



CITY OF CLOQUET

**City Council Agenda
Tuesday, November 16, 2021
City Hall Council Chambers**

REVISED

Work Session: 5:30 p.m.

Regular Meeting: 6:00

Work Session

Presentation by Fond du Lac honoring National Native American Heritage Month

Regular Meeting

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
 - a. Approval of November 16, 2021 Council Agenda
4. **Approval of Council Minutes**
 - a. Regular Council Minutes from the November 2, 2021 Meeting
5. **Public Comments**

Please give your name, address, and your concern or comments. Visitors may share their concerns with the City Council on any issue of public business. Each person will have 3 minutes to speak. The Mayor reserves the right to limit an individual or successive individual's presentation if they become redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the City Council. No action will be taken at this time.
6. **Consent Agenda**

Items in the Consent Agenda are considered routine and will be approved with one motion without discussion/debate. The Mayor will ask if any Council members wish to remove an item. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.

 - a. Resolution No. 21-65, Authorizing the Payment of Bills
 - b. Resolution No. 21-67, Adopting and Confirming Special Assessments for Delinquent Utilities
 - c. Approval of Truck Driver/Utility Maintenance Appointment – D. Woebkers
 - d. Resolution No. 21-69, Accepting Slate Street Improvement
 - e. Resolution No. 21-66, Approving Sand and Gravel Excavation Permit Renewals for 2022
 - f. Approval of Santa's Home for the Holidays Outdoor Public Fireworks Display Permit
 - g. Approval of Optional 2AM Liquor License – Northeastern Hotel, Saloon & Grille



**City Council Agenda
Tuesday, November 16, 2021
City Hall Council Chambers
REVISED
Work Session: 5:30 p.m.
Regular Meeting: 6:00**

7. Public Hearings

None.

8. Presentations

- a. Mayor's Proclamation – November 27, 2021 as Small Business Saturday

9. Council Business

- a. Approval of 2022 Non-Union Employee Pay Plan
- b. Resolution No. 21-68, Authorizing the Sale of Subdivided Property at 611 Adams Street and the Preparation and Execution of Purchase Agreements By and Between the City of Cloquet and Adjacent Property Owners; and The Execution of a Purchase Agreement and Development Agreement with Boss Builders

10. Council Comments, Announcements, and Updates

11. Adjournment

Cloquet Council Chambers
6:00 P.M. November 2, 2021

DRAFT

Regular Meeting

Roll Call

Councilors Present: Carlson, Lamb, Swanson, Kolodge, Jaakola, Mayor Maki

Councilors Absent: Wilkinson

Pledge of Allegiance

AGENDA

MOTION: Councilor Kolodge moved and Councilor Swanson seconded the motion to approve the November 2, 2021 agenda. The motion carried unanimously (6-0).

MINUTES

MOTION: Councilor Lamb moved and Councilor Carlson seconded the motion to approve the Regular Meeting minutes of October 19, 2021 as presented. The motion carried unanimously (6-0).

PUBLIC COMMENTS

Adam Kiminski, 1504 20th Street, addressed the City Council on the PLA. Mr. Kiminski stated that although his company, Kiminski Paving, is full union, they would not be as successful if all projects had a PLA. Mr. Kiminski compared the wage and benefit difference for workers between PLA and non-PLA projects and said there should be an equal bid opportunity for both union and prevailing wage companies. He stated there is no benefit to the city to have a PLA and thinks it should be a business owner's decision.

CONSENT AGENDA

MOTION: Councilor Jaakola moved and Councilor Lamb seconded the motion to adopt the Consent Agenda of November 2, 2021, approving the necessary motions and resolutions. The motion carried unanimously (6-0).

- a. Resolution No. 21-63, Authorizing the Payment of Bills and Payroll

PUBLIC HEARINGS

There were none.

PRESENTATIONS

- a. Mayor Maki proclaimed November as National Native American Heritage Month.

DECLARING A SLUM AND BLIGHTED AREA

MOTION: Councilor Kolodge moved and Councilor Carlson seconded the motion to approve **RESOLUTION NO. 21-61, DECLARING A SLUM AND BLIGHTED AREA**. The motion carried unanimously (6-0).

WHEREAS, the City of Cloquet is concerned about the economic viability of slum and blighted area within its corporate limits, and

WHEREAS, the slum and blighted area projects a negative visual image of the community, and

WHEREAS, the economic, social, physical, and cultural well-being of the City is adversely affected by the conditions of this slum and blighted area, and

WHEREAS, there exists the opportunity to improve, preserve, and re-develop this slum and blighted area to the benefit of the community, and

WHEREAS, the following detrimental conditions have been identified which qualify the area under State law and Community Development Block Grant Program requirements:

- 1) Public Improvements are in a general state of deterioration; or
- 2) At least 25% of the buildings are deteriorated or deteriorating and have at least one of the following characteristics: Physical deterioration of building or improvement; Abandonment of property; Chronic high turnover or vacancy rate; Significant decline in property value or abnormally low property value in relation to other areas of the community; or Known or suspected environmental contamination.

WHEREAS, of all the parcels within the designated slum and blight area on the attached map, 99 of them are occupied by buildings. Of the 99 buildings in the target area, 97 of them are structurally standard, 2 of them are structurally substandard, and 30 are dilapidated.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THAT IT DECLARES THE ATTACHED MAP AND SELECTED PARCELS TO BE CLOQUET'S DESIGNATED SLUM AND BLIGHT AREA.

AUTHORIZING SUBMISSION OF 2022 PRELIMINARY PROPOSAL FOR PUBLIC WORKS STREETSCAPING GRANT

MOTION: Councilor Lamb moved and Councilor Swanson seconded the motion to approve **RESOLUTION NO. 21-62, AUTHORIZING THE SUBMISSION OF A 2022 PRELIMINARY PROPOSAL TO THE STATE OF MINNESOTA DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT FOR PUBLIC WORKS STREETSCAPING GRANT FUNDING FROM THE SMALL CITIES DEVELOPMENT PROGRAM FOR THE WEST END BUSINESS DISTRICT.** The motion carried unanimously (6-0).

WHEREAS, the City of Cloquet act as the legal sponsor for the project contained in this Application to be submitted by the deadline of 4:00 PM November 17, 2021 and that Holly Hansen, Community Development Director and Caleb Peterson, City Engineer are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of the City of Cloquet.

WHEREAS, the City of Cloquet has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

WHEREAS, the City of Cloquet has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

WHEREAS, upon approval of its application by the State, the City of Cloquet may enter into an agreement with the State of Minnesota for the approved project, and that the City of Cloquet certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLOQUET AS FOLLOWS:

Holly Hansen, Community Development Director and Caleb Peterson, City Engineer, or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project on behalf of the Applicant.

SETTING PUBLIC HEARING DATE ON PROPOSED 2022 14th STREET IMPROVEMENT

MOTION: Councilor Jaakola moved and Councilor Swanson seconded the motion to adopt **RESOLUTION NO. 21-64, SETTING A PUBLIC HEARING DATE ON THE PROPOSED 2022 IMPROVEMENT OF 14TH STREET, PHASE 2.** The motion carried unanimously (6-0).

WHEREAS, In accordance with the City of Cloquet's Capital Improvement Program and approved budget, preliminary plans and a feasibility study have been prepared for the improvement of 14th Street; and

WHEREAS, The feasibility study provides information regarding whether the proposed improvements are necessary, cost-effective, and feasible; and

WHEREAS, It is anticipated that benefitted properties will be assessed for a portion of the project costs, pursuant to Minnesota Statutes, Chapter 429 and Chapter 12 of City Code.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA:

1. That the Council will consider the reconstruction of 14th Street Utility Improvements in accordance with said feasibility study and the possible assessment of abutting property for a portion of the cost of the improvements pursuant to Minnesota Statute, Chapter 429 at an estimated total cost of \$2,414,000
2. A public hearing shall be held on December 7, 2021, at 6:00 p.m.
3. The City Administrator shall give mailed and published notice of such hearing and improvement as required by law.

RESOLUTION TO AMEND PROJECT LABOR AGREEMENT

MOTION: Councilor Swanson moved and Councilor Lamb seconded the motion to approve **RESOLUTION NO. 21-60, A RESOLUTION TO AMEND CITY CODE 9.2 BY APPROVING ORDINANCE NO. 498A**. The motion failed (4-2), Councilors Carlson and Jaakola opposed.

Resolution No. 21-60

BE IT RESOLVED, by the Cloquet City Council and Mayor of the City of Cloquet, Minnesota, as follows:

WHEREAS, pursuant to Cloquet City Code §§ 2.1.01 to 2.1.06 and 3.1.04, and Minn. Stat., the City Council of the City of Cloquet has determined that the Project Labor Agreement form provided for in Ordinance 472A, which were added in Section 9.2 of the City's Code, should be amended; and,

WHEREAS, the City Council intends by this resolution to amend certain provisions of the Project Labor Agreement contract form utilized for Covered Projects as outlined in City Code § 9.2.02; and,

WHEREAS, the City Council intends this resolution to amend certain provisions of the Project Labor Agreement form provided for in Ordinance 472A which were added in Section 9.2 to the City's Code concerning Project Labor Agreements which are used for Covered Projects as that term is defined in the City Code; and,

WHEREAS, four-fifths of all members of the City Council concur in this resolution;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CLOQUET, in the County of Carlton, State of Minnesota, that the following amendments be made:

1. All requirements of entering into a Project Labor Agreement with City investment of \$175,000 or more are amended to \$250,000 or more as described fully in Ordinance 498A

BE IT FURTHER RESOLVED, that this resolution and the amendments to the Project Labor Agreement contract form proposed are hereby granted.

BE IT FURTHER RESOLVED, that the Mayor and City Administrator are hereby authorized to sign all documents necessary to effectuate the intent of this resolution.

Ordinance No. 498A

The Mayor and City Council of the City of Cloquet does hereby ordain that Chapter 9.2 of the Cloquet City Code is hereby replaced as provided below:

Section 9.2 Project Labor Agreements

9.2.01 Policy. The City desires to advance or preserve its own proprietary interest in a Project where it acts as an owner, investor or developer. That interest is best served when construction of “Covered Projects” proceed in a timely, cost-effective manner with the highest degree of quality and with minimal delays and disruptions. City contracts should be performed with the highest degree of safety for workers and the public, and in a manner, that provides meaningful training and employment opportunities for residents. Throughout the state and country, public and private construction owners regularly utilize and require project labor agreements for billions of dollars' worth of construction each year. Project labor agreements that establish uniform terms and conditions of employment for the contractors and other parties working on a project have been shown to provide an effective mechanism for construction management because they allow project owners to:

- (1) Predict their labor costs and requirements and more accurately estimate actual total project costs;
- (2) Promote cost-efficient, timely and safe construction project delivery, by providing access to a reliable supply of properly trained and skilled construction craft personnel for all aspects of the project;
- (3) Assure greater productivity and workmanship quality from construction craft personnel, thereby yielding high quality, cost-efficient projects, while also reducing maintenance and repair costs over the life of the project;
- (4) Integrate work schedules and standardize work rules for the project to provide a well-coordinated, efficiently functioning construction worksite that will minimize delays, promote quality, and maintain project safety; and,
- (5) Assure that construction will proceed without interruption from staffing shortages, high employee turnover, safety incidents, and labor disputes by providing reliable project staffing, contractual guarantees against work stoppages and mutually binding procedures for resolving disputes.

9.2.02 Project Labor Agreement Required. A project labor agreement, will be substantially in the form adopted by resolution of the Council from time to time and will be kept by the city administrator as a public document. It shall be required to be used on any Covered Project, as Covered Project is defined below, which involves a project with a total City investment of \$250,000 or more. Any project labor agreement entered into by the City shall be made binding on all contractors and subcontractors working on the Covered Project. The City shall implement the project labor agreement by requiring adherence to the agreement in the bid specifications and in all relevant bid documents. No contractor shall be required to be or become a party to a collective bargaining agreement on any other construction project in order to qualify to work under a project labor agreement implemented for a particular city project.

Project Defined. "Project" shall mean the erection, destruction, demolition, painting, remodeling or repairing of any building, highway, sidewalk, bridge, water or gas line, sewer and sewage treatment facility or other similar work conducted within the City.

Covered Project Defined. "Covered Project" means that the City has a contract for construction services on a Project owned by the City with a total Project cost of \$250,000 or more, or the City has a proprietary interest because one or more of the following conditions are met:

- (1) The City makes a payment or grant of \$250,000 or more to assist the development of a Project.
- (2) The City guarantees loan payments, lease payments or contract for deed payments of \$250,000 or more to assist the development of a Project.
- (3) The City receives ongoing revenue from a Project to repay loans provided by the City to assist the development of said Project, including incremental tax revenues generated by the Project and used directly or indirectly, to repay the loan by the City where the proceeds

of the loan are used for development of that Project and the amount of the loan is \$250,000 or more.

(4) The City receives ongoing revenue from a Project to pay debt service on bonds provided by the City to assist in the development of said Project, including incremental tax revenues generated by the Project and used, directly or indirectly, to pay debt service on bonds by the City where the proceeds of the bonds issued are used for development of the Project and the amount of the bonds are \$250,000 or more.

(5) That the City otherwise has assets at risk equal to or in excess of \$250,000 because it has agreed to underwrite or guarantee the development of a Project.

EFFECTIVE DATE.

Subdivision 1: This Ordinance shall be in full force and in effect from and after its passage, approval, recording and publication as provided by law.

AMENDING PROJECT LABOR AGREEMENT TO INCLUDE PREVAILING WAGE

MOTION: Councilor Kolodge moved and Councilor Carlson seconded the motion to adopt amendments to the Project Labor Agreement by adding prevailing wage for non-union contractors. The motion failed (3-3), Councilors Lamb, Swanson, and Jaakola opposed.

COUNCIL COMMENTS, ANNOUNCEMENTS, AND UPDATES

Councilor Swanson congratulated Cloquet High School teams and athletes who have advanced to state competitions.

Councilor Kolodge commented on the completed first phase of the 14th Street reconstruction project, thanking the engineering department for their good work.

Councilor Lamb reminded citizens that winter parking on city streets is now in effect.

City Administrator Peterson introduced and welcomed Katie Bloom, the new Finance Director.

ADJOURNMENT

On a motion duly carried by a unanimous yea vote of all members present on roll call, the Council adjourned.

Tim Peterson, City Administrator



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council *NK*
From: Mary Kay Hohensee-Mayer, Assistant Finance Director
Reviewed by: Tim Peterson, City Administrator
Date: November 16, 2021

ITEM DESCRIPTION: Payment of Bills

Proposed Action

Staff recommends the Council move to adopt **RESOLUTION NO. 21-65, A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS.**

Background/Overview

Statutory Cities are required to have most claims authorized by the city council.

Policy Objectives

MN State Statute sections 412.271, Claims and Disbursements for Statutory Cities.

Financial/Budget/Grant Considerations

See resolution for amounts charged to each individual fund.

Advisory Committee/Commission Action

Not applicable.

Supporting Documents Attached

- a. Resolution Authorizing the Payment of Bills
- b. Vendor Summary Report
- c. Department Summary Report

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 21-65

A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS

WHEREAS, The City has various bills each month that require payment.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the bills be paid and charged to the following funds:

| | | | |
|-----|---------------------------------|-----------|-------------------|
| 101 | General Fund | \$ | 151,523.51 |
| 202 | Federal CDBG Loan (EDA) | | 2,500.00 |
| 231 | Public Works Reserve | | 2,665.51 |
| 600 | Water - Lake Superior Waterline | | 184,575.56 |
| 601 | Water - In Town System | | 27,685.86 |
| 602 | Sewer Fund | | 83,021.60 |
| 605 | Stormwater Fund | | 45,632.95 |
| 614 | Cable Television | | 1,370.95 |
| | TOTAL: | \$ | 498,975.94 |

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET
THIS 16TH DAY OF NOVEMBER, 2021.**

ATTEST:

Roger Maki, Mayor

Tim Peterson, City Administrator

INVOICES DUE ON/BEFORE 11/16/2021

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|----------|--------------------------------|--------------------------|------------|
| 111350 | LEXISNEXIS RISK DATA MNGMT INC | 1,500.00 | 150.00 |
| 112050 | ADVANCED SERVICES INC | 7,365.25 | 2,329.75 |
| 113650 | AMAZON.COM CREDIT | 7,440.11 | 438.51 |
| 116100 | AMERICAN PAYMENT CENTERS | 276.00 | 92.00 |
| 116950 | AMERIPRIDE SERVICES INC | 8,811.14 | 1,282.51 |
| 121000 | ARROWHEAD SPRINGS INC | 954.50 | 97.00 |
| 121250 | THE JAMAR COMPANY | 3,727.64 | 4,742.77 |
| 125700 | BEST OIL COMPANY | 15,827.22 | 20,700.53 |
| 125900 | BEST SERVICE | 869.84 | 337.08 |
| 130580 | KIM BUSKALA | 520.00 | 130.00 |
| 134100 | CARLTON COUNTY HISTORICAL SOC. | 900.00 | 200.00 |
| 134600 | CARLTON COUNTY SHERIFF | 0.00 | 5,093.34 |
| 134800 | CARLTON COUNTY TREASURER | 325.65 | 59.99 |
| 135675 | VORK ENTERPRISES INC | 2,215.00 | 1,580.00 |
| 137340 | CHAMBERLAIN OIL CO., INC. | 7,916.04 | 1,439.57 |
| 139025 | CINTAS | 4,728.66 | 354.65 |
| 139030 | CINTAS CORPORATION NO 2 | 9,305.17 | 742.48 |
| 140100 | CLOQUET AUTOMOTIVE | 7,082.80 | 521.23 |
| 142100 | CLOQUET MAIL STATION | 958.10 | 17.43 |
| 142800 | CLOQUET SANITARY SERVICE | 18,775.01 | 1,678.38 |
| 145500 | COMPENSATION CONSULTANTS, LTD | 2,775.00 | 192.00 |
| 147600 | EXELON CORPORATION | 16,003.07 | 741.93 |
| 149865 | COMPUTER WORLD INC | 17,896.57 | 12,793.00 |
| 150100 | D A L C O | 7,103.87 | 196.93 |
| 152485 | DEAD ON ARMS INC | 57.00 | 14.50 |
| 156400 | CITY OF DULUTH COMFORT SYSTEMS | 1,577.04 | 169.73 |
| 162640 | ENVENTIS TELECOM INC | 480.17 | 45.95 |
| 164900 | THE FASTENAL COMPANY | 551.96 | 202.71 |
| 166750 | FIRST HOSPITAL LABORATORIES IN | 947.95 | 274.93 |
| 172300 | GARTNER REFRIGERATION COMPANY | 20,606.20 | 2,442.94 |
| 175000 | GOODIN COMPANY | 43.97 | 80.99 |
| 175200 | GOPHER STATE ONE CALL INC | 1,709.15 | 141.75 |
| 175700 | GRAINGER | 2,469.51 | 124.06 |
| 178500 | GUARDIAN PEST SOLUTIONS INC | 519.75 | 47.25 |
| 179340 | HAGENS GLASS & PAINT | 9,119.85 | 89.77 |
| 180500 | HAWKINS INC | 67,690.40 | 5,326.94 |
| 186500 | INDEPENDENT SCHOOL DISTRICT 94 | 75,090.00 | 4,736.02 |
| 190100 | J&M DISPLAYS, INC | 0.00 | 4,000.00 |
| 195175 | KEMBLE INCORPORATED | 7,650.00 | 6,050.00 |
| 195700 | KGM CONTRACTORS INC | 1,338.60 | 2,948.40 |
| 197800 | L & M FLEET SUPPLY INC. | 18,088.34 | 1,693.45 |
| 200460 | LAKES GAS | 85.50 | 85.50 |
| 202100 | LAWSON PRODUCTS INC | 4,500.83 | 19.56 |
| 204250 | LIFTPRO | 19.00 | 243.01 |

DATE: 11/10/2021
TIME: 09:47:00
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CITY OF CLOQUET
VENDOR SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 11/16/2021

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|----------|--------------------------------|--------------------------|------------|
| 205050 | LOFFLER COMPANIES INC | 537.43 | 58.50 |
| 206800 | MACQUEEN EQUIPMENT INC | 6,568.89 | 1,061.53 |
| 207500 | MANSFIELD ENERGY CORP | 79,705.75 | 12,226.18 |
| 209875 | MCCOY CONSTRUCTION & FORESTRY | 152,570.28 | 411.35 |
| 211400 | MENARDS INC | 3,947.30 | 213.73 |
| 211645 | METERING & TECHNOLOGY SOLUTION | 3,402.57 | 1,099.01 |
| 211700 | METRO SALES, INC. | 8,610.41 | 794.11 |
| 212400 | MICHAUD DIST INC | 203.50 | 11.00 |
| 212700 | MID-STATE TRUCK SERVICE INC | 7,940.06 | 2,524.66 |
| 214500 | MINIT MART 557 | 184.00 | 64.00 |
| 215700 | MINNESOTA PETROLEUM SERVICE | 0.00 | 40,878.48 |
| 219200 | MN DEPT LABOR & INDUSTRY | 335.00 | 100.00 |
| 222275 | MN PEIP | 674,048.46 | 60,283.66 |
| 227100 | MORTON SALT | 11,704.10 | 18,823.74 |
| 229500 | NAPA AUTO PARTS | 6,279.06 | 795.82 |
| 231650 | NELSON, KRIS | 800.00 | 200.00 |
| 233850 | NORTH STATES CRANE & HOIST | 1,950.00 | 510.00 |
| 234600 | NORTHERN BUSINESS PRODUCTS | 5,387.66 | 154.82 |
| 236100 | NORTHLAND CONSTRUCTORS | 147,514.24 | 1,273.81 |
| 239500 | OLDENBURG ARTS AND CULTURAL | 800.00 | 200.00 |
| 240000 | OMAR'S SAND & GRAVEL | 0.00 | 1,380.00 |
| 240725 | O'REILLY AUTO ENTERPRISES LLC | 708.32 | 61.19 |
| 241400 | OXYGEN SERVICE COMPANY | 3,134.80 | 35.40 |
| 242850 | PARSONS ELECTRIC LLC | 11,941.18 | 437.16 |
| 251100 | R & R SPECIALTIES OF WISCONSIN | 3,265.40 | 2,699.20 |
| 252000 | RANGE CREDIT BUREAU INC | 100.00 | 75.00 |
| 264820 | THE SMITH COMPANY INC | 20,046.50 | 1,858.25 |
| 268800 | STOCK TIRE COMPANY | 6,063.99 | 2,631.58 |
| 269130 | STRAIGHTLINE SURVEYING INC | 0.00 | 2,500.00 |
| 270300 | SWAGIT PRODUCTIONS, LLC | 13,250.00 | 1,325.00 |
| 271325 | NANCY GETCHELL | 7,203.78 | 74.25 |
| 271975 | TEAMSTERS JOINT COUNCIL 32 | 458,920.01 | 10,237.00 |
| 272600 | TERMINAL SUPPLY INC | 1,196.29 | 140.45 |
| 277550 | TURFWERKS | 2,103.31 | 186.89 |
| 278600 | TWIN PORT MAILING | 42,835.86 | 3,717.82 |
| 279100 | U S BANK EQUIPMENT FINANCE | 6,749.19 | 506.60 |
| 280400 | ULLAND BROTHERS, INC. | 10,995.86 | 229.88 |
| 281000 | UNITED ELECTRIC COMPANY | 1,559.67 | 290.40 |
| 283700 | USA BLUEBOOK | 3,478.77 | 990.50 |
| 285400 | VIKING ELECTRIC SUPPLY | 488.38 | 376.79 |
| 286900 | W L S S D | 771,342.60 | 78,805.40 |
| 289015 | WELLS FARGO CREDIT CARD | 76,109.91 | 9,466.76 |
| R0002114 | BECKY ARMSTRONG | 0.00 | 3,800.00 |
| R0002115 | AUGUSTA PLUMBING | 0.00 | 19.50 |

TOTAL ALL VENDORS:

348,177.96

City of Cloquet
Vendor Summary Report Reconciliation
Invoices Due On/Before 11/16/2021

| | |
|--------------------------------|--------------------------|
| Total | 348,177.96 |
| Less: | |
| Library | (899.67) |
| Cloquet Area Fire District | (8,965.77) |
| Total City Bills | <u>338,312.52</u> |
| Less: | |
| Payroll benefits | (60,283.66) |
| Plus: | |
| Building Permit Surcharge | 1,150.68 |
| Credit Card/PSN Fees | 3,192.65 |
| MN Energy Auto Pay | 1,018.01 |
| MN Power Auto Pay | 213,465.72 |
| MN Sales Tax | 1,696.72 |
| Verizon Auto Pay (July-August) | 423.30 |
| Total Bills | <u><u>498,975.94</u></u> |

DATE: 11/10/21
 TIME: 09:47:11
 ID: AP443000.WOW

CITY OF CLOQUET
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 11/16/2021

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|--------------|-------------------------------|-----------------------|------------|
| ----- | | | |
| GENERAL FUND | | | |
| 00 | | | |
| 222275 | MN PEIP | 674,048.46 | 60,283.66 |
| | | | 60,283.66 |
| 32 | LICENSES & PERMITS | | |
| 286900 | W L S S D | 771,342.60 | 5,414.40 |
| R0002115 | AUGUSTA PLUMBING | | 19.50 |
| | LICENSES & PERMITS | | 5,433.90 |
| 33 | INTERGOVERNMENTAL REVENUE | | |
| 134600 | CARLTON COUNTY SHERIFF | | 5,093.34 |
| | INTERGOVERNMENTAL REVENUE | | 5,093.34 |
| 41 | GENERAL GOVERNMENT | | |
| 139025 | CINTAS | 4,728.66 | 70.20 |
| 139030 | CINTAS CORPORATION NO 2 | 9,305.17 | 73.88 |
| 142800 | CLOQUET SANITARY SERVICE | 18,775.01 | 72.16 |
| 145500 | COMPENSATION CONSULTANTS, LTD | 2,775.00 | 192.00 |
| 149865 | COMPUTER WORLD INC | 17,896.57 | 9,954.00 |
| 150100 | D A L C O | 7,103.87 | 123.98 |
| 164900 | THE FASTENAL COMPANY | 551.96 | 101.36 |
| 172300 | GARTNER REFRIGERATION COMPANY | 20,606.20 | 687.11 |
| 175000 | GOODIN COMPANY | 43.97 | 40.49 |
| 175700 | GRAINGER | 2,469.51 | 12.79 |
| 179340 | HAGENS GLASS & PAINT | 9,119.85 | 17.95 |
| 211700 | METRO SALES, INC. | 8,610.41 | 448.18 |
| 212400 | MICHAUD DIST INC | 203.50 | 11.00 |
| 219200 | MN DEPT LABOR & INDUSTRY | 335.00 | 50.00 |
| 234600 | NORTHERN BUSINESS PRODUCTS | 5,387.66 | 105.16 |
| 278600 | TWIN PORT MAILING | 42,835.86 | 211.54 |
| 279100 | U S BANK EQUIPMENT FINANCE | 6,749.19 | 141.33 |
| 281000 | UNITED ELECTRIC COMPANY | 1,559.67 | 145.20 |
| 289015 | WELLS FARGO CREDIT CARD | 76,109.91 | 3,028.84 |
| | GENERAL GOVERNMENT | | 15,487.17 |

DATE: 11/10/21
TIME: 09:47:11
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CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/16/2021

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|--------------|--------------------------------|--------------------------|------------|
| ----- | | | |
| GENERAL FUND | | | |
| 42 | PUBLIC SAFETY | | |
| 111350 | LEXISNEXIS RISK DATA MNGMT INC | 1,500.00 | 150.00 |
| 125700 | BEST OIL COMPANY | 15,827.22 | 4,244.19 |
| 135675 | VORK ENTERPRISES INC | 2,215.00 | 1,580.00 |
| 139025 | CINTAS | 4,728.66 | 84.78 |
| 139030 | CINTAS CORPORATION NO 2 | 9,305.17 | 113.84 |
| 140100 | CLOQUET AUTOMOTIVE | 7,082.80 | 521.23 |
| 142100 | CLOQUET MAIL STATION | 958.10 | 17.43 |
| 142800 | CLOQUET SANITARY SERVICE | 18,775.01 | 72.16 |
| 149865 | COMPUTER WORLD INC | 17,896.57 | 285.00 |
| 150100 | D A L C O | 7,103.87 | 72.95 |
| 152485 | DEAD ON ARMS INC | 57.00 | 14.50 |
| 164900 | THE FASTENAL COMPANY | 551.96 | 101.35 |
| 172300 | GARTNER REFRIGERATION COMPANY | 20,606.20 | 687.10 |
| 175000 | GOODIN COMPANY | 43.97 | 40.50 |
| 197800 | L & M FLEET SUPPLY INC. | 18,088.34 | 63.48 |
| 207500 | MANSFIELD ENERGY CORP | 79,705.75 | 4,279.16 |
| 211700 | METRO SALES, INC. | 8,610.41 | 109.31 |
| 214500 | MINIT MART 557 | 184.00 | 64.00 |
| 219200 | MN DEPT LABOR & INDUSTRY | 335.00 | 50.00 |
| 252000 | RANGE CREDIT BUREAU INC | 100.00 | 75.00 |
| 268800 | STOCK TIRE COMPANY | 6,063.99 | 118.80 |
| 271325 | NANCY GETCHELL | 7,203.78 | 74.25 |
| 271975 | TEAMSTERS JOINT COUNCIL 32 | 458,920.01 | 10,237.00 |
| 278600 | TWIN PORT MAILING | 42,835.86 | 60.44 |
| 279100 | U S BANK EQUIPMENT FINANCE | 6,749.19 | 188.42 |
| 281000 | UNITED ELECTRIC COMPANY | 1,559.67 | 145.20 |
| 289015 | WELLS FARGO CREDIT CARD | 76,109.91 | 5,067.78 |
| | PUBLIC SAFETY | | 28,517.87 |
| | | | |
| 43 | PUBLIC WORKS | | |
| 121000 | ARROWHEAD SPRINGS INC | 954.50 | 71.50 |
| 125700 | BEST OIL COMPANY | 15,827.22 | 5,792.51 |
| 125900 | BEST SERVICE | 869.84 | 14.39 |
| 134800 | CARLTON COUNTY TREASURER | 325.65 | 59.99 |
| 137340 | CHAMBERLAIN OIL CO., INC. | 7,916.04 | 1,439.57 |
| 139030 | CINTAS CORPORATION NO 2 | 9,305.17 | 216.40 |
| 142800 | CLOQUET SANITARY SERVICE | 18,775.01 | 126.57 |
| 166750 | FIRST HOSPITAL LABORATORIES IN | 947.95 | 274.93 |
| 175200 | GOPHER STATE ONE CALL INC | 1,709.15 | 70.88 |
| 195175 | KEMBLE INCORPORATED | 7,650.00 | 6,050.00 |
| 195700 | KGM CONTRACTORS INC | 1,338.60 | 1,011.00 |

INVOICES DUE ON/BEFORE 11/16/2021

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|--------------|--------------------------------|--------------------------|------------|
| ----- | | | |
| GENERAL FUND | | | |
| 43 | PUBLIC WORKS | | |
| 197800 | L & M FLEET SUPPLY INC. | 18,088.34 | 398.47 |
| 200460 | LAKES GAS | 85.50 | 85.50 |
| 202100 | LAWSON PRODUCTS INC | 4,500.83 | 9.78 |
| 205050 | LOFFLER COMPANIES INC | 537.43 | 11.70 |
| 207500 | MANSFIELD ENERGY CORP | 79,705.75 | 1,344.88 |
| 209875 | MCCOY CONSTRUCTION & FORESTRY | 152,570.28 | 411.35 |
| 211400 | MENARDS INC | 3,947.30 | 213.73 |
| 212700 | MID-STATE TRUCK SERVICE INC | 7,940.06 | 49.44 |
| 227100 | MORTON SALT | 11,704.10 | 18,823.74 |
| 229500 | NAPA AUTO PARTS | 6,279.06 | 545.79 |
| 234600 | NORTHERN BUSINESS PRODUCTS | 5,387.66 | 11.98 |
| 236100 | NORTHLAND CONSTRUCTORS | 147,514.24 | 1,273.81 |
| 240000 | OMAR'S SAND & GRAVEL | | 1,380.00 |
| 240725 | O'REILLY AUTO ENTERPRISES LLC | 708.32 | 9.94 |
| 241400 | OXYGEN SERVICE COMPANY | 3,134.80 | 35.40 |
| 264820 | THE SMITH COMPANY INC | 20,046.50 | 1,858.25 |
| 268800 | STOCK TIRE COMPANY | 6,063.99 | 2,512.78 |
| 272600 | TERMINAL SUPPLY INC | 1,196.29 | 140.45 |
| 278600 | TWIN PORT MAILING | 42,835.86 | 60.44 |
| 279100 | U S BANK EQUIPMENT FINANCE | 6,749.19 | 43.25 |
| 280400 | ULLAND BROTHERS, INC. | 10,995.86 | 229.88 |
| 285400 | VIKING ELECTRIC SUPPLY | 488.38 | 324.54 |
| | PUBLIC WORKS | | 44,902.84 |
| | | | |
| 45 | CULTURE AND RECREATION | | |
| 112050 | ADVANCED SERVICES INC | 7,365.25 | 2,329.75 |
| 116950 | AMERIPRIDE SERVICES INC | 8,811.14 | 1,282.51 |
| 125700 | BEST OIL COMPANY | 15,827.22 | 1,777.30 |
| 125900 | BEST SERVICE | 869.84 | 0.00 |
| 139030 | CINTAS CORPORATION NO 2 | 9,305.17 | 73.32 |
| 142800 | CLOQUET SANITARY SERVICE | 18,775.01 | 1,323.14 |
| 147600 | EXELON CORPORATION | 16,003.07 | 741.93 |
| 172300 | GARTNER REFRIGERATION COMPANY | 20,606.20 | 198.69 |
| 175700 | GRAINGER | 2,469.51 | 81.48 |
| 178500 | GUARDIAN PEST SOLUTIONS INC | 519.75 | 47.25 |
| 179340 | HAGENS GLASS & PAINT | 9,119.85 | 71.82 |
| 186500 | INDEPENDENT SCHOOL DISTRICT 94 | 75,090.00 | 4,736.02 |
| 197800 | L & M FLEET SUPPLY INC. | 18,088.34 | 964.80 |
| 207500 | MANSFIELD ENERGY CORP | 79,705.75 | 1,100.36 |
| 229500 | NAPA AUTO PARTS | 6,279.06 | 250.03 |
| 251100 | R & R SPECIALTIES OF WISCONSIN | 3,265.40 | 2,699.20 |

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TIME: 09:47:11
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CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 11/16/2021

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|-------------------------|--------------------------------|--------------------------|------------|
| ----- | | | |
| GENERAL FUND | | | |
| 45 | CULTURE AND RECREATION | | |
| 277550 | TURFWERKS | 2,103.31 | 186.89 |
| 289015 | WELLS FARGO CREDIT CARD | 76,109.91 | 234.14 |
| | CULTURE AND RECREATION | | 18,098.63 |
| | | | |
| 46 | COMMUNITY DEVELOPMENT | | |
| 130580 | KIM BUSKALA | 520.00 | 130.00 |
| 134100 | CARLTON COUNTY HISTORICAL SOC. | 900.00 | 200.00 |
| 190100 | J&M DISPLAYS, INC | | 4,000.00 |
| 211700 | METRO SALES, INC. | 8,610.41 | 105.78 |
| 231650 | NELSON, KRIS | 800.00 | 200.00 |
| 234600 | NORTHERN BUSINESS PRODUCTS | 5,387.66 | 5.99 |
| 239500 | OLDENBURG ARTS AND CULTURAL | 800.00 | 200.00 |
| 278600 | TWIN PORT MAILING | 42,835.86 | 30.22 |
| 279100 | U S BANK EQUIPMENT FINANCE | 6,749.19 | 47.11 |
| | COMMUNITY DEVELOPMENT | | 4,919.10 |
| | | | |
| FEDERAL CDBG LOAN (EDA) | | | |
| 46 | COMMUNITY DEVELOPMENT | | |
| 269130 | STRAIGHTLINE SURVEYING INC | | 2,500.00 |
| | COMMUNITY DEVELOPMENT | | 2,500.00 |
| | | | |
| LIBRARY FUND | | | |
| 45 | CULTURE AND RECREATION | | |
| 113650 | AMAZON.COM CREDIT | 7,440.11 | 438.51 |
| 139030 | CINTAS CORPORATION NO 2 | 9,305.17 | 24.00 |
| 242850 | PARSONS ELECTRIC LLC | 11,941.18 | 437.16 |
| | CULTURE AND RECREATION | | 899.67 |
| | | | |
| PUBLIC WORKS RESERVE | | | |
| 42 | PUBLIC SAFETY | | |
| 149865 | COMPUTER WORLD INC | 17,896.57 | 2,554.00 |
| | PUBLIC SAFETY | | 2,554.00 |

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CITY OF CLOQUET
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/16/2021

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|--------------------------------|--------------------------------|--------------------------|------------|
| ----- | | | |
| PUBLIC WORKS RESERVE | | | |
| 45 | CULTURE AND RECREATION | | |
| 197800 | L & M FLEET SUPPLY INC. | 18,088.34 | 111.51 |
| | CULTURE AND RECREATION | | 111.51 |
| WATER - LAKE SUPERIOR WATERLIN | | | |
| 50 | STATION 1 | | |
| 233850 | NORTH STATES CRANE & HOIST | 1,950.00 | 300.00 |
| | STATION 1 | | 300.00 |
| 51 | STATION 2 | | |
| 121000 | ARROWHEAD SPRINGS INC | 954.50 | 25.50 |
| 139025 | CINTAS | 4,728.66 | 199.67 |
| 139030 | CINTAS CORPORATION NO 2 | 9,305.17 | 19.44 |
| 180500 | HAWKINS INC | 67,690.40 | 3,492.13 |
| | STATION 2 | | 3,736.74 |
| 52 | LAKE SUPERIOR WATERLINE | | |
| 125700 | BEST OIL COMPANY | 15,827.22 | 1,342.48 |
| 125900 | BEST SERVICE | 869.84 | 322.69 |
| 139030 | CINTAS CORPORATION NO 2 | 9,305.17 | 77.24 |
| 197800 | L & M FLEET SUPPLY INC. | 18,088.34 | 38.80 |
| 207500 | MANSFIELD ENERGY CORP | 79,705.75 | 489.05 |
| | LAKE SUPERIOR WATERLINE | | 2,270.26 |
| 57 | ADMINISTRATION | | |
| 156400 | CITY OF DULUTH COMFORT SYSTEMS | 1,577.04 | 169.73 |
| 205050 | LOFFLER COMPANIES INC | 537.43 | 11.70 |
| 289015 | WELLS FARGO CREDIT CARD | 76,109.91 | 221.00 |
| | ADMINISTRATION | | 402.43 |
| WATER - IN TOWN SYSTEM | | | |

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CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/16/2021

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|-------------------------|--------------------------------|--------------------------|------------|
| ----- | | | |
| WATER - IN TOWN SYSTEM | | | |
| 49 | CLOQUET | | |
| 125700 | BEST OIL COMPANY | 15,827.22 | 1,635.22 |
| 139030 | CINTAS CORPORATION NO 2 | 9,305.17 | 95.22 |
| 172300 | GARTNER REFRIGERATION COMPANY | 20,606.20 | 870.04 |
| 175700 | GRAINGER | 2,469.51 | 29.79 |
| 180500 | HAWKINS INC | 67,690.40 | 1,834.81 |
| 195700 | KGM CONTRACTORS INC | 1,338.60 | 1,937.40 |
| 197800 | L & M FLEET SUPPLY INC. | 18,088.34 | 77.60 |
| 202100 | LAWSON PRODUCTS INC | 4,500.83 | 5.87 |
| 204250 | LIFTPRO | 19.00 | 243.01 |
| 207500 | MANSFIELD ENERGY CORP | 79,705.75 | 611.31 |
| 211645 | METERING & TECHNOLOGY SOLUTION | 3,402.57 | 1,099.01 |
| 233850 | NORTH STATES CRANE & HOIST | 1,950.00 | 210.00 |
| 283700 | USA BLUEBOOK | 3,478.77 | 990.50 |
| 285400 | VIKING ELECTRIC SUPPLY | 488.38 | 52.25 |
| | CLOQUET | | 9,692.03 |
| | | | |
| 54 | BILLING & COLLECTION | | |
| 116100 | AMERICAN PAYMENT CENTERS | 276.00 | 92.00 |
| 211700 | METRO SALES, INC. | 8,610.41 | 130.84 |
| 234600 | NORTHERN BUSINESS PRODUCTS | 5,387.66 | 7.74 |
| 278600 | TWIN PORT MAILING | 42,835.86 | 3,234.30 |
| | BILLING & COLLECTION | | 3,464.88 |
| | | | |
| 57 | ADMINISTRATION & GENERAL | | |
| 142800 | CLOQUET SANITARY SERVICE | 18,775.01 | 42.18 |
| 175200 | GOPHER STATE ONE CALL INC | 1,709.15 | 42.53 |
| 205050 | LOFFLER COMPANIES INC | 537.43 | 11.70 |
| 234600 | NORTHERN BUSINESS PRODUCTS | 5,387.66 | 11.97 |
| 278600 | TWIN PORT MAILING | 42,835.86 | 60.44 |
| 279100 | U S BANK EQUIPMENT FINANCE | 6,749.19 | 43.25 |
| 289015 | WELLS FARGO CREDIT CARD | 76,109.91 | 915.00 |
| | ADMINISTRATION & GENERAL | | 1,127.07 |
| | | | |
| ENTERPRISE FUND - SEWER | | | |
| 00 | | | |

DATE: 11/10/21
 TIME: 09:47:11
 ID: AP443000.WOW

CITY OF CLOQUET
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/16/2021

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|-------------------------|-------------------------------|--------------------------|------------|
| ----- | | | |
| ENTERPRISE FUND - SEWER | | | |
| 00 | | | |
| 286900 | W L S S D | 771,342.60 | -10,505.00 |
| | | | -10,505.00 |
| | | | |
| 55 | SANITARY SEWER | | |
| 125700 | BEST OIL COMPANY | 15,827.22 | 1,099.96 |
| 139030 | CINTAS CORPORATION NO 2 | 9,305.17 | 49.14 |
| 197800 | L & M FLEET SUPPLY INC. | 18,088.34 | 38.79 |
| 202100 | LAWSON PRODUCTS INC | 4,500.83 | 3.91 |
| 206800 | MACQUEEN EQUIPMENT INC | 6,568.89 | 1,061.53 |
| 207500 | MANSFIELD ENERGY CORP | 79,705.75 | 244.52 |
| 212700 | MID-STATE TRUCK SERVICE INC | 7,940.06 | 2,475.22 |
| 240725 | O'REILLY AUTO ENTERPRISES LLC | 708.32 | 51.25 |
| 286900 | W L S S D | 771,342.60 | 83,896.00 |
| | SANITARY SEWER | | 88,920.32 |
| | | | |
| 57 | ADMINISTRATION & GENERAL | | |
| 142800 | CLOQUET SANITARY SERVICE | 18,775.01 | 42.17 |
| 175200 | GOPHER STATE ONE CALL INC | 1,709.15 | 28.34 |
| 205050 | LOFFLER COMPANIES INC | 537.43 | 11.70 |
| 234600 | NORTHERN BUSINESS PRODUCTS | 5,387.66 | 11.98 |
| 278600 | TWIN PORT MAILING | 42,835.86 | 60.44 |
| 279100 | U S BANK EQUIPMENT FINANCE | 6,749.19 | 43.24 |
| R0002114 | BECKY ARMSTRONG | | 3,800.00 |
| | ADMINISTRATION & GENERAL | | 3,997.87 |
| | | | |
| STORM WATER UTILITY | | | |
| 57 | ADMINISTRATION & GENERAL | | |
| 205050 | LOFFLER COMPANIES INC | 537.43 | 11.70 |
| | ADMINISTRATION & GENERAL | | 11.70 |
| | | | |
| 59 | OPERATIONS | | |
| 121250 | THE JAMAR COMPANY | 3,727.64 | 4,742.77 |

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TIME: 09:47:11
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CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/16/2021

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|----------------------------|-----------------------------|--------------------------|------------|
| ----- | | | |
| STORM WATER UTILITY | | | |
| 59 | OPERATIONS | | |
| 215700 | MINNESOTA PETROLEUM SERVICE | | 40,878.48 |
| | OPERATIONS | | 45,621.25 |
| CABLE TELEVISION | | | |
| 45 | CULTURE AND RECREATION | | |
| 162640 | ENVENTIS TELECOM INC | 480.17 | 45.95 |
| 270300 | SWAGIT PRODUCTIONS, LLC | 13,250.00 | 1,325.00 |
| | CULTURE AND RECREATION | | 1,370.95 |
| CLOQUET AREA FIRE DISTRICT | | | |
| 42 | PUBLIC SAFETY | | |
| 125700 | BEST OIL COMPANY | 15,827.22 | 4,808.87 |
| 207500 | MANSFIELD ENERGY CORP | 79,705.75 | 4,156.90 |
| | PUBLIC SAFETY | | 8,965.77 |
| | TOTAL ALL DEPARTMENTS | | 348,177.96 |



ADMINISTRATIVE OFFICES

101 14th Street • Cloquet MN 55720
Phone: 218-879-3347 • Fax: 218-879-6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Katie Bloom, Finance Director
Reviewed by: Tim Peterson, City Administrator *TCB*
Date: November 9, 2021

ITEM DESCRIPTION: Certification of Delinquent Utilities

Proposed Action

Staff recommends the City Council move to adopt **RESOLUTION NO. 21-67, ADOPTING AND CONFIRMING SPECIAL ASSESSMENTS FOR DELINQUENT UTILITIES.**

Background/Overview

Minnesota Statutes allows municipal water utilities to certify unpaid water, sewer, storm water, and other property charges to the county auditor for collection with property taxes. The certification can be done once a year or more often. The City is certifying annually in 2021.

Policy Objectives

The use of this statutory collection method allows the City to enhance revenue collection. The ability to capture these monies has a direct correlation to the City's operating budget.

Financial/Budget/Grant Considerations

Collection of delinquent utility and miscellaneous bills through the 2022 property tax statements. See attached listing for amount certified.

Advisory Committee/Commission Action

Not applicable.

Supporting Documentation Attached

- Resolution 21-67.
- Listing of delinquent bills to be certified to Carlton County.

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 21-67

**RESOLUTION ADOPTING AND CONFIRMING SPECIAL ASSESSMENTS
FOR DELINQUENT UTILITIES**

WHEREAS, The amount to be assessed for delinquent utilities has been calculated in accordance with the provisions of City ordinances and Minnesota Statutes; and

WHEREAS, Notices have been duly mailed as required by law; and

WHEREAS, Said proposed assessments have at all times since their filing been open for public inspections, and an opportunity has been given to all interested parties to present objections, if any, to the proposed assessments; and

WHEREAS, There were no oral or written objections received.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET,

1. The amounts so calculated and set forth in said notices are hereby levied against the respective parcels of land described therein; and
2. The proposed assessments are hereby adopted and confirmed as special assessments for each of said parcels of land and the assessments shall be a lien concurrent with general taxes upon said parcel.

BE IT FURTHER RESOLVED, That the City Administrator be authorized and directed to transmit to the County Auditor a certified duplicate of the assessment roll to be extended upon the property tax lists of the County and the County Auditor shall collect said special assessments with taxes levied in 2021, payable in 2022.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET
THIS 16TH DAY OF NOVEMBER, 2021.**

Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator

STATE OF MINNESOTA)
COUNTY OF CARLTON)
CITY OF CLOQUET)

I, Tim Peterson, City Administrator of the City of Cloquet, Minnesota, pursuant to Chapter 364 of the Laws of Minnesota for 1909, and Amendments thereto, and pursuant to resolution of the City Council of the City of Cloquet, passed November 16, 2021,

HEREBY CERTIFY, That there is remaining in my office unpaid and for collection the following Utility for the 2022 Real Estate Tax payments, against the following lots and tracts of land in the following amounts to-wit:

| <u>Parcel ID</u> | <u>Property Address</u> | <u>Invoice/Account Number</u> | <u>Bill Amount</u> | <u>Collection Fee</u> | <u>Total Certified</u> |
|------------------|-------------------------|-------------------------------|--------------------|-----------------------|------------------------|
| 06-045-7960 | 504 GRANITE ST | 0111002500-00 | \$453.27 | \$ 50.00 | \$ 503.27 |
| 06-175-0120 | 311 MONROE AVE | 0112001800-02 | 34.19 | 50.00 | 84.19 |
| 06-045-2840 | 102 MARKET ST | 0112007290-07 | 305.70 | 50.00 | 355.70 |
| 06-300-0740 | 620 WALNUT ST | 0113003500-06 | 802.64 | 50.00 | 852.64 |
| 06-085-0800 | 1207 CARLTON AVE W | 0114000800-01 | 592.20 | 50.00 | 642.20 |
| 06-085-0280 | 502 ELMWOOD ST | 0114001950-04 | 85.08 | 50.00 | 135.08 |
| 06-085-1620 | 1404 HIGHLAND AVE | 0114005800-05 | 1,818.70 | 50.00 | 1,868.70 |
| 06-015-0700 | 708 BALSAM ST | 0114010700-00 | 51.30 | 50.00 | 101.30 |
| 06-630-0260 | 901 SPRING LAKE RD | 0115012000-36 | 16.35 | 50.00 | 66.35 |
| 06-630-0320 | 908 SPRING LAKE RD | 0115013000-01 | 25.45 | 50.00 | 75.45 |
| 06-630-1080 | 1018 SPRING LAKE RD | 0115017900-01 | 60.51 | 50.00 | 110.51 |
| 06-090-1165 | 2134 DODDRIDGE AVE | 0116013000-01 | 85.08 | 50.00 | 135.08 |
| 06-090-0260 | 605 22ND ST | 0117003200-09 | 95.32 | 50.00 | 145.32 |
| 06-110-2200 | 212 14TH ST | 0118002000-12 | 15.35 | 50.00 | 65.35 |
| 06-110-1720 | 103 17TH ST | 0118011500-20 | 169.75 | 50.00 | 219.75 |
| 06-110-1720 | 103 17TH ST | 0118011550-00 | 141.15 | 50.00 | 191.15 |
| 06-110-3020 | 201 18TH ST | 0118015200-09 | 26.90 | 50.00 | 76.90 |
| 06-110-1280 | 13 18TH ST | 0118016400-07 | 568.74 | 50.00 | 618.74 |
| 06-185-0440 | 1709 CLOQUET AVE | 0118016900-21 | 72.70 | 50.00 | 122.70 |
| 06-185-0200 | 1536 AVE C | 0118018200-04 | 17.10 | 50.00 | 67.10 |
| 06-210-0100 | 320 20TH ST | 0119005600-06 | 138.04 | 50.00 | 188.04 |
| 06-050-0500 | 1909 CARLTON AVE | 0119013700-10 | 457.01 | 50.00 | 507.01 |
| 06-165-0640 | 2315 SELMSER AVE | 0119017100-01 | 74.35 | 50.00 | 124.35 |
| 06-290-3220 | 115 13TH ST APT 2 | 0120013150-09 | 176.85 | 50.00 | 226.85 |
| 06-290-3220 | 115 13TH ST APT 2 | 0120013150-10 | 189.55 | 50.00 | 239.55 |

| | | | | | |
|-------------|---------------------|---------------|--------|-------|----------|
| 06-290-0160 | 23 11TH ST | 0120019700-30 | 545.93 | 50.00 | 595.93 |
| 06-245-0200 | 111 8TH ST | 0121001700-19 | 506.70 | 50.00 | 556.70 |
| 06-245-0520 | 114 8TH ST | 0121002500-20 | 96.98 | 50.00 | 146.98 |
| 06-245-0740 | 214 8TH ST | 0121003000-02 | 115.80 | 50.00 | 165.80 |
| 06-290-1180 | 136 9TH ST | 0121004900-06 | 33.80 | 50.00 | 83.80 |
| 06-290-0800 | 26 9TH ST | 0121007200-17 | 405.30 | 50.00 | 455.30 |
| 06-275-0320 | 30 8TH ST | 0121008600-02 | 17.10 | 50.00 | 67.10 |
| 06-275-0100 | 21 8TH ST | 0121009900-13 | 488.33 | 50.00 | 538.33 |
| 06-045-1980 | 12 7TH ST APT 3 | 0121010220-39 | 15.10 | 50.00 | 65.10 |
| 06-045-2040 | 28 7TH ST | 0121010400-06 | 380.38 | 50.00 | 430.38 |
| 06-005-1100 | 110 AVE G | 0122000300-01 | 59.45 | 50.00 | 109.45 |
| 06-005-1460 | 216 2ND ST | 0122000600-07 | 107.69 | 50.00 | 157.69 |
| 06-055-0020 | 1314 SELMSER AVE | 0122003400-02 | 734.06 | 50.00 | 784.06 |
| 06-033-0700 | 911 PROSPECT AVE | 0122010900-29 | 609.48 | 50.00 | 659.48 |
| 06-345-0260 | 1011 SELMSER AVE | 0122014600-05 | 954.03 | 50.00 | 1,004.03 |
| 06-040-0220 | 340 12TH ST | 0122016600-04 | 623.93 | 50.00 | 673.93 |
| 06-255-0040 | 708 SELMSER AVE | 0124002200-24 | 73.50 | 50.00 | 123.50 |
| 06-145-0860 | 604 CARLTON AVE | 0124013000-39 | 71.78 | 50.00 | 121.78 |
| 06-145-0700 | 317 8TH ST | 0124016100-04 | 305.20 | 50.00 | 355.20 |
| 06-145-0240 | 344 8TH ST | 0124016800-14 | 712.61 | 50.00 | 762.61 |
| 06-145-0060 | 802 CARLTON AVE | 0124017700-02 | 663.71 | 50.00 | 713.71 |
| 06-230-2025 | 1202 DODDRIDGE AVE | 0125002800-01 | 83.29 | 50.00 | 133.29 |
| 06-335-0040 | 1312 SAHLMAN AVE | 0125003650-00 | 198.41 | 50.00 | 248.41 |
| 06-045-5000 | 122 AVE C | 0126001000-02 | 214.01 | 50.00 | 264.01 |
| 06-045-3620 | 207 AVE C | 0126002500-01 | 808.62 | 50.00 | 858.62 |
| 06-045-3620 | 207 AVE C | 0126002510-00 | 137.82 | 50.00 | 187.82 |
| 06-360-0590 | 1301 AVE C | 0126009300-02 | 40.00 | 50.00 | 90.00 |
| 06-275-1840 | 1001 AVE B | 0126010200-03 | 74.99 | 50.00 | 124.99 |
| 06-045-2920 | 115 AVE B | 0126011750-00 | 784.87 | 50.00 | 834.87 |
| 06-065-0840 | 607 SUNNYSIDE DR | 0126012700-00 | 200.35 | 50.00 | 250.35 |
| 06-510-7812 | 06-510-7812 | 0160006400-00 | 210.40 | 50.00 | 260.40 |
| 06-060-1240 | 06-060-1240 | 0160089600-00 | 52.60 | 50.00 | 102.60 |
| 06-610-0210 | 1110 PROSPECT AVE W | 0160093200-00 | 31.85 | 50.00 | 81.85 |
| 06-510-7790 | 06-510-7790 | 0160102900-00 | 631.20 | 50.00 | 681.20 |

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|-------------|---------------------|-----------|-------|-------|--------|
| 06-580-0345 | 1394 DAVID RD | 260005500 | 79.20 | 50.00 | 129.20 |
| 06-590-0300 | 1405 JANIS RD | 260029400 | 66.00 | 50.00 | 116.00 |
| 06-510-2390 | 238 ENGLISH RD | 260001500 | 52.80 | 50.00 | 102.80 |
| 06-510-1970 | 280 HIGHWAY 33 N | 260005300 | 52.80 | 50.00 | 102.80 |
| 06-510-3920 | 1 CONNOR RD | 260010300 | 52.80 | 50.00 | 102.80 |
| 06-510-4025 | 11 BREVATOR RD | 260010900 | 52.80 | 50.00 | 102.80 |
| 06-510-3960 | 11 WUOLLET RD | 260011100 | 52.80 | 50.00 | 102.80 |
| 06-510-3340 | 111 RESERVATION RD | 260011500 | 52.80 | 50.00 | 102.80 |
| 06-510-2700 | 1151 NORTH RD | 260012000 | 52.80 | 50.00 | 102.80 |
| 06-710-0480 | 1199 LAWRENCE RD | 260013500 | 52.80 | 50.00 | 102.80 |
| 06-510-3261 | 122 BREVATOR RD | 260014500 | 52.80 | 50.00 | 102.80 |
| 06-510-3105 | 122 RESERVATION RD | 260014600 | 52.80 | 50.00 | 102.80 |
| 06-710-0960 | 1297 ROBERT ST | 260017000 | 52.80 | 50.00 | 102.80 |
| 06-755-0160 | 1318 MARGARET DR | 260020000 | 52.80 | 50.00 | 102.80 |
| 06-510-3290 | 133 RESERVATION RD | 260021200 | 52.80 | 50.00 | 102.80 |
| 06-510-7940 | 1356 LAWRENCE RD | 260021700 | 52.80 | 50.00 | 102.80 |
| 06-510-7980 | 1362 LAWRENCE RD | 260022500 | 52.80 | 50.00 | 102.80 |
| 06-560-0320 | 1367 LAWRENCE RD | 260023300 | 52.80 | 50.00 | 102.80 |
| 06-570-0640 | 1379 ROLAND RD | 260025800 | 52.80 | 50.00 | 102.80 |
| 06-560-0200 | 1381 LAWRENCE RD | 260026100 | 52.80 | 50.00 | 102.80 |
| 06-570-0160 | 1384 ROLAND RD | 260026700 | 52.80 | 50.00 | 102.80 |
| 06-580-0080 | 1386 DAVID RD | 260027000 | 52.80 | 50.00 | 102.80 |
| 06-570-0060 | 1392 ROLAND RD | 260028100 | 52.80 | 50.00 | 102.80 |
| 06-570-0460 | 1395 ROLAND RD | 260028500 | 52.80 | 50.00 | 102.80 |
| 06-580-0720 | 1395 STEPHEN RD | 260028600 | 52.80 | 50.00 | 102.80 |
| 06-530-8480 | 1406 LAWRENCE RD | 260030100 | 52.80 | 50.00 | 102.80 |
| 06-510-8300 | 1409 LAWRENCE RD | 260030500 | 52.80 | 50.00 | 102.80 |
| 06-510-8281 | 1410 ROLAND RD | 260030800 | 52.80 | 50.00 | 102.80 |
| 06-510-8400 | 1417 LAWRENCE RD | 260032300 | 52.80 | 50.00 | 102.80 |
| 06-510-8380 | 1420 ROLAND RD | 260032900 | 52.80 | 50.00 | 102.80 |
| 06-510-8370 | 1421 LAWRENCE RD | 260033100 | 52.80 | 50.00 | 102.80 |
| 06-530-8560 | 1422 LAWRENCE RD | 260033500 | 52.80 | 50.00 | 102.80 |
| 06-678-0140 | 1437 BLUE SPRUCE LN | 260034200 | 52.80 | 50.00 | 102.80 |
| 06-510-7778 | 1463 ANN ST | 260035300 | 52.80 | 50.00 | 102.80 |

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|-------------|---------------------|-----------|-------|-------|--------|
| 06-750-0040 | 1466 CARL ST | 260035500 | 52.80 | 50.00 | 102.80 |
| 06-750-0120 | 1469 CARL ST | 260035900 | 52.80 | 50.00 | 102.80 |
| 06-510-6375 | 1471 SPRING LAKE RD | 260036100 | 52.80 | 50.00 | 102.80 |
| 06-510-3020 | 1507 LOCKLING RD | 260037800 | 52.80 | 50.00 | 102.80 |
| 06-510-6040 | 1510 SPRING LAKE RD | 260038100 | 52.80 | 50.00 | 102.80 |
| 06-510-8095 | 1515 MOORHEAD RD | 260038200 | 52.80 | 50.00 | 102.80 |
| 06-586-0020 | 1522 SPRING LAKE RD | 260039000 | 52.80 | 50.00 | 102.80 |
| 06-510-3070 | 1529 LOCKLING RD | 260039200 | 52.80 | 50.00 | 102.80 |
| 06-675-0180 | 1556 WHITE PINE TRL | 260041300 | 52.80 | 50.00 | 102.80 |
| 06-510-8060 | 1565 MOORHEAD RD | 260041900 | 52.80 | 50.00 | 102.80 |
| 06-510-7654 | 1575 BRUMMER DR | 260042400 | 52.80 | 50.00 | 102.80 |
| 06-510-6645 | 170 WHEATON RD | 260046300 | 52.80 | 50.00 | 102.80 |
| 06-510-4070 | 1721 BIG LAKE RD | 260046800 | 52.80 | 50.00 | 102.80 |
| 06-510-4230 | 1759 BIG LAKE RD | 260047900 | 52.80 | 50.00 | 102.80 |
| 06-725-0420 | 1763 MAPLE HILL DR | 260048500 | 52.80 | 50.00 | 102.80 |
| 06-510-4219 | 1769 BIG LAKE RD | 260048800 | 52.80 | 50.00 | 102.80 |
| 06-510-4305 | 1796 BIG LAKE RD | 260049900 | 52.80 | 50.00 | 102.80 |
| 06-510-2975 | 180 RESERVATION RD | 260050000 | 52.80 | 50.00 | 102.80 |
| 06-510-3830 | 1813 BIG LAKE RD | 260050600 | 52.80 | 50.00 | 102.80 |
| 06-510-3790 | 1817 BIG LAKE RD | 260050700 | 52.80 | 50.00 | 102.80 |
| 06-510-3570 | 1818 JARVI RD | 260050800 | 52.80 | 50.00 | 102.80 |
| 06-510-3870 | 67 KETOLA RD | 260051750 | 52.80 | 50.00 | 102.80 |
| 06-510-3880 | 1877 BIG LAKE RD | 260051800 | 52.80 | 50.00 | 102.80 |
| 06-510-2770 | 203 CROSBY RD | 260053300 | 52.80 | 50.00 | 102.80 |
| 06-510-4020 | 21 BREVATOR RD | 260053900 | 52.80 | 50.00 | 102.80 |
| 06-510-2712 | 211 LAINE RD | 260054300 | 52.80 | 50.00 | 102.80 |
| 06-510-4880 | 22 RESERVATION RD | 260054600 | 52.80 | 50.00 | 102.80 |
| 06-590-0260 | 2212 14TH ST | 260054800 | 52.80 | 50.00 | 102.80 |
| 06-580-0340 | 2303 14TH ST | 260055300 | 52.80 | 50.00 | 102.80 |
| 06-510-2380 | 234 ENGLISH RD | 260056600 | 52.80 | 50.00 | 102.80 |
| 06-510-2740 | 238 LAINE RD | 260056800 | 52.80 | 50.00 | 102.80 |
| 06-510-8330 | 2402 14TH ST | 260057500 | 52.80 | 50.00 | 102.80 |
| 06-510-1842 | 245 FREEMAN RD | 260058600 | 52.80 | 50.00 | 102.80 |
| 06-510-4260 | 25 SWANSON RD | 260059200 | 52.80 | 50.00 | 102.80 |

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|-------------|-------------------------|-----------|-------|-------|--------|
| 06-725-0180 | 2516 OTTER CREEK DR | 260060300 | 52.80 | 50.00 | 102.80 |
| 06-510-2560 | 252 LAINE RD | 260060500 | 52.80 | 50.00 | 102.80 |
| 06-725-0160 | 2520 OTTER CREEK DR | 260060600 | 52.80 | 50.00 | 102.80 |
| 06-530-8457 | 2550 14TH ST | 260062000 | 52.80 | 50.00 | 102.80 |
| 06-743-0640 | 2581 14TH ST | 260062300 | 52.80 | 50.00 | 102.80 |
| 06-510-2095 | 261 HIGHWAY 33 N | 260062800 | 52.80 | 50.00 | 102.80 |
| 06-510-1730 | 263 FREEMAN RD | 260062900 | 52.80 | 50.00 | 102.80 |
| 06-510-1370 | 275 JACKPINE DRIVE | 260064100 | 52.80 | 50.00 | 102.80 |
| 06-510-1990 | 292 HIGHWAY 33 N | 260065000 | 52.80 | 50.00 | 102.80 |
| 06-510-1980 | 294 HIGHWAY 33 N | 260065100 | 52.80 | 50.00 | 102.80 |
| 06-510-2610 | 294 PREVOST RD | 260065200 | 52.80 | 50.00 | 102.80 |
| 06-510-0473 | 306 N HIGHWAY 33 | 260066200 | 52.80 | 50.00 | 102.80 |
| 06-060-1265 | 319 SCANLON WAY | 260066800 | 52.80 | 50.00 | 102.80 |
| 06-510-0494 | 325 PREVOST ROAD | 260067500 | 52.80 | 50.00 | 102.80 |
| 06-510-0540 | 353 FREEMAN RD | 260069700 | 52.80 | 50.00 | 102.80 |
| 06-510-0300 | 354 FREEMAN RD | 260069800 | 52.80 | 50.00 | 102.80 |
| 06-510-0270 | 355 PREVOST RD | 260070000 | 52.80 | 50.00 | 102.80 |
| 06-510-0304 | 360 FREEMAN RD | 260070400 | 52.80 | 50.00 | 102.80 |
| 06-510-0060 | 370 ST LOUIS RIVER RD W | 260071000 | 52.80 | 50.00 | 102.80 |
| 06-510-0050 | 373 CROSBY RD | 260071200 | 52.80 | 50.00 | 102.80 |
| 06-510-0205 | 395 HIGHWAY 33 N | 260073000 | 52.80 | 50.00 | 102.80 |
| 06-510-0524 | 633 KALLSTROM RD | 260075300 | 52.80 | 50.00 | 102.80 |
| 06-510-6095 | 724 HANTZ RD | 260076600 | 52.80 | 50.00 | 102.80 |
| 06-510-4760 | 959 TRETTEL LN | 260077800 | 52.80 | 50.00 | 102.80 |
| 06-510-4980 | 960 TRETTEL LN | 260077900 | 52.80 | 50.00 | 102.80 |
| 06-510-5060 | 983 PINWOOD DR | 260078900 | 52.80 | 50.00 | 102.80 |
| 06-510-5050 | 987 PINWOOD DR | 260079000 | 52.80 | 50.00 | 102.80 |
| 06-510-5095 | 999 PINWOOD DR | 260079500 | 52.80 | 50.00 | 102.80 |
| 06-510-4190 | 1799 BIG LAKE RD | 260081200 | 52.80 | 50.00 | 102.80 |
| 06-510-7494 | 1965 MOORHEAD RD | 260084400 | 52.80 | 50.00 | 102.80 |
| 06-510-0181 | 320 LAINE RD | 260097700 | 52.80 | 50.00 | 102.80 |
| 06-618-0040 | 742 HANTZ RD | 260099600 | 52.80 | 50.00 | 102.80 |
| 06-725-0080 | 1571 BRUMMER DR | 260101700 | 52.80 | 50.00 | 102.80 |
| 06-510-2660 | 243 LAINE RD | 260101800 | 52.80 | 50.00 | 102.80 |

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|-------------|-------------------------|-------|-----------|-------|-----------------|---------------------|
| 06-510-0010 | 322 ST LOUIS RIVER RD W | | 260101900 | 52.80 | 50.00 | 102.80 |
| 06-510-0015 | 385 CROSBY RD | | 260102600 | 52.80 | 50.00 | 102.80 |
| 06-510-0295 | 380 FREEMAN RD | | 260103900 | 52.80 | 50.00 | 102.80 |
| 06-510-7491 | 1975 MOORHEAD RD | | 260105200 | 52.80 | 50.00 | 102.80 |
| 06-710-0080 | 1288 ROBERT ST | | 260016000 | 51.48 | 50.00 | 101.48 |
| 06-510-6230 | 1461 SPRING LAKE RD | | 260035000 | 51.48 | 50.00 | 101.48 |
| 06-590-0120 | 1412 JOHN RD | | 260031100 | 50.76 | 50.00 | 100.76 |
| 06-510-1750 | 06-510-1750 | | 260080100 | 44.00 | 50.00 | 94.00 |
| 06-710-0860 | 1287 ROBERT ST | | 260015800 | 39.60 | 50.00 | 89.60 |
| 06-510-6184 | 1539 WHITE PINE TRL | | 260040100 | 39.60 | 50.00 | 89.60 |
| 06-510-4960 | 996 TRETTEL LN | | 260079400 | 39.12 | 50.00 | 89.12 |
| 06-045-1560 | 19 5TH ST | 13724 | | 85.00 | 50.00 | 135.00 |
| 06-085-1620 | 1404 HIGHLAND AVE | 13723 | | 85.00 | 50.00 | 135.00 |
| 06-205-0300 | 328 19TH ST | 13778 | | 85.00 | 50.00 | 135.00 |
| | | | | | <u>8,750.00</u> | <u>\$ 32,419.99</u> |



DEPARTMENT OF PUBLIC WORKS

101 14th Street; Cloquet, MN 55720
Phone: (218) 879-6758 Fax: (218) 879-6555
Street - Water - Sewer – Engineering - Park
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Caleb Peterson, Public Works Director
Reviewed By: Tim Peterson, City Administrator *TEP*
Date: November 16, 2021

ITEM DESCRIPTION: Public Works Position Appointment

Proposed Action

Staff recommends the City Council move to approve the probationary appointment of David Woebkers to the position of Truck Driver/Utility Maintenance Person.

Background/Overview

Due to a recent resignation/promotion, Public Works still has a full-time position vacancy in the Utilities Department. An internal posting was completed as required under the union contract and the vacancy was then advertised and posted externally. Dave performed well through the interview process and the selection panel is unanimously recommending his probationary appointment to the position of Truck Driver/Utility Maintenance Person. David comes to the city with years of experience in construction and utility operations in both the private and public sectors.

Policy Objectives

Keeping a fully staffed department is consistent with the service level directives of the City Council. The City Council is the hiring authority for the City as determined by City Code and State law. Council must act to appoint applicants to complete the hiring process.

Financial/Budget/Grant Considerations

This position is fully funded as part of the 2021 operating budget.

Advisory Committee/Commission Action

N/A.

Supporting Documents Attached

N/A.



DEPARTMENT OF PUBLIC WORKS

101 14th Street; Cloquet, MN 55720
Phone: (218) 879-6758 Fax: (218) 879-6555
Street - Water - Sewer – Engineering - Park
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: John Anderson, Assistant City Engineer
Reviewed by: Tim Peterson, City Administrator *TEP*
Date: November 16, 2021

ITEM DESCRIPTION: Accept Public Improvements – Fosness Homesites

Proposed Action

Staff recommends the City Council move to adopt **RESOLUTION NO. 21-69, ACCEPTING SLATE STREET IMPROVEMENTS.**

Background/Overview

Staff has inspected the street, sewer, water, and storm sewer improvements intended to be public owned infrastructure constructed along with the Fosness Homesite development on Slate Street and has found it to be in compliance with the project specifications. Staff prepared a punch list of final work to be completed and the developer has completed this work. The developer’s engineer has provided as built drawings of the improvements for our records

Policy Objectives

N/A

Financial/Budget/Grant Considerations

N/A

Advisory Committee/Commission Action

N/A

Supplemental Documents Attached

- Resolution No. 21-69

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 21-69

A RESOLUTION ACCEPTING SLATE STREET IMPROVEMENTS

WHEREAS, Timothy Fosness Enterprises LLC has constructed an extension of Slate Street with associated public utilities; and

WHEREAS, certain portions of these improvements were intended to become public infrastructure at the conclusion of this development; and

WHEREAS, City Staff has inspected all public improvements and found them to be in substantial compliance with City standards, and

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, that all public improvements associated with the Slate Street extension are hereby accepted by the City of Cloquet; and

BE IT FURTHER RESOLVED, that City staff is hereby directed to begin normal maintenance of said public improvements effective immediately.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET
THIS 16th DAY OF NOVEMBER 2021.**

Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator



COMMUNITY DEVELOPMENT DEPARTMENT

101 14th Street • Cloquet MN 55720

Phone: 218-879-2507 • Fax: 218-879-6555

www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Al Cottingham, City Planner/Zoning Administrator
Reviewed/Approved By: Tim Peterson, City Administrator
Date: November 16, 2021

ITEM DESCRIPTION: Zoning Case 20-07: Gravel Mining Excavation Permit Renewals for 2022

Proposed Action

The Planning Commission recommends the City Council move to adopt **RESOLUTION NO. 21-66, A RESOLUTION APPROVING SAND AND GRAVEL EXCAVATION PERMIT RENEWALS FOR 2022.**

Background/Overview

All sand and gravel mining and processing operations require an annual excavation permit. The excavation permit is an annual permit issued at the discretion of the City and does not confer or grant a property right. Prior to renewal of these permits, staff visits each pit to examine the conditions to ensure that zoning ordinance requirements are being met. The excavation permits were considered at the regular Planning Commission meeting on November 9, 2021.

Inspections of active gravel mining operations were conducted in October in accordance with Chapter 17 Section 6.20 Subdivision 8 of the Cloquet Zoning Ordinance. Attached the Council will find reports on the annual gravel mine inspections for the four operating within the City.

The Zack Sand and Gravel Pit had minimal work from it this year. Staff has not received any complaints regarding this pit.

The Ulland pit had an asphalt plant located in the pit at various times this summer. Staff did not receive any complaints about the asphalt plant or about the other operations.

The KGM pit is used primarily for KGM and the wood chip operation for Sappi. They had a large amount of activity from this pit this year. They also had an asphalt plant located in the pit at various times this summer. The city received no complaints on the KGM pit.

To the Mayor and City Council
Excavation Permits
November 12, 2020
Page 2

The Carlton County pit is used primarily for stockpiling of material and not much mining anymore. The millings from different projects have been stored there. The city received no complaints on the County pit.

Policy Objectives

The purpose of the annual excavation permit renewal is to ensure that operations at the gravel mining operations are in compliance with Ordinance requirements.

Financial/Budget/Grant Considerations

The Annual Excavation Permit renewal fee is \$300. An updated bond is required of all applicants, along with a questionnaire, and on-site inspection by City staff.

Advisory Committee/Commission Action

The Planning Commission has recommended approval of the annual excavation permits for the four sites listed below for 2022 subject to the conditions established with the original permits and the filing of the appropriate bonds as stipulated in the Cloquet Zoning Ordinance on a 5 – 0 vote.

- Abramson Construction, Inc. / KGM (Permits #76-18, 95-2)
- Carlton County Highway Department (Permit #75-3)
- Ulland Brothers, Inc. (Permits #75-1, 75-5, and 79-7)
- Zack Sand and Gravel (Permit #08-01)

Supporting Documentation Attached

- Resolution No. 21-66.
- Annual Inspection Checklist

**STATE OF MINNESOTA
COUNTY OF CARLTON
CITY OF CLOQUET**

RESOLUTION NO. 21-66

**A RESOLUTION APPROVING SAND AND GRAVEL EXCAVATION
PERMIT RENEWALS FOR 2021**

WHEREAS, The following sand and gravel mine operators have submitted requests for renewal of their Excavation and Operating Permits for the year 2022:

- Abramson Construction, Inc. / KGM (Permits #76-18, 95-2)
- Carlton County Highway Department (Permit #75-3)
- Ulland Brothers, Inc. (Permits #75-1, 75-5, and 79-7)
- Zack Sand and Gravel (Permit #08-01); and

WHEREAS, Said renewals were considered at the regular meeting of the Cloquet Planning Commission on November 9, 2021 and Cloquet City Council on November 16, 2021, at which time information was reviewed relative to said renewals, and questions were asked and answered by those gravel mine operator representatives in attendance; and

WHEREAS, No changes were proposed by any of the operators for their operations; and

WHEREAS, The Planning Commission recommended approval to the City Council of these sand and gravel excavation permits finding that renewal is in order for all operations listed above.

NOW, THEREFORE, BE IT RESOLVED, BY THE CLOQUET CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That it approves the renewal of these four sand and gravel mining Excavation Permits, subject to the conditions established with the original permits and the filing of appropriate bonds as stipulated in the Cloquet Zoning Ordinance.

PASSED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 16TH DAY OF NOVEMBER 2021.

Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator

GRAVEL MINE ANNUAL INSPECTION CHECKLIST

SITE IDENTIFICATION: **KGM**

DATE OF INSPECTION: **September 29, 2021** TIME OF DAY: **11:00 pm**

WEATHER CONDITIONS: **Partly Cloudy, 50 degrees, early Fall**

PRESENT: **Al Cottingham and Caleb Peterson**

| | OK | Not OK | |
|-----|-----------|--------------------------|--|
| 1. | X | <input type="checkbox"/> | Steep slopes (1:1 or greater) protected. |
| 2. | X | <input type="checkbox"/> | Security gate installed and used. |
| 3. | X | <input type="checkbox"/> | Operating hours honored. |
| 4. | X | <input type="checkbox"/> | Inactive slopes maintained. |
| 5. | X | <input type="checkbox"/> | Setbacks satisfactory (old @ 200' res.; 50' non-res.). |
| 6. | X | <input type="checkbox"/> | Stockpiles @ 500' (100' non-res.); height @ 40'. |
| 7. | X | <input type="checkbox"/> | Excavation @ 500' (100' non-res.). |
| 8. | X | <input type="checkbox"/> | Asphalt plant @ 2,600' (1,000' non-res.; 500' old). |
| 9. | X | <input type="checkbox"/> | Crushing plant on pit floor. |
| 10. | X | <input type="checkbox"/> | Erosion/drainage controlled; no standing water. |
| 11. | X | <input type="checkbox"/> | Dust control. |
| 12. | X | <input type="checkbox"/> | Level bottom in non-active areas. |
| 13. | X | <input type="checkbox"/> | Noise levels not exceeded. |
| 14. | X | <input type="checkbox"/> | Reclamation of mined-out sections. |
| 15. | X | <input type="checkbox"/> | Recyclable materials present over 2 years. |

COMMENTS

The KGM pit is owned and operated from the main office in Angora, MN. The property is zoned Heavy Industrial.

Carlson Timber remains active in the pit chipping wood and loading semi trucks to haul the wood chips to Sappi.

KGM had a fair amount of activity this year from their pit. The major pit faces have been worked this year with over 6,000 cubic yards removed by the end of August with lots of material still being hauled out. They have had an asphalt plant setup at various times during the season along with a crusher.







GRAVEL MINE ANNUAL INSPECTION CHECKLIST

SITE IDENTIFICATION: **Carlton County – Airport Road**

DATE OF INSPECTION: **September 29, 2021** TIME OF DAY: **10:30 am**

WEATHER CONDITIONS: **Partly Cloudy, 50 degrees, early fall**

PRESENT: **Al Cottingham and Caleb Peterson**

| | OK | Not OK | |
|-----|--------------------------|-----------------------------|--|
| 1. | X | <input type="checkbox"/> | Steep slopes (1:1 or greater) protected. |
| 2. | X | <input type="checkbox"/> | Security gate installed and used. |
| 3. | X | <input type="checkbox"/> | Operating hours honored. |
| 4. | X | <input type="checkbox"/> | Inactive slopes maintained. |
| 5. | X | <input type="checkbox"/> | Setbacks satisfactory (old @ 200' res.; 50' non-res.). |
| 6. | X | <input type="checkbox"/> | Stockpiles @ 500' (100' non-res.); height @ 40'. |
| 7. | X | <input type="checkbox"/> | Excavation @ 500' (100' non-res.). |
| 8. | <input type="checkbox"/> | <input type="checkbox"/> NA | Asphalt plant @ 2,600' (1,000' non-res.; 500' old). |
| 9. | <input type="checkbox"/> | <input type="checkbox"/> NA | Crushing plant on pit floor. |
| 10. | X | <input type="checkbox"/> | Erosion/drainage controlled; no standing water. |
| 11. | X | <input type="checkbox"/> | Dust control. |
| 12. | X | <input type="checkbox"/> | Level bottom in non-active areas. |
| 13. | X | <input type="checkbox"/> | Noise levels not exceeded. |
| 14. | X | <input type="checkbox"/> | Reclamation of mined-out sections. |
| 15. | X | <input type="checkbox"/> | Recyclable materials present over 2 years. |

COMMENTS

There was little activity in the County pit this year with approximately 5,000 cubic yards of material being removed. There is a security gate at Airport Road that is used as required, the FDL Reservation Pit is adjacent and to the direct east of this pit. They use this pit for County Road projects in the area and will stockpile blacktop from some of the road projects for use in the future. They did do some crushing in the pit this spring.







GRAVEL MINE ANNUAL INSPECTION CHECKLIST

SITE IDENTIFICATION: **Ulland Sand and Gravel Pit**

DATE OF INSPECTION: **September 29, 2020** TIME OF DAY: **11:30 am**

WEATHER CONDITIONS: **Partly Cloudy, 50 degrees, early Fall**

PRESENT: **Al Cottingham and Caleb Peterson**

| | OK | Not OK | |
|-----|--------------------------|--------------------------|--|
| 1. | X | <input type="checkbox"/> | Steep slopes (1:1 or greater) protected. |
| 2. | X | <input type="checkbox"/> | Security gate installed and used. |
| 3. | X | <input type="checkbox"/> | Operating hours honored. |
| 4. | X | <input type="checkbox"/> | Inactive slopes maintained. |
| 5. | X | <input type="checkbox"/> | Setbacks satisfactory (old @ 200' res.; 50' non-res.). |
| 6. | X | <input type="checkbox"/> | Stockpiles @ 500' (100' non-res.); height @ 40'. |
| 7. | X | <input type="checkbox"/> | Excavation @ 500' (100' non-res.). |
| 8. | X | <input type="checkbox"/> | Asphalt plant @ 2,600' (1,000' non-res.; 500' old). |
| 9. | <input type="checkbox"/> | NA | Crushing plant on pit floor. |
| 10. | X | <input type="checkbox"/> | Erosion/drainage controlled; no standing water. |
| 11. | X | <input type="checkbox"/> | Dust control. |
| 12. | X | <input type="checkbox"/> | Level bottom in non-active areas. |
| 13. | X | <input type="checkbox"/> | Noise levels not exceeded. |
| 14. | X | <input type="checkbox"/> | Reclamation of mined-out sections. |
| 15. | X | <input type="checkbox"/> | Recyclable materials present over 2 years. |

COMMENTS

The Ulland Pit is located south of I-35 and west of Hwy 45. The property is zoned Heavy Industrial.

They have had an asphalt plant set up at various times in the pit. They had removed approximately 68,000 cubic yards of material from the site through mid-September. They noted it is difficult to identify the amount of material that will leave the pit next year since they do not have any contracts yet.







GRAVEL MINE ANNUAL INSPECTION CHECKLIST

SITE IDENTIFICATION: **Zack Sand and Gravel – Stark Road**

DATE OF INSPECTION: **September 29, 2020** TIME OF DAY: **10:00 am**

WEATHER CONDITIONS: **Partly Cloudy, 50 degrees, early Fall**

PRESENT: **Al Cottingham and Caleb Peterson**

| | OK | Not OK | |
|-----|--------------------------|-----------------------------|--|
| 1. | X | <input type="checkbox"/> | Steep slopes (1:1 or greater) protected. |
| 2. | X | <input type="checkbox"/> | Security gate installed and used. |
| 3. | X | <input type="checkbox"/> | Operating hours honored. |
| 4. | X | <input type="checkbox"/> | Inactive slopes maintained. |
| 5. | X | <input type="checkbox"/> | Setbacks satisfactory (old @ 200' res.; 50' non-res.). |
| 6. | X | <input type="checkbox"/> | Stockpiles @ 500' (100' non-res.); height @ 40'. |
| 7. | X | <input type="checkbox"/> | Excavation @ 500' (100' non-res.). |
| 8. | <input type="checkbox"/> | <input type="checkbox"/> NA | Asphalt plant @ 2,600' (1,000' non-res.; 500' old). |
| 9. | X | <input type="checkbox"/> | Crushing plant on pit floor. |
| 10. | X | <input type="checkbox"/> | Erosion/drainage controlled; no standing water. |
| 11. | X | <input type="checkbox"/> | Dust control. |
| 12. | X | <input type="checkbox"/> | Level bottom in non-active areas. |
| 13. | X | <input type="checkbox"/> | Noise levels not exceeded. |
| 14. | X | <input type="checkbox"/> | Reclamation of mined-out sections. |
| 15. | X | <input type="checkbox"/> | Recyclable materials present over 2 years. |

COMMENTS

The Zack Sand and Gravel pit is located behind the Cloquet Business Park off of Stark Road. This property is zoned Farm Residential. This is a small operation located away from any development. There have been no complaints about the operation. Mr. Zack purchased a crusher this year and has begun using it.









ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Tim Peterson, City Administrator TP
Date: November 16, 2021

ITEM DESCRIPTION: Home for the Holidays Outdoor Public Fireworks Display Permit

Proposed Action

Staff recommends that the City Council move to approve the Outdoor Public Fireworks Display Permit application from J&M Displays, Inc. for the Santa's Home for the Holidays fireworks display on December 4th, subject to any final concerns identified by the Chief of Police or Fire District Chief that need to be addressed by the applicant.

Background/Overview

The City has received an application from J&M Displays, Inc. to hold the annual Santa's Home for the Holidays Fireworks display on December 4th at approximately 5:45 p.m.

They proposing to hold and discharge the fireworks within Veterans Park (see attached map). Access to this area is limited during the day of the display.

The City has entered into an agreement with J&M Displays, Inc. (formerly Pyrotechnic Display, Inc.) for the fireworks. They have provided this service for a number of years and the City has had no issues of concern.

Policy Objectives

The permit is consistent with that provided by the State of Minnesota. The City does not have any specific permitting or other requirements included in our City Code.

Financial/Budget/Grant Considerations

There is no City fee associated with this permit. The City does require additional law enforcement and fire safety presence on the night of the fireworks.

Advisory Committee/Commission Action

None.

Supporting Documentation Attached

- Application



CITY ADMINISTRATOR'S OFFICE
 1307 Cloquet Avenue, Cloquet MN 55720
 Phone: 218-879-3347 Fax: 218-879-6555
 www.ci.cloquet.mn.us

APPLICATION FOR OUTDOOR PUBLIC FIREWORKS DISPLAY

1. This application is for an outdoor public fireworks display only and is not valid for an indoor fireworks display.
2. This application must be completed and returned at least 15 days prior to date of display.

Name of Applicant (Sponsoring Organization): City of Cloquet-Santa's Home for the Holidays event

Address of Applicant: 1307 Cloquet Avenue, Cloquet, MN 55720

Names of Applicant's Authorized Agent: J&M Displays, Inc.

Address of Agent: 9405 River Road SE, Clear Lake, MN 55319

Telephone Number of Agent: 800-507-9074 Ext. 1 Date of Display: 12-4-21 Time of Display: 5-6pm

Location of Display: Veterans Park, Cloquet, MN-see attached site map

Manner and place of storage of fireworks prior to display: _____

Delivery and storage in truck on day of show _____

Type and number of fireworks to be discharged: _____

1.3G product - up to 3" aerial shells and Multi-Shot Box Items and Candles

MINNESOTA STATE LAW REQUIRES THAT THIS DISPLAY BE CONDUCTED UNDER THE DIRECT SUPERVISION OF A PYROTECHNIC OPERATOR CERTIFIED BY THE STATE FIRE MARSHAL.

Name of Supervising Operator: Patrick Liebl Certificate No. 0814

Required attachments. The following attachments must be included with this application:

1. Proof of a bond or certificate of insurance in amount of at least \$1.5 million.
2. A diagram of the grounds at which the display will be held. This diagram (drawn to scale or with dimensions included) must show the point at which the fireworks are to be discharged; the location of ground pieces; the location of all buildings, highways, streets, communication lines and other possible overhead obstructions; and the lines behind which the audience will be restrained.
3. Names and ages of all assistants that will be participating in the display. Parker Liebl, 22

The discharge of the listed fireworks on the date and at the location shown on this application is hereby approved, subject to the following conditions, if any: _____

I understand and agree to comply with all provisions of this application, MN Statute 624.20 through 624.25, MN State Fire Code, National Fire Protection Association Standard 1123 (2006 edition), applicable federal law(s) and the requirements of the issuing authority, and will ensure that the fireworks are discharged in a manner that will not endanger persons or property or constitute a nuisance.

Signature of Applicant (or Agent): Becky Hanson Date: November 5, 2021

Signature of Fire Chief: _____ Date: _____

Signature of Issuing Authority: _____ Date: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/4/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | |
|--|---|--|-----------------------------|
| PRODUCER Britton Gallagher One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114 | CONTACT NAME: PHONE (A/C, No., Ext): 216-658-7100 | | FAX (A/C, No): 216-658-7101 |
| | E-MAIL ADDRESS: | | |
| INSURED J & M Displays, Inc. 18064 170th Avenue Yarmouth IA 52660 | INSURER(S) AFFORDING COVERAGE | | NAIC # |
| | INSURER A : Everest Denali Insurance Company | | 16044 |
| | INSURER B : Axis Surplus Ins Company | | 26620 |
| | INSURER C : Everest Indemnity Insurance Co. | | 10851 |
| | INSURER D : | | |
| | INSURER E : | | |
| INSURER F : | | | |

COVERAGES

CERTIFICATE NUMBER: 1854660969

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL SUBR INSR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-------------------------------------|--------------------|-------------------------|-------------------------|---|
| C | GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO. JECT <input type="checkbox"/> LOC | | SI8ML00060-211 | 1/15/2021 | 1/15/2022 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 \$ |
| A | AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS | | SI8CA00033-211 | 1/15/2021 | 1/15/2022 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| B | UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | | P-001-000063943-03 | 1/15/2021 | 1/15/2022 | EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N <input type="checkbox"/> N/A | | | | WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |
| C | Excess Liability #2 | | SI8EX01313-211 | 1/15/2021 | 1/15/2022 | Each Occ/ Aggregate \$4,000,000 Total Limits \$10,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

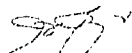
Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

FIREWORKS DISPLAY DATE: December 4, 2021

LOCATION OF EVENT: Veterans Park, 401 Cloquet Avenue, Cloquet, Minnesota

ADD'L INSURED: The City of Cloquet, Minnesota, its employees, volunteers, officers, elected officials, partners, subsidiaries, divisions & affiliates, event sponsors & landowners as their interest may appear in relation to this event

CERTIFICATE HOLDER**CANCELLATION**

| | |
|---|--|
| City of Cloquet 101 14th Street Cloquet MN 55720 USA | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
| | AUTHORIZED REPRESENTATIVE  |

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THIS AGREEMENT is made and entered into this 13th day of October, 2021, by and between J&M Displays, Inc., an Iowa corporation, having its principal place of business at Vermouth, Iowa, including its employees, owners, and agents, hereinafter referred to as "Seller", and City of Cloquet, a municipal corporation and politica, hereinafter referred to as "Buyer".

Seller shall furnish to Buyer one (1) fireworks display, as per the \$ _____ program submitted and accepted by the Buyer, and which by reference is made a part hereof as Exhibit "A". The display is to take place on the evening of December 4, 2021 at approximately 5:45 pm, weather permitting.

IT IS FURTHER UNDERSTOOD AND AGREED BETWEEN THE PARTIES AS FOLLOWS:

1. Firing of Display (check one of the below options):

- Seller agrees to furnish all necessary fireworks display material and personnel for a fireworks display in accordance with the program approved by the parties. Seller agrees to comply with all local, state, and federal guidelines pertaining to the storing and displaying of fireworks.
- Buyer waives the services of Seller's technician. Buyer is a municipality or has a valid permit from the Bureau of Alcohol, Tobacco, Firearms & Explosives and will be firing the display.

2. Payment. The Buyer shall pay to the Seller (check one of the below options):

the sum of \$ 1,000 as a down payment upon execution of this Agreement. The balance of \$ 3,000 shall be due and payable in full within fifteen (15) days after the date of the fireworks display. A service charge of one and one-half percent (1 1/2%) per month shall be added to the unpaid balance if the account is not paid in full within the fifteen (15) days from the date of the show. If this account remains unpaid and is turned over to a collection agency for non-payment, all fees incurred in collecting the balance will be at the Buyer's expense. All returned checks will be assessed a \$30.00 fee.

\$ _____ in full by _____ (70 days prior to event date).
The Buyer will receive the 8% prepayment bonus product in this fireworks display.

\$ _____ in full by _____ (30 days prior to event date).
The Buyer will receive the 5% prepayment bonus product in this fireworks display.

3. Postponement/Cancellation. Displays postponed to an alternate date will be charged an additional 15% of the total contract price for additional expenses incurred in presenting the display on an alternate date

In the event the display is cancelled and not re-scheduled, J&M Displays, Inc. shall be entitled to 20% of the contract price for out of pocket expenses incurred in preparation for the show.

4. Rain Date. Should inclement weather prevent the firing of the display on the date mentioned herein, the parties agree to a mutually convenient rain date of _____ or another date as agreed to by both parties. Once display set-up has begun, the determination to cancel the fireworks display because of inclement weather or unsafe weather conditions shall rest within the sole discretion of the AHJ, Seller, and the lead pyrotechnician.

5. Insurance. If Seller is firing the show, Seller agrees to provide, at its expense, general liability insurance coverage, in an amount not less than \$10,000,000, and within two (2) weeks prior to the date of the fireworks display, shall submit to the Buyer, if requested in writing, a certificate of insurance. All entities listed on the certificate of insurance will be deemed an additional insured. In the event of a claim by Buyer, the applicable deductible shall be paid by the Seller.

The Seller agrees to defend, indemnify and hold harmless the Buyer and its agents and employees from and against all claims, costs, judgments, damages and expenses, including reasonable attorney fees that may or shall arise out of any negligent or wrongful act or omission by the Seller related to the performance of the fireworks by the Buyer. The Buyer agrees to give the Seller prompt notice of any claims or demands and to cooperate with the Seller or its successors in interest or assigns, if any, in the defense of any such claims and/or demands.

6. Buyer agrees to provide:

- (a) Sufficient area for the display, including a minimum spectator set back as determined by Seller.
- (b) Protection of the display area by roping off or similar facility.
- (c) Adequate police protection to prevent spectators from entering display area.
- (d) Dry, clean sand, if needed, for firing.
- (e) Persons to assist in the inspection and cleanup of fireworks debris in the fallout zone of the shoot site at first light in the morning following the display for anything that may have been missed at the night search.
- (f) Necessary local permits.

7. No representation of affirmation of fact, including but not limited to statement regarding capacity, suitability for use, or performance of equipment or products shall be, or deemed to be a warranty by the Seller for any purpose, nor give rise to any liability or obligation of the Seller whatsoever, except for acts of Seller's negligence as above stated.

8. It is further understood and agreed that nothing in this Agreement shall be construed or interpreted to mean a partnership. Both parties hereto being responsible for their separate and individual debts and obligations, and neither party shall be responsible for any agreements not stipulated in this Agreement. The Agreement shall not be construed to have been drafted, authored, or written by any specific Party. Rather, the Agreement shall be construed as co-drafted, co-authored, or co-written by the Parties. Therefore, the Agreement shall not be construed against any Party on the claim or basis the Agreement was drafted, written, or authored by any specific Party.

9. The parties hereto do mutually and severally guarantee terms, conditions, and payments of this Agreement. This document shall be binding upon the parties, themselves, their heirs, executors, administrators, successors and assigns.

10. Excluded Damages and Limitation of Liability. Except for claims covered by Seller's applicable general liability insurance, notwithstanding any provision to the contrary in this Agreement:

- (a) In no event shall Seller be liable to Buyer or any third party for any loss of use, revenue or profit or for any consequential, incidental, indirect, exemplary, special, or punitive damages whether arising out of breach of contract, tort (including negligence), or otherwise, regardless of whether such damage was foreseeable and whether or not such party has been advised of the possibility of such damages.
- (b) In no event shall Seller's liability arising out of or related to this Agreement, whether arising out of or related to breach of contract, tort (including negligence), or otherwise, exceed the aggregate amount paid or payable to Seller pursuant to this Agreement.

11. Choice of Law, Jurisdiction and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa without regard to conflict-of-law principles, except as otherwise specifically required for the storing and displaying of fireworks as provided in paragraph one above. Notwithstanding, the Parties must bring any legal or equitable action or proceeding arising under or related to this Agreement exclusively in the Iowa District Court in and for Des Moines County, Iowa. The Iowa District Court in and for Des Moines County, Iowa shall have exclusive jurisdiction to decide any disputes arising out of or related to this Agreement. Each Party knowingly and voluntarily consents to and expressly waives any objection or defense to personal jurisdiction, improper or inconvenient venue, or inconvenient forum in the Iowa District Court in and for Des Moines County, Iowa.

(IN WITNESS WHEREOF, the parties hereto have executed this Agreement this day and year first above written.)

BY: Mark C. Hanson
J & M Displays, Inc.
SELLER

BY: 
BUYER

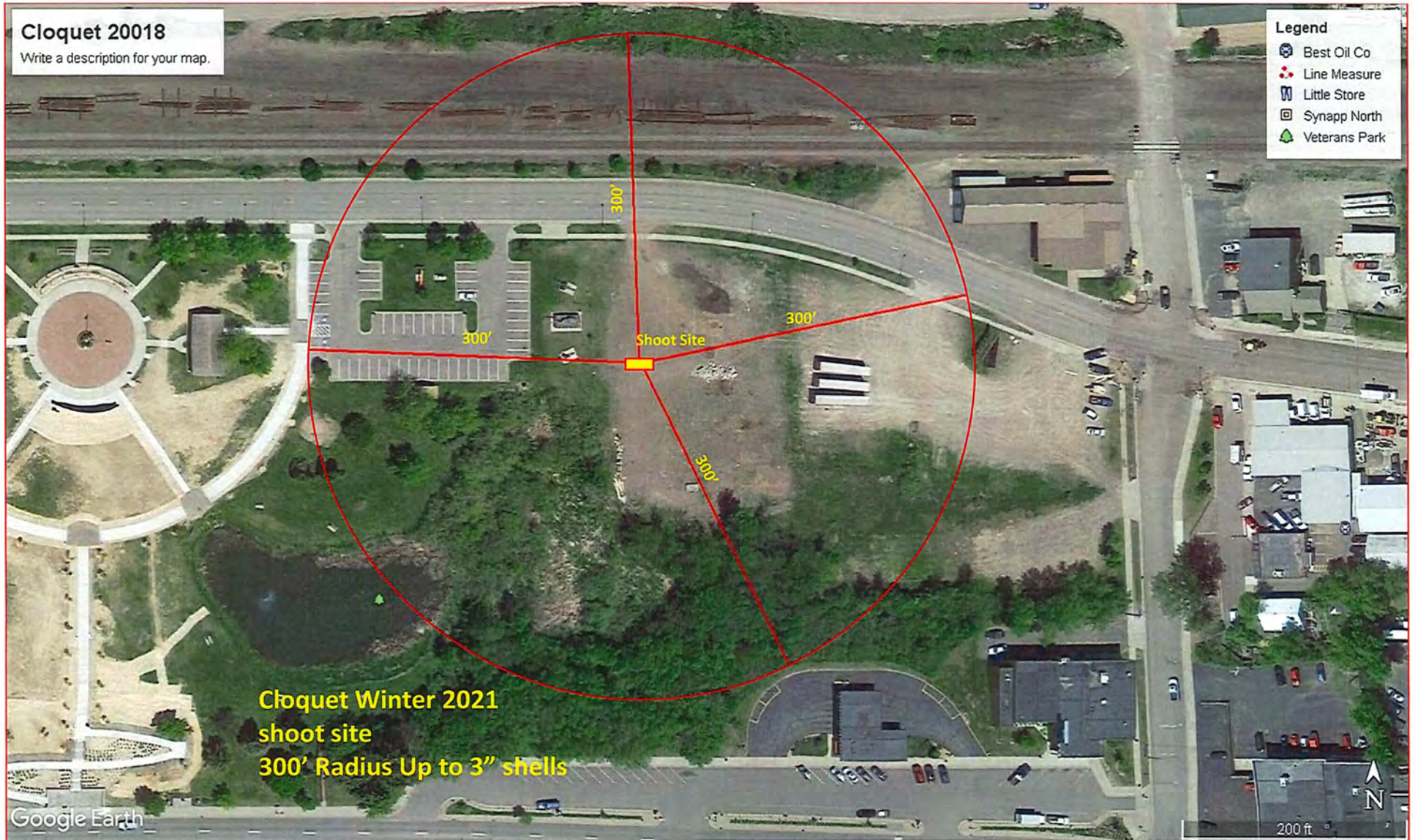
Please include the DISPLAY INFORMATION FORM with this Agreement so your order is processed accurately.

Cloquet 20018

Write a description for your map.

Legend

- Best Oil Co
- Line Measure
- Little Store
- Synapp North
- Veterans Park



Cloquet Winter 2021
shoot site
300' Radius Up to 3'' shells

Google Earth

200 ft



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Tim Peterson, City Administrator TCP
Date: November 16, 2021

ITEM DESCRIPTION: Northeastern Saloon & Grille Optional 2 A.M. Liquor License Renewal

Proposed Action

Staff recommends that the City Council move to approve the renewal of the Optional 2 A.M. Liquor License for the Northeastern Hotel, Saloon & Grille for 2022.

Background/Overview

The City currently has four establishments licensed under the Optional 2 A.M. Liquor License. The license is issued by the State but must first be approved by the City Council. The Northeastern Hotel, Saloon & Grille has held an Optional 2 A.M. license since the State first granted this authority and there has been no public safety issues staff is aware of.

Policy Objectives

M.S. 340A.504, Subd. 7 allows for the sale of intoxicating liquor between the hours of 1:00 a.m. and 2:00 a.m. Section 6.2.10, Subd. 4 of Municipal Code also addresses the sale between these hours.

Financial/Budget/Grant Considerations

Currently, the City charges no local fees for this license. The state has waived the 2 A.M. fee for the 2021-2022 license period.

Advisory Committee/Commission Action

None.

Supporting Documentation Attached

- Optional 2 A.M. Renewal Application



Minnesota Department of Public Safety
 Alcohol & Gambling Enforcement Division
 445 Minnesota Street, 1600
 St Paul, Minnesota 55101
 651-201-7507

Renewal for 2am License/Permit

License/Permit Type: 2AM-100K
 Permit Number: 577

Expiration Date: 12/5/2021
 Business Telephone: 218-879-9968

DBA: Northeastern Saloon & Grille
 Northeastern Saloon & Grille Inc.
 115 St. Louis Ave
 Cloquet, MN 55720

Business Location
 115 St. Louis Ave
 Cloquet

If any of the above licensee information is not correct, please make corrections as necessary.

Licensee must report previous 12 month on sale alcoholic beverage gross receipts by checking one of the boxes below. Next to the box you check is your 2 AM license fee. Make check payable to: Alcohol and Gambling Enforcement Division (AGED). Mail this application and check to address listed below.

- \$300 2 AM license fee - Up to \$100,000 in on sale gross receipts for alcoholic beverages
- \$750 2 AM license fee - Over \$100,000, but not over \$500,000 in on sale gross receipts for alcoholic beverages
- \$1000 2 AM license fee - Over \$500,000 in on sale gross receipts for alcoholic beverages
- \$200 2 AM license fee - 3.2% On Sale Malt Liquor licensees or Set Up license holders
- \$200 2 AM license fee - Did not sell alcoholic beverages for a full 12 months prior to this application

Yes No Does the city or county that issues your liquor license allow the sale of alcoholic beverages until 2 AM?

City Clerk/County Auditor Signature _____ Date _____

(I certify that the city or county of _____ approves the sale of alcoholic beverages until 2AM)

Licensee Signature Bert Whittington
 (I certify that I have answered the above questions truthfully and correctly)

Date 8 NOVEMBER 2021

Licensee Minnesota Tax ID Number (Required): 4936609 NOT FEDERAL TAX ID

Licensee: Prior to submitting this application to the Alcohol & Gambling Enforcement Division you must have this form signed by your local city or county licensing official

MAYOR'S PROCLAMATION

City of Cloquet

WHEREAS, the City of Cloquet, MN, celebrates our local small businesses and the contributions they make to our local economy and community; and

WHEREAS, according to the United States Small Business Administration, there are currently 31.7 million small businesses in the United States, they represent 99.7% of firms with paid employees, and they are responsible for 65.1% of net new jobs created from 2000 to 2020; and

Whereas, small businesses employ 47.1% of the employees in the private sector in the United States; and

Whereas, 88% of consumers in the United States feel a personal commitment to support small businesses in the wake of the pandemic, and 92% of small business owners have pivoted the way they do business to stay open during the pandemic; and

Whereas, 97% of Small Business Saturday shoppers recognize the impact they can make by shopping small, 85% of them encourage friends and family to do so, too; and

Whereas, 56% of shoppers shopped online with a small business on Small Business Saturday in 2020; and more than 50% of consumers who reported shopping small endorsed a local business on social media or shopped at a local business because of a social media recommendation; and

Whereas, Cloquet supports our local businesses that create jobs, boost our local economy and preserve our communities; and

Whereas, advocacy groups, as well as public and private organizations across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

Now, Therefore, I, Roger Maki, Mayor of Cloquet, Minnesota, do hereby proclaim, November 27, 2021, as ***SMALL BUSINESS SATURDAY***, and urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.



Roger Maki, Mayor



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: James Barclay, Assistant City Administrator & HR Dir
Reviewed/Approved By: Tim Peterson, City Administrator *TCP*
Date: November 16, 2021

ITEM DESCRIPTION: 2022 Non-Union Employee Pay Plan

Proposed Action

Staff recommends the City Council move to approve a 3% wage increase to the non-union employee Pay Plan effective 01/01/2022.

Background/Overview

A 3% wage increase for non-union staff is consistent with the wage settlement of 3% included in both Teamsters and the AFSCME bargaining agreements and was included in the 2022 budget.

Actual wage adjustments for the non-union staff in 2022 will be addressed with the individual employees as part of their 2021 performance evaluations and consistent with the 2022 adopted budget. These evaluations are in the process of being completed prior to the end of the year.

Policy Objectives

The City must stay in compliance with the Minnesota Pay Equity Act. This Act requires that each local government analyze its pay structure for evidence of inequities. The City is required to report its wage and benefit results to the State of Minnesota every three years to ensure that it is in compliance with this Act. With the labor contracts settled, it is appropriate that for pay equity purposes the non-union group also see its portion of the Pay Plan adjusted in a similar fashion.

Financial/Budget/Grant Considerations

None beyond those already identified in the 2022 budget.

Advisory Committee/Commission Action

None.



Community Development Department
101 14th ST • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Holly Hansen, Community Development Director
Reviewed By: Tim Peterson, City Administrator TCP
Date: November 9, 2021

ITEM DESCRIPTION: RESOLUTION No. 21-68, A Resolution Authorizing the Sale of Subdivided Property Located at 611 Adams Street, and the Preparation and Execution of Purchase Agreements by and between the City of Cloquet, Minnesota and Adjacent Property Owners; and the Preparation and Execution of a Purchase Agreement and Development Agreement with Boss Builders

Proposed Action

The Council is asked to approve Resolution No. 21-68, to authorize the sale of subdivided property located at 611 Adams Street, and the preparation and execution of purchase agreements by and between the City of Cloquet, Minnesota and adjacent property owners; and the preparation and execution of a purchase agreement and development agreement with Boss Builders.

Background

In November 2019, after being contacted by adjacent neighbors concerned about the property, Building Official Munter issued an Order to Remove a Vacant Hazardous Building at 611 Adams Street. The owner passed away in 1994 after which her son lived onsite for many years and after he passed, the property ownership was shared amongst various family members. Clouded property title and inability to yield resolution on the property presented an opportunity for the City to consider working with the family via the City Attorney to take over ownership and lead the redevelopment of the large lot and to clear the nuisance.



On July 21, 2020, the City Council authorized negotiations for direct purchase of the property at 611 Adams Street with the successors and assigns of the owner, and condemnation in court if



Community Development Department
101 14th ST • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

required, a process of which to be managed and paid for by the Cloquet EDA in an effort to clear, realign, and redevelop this large flag shaped parcel within the City. The Cloquet EDA purchased the property and then demolished the former home and garage and installed two new water/sewer taps in Adams Street to prepare the site for redevelopment. The Cloquet EDA then had the property surveyed and legal descriptions prepared for land remnants around the former homesite along with two new lots for housing redevelopment opportunity.

On September 7th, the Cloquet EDA issued requests for proposals (RFP) for 611 Adams Street to redevelop the property into one twin home or two new single-family homes. Within this RFP the City offered to waive building permit fees for a developer initiating a project and purchasing the lots, however the responding developer is responsible for water and sewer connection charges and meters. This RFP was direct mailed to 13 licensed Carlton County home builders along with follow-up calls. One builder responded by the deadline of October 19th, Boss Builders, who plans to construct one twin home on the two new lots, which will be slab on grade format and each will have three bedrooms, two bathrooms, attached garages, and exterior concrete walkways and rear patio. Future housing units will have an estimated home sales price for each twin home of roughly \$330,000. Please refer to the attached response letter and concept plan from Boss Builders and prepared development agreement by the City.

Policy Objectives

The City of Cloquet obtained this parcel to demolish the collapsed home and take the opportunity to guide redevelopment of this property for its highest and best use for our community in a compatible manner with our Comprehensive Plan.

Financial Impacts

With all work tasks for this project completed, staff is prepared to initiate land sales. Please see the attached subdivision diagram.

The Cloquet EDA expenses are detailed below and are estimated at \$78,000. The City will recoup \$37,521.45 in sales. The remnant land will be on the tax rolls increasing lot sizes for existing adjacent property owners and two new lots will be created for two new housing units by Boss Builders. The purchase price for the cleared lots for housing redevelopment by Boss Builders, are \$17,000 each, for a total of \$34,000. This purchase price reflects the hard costs of two new water/sewer stubs at \$12,000 each and court land purchase price in lieu of condemnation for \$10,000. Remnant land around this site will be sold to adjacent property owners who will be charged nominal appropriate fees as determined by the City Attorney, see the attached closing cost details.

EXPENSES

\$10,000 to purchase the property

\$59,500 to demolish the home and garage and install two new water/sewer taps in Adams Street



Community Development Department
101 14th ST • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

\$2,500 to survey the property
\$6,000 back taxes/estimated legal fees

REDEVELOPMENT/REMNANT TRACTS FOR SALE

\$34, 933.20 Boss Builders, for Tract A and Tract B

\$497.65 Lau / Hong Kong

\$497.65 Christian

\$497.65 Hendrickson

\$497.65 Gannon

\$597.65 Bakke/Kalkbrenner (contract for deed modification)

Advisory Committee Action

On November 5th, the Cloquet EDA reviewed the submitted proposal from Boss Builders, the same development team who completed the Avenue E former City Water Tower site housing redevelopment project. The EDA recommended approval to Council to execute a purchase and development agreement with Boss Builders. The Cloquet EDA also recommended to Council the subdivision of land remnants to property owners adjacent to 611 Adams Street as surveyed and prepared.

At their November 9th meeting, the Cloquet Planning Commission found these sales to be consistent with the Comprehensive Plan for the City and recommended approval of these sales to the City Council.

Staff Recommendation

Staff recommends the Council authorize the preparation and execution of purchase and development agreements for this site.

I'd like to thank the Building Official, Police Department, and Public Works Street Department staff for working to maintain the safety of this site prior to demolition. With the high demand for construction and risks that come along with speculative development, I'd like to thank Boss Builders for responding to the City's redevelopment request and offering to purchase the property. To the adjacent neighbors, thank you for speaking up and keeping this situation on the City's radar to creatively resolve. Lastly, to the family heirs of this property, thank you for working cooperatively with our City Attorney's office and their talented legal staff to resolve this situation, we appreciate it.

Supporting Documentation

- RESOLUTION No. 21-68, with attached map of Final Survey for Proposed Subdivision of Land
- Closing Cost Estimates
- Development Proposal – Boss Builders and Development Agreement

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 21-68

**A RESOLUTION AUTHORIZING THE SALE OF SUBDIVIDED PROPERTY
LOCATED AT 611 ADAMS STREET, AND THE PREPARATION AND
EXECUTION OF PURCHASE AGREEMENTS BY AND BETWEEN THE CITY
OF CLOQUET, MINNESOTA AND ADJACENT PROPERTY OWNERS; AND
THE PREPARATION AND EXECUTION OF A PURCHASE AGREEMENT
AND DEVELOPMENT AGREEMENT WITH BOSS BUILDERS**

A. WHEREAS, the City of Cloquet acquired 611 Adams Street (legally described in Exhibit A) to demolish a hazardous vacant building and prepare the land for subdivision and redevelopment opportunity. With those goals complete, the City of Cloquet, Minnesota (the "City") is prepared to sell certain real estate, legally described on Exhibit A, (herein, the "Property"), subdivided into 7 separate tracts according to the attached survey no. 2021-268, by Straightline Surveying Inc. dated 10/26/2021 (herein the "Survey"), and to assist with housing redevelopment opportunity on the two buildable parcels of the Property by Boss Builders (the Developer for the "Project") and then to sell the five remnant parcels to adjacent landowners.

B. WHEREAS, the City has determined to enter into Purchase Agreements with adjacent property owners to this site for the remnant parcels, and the City has determined to enter into a Purchase and Development Agreement with Boss Builders to redevelop the Property on Tract A and Tract B, all parcels being identified on the attached Survey and according to the legal descriptions as prepared by the surveyor for those parcels.

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF
THE CITY OF CLOQUET AS FOLLOWS:**

1. The City Council hereby approves the sale to Boss Builders Tract A for \$17,000; and Tract B for \$17,000, both according to the Survey, and the Mayor, City Administrator and City Attorney are hereby authorized and directed to prepare and execute this Purchase Agreement, Deed and Development Agreement on behalf of the City; and

2. The City Council hereby approves the sale of adjacent remnant parcels as follows: New Hong Kong Tract to Mr. and Mrs. Lau for \$497.65; New Gannon Tract to Mr. Gannon for \$497.65; New Hendrickson Tract to Ms. Hendrickson for \$497.65; New Christian Tract to Mr. and Mrs. Christian for \$497.65; and New Bakke Tract to Mr. Bakke/Mr. Kalkbrenner for \$597.65, all according to the Survey, and the Mayor, City Administrator and City Attorney are hereby authorized and directed to prepare and execute the necessary documents of conveyance, including the Purchase Agreements and Deeds, on behalf of the City.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS
16TH DAY OF NOVEMBER, 2021.

Roger Maki, Mayor

Attest:

Tim Peterson, City Administrator

STATE OF MINNESOTA
COUNTY OF CARLTON
CITY OF CLOQUET

I, the undersigned, being the duly qualified and acting Administrator of the City of Cloquet, Minnesota, DO HEREBY CERTIFY that I have carefully compared the attached and the original minutes of a meeting of the City Council of the City held on the date therein indicated, which are on file and of record in my office, and the same is a full, true and complete transcript therefrom insofar as the same relates to Resolution No. 21-68 Authorizing the Preparation and Execution of a Purchase Agreement.

WITNESS my hand as such Administrator of the City Council of the City of Cloquet, Minnesota this 16th day of November, 2021.

City Administrator

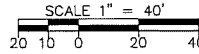
EXHIBIT A

Lot 7, COUNTY AUDITOR'S SUBDIVISION NO. 4, EXCEPT a parcel of land located in Lot 7, County Auditor's Subdivision No. 4, described as follows: COMMENCING at the Northwest corner of said Lot 7 for a place of beginning, thence southerly along the West line of said Lot 7 for a distance of 183 feet, thence at right angles easterly along a line parallel to the north line of said Lot 7, a distance of 115 feet; thence at right angles northerly along a line parallel to the West line of said Lot 7, a distance of 183 feet to the north line of said Lot 7; thence westerly along the North line of said Lot 7 a distance of 115 feet to the place of beginning, and EXCEPT a tract of land in Lot 7, County Auditor's Subdivision No. 4, more particularly described as follows, to-wit; COMMENCING at the Southeast corner of said Lot 7; thence West on the South line thereof a distance of 115 feet to a point; thence at right angles North a distance of 61 feet to a point; thence at right angles East a distance of 115 feet to the East boundary line of said Lot; thence South along said boundary line a distance of 61 feet to point of beginning. EXCEPT East 115 feet of North 61 feet of Lot 7, Auditor's Subdivision No. 4.

Parcel ID No.: 06-065-0220

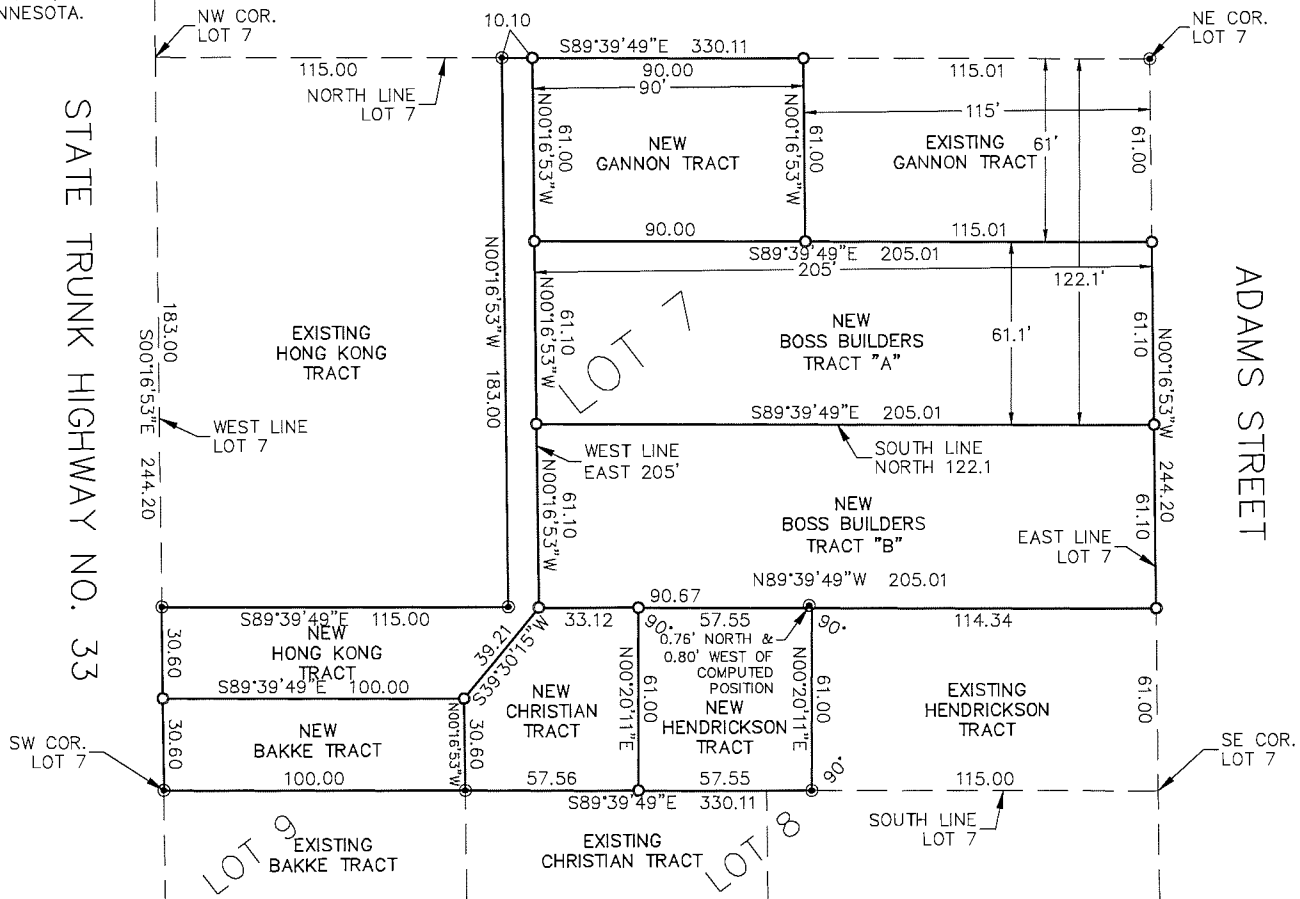
SURVEY FOR: CITY OF CLOQUET
 ATTN: HOLLY HANSEN
 101 14TH STREET
 CLOQUET, MN 55720

SURVEY OF: PARTS OF LOT 7, "COUNTY
 AUDITOR'S SUBDIVISION NO. 4"
 CITY OF CLOQUET, CARLTON
 COUNTY, MINNESOTA.



- ⊙ DENOTES FOUND IRON MONUMENT
- DENOTES 3/4" IRON REBAR MONUMENT SET AND CAPPED "ANDERSON 45498"

STRAIGHTLINE SURVEYING, INC.
 P.O. Box 510, 500 Foiz Blvd Telephone: (218)-485-4811
 Moose Lake, MN 55767 Fax: (218)-485-4811
 E-MAIL: banderson@straightlinesurveying.com



I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Benjamin H. Anderson
 Benjamin H. Anderson

45498
 License No.

10-26-2021
 Date

2021-268
 Job No.

NONE
 Book No.

City of Cloquet Adams Street Development

Proposed Fees for New Lots

cash only, no financing, no title company

Hong Kong Tract

| | |
|----------------|-----------------|
| Purchase price | \$0.00 |
| Short form PA | \$200.00 |
| Title review | \$100.00 |
| Deed | \$150.00 |
| Recording fee | \$46.00 |
| Deed tax | \$1.65 |
| TOTAL | \$497.65 |

Christian Tract

| | |
|----------------|-----------------|
| Purchase price | \$0.00 |
| Short form PA | \$200.00 |
| Title review | \$100.00 |
| Deed | \$150.00 |
| Recording fee | \$46.00 |
| Deed tax | \$1.65 |
| TOTAL | \$497.65 |

Bakke Tract

| | |
|-------------------------|-----------------|
| Purchase price | \$0.00 |
| Short form PA | \$200.00 |
| Title review | \$100.00 |
| Deed | \$150.00 |
| Amend Contract for Deed | \$100.00 |
| Recording fee | \$46.00 |
| Deed tax | \$1.65 |
| TOTAL | \$597.65 |

Hendrickson Tract

| | |
|----------------|-----------------|
| Purchase price | \$0.00 |
| Short form PA | \$200.00 |
| Title review | \$100.00 |
| Deed | \$150.00 |
| Recording fee | \$46.00 |
| Deed tax | \$1.65 |
| TOTAL | \$497.65 |

Gannon Tract

| | |
|----------------|-----------------|
| Purchase price | \$0.00 |
| Short form PA | \$200.00 |
| Title review | \$100.00 |
| Deed | \$150.00 |
| Recording fee | \$46.00 |
| Deed tax | \$1.65 |
| TOTAL | \$497.65 |

Boss Builders Tracts A & B

| | |
|----------------|---------------------------------------|
| Purchase price | \$34,000.00 |
| Short form PA | \$250.00 |
| Title review | \$200.00 |
| Deed | \$250.00 |
| ECRV | \$75.00 |
| Recording fee | \$46.00 |
| Deed tax | $\$34,000.00 \times .0033 = \112.20 |
| TOTAL | \$34,933.20 |

Boss Builders
1325 Hwy 45
Scanlon, MN 55720

October 19, 2021

City of Cloquet E.D.A.
101 14th Street
Cloquet, MN 55720
Attn: Holly Hansen

Please accept this letter and attached documentation as our application to purchase two parcels of land for redevelopment at 611 Adams Street, Cloquet, MN 55720.

Our intent is to build a townhouse on the two parcels. Each unit to consist of three bedrooms, two bathrooms, and having 24ft x 24ft attached garages. The townhouse will be completed with concrete driveways, sidewalks from the entry doors to the driveways, house numbers and approved Post Office mail receptacles. Landscaping to include: final grading with topsoil, grass seed/sod, and planting a minimum of one native species deciduous tree for each front yard.

It is also our intention to construct this townhouse in a manner that is conducive to ADA requirements where applicable. Such as: 36" wide exterior doors along with interior doors when permitted. A roll-in shower (no curb). A roll under workspace at the kitchen island and no raised floor transitions throughout the house for ease of mobility. We understand that many of our neighbors prefer to age-in-place while keeping their independence. We hope to help make that possible for them.

We anticipate each unit to have a listed selling price of \$330,000.00 however, this price may change based on current market value and building material costs at the time of construction.

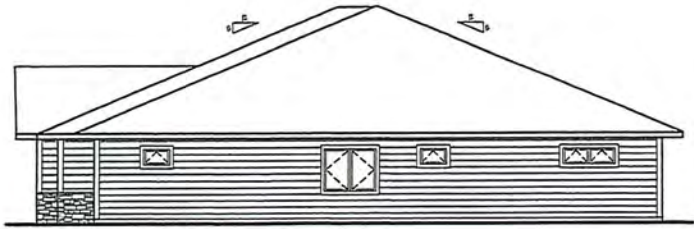
Boss Builders has 45+ years of combined experience in residential building construction in the Cloquet area and we align ourselves with subcontractors who have a vast knowledge of their specific fields and local building code requirements. Quality and attention to details are visible from all involved in the building process.

Boss Builders has financial support available from a local financial institution and would be happy to provide a letter of credit approval if necessary.

Attached you will find house plans for three previous construction projects that were completed by Boss Builders along with photos of those projects. If additional information is needed, please let me know.

Sincerely,

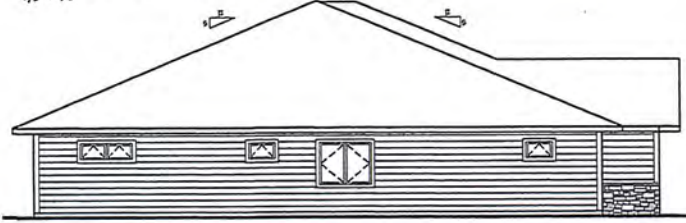
Jesse Hecimovich
Vice President, Boss Builders



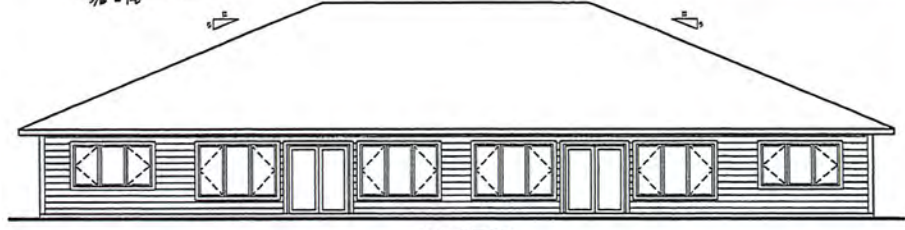
WEST EXTERIOR
3/16" = 1'-0"



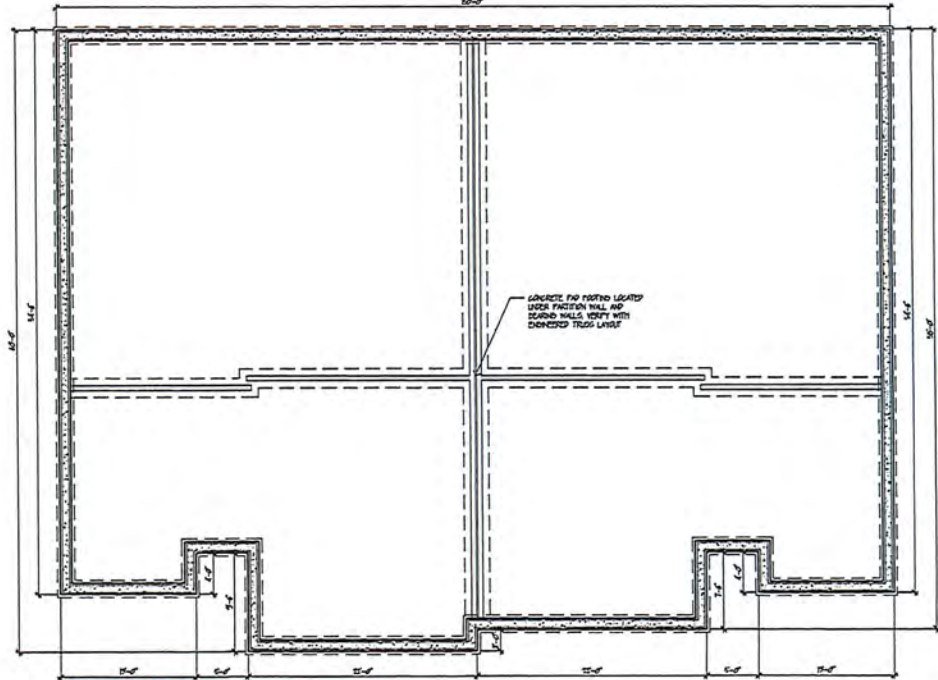
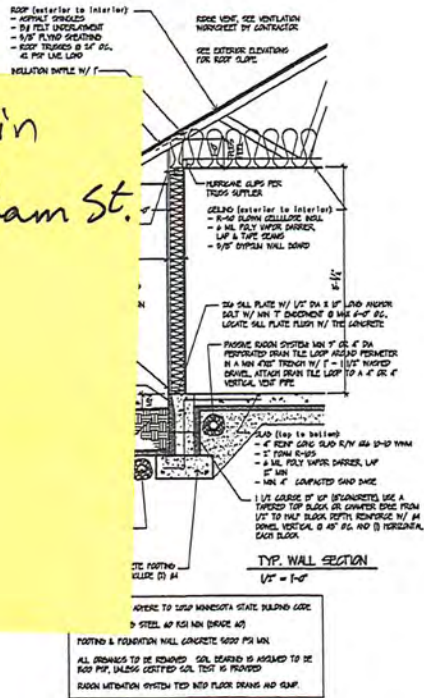
NORTH EXTERIOR
3/16" = 1'-0"



EAST EXTERIOR
3/16" = 1'-0"



SOUTH EXTERIOR
3/16" = 1'-0"



FOUNDATION PLAN
3/16" = 1'-0"

Proposed Twin Homes for Adam St.

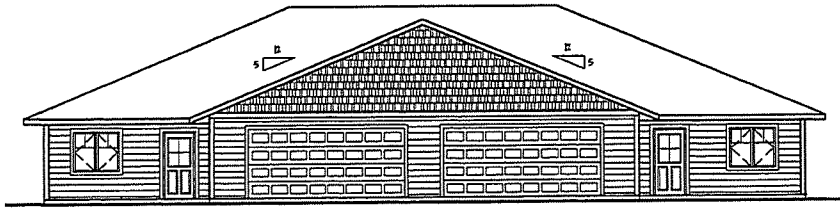
This document is the property of Inner Home Designs LLC and is intended for the use of the client only. It is not to be distributed, copied, or used in any way without the written consent of Inner Home Designs LLC. The client agrees to hold Inner Home Designs LLC harmless from and against all claims, damages, and expenses, including reasonable attorneys' fees, arising from the use of this document. The client also agrees to indemnify and hold Inner Home Designs LLC harmless from and against all claims, damages, and expenses, including reasonable attorneys' fees, arising from the use of this document. The client further agrees to hold Inner Home Designs LLC harmless from and against all claims, damages, and expenses, including reasonable attorneys' fees, arising from the use of this document. The client also agrees to indemnify and hold Inner Home Designs LLC harmless from and against all claims, damages, and expenses, including reasonable attorneys' fees, arising from the use of this document.

| | |
|------------|---------|
| Revision 1 | 2/28/24 |
| Revision 2 | 3/15/24 |
| Revision 3 | 3/15/24 |

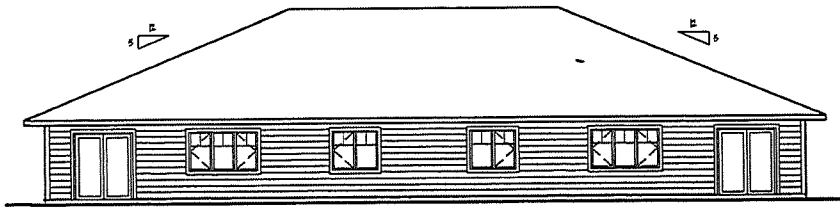
Exterior's + interiors
finished by BOSS
Builders for 3W
Properties on 19th
Street Cloquet.

Three are almost
completed + a fourth
to come.

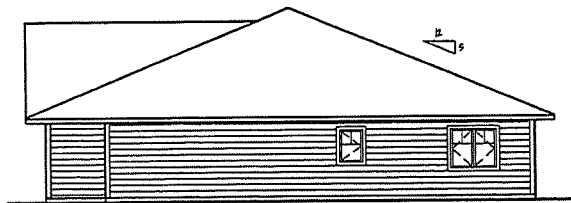




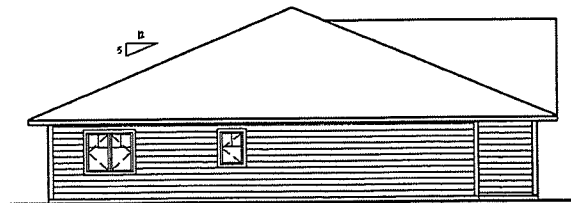
FRONT ELEVATION
1/8" = 1'-0"



REAR ELEVATION
1/8" = 1'-0"



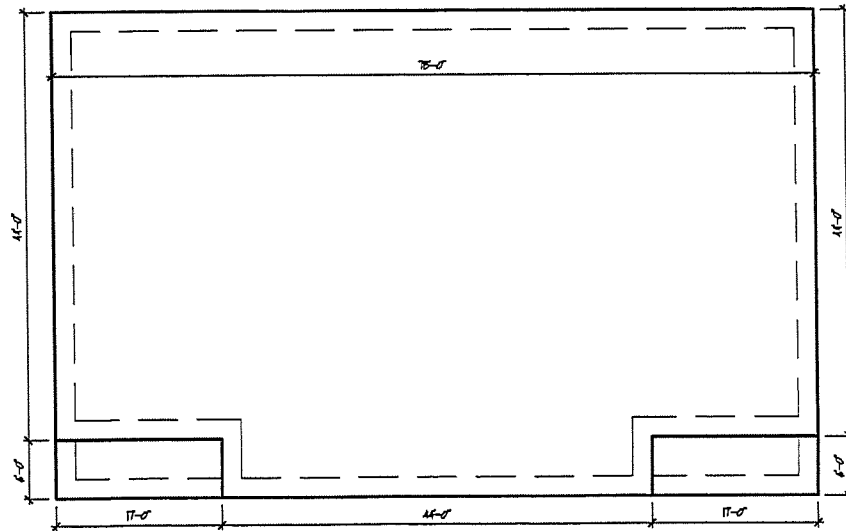
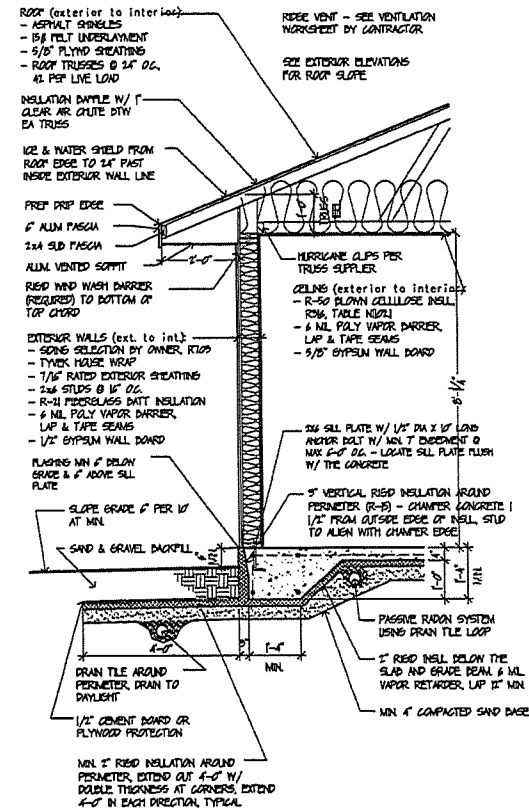
SIDE ELEVATION
1/8" = 1'-0"



SIDE ELEVATION
1/8" = 1'-0"

FOUNDATION TO ADHERE TO 2016 MINNESOTA STATE BUILDING CODE
ALL REINFORCING STEEL #4 KSI MIN (GRADE 40)
FOOTING & FOUNDATION WALL CONCRETE 3000 PSI MIN.
ALL GRASSES TO BE REMOVED. SOIL BEARING IS ASSUMED TO BE 800 PSF. UNLESS CERTIFIED SOIL TEST IS PROVIDED
RADON MITIGATION SYSTEM TIED INTO FLOOR DRAINS AND SUMP.

WALL SECTION
1/2" = 1'-0"



FOUNDATION PLAN
1/8" = 1'-0"

The Architect (A) is not responsible for the following: 1) Completion of all work in accordance with state and local building codes and ordinances. 2) Obtain all required building permits prior to construction. 3) Provide any necessary engineering work. Beams, columns, and structural members shown on drawings are for bid purposes only and should be sized by the fabricator per the local building code. 4) The Architect is not responsible for any damage to existing structures or utilities. 5) Verify all window and door rough openings and lintel sizes are correct before construction. 6) Verify all window and door rough openings and lintel sizes are correct before construction. 7) Verify all window and door rough openings and lintel sizes are correct before construction. 8) Verify all window and door rough openings and lintel sizes are correct before construction. 9) Verify all window and door rough openings and lintel sizes are correct before construction. 10) Verify all window and door rough openings and lintel sizes are correct before construction. 11) Verify all window and door rough openings and lintel sizes are correct before construction. 12) Verify all window and door rough openings and lintel sizes are correct before construction. 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3W Properties
Block 1, Lot 15
Pleasantview Court
Wrenshall, MN

construction set 3/28/19

Exterior Elev/
Wall Section/
Found Plan

BLINDING MATERIALS, CONSTRUCTION METHODS, FINISHES, VENTILATION AND OTHER MECHANICAL SYSTEMS SHALL CONFORM TO OR EXCEED STATE AND LOCAL BUILDING CODES.

ANY ENGINEERED LUMBER, LAGERS, SIZES, SPICES AND CONNECTION DETAILS TO BE PROVIDED BY MANUFACTURER.

ELECTRICAL, PLUMBING, AND MECHANICAL SUB-CONTRACTORS TO PROVIDE LAGERS PER CODE - TO BE FINISHED AND APPROVED BY HOMEOWNER AND CONTRACTOR.

EXTERIOR STUD WALLS TO BE 2x4 STUDS AND ARE OVERSHOULDERED TO THE FACE OF STUD.

INTERIOR WALLS TO BE 2x4 STUDS UNLESS NOTED OTHERWISE AND ARE OVERSHOULDERED TO THE FACE OF STUD.

WINDOWS ARE OVERSHOULDERED TO THE CENTER LINE OF EACH ROOM OPENING. VERIFY ROOM OPENINGS WITH WINDOW MANUFACTURER PRIOR TO FINISH. INSTALL PER MANUFACTURERS RATCH OPENING AND SPECIFICATIONS.

WINDOW HEADS TO BE SET @ 6'-0" UNLESS NOTED OTHERWISE.

SAFETY GLAZING, EGRESS WINDOWS, AND WINDOW FALL PROTECTION PER CODE.

FLASHING AT EXTERIOR WALL ENVELOPE, WINDOWS & DOORS, & LEDGER BOARDS.

SMOKE DETECTORS & CO DETECTORS REQUIRED WITHIN 10' OF SLEEPING AREAS PER CODE.

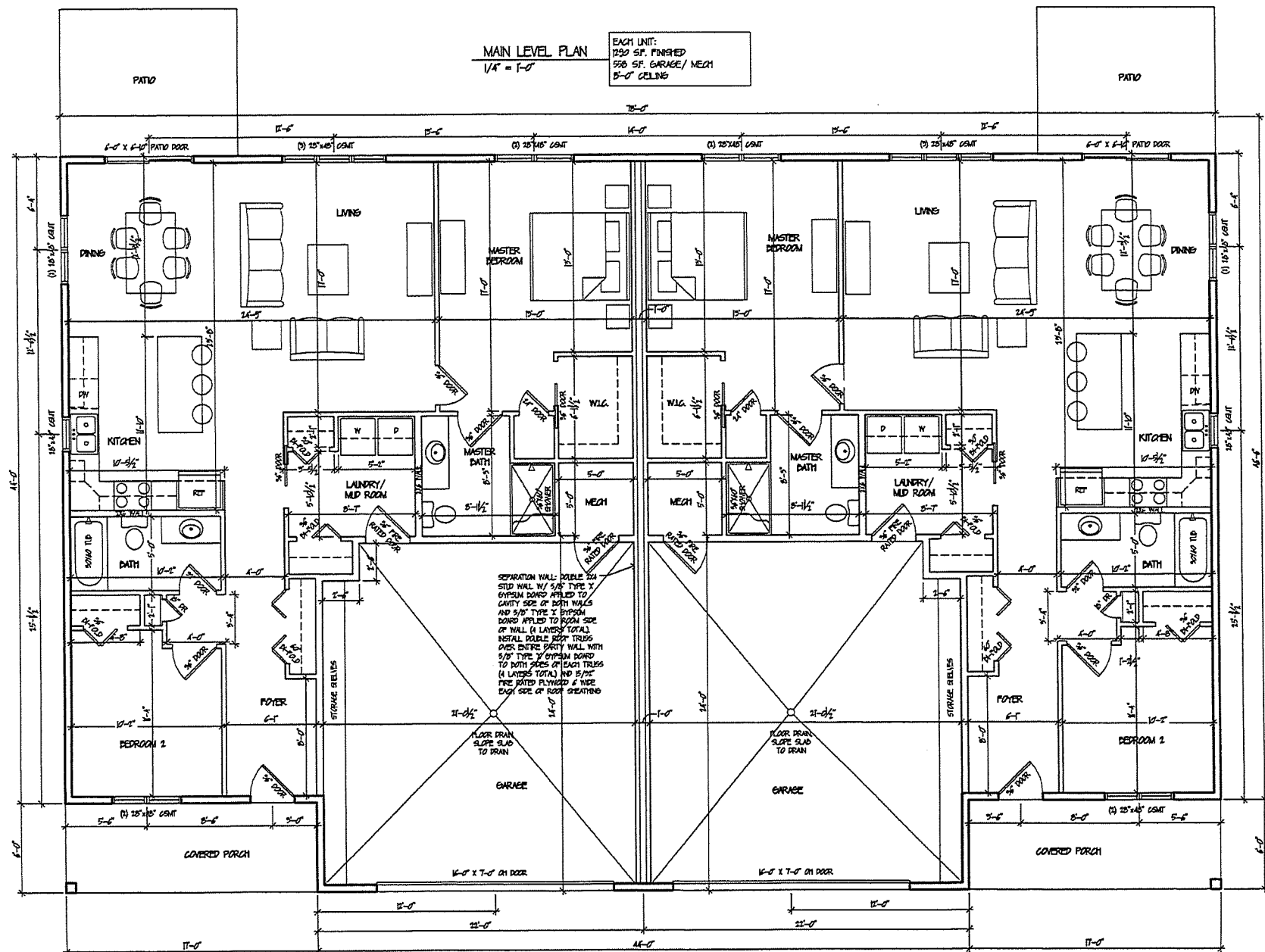
RATCH MITIGATION REQUIRED IN ACCORDANCE WITH LOCAL, PROVIDE PROPER RATCH SYSTEM LEAD DRAIN TILE LOOP.

HOMEOWNER:
 Buzz Weets
 buzzweets@yahoo.com
 28-291-4859

SHEET INDEX:
 A1 MAIN LEVEL FLOOR PLAN
 A2 EXTERIOR ELEVATIONS
 WALL SECTION
 FOUNDATION PLAN



The homeowner(s) or licensed general contractor shall assume full responsibility for the following: 1.) Completion of all necessary permits and approvals. 2.) Obtaining all necessary permits and approvals. 3.) Providing all necessary engineering work, design, materials, and structural members shown on drawings are for bid purposes only and should be checked by the manufacturer or engineer of record for compliance with the structural integrity of the building. 4.) Verify all pertinent engineering and design information before construction and before the start of construction. Hiner Home Designs, LLC has made a very effort in preparing and checking these drawings for accuracy and is not responsible for any discrepancies that result in error or omission from these drawings. These drawings have been reviewed and approved by the homeowner(s) or licensed general contractor.



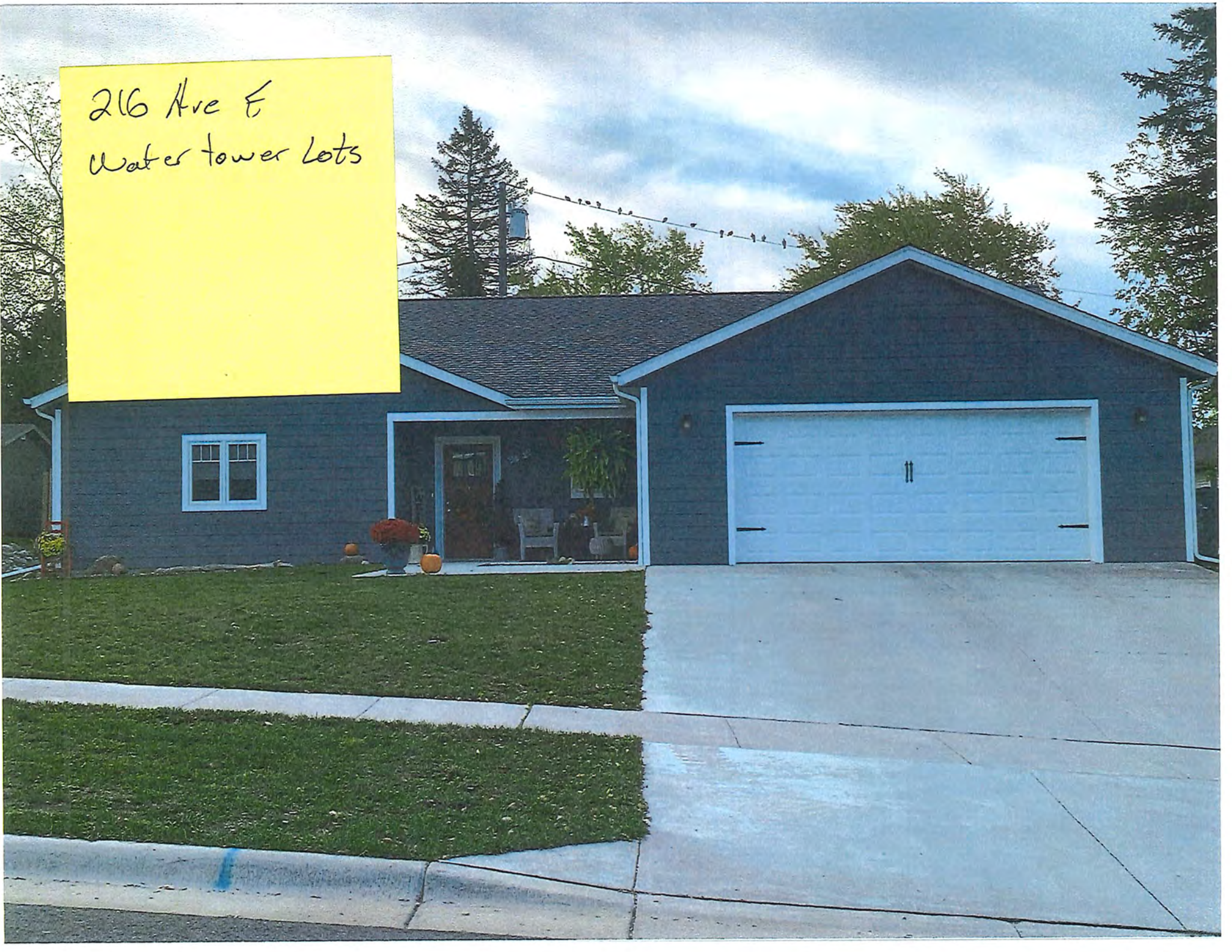
3W Properties
 Block 1, Lot 15
 Pleasantview Court
 Wrenshall, MN

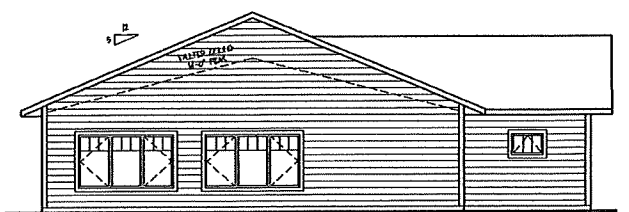
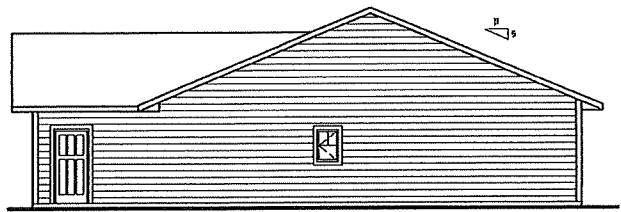
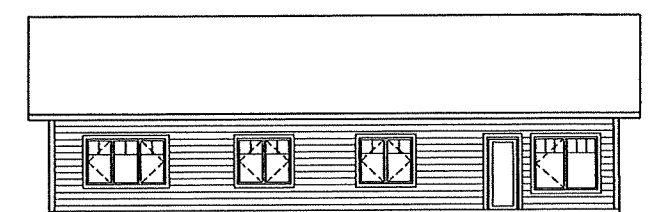
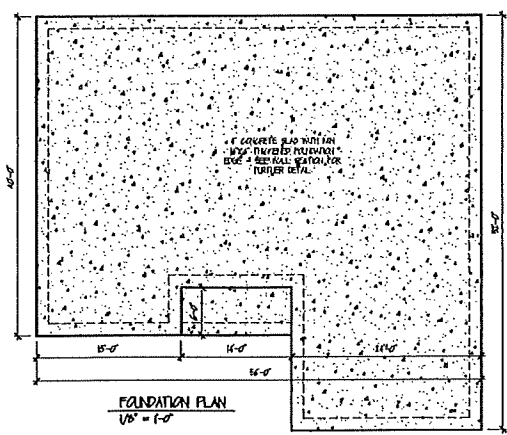
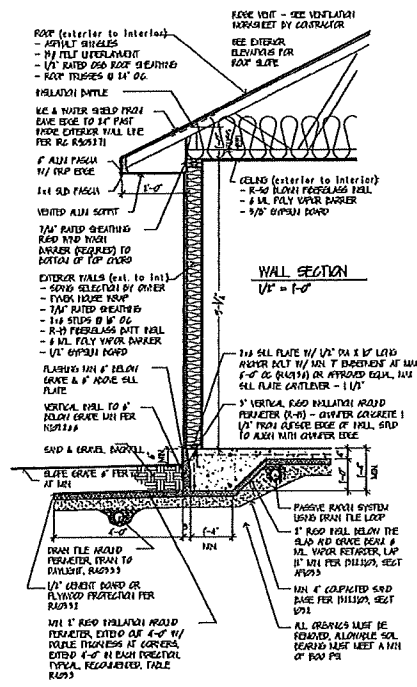
construction set 3/29/19

Main Level Floor Plan

A1

216 Ave E
Water tower Lots





HOME DESIGNS
 6532 Fish Lake Dam Road
 Duluth, MN 55803
 (218) 721-4319
 (218) 981-7458
 hhd@home.com

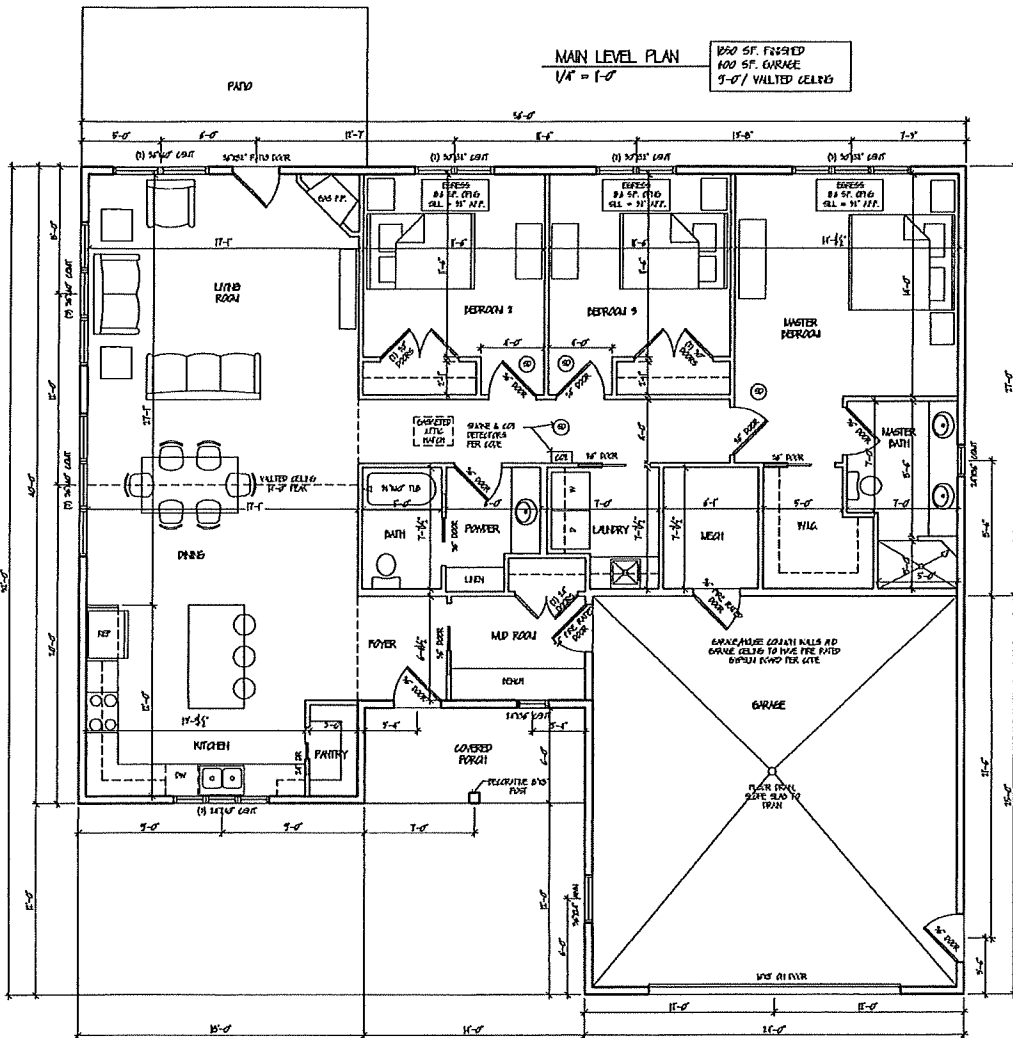
The information contained herein is intended for the use of the contractor. It is the contractor's responsibility to verify all dimensions and conditions. The information is provided as a guide only and does not constitute a contract. The contractor is responsible for all construction details and for obtaining all necessary permits. The information is provided as a guide only and does not constitute a contract. The contractor is responsible for all construction details and for obtaining all necessary permits. The information is provided as a guide only and does not constitute a contract. The contractor is responsible for all construction details and for obtaining all necessary permits.

Boss Builders
 Water Tower Site
 Cloquet, MN

construction #11 7/23/18

Exterior Elevations

A2



GENERAL NOTES

ALL WORK SHALL BE ACCORDING TO THE 2018 INTERNATIONAL RESIDENTIAL CODE BOOK AND ALL OTHER LOCAL, STATE AND FEDERAL REQUIREMENTS. SYSTEMS SHALL COMPLY TO OR EXCEED THE 2018 MINNESOTA RESIDENTIAL CODE.

ALL DIMENSIONS UNLESS OTHERWISE NOTED ARE TO FACE UNLESS NOTED OTHERWISE.

ELECTRICAL, PLUMBING, AND MECHANICAL SYSTEMS TO BE PROVIDED BY THE TRADES. ALL SYSTEMS TO BE PROVIDED BY THE TRADES AND APPROVED BY THE RESPECTIVE TRADE CONTRACTORS.

EXTERIOR WALLS TO BE 1/2" STUCCO, PREFERRED TO FACE OF STUD.

INTERIOR WALLS TO BE 1/2" STUCCO UNLESS NOTED OTHERWISE AND TO BE FINISHED TO THE FACE OF STUD.

WALLS ARE FINISHED TO THE CENTER LINE OF EACH OPENING. VERIFY ROOMS TO FINISH. INSTALL PER MANUFACTURER'S REQUIREMENTS AND SPECIFICATIONS.

WINDOW HEADS TO BE SET 4'-0" UNLESS NOTED OTHERWISE.

SAFETY GLAZING ON GLASS AS REQUIRED IN ACCORDANCE WITH RC 900.

EXCESS WINDOWS ON FLUSH AS PER RC IN ACCORDANCE WITH RC 900 AND RC 900P.

CONCRETE FINISHES FINISHED AS EXTERIOR WALL FINISHES. WINDOWS & DOORS & LEXAN ROOFING IN ACCORDANCE WITH RC 900.


WIRE ALARMS REQUIRED IN ACCORDANCE WITH RC 900 AND RC 900P.

60 DISTRIBUTION REQUIRED WITHIN 1/2" OF SLEEPING AREAS PER GATE.

SMOKE ALARMS REQUIRED IN ACCORDANCE WITH RC 900. WIRELESS SMOKE ALARM SYSTEM LEAD FROM THE LAMP.

CONTRACTOR:
 Boss Builders
 18-22-2024
 jordan@bossbuilders.com

CHECK REFS:
 H MAIN LEVEL FLOOR PLAN
 A1 EXTERIOR ELEVATIONS
 FOUNDATION PLAN
 WALL SECTION



HINER HOME DESIGNS
 6532 Fish Lake Drive Road
 Duluth, MN 55803
 (218) 721-6006
 (218) 591-7468
 hiner@hman.com

Boss Builders
 Water Tower Site
 Cloquet, MN

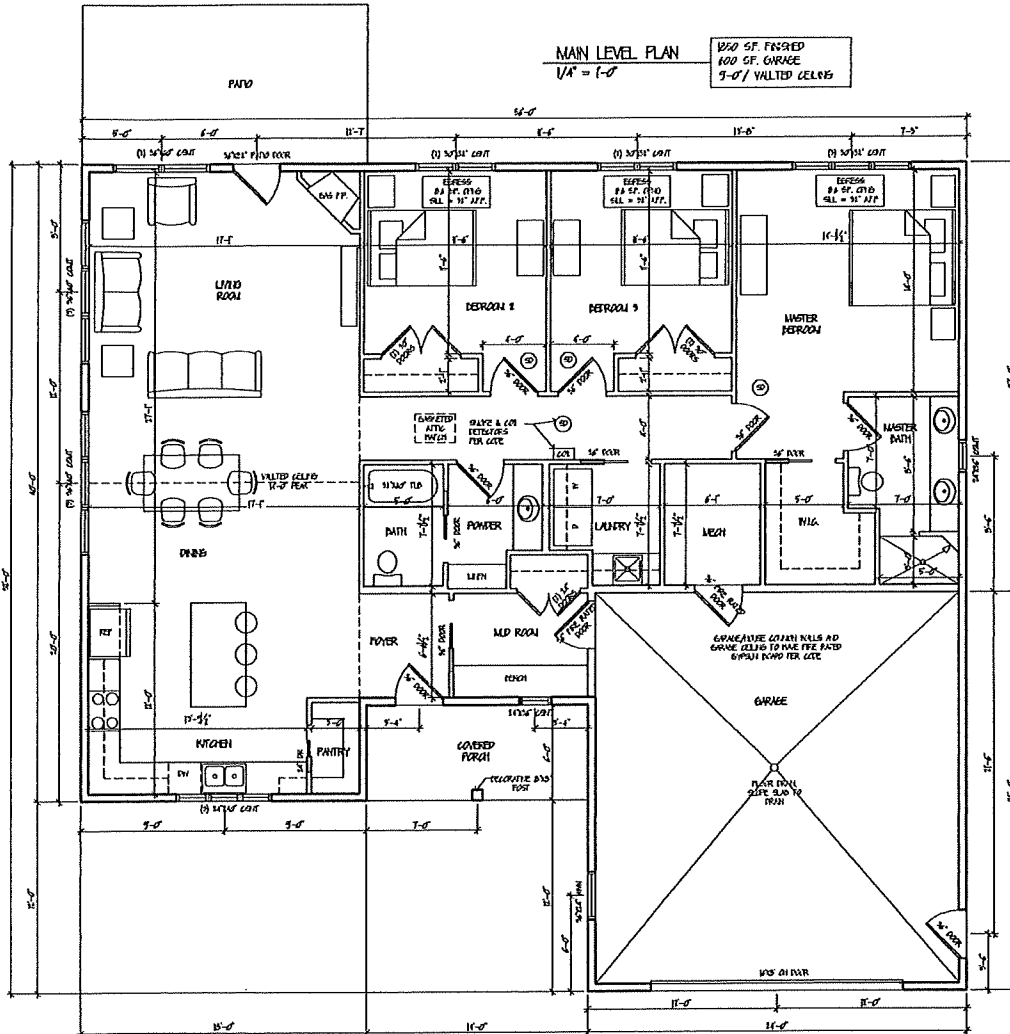
Construction set 7/23/24

Main Level
 Floor Plan

A1

212 Ave E
Water tower lots





GENERAL NOTES

1. FINISH MATERIALS, CONSTRUCTION METHODS, HEIGHTS, VERTICALS AND OTHER TECHNICAL SYSTEMS SHALL CONFORM TO OR EXCEED THE 2018 IBC CODE REQUIREMENTS.

2. ANY DIMENSIONS UNLESS OTHERWISE NOTED OTHERWISE ARE TO FACE UNLESS NOTED OTHERWISE.

3. ELECTRICAL, PLUMBING, AND MECHANICAL SUB-CONTRACTORS TO PROVIDE LAYOUTS FOR GATE - TO BE PROVIDED AND APPROVED BY HOMEOWNER AND CONTRACTOR.

4. EXTERIOR WALLS TO BE 14" STUCCO FINISHED TO FACE OF STUD.

5. INTERIOR WALLS TO BE 5/8" STUCCO UNLESS NOTED OTHERWISE AND ARE FINISHED TO THE FACE OF STUD.

6. WINDOWS ARE FINISHED TO THE CENTER LINE OF ROUGH OPENING. VERIFY EXACT OPENING SIZE WITH MANUFACTURER FROM TOP TO BOTTOM. LABELS FOR MANUFACTURER, WINDOW SIZES AND SPECIFICATIONS.

7. WINDOW HEADS TO BE SET 8" UNLESS NOTED OTHERWISE.

8. SURETY GLAZING ON FLUSH AS REQUIRED IN ACCORDANCE WITH RC 2601.

9. EXCESSIVE WINDOWS ON FLUSH AS REQUIRED IN ACCORDANCE WITH RC 2601, RC 2602 AND RC 2603.

10. EXTRACTORS REQUIRED WITHIN 1' OF SLEEVES AND PER GATE.

11. SMOKE DETECTOR REQUIRED IN ACCORDANCE WITH IBC. PRIVATE FIRE ALARM SYSTEM USED FROM THE LIFT.

CONTRACTOR:
Boss Builders
58-98-804
jess@bossbuilders.com

SHEET LEGEND:
A1 MAIN LEVEL FLOOR PLAN
A2 EXTERIOR ELEVATIONS
FOUNDAION PLAN
WALL SECTION

INNER HOME DESIGNS
6532 Fish Lake Drive Flood
Duluth, MN 55812
(218) 721-4379
(218) 391-7456
inner@ihd.com

Boss Builders
Water Tower Site
Claret, MN

construction set 7/23/18

Main Level Floor Plan
A1

**DEVELOPMENT AND PURCHASE AGREEMENT BETWEEN THE CITY OF
CLOQUET AND BOSS BUILDERS FOR REDEVELOPMENT OF THE FORMER 611
ADAMS ST SITE**

City of Cloquet will sell “Tract A” for \$17,000: The East 205.00 feet of the South 61.10 feet of the North 122.10 feet of Lot 7 of the recorded plat of “AUDITOR’S SUBDIVISION NO. 4” on file and of record in the office of the Carlton County Recorder, Carlton County, Minnesota., subject to the following conditions:

- As a condition of sale, Boss Builders must present evidence of acceptable financing for the project to the City; and
- Boss Builders will prepare a Site Plan for review by the City Planner for review and approval; and
- The twin home/townhome plans proposed for this site will be reviewed and approved by the City’s Building Official for building code compliance prior to a building permit being issued for the project; and
- This twin home/townhome unit will consist of 3 bedrooms, 2 bathrooms, a 24’ x 24’ garage, concrete driveway and sidewalk from the entry door to the driveway, rear concrete patio, house numbers approved by the Post Office with mail receptacle. Landscaping will include: final grading with topsoil, grass seed/sod, and planting a minimum of one native species deciduous tree for each rear or front yard; and
- **The City will waive the Building Permit Fees for this project, however the state surcharge is required; and**
- **The water connection fees, CAF sewer connection fees, and water meter charges will all be charged to the Developer; and**
- Factoring in commentary from the construction industry with volume of projects and supply chain issues, the EDA will not require a June 1st 2022 start date due to these factors, however **Boss Builders will initiate construction in 2022 and will complete the project by 12-31-23;** and

City of Cloquet will sell “Tract B” for \$17,000: That part of Lot 7 of the recorded plat of “AUDITOR’S SUBDIVISION NO. 4” on file and of record in the office of the Carlton County Recorder, Carlton County, Minnesota, described as follows:

Commencing at the southeast corner of said Lot 7; thence westerly, along the south line of said Lot 7, a distance of 115.00 feet; thence northerly, at right angles, a distance of 61.00 feet to the actual point of beginning of the tract of land herein described; thence westerly, at right angles, a distance of 90.67 feet to the west line of the East 205.00 feet of said Lot 7; thence northerly, along last described west line, a distance of 61.10 feet to the south line of the North 122.10 feet of said Lot 7; thence easterly, along last described south line, a distance of 210.01 feet to the east line of said Lot 7; thence southerly, along last described east line, a distance of 61.10 feet to the intersection with a line that passes through said point of beginning and is parallel with said south line of Lot 7; thence westerly, along last described parallel line, a distance of 114.34 feet to said point of beginning, subject to the following conditions:

- As a condition of sale, Boss Builders must present evidence of acceptable financing for the project to the City; and
- Boss Builders will prepare a Site Plan for review by the City Planner for review and approval; and
- The twin home/townhome plans proposed for this site will be reviewed and approved by the City's Building Official for building code compliance prior to a building permit being issued for the project; and
- This twin home/townhome unit will consist of 3 bedrooms, 2 bathrooms, a 24' x 24' garage, concrete driveway and sidewalk from the entry door to the driveway, rear concrete patio, house numbers approved by the Post Office with mail receptacle. Landscaping will include: final grading with topsoil, grass seed/sod, and planting a minimum of one native species deciduous tree for each rear or front yard; and
- **The City will waive the Building Permit Fees for this project, however the state surcharge is required; and**
- **The water connection fees, CAF sewer connection fees, and water meter charges will all be charged to the Developer; and**
- Factoring in commentary from the construction industry with volume of projects and supply chain issues, the EDA will not require a June 1st 2022 start date due to these factors, however **Boss Builders will initiate construction in 2022 and will complete the project by 12-31-23; and**

Total closing costs for the property will be \$34,933.20 provided to the City in the format of cash only, no financing, no title company as detailed below:

| Boss Builders Tracts A & B | |
|---------------------------------------|---------------------------------------|
| Purchase price | \$34,000.00 |
| Short form PA | \$250.00 |
| Title review | \$200.00 |
| Deed | \$250.00 |
| ECRV | \$75.00 |
| Recording fee | \$46.00 |
| Deed tax | $\$34,000.00 \times .0033 = \112.20 |
| TOTAL | \$34,933.20 |

CITY OF CLOQUET, DATE

BOSS BUILDERS, DATE