



CITY OF CLOQUET

City Council Agenda City Hall Council Chambers Tuesday, October 5, 2021

Work Session: 5:00 p.m.
Regular Meeting 6:00 p.m.

Work Session

Project Labor Agreement Discussion

Regular Meeting

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
 - a. Approval of October 5, 2021, Council Agenda
4. **Approval of Council Minutes**
 - a. Regular Council Minutes from the September 21, 2021 Meeting
5. **Public Comments**

Please give your name, address, and your concern or comments. Visitors may share their concerns with the City Council on any issue of public business. Each person will have 3 minutes to speak. The Mayor reserves the right to limit an individual or successive individual's presentation if they become redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the City Council. No action will be taken at this time.
6. **Consent Agenda**

Items in the Consent Agenda are considered routine and will be approved with one motion without discussion/debate. The Mayor will ask if any Council members wish to remove an item. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.

 - a. Resolution No. 21-52, Authorizing the Payment of Bills and Payroll
 - b. Resolution No. 21-54, Approving Final Plans for State Aid Project No. 009-603-040 On County State Aid Highway 3 (14th Street)
 - c. Resolution No. 21-55, Entering Into MNDOT Agreement No. 104-7967 with the State of Minnesota
 - d. 2022 Western Lake Superior Sanitary District Budget
 - e. Resolution No. 21-53, Approving Exempt Permit to Conduct a Raffle Event for the Cloquet Community Memorial Hospital Foundation



**CITY OF CLOQUET
City Council Agenda
City Hall Council Chambers
Tuesday, October 5, 2021**

**Work Session: 5:00 p.m.
Regular Meeting 6:00 p.m.**

7. Public Hearings

None.

8. Presentations

a. Police Officers' Oath of Office

Kevin Holshouser
Brody Nordquist
Trevor Kaldor
Elijah Haglund
Travis Magdzas
Ronald Timmons
Megan Conley

b. Mayor's Proclamation – October as Manufacturing Month

9. Council Business

a. Arena Operations and Use Agreement

b. Resolution No. 21-56, Authorizing the Cloquet Police Department to Enter into a Grant Agreement In Partnership with the Carlton County Sheriff's Department and FDL Police Department, to Act as the Primary Agency In the Administration of the Regional Towards Zero Deaths Grant (TZD) Grant

c. Utility Rate Discussion

10. Council Comments, Announcements, and Updates

11. Adjournment

Cloquet Council Chambers
6:00 P.M. September 21, 2021

DRAFT

Regular Meeting

Roll Call

Councilors Present: Carlson, Lamb, Swanson, Jaakola, Wilkinson

Councilors Absent: Kolodge, Mayor Maki

Pledge of Allegiance

AGENDA

MOTION: Councilor Jaakola moved and Councilor Carlson seconded the motion to approve the September 21, 2021 agenda. The motion carried unanimously (5-0).

MINUTES

MOTION: Councilor Lamb moved and Councilor Carlson seconded the motion to approve the Regular Meeting minutes of September 7, 2021 as presented. The motion carried unanimously (5-0).

PUBLIC COMMENTS

There were none.

CONSENT AGENDA

MOTION: Councilor Swanson moved and Councilor Lamb seconded the motion to adopt the Consent Agenda of September 21, 2021, approving the necessary motions and resolutions. The motion carried unanimously (5-0).

- a. Resolution No. 21-47, Authorizing the Payment of Bills
- b. Resolution No. 21-50, Approving the Vacation of Louis Avenue Lying South of Robert Street
- c. Approve New Massage Therapist License Applications – W. Chen, C. Tang

PUBLIC HEARINGS

There were none.

PRESENTATIONS

There were none.

FINANCE DIRECTOR APPOINTMENT

MOTION: Councilor Lamb moved and Councilor Carlson seconded the motion to approve the appointment of Katie Bloom to the position of Finance Director. The motion carried unanimously (5-0).

ADOPTING THE PROPOSED 2022 BUDGET

MOTION: Councilor Swanson moved and Councilor Carlson seconded the motion to adopt **RESOLUTION NO. 21-48, RESOLUTION ADOPTING THE PROPOSED 2022 BUDGET**. The motion carried unanimously (5-0).

WHEREAS, The City Administrator has prepared an annual budget and the City Council has reviewed the proposed 2022 budget; and

WHEREAS, Chapter 275, Section 065 of Minnesota Statutes requires that the City adopt a proposed 2022 levy and budget.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That there be and is hereby proposed to be set aside for the year 2022 for the following departments and funds:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General	\$8,597,500	\$8,596,500
LDO Loan (EDA)	46,850	2,200
Federal CDGB Loan (EDA)	10,000	17,500
Economic Development Loan (City)	11,550	2,000
Small Cities Development (EDA)	8,000	10,000
Library	644,000	738,250
Tax Increment – Trails Edge	25,000	12,500
Tax Increment – 14 th Street Apartments	58,300	58,300
Tax Increment – Oakwood Estates	55,000	55,000
Tax Increment – Patio Homes	55,000	55,000
Landfill Host Fee	65,000	15,000
Cable Television	103,000	112,500
Swimming Pond Bonds	105,750	101,800
City Sales Tax Bonds	547,300	547,300
Facilities Bonds	102,250	93,800
Permanent Improvement	330,000	6,500
Public Works Reserve	290,000	294,000
Revolving Capital Projects	865,000	865,000
City Sales Tax Projects	1,015,000	2,603,800
Employee Severance Benefits	10,000	30,000
Water – Lake Superior Waterline	2,765,000	2,772,550
Water – In-Town System	2,016,100	2,275,170
Sewer Utility	1,967,000	1,749,450
Stormwater Utility	332,000	314,300
	<hr/>	<hr/>
TOTAL:	<u>\$20,024,600</u>	<u>\$21,328,420</u>

ADOPTING SUMS OF MONEY PROPOSED TO BE LEVIED FOR LEVY YEAR 2021, PAYABLE IN 2022

MOTION: Councilor Lamb moved and Councilor Swanson seconded the motion to adopt **RESOLUTION NO. 21-49, A RESOLUTION ADOPTING SUMS OF MONEY PROPOSED TO BE LEVIED FOR LEVY YEAR 2021, PAYABLE IN 2022.** The motion carried unanimously (5-0).

BE IT RESOLVED, By the City Council of the City of Cloquet, Minnesota, that the following sums of money be levied for the levy year 2021, payable in 2022, upon taxable property in the City of Cloquet, for the following purposes:

<u>Fund</u>	<u>Levy</u>
General	\$2,362,200
Public Works Reserve	255,000
Library	415,000
GO Swimming Pond Debt	105,750
Facilities Bonds	102,250
	<hr/>
TOTAL LEVY	<u>\$3,240,200</u>

2022-2026 PRELIMINARY CAPITAL IMPROVEMENT PLAN

MOTION: Councilor Jaakola moved and Councilor Carlson seconded the motion to adopt the Preliminary Five (5) Year Capital Improvement Plan for 2022-2026. The motion carried unanimously (5-0).

SET DATE FOR ADOPTION OF FINAL 2022 BUDGET AND LEVY

MOTION: Councilor Jaakola moved and Councilor Swanson seconded the motion to set the date for the adoption of the final 2022 budget and property tax levy for December 7, 2021 at 6:00 p.m. The motion carried unanimously (5-0).

COOPERATIVE HOCKEY LEASE AGREEMENT

MOTION: Councilor Lamb moved and Councilor Jaakola seconded the motion to approve the revised Cooperative Hockey Lease Agreement between the City of Cloquet and the Cloquet School District. The motion carried unanimously (5-0).

2022 GEOTECHNICAL SERVICES

MOTION: Councilor Swanson moved and Councilor Lamb seconded the motion to adopt **RESOLUTION NO. 21-51, ACCEPTING PROPOSALS FOR GEOTECHNICAL SERVICES, EPC ENGINEERING & TESTING.** The motion carried unanimously (5-0).

WHEREAS, The City has solicited qualified firms for proposals for soil borings and other geotechnical engineering services associated with planned 2022 improvements;

AND WHEREAS, EPC Engineering & Testing has provided the low bid for services.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, Proposals submitted by EPC Engineering & Testing in the amount of \$9,800 are hereby accepted.

POLICE DEPARTMENT VEHICLE PURCHASE

MOTION: Councilor Carlson moved and Councilor Jaakola seconded the motion to approve the conversion of one signed lease agreement to a vehicle purchase in the amount of \$33,268.24. The motion carried unanimously (5-0).

COUNCIL COMMENTS, ANNOUNCEMENTS AND UPDATES

Councilor Lamb stated a dog park and animal shelter has come up in community conversation again. Administrator Peterson replied funds remain available for the city to partner with a private entity for an animal shelter, but the city is not able to operate one on our own.

Councilor Lamb also commended Missing Pets of the Northland for all the work they do.

Administrator Peterson will schedule a Work Session on October 5th at 5:00 for further PLA discussion. He will notify Craig Olson of the meeting.

ADJOURNMENT

On a motion duly carried by a unanimous yeas vote of all members present on roll call, the Council adjourned.

Tim Peterson, City Administrator



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council *ML*
From: Mary Kay Hohensee-Mayer, Assistant Finance Director
Reviewed by: Tim Peterson, City Administrator
Date: October 5, 2021

ITEM DESCRIPTION: Payment of Bills and Payroll

Proposed Action

Staff recommends the Council move to adopt **RESOLUTION NO. 21-52, A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS AND PAYROLL.**

Background/Overview

Statutory Cities are required to have most claims authorized by the city council.

Policy Objectives

MN State Statute sections 412.271, Claims and Disbursements for Statutory Cities.

Financial/Budget/Grant Considerations

See resolution for amounts charged to each individual fund.

Advisory Committee/Commission Action

Not applicable.

Supporting Documents Attached

- a. Resolution Authorizing the Payment of Bills and Payroll
- b. Vendor Summary Report
- c. Department Summary Report

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 21-52

A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS AND PAYROLL

WHEREAS, The City has various bills and payroll each month that require payment.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the bills and payroll be paid and charged to the following funds:

101	General Fund	\$	485,715.95
201	LDO Project Fund (EDA)		1,650.00
202	Federal CDBG Loan (EDA)		41.25
600	Water - Lake Superior Waterline		51,041.17
601	Water - In Town		40,987.79
602	Sewer Fund		102,951.55
605	Stormwater		1,239.50
701	Employee Severance		15,523.97
	TOTAL:	\$	<u>699,151.18</u>

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET
THIS 5TH DAY OF OCTOBER, 2021.**

ATTEST:

Roger Maki, Mayor

Tim Peterson, City Administrator

DATE: 09/30/2021
TIME: 10:30:07
ID: AP442000.WOW

CITY OF CLOQUET
VENDOR SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 10/05/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
112050	ADVANCED SERVICES INC	4,959.25	2,406.00
116950	AMERIPRIDE SERVICES INC	7,527.40	741.33
119700	ARROWHEAD CONCRETE WORKS, INC.	18,944.75	2,950.00
125900	BEST SERVICE	853.84	16.00
128900	BROCK WHITE	941.40	396.03
137310	CENTURY LINK	5,900.62	258.60
139025	CINTAS	3,592.91	473.49
139800	CLOQUET AREA CHAMBER OF COMMER	54,938.20	6,939.75
140100	CLOQUET AUTOMOTIVE	4,153.72	1,973.86
142100	CLOQUET MAIL STATION	830.70	56.47
142925	CLOQUET SERVICE CENTER	1,266.04	341.20
147600	EXELON CORPORATION	14,313.21	1,689.86
149865	COMPUTER WORLD INC	15,739.37	341.20
150100	D A L C O	6,539.55	139.95
153850	DILIGENT CORPORATION	0.00	5,000.00
158000	DULUTH/SUPERIOR COMMUNICATIONS	25,988.80	325.00
161675	EMC NATIONAL LIFE	16,243.39	1,322.51
163620	EVERETT LAW LLC	12,597.70	13,650.00
171100	FRYBERGER, BUCHANAN, SMITH &	167,079.06	1,901.00
175700	GRAINGER	2,254.76	165.14
178500	GUARDIAN PEST SOLUTIONS INC	425.25	47.25
179340	HAGENS GLASS & PAINT	8,911.60	208.25
180500	HAWKINS INC	61,575.78	1,575.56
181300	HELSTROM, MARGI	800.00	200.00
186500	INDEPENDENT SCHOOL DISTRICT 94	56,317.50	18,772.50
191700	JERRY'S AUTO ELECTRIC	442.49	113.01
198100	L M C I T	703,319.00	1,162.00
211400	MENARDS INC	3,503.39	295.90
214500	MINIT MART 557	120.00	64.00
215500	MINNESOTA HOIST INSPECTION, INC	0.00	125.00
227575	MPOWER TECHNOLOGIES, INC	3,195.00	4,750.00
227750	MTI DISTRIBUTING, INC.	5,667.17	61.32
236100	NORTHLAND CONSTRUCTORS	125,718.40	3,253.26
236275	NORTHLAND VEBA TRUST	21,066.28	17,398.97
239300	OFFICE OF MNIT SERVICES	68.80	42.00
241400	OXYGEN SERVICE COMPANY	0.00	39.89
244300	BRENT BELICH	8,353.50	135.00
244975	PINE KNOT LLC	55,429.50	84.00
247400	396-PRAXAIR DISTRIBUTION, INC.	10,213.48	237.61
248650	THE PROJECT CENTER	410.72	69.90
259460	SAGINAW POWER & AUTOMATION	3,355.26	1,460.00
260500	SCHINDLER ELEVATOR CORPORATION	3,893.79	844.83
268700	CRAIG STEVENS	3,375.00	400.00
268800	STOCK TIRE COMPANY	5,251.67	284.00

DATE: 09/30/2021
TIME: 10:30:07
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CITY OF CLOQUET
VENDOR SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 10/05/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
271320	T MOBILE	10,460.90	1,162.35
271975	TEAMSTERS JOINT COUNCIL 32	371,434.01	43,743.00
272600	TERMINAL SUPPLY INC	1,036.49	159.80
275150	TKDA ASSOCIATES	4,814.93	392.39
277550	TURFWERKS	1,804.00	299.31
278600	TWIN PORT MAILING	35,704.56	3,711.00
279100	U S BANK EQUIPMENT FINANCE	5,953.10	534.78
284875	VERIZON WIRELESS	4,473.71	245.03
285400	VIKING ELECTRIC SUPPLY	357.76	130.62
285500	VIKING INDUSTRIAL CENTER	2,581.53	183.20
286900	W L S S D	685,701.10	73,391.00
287900	WAL-MART COMMUNITY	1,208.53	52.50
289015	WELLS FARGO CREDIT CARD	68,202.62	2,341.07
293800	ZIME, DEBRA	800.00	200.00
R0001410	JAMES & KIM AILI	0.00	58.28
R0002095	THE ESTATE OF CECELIA LEON	48.75	48.75
R0002103	JOEY LUNDBERG	0.00	36.60
TOTAL ALL VENDORS:			219,401.32

City of Cloquet
Vendor Summary Report Reconciliation
Invoices Due On/Before 10/5/2021

Bills	219,401.32
Less: CAFD	0.00
Less: Library	<u>(587.50)</u>
Bills approved	218,813.82
Other:	
Payroll	515,165.87
Payroll - benefits	<u>(34,828.51)</u>
Total Bills and Payroll Approved	<u><u>699,151.18</u></u>

DATE: 09/30/21
TIME: 10:30:21
ID: AP443000.WOW

CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 10/05/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
00			
161675	EMC NATIONAL LIFE	16,243.39	1,322.51
271975	TEAMSTERS JOINT COUNCIL 32	371,434.01	33,506.00
			34,828.51
41	GENERAL GOVERNMENT		
116950	AMERIPRIDE SERVICES INC	7,527.40	741.33
150100	D A L C O	6,539.55	69.98
153850	DILIGENT CORPORATION		5,000.00
163620	EVERETT LAW LLC	12,597.70	13,650.00
171100	FRYBERGER, BUCHANAN, SMITH &	167,079.06	209.75
244975	PINE KNOT LLC	55,429.50	32.00
275150	TKDA ASSOCIATES	4,814.93	392.39
279100	U S BANK EQUIPMENT FINANCE	5,953.10	220.29
284875	VERIZON WIRELESS	4,473.71	245.03
289015	WELLS FARGO CREDIT CARD	68,202.62	1,674.96
	GENERAL GOVERNMENT		22,235.73
42	PUBLIC SAFETY		
140100	CLOQUET AUTOMOTIVE	4,153.72	1,973.86
142925	CLOQUET SERVICE CENTER	1,266.04	341.20
149865	COMPUTER WORLD INC	15,739.37	341.20
150100	D A L C O	6,539.55	69.97
214500	MINIT MART 557	120.00	64.00
236275	NORTHLAND VEBA TRUST	21,066.28	187.50
239300	OFFICE OF MNIT SERVICES	68.80	42.00
271320	T MOBILE	10,460.90	1,162.35
271975	TEAMSTERS JOINT COUNCIL 32	371,434.01	10,237.00
279100	U S BANK EQUIPMENT FINANCE	5,953.10	188.42
287900	WAL-MART COMMUNITY	1,208.53	52.50
	PUBLIC SAFETY		14,660.00
43	PUBLIC WORKS		
119700	ARROWHEAD CONCRETE WORKS, INC.	18,944.75	1,937.00
125900	BEST SERVICE	853.84	16.00
128900	BROCK WHITE	941.40	396.03

INVOICES DUE ON/BEFORE 10/05/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
GENERAL FUND			
43	PUBLIC WORKS		
139025	CINTAS	3,592.91	55.08
142100	CLOQUET MAIL STATION	830.70	30.86
158000	DULUTH/SUPERIOR COMMUNICATIONS	25,988.80	75.00
179340	HAGENS GLASS & PAINT	8,911.60	200.00
198100	L M C I T	703,319.00	1,162.00
215500	MINNESOTA HOIST INSPECTION, INC		125.00
227575	MPOWER TECHNOLOGIES, INC	3,195.00	1,187.50
236100	NORTHLAND CONSTRUCTORS	125,718.40	3,253.26
236275	NORTHLAND VEBA TRUST	21,066.28	375.00
241400	OXYGEN SERVICE COMPANY		19.95
247400	396-PRAXAIR DISTRIBUTION, INC.	10,213.48	118.81
248650	THE PROJECT CENTER	410.72	69.90
268800	STOCK TIRE COMPANY	5,251.67	284.00
272600	TERMINAL SUPPLY INC	1,036.49	159.80
285400	VIKING ELECTRIC SUPPLY	357.76	130.62
289015	WELLS FARGO CREDIT CARD	68,202.62	145.60
	PUBLIC WORKS		9,741.41
45	CULTURE AND RECREATION		
112050	ADVANCED SERVICES INC	4,959.25	2,406.00
137310	CENTURY LINK	5,900.62	190.47
147600	EXELON CORPORATION	14,313.21	1,689.86
178500	GUARDIAN PEST SOLUTIONS INC	425.25	47.25
179340	HAGENS GLASS & PAINT	8,911.60	8.25
186500	INDEPENDENT SCHOOL DISTRICT 94	56,317.50	18,772.50
191700	JERRY'S AUTO ELECTRIC	442.49	113.01
227750	MTI DISTRIBUTING, INC.	5,667.17	61.32
244300	BRENT BELICH	8,353.50	135.00
260500	SCHINDLER ELEVATOR CORPORATION	3,893.79	844.83
277550	TURFWERKS	1,804.00	299.31
289015	WELLS FARGO CREDIT CARD	68,202.62	46.51
	CULTURE AND RECREATION		24,614.31
46	COMMUNITY DEVELOPMENT		
139800	CLOQUET AREA CHAMBER OF COMMER	54,938.20	6,939.75
181300	HELSTROM, MARGI	800.00	200.00
279100	U S BANK EQUIPMENT FINANCE	5,953.10	47.11
289015	WELLS FARGO CREDIT CARD	68,202.62	289.00

DATE: 09/30/21
 TIME: 10:30:22
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CITY OF CLOQUET
 DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 10/05/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
GENERAL FUND			
46	COMMUNITY DEVELOPMENT		
293800	ZIME, DEBRA	800.00	200.00
	COMMUNITY DEVELOPMENT		7,675.86
LDO PROJECT FUND (EDA)			
46	COMMUNITY DEVELOPMENT		
171100	FRYBERGER, BUCHANAN, SMITH &	167,079.06	1,650.00
	COMMUNITY DEVELOPMENT		1,650.00
FEDERAL CDBG LOAN (EDA)			
46	COMMUNITY DEVELOPMENT		
171100	FRYBERGER, BUCHANAN, SMITH &	167,079.06	41.25
	COMMUNITY DEVELOPMENT		41.25
LIBRARY FUND			
45	CULTURE AND RECREATION		
236275	NORTHLAND VEBA TRUST	21,066.28	187.50
268700	CRAIG STEVENS	3,375.00	400.00
	CULTURE AND RECREATION		587.50
WATER - LAKE SUPERIOR WATERLIN			
51	STATION 2		
137310	CENTURY LINK	5,900.62	68.13
139025	CINTAS	3,592.91	363.34
175700	GRAINGER	2,254.76	34.58
180500	HAWKINS INC	61,575.78	1,555.56
236275	NORTHLAND VEBA TRUST	21,066.28	562.50
	STATION 2		2,584.11
52	LAKE SUPERIOR WATERLINE		

DATE: 09/30/21
TIME: 10:30:22
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CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 10/05/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

WATER - LAKE SUPERIOR WATERLIN			
52	LAKE SUPERIOR WATERLINE		
119700	ARROWHEAD CONCRETE WORKS, INC.	18,944.75	1,013.00
211400	MENARDS INC	3,503.39	208.57
236275	NORTHLAND VEBA TRUST	21,066.28	187.50
259460	SAGINAW POWER & AUTOMATION	3,355.26	1,460.00
	LAKE SUPERIOR WATERLINE		2,869.07
WATER - IN TOWN SYSTEM			
00			
R0001410	JAMES & KIM AILI		58.28
R0002095	THE ESTATE OF CECELIA LEON	48.75	48.75
R0002103	JOEY LUNDBERG		36.60
			143.63
49	CLOQUET		
139025	CINTAS	3,592.91	33.05
158000	DULUTH/SUPERIOR COMMUNICATIONS	25,988.80	250.00
175700	GRAINGER	2,254.76	130.56
180500	HAWKINS INC	61,575.78	20.00
211400	MENARDS INC	3,503.39	87.33
241400	OXYGEN SERVICE COMPANY		11.97
247400	396-PRAXAIR DISTRIBUTION, INC.	10,213.48	71.28
285500	VIKING INDUSTRIAL CENTER	2,581.53	183.20
	CLOQUET		787.39
54	BILLING & COLLECTION		
278600	TWIN PORT MAILING	35,704.56	3,711.00
279100	U S BANK EQUIPMENT FINANCE	5,953.10	78.96
	BILLING & COLLECTION		3,789.96
57	ADMINISTRATION & GENERAL		
227575	MPOWER TECHNOLOGIES, INC	3,195.00	1,187.50
289015	WELLS FARGO CREDIT CARD	68,202.62	185.00
	ADMINISTRATION & GENERAL		1,372.50

DATE: 09/30/21
 TIME: 10:30:22
 ID: AP443000.WOW

CITY OF CLOQUET
 DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 10/05/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

ENTERPRISE FUND - SEWER			
00			
286900	W L S S D	685,701.10	-10,505.00
			-10,505.00
55	SANITARY SEWER		
139025	CINTAS	3,592.91	22.02
236275	NORTHLAND VEBA TRUST	21,066.28	187.50
241400	OXYGEN SERVICE COMPANY		7.97
247400	396-PRAXAIR DISTRIBUTION, INC.	10,213.48	47.52
286900	W L S S D	685,701.10	83,896.00
	SANITARY SEWER		84,161.01
57	ADMINISTRATION & GENERAL		
142100	CLOQUET MAIL STATION	830.70	25.61
227575	MPOWER TECHNOLOGIES, INC	3,195.00	1,187.50
236275	NORTHLAND VEBA TRUST	21,066.28	187.50
	ADMINISTRATION & GENERAL		1,400.61
STORM WATER UTILITY			
57	ADMINISTRATION & GENERAL		
227575	MPOWER TECHNOLOGIES, INC	3,195.00	1,187.50
244975	PINE KNOT LLC	55,429.50	52.00
	ADMINISTRATION & GENERAL		1,239.50
EMPLOYEE SEVERANCE			
45	EMPLOYEE VACATION & SICK		
236275	NORTHLAND VEBA TRUST	21,066.28	15,523.97
	EMPLOYEE VACATION & SICK		15,523.97
TOTAL ALL DEPARTMENTS			219,401.32



DEPARTMENT OF PUBLIC WORKS

101 14th Street; Cloquet, MN 55720
Phone: (218) 879-6758 Fax: (218) 879-6555
Street - Water - Sewer – Engineering - Park
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Caleb Peterson, Public Works Director
Reviewed by: Tim Peterson, City Administrator *TP*
Date: October 5, 2021

ITEM DESCRIPTION: Resolution Approving Carlton County Plans on 14th Street

Proposed Action

Staff recommends the City Council move to adopt **RESOLUTION 21-54, APPROVING FINAL PLANS FOR STATE AID PROJECT NO. 009-603-040 ON COUNTY STATE AID HIGHWAY 3 (14th STREET).**

Background/Overview

As part of the ongoing 14th Street Improvements from Cloquet Avenue to Tall Pine Lane, Carlton County plans to bid a second pavement reconditioning project along 14th Street. This second project begins at Tall Pine Lane and extends south to the I-35 overpass bridge. The scope of work includes reclamation of the existing road surface followed by 4” of new bituminous pavement and pavement markings. No changes to the existing road section are proposed.

Policy Objectives

To advance proposed capital improvement projects in accordance with state law.

Financial/Budget/Grant/Considerations

N/A.

Advisory Committee/Commission Action

N/A

Supporting Documentation Attached

- Resolution No. 21-54

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 21-54

**RESOLUTION APPROVING FINAL PLANS FOR STATE AID PROJECT
NO. 009-603-040 ON COUNTY STATE AID HIGHWAY 3 (14th STREET)**

WHEREAS, plans for Carlton County Project No. (SAP) 009-603-040 showing proposed alignment, profiles grades and cross-sections for the construction, reconstruction or improvement of County State-Aid Highway No. 3 within the limits of the City of Cloquet as a State Aid Project have been prepared and presented to the City of Cloquet

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA:

That said final plans for the improvement of said C.S.A.H. 3 (14th Street) within the corporate limits of the City of Cloquet are hereby approved.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 5th DAY OF OCTOBER 2021.

Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator



DEPARTMENT OF PUBLIC WORKS

101 14th Street; Cloquet, MN 55720
Phone: (218) 879-6758 Fax: (218) 879-6555
Street - Water - Sewer – Engineering - Park
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Caleb Peterson, Public Works Director
Reviewed by: Tim Peterson, City Administrator *TP*
Date: October 5, 2021

ITEM DESCRIPTION: Resolution Entering into Agreement with the State of Minnesota

Proposed Action

Staff recommends the City Council move to adopt **RESOLUTION 21-55, ENTERING INTO MNDOT AGREEMENT NO. 1047967 WITH THE STATE OF MINNESOTA.**

Background/Overview

Plans for the proposed reduced conflict intersection (RCI) at Highway 33 and Gillette Rd are complete and the project is almost ready for bidding. The city was awarded a \$665,000 Transportation Economic Development Grant to compete this improvement in coordination with the Minnesota Department of Transportation (MnDOT). The project is intended to prepare the intersection for future traffic impacts expected from further development along the South Highway 33 corridor.

Prior to bidding the city must execute an agreement with the State of Minnesota for our share of the project cost. The project budget includes \$285,000 of sales tax funding however the engineers estimate for this improvement has gone up in recent months and the city share would now be \$442,985 (\$157,985 over budget). Recognizing the importance of the project, MnDOT has agreed to allocate 70% or \$110,571 of the necessary funding. The remaining \$47,387 could be taken from the City’s Municipal State Aid (gas tax) allocation if required.

Due to the projected budget shortfall staff has requested an amendment to the agreement whereby the city would need to review and approve all bids received prior to MnDOT award of the project. Staff does not recommend execution of the agreement without this amendment.

Policy Objectives

To advance proposed capital improvement projects in accordance with state law.

Financial/Budget/Grant Considerations

The current engineer’s estimate for this improvement is \$1,117,070.88 broken down as follows:

Funding Source	Amount
TED Grant	\$ 665,000.00
Sales Tax (City)	\$ 285,000.00
State Aid (City)	\$ 47,387.90
MnDOT SRC Funds	\$ 110,571.76
Snowmobile Club	\$ 9,111.22
TOTAL:	\$ 1,117,070.88

To Mayor and Council
Gillette Road Agreement
October 2, 2021
Page 2

Advisory Committee/Commission Action

N/A

Supporting Documentation Attached

- Resolution No. 21-55
- Agreement

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 21-55

**RESOLUTION ENTERING INTO MNDOT AGREEMENT NO. 1047967
WITH THE STATE OF MINNESOTA**

WHEREAS, the City of Cloquet was awarded \$665,000 in funding to construct a Reduced Conflict Intersection at South Highway 33 and Gillette Road and;

WHEREAS, previous planning studies indicate future commercial development along the South Highway 33 corridor is likely to cause traffic impacts and;

WHEREAS, the City of Cloquet desires to enter into an agreement with the State of Minnesota to complete said improvements.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA:

That the City of Cloquet enter into MnDOT Agreement No. 1047967 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the City to the State of the City's share of the costs of the grading, bituminous and concrete surfacing, lighting, and snowmobile trail construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 33 from the south junction of Gillette Road to 0.15 miles north of the south junction of Gillette Road within the corporate City limits under State Project No. 0905-57.

IT IS FURTHER RESOLVED, that the Mayor and City Administrator are authorized to execute the Agreement and any amendments to the Agreement.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 5th DAY OF OCTOBER 2021.

Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator

I HEREBY CERTIFY that the above is a true and correct copy of a resolution presented to and adopted by the City of Cloquet, County of Carlton, State of Minnesota, at a duly authorized Municipal Council Meeting held in the Municipality of Cloquet, Minnesota on the 5th day of October 2021, as disclosed by the records of said Municipality on file and of record in the office.

City Administrator

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
AND
CITY OF CLOQUET
COOPERATIVE CONSTRUCTION
AGREEMENT**

State Project Number (S.P.):	<u>0905-57</u>	Estimated Amount Receivable
Trunk Highway Number (T.H.):	<u>33=055</u>	<u>\$342,228.02</u>
State Aid Project Number (S.A.P.):	<u>112-010-005</u>	

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and the City of Cloquet, acting through its City Council ("City").

Recitals

1. The State will perform grading, concrete and bituminous surfacing, lighting, and other associated construction upon, along, and adjacent to Trunk Highway No. 33 from the south junction of Gillette Road to 0.15 miles north of the south junction of Gillette Road according to State-prepared plans, specifications, and special provisions designated by the State as State Project No. 0905-57 (T.H. 33=055) ("Project"); and
2. The City has requested the State include in its Project R-Cut intersection and snowmobile trail construction; and
3. The City has applied for funding through Minnesota Statutes §174.12 Transportation Economic Development ("TED") Program allowing State Trunk Highway funds to be used for up to 70 percent of the total project costs, based on MnDOT's Cost Participation Policy. Additional State Road Construction ("SRC") funds have been awarded to this project to pay for eligible Trunk Highway construction and construction engineering costs. The combination of TED and SRC funds cannot exceed 70 percent of the total Project costs or the eligible trunk highway total Project costs, whichever is less; and
4. The City wishes to participate in the costs of the R-Cut intersection and snowmobile trail construction and associated construction engineering; and
5. Minnesota Statutes § 161.20, subdivision 2 authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining, and improving the trunk highway system.

Agreement

1. Term of Agreement; Survival of Terms; Plans; Incorporation of Exhibits

- 1.1. **Effective Date.** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. **Expiration Date.** This Agreement will expire when all obligations have been satisfactorily fulfilled.
- 1.3. **Survival of Terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 3. Maintenance by the City; 8. Liability; Worker Compensation Claims; 11. State Audits; 12. Government Data Practices; 13. Governing Law; Jurisdiction; Venue; and 15. Force Majeure.

- 1.4. **Plans, Specifications, and Special Provisions.** Plans, specifications and special provisions designated by the State as State Project No. 0905-57 (T.H. 33=055) are on file in the office of the Commissioner of Transportation at St. Paul, Minnesota, and incorporated into this Agreement by reference ("Project Plans").
- 1.5. **Exhibits.** Preliminary Schedule "I" is on file in the office of the City's Director of Public Works and attached and incorporated into this Agreement.

2. Construction by the State

- 2.1. **Contract Award.** The State will advertise for bids and award a construction contract to the lowest responsible bidder according to the Project Plans.
- 2.2. **Direction, Supervision, and Inspection of Construction.**
 - A. **Supervision and Inspection by the State.** The State will direct and supervise all construction activities performed under the construction contract, and perform all construction engineering and inspection functions in connection with the contract construction. All contract construction will be performed according to the Project Plans.
 - B. **Inspection by the City.** The City participation construction covered under this Agreement will be open to inspection by the City. If the City believes the City participation construction covered under this Agreement has not been properly performed or that the construction is defective, the City will inform the State District Engineer's authorized representative in writing of those defects. Any recommendations made by the City are not binding on the State. The State will have the exclusive right to determine whether the State's contractor has satisfactorily performed the City participation construction covered under this Agreement.
- 2.3. **Plan Changes, Additional Construction, Etc.**
 - A. The State will make changes in the Project Plans and contract construction, which may include the City participation construction covered under this Agreement, and will enter into any necessary addenda and change orders with the State's contractor that are necessary to cause the contract construction to be performed and completed in a satisfactory manner. The State District Engineer's authorized representative will inform the appropriate City official of any proposed addenda and change orders to the construction contract that will affect the City participation construction covered under this Agreement.
 - B. The City may request additional work or changes to the work in the plans as part of the construction contract. Such request will be made by an exchange of letter(s) with the State. If the State determines that the requested additional work or plan changes are necessary or desirable and can be accommodated without undue disruption to the project, the State will cause the additional work or plan changes to be made.
- 2.4. **Satisfactory Completion of Contract.** The State will perform all other acts and functions necessary to cause the construction contract to be completed in a satisfactory manner.
- 2.5. **Permits.**
 - A. The City will submit to the State's Utility Engineer an original permit application for all utilities owned by the City to be constructed hereunder that are upon and within the Trunk Highway Right-of-Way. Applications for permits will be made on State form "Application For Utility Permit On Trunk Highway Right-of-Way" (Form 2525).

B. Limited Use Permit. The City will require Carlton County to obtain, through the District's Right of Way Area Manager, a Limited Use Permit ("LUP"), LUP 0905-0010, to cover Carlton County's liability responsibilities of the snowmobile trail to be constructed upon the State Right of Way. Upon expiration of said LUP, or any subsequent LUPs, the City will require Carlton County to obtain another LUP to cover Carlton County's liability responsibilities of the snowmobile trail.

2.6. Replacement of Castings. Adjustments to certain City-owned facilities, including but not limited to, valve boxes and frame and ring castings, may be performed by the State's contractor under the construction contract. The City will furnish the contractor with new units and/or parts for those in place City-owned facilities when replacements are required and not covered by a contract pay item, without cost or expense to the State or the contractor, except for replacement of units and/or parts broken or damaged by the contractor.

3. Maintenance by the City

Upon completion of the project, the City will provide the following without cost or expense to the State:

3.1. Sidewalks. Maintenance of any sidewalk construction, including stamped and colored concrete sidewalk (if any) and pedestrian ramps. Maintenance includes, but is not limited to, snow, ice, and debris removal, patching, crack repair, panel replacement, cross street pedestrian crosswalk markings, vegetation control of boulevards (if any) and any other maintenance activities necessary to perpetuate the sidewalks in a safe, useable, and aesthetically acceptable condition.

3.2. Additional Drainage. No party to this Agreement will drain any additional drainage volume into the storm sewer facilities constructed under the construction contract that was not included in the drainage for which the storm sewer facilities were designed, without first obtaining written permission to do so from the other party.

4. Basis of City Cost

4.1. Schedule "I". The Preliminary Schedule "I" includes all anticipated City participation construction items and the construction engineering cost share covered under this Agreement, and is based on engineer's estimated unit prices.

4.2. Available Funding. TED Program funds allow State Trunk Highway funds to be used for up to 70 percent of the total project costs based on MnDOT's Cost Participation Policy. The TED funds available on this Project are capped at **\$665,000.00**. Additional SRC funds have been awarded to this project to pay for eligible Trunk Highway construction and construction engineering costs. The combination of TED and SRC funds cannot exceed 70 percent of the total Project costs or the eligible trunk highway total Project costs, whichever is less.

4.3. City Participation Construction. The City will participate in the following at the percentages indicated. The construction includes the City's proportionate share of item costs for Mobilization, Combination Field Laboratory-Office, and Traffic Control.

A. 30 Percent will be the rate of the City's participation in all of the R-Cut Intersection construction. The construction includes, but is not limited to, those construction items tabulated on Sheets No. 2 through No. 4 of the Preliminary Schedule "I".

B. 100 Percent will be the City's rate of cost participation in all of the snowmobile trail construction. The construction includes, but is not limited to, those construction items tabulated on Sheet No. 5 of the Preliminary Schedule "I".

4.4. Construction Engineering Costs. The City will pay a construction engineering charge equal to 8 percent of the total City snowmobile trail construction covered under this Agreement.

4.5. Plan Changes, Additional Construction, Etc. The City will share in the costs of construction contract addenda and change orders that are necessary to complete the City participation construction covered under this Agreement, including any City requested additional work and plan changes.

The State reserves the right to invoice the City for the cost of any additional City requested work and plan changes, construction contract addenda, change orders, and associated construction engineering before the completion of the contract construction.

4.6. Liquidated Damages. All liquidated damages assessed the State's contractor in connection with the construction contract will result in a credit shared by each party in the same proportion as their total construction cost share covered under this Agreement is to the total contract construction cost before any deduction for liquidated damages.

5. City Cost and Payment by the City

5.1. City Cost. \$342,228.02 is the City's estimated share of the costs of the contract construction and the 8 percent construction engineering cost share as shown in the Preliminary Schedule "I". The Preliminary Schedule "I" was prepared using estimated quantities and unit prices, and may include any credits or lump sum costs. Upon award of the construction contract, the State will prepare a Revised Schedule "I" based on construction contract unit prices, which will replace and supersede the Preliminary Schedule "I" as part of this Agreement.

5.2. Conditions of Payment. The City will pay the State the City's total estimated construction and construction engineering cost share, as shown in the Revised Schedule "I", after the following conditions have been met:

- A. Execution of this Agreement and transmittal to the City, including a copy of the Revised Schedule "I".
- B. The City's receipt of a written request from the State for the advancement of funds.

5.3. Acceptance of the City's Cost and Completed Construction. The computation by the State of the amount due from the City will be final, binding, and conclusive. Acceptance by the State of the completed contract construction will be final, binding, and conclusive upon the City as to the satisfactory completion of the contract construction.

5.4. Final Payment by the City. Upon completion of all contract construction and upon computation of the final amount due the State's contractor, the State will prepare a Final Schedule "I" and submit a copy to the City. The Final Schedule "I" will be based on final quantities, and include all City participation construction items and the construction engineering cost share covered under this Agreement. If the final cost of the City participation construction exceeds the amount of funds advanced by the City, the City will pay the difference to the State without interest. If the final cost of the City participation construction is less than the amount of funds advanced by the City, the State will refund the difference to the City without interest.

The State and the City waive claims for any payments or refunds less than \$5.00 according to Minnesota Statutes § 15.415.

5.5. Reporting of Economic Benefits. The City will provide an annual report on the economic benefits that have materialized, including the increase in jobs, in tax base and property development. This report must be provided annually on January 1st of each year for a period of 5 years after the completion of construction. This report will be provided to the Transportation Economic Development Coordinator at MnDOT.

6. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

6.1. The State's Authorized Representative will be:

Name, Title: Malaki Ruranika, Cooperative Agreements Engineer (or successor)
Address: 395 John Ireland Boulevard, Mailstop 682, St. Paul, MN 55155
Telephone: (651) 366-4634
E-Mail: malaki.ruranika@state.mn.us

6.2. The City's Authorized Representative will be:

Name, Title: Caleb Peterson, Director of Public Works (or successor)
Address: 101 14th Street, Cloquet, MN 55720
Telephone: (218) 879-6758
E-Mail: cpeterson@cloquetmn.gov

7. Assignment; Amendments; Waiver; Contract Complete

- 7.1. **Assignment.** No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 7.2. **Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 7.3. **Waiver.** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.
- 7.4. **Contract Complete.** This Agreement contains all prior negotiations and agreements between the State and the City. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

8. Liability; Worker Compensation Claims

- 8.1. Each party is responsible for its own acts, omissions, and the results thereof to the extent authorized by law and will not be responsible for the acts, omissions of others, and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the City.
- 8.2. Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.

9. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

10. Title VI/Non-discrimination Assurances

The City agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. The City will ensure the

appendices and solicitation language within the assurances are inserted into contracts as required. The State may conduct a review of the City's compliance with this provision. The City must cooperate with the State throughout the review process by supplying all requested information and documentation to the State, making City staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by the State.

11. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the City's books, records, documents, accounting procedures, and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

12. Government Data Practices

The City and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the City under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the City or the State.

13. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14. Termination; Suspension

14.1. By Mutual Agreement. This Agreement may be terminated by mutual agreement of the parties.

14.2. Termination for Insufficient Funding. The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the performance of contract construction under the Project. Termination must be by written or fax notice to the City.

14.3. Suspension. In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities and performance of work authorized through this Agreement.

15. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

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CITY OF CLOQUET

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Recommended for Approval:

By: _____
(District Engineer)

Date: _____

Approved:

By: _____
(State Design Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

PRELIMINARY SCHEDULE "I"

Agreement No. 1047967

City of Cloquet

S.P. 0905-57 (T.H. 33=055)

Preliminary: September 2, 2021

S.A.P. 112-010-006

Grading, concrete and bituminous surfacing, and lighting construction to start approximately August 1, 2022 under State Contract No. ____ with ____ located on T.H. 33 from the south junction of Gillette Rd. to 0.15 miles north of south junction of Gillette Rd.

CITY COST PARTICIPATION

(1) R-Cut Intersection Work Items - City Funds (From Sheet No. 4)	285,000.00
R-Cut Intersection Work Items - State Aid Funds (From Sheet No. 4)	47,387.90
Subtotal	332,387.90
Snowmobile Trail Work Items (From Sheet No. 5)	9,111.22
(2) Construction Engineering (8%)	728.90
(3) Total City Cost	\$342,228.02

(1) City match to TED funds capped at \$285,000.00

(2) Construction Engineering charge only applied to Snowmobile Trail Work Items

(3) Amount of advance payment as described in Article 5 of the Agreement (estimated amount)

(1) 70% STATE TED (CAPPED), 30% CITY; REMAINDER 70% STATE SRC, 30% STATE AID (CITY)
(P) = PLAN QUANTITY

1047967

ITEM NUMBER	S.P. 0905-57 AND S.A.P. 112-010-006 R-CUT INTERSECTION WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (1)
2011.601	CONSTRUCTION SURVEYING	LUMP SUM	1.00	9,000.00	9,000.00
2011.601	AS BUILT	LUMP SUM	1.00	3,000.00	3,000.00
2021.501	MOBILIZATION	LUMP SUM	1.00	60,000.00	60,000.00
2031.602	COMBINATION FIELD LABORATORY-OFFICE	EACH	1.00	15,000.00	15,000.00
2051.501	MAINT AND RESTORATION OF HAUL ROADS	LUMP SUM	1.00	100.00	100.00
2101.501	CLEARING AND GRUBBING	LUMP SUM	1.00	1,000.00	1,000.00
2104.502	REMOVE PIPE APRON	EACH	1.00	173.00	173.00
2104.502	REMOVE CONCRETE HEADWALL	EACH	3.00	400.00	1,200.00
2104.502	REMOVE SIGN	EACH	13.00	65.00	845.00
2104.502	SALVAGE SIGN PANEL TYPE SPECIAL	EACH	1.00	130.00	130.00
2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	1,831.00	4.25	7,781.75
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	218.00	3.00	654.00
2104.503	REMOVE PIPE DRAIN	LIN FT	40.00	3.00	120.00
2104.503	REMOVE PERFORATED PIPE	LIN FT	1,666.00	1.00	1,666.00
2104.503	REMOVE PIPE CULVERTS	LIN FT	278.00	15.00	4,170.00
2104.504	REMOVE CONCRETE PAVEMENT (P)	SQ YD	1,870.00	8.00	14,960.00
2104.504	REMOVE BITUMINOUS PAVEMENT (P)	SQ YD	1,154.00	5.10	5,885.40
2105.504	GEOTEXTILE FABRIC TYPE 7	SQ YD	7,004.00	3.00	21,012.00
2106.507	EXCAVATION - COMMON (P)	CU YD	5,429.00	13.00	70,577.00
2106.507	SELECT GRANULAR EMBANKMENT MOD 7% (CV) (P)	CU YD	4,546.00	21.00	95,466.00
2106.507	COMMON EMBANKMENT (CV) (P)	CU YD	1,422.00	8.00	11,376.00
2118.507	AGGREGATE SURFACING (CV) CLASS 6 (P)	CU YD	33.00	55.00	1,815.00
2211.507	AGGREGATE BASE (CV) CLASS 6 (P)	CU YD	1,120.00	45.00	50,400.00
2301.504	CONCRETE PAVEMENT 8.0"	SQ YD	2,545.00	85.00	216,325.00
2357.606	BITUMINOUS MATERIAL FOR SHOULDER TACK	GALLON	33.00	9.00	297.00
2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (4,C)	TON	438.00	75.00	32,850.00
2301.502	DOWEL BAR	EACH	1,344.00	12.00	16,128.00
2301.508	SUPPLEMENTAL PAVEMENT REINFORCEMENT	POUND	856.00	3.00	2,568.00
2301.602	DRILL AND GROUT DOWEL BAR (EPOXY COATED)	EACH	47.00	22.00	1,034.00
2301.602	DRILL AND GROUT REINF BAR (EPOXY COATED)	EACH	437.00	15.00	6,555.00
2451.507	FINE AGGREGATE BEDDING (CV) (P)	CU YD	71.00	60.00	4,260.00
2501.502	12" RC PIPE APRON	EACH	1.00	1,100.00	1,100.00
2501.502	24" RC PIPE APRON	EACH	1.00	1,300.00	1,300.00
2501.502	24" CAS SAFETY APRON AND GRATE DESIGN 3128	EACH	1.00	1,700.00	1,700.00

(1) 70% STATE TED (CAPPED), 30% CITY; REMAINDER 70% STATE SRC, 30% STATE AID (CITY)
(P) = PLAN QUANTITY

1047967

ITEM NUMBER	S.P. 0905-57 AND S.A.P. 112-010-006 R-CUT INTERSECTION WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (1)
2501.502	24" RC SAFETY APRON	EACH	2.00	900.00	1,800.00
2501.503	24" RC PIPE CULVERT CLASS V	LIN FT	140.00	75.00	10,500.00
2501.602	PIPE TIES - FLAT BAR	EACH	20.00	110.00	2,200.00
2501.602	SAFETY GRATE FOR 24" RC APRON	EACH	1.00	1,500.00	1,500.00
2502.502	4" PRECAST CONCRETE HEADWALL	EACH	5.00	225.00	1,125.00
2502.503	4" TP PIPE DRAIN	LIN FT	150.00	9.00	1,350.00
2502.503	4" PERF TP PIPE DRAIN	LIN FT	2,533.00	8.50	21,530.50
2502.602	CONNECT TO EXISTING PIPE DRAIN	EACH	9.00	225.00	2,025.00
2503.503	24" RC PIPE SEWER CLASS V	LIN FT	8.00	100.00	800.00
2503.503	12" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	276.00	65.00	17,940.00
2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	343.00	65.00	22,295.00
2503.503	18" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	50.00	70.00	3,500.00
2503.503	21" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	103.00	80.00	8,240.00
2503.503	24" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	64.00	100.00	6,400.00
2506.502	CASTING ASSEMBLY	EACH	14.00	1,000.00	14,000.00
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	LIN FT	32.00	510.00	16,320.00
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	LIN FT	11.00	460.00	5,060.00
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	10.00	470.00	4,700.00
2521.518	6" CONCRETE WALK	SQ FT	7,347.00	8.00	58,776.00
2521.518	8" CONCRETE WALK	SQ FT	2,160.00	10.00	21,600.00
2531.503	CONCRETE CURB AND GUTTER DESIGN B624	LIN FT	1,266.00	25.00	31,650.00
2531.503	CONCRETE CURB AND GUTTER DESIGN R424	LIN FT	455.00	28.00	12,740.00
2531.618	TRUNCATED DOMES	SQ FT	76.00	49.00	3,724.00
2545.501	LIGHTING SYSTEM	LUMP SUM	1.00	50,750.00	50,750.00
2554.602	GUIDE POST TYPE SPECIAL	EACH	5.00	85.00	425.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.00	45,000.00	45,000.00
2563.602	PORTABLE CHANGEABLE MESSAGE SIGN	EACH	2.00	6,000.00	12,000.00
2564.502	INSTALL SIGN PANEL TYPE SPECIAL	EACH	1.00	225.00	225.00
2564.618	SIGN	SQ FT	248.00	55.00	13,640.00
2572.503	TEMPORARY FENCE	LIN FT	194.00	3.00	582.00
2572.503	CLEAN ROOT CUTTING	LIN FT	194.00	4.00	776.00
2573.502	STORM DRAIN INLET PROTECTION	EACH	15.00	180.00	2,700.00
2573.502	CULVERT END CONTROLS	EACH	2.00	150.00	300.00
2573.503	FILTER BERM TYPE I	LIN FT	56.00	12.00	672.00

(1) 70% STATE TED (CAPPED), 30% CITY; REMAINDER 70% STATE SRC, 30% STATE AID (CITY)
(P) = PLAN QUANTITY

1047967

ITEM NUMBER	S.P. 0905-57 AND S.A.P. 112-010-006 R-CUT INTERSECTION WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (1)
2573.503	SEDIMENT CONTROL LOG TYPE COMPOST	LIN FT	481.00	2.95	1,418.95
2574.505	SOIL BED PREPARATION (P)	ACRE	0.60	400.00	240.00
2574.508	FERTILIZER TYPE 1	POUND	236.00	0.85	200.60
2574.508	FERTILIZER TYPE 3	POUND	89.00	0.91	80.99
2575.505	SEEDING (P)	ACRE	1.20	250.00	300.00
2575.505	DISK ANCHORING (P)	ACRE	0.50	250.00	125.00
2575.508	SEED MIXTURE 21-111	POUND	59.00	2.00	118.00
2575.508	SEED MIXTURE 25-121	POUND	20.00	6.00	120.00
2575.508	SEED MIXTURE 36-311	POUND	9.00	35.00	315.00
2575.509	MULCH MATERIAL TYPE 3	TON	1.00	300.00	300.00
2575.604	ROLLED EROSION PREVENTION CATEGORY 25	SQ YD	3,349.00	2.20	7,367.80
2582.503	4" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	LIN FT	5,551.00	1.00	5,551.00
2582.503	4" DOUBLE SOLID LINE MULTI-COMPONENT GROUND IN (WR)	LIN FT	350.00	2.00	700.00
2582.503	4" SOLID LINE PREFORM TAPE GROUND IN (WR) CONTRAST	LIN FT	1,269.00	9.50	12,055.50
2582.503	4" BROKEN LINE PREFORM TAPE GROUND IN (WR) CONTRAST	LIN FT	570.00	10.00	5,700.00
2582.503	4" DOTTED LINE PREFORM TAPE GROUND IN (WR) CONTRAST	LIN FT	249.00	10.00	2,490.00
2582.503	12" SOLID LINE PREFORM THERMO GROUND IN	LIN FT	79.00	18.00	1,422.00
2582.503	24" SOLID LINE PREFORM THERMO GROUND IN	LIN FT	41.00	26.00	1,066.00
2582.518	PAVEMENT MESSAGE PREFORM THERMOPLASTIC GROUND IN	SQ FT	169.00	28.00	4,732.00
2582.518	PAVEMENT MESSAGE PREFORM THERMOPLASTIC GROUND IN CONTRAST	SQ FT	112.00	30.00	3,360.00
2582.601	WET RETROREFLECTOMETER MEASUREMENTS	LUMP SUM	1.00	2,000.00	2,000.00
2582.603	MOBILE RETROREFLECTOMETER MEASUREMENTS	LIN FT	5,901.00	0.17	1,003.17
				TOTAL	\$1,107,959.66
	(1) TED/CITY FUNDED PORTION				
			70% STATE TED*	\$665,000.00	*Capped at \$665,000.00
			30% CITY**	\$285,000.00	**City Match Capped at \$285,000.00
	SRC/STATE AID FUNDED PORTION				
			70% STATE SRC	\$110,571.76	
			30% STATE AID (CITY)	\$47,387.90	

(2) 100% CITY
(P) = PLAN QUANTITY

1047967

ITEM NUMBER	S.P. 0905-57 SNOWMOBILE TRAIL WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (2)
2106.507	EXCAVATION - COMMON (P)	CU YD	527.00	13.00	6,851.00
2106.507	COMMON EMBANKMENT (CV) (P)	CU YD	119.00	8.00	952.00
2574.505	SOIL BED PREPARATION (P)	ACRE	0.10	400.00	40.00
2574.508	FERTILIZER TYPE 1	POUND	18.00	0.85	15.30
2574.508	FERTILIZER TYPE 3	POUND	32.00	0.91	29.12
2575.505	SEEDING (P)	ACRE	0.20	250.00	50.00
2575.505	DISK ANCHORING (P)	ACRE	0.10	250.00	25.00
2575.508	SEED MIXTURE 21-111	POUND	9.00	2.00	18.00
2575.508	SEED MIXTURE 36-311	POUND	3.00	35.00	105.00
2575.509	MULCH MATERIAL TYPE 3	TON	0.20	300.00	60.00
2575.604	ROLLED EROSION PREVENTION CATEGORY 25	SQ YD	439.00	2.20	965.80
				TOTAL	\$9,111.22
			(2) 100% CITY	\$9,111.22	

Data is considered Non-public prior to project award.

CITY OF CLOQUET

RESOLUTION

IT IS RESOLVED that the City of Cloquet enter into MnDOT Agreement No. 1047967 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the City to the State of the City's share of the costs of the grading, bituminous and concrete surfacing, lighting, and snowmobile trail construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 33 from the south junction of Gillette Road to 0.15 miles north of the south junction of Gillette Road within the corporate City limits under State Project No. 0905-57.

IT IS FURTHER RESOLVED that the Mayor and the _____
(Title)
are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Council of the City of Cloquet at an authorized meeting held on the _____ day of _____, 2021, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this _____ day of _____, 2021
Notary Public _____
My Commission Expires _____

_____ (Signature)
_____ (Type or Print Name)
_____ (Title)



2626 Courlland Street
Duluth, MN 55806-1894
phone 218.722.3336
fax 218.727.7471
www.wlssd.com

Western Lake Superior Sanitary District

September 28, 2021

City of Cloquet
Tim Peterson, City Administrator
City Hall
1307 Cloquet Avenue
Cloquet, MN 55720

RE: 2022 Budget Western Lake Superior Sanitary District (WLSSD)

Dear Mr. Peterson:

The Board of Directors of the Western Lake Superior Sanitary District approved its 2022 budget at the September 27, 2021 board meeting. The Board approved a 4.11% increase in the wastewater budget. The 2022 budgeted wastewater treatment charges for the City of Cloquet are shown below:

Total Annual Charges	\$ 1,053,638
Total Monthly Charge	\$ 87,803

This amount represents an increase from 2021 of \$46,891 or 4.66%.

Please note that any year-end adjustment relating to 2021 wastewater charges will be calculated in January 2022 and sent to you under a separate letter.

The District-wide allocation remains unchanged at \$355,000 for 2022. The 2022 District-wide allocation for the City of Cloquet is \$24,226. This amount may be paid in two equal installments. The first is due on or before July 1, 2022, and the second on or before December 1, 2022.

If you have any questions on this information please call my office at 218-740-4805.

Sincerely,

Marianne Bohren
Executive Director

**WLSSD 2022 BUDGETED FLOWS AND LOADINGS
FLOW (MGD)**

	BUDGET 2021	ESTIMATE 2021	BUDGET 2022
DULUTH	12.700	11.316	12.700
CLOQUET	1.150	0.896	1.150
HERMANTOWN	0.650	0.614	0.650
PROCTOR	0.450	0.369	0.450
ESKO	0.2062	0.165	0.2062
(Includes Helb/Lars)			
SCANLON	0.169	0.121	0.169
CARLTON	0.150	0.146	0.150
THOMSON	0.010	0.008	0.010
(City only)			
TWIN LAKES	0.070	0.028	0.070
RICE LAKE	0.060	0.052	0.060
OLIVER	0.022	0.018	0.022
PIKE LAKE	0.100	0.081	0.100
KNIFE RIVER	0.022	0.018	0.022
MPCA LANDFILL	0.002	0.002	0.002
WRENSHALL	0.027	0.025	0.027
JAY COOKE	0.002	0.002	0.002
BUFFALO/MIDWAY	0.0030	0.004	0.0030
DULUTH/NORTH SHORE	0.050	0.049	0.050
MUNICIPAL SUBTOTAL	15.843	13.914	15.843
SAPPI	16.000	17.456	16.500
USG	0.450	0.483	0.450
ST PAPER 1	0.000	0.455	0.500
SPECIALTY MINERALS	0.240	0.231	0.240
INDUSTRIAL SUBTOTAL	16.690	18.625	17.690
TOTAL FLOW	32.533	32.538	33.533

**WLSSD 2022 BUDGETED FLOWS AND LOADINGS
BOD (LBS/DAY)**

	BUDGET 2021	ESTIMATE 2021	BUDGET 2022
DULUTH	13,100	14,025	13,100
CLOQUET	1,717	1,337	1,717
HERMANTOWN	1,150	1,023	1,150
PROCTOR	530	452	530
ESKO (Includes Helb/Lars)	263	263	263
SCANLON	282	202	282
CARLTON	160	160	160
THOMSON (City only)	17	14	17
TWIN LAKES	292	115	292
RICE LAKE	100	87	100
OLIVER	37	29	37
PIKE LAKE	167	136	167
KNIFE RIVER	37	30	37
MPCA LANDFILL	3	3	3
WRENSHALL	45	41	45
JAY COOKE	3	4	3
BUFFALO/MIDWAY	8	9	8
DULUTH/NORTH SHORE	83	81	83
MUNICIPAL SUBTOTAL	17,993	18,011	17,993
SAPPI	42,000	44,958	42,500
USG	1,300	1,655	1,450
ST PAPER 1	0	12	15
SPECIALTY MINERALS	6	6	6
INDUSTRIAL SUBTOTAL	43,306	46,631	43,971
TOTAL BOD	61,299	64,642	61,964

**WLSSD 2022 BUDGETED FLOWS AND LOADINGS
SUSPENDED SOLIDS (LBS/DAY)**

	BUDGET 2021	ESTIMATE 2021	BUDGET 2022
DULUTH	15,800	18,510	16,100
CLOQUET	2,522	1,964	2,522
HERMANTOWN	1,100	1,015	1,100
PROCTOR	600	577	600
ESKO	305	305	305
(Includes Helb/Lars)			
SCANLON	282	202	282
CARLTON	183	183	183
THOMSON	17	14	17
(City only)			
TWIN LAKES	262	103	262
RICE LAKE	100	87	100
OLIVER	37	29	37
PIKE LAKE	167	136	167
KNIFE RIVER	37	30	37
MPCA LANDFILL	3	3	3
WRENSHALL	45	41	45
JAY COOKE	3	4	3
BUFFALO/MIDWAY	5	7	5
DULUTH/NORTH SHORE	83	81	83
MUNICIPAL SUBTOTAL	21,551	23,291	21,851
SAPPI	14,000	19,957	16,500
USG	600	1,488	1,100
ST PAPER 1	0	25	23
SPECIALTY MINERALS	800	330	300
INDUSTRIAL SUBTOTAL	15,400	21,800	17,923
TOTAL DISTRICT	36,951	45,091	39,774

**2022 Budget
Wastewater Unit Costs**

<u>VOLUME</u>	<u>BUDGET 2021</u>	<u>BUDGET 2022</u>	<u>% CHANGE</u>
FLOW (MGD)	32.53	33.53	3.07%
BOD (LBS/DAY)	61,299	61,964	1.08%
SUSPENDED SOLIDS (LBS/DAY)	36,951	39,774	7.64%
 <u>O & M UNIT COSTS</u>			
FLOW (COST/1000 GAL)	\$0.5957	\$0.6415	7.69%
PEAK FLOW	\$0.0435	\$0.0315	-27.56%
BOD (COST/LB)	\$0.2030	\$0.2055	1.27%
SUSPENDED SOLIDS (COST/LB)	\$0.3349	\$0.3189	-4.78%
 <u>O & M + DEBT SERVICE UNIT COSTS</u>			
FLOW (COST/1000 GAL)	\$0.8019	\$0.8614	7.42%
PEAK FLOW	\$0.0990	\$0.0851	-14.00%
BOD (COST/LB)	\$0.2539	\$0.2580	1.61%
SUSPENDED SOLIDS (COST/LB)	\$0.3968	\$0.3781	-4.70%
DOMESTIC EQUIV (COST/1000GAL)	\$1.9862	\$2.0075	1.07%

**2022 Budget
Wastewater Treatment Charges**

	BUDGET 2021	BUDGET 2022	INCREASE (DECREASE)	% CHANGE
DULUTH	\$9,397,598	\$9,368,535	-\$29,062	-0.31%
CLOQUET	\$1,006,748	\$1,053,638	\$46,891	4.66%
PROCTOR	\$327,748	\$341,820	\$14,072	4.29%
HERMANTOWN	\$511,351	\$578,737	\$67,387	13.18%
ESKO	\$146,702	\$162,337	\$15,635	10.66%
SCANLON	\$116,873	\$136,329	\$19,456	16.65%
CARLTON	\$113,973	\$117,347	\$3,373	2.96%
RICE LAKE	\$52,159	\$54,023	\$1,865	3.58%
TWIN LAKE	\$92,756	\$96,707	\$3,951	4.26%
PIKE LAKE	\$77,323	\$82,205	\$4,882	6.31%
KNIFE RIVER	\$20,354	\$19,976	-\$378	-1.86%
OLIVER	\$17,194	\$18,215	\$1,021	5.94%
THOMSON	\$9,371	\$9,874	\$503	5.37%
WRENSHALL	\$22,163	\$24,209	\$2,045	9.23%
JAY COOKE	\$2,759	\$2,515	-\$244	-8.85%
MIDWAY	\$5,050	\$4,902	-\$148	-2.93%
MPCA LANDFILL	\$11,827	\$9,049	-\$2,778	-23.49%
DULUTH/NORTH SHORE	\$49,443	\$48,068	-\$1,375	-2.78%
SUBTOTAL	\$11,981,391	\$12,128,486	\$147,095	1.23%
SAPPI	\$11,685,656	\$12,431,269	\$745,614	6.38%
GEORGIA PACIFIC DEBT SERV ONLY	\$32,088	\$19,881	-\$12,207	-38.04%
USG	\$479,239	\$542,890	\$63,652	13.28%
ST PAPER 1	\$1,018,679	\$1,188,398	\$169,719	16.66%
SPECIALTY MINERALS	\$225,296	\$155,224	-\$70,072	-31.10%
SUBTOTAL	\$13,440,958	\$14,337,663	\$896,705	6.67%
TOTAL DISTRICT	\$25,422,349	\$26,466,149	\$1,043,801	4.11%

**2022 Budget
Wastewater Treatment Charges**

	BUDGET 2021	BUDGET 2022	INCREASE (DECREASE)	% CHANGE
DULUTH	\$9,397,598	\$9,368,535	-\$29,062	-0.31%
CLOQUET	\$1,006,748	\$1,053,638	\$46,891	4.66%
PROCTOR	\$327,748	\$341,820	\$14,072	4.29%
HERMANTOWN	\$511,351	\$578,737	\$67,387	13.18%
ESKO	\$146,702	\$162,337	\$15,635	10.66%
SCANLON	\$116,873	\$136,329	\$19,456	16.65%
CARLTON	\$113,973	\$117,347	\$3,373	2.96%
RICE LAKE	\$52,159	\$54,023	\$1,865	3.58%
TWIN LAKE	\$92,756	\$96,707	\$3,951	4.26%
PIKE LAKE	\$77,323	\$82,205	\$4,882	6.31%
KNIFE RIVER	\$20,354	\$19,976	-\$378	-1.86%
OLIVER	\$17,194	\$18,215	\$1,021	5.94%
THOMSON	\$9,371	\$9,874	\$503	5.37%
WRENSHALL	\$22,163	\$24,209	\$2,045	9.23%
JAY COOKE	\$2,759	\$2,515	-\$244	-8.85%
MIDWAY	\$5,050	\$4,902	-\$148	-2.93%
MPCA LANDFILL	\$11,827	\$9,049	-\$2,778	-23.49%
DULUTH/NS	\$49,443	\$48,068	-\$1,375	-2.78%
SUBTOTAL	\$11,981,391	\$12,128,486	\$147,095	1.23%
	<u>Billed Estimate</u>			
SAPPI	\$12,870,258	\$12,431,269	-\$438,988	-3.41%
GEORGIA PACIFIC DEBT SERV ONLY	\$32,088	\$19,881	-\$12,207	-38.04%
USG	\$624,575	\$542,890	-\$81,684	-13.08%
ST PAPER 1 *	\$1,139,910	\$1,188,398	\$48,488	4.25%
<small>*Billed Estimate Reflects Entire Year for 2021</small>				
SPECIALTY MINERALS	\$157,200	\$155,224	-\$1,976	-1.26%
SUBTOTAL	\$14,824,031	\$14,337,663	-\$486,368	-3.28%
TOTAL DISTRICT	\$26,805,422	\$26,466,149	-\$339,272	-1.27%

**2022 Budget
O&M Cost Comparison**

	BUDGET 2021	BUDGET 2022	INCREASE (DECREASE)	% CHANGE
DULUTH	\$6,220,486	\$6,234,031	\$13,545	0.22%
CLOQUET	\$722,785	\$741,683	\$18,898	2.61%
PROCTOR	\$225,499	\$232,675	\$7,176	3.18%
HERMANTOWN	\$371,011	\$402,733	\$31,723	8.55%
ESKO	\$105,358	\$112,641	\$7,284	6.91%
SCANLON	\$93,100	\$103,087	\$9,987	10.73%
CARLTON	\$73,712	\$75,441	\$1,729	2.35%
RICE LAKE	\$35,440	\$36,656	\$1,216	3.43%
TWIN LAKE	\$71,401	\$72,526	\$1,124	1.57%
PIKE LAKE	\$56,600	\$59,368	\$2,768	4.89%
KNIFE RIVER	\$13,766	\$13,464	-\$302	-2.20%
OLIVER	\$12,559	\$13,072	\$513	4.09%
THOMSON	\$6,036	\$6,109	\$73	1.21%
WRENSHALL	\$15,395	\$16,357	\$963	6.25%
JAY COOKE	\$1,217	\$1,199	-\$18	-1.47%
MIDWAY	\$1,890	\$1,899	\$9	0.46%
MPCA LANDFILL	\$2,329	\$1,544	-\$785	-33.69%
DULUTH/NORTH SHORE	\$31,373	\$30,662	-\$711	-2.27%
SUBTOTAL	\$8,059,957	\$8,155,148	\$95,191	1.18%
SAPPI	\$8,428,454	\$9,058,491	\$630,037	7.48%
USG	\$279,396	\$350,801	\$71,405	25.56%
ST PAPER 1	\$0	\$207,158	\$207,158	
SPECIALTY MINERALS	\$154,542	\$94,551	-\$59,991	-38.82%
SUBTOTAL	\$8,862,391	\$9,711,001	\$848,610	9.58%
TOTAL DISTRICT	\$16,922,349	\$17,866,149	\$943,801	5.58%

**2022 Budget
Debt Service Costs**

	BUDGET 2021	BUDGET 2022	INCREASE (DECREASE)	% CHANGE
DULUTH	\$3,177,112	\$3,134,505	(\$42,607)	-1.34%
CLOQUET	\$283,962	\$311,955	\$27,992	9.86%
PROCTOR	\$102,249	\$109,146	\$6,897	6.75%
HERMANTOWN	\$140,340	\$176,004	\$35,664	25.41%
ESKO	\$41,344	\$49,695	\$8,352	20.20%
SCANLON	\$23,773	\$33,242	\$9,469	39.83%
CARLTON	\$40,261	\$41,905	\$1,644	4.08%
RICE LAKE	\$16,718	\$17,367	\$649	3.88%
TWIN LAKE	\$21,355	\$24,181	\$2,826	13.23%
PIKE LAKE	\$20,723	\$22,837	\$2,114	10.20%
KNIFE RIVER	\$6,588	\$6,513	(\$75)	-1.14%
OLIVER	\$4,635	\$5,142	\$507	10.94%
THOMSON	\$3,334	\$3,765	\$430	12.90%
WRENSHALL	\$6,769	\$7,852	\$1,083	16.00%
JAY COOKE	\$1,542	\$1,316	(\$226)	-14.67%
MIDWAY	\$3,160	\$3,003	(\$157)	-4.96%
MPCA LANDFILL	\$9,498	\$7,505	(\$1,993)	-20.99%
DULUTH/NORTH SHORE SUBTOTAL	\$18,070 \$3,921,434	\$17,406 \$3,973,338	(\$664) \$51,904	-3.68% 1.32%
SAPPI	\$3,257,202	\$3,372,779	\$115,576	3.55%
GEORGIA PACIFIC DEBT SERV ONLY	\$32,088	\$19,881	(\$12,207)	-38.04%
USG	\$199,842	\$192,089	(\$7,753)	-3.88%
ST PAPER 1	\$1,018,679	\$981,240	(\$37,439)	-3.68%
SPECIALTY MINERALS SUBTOTAL	\$70,755 \$4,578,566	\$60,673 \$4,626,662	(\$10,082) \$48,096	-14.25% 1.05%
TOTAL DISTRICT	\$8,500,000	\$8,600,000	\$100,000	1.18%

Western Lake Superior Sanitary District
 Billing Detail
 2022 Budget

Line No.	Class of Service	Budget Basis	Operating Expenses, based on Actual Flows and Loads					Debt Svc - based on Allocated Flows and Loads					TOTAL	
			Flow	Excess FI	BOD	TSS	TOTAL	FLOW	PEAK FLOW	TOTAL FLOW	BOD	TSS		TOTAL
Municipalities: Duluth-														
1	Duluth	Budget	\$2,973,587	\$403,817	\$982,813	\$1,873,813	\$6,234,031	\$1,376,070	\$935,381	\$2,311,451	\$323,993	\$499,061	\$3,134,505	\$9,368,535
2	Cloquet	Budget	\$269,262	\$50,046	\$128,800	\$293,576	\$741,683	\$112,433	\$93,376	\$205,809	\$37,109	\$69,037	\$311,955	\$1,053,638
3	Proctor	Budget	\$105,363	\$17,717	\$39,763	\$69,832	\$232,675	\$48,415	\$34,198	\$82,613	\$11,336	\$15,197	\$109,146	\$341,820
4	Hermantown	Budget	\$152,191	\$36,240	\$86,277	\$128,025	\$402,733	\$58,777	\$52,227	\$111,004	\$29,542	\$35,458	\$176,004	\$578,737
5	Esko	Budget	\$48,280	\$9,132	\$19,731	\$35,498	\$112,641	\$18,516	\$15,106	\$33,622	\$6,621	\$9,453	\$49,695	\$162,337
6	Scanlon	DE	\$39,570	\$9,560	\$21,149	\$32,808	\$103,087	\$11,466	\$12,190	\$23,655	\$4,566	\$5,020	\$33,242	\$136,329
7	Carlton	Budget	\$35,121	\$7,018	\$12,004	\$21,299	\$75,441	\$21,167	\$13,454	\$34,621	\$3,096	\$4,188	\$41,905	\$117,347
8	Rice Lake	DE	\$14,048	\$3,451	\$7,508	\$11,648	\$36,656	\$6,842	\$5,302	\$12,144	\$2,468	\$2,755	\$17,367	\$54,023
9	Twin Lake	Budget	\$16,390	\$3,797	\$21,899	\$30,440	\$72,526	\$7,217	\$6,489	\$13,707	\$5,013	\$5,461	\$24,181	\$96,707
10	Pike Lake	DE	\$23,414	\$4,027	\$12,514	\$19,413	\$59,368	\$8,685	\$7,327	\$16,012	\$3,235	\$3,590	\$22,837	\$82,205
11	Knife River	DE	\$5,151	\$1,289	\$2,753	\$4,271	\$13,464	\$2,081	\$2,622	\$4,703	\$851	\$958	\$6,513	\$19,976
12	Oliver	DE	\$5,151	\$897	\$2,753	\$4,271	\$13,072	\$1,914	\$1,620	\$3,535	\$761	\$846	\$5,142	\$18,215
13	Thomson	DE	\$2,341	\$575	\$1,251	\$1,941	\$6,109	\$1,412	\$1,070	\$2,482	\$614	\$669	\$3,765	\$9,874
14	Wrenshall	DE	\$6,322	\$1,415	\$3,379	\$5,242	\$16,357	\$3,115	\$2,149	\$5,264	\$1,226	\$1,361	\$7,852	\$24,209
15	Jay Cooke	DE	\$468	\$92	\$250	\$388	\$1,199	\$518	\$300	\$818	\$229	\$269	\$1,316	\$2,515
16	Midway	DE	\$702	\$51	\$563	\$582	\$1,899	\$1,376	\$772	\$2,148	\$374	\$481	\$3,003	\$4,902
17	MPCA Landfill	DE	\$468	\$437	\$250	\$388	\$1,544	\$3,317	\$1,578	\$4,894	\$1,220	\$1,390	\$7,505	\$9,049
18	Unused	DE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
19	North Shore	DE	\$11,707	\$2,991	\$6,257	\$9,707	\$30,662	\$6,177	\$6,066	\$12,243	\$2,425	\$2,738	\$17,406	\$48,068
21	Totals-Municipalities		\$3,709,539	\$552,553	\$1,349,916	\$2,543,141	\$8,155,148	\$1,689,497	\$1,191,227	\$2,880,725	\$434,680	\$657,933	\$3,973,338	\$12,128,486
Industrials-														
22	Georgia Pacific		\$0	\$0	\$0	\$0	\$0	\$4,748	\$1,852	\$6,600	\$10,679	\$2,603	\$19,881	\$19,881
23	Sappi		\$3,863,322	\$86,286	\$3,188,515	\$1,920,368	\$9,058,491	\$1,314,181	\$469,647	\$1,783,828	\$1,075,809	\$513,141	\$3,372,779	\$12,431,269
24	ST Paper 1		\$117,070	\$86,286	\$1,125	\$2,677	\$207,158	\$335,237	\$156,549	\$491,786	\$434,712	\$54,742	\$981,240	\$1,188,398
25	USG		\$105,363	\$8,629	\$108,785	\$128,025	\$350,801	\$48,766	\$23,482	\$72,248	\$43,182	\$76,659	\$192,089	\$542,890
27	Specialty Minerals		\$56,194	\$2,991	\$450	\$34,916	\$94,551	\$21,776	\$9,784	\$31,560	\$166	\$28,947	\$60,673	\$155,224
28	Totals-Industrials		\$4,141,950	\$184,191	\$3,298,875	\$2,085,985	\$9,711,001	\$1,724,707	\$661,315	\$2,386,022	\$1,564,548	\$676,092	\$4,626,662	\$14,337,663
30	Totals-All Users		\$7,851,488	\$736,744	\$4,648,791	\$4,629,126	\$17,866,149	\$3,414,205	\$1,852,542	\$5,266,747	\$1,999,228	\$1,334,025	\$8,600,000	\$26,466,149

**WLSSD DISTRICT-WIDE ALLOCATION
2022 BUDGET**

	TAX CAPACITY			TAX CAPACITY		
	VALUE 2021 (THOUSANDS)	% OF TOTAL	DWA 2021	VALUE 2022 (THOUSANDS)	% OF TOTAL	DWA 2022
<u>ST. LOUIS COUNTY</u>						
DULUTH	\$84,237	61.99%	\$220,074	\$87,700	62.28%	\$221,104
HERMANTOWN	\$14,736	10.84%	\$38,499	\$14,844	10.54%	\$37,424
PROCTOR	\$2,841	2.09%	\$7,422	\$2,839	2.02%	\$7,158
CANOSIA	\$2,791	2.05%	\$7,292	\$2,901	2.06%	\$7,314
DULUTH TOWNSHIP	\$635	0.47%	\$1,660	\$655	0.47%	\$1,651
GRAND LAKE	\$3,315	2.44%	\$8,661	\$3,438	2.44%	\$8,668
LAKEWOOD *	\$641	0.47%	\$1,674	\$674	0.48%	\$1,699
MIDWAY *	\$546	0.40%	\$1,426	\$537	0.38%	\$1,354
RICE LAKE	\$3,745	2.76%	\$9,784	\$3,968	2.82%	\$10,004
SOLWAY *	\$549	0.40%	\$1,434	\$546	0.39%	\$1,376
SUBTOTAL	\$114,036	83.92%	\$297,925	\$118,102	83.87%	\$297,751
<u>CARLTON COUNTY</u>						
CARLTON/THOMSON	\$723	0.53%	\$1,889	\$704	0.50%	\$1,775
CLOQUET	\$9,378	6.90%	\$24,501	\$9,609	6.82%	\$24,226
SCANLON	\$837	0.62%	\$2,187	\$881	0.63%	\$2,221
WRENSHALL	\$379	0.28%	\$990	\$394	0.28%	\$993
SILVERBROOK*	\$595	0.44%	\$1,553	\$629	0.45%	\$1,585
THOMSON TOWNSHIP	\$6,662	4.90%	\$17,405	\$6,990	4.96%	\$17,623
TWIN LAKES	\$3,273	2.41%	\$8,551	\$3,501	2.49%	\$8,826
SUBTOTAL	\$21,847	16.08%	\$57,075	\$22,708	16.13%	\$57,249
TOTAL DWA	\$135,882	100.00%	\$355,000	\$140,810	100.00%	\$355,000

* Charges for unsewered areas are based on 25%
of net tax capacity.



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Tim Peterson, City Administrator
Date: October 5, 2021

ITEM DESCRIPTION: Approval of Raffle Permit

Proposed Action

Staff recommends that the City Council move to adopt **RESOLUTION NO. 21-53, A RESOLUTION APPROVING AN APPLICATION FOR EXEMPT PERMIT TO CONDUCT A RAFFLE EVENT FOR THE CLOQUET COMMUNITY MEMORIAL HOSPITAL FOUNDATION.**

Background/Overview

The City has received an Exempt Permit application from the Cloquet Community Hospital Foundation for a raffle event to be held on November 26, 2021 in conjunction with the 2021 CCMH Foundation's Lots4Giving-UnGala.

Policy Objectives

Approval of application by local community is required under MN Statutes.

Financial/Budget/Grant Considerations

There is no cost to the City regarding the approval of the application nor does the City retain any fees for its consideration.

Advisory Committee/Commission Action

None.

Supporting Documentation Attached

- Resolution 21-53
- LG220 Application for Exempt Permit

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 21-53

**A RESOLUTION APPROVING EXEMPT PERMIT
TO CONDUCT A RAFFLE EVENT FOR THE
CLOQUET COMMUNITY MEMORIAL HOSPITAL FOUNDATION**

WHEREAS, The City of Cloquet received an application from the Cloquet Community Memorial Hospital Foundation 512 Skyline Boulevard, for an Exempt Permit to conduct a virtual raffle event on November 26, 2021.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the City Council has reviewed the application of the Cloquet Community Memorial Hospital Foundation, for an Exempt Permit to conduct a virtual raffle event on November 26, 2021, and has no objection to the Minnesota Gambling Control Board's issuance of such permit.

BE IT FURTHER RESOLVED, That the Cloquet City Council hereby waives the normally required thirty day waiting period for the issuance of said permit.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 5th DAY OF OCTOBER 2021.

Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator



Cloquet Community Memorial Hospital Foundation

Your gifts, your health, your community

City of Cloquet
101 14th St.
Cloquet, MN 55720

As you know, the Cloquet Community Memorial Hospital Foundation works to positively impact the health of the community. With the recent recommendation by CDC to avoid large gatherings due to the uptick in COVID-19 variants, we feel it is our responsibility to cancel this year's in-person fundraising annual Gala for the second year in a row.

In its place, we are creating something new to enjoy from home over the Thanksgiving season. **The CCMH Foundation's Lots4Giving-UnGala!** This event will include a Black Friday Raffle with thousands of dollars in prizes, a Cyber Monday online auction, and much more!

People who purchase raffle tickets in support of the Foundation will have the opportunity to win many spectacular prizes which will be donated by area supporters and businesses. All proceeds support CMH and benefit our hometown healthcare system.

Thank you for your consideration.

Laurie Korby, Executive Director

lkorby@cmhmn.org 218-878-7652

Office of the Minnesota Secretary of State
Minnesota Nonprofit Corporation/Annual Renewal
Minnesota Statutes, Section 5.34



Annual Renewal Year: 2021

Annual Renewal Filing Date: 8/25/2021

Nonprofit Corporation Name: Cloquet Community Memorial Hospital Foundation

Original Filing Number: 1B-850

Home Jurisdiction: Minnesota

Filing Party Information:

Party Type:	Name:	Address:
Registered Office Address		512 Skyline Blvd Cloquet MN 55720
President	Kirk Wimmer	512 Skyline Blvd. Cloquet MN 55720 5572
Registered Agent	Laurel Korby	



Work Item 1249522200024
Original File Number 1B-850

STATE OF MINNESOTA
OFFICE OF THE SECRETARY OF STATE
FILED
08/25/2021 11:59 PM

Steve Simon

Steve Simon
Secretary of State

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: *Laurel Korby* Date: 9/20/21

(Signature must be CEO's signature; designee may not sign)

Print Name: Laurel Korby

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Clouquet Community Memorial Hospital Foundation Previous Gambling Permit Number: x-92201-20-006
Minnesota Tax ID Number, if any: ES 36023 Federal Employer ID Number (FEIN), if any: 36-3588501
Mailing Address: 512 Skyline Blvd.
City: Clouquet State: MN Zip: 55720 County: Carlton
Name of Chief Executive Officer (CEO): Laurel Korby
CEO Daytime Phone: 218-878-7652 CEO Email: lkorby@cmhmn.org
(permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:
(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Carmen's Bar & Restaurant
Physical Address (do not use P.O. box): 1410 Prospect Ave.
Check one:
 City: Clouquet Zip: 55720 County: Carlton
 Township: _____ Zip: _____ County: _____
Date(s) of activity (for raffles, indicate the date of the drawing): 11/26/2021
Check each type of gambling activity that your organization will conduct:
 Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

Manufacturing Week

***WHEREAS**, Manufacturing is a dynamic and robust industry, crucial to the health and strength of Minnesota's diverse economy; and*

***WHEREAS**, Manufacturing added \$50.8 billion to Minnesota's economy in 2020, representing the second largest contribution (14%) to the state's gross domestic product by any industry; and*

***WHEREAS**, Workers took home \$21.9 billion in wages from Minnesota manufacturing jobs in 2020, the second-largest total payroll among private sector industries; and*

***WHEREAS**, Manufactured exports brought \$19 billion into the Minnesota economy in 2020; and*

***WHEREAS**, Manufacturing in Minnesota pays an average annual wage of \$70,860, which is 10% higher than the state's overall average wage; and*

***WHEREAS**, Manufacturing provides over 309,000 highly skilled, well-paying jobs, which significantly contribute to Minnesota's high standard of living and economic vitality. On September 15, 2021 Governor Tim Walz proclaimed the month of October to be Manufacturing Month; and*

***NOW, THEREFORE BE IT RESOLVED**, I, Roger Maki, Mayor of Cloquet, do hereby proclaim the month of October to be **MANUFACTURING MONTH** in Cloquet. We acknowledge and support manufacturing and are proudly home to the manufacturing businesses of Sappi Fine Papers North America Division, United States Gypsum (USG), Savanna Pallets, K-1 Sportswear, Morning Star Woodworks, and Wear-a-Knit; and other offices that support manufacturing production in the state.*



*Roger Maki, Mayor
City of Cloquet*



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Tim Peterson, City Administrator *TCP*
Date: October 5, 2021

ITEM DESCRIPTION: Arena Operations and Use Agreement

Proposed Action

Staff recommends that the City Council move to approve the revised Arena Operations and Use Agreement between the City of Cloquet and the Cloquet Area Hockey Association.

Background/Overview

The City, Cloquet School District, Hockey Association (CAHA), and Minnesota Wilderness have operated and utilized a skating rink and arena cooperatively since at least 1975. The Agreement has been amended and revised numerous times since 1975 and details the various financial usage and other obligations of these parties. The most current lease expired on June 30, 2021.

The attached Agreement has already been approved by the Cloquet Area Hockey Association. There are no other proposed changes to the Agreement at this time.

Financial/Budget/Grant Considerations

None to the City of Cloquet.

Advisory Committee/Commission Action

None

Supporting Documentation

- Arena Operations and Use Agreement

Arena Operations and Use Agreement

Agreement, made and entered into this _____ day of _____, 2021, by and between the Cloquet Hockey Association, a non-profit corporation under the laws of the State of Minnesota, herein called "Association," and the City of Cloquet, a political subdivision of the State of Minnesota, herein called "City."

RECITALS

1. The City is the owner of certain real property located in Cloquet, Carlton County, Minnesota, and as described as follows, to-wit:
Southwest Quarter of the Southeast Quarter of the Southwest Quarter (sw ¼ of se ¼ of sw ¼), Section Twenty-three (23), Township Forty-nine (49), Range Seventeen (17), West.
2. That the parties wish to enter into an agreement to permit the necessary operation, improvements, and updating of the existing facility so as to permit a continued quality recreational program for the area youth and use of the arena by other organizations.
3. That the parties hereto have agreed that the City, in order to operate the facilities for the general public for the citizens of Cloquet and for the District for recreation programs, school programs, Wilderness Hockey, Hockey Association programs, open skating programs, and for other uses for the general public and the citizens of Cloquet, desire to have the Association provide operational services for the arena.
4. That the parties hereto have agreed that repairs to the premises and updating of the facilities are the responsibility of the City with participation by the Association if possible.
5. The Association has, pursuant to past Agreements between the City and the Association, constructed on the above-described real property an ice arena, and ownership of said facility has been turned over to the City.
6. That the parties hereto have agreed that the City will be responsible for the expenses related to the structure maintenance and improvements. The Association will be responsible for costs identified in Terms of Agreement, 6.
7. The parties hereto desire to enter into an operations and use agreement to insure the foregoing.

TERMS OF AGREEMENT

1. Subject Property. The property being subject of this Agreement is the following described property and the ice arena located therein in Cloquet, Carlton County, Minnesota, to-wit:
Southwest Quarter of the Southeast Quarter of the Southwest Quarter (sw ¼ of se ¼ of sw ¼), Section Twenty-three (23), Township Forty-nine (49), Range Seventeen (17), West.
2. Term. **The term of this agreement shall commence January 1, 2022, and continue until cancelled by one of the parties.**
 - a. This agreement, on its effective date, supersedes and cancels all previous agreements, and any related extensions.
 - b. This agreement may be cancelled by either party with 120 days written notice to other party.
 - c. This agreement shall be reviewed annually by both parties.
3. Financial Contribution of the Association. Contributions of the Association upon execution hereof shall be made in accordance with the following schedule:
January 1, 2022 - \$26,000
January 1, 2023 - \$27,000
January 1, 2024 - \$28,000

4. Use of Payments. The parties hereto agree that the sums to be paid to the City hereunder shall be used for the maintenance and building improvement expenses of said facility and utility costs during the term of this agreement.
5. Use of Facility by Association. The use of the above-described facility shall be made available to the Association annually for their programs in conjunction with use by the School District, Community Education, and Wilderness Hockey.
6. Obligations of the Association. The Association shall, during the term of this Agreement, provide the following:
 - a. The installation of any ice to be used during the term of this Agreement. Ice will be installed in a workmanlike manner, and consistent with past practices at the Ice Arena. The Association will be responsible for coordinating all labor and material associated with the installation and maintenance of the ice during the term of this Agreement. All installation costs must be approved by the City.
 - b. The necessary equipment for the care and maintenance of ice during the calendar year. All costs are the responsibility of the City and must be approved by the City.
 - c. Custodial services for the entire building during the term of this Agreement.
 - d. The Association shall cause the building, appurtenances, and grounds of the Ice Arena to be maintained according to standards acceptable by the City including, but not limited to, interior and exterior cleaning, painting, plumbing, and other such normal maintenance and repair work as may be necessary for the day-to-day operation of the Arena. The Association shall not alter, modify, remodel or improve the Ice Arena without the prior written consent of the City. All costs must be approved by the City.
 - e. The Association shall select, hire, train, supervise and discharge all personnel necessary to be employed in order to properly and effectively maintain the Arena. Such personnel shall, in every instance, be in the Association's employ and not in City's employ. The City shall have no obligation to provide the Association with any personnel assistance.
 - f. The Association will maintain the facility in a clean and orderly manner, absent ordinary wear and tear.
 - g. The Association shall be fully responsible for compliance with Minnesota Department of Health Rule 4620.3900 relating to operating an ice arena in which internal combustion engines are used. The Association will keep all records necessary to ensure compliance and provide proof to City when requested. The Association shall hold the City harmless for any violation of this rule.
 - h. Employees or volunteer agents of the Association providing services in the Arena will be considered employees or volunteer agents of the Association alone and will in no way be considered employees or volunteer agents of the City. Volunteer agents of the Association shall not be considered volunteer agents of City. Employees of the Association shall not be considered employees of City. The City will not be held responsible or held liable for the Association or any Association agents. It is agreed that the Association in the performance of the work and services agreed to be performed by and under this Agreement, shall not act as an employee of the City and none of its officers, employees, agents, or volunteers shall obtain any rights to retirement benefits or other benefits which accrue to City employees and the Association expressly waives any claim it may have to such rights. The Association shall be responsible for its own separate debts, obligations and other liabilities. The Association shall not pledge as collateral the real property or its appurtenances leased by the City. The Association shall maintain commercial general liability insurance from a reputable and licensed insurance company licensed
7. Concessions. It is understood by the parties that the concessions within said facility shall, during the terms of this agreement, be operated by the Association or its assignee.
8. Management of Arena. The arena operations shall be subject to the supervision and operation by the Association.
 - a. Day-to-day management and operations of the arena shall be vested in the Association and done by Association employees.
 - b. Any decision which would go beyond the terms of this Agreement shall, however, be made by the Cloquet City Council.

9. Insurance-Association. The Association agrees that, during the term of this Agreement, it will carry commercial general liability insurance with an approved insurance company in amounts not less than those specified in Minnesota Statutes, Chapter 466, that covers its operation and use of the arena. Such insurance policies shall name the City as an additional insured. The insurance shall not be canceled by the Association without consent of the City. If the Association fails to maintain insurance, the City shall be entitled, during the term of this Agreement, to purchase such insurance for the benefit of the Association, and to bill the cost of premiums for same to the Association. The Association shall be responsible for providing property coverage on its own equipment in the arena. The Association will carry all required Workers Compensation insurance for their employees in accordance with Minnesota Statutes Chapter 176.182.
10. Insurance-City. The City, during the term of this Agreement, will carry municipal liability insurance in amounts not less than those specified in Minnesota Statutes, Chapter 466, naming the Association as an additional insured and casualty insurance in such amounts as will cover the replacement value of the facility and related equipment owned by the City. Such insurance policies shall carry the Association as named co-insured. Such insurance shall specifically include the coverage of the structures, contents, and the liquid Freon artificial ice plant, it being the intention of the parties hereto that the payment obligations hereunder shall be contingent upon the continuing availability of ice.
11. Limitation of Liability. It is agreed by the parties hereto that the obligations of the City with regard to the described facility shall be limited as set forth herein, and under Minnesota Statutes, Chapter 466. The city does not waive any immunities or other protections it is entitled to under Chapter 466.
12. Indemnification. The Association agrees to defend, indemnify and hold harmless the City, and its employees, officials, and agents from and against all claims, actions, damages, losses and expenses, including reasonable attorney fees, arising out of the Association's negligence or the Association's failure to perform its obligations under this Agreement. The City agrees to defend, indemnify and hold harmless the Association, and its employees, officials, and agents from and against all claims, actions, damages, losses and expenses, including reasonable attorney fees, arising out of the City's negligence or the City's failure to perform its obligations under this Agreement.
13. Locker Room. The Association shall provide appropriate maintenance and adequate locker room space for both boys' and girls' hockey teams during the term of this Agreement. The Association will be responsible for the scheduling and use of the locker rooms by other parties. The "Tobacco Free" Policy shall also be enforced.
14. Damage or Destruction of Facility. In case the above-described facility is damaged or destroyed by any cause against which insurance coverage is carried as set forth herein, the proceeds of such insurance may be used to repair, restore, or rebuild the facility at the discretion of the City Council. Damages shall be repaired at the City's expense.
15. Financial Records. The Association shall keep adequate financial records relating to the operating costs and operating income of the facility and shall have an audit done of Association finances on an annual basis, and shall furnish copies of the same to the City by July 1 of each year. Duly authorized representatives of the City shall be entitled to review said financial records at all reasonable times.
16. Assignment. It is mutually agreed that all the terms and conditions of the Agreement shall extend, apply to and bind the successors and assigns of the respective parties hereto as fully as the respective parties are themselves bound, but this provision shall not authorize the assignment or subletting of this Agreement without the written consent of all of the parties hereto. This provision does not prohibit rental to outside groups.
17. Contractual Review. Prior to the end of each year, a joint meeting of the City and Association officials will be conducted to review all areas related to this Agreement.

IN WITNESS WHEREOF, the parties have, through their duly authorized representatives, set their hands and seals the day and year first above written.

CLOQUET AREA HOCKEY ASSOCIATION
A Non-profit Minnesota Corporation

By: _____
Its President

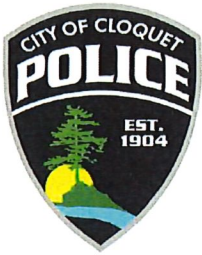
By: _____
Its Secretary

IN WITNESS WHEREOF, the parties have, through their duly authorized representatives, set their hands and seals the day and year first above written.

CITY OF CLOQUET

By: _____
Its Mayor

By: _____
Its City Administrator



CLOQUET POLICE DEPARTMENT

DEREK RANDALL
Chief of Police

101 14TH Street
CLOQUET, MINNESOTA 55720-1799
records@ccloquetmn.gov

Phone 218-879-1247
Fax 218-879-1190

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Commander David O'Connor
Reviewed By: Tim Peterson, City Administrator *TeP*
Date: October 5, 2021

Item Description: Towards Zero Deaths (TZD) Grant

Proposed Action

Staff recommends the City Council move to adopt **RESOLUTION NO. 21-56, A RESOLUTION AUTHORIZING THE CLOQUET POLICE DEPARTMENT TO ENTER INTO A GRANT AGREEMENT IN PARTNERSHIP WITH THE CARLTON COUNTY SHERIFF'S DEPARTMENT AND FOND DU LAC POLICE DEPARTMENT, TO ACT AS THE PRIMARY AGENCY IN THE ADMINISTRATION OF THE REGIONAL TOWARDS ZERO DEATHS (TZD) GRANT.**

Background/Overview

Minnesota Towards Zero Deaths (TZD) is the state's cornerstone traffic safety program, employing an interdisciplinary approach to reducing traffic crashes, injuries and death on Minnesota roads. While individual disciplines have a long history of successful traffic safety programs, TZD aims to tie these together with a common vision and mission for even greater success. The TZD program uses data to target areas for improvement and employ proven countermeasures.

The TZD program is administered at the state level by the Office of Traffic Safety (OTS) within the Minnesota Department of Public Safety, and the Office of Traffic, Safety, and Technology within the Minnesota Department of Transportation.

The TZD program team works partners with local agencies and communities to improve the traffic safety of a designated area. TZD provides technical assistance, materials, and guidance to local groups that are committed to reducing crashes and fatalities and severe injuries that result from them. Periodic enforcement efforts typically focus on traffic safety issues including but not limited to speed, DWI, seat belt use and distracted driving.

The Cloquet Police Department has been a participating member in the TZD program for over a decade. The Cloquet Police Department has been the primary agency administering the program for several years.

Policy Objectives

Participating in this program allows the police department to enhance community education related to traffic safety and increase enforcement efforts to reduce crashes. It will allow the Police Department to continue to provide a full level of service to our community.

To Mayor and Council
TZD Grant
October 5, 2021
Page 2

Financial/Budget/Grant Considerations

Participation in this grant program allows for the Cloquet Police Department to be reimbursed for overtime expenses incurred during the enforcement waves.

Supporting Documentation Attached

- Resolution No. 20-67

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 21-56

A RESOLUTION AUTHORIZING THE CLOQUET POLICE DEPARTMENT TO ENTER INTO A GRANT AGREEMENT, IN PARTNERSHIP WITH THE CARLTON COUNTY SHERIFF'S DEPARTMENT AND FOND DU LAC POLICE DEPARTMENT, TO ACT AS THE PRIMARY AGENCY IN THE ADMINISTRATION OF THE REGIONAL TOWARDS ZERO DEATHS GRANT

WHEREAS, The Towards Zero Deaths (TZD) Program provides technical assistance, materials, and guidance to local groups that are committed to reducing crashes and fatalities; and

WHEREAS, The Cloquet Police Department has been a participating member in the TZD Program for over a decade; and

WHEREAS, In order to be awarded the TZD Grant, the Department of Public Safety requires a Resolution authorizing participation in the project; and

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the Cloquet Police Department be authorized to enter into a grant agreement with the Minnesota Department of Public Safety, for traffic safety enforcement projects during the period from October 1, 2021 through September 30, 2022.

BE IT FURTHER RESOLVED, that the Cloquet Police Department through its Chief of Police Derek Randall, Commander David O'Connor and/or Officer Brett Reinsch, are hereby authorized to execute such agreements and amendments as necessary to implement the project on behalf of the Cloquet Police Department and to be the fiscal agent and administer the grant.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 5th DAY OF OCTOBER 2021.

Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator

2021 vs. 2022 Utility Rates

	Current Rate	Gallons 4,000	Gallons 30,000	2022 Rate	Gallons 4,000	Gallons 30,000
Water Fixed Rate (5/8"-3/4" meter)	\$6.75	\$6.75	\$6.75	\$7.00	\$7.00	\$7.00
Water Consumption Rate (per 1,000 gallons)	\$3.40	\$13.60	\$102.00	\$3.75	\$15.00	\$112.50
Sewer Fixed Rate	\$5.50	\$5.50	\$5.50	\$6.00	\$6.00	\$6.00
Sewer Consumption Rate (per 1,000 gallons)	\$6.35	\$25.40	\$190.50	\$6.65	\$26.60	\$199.50
Minnesota Department of Health Fee (mandated per month)	\$0.85	\$0.85	\$0.85	\$0.85	\$0.85	\$0.85
Total Est. Bill		\$52.10	\$305.60		\$55.45	\$325.85
				Estimated Increase		
Estimated Monthly Increase Residential	4,000 gal			\$3.35		
Estimated Monthly Increase Commercial	30,000 gal			\$20.25		

**Table 2S
Historic and Projected Sewer System Expenses**

Description	Historical				Actual				Budget		Proposed			
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Sanitary Sewer Operation Expenses														
Personal Services	\$ 158,569	\$ 137,832	\$ 160,585	\$ 173,856	\$ 178,065	\$ 168,760	\$ 196,407	\$ 192,296	\$ 190,550	\$ 195,300	\$ 203,110	\$ 211,230	\$ 219,680	\$ 228,470
Supplies	\$ (8,574)	\$ 17,455	\$ 19,599	\$ 6,604	\$ 977	\$ 8,416	\$ 3,518	\$ (2,494)	\$ 8,300	\$ 8,300	\$ 8,470	\$ 8,640	\$ 8,810	\$ 8,990
Other Services and Charges	\$ 915,222	\$ 920,479	\$ 810,481	\$ 875,569	\$ 910,005	\$ 892,452	\$ 1,002,638	\$ 887,583	\$ 967,750	\$ 917,750	\$ 936,110	\$ 954,830	\$ 973,930	\$ 993,410
Total Operation Expenses	\$ 1,065,217	\$ 1,075,766	\$ 990,665	\$ 1,056,029	\$ 1,089,047	\$ 1,069,628	\$ 1,206,955	\$ 1,077,385	\$ 1,166,600	\$ 1,121,350	\$ 1,147,690	\$ 1,174,700	\$ 1,202,420	\$ 1,230,870
Sanitary Sewer Maintenance Expenses														
Supplies	\$ 20,967	\$ 16,400	\$ 19,030	\$ 20,535	\$ 15,775	\$ 23,641	\$ 9,340	\$ 16,194	\$ 18,000	\$ 18,000	\$ 18,360	\$ 18,730	\$ 19,100	\$ 19,480
Other Services and Charges	\$ 9,929	\$ 14,556	\$ 15,166	\$ 8,831	\$ 8,450	\$ 14,655	\$ 12,288	\$ 13,547	\$ 24,500	\$ 24,500	\$ 24,990	\$ 25,490	\$ 26,000	\$ 26,520
Total Maintenance Expenses	\$ 30,896	\$ 30,956	\$ 34,196	\$ 29,366	\$ 24,225	\$ 38,296	\$ 21,628	\$ 29,741	\$ 42,500	\$ 42,500	\$ 43,350	\$ 44,220	\$ 45,100	\$ 46,000
Lift Station Expenses														
Other Services and Charges	\$ 5,710	\$ 5,104	\$ 4,022	\$ 5,603	\$ 5,278	\$ 5,502	\$ 5,587	\$ 5,495	\$ 5,500	\$ 5,500	\$ 5,610	\$ 5,720	\$ 5,830	\$ 5,950
Capital Outlay	\$ -	\$ -	\$ 5,927	\$ 8,882	\$ 15,263	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lift Station Maintenance Supplies	\$ 1,046	\$ 1,012	\$ 81	\$ 70	\$ 290	\$ 1,064	\$ 1,977	\$ 239	\$ 2,000	\$ 2,000	\$ 2,040	\$ 2,080	\$ 2,120	\$ 2,160
Other Services and Charges	\$ 11,632	\$ 861	\$ 1,923	\$ 4,940	\$ 21,345	\$ 310	\$ 9,297	\$ -	\$ 8,000	\$ 8,000	\$ 8,160	\$ 8,320	\$ 8,490	\$ 8,660
Total Lift Station Expenses	\$ 18,388	\$ 6,977	\$ 11,953	\$ 19,495	\$ 42,176	\$ 6,876	\$ 16,861	\$ 5,734	\$ 15,500	\$ 15,500	\$ 15,810	\$ 16,120	\$ 16,440	\$ 16,770
Administrative and General Expenses														
Personal Services	\$ 159,536	\$ 166,636	\$ 186,896	\$ 197,013	\$ 209,718	\$ 212,111	\$ 155,427	\$ 181,328	\$ 180,250	\$ 187,700	\$ 195,210	\$ 203,020	\$ 211,140	\$ 219,590
Supplies	\$ 930	\$ 1,115	\$ 963	\$ 2,684	\$ 891	\$ 778	\$ 1,255	\$ 574	\$ 750	\$ 750	\$ 770	\$ 790	\$ 810	\$ 830
Other Services and Charges	\$ 50,600	\$ 67,152	\$ 57,467	\$ 49,299	\$ 23,701	\$ 28,690	\$ 25,207	\$ 23,266	\$ 65,350	\$ 105,350	\$ 107,460	\$ 109,610	\$ 111,800	\$ 114,040
Total Administrative and General Expenses	\$ 211,066	\$ 234,903	\$ 245,326	\$ 248,996	\$ 234,310	\$ 241,579	\$ 181,889	\$ 205,168	\$ 246,350	\$ 293,800	\$ 303,440	\$ 313,420	\$ 323,750	\$ 334,460
Other Financing Uses														
Transfers	\$ 63,000	\$ 73,900	\$ 83,260	\$ 92,500	\$ 158,571	\$ 106,000	\$ 220,000	\$ 225,000	\$ 235,000	\$ 240,000	\$ 245,000	\$ 250,000	\$ 255,000	\$ 260,000
Total Transfers	\$ 63,000	\$ 73,900	\$ 83,260	\$ 92,500	\$ 158,571	\$ 106,000	\$ 220,000	\$ 225,000	\$ 235,000	\$ 240,000	\$ 245,000	\$ 250,000	\$ 255,000	\$ 260,000
Total Expenses	\$ 1,388,567	\$ 1,422,502	\$ 1,365,400	\$ 1,446,386	\$ 1,548,329	\$ 1,462,379	\$ 1,647,333	\$ 1,543,028	\$ 1,705,950	\$ 1,713,150	\$ 1,755,290	\$ 1,798,460	\$ 1,842,710	\$ 1,888,100

7.94% 6.19% 6.19%
Under Budget Under Budget Under Budget

***IN 2019 forward include Equipment CIP in CIP not TRANSFERS

Notes:

All historical values were provided by Cloquet's budget report
All projected values from 2019-2026 are higher than the values provided by Cloquet's budget report

Assumptions:

- A. The cost of Supplies, Other Services, and Charges increases by 2% each year starting 2020
- B. The cost of Personal Services increases by 6% 3% each year starting 2020

**2022 Update w I&I Grant
Projected Cash Balance - Scenario 2**

Description	Actual					Budget			Projected		
	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Sewage											
Number of Connections	3,558	3,563	3,566	3,572	3,575	3,580	3,583	3,588	3,591	3,597	3,600
Total Sewage Flow Per Year (1000 gallons)	260,025	246,877	245,882	245,372	246,785	247,276	246,195	245,688	244,614	244,108	243,041
Actual Sewer Sold		259,778	253,030	250,973	251,972						
Sewer Rates											
Residential (Per 1000 gallons)	\$ 4.75	\$ 4.75	\$ 5.15	\$ 5.55	\$ 6.05	\$ 6.35	\$ 6.65	\$ 6.95	\$ 7.25	\$ 7.55	\$ 7.85
Commercial/Industrial/Municipal (Per 1000 gallons)	\$ 4.75	\$ 4.75	\$ 5.15	\$ 5.55	\$ 6.05	\$ 6.35	\$ 6.65	\$ 6.95	\$ 7.25	\$ 7.55	\$ 7.85
Inside Fixed Charge Per Month (All Meter Size)	\$ 3.00	\$ 3.00	\$ 4.00	\$ 4.00	\$ 5.00	\$ 5.50	\$ 6.00	\$ 6.50	\$ 7.00	\$ 7.50	\$ 8.00
Cash Inflows											
Operating/Utility Revenue from Sewage											
Sewer Charges	\$ 1,235,119	\$ 1,173,138	\$ 1,266,292	\$ 1,361,847	\$ 1,493,049	\$ 1,570,204	\$ 1,637,199	\$ 1,707,531	\$ 1,773,451	\$ 1,843,013	\$ 1,907,868
Fixed Charge	\$ 128,088	\$ 128,274	\$ 171,184	\$ 171,433	\$ 214,482	\$ 236,272	\$ 257,981	\$ 279,884	\$ 301,682	\$ 323,698	\$ 345,585
Total Operating Revenue	\$ 1,363,207	\$ 1,301,413	\$ 1,437,476	\$ 1,533,249	\$ 1,707,531	\$ 1,806,476	\$ 1,895,180	\$ 1,987,415	\$ 2,075,133	\$ 2,166,711	\$ 2,253,453
Other Utility Revenue											
Connection/Reconnection Fees	\$ 6,763	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Penalties and Forfeited Discount	\$ 15,558	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000
Miscellaneous (Dumping Fees)	\$ 114,743	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Other Utility Revenue	\$ 137,064	\$ 142,000	\$ 142,000	\$ 142,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000
Non Operating Revenue											
Charges for Service	\$ 5,532	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Special Assessments	\$ 64,612	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Miscellaneous	\$ 7,568	\$ 45,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Total Non Operating Revenues	\$ 77,712	\$ 72,000	\$ 57,000	\$ 57,000	\$ 57,000	\$ 57,000	\$ 57,000	\$ 57,000	\$ 57,000	\$ 57,000	\$ 57,000
Bonds					\$ 595,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total W/O Bonds		\$ 1,515,413	\$ 1,636,476	\$ 1,732,249	\$ 1,786,531						
Total Cash Inflows	\$ 1,577,983	\$ 1,614,406	\$ 1,597,011	\$ 1,832,195	\$ 1,834,197	\$ 1,885,476	\$ 1,974,180	\$ 2,066,415	\$ 2,154,133	\$ 2,245,711	\$ 2,332,453
Cash Outflows											
Operating and Maintenance Expenses	\$ 1,446,386	\$ 1,548,329	\$ 1,462,379	\$ 1,647,333	\$ 1,543,028	\$ 1,705,950	\$ 1,713,150	\$ 1,755,290	\$ 1,798,460	\$ 1,842,710	\$ 1,888,100
Debt Services (Principal + Interest on Bonds)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,955	\$ 34,575	\$ 34,500	\$ 34,425	\$ 33,925
Total Capital Improvements	\$ 125,000	\$ 175,000	\$ 190,000	\$ 111,616	\$ 491,139	\$ 273,500	\$ -	\$ 150,000	\$ 153,500	\$ 203,500	\$ 279,950
Total Cash Outflows	\$ 1,571,386	\$ 1,723,329	\$ 1,652,379	\$ 1,758,949	\$ 2,034,167	\$ 1,979,450	\$ 1,750,105	\$ 1,939,865	\$ 1,986,460	\$ 2,080,635	\$ 2,201,975
Net Increase (or Decrease)	\$ 6,597	\$ (108,923)	\$ (55,368)	\$ 73,246	\$ (199,970)	\$ (93,974)	\$ 224,074	\$ 126,550	\$ 167,673	\$ 165,076	\$ 130,478
Cash Balance											
Cash Balance Jan 1		\$ 1,090,419	\$ 981,496	\$ 926,128	\$ 999,374	\$ 799,404	\$ 705,430	\$ 929,504	\$ 1,056,054	\$ 1,223,727	\$ 1,388,803
Cash Balance Dec 31	\$ 1,090,419	\$ 981,496	\$ 926,128	\$ 999,374	\$ 799,404	\$ 705,430	\$ 929,504	\$ 1,056,054	\$ 1,223,727	\$ 1,388,803	\$ 1,519,281

Notes:

Assumptions:

- Increase Sewer rates by \$0.50 every year from 2018-2026
- Increase Fixed Charge rates by \$0.50 every year from 2020-2026
- Total Capital Improvements remains constant from 2024-2026

Is Cash Balance Sufficient for next year's Operating and Maintenance Expenses + Debt Services	yes	yes	yes	yes	no	no	yes	yes	yes	yes
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**Table 4W
Historic and Projected Water System Expenses**

Description	Actual				ACTUAL	ACTUAL	ACTUAL	ACTUAL	Budget	Budget	Planning			
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Source of Supply														
Source of Supply (Engineering Fees)	\$ -	\$ -	\$ -	\$ 2,490	\$ 12,390	\$ 1,098	\$ 7,000	\$ 5,850	\$ 2,300	\$ 2,300	\$ 2,350	\$ 2,400	\$ 2,450	\$ 2,500
Power and Pumping Operations	\$ 86,764	\$ 84,090	\$ 79,023	\$ 77,592	\$ 84,936	\$ 90,307	\$ 82,003	\$ 126,864	\$ 99,200	\$ 121,400	\$ 123,830	\$ 126,310	\$ 128,840	\$ 131,420
Power and Pumping Maintenance	\$ 13,721	\$ 14,005	\$ 5,459	\$ 4,817	\$ 18,569	\$ 28,571	\$ 22,968	\$ 6,716	\$ 21,000	\$ 18,000	\$ 18,360	\$ 18,730	\$ 19,100	\$ 19,480
Purification Operation	\$ 76,410	\$ 68,964	\$ 73,072	\$ 69,692	\$ 67,019	\$ 67,517	\$ 66,834	\$ 100,483	\$ 96,650	\$ 96,650	\$ 98,580	\$ 100,550	\$ 102,560	\$ 104,610
Purification Maintenance	\$ 4,912	\$ 4,650	\$ 4,319	\$ 3,621	\$ 1,004	\$ 4,450	\$ 2,654	\$ 878	\$ 4,600	\$ 4,600	\$ 4,690	\$ 4,780	\$ 4,880	\$ 4,980
Distribution Maintenance	\$ 25	\$ 9,567	\$ 11,952	\$ 37,667	\$ 2,904	\$ 3,308	\$ 3,235	\$ 2,421	\$ 2,500	\$ 5,000	\$ 5,100	\$ 5,200	\$ 5,300	\$ 5,410
Total Source of Supply	\$ 181,832	\$ 181,276	\$ 173,825	\$ 195,879	\$ 186,822	\$ 195,251	\$ 184,694	\$ 243,212	\$ 226,250	\$ 247,950	\$ 252,910	\$ 257,970	\$ 263,130	\$ 268,400
Distribution and Maintenance Expenses														
Personal Services	\$ 222,280	\$ 267,371	\$ 236,299	\$ 314,254	\$ 333,483	\$ 310,060	\$ 215,697	\$ 213,192	\$ 247,450	\$ 238,550	\$ 248,090	\$ 258,010	\$ 268,330	\$ 279,060
Supplies	\$ (8,683)	\$ 32,318	\$ 28,803	\$ (26,497)	\$ 43,817	\$ 20,871	\$ 51,861	\$ 3,833	\$ 27,000	\$ 27,000	\$ 27,540	\$ 28,090	\$ 28,650	\$ 29,220
Other Services and Charges	\$ 117,568	\$ 88,612	\$ 82,908	\$ 94,050	\$ 58,486	\$ 47,516	\$ 70,673	\$ 60,409	\$ 82,400	\$ 82,400	\$ 84,050	\$ 85,730	\$ 87,440	\$ 89,190
Total Distribution Maintenance Expenses	\$ 331,165	\$ 388,301	\$ 348,010	\$ 381,807	\$ 435,786	\$ 378,447	\$ 338,231	\$ 277,434	\$ 356,850	\$ 347,951	\$ 359,682	\$ 371,833	\$ 384,424	\$ 397,475
Billing and Collection Expenses														
Personal Services	\$ 62,500	\$ 65,995	\$ 88,287	\$ 93,904	\$ 101,641	\$ 107,139	\$ 94,264	\$ 143,471	\$ 157,950	\$ 174,350	\$ 181,320	\$ 188,570	\$ 196,110	\$ 203,950
Supplies	\$ 6,126	\$ 1,631	\$ 6,267	\$ 927	\$ 939	\$ 1,448	\$ 4,153	\$ 1,519	\$ 2,000	\$ 1,500	\$ 1,530	\$ 1,560	\$ 1,590	\$ 1,620
Other Services and Charges	\$ 17,322	\$ 42,762	\$ 45,884	\$ 43,206	\$ 45,767	\$ 46,518	\$ 47,804	\$ 42,476	\$ 48,750	\$ 50,750	\$ 51,770	\$ 52,810	\$ 53,870	\$ 54,950
Total Billing and Collection Expenses	\$ 85,948	\$ 110,388	\$ 140,438	\$ 138,037	\$ 148,347	\$ 155,105	\$ 146,221	\$ 187,466	\$ 208,700	\$ 226,600	\$ 234,620	\$ 242,940	\$ 251,570	\$ 260,520
Administrative and General Expenses														
Personal Services	\$ 113,256	\$ 130,121	\$ 140,566	\$ 178,003	\$ 168,571	\$ 171,270	\$ 114,074	\$ 118,324	\$ 125,050	\$ 132,900	\$ 138,220	\$ 143,750	\$ 149,500	\$ 155,480
Supplies	\$ 1,060	\$ 1,573	\$ 987	\$ 1,791	\$ 1,349	\$ 908	\$ 1,668	\$ 1,015	\$ 1,000	\$ 1,000	\$ 1,020	\$ 1,040	\$ 1,060	\$ 1,080
Other Services and Charges	\$ 30,562	\$ 40,592	\$ 48,225	\$ 32,179	\$ 64,728	\$ 47,028	\$ 32,278	\$ 30,827	\$ 41,800	\$ 46,500	\$ 47,430	\$ 48,380	\$ 49,350	\$ 50,340
Total Administrative and General Expenses	\$ 144,878	\$ 172,286	\$ 189,778	\$ 211,973	\$ 234,648	\$ 219,206	\$ 148,020	\$ 150,166	\$ 167,850	\$ 180,400	\$ 186,670	\$ 193,170	\$ 199,910	\$ 206,900
Other Financing Uses														
Transfers	\$ 60,000	\$ 65,400	\$ 87,050	\$ 105,000	\$ 192,081	\$ 130,500	\$ 445,217	\$ 370,000	\$ 400,000	\$ 410,000	\$ 420,000	\$ 430,000	\$ 440,000	\$ 450,000
Total Transfers	\$ 60,000	\$ 65,400	\$ 87,050	\$ 105,000	\$ 192,081	\$ 130,500	\$ 445,217	\$ 370,000	\$ 400,000	\$ 410,000	\$ 420,000	\$ 430,000	\$ 440,000	\$ 450,000
Total O & M Costs	\$ 803,823	\$ 917,651	\$ 939,101	\$ 1,032,696	\$ 1,197,684	\$ 1,078,509	\$ 1,262,383	\$ 1,228,278	\$ 1,359,650	\$ 1,412,901	\$ 1,453,882	\$ 1,495,913	\$ 1,539,034	\$ 1,583,295

5.70% -8.04% 3.77%

under over under

Assumptions: ****IN 2020 forward include Equipment CIP in CIP not TRANSFERS

Notes:

All historical values were provided by Cloquet's budget report

All project values from 2019-2026 are higher than the values provided by Cloquet's budget report

The cost of Supplies, Other Services, and Charges increases by 2% each year starting 2019

The cost of Personal Services increases by 5% 4% each year starting 2023

Transfer funds increases by \$10,000 each year starting 2022

2022 Update
Projected Cash Balance - Water

Description	Actual					Budget					
	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Number of Connections											
Meter Equivalents (Inside City Customers)	3,888	4,319	3,906	3,911	3,918	3,924	3,929	3,937	3,943	3,950	3,955
Meter Equivalents (Outside City Customers)	418	419	421	421	422	423	423	424	425	425	426
Water Sold											
Number of Connections	4,080	4,093	4,101	4,107	4,114	4,121	4,127	4,134	4,141	4,147	4,154
Residential Use Per Year (1000 gallons)	145,260	149,525	149,023	148,523	148,024	147,522	147,026	146,531	146,037	145,545	145,049
Commercial/Industrial Use Per Year (1000 gallons)	207,542	190,413	189,779	189,148	200,518	199,844	199,217	198,592	197,969	197,347	196,726
Outside City Use Per Year (1000 gallons)	22,601	26,395	26,326	26,194	26,126	26,058	25,928	25,860	25,792	25,663	25,596
Total Water Sold	375,403	366,332	365,129	363,865	374,668	373,425	372,171	370,983	369,798	368,555	367,371
Actual Total Water Sold		375,675	399,120	397,754	391,253						
Water Rates											
Inside Charge (Per 1000 gallons)	\$ 2.00	\$ 2.00	\$ 2.35	\$ 2.70	\$ 3.05	\$ 3.40	\$ 3.75	\$ 4.10	\$ 4.45	\$ 4.80	\$ 5.15
Outside Charge (Per 1000 gallons)	\$ 3.00	\$ 3.00	\$ 3.35	\$ 3.70	\$ 4.05	\$ 4.40	\$ 4.75	\$ 5.10	\$ 5.45	\$ 5.80	\$ 6.15
Inside Fixed Charge Per Month (5/8" Equivalent Meter Size)	\$ 4.00	\$ 4.00	\$ 6.00	\$ 6.25	\$ 6.50	\$ 6.75	\$ 7.00	\$ 7.25	\$ 7.50	\$ 7.75	\$ 8.00
Outside Fixed Charge Per Month (5/8" Equivalent Meter Size)	\$ 5.00	\$ 5.00	\$ 7.00	\$ 7.25	\$ 7.50	\$ 7.75	\$ 8.00	\$ 8.25	\$ 8.50	\$ 8.75	\$ 9.00
Drinking Water Service Connection Fee Per Month	\$ 0.55	\$ 0.55	\$ 0.55	\$ 0.55	\$ 0.55	\$ 0.85	\$ 0.85	\$ 0.85	\$ 0.85	\$ 0.85	\$ 0.85
Cash Inflows											
Water Sales											
Residential Water Sales	\$ 290,520	\$ 299,060	\$ 360,205	\$ 401,013	\$ 451,474	\$ 501,576	\$ 551,347	\$ 600,777	\$ 649,865	\$ 698,614	\$ 747,003
Commercial/Industrial Water Sales	\$ 415,084	\$ 380,825	\$ 445,062	\$ 510,600	\$ 614,579	\$ 679,470	\$ 747,066	\$ 814,228	\$ 880,961	\$ 947,264	\$ 1,013,140
Outside City Water Sales	\$ 67,803	\$ 79,184	\$ 88,192	\$ 96,910	\$ 105,811	\$ 114,656	\$ 123,157	\$ 131,886	\$ 140,568	\$ 148,847	\$ 157,415
Fixed Charge	\$ 211,676	\$ 212,317	\$ 316,606	\$ 329,952	\$ 343,584	\$ 357,183	\$ 370,644	\$ 384,452	\$ 398,184	\$ 411,938	\$ 425,650
Drinking Water Service Connection Fee	\$ 26,928	\$ 27,016	\$ 27,063	\$ 27,104	\$ 27,160	\$ 42,030	\$ 42,092	\$ 42,165	\$ 42,237	\$ 42,299	\$ 42,371
Total Water Sales Revenue	\$ 1,012,011	\$ 998,392	\$ 1,228,038	\$ 1,366,687	\$ 1,539,599	\$ 1,694,915	\$ 1,834,306	\$ 1,973,508	\$ 2,111,815	\$ 2,248,963	\$ 2,385,578
Other Utility Revenue											
Cash Over/Under	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Connection/Reconnection Fees	\$ 12,653	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Penalties and Forfeited Discount	\$ 15,057	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500
Other Revenue	\$ 2,281	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Total Other Utility Revenue	\$ 29,991	\$ 27,500	\$ 27,500	\$ 27,500	\$ 27,500	\$ 27,500	\$ 27,500	\$ 27,500	\$ 27,500	\$ 27,500	\$ 27,500
Non Operating Revenue											
Charges for Services (Labor, Equipment and Material)	\$ 18,455	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Special Assessments	\$ 52,158	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000
Miscellaneous	\$ 12,380	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
Total Non Operating Revenues	\$ 82,993	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000
Bonds	\$ -	\$ -	\$ 1,357,485	\$ 3,256,725	\$ 2,978,722	\$ 435,600	\$ -	\$ -	\$ -	\$ -	\$ -
Rev Totals Estimated (w/o Bonds)		\$ 1,160,892	\$ 1,390,538	\$ 1,528,187	\$ 1,702,099	\$ 1,857,415	\$ 1,996,806	\$ 2,136,008	\$ 2,274,315	\$ 2,411,463	\$ 2,548,078
Rev Totals Actual (w/o Bonds)		\$ 1,220,672	\$ 1,350,978	\$ 1,515,700	\$ 1,658,000	\$ 1,857,415	\$ 1,996,806	\$ 2,136,008	\$ 2,274,315	\$ 2,411,463	\$ 2,548,078

Description	Actual					Budget					
	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Total Cash Inflows	\$ 1,124,995	\$ 1,220,672	\$ 2,708,463	\$ 4,784,911	\$ 4,680,821	\$ 2,293,014	\$ 1,996,806	\$ 2,136,008	\$ 2,274,315	\$ 2,411,463	\$ 2,548,078
Cash Outflows											
Total O & M Costs	\$ 1,032,696	\$ 1,197,684	\$ 1,078,509	\$ 1,262,383	\$ 1,228,278	\$ 1,359,650	\$ 1,412,901	\$ 1,453,882	\$ 1,495,913	\$ 1,539,034	\$ 1,583,295
Debt Services (Principal + Interest on Bonds)	\$ 133,810	\$ 134,227	\$ 134,509	\$ 327,682	\$ 547,757	\$ 560,540	\$ 611,457	\$ 482,891	\$ 482,700	\$ 482,450	\$ 481,500
Total Capital Improvements	\$ 645,000	\$ -	\$ 2,621,849	\$ 4,539,703	\$ 975,692	\$ 384,500	\$ 268,000	\$ 405,000	\$ 338,750	\$ 742,000	\$ 756,700
Total Cash Outflows	\$ 1,811,506	\$ 1,331,911	\$ 3,834,867	\$ 6,129,768	\$ 2,751,727	\$ 2,304,690	\$ 2,292,358	\$ 2,341,773	\$ 2,317,363	\$ 2,763,484	\$ 2,821,495
Net Increase (or Decrease)	\$ (686,510)	\$ (111,239)	\$ (1,126,404)	\$ (1,344,857)	\$ 1,929,094	\$ (1,011,676)	\$ (295,552)	\$ (205,766)	\$ (43,048)	\$ (352,021)	\$ (273,417)
Cash Balance											
Cash Balance Jan 1	\$ 3,614,514	\$ 3,614,514	\$ 3,503,275	\$ 2,376,871	\$ 1,032,014	\$ 2,961,108	\$ 2,949,432	\$ 2,653,880	\$ 2,448,115	\$ 2,405,067	\$ 2,053,046
Cash Balance Dec 31	\$ 3,614,514	\$ 3,503,275	\$ 2,376,871	\$ 1,032,014	\$ 2,961,108	\$ 2,949,432	\$ 2,653,880	\$ 2,448,115	\$ 2,405,067	\$ 2,053,046	\$ 1,779,629

Notes:

Does Not Include: PW Garage, WTP2, Tank Painting, SLR structural repairs
Assumptions:

Increase Inside and Outside City Water Rates by \$0.35 from 2020-2026.
 Inside and Outside City Fixed Charges increases by \$1.00 every two years starting 2018
 The Total Capital Plan from 2023-2026 is \$400,000 per year (non-equipment)
 All water sales fall under Block 1 Water Rates
 Other Utility Revenue and Non Operating Revenue remains constant from 2018-2026
 Filter Plant - Well 11 project is NOT included.
 Water Tank Painting in 2026.
 Debt Services interest rate is assumed to be 4.5% for 20 years

Is end of year Cash Balance sufficient for next year's O & M Costs + Debt Services?	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes