

CLOQUET PARKS COMMISSION AGENDA

City Hall Council Chambers
Monday, August 2, 2021 4:30 p.m.

ACTION TAKEN

1. **Call to Order.**
2. **Approval of Minutes.**

- a. July 12, 2021, Regular Commission Meeting.
(Additions, deletions, or corrections)
3. **Announcements, Agenda Adjustments, Correspondence, and Other Comments.**
4. **Information and Reports.**

- a. Commissioners Update/Other.
 - Public Comments.
Please give your name, and address. Visitors may share concerns on any issue, which is not already on the agenda. Each person will have 3 minutes to speak. The Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the Commission. No action will be taken at this time. Public Comments will be limited to 10 minutes per topic or 30 minutes total. The Commission may request an item be placed on a future agenda for further discussion as part of the regular meeting.
 - Commissioner Comments/Updates.
- b. Community Ed Report –Erin Bates
- c. City Staff Report
 - Athletic Park Fire
 - Braun Pollinator Garden
5. **Action Items.**
- a. Pine Valley Master Plan

6. **Future Items.**
 - Next Meeting (**Monday, August 30, 2021** – City Hall)
7. **Adjourn.**

Regular Meeting.

Parks Commission July 12, 2021 - 4:30 p.m.

City Hall

Present: C. Martinson, T. Krohn, J. Badger, J. Fryc, M. Krick, T. Urbanski

Absent: J. Anderson

Staff: C. Peterson

Others: E. Bates, K. Ripp, B. Menze, K. Weissenborn, K. Luger

MINUTES

The minutes of the May 3, 2021 regular meeting were presented. Motion by Urbanski and 2nd by Fryc to approve, motion carried 4-0.

PUBLIC COMMENT

Bill Hoffman shared a desire to reserve the new pickle ball courts at Sunnyside Park for the local senior players during planned dates Tuesday, Thursday, and Saturday 8:30am-11am. Staff reviewed the current program and highlighted potential issues with making the courts a reservable feature. Commissioners asked about existing issues and noted no good solution is available. Mr. Hoffman expressed there have been no major issues to date, but this may change due to popularity. Bates from Community Ed offered to open league thru Community Ed. The Commission encouraged Mr. Hoffman to explore this option further.

COMMUNITY ED REPORT

E. Bates noted struggles with staffing at the Beach this summer. Normally 25 lifeguards are hired to staff the Beach this summer only 10 were available. Four guards are required for coverage, but normal staffing levels would be six guards and a supervisor. Due to staffing shortage, a lifejacket requirement was implemented for those under twelve and the Beach has been unable to open some days for lack of staffing. Bates also noted Kim Miens has been hired as the new Aquatics Coordinator at Community Ed.

A new Lumberlog and updates to the Community Ed website are programmed for August.

CITY STAFF REPORT

Staff reports that the Pine Valley Sales Tax pass its first hurdle and has been authorized by the State Legislature. The issue must now go to voters for approval at the next election.

Pat Marciniak has been hired to fill the newly created part time park maintenance position.

PINE VALLEY MASTER PLAN REVIEW

Karyn Luger and Karl Weissenborn from Short Elliot Hendrickson were present to review feedback from the Master Plan open house and online survey. Direction was requested on some feedback prior developing a draft plan for the August meeting. Categories of discussion included the following:

1. Chalet Options – Generally agreed this was a high priority improvement. The Commission favored lower cost renovations to the existing building with a new trail head facilities constructed elsewhere onsite including rustic restroom, changing area, a picnic shelter, and bike tools/racks.
2. Cross Country Trails – A long discussion was held on snow making. The ski club would like the possibility to snow the jumps and a small .5km training loop. Some Commissioners expressed concerns with costs, water use, and maintenance. Direction given to leave this in the plan but place as long-term priority. The proposed roller ski course was not seen as a good fit for the natural environment of the park.
3. Single Track Trails – The Commission and Bike Club both expressed interest in the addition of a skills course. A medium priority was expressed by Commission members.
4. Ski Jumps – Preservation/maintenance of the existing jumps and associated structures expressed as a very high priority. The Commission questioned if the addition of a 70-meter jump was even feasible. Bike and Ski Club members in attendance believe opening of the second tow rope may be feasible with some minor modification in grooming.
5. Ski/Snowboard Hill – Some concern expressed by the Commission about suitability of the hill and competition from Spirit Mountain and Mont du Lac. Single track crossings would require further coordination. Past snowboard use has resulted in issues with grooming damage and garbage.
6. Undeveloped Area Ideas – General guidance was to encourage the development of more multi use trails in this area, but a lower priority was assigned vs. existing infrastructure.
7. Signage & Wayfinding – All agreed this was important. Some discussion was held on standardization.

8. Parking Lot & Access Improvements – The Commission favored a phased approach with a focus on minor drainage, grading and landscape improvements. The addition of pavement, curb and lighting was favorable but should be prioritized against other investments as funds are available.
9. Picnic Amenities – Primarily addressed under Chalet Improvements. The Commission would like to see how these facilities would lay out on site.
10. Natural Resource Management – Developing a plan for forest management and wetland/waterway preservation expressed as important.

ACTION ITEMS

Staff reviewed the proposed 2022 Park Operating Budget. Urbanski moved to recommend approval of the proposed budget, Fryc seconded. (Motion Carried 5-0).

NEXT MEETING

The next meeting to be held August 2, 2021 - 4:30 p.m. (City Hall)

On motion duly carried by a unanimous yeas vote of all members present, the Parks Commission adjourned.

Secretary



DEPARTMENT OF PUBLIC WORKS

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Street - Water - Sewer – Engineering - Park
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REQUEST FOR ACTION

To: Park Commission
From: Caleb Peterson, Public Works Director
Date: September 2, 2021

ITEM DESCRIPTION: Pine Valley Master Plan.

Proposed Action

Staff recommends the Park Commission **MOVE TO RECOMMEND ADOPTION OF THE PINE VALLEY RECREATION AREA MASTER PLAN.**

Background/Overview

At the July meeting the Commission reviewed public and stakeholder feedback from the Master Plan open house and online survey. Based on your feedback, S.E.H. has produced some draft master plan concepts for your review and approval. Any further direction or comments from the Commission will be incorporated prior to Council action adopting the Plan. Once adopted, the plan can be submitted to the GMRPTC along with application for regional designation.

Policy Objectives

Park Master Plan Policy 1.3: Improvements to parks shall follow a process that engages park users, stakeholders, and neighbors to ensure changes are aligned with community needs and interests.

Financial/Budget/Grant Considerations

To seek possible outside funding for future projects at Pine Valley.

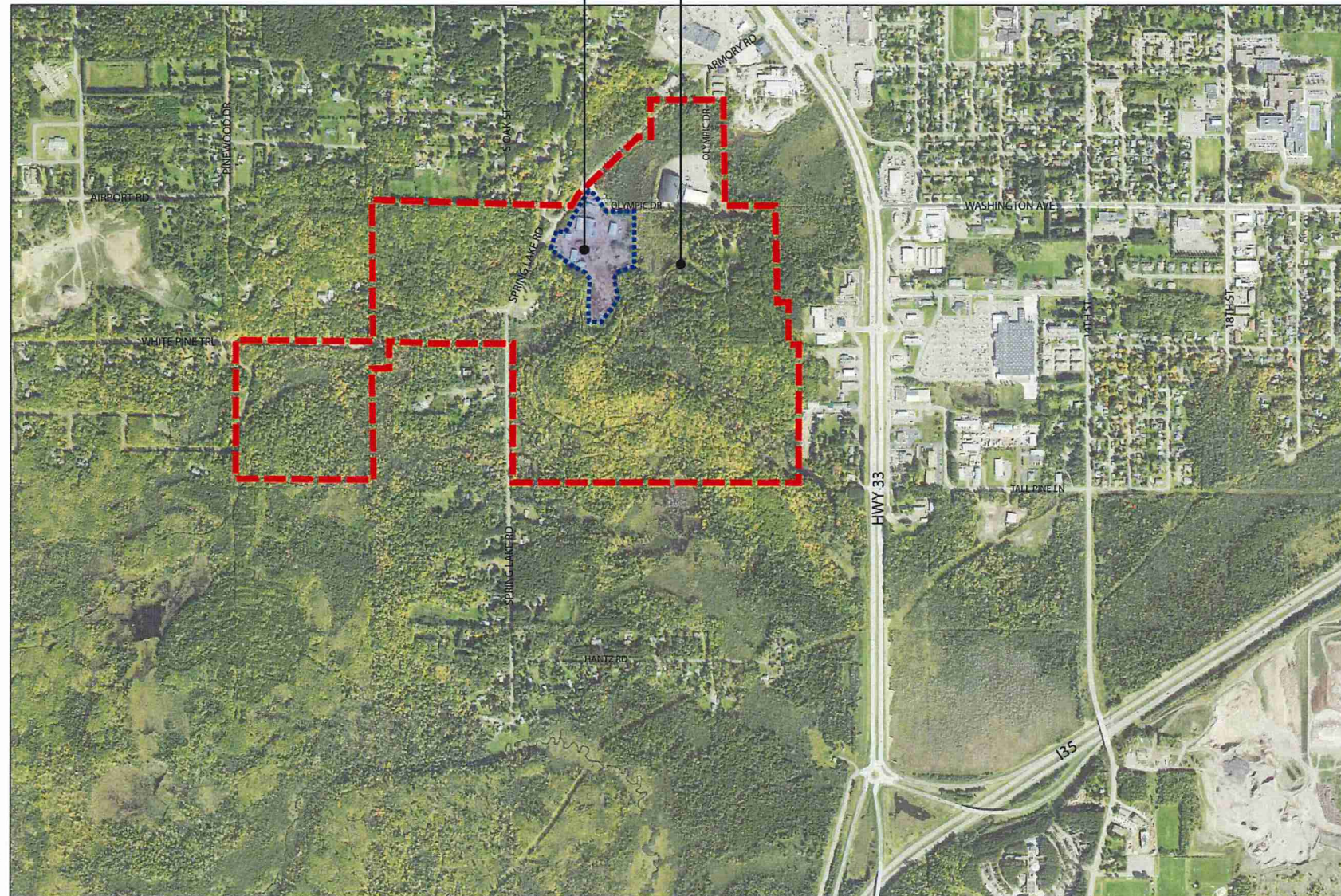
Supporting Documentation Attached

Draft Master Plan Concepts.

PUBLIC WORKS FACILITY

PINE VALLEY PARK & RECREATION AREA:

• APPROX. 240 ACRES



CURRENT USES

OUTDOOR RECREATION:

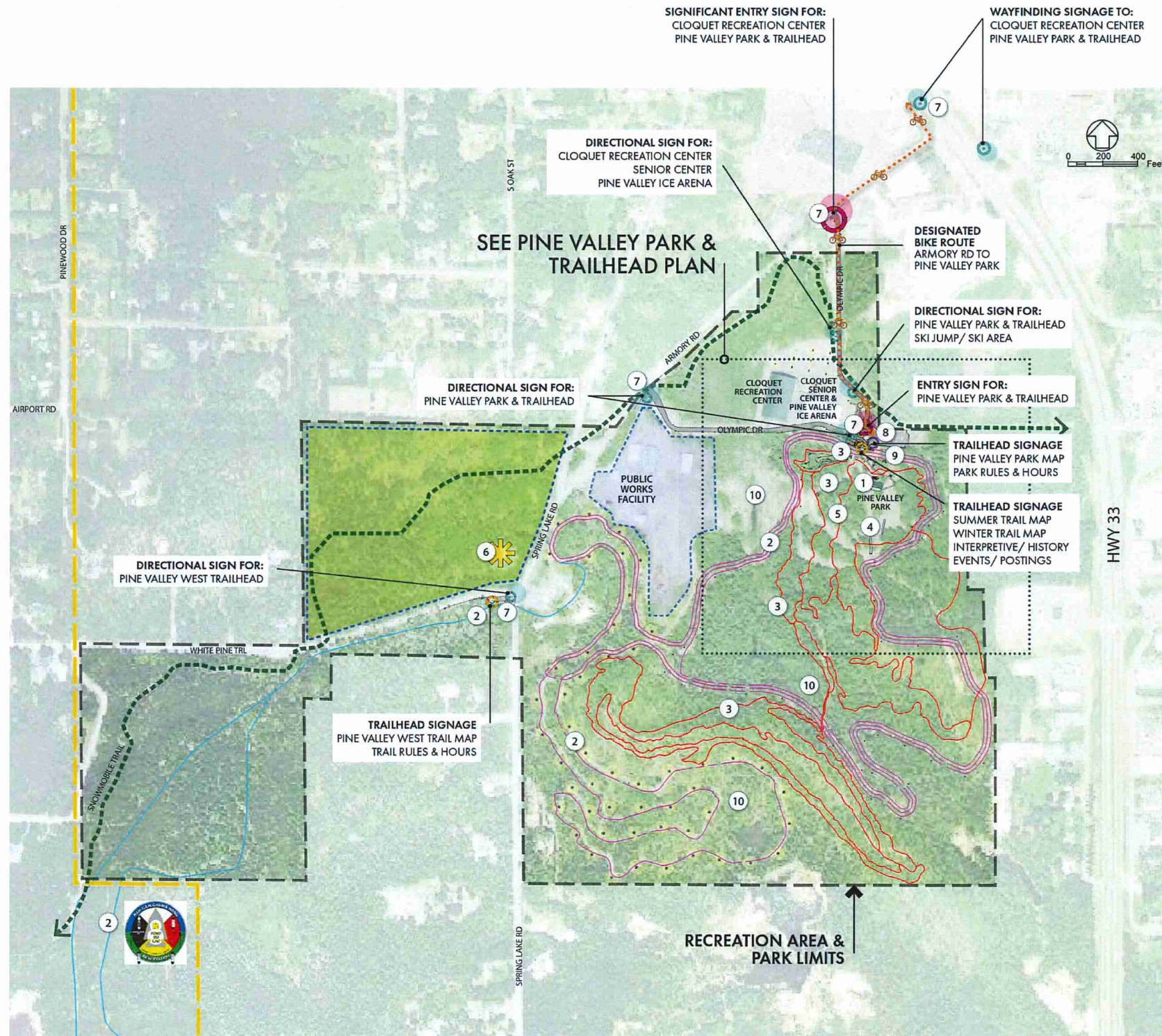
- SKI JUMPING
- CROSS COUNTRY SKIING
- MOUNTAIN BIKING
- HIKING/ TRAIL RUNNING
- WINTER BIKING
- SNOWSHOEING
- PICNICKING
- OUTDOOR HOCKEY RINK*

INDOOR RECREATION/ FACILITIES:

- HOCKEY ARENA*
- SENIOR CENTER*
- CHALET

* HOCKEY FACILITIES & SENIOR CENTER DO NOT QUALIFY FOR LEGACY FUNDING





MASTER PLAN FEATURES

- 1 **EXISTING CHALET**
 - * RENOVATE CHALET /UPGRADE UTILITIES
 - * ADA COMPLIANT (INTERIOR)/ ACCESSIBLE ROUTE (EXTERIOR)
 - * NEARBY PAVILION
- 2 **CROSS COUNTRY SKIING & TRAILS**
 - * LEVEL/ SHAPE EXISTING SKI TRAILS & FIX DRAINAGE ISSUES
 - * UPGRADE LIGHTING TO LED & EXPAND LIGHTING TO 5.5K LOOP
 - * IMPROVE TRAILHEAD FOR PINE VALLEY WEST TRAIL
 - * CONTINUE USE AGREEMENT WITH FOND DU LAC LANDS
 - * FUTURE CONSIDERATION OF SNOW-MAKING
- 3 **SINGLETRACK TRAILS & AMENITIES**
 - * BIKE TRAILHEAD AMENITIES (BIKE FIX STATION, BIKE RACK, WASTE RECEPTACLES, WATER BOTTLE FILLER)
 - * TRAILHEAD RESTROOM FACILITIES/ CHANGING STATIONS
 - * MOUNTAIN BIKE SKILLS AREA
 - * TRAILHEAD SIGNAGE & ON-TRAIL SIGNAGE
 - * MODIFY WINTER TRAILS NEAR BASE OF SKI HILL & SIGNAGE
- 4 **SKI JUMPING FACILITIES**
 - * REHABILITATE EXISTING 40M & 20M SKI JUMP STRUCTURES
 - * IMPROVE EXISTING 10M, 5M & 1M SKI JUMPS
 - * RE-CONTOUR SLOPES & ADD SUMMER-USE MATTING
 - * FUTURE CONSIDERATION OF SNOW-MAKING
 - * EVALUATE POTENTIAL FOR ADDING A 70M SKI JUMP (MINIMUM SIZE FOR NATIONAL-LEVEL COMPETITION)
- 5 **SKI HILL FACILITY**
 - * RE-OPEN SECOND TOW ROPE
 - * RESHAPE SLOPE FOR BEGINNER SKIERS
 - * NEW SIGNAGE AT HILL BASE TO REDUCE USE CONFLICTS WITH WINTER BIKE TRAILS
- 6 **UNDEVELOPED AREA (~35 ACRES)**
 - * FUTURE MULTI-USE TRAILS & CORRESPONDING TRAILHEAD IMPROVEMENTS
- 7 **SIGNAGE & WAYFINDING**
 - * ADD WAYFINDING, DIRECTIONAL & ENTRY SIGNAGE
 - * IMPROVE TRAILHEAD MAP & INTERPRETIVE SIGNAGE
- 8 **TRAILHEAD & PARKING LOT**
 - * IMPROVE PARK ACCESS TO PARKING LOT & TRAILHEAD
 - * PROVIDE TRAILHEAD AMENITIES
 - * NEW TRAILHEAD BUILDING WITH RESTROOMS, GATHERING & STORAGE SPACE
 - * NEW PICNIC/ GATHERING/ EVENT PAVILION
 - * IMPROVED PARKING LOT, DRAINAGE, PLANTINGS & LIGHTING
 - * ACCESSIBLE PARKING & ACCESS TO PARK FEATURES
- 9 **PICNIC AMENITIES**
 - * ADDITIONAL PICNIC TABLES & AMENITIES
 - * ACCESSIBLE PICNICKING
 - * PICNIC/ GATHERING / EVENT PAVILIONS
- 10 **NATURAL RESOURCE MANAGEMENT**
 - * FOREST/ TREE MANAGEMENT
 - * PROTECT EXISTING NATURAL RESOURCES (WETLANDS/ WATERS)
 - * MAINTAIN NATURAL SPACE & RESTORE TO NATIVE AS FEASIBLE

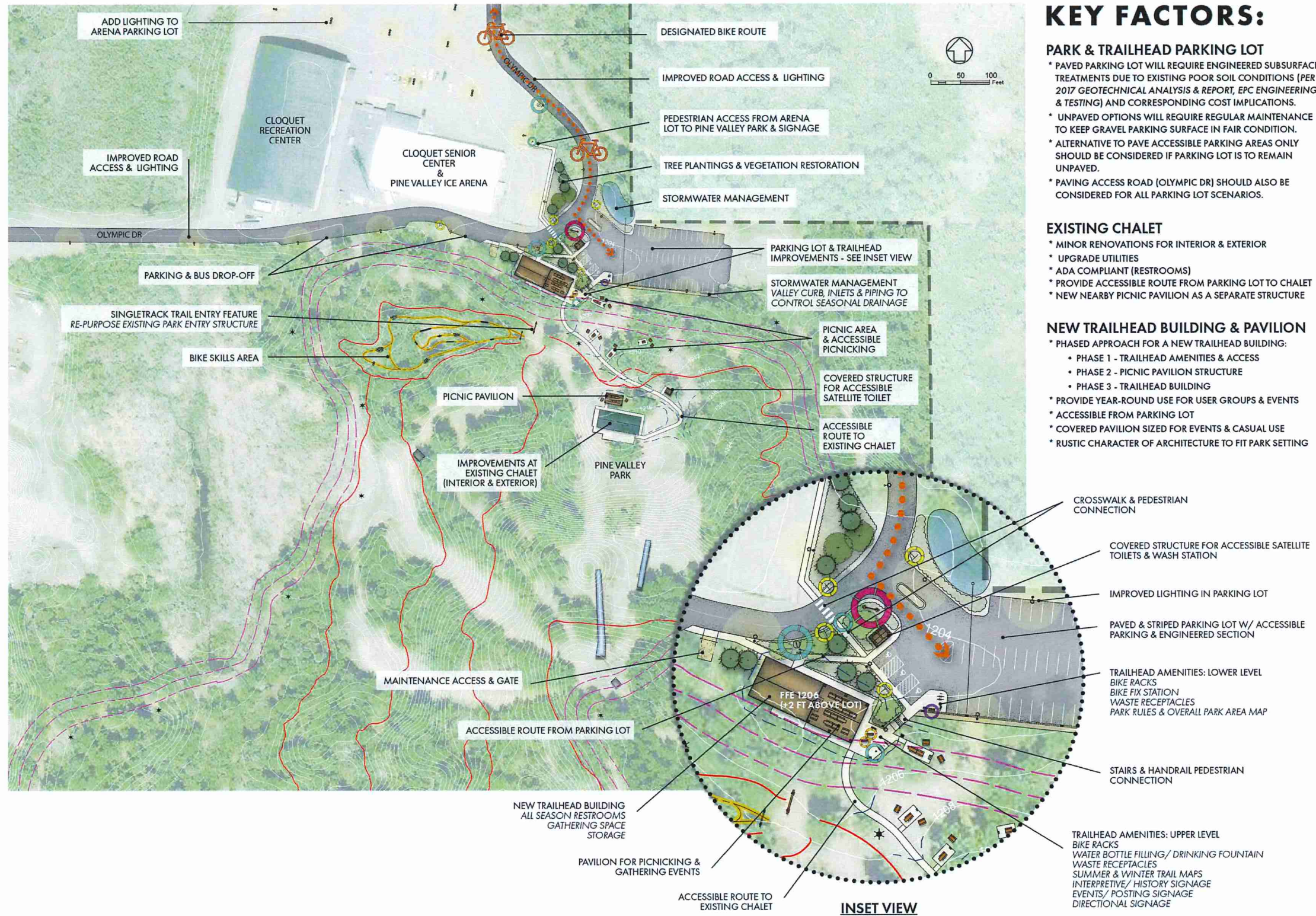


PINE VALLEY PARK - MASTER PLAN CITY OF CLOQUET, MINNESOTA

DRAFT

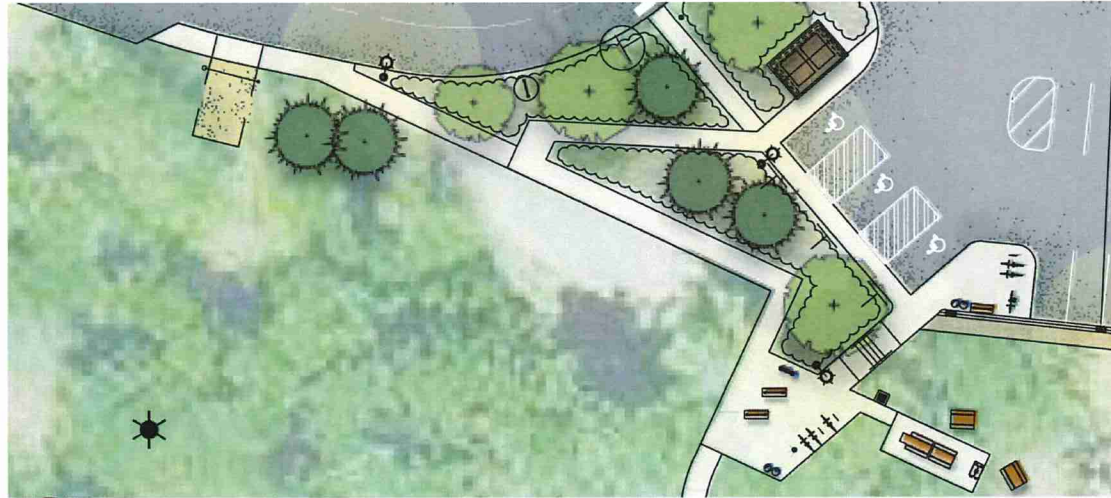
OVERALL MASTER PLAN

PARKS COMMISSION MEETING AUGUST 2, 2021 SEH

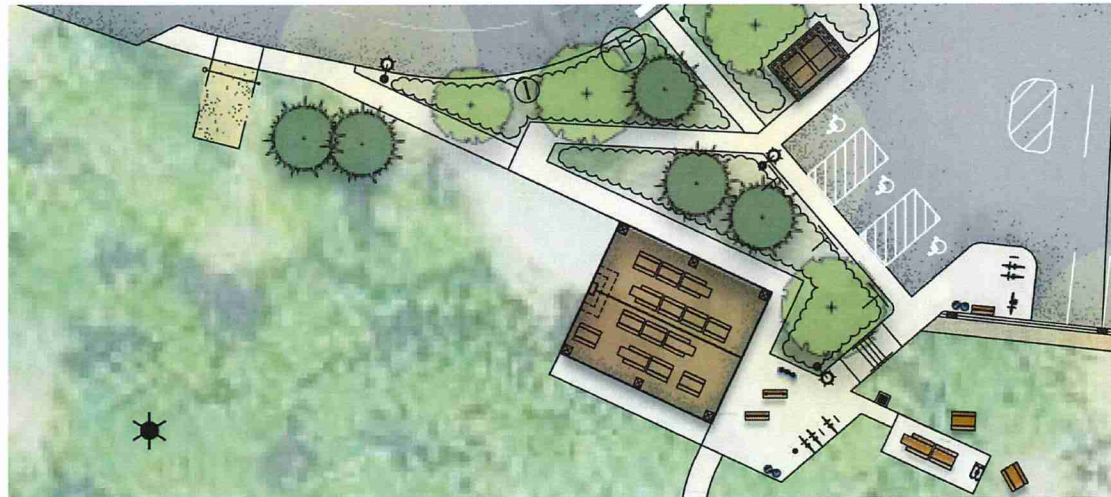


PINE VALLEY PARK - MASTER PLAN
CITY OF CLOQUET, MINNESOTA

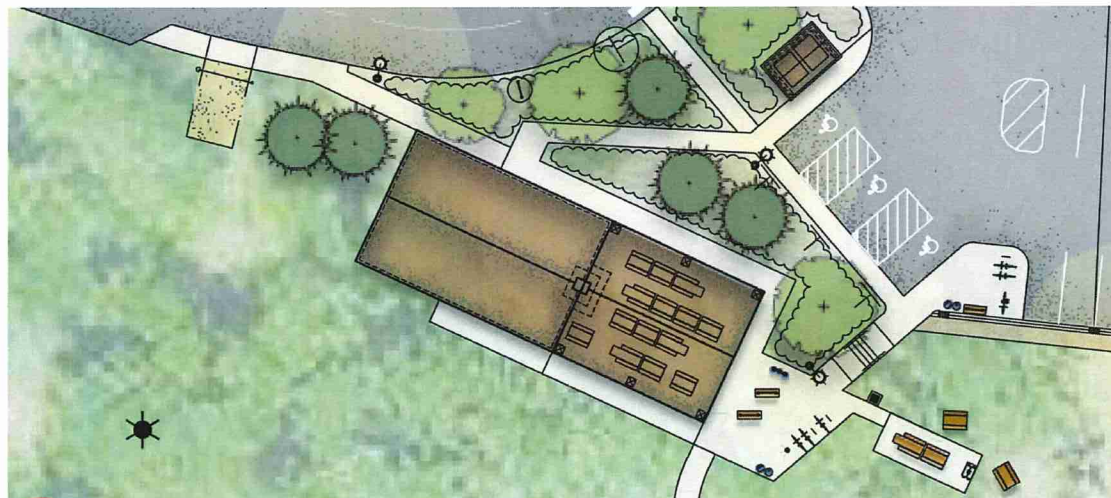
DRAFT **PARK & TRAILHEAD PLAN**
PARKS COMMISSION MEETING AUGUST 2, 2021 **SEH**



PHASE 1:
TRAILHEAD AMENITIES & ACCESS



PHASE 2:
TRAILHEAD PICNIC PAVILION STRUCTURE



PHASE 3:
TRAILHEAD BUILDING

PINE VALLEY PARK: Completed Public Engagement & Parks Commission Review

- OPEN HOUSE:** Held on Monday, June 21st, 2021, 5-7pm at the Fond du Lac Tribal & Community College
- ONLINE INTERACTIVE SURVEY:** Held June 11th-July 1st, 2021
- PARKS COMMISSION MASTER PLAN REVIEW & DISCUSSION:** Held MONDAY, JULY 12th, 4:30pm

Today:

- PARKS COMMISSION DRAFT MASTER PLAN:** MONDAY, AUGUST 2nd, 4:30pm

PINE VALLEY PARK: next steps.....

- FINAL MASTER PLAN TO CITY COUNCIL:** SEPTEMBER 2021
- SUBMITTAL TO GMRPTC:** OCTOBER 2021
- FINAL MASTER PLAN DOCUMENT TO CITY:** OCTOBER 2021

