construction, and equipping of certain capital improvements to the Facilities, and (iv) pay all or a portion of the costs of issuance of the Bonds (collectively, the "Project"). The Borrower is expected to be the owner and operator of the Project.

The aggregate estimated principal amount of the Bonds to finance the Project and related costs will be an amount not to exceed \$10,000,000.

The Bonds, as and when issued, will not constitute a charge, lien, or encumbrance upon any property of the City, except the Project and the revenues to be derived from the Project. Such Bonds will not be a charge against the general credit or taxing powers of the City, but are payable from sums to be paid by the Borrower pursuant to a revenue agreement.

A draft copy of the proposed housing program is available for inspection at City Hall during normal business hours.

At the time and place fixed for the public hearing, the City Council of the City will give all persons who appear at the hearing an opportunity to express their views with respect to the proposal for the housing program and the Bonds. Written comments will be considered if submitted at the above City office on or before the date of the hearing.

BY ORDER OF THE CITY COUNCIL OF
THE CITY OF CLOQUET, MINNESOTA

By Tim Peterson
Its City Administrator

STATE OF MINNESOTA
COUNTY OF CARLTON
CITY OF CLOQUET

I, the undersigned, being the duly qualified and acting City Administrator of the City of Cloquet, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of said City duly called and held on the date therein indicated, insofar as such minutes relate to calling for a public hearing on the issuance of revenue obligations for a project in the City.

WITNESS my hand this ___ day of _____, 2021.

City Administrator