



CITY OF CLOQUET

**City Council Agenda
Wednesday, February 2, 2022
6:00 p.m.**

VIA TELECONFERENCE

To access meetings, dial 1 (571) 317-3122
Access Code: 836-760-581

Regular Meeting

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
 - a. Approval of February 2, 2022 Council Agenda
4. **Approval of Council Minutes**
 - a. Regular Council Minutes from the January 18, 2022 Meeting
5. **Public Comments**

Please give your name, address, and your concern or comments. Visitors may share their concerns with the City Council on any issue of public business. Each person will have 3 minutes to speak. The Mayor reserves the right to limit an individual or successive individual's presentation if they become redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the City Council. No action will be taken at this time.
6. **Consent Agenda**

Items in the Consent Agenda are considered routine and will be approved with one motion without discussion/debate. The Mayor will ask if any Council members wish to remove an item. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.

 - a. Resolution No. 22-10, Authorizing the Payment of Bills and Payroll
7. **Public Hearings**

None.



**City Council Agenda
Wednesday, February 2, 2022
6:00 p.m.**

VIA TELECONFERENCE

8. Presentations

None.

9. Council Business

- a. Authorize Appointment of Police Officer - Giancola

10. Closed Session

- a. Personnel Discussion

The City Council of the City of Cloquet will meet in closed session pursuant to Minn. Statutes section 13D.05, subd. 2(a)(2).

11. Council Comments, Announcements, and Updates

12. Adjournment

Cloquet Council Chambers
5:30 P.M. January 18, 2022

DRAFT

5:30 Work Session

Danielle DeVito from the Minnesota Department of Agriculture gave a presentation on the spread Gypsy Moths in our area and the proposed management which includes two eradication sprays in early June.

6:00 Regular Meeting

Roll Call

Councilors Present: Carlson, Lamb, Kolodge, Jaakola, Wilkinson, Mayor Maki

Councilors Absent: Swanson

Pledge of Allegiance

AGENDA

MOTION: Councilor Lamb moved and Councilor Jaakola seconded the motion to approve the January 18, 2022 agenda. The motion carried unanimously (6-0).

MINUTES

MOTION: Councilor Wilkinson moved and Councilor Carlson seconded the motion to approve the Regular Meeting minutes of January 4, 2022 as presented. The motion carried unanimously (6-0).

PUBLIC COMMENTS

There were none.

CONSENT AGENDA

MOTION: Councilor Jaakola moved and Councilor Kolodge seconded the motion to adopt the Consent Agenda of January 18, 2022, approving the necessary motions and resolutions. The motion carried unanimously (6-0).

- a. Resolution No. 22-03, Authorizing the Payment of Bills
- b. Resolution No. 22-05, Approving the Vacation of Ash Street Lying North of St. Louis Avenue
- c. Approval of New License to Sell Tobacco and Tobacco Products – Edwards Oil, Inc.
- d. Approval of Raffle Permit – Knights of Columbus Council 5132

PUBLIC HEARINGS

There were none.

PRESENTATIONS

There were none.

APPOINTMENT OF CAFD BOARD MEMBER

MOTION: Councilor Kolodge moved and Councilor Lamb seconded the motion to appoint Douglas Wolf to the Cloquet Area Fire District Board, filling a vacancy with a term expiring December 31, 2023. The motion carried unanimously (6-0).

ORDERING THE DEMOLITION OF A PUBLIC NUISANCE AND HAZARDOUS STRUCTURE

MOTION: Councilor Lamb moved and Councilor Wilkinson seconded the motion to approve **RESOLUTION NO. 22-04, ORDERING THE REMOVAL OF A PUBLIC NUISANCE AND HAZARDOUS ACCESSORY STRUCTURE AT 203 AVENUE D, CLOQUET, MN.** The motion carried unanimously (6-0).

WHEREAS, pursuant to Cloquet City Code §§ 10.3.07 subd. 1 and 7.1.01 to 7.1.07 and Minn. Stat. §§ 463.15 to 463.25, the City Council of the City of Cloquet finds that an accessory structure on the property located at 203 Avenue D, Cloquet, MN (PIN 06-045-4740), owned by Renee Keene (herein OWNER), to be a hazardous condition for the following reasons:

1. The City Building Official issued an Order to Repair or Remove Hazardous Conditions related to an accessory structure on June 10, 2021 providing 75 days to repair or remove the hazard. This Order further outlined the issues with the accessory structure/garage as mentioned in the June 8, 2021 structural report of TKDA which was also provided to OWNER. The Order to Repair states “the north wall of the garage is not plumb as a result of the northwest foundation corner of the garage support having washed away and shifting the accessory structure.” These structural issues are partially due to the failing retaining wall with the property to the north.
2. A deadline reminder letter was sent to OWNER on August 5, 2021 along with the June 10, 2021 Order to Repair and attachments including the TKDA report of June 8 2021.
3. A follow up letter was sent to OWNER on September 20, 2021 acknowledging OWNER’s response on September 15, 2021 stating a friend will remove the hazardous accessory structure/garage by October 31, 2021. To date, the structure/garage remains on the property, has not been repaired, and no building permits have been issued for future work.

WHEREAS, the conditions listed above, which are more fully documented in the Order to Repair prepared by Building Official Matt Munter on June 10, 2021, a copy of which is attached hereto as Exhibit A, which conditions have further deteriorated to date, make clear that due to neglect and deterioration, the accessory structure/garage located on the property at 203 Avenue D constitutes a hazard to public health and safety, and is therefore declared to be a Public Nuisance and Hazardous Accessory Structure; and

WHEREAS, the legal description for 203 Avenue D is as follows:

**That part of Block 39, City of Cloquet, described as follows:
Commencing at the Southeasterly corner of Block 39, thence Westerly along the Southerly line of Block 39 distance 34.0 feet to the ACTUAL point of beginning; thence continuing Westerly along said Southerly block line distance 42.6 feet; thence Northerly and parallel with the Easterly line of Block 39 distance 99.2 feet; thence Easterly and parallel with the Southerly line of Block 39 distance 44.3 feet; thence Southerly to the ACTUAL point of beginning; Carlton County, Minnesota.**

WHEREAS, the owner of record of said property is Renee Keene.

WHEREAS, OWNER has failed to comply with the June 10, 2021 Order to Repair or Remove Hazardous Conditions related to an accessory structure; and

WHEREAS, the City may proceed with demolition of the hazardous accessory structure/garage through a court order, or by signed Consent from OWNER, pursuant to Minn. Stat. § 463.151, allowing City to perform any demolition and cleanup that is necessary, to remove the Public Nuisance and Hazardous Accessory Structure, and to charge any costs thereby incurred by the City as a special assessment against the property, payable in up to five equal annual installments at 8% per annum, or payable in a single installment if proceeding by court order; and

WHEREAS, bids for demolition and cleanup of the accessory structure which constitutes a Public Nuisance and Hazardous Accessory Structure at 203 Avenue D have been received in amounts ranging from \$6,300 to \$8,842.50.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, as follows:

1. That pursuant to the foregoing findings, incorporated herein and made a part hereof, and in accordance with Cloquet City Code § 7.1.07, and Minn. Stat. § 463.15 to § 463.25 (as appropriate), the Council orders the demolition and cleanup of the structurally

compromised accessory building at 203 Avenue D, which constitutes a Public Nuisance and Hazardous Accessory Structure, which cleanup shall be commenced by City or any of its designated agents as soon thereafter as is reasonably possible, according to the OWNER's Consent to Enter Property for Removal of Public Nuisance and Hazardous Accessory Structure or by court order.

2. That in accordance with Minn. Stat. § 463.21 & § 463.24, when said Public Nuisance and Hazardous Accessory Structure is cleaned up and removed by the City, the City may sell personal property, fixtures, and/or salvage materials at public auction after three days posted notice, or if without appreciable value, the City may destroy the same.

3. That the Council approves a payment of up to \$8,842.50 in demolition and cleanup costs by the City which will be specially assessed against the property, along with administrative and legal costs and fees as required, which shall be collected in accordance with Minn. Stat. §§ 463.151, and 463.21, and shall be payable in up to five payments at 8% per annum interest. The Council further approves a no-fee demolition permit; however, a permit must be pulled by the contractor hired by the City with inspections to be conducted by the City.

4. That the City Administrator, City Attorney and Mayor are hereby authorized to proceed with the preparation and execution of all documents and the taking of all actions necessary for enforcement of this Resolution/Order, including proceeding by court action or obtaining a Consent to Enter Property for Removal of Public Nuisance and Hazardous Accessory Structure from the OWNER.

AGREEMENT FOR PEDESTRIAN BRIDGE SCOPING STUDY

MOTION: Councilor Wilkinson moved and Councilor Jaakola seconded the motion to enter into an agreement with S.E.H. for project scoping associated with the proposed pedestrian river bridge improvement. The motion carried unanimously (6-0).

SOLICITATION OF BIDS FOR 2022 PAVEMENT MANAGEMENT PROJECT

MOTION: Councilor Carlson moved and Councilor Lamb seconded the motion to approve **RESOLUTION NO. 22-06, APPROVING THE SOLICITATION OF BIDS FOR 2022 PAVEMENT MANAGEMENT PROJECT.** The motion carried unanimously (6-0).

WHEREAS, The City has identified maintaining its street infrastructure is a priority; and

WHEREAS, The Streets contained in the proposed 2022 Pavement Management Project are in need of maintenance; and

WHEREAS, Mill and Overlay / Reclaim has been determined to be the best maintenance strategy to preserve the pavement and extend the service life of the pavement; and

WHEREAS, it is most cost effective to complete all other ancillary concrete repairs along with the pavement repair; and

WHEREAS, The City now wishes to proceed with these improvements.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA:

1. Such plans and specifications are hereby approved.
2. The City Engineer is hereby authorized to advertise and solicit bids for such Improvements.

PARKING RESTRICTIONS ON 22ND STREET FROM CLOQUET AVE TO CARLTON AVE

MOTION: Councilor lamb moved and Councilor Wilkinson seconded the motion to approve **RESOLUTION NO. 22-07, RELATING TO PARKING RESTRICTIONS ON 22ND STREET FROM CLOQUET AVENUE TO CARLTON AVENUE.** The motion carried unanimously (6-0).

WHEREAS, The City has planned the improvement of 22nd Street, State Aid Route No. 113 from Cloquet Avenue to Carlton Avenue and

WHEREAS, The City is expending Municipal State Aid Funds on the improvement of this street; and

WHEREAS, this improvement does not provide for adequate width for parking on both sides of the street and approval of the proposed construction as a Municipal State Aid Street Project must therefore be conditioned upon certain parking restrictions;

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA:

That the City shall allow no parking of motor vehicles on 22nd Street from Cloquet Avenue to Carlton Avenue.

SOLICITATION OF BIDS FOR THE LAWRENCE ROAD WATER EXTENSION

MOTION: Councilor Jaakola moved and Councilor Carlson seconded the motion to approve **RESOLUTION NO. 22-08, A RESOLUTION AUTHORIZING THE SOLICITATION OF BIDS FOR THE LAWRENCE ROAD WATER EXTENSION**. The motion carried unanimously (6-0).

1. **WHEREAS**, the City of Cloquet has prepared plans and specifications for the extension of watermain along Lawrence Road connecting two existing dead-end legs in the system and;
2. **WHEREAS**, this project has been included in the current Capital Improvement Plan and 2022 Budget and;
3. **WHEREAS**, the watermain loop will alleviate problematic operational pressure spikes being observed in the existing system;

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA:

Such improvement is hereby ordered and the City Engineer is hereby authorized to solicit bids for construction.

RESCHEDULE FEBRUARY 1, 2022 CITY COUNCIL MEETING

The February 1, 2022 regular meeting of the Cloquet City Council will be rescheduled for February 2, 2022 due to state caucuses being held that day.

VIRTUAL MEETINGS AND FACE COVERING MANDATE DISCUSSION

MOTION: Councilor Jaakola moved and Councilor Lamb seconded the approval of a 30-day extension of the Mayor's proclamation declaring a local emergency requiring face coverings and virtual meetings, expiring February 18, 2022. The motion carried (4-2), Councilors Carlson and Kolodge opposed.

COUNCIL COMMENTS, ANNOUNCEMENTS, AND UPDATES

City Administrator Peterson stated the next two council meetings will be held as previous virtual meetings were, meeting links and call-in numbers will be emailed to Councilors, included on the meeting agendas and posted on the city's website.

ADJOURNMENT

On a motion duly carried by a unanimous yea vote of all members present on roll call, the Council adjourned.

Tim Peterson, City Administrator



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council *MK*
From: Mary Kay Hohensee-Mayer, Assistant Finance Director
Reviewed by: Tim Peterson, City Administrator
Date: February 2, 2022

ITEM DESCRIPTION: Payment of Bills and Payroll

Proposed Action

Staff recommends the Council move to adopt **RESOLUTION NO. 22-10, A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS AND PAYROLL.**

Background/Overview

Statutory Cities are required to have most claims authorized by the city council.

Policy Objectives

MN State Statute sections 412.271, Claims and Disbursements for Statutory Cities.

Financial/Budget/Grant Considerations

See resolution for amounts charged to each individual fund.

Advisory Committee/Commission Action

Not applicable.

Supporting Documents Attached

- a. Resolution Authorizing the Payment of Bills and Payroll
- b. Vendor Summary Report
- c. Department Summary Report

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 22-10

A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS AND PAYROLL

WHEREAS, The City has various bills and payroll each month that require payment.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the bills and payroll be paid and charged to the following funds:

101	General Fund	\$	526,723.92
202	Federal CDBG Loan (EDA)		978.91
206	Revolving SCDP (EDA)		20,190.80
231	Public Works Reserve		124,735.00
600	Water - Lake Superior Waterline		55,819.95
601	Water - In Town		50,650.99
602	Sewer Fund		35,855.43
701	Employee Severance		150.45
	TOTAL:	\$	815,105.45

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET
THIS 2ND DAY OF FEBRUARY, 2022.**

ATTEST:

Roger Maki, Mayor

Tim Peterson, City Administrator

DATE: 01/27/2022
TIME: 07:42:10
ID: AP442000.WOW

CITY OF CLOQUET
VENDOR SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 02/02/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
112400	A.G. O'BRIEN	783.48	397.18
113650	AMAZON.COM CREDIT	657.17	618.94
116200	AMERICAN PLANNING ASSOCIATION	0.00	493.00
116950	AMERIPRIDE SERVICES INC	455.76	798.33
121350	ASPEN MILLS INC	250.11	1,175.55
123150	B W DISTRIBUTING	0.00	579.98
123400	BAKER & TAYLOR	204.98	2,310.52
123500	BAKER & TAYLOR ENTERTAINMENT	0.00	18.73
134000	CARLTON COUNTY HIGHWAY DEPT	0.00	2,454.67
134300	CARLTON COUNTY RECORDER	0.00	46.00
134900	CARLTON COUNTY TREASURER	0.00	519.75
136850	CENTER POINT LARGE PRINT	0.00	136.02
137310	CENTURY LINK	629.28	255.25
139025	CINTAS	440.79	235.12
139030	CINTAS CORPORATION NO 2	1,015.27	671.78
139800	CLOQUET AREA CHAMBER OF COMMER	3,982.40	4,060.30
140200	CITY OF CLOQUET - PETTY CASH	0.00	68.62
142800	CLOQUET SANITARY SERVICE	1,427.80	92.51
145300	COMMUNITY PRINTING	1,416.25	53.00
145500	COMPENSATION CONSULTANTS, LTD	325.00	250.00
147050	CONSOLIDATED TELEPHONE COMPANY	0.00	3,333.66
147600	EXELON CORPORATION	2,016.74	2,611.85
149865	COMPUTER WORLD INC	603.25	657.95
152485	DEAD ON ARMS INC	306.25	828.53
152775	DELTA DENTAL OF MINNESOTA	3,729.93	3,455.18
153800	DIGGERS HOTLINE, INC.	0.00	51.20
156600	DULUTH LAWN & SPORTS, INC.	0.00	73.98
158000	DULUTH/SUPERIOR COMMUNICATIONS	10,120.00	502.50
161675	EMC NATIONAL LIFE	1,755.16	1,342.51
166625	FIRST AID CORP	0.00	519.97
170975	FRIENDS OF THE CLOQUET LIBRARY	22.72	6.00
171100	FRYBERGER LAW FIRM	0.00	15,013.04
171800	GALE/CENGAGE LEARNING	0.00	39.73
172300	GARTNER REFRIGERATION COMPANY	3,964.49	1,798.28
174300	GLORY SHINE JANITORIAL CLEAN	1,948.00	1,948.00
175000	GOODIN COMPANY	0.00	35.28
175200	GOPHER STATE ONE CALL INC	51.30	50.00
175700	GRAINGER	1,337.69	510.74
175950	GRAPHIC TECHNOLOGIES	0.00	70.00
179340	HAGENS GLASS & PAINT	1,375.39	20,190.80
180500	HAWKINS INC	4,527.48	7,843.61
184485	HUNT ELECTRIC	0.00	89.97
188000	INNOVATIVE OFFICE SOLUTIONS	198.49	20.97
192850	JOHN HENRY FOSTER	0.00	249.55

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CITY OF CLOQUET
VENDOR SUMMARY REPORT

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INVOICES DUE ON/BEFORE 02/02/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
202250	LEADSONLINE	191.84	2,000.00
202300	LEAGUE OF MN CITIES	0.00	2,070.00
207500	MANSFIELD ENERGY CORP	0.00	36,106.95
209875	MCCOY CONSTRUCTION & FORESTRY	226.53	79,735.00
211400	MENARDS INC	1.49	151.84
211700	METRO SALES, INC.	446.50	653.19
212700	MID-STATE TRUCK SERVICE INC	338.92	13,845.06
216400	MN STATE PATROL, CMV SECTION	0.00	60.00
217300	MIRACLE RECREATION EQUIPMENT	0.00	45,000.00
227100	MORTON SALT	0.00	6,323.82
234900	NORTHERN ENGINE & SUPPLY	0.00	250.68
235450	NORTHERN SAFETY TECHNOLOGY INC	0.00	219.29
235560	NORTHERN STATES SUPPLY, INC.	0.00	106.02
235800	NORTHLAND AUTO PARTS	0.00	115.88
239300	OFFICE OF MNIT SERVICES	0.00	38.20
240725	O'REILLY AUTO ENTERPRISES LLC	0.00	30.54
241950	PACE ANALYTICAL SERVICES INC	0.00	322.00
243530	PER MAR SECURITY SERVICES	0.00	1,066.08
244975	PINE KNOT LLC	17,852.00	168.00
255000	RIVISTAS LLC	0.00	2,978.51
257925	ROYAL TIRE INC	0.00	2,848.90
259450	SAFEASSURE CONSULTANTS INC	0.00	6,554.00
261750	SEELYE PLASTICS, INC.	0.00	83.75
268700	CRAIG STEVENS	0.00	4,100.00
268800	STOCK TIRE COMPANY	634.20	514.43
271325	NANCY GETCHELL	1,297.18	204.55
271975	TEAMSTERS JOINT COUNCIL 32	45,438.00	45,922.00
278550	TWIN PORTS PAPER & SUPPLY, INC	101.35	71.78
279100	U S BANK EQUIPMENT FINANCE	142.71	638.17
280925	UNIQUE MANAGEMENT SERVICES	37.80	28.35
284875	VERIZON WIRELESS	320.23	320.09
285275	VIKING AUTOMATIC SPRINKLER CO	0.00	535.00
287800	WAL-MART COMMUNITY	257.80	60.62
289015	WELLS FARGO CREDIT CARD	9,418.56	864.23
R0002135	THE LIBRARY STORE	0.00	105.04
R0002136	GAYLORD ARCHIVAL	0.00	52.91
R0002137	LIGHTBULBS.COM	0.00	72.89
R0002138	LABORATORY CORPORATION OF	0.00	242.00
R0002139	TERI LUND	0.00	9.54
R0002140	JAIME KROLL	0.00	45.00
R0002141	MIDWAY SEWER SERVICE	0.00	125.00

TOTAL ALL VENDORS:

331,117.86

City of Cloquet
Vendor Summary Report Reconciliation
Invoices Due On/Before 2/2/2022

Bills	331,117.86
Less: CAFD	(8,028.07)
Less: Library	<u>(15,780.17)</u>
Bills approved	307,309.62
Other:	
Payroll	547,978.07
Payroll - benefits	<u>(40,182.24)</u>
Total Bills and Payroll Approved	<u><u>815,105.45</u></u>

DATE: 01/27/22
TIME: 07:42:30
ID: AP443000.WOW

CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 02/02/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
00			
152775	DELTA DENTAL OF MINNESOTA	3,729.93	3,304.73
161675	EMC NATIONAL LIFE	1,755.16	1,342.51
271975	TEAMSTERS JOINT COUNCIL 32	45,438.00	35,535.00
			40,182.24
32	LICENSES & PERMITS		
R0002140	JAIME KROLL		45.00
	LICENSES & PERMITS		45.00
41	GENERAL GOVERNMENT		
116200	AMERICAN PLANNING ASSOCIATION		493.00
134900	CARLTON COUNTY TREASURER		19.25
139025	CINTAS	440.79	49.53
139030	CINTAS CORPORATION NO 2	1,015.27	73.88
140200	CITY OF CLOQUET - PETTY CASH		45.49
145500	COMPENSATION CONSULTANTS, LTD	325.00	250.00
147050	CONSOLIDATED TELEPHONE COMPANY		408.19
171100	FRYBERGER LAW FIRM		13,872.70
175000	GOODIN COMPANY		17.64
211700	METRO SALES, INC.	446.50	117.95
244975	PINE KNOT LLC	17,852.00	128.00
259450	SAFEASSURE CONSULTANTS INC		1,638.49
279100	U S BANK EQUIPMENT FINANCE	142.71	207.12
284875	VERIZON WIRELESS	320.23	245.07
285275	VIKING AUTOMATIC SPRINKLER CO		535.00
	GENERAL GOVERNMENT		18,101.31
42	PUBLIC SAFETY		
121350	ASPEN MILLS INC	250.11	1,175.55
134900	CARLTON COUNTY TREASURER		19.25
139025	CINTAS	440.79	16.45
139030	CINTAS CORPORATION NO 2	1,015.27	113.84
147050	CONSOLIDATED TELEPHONE COMPANY		802.28
152485	DEAD ON ARMS INC	306.25	828.53
175000	GOODIN COMPANY		17.64

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CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 02/02/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
42	PUBLIC SAFETY		
202250	LEADSONLINE	191.84	2,000.00
202300	LEAGUE OF MN CITIES		2,070.00
207500	MANSFIELD ENERGY CORP		6,918.58
239300	OFFICE OF MNIT SERVICES		38.20
271325	NANCY GETCHELL	1,297.18	204.55
271975	TEAMSTERS JOINT COUNCIL 32	45,438.00	10,387.00
279100	U S BANK EQUIPMENT FINANCE	142.71	188.42
R0002138	LABORATORY CORPORATION OF		242.00
	PUBLIC SAFETY		25,022.29
43	PUBLIC WORKS		
123150	B W DISTRIBUTING		149.99
134000	CARLTON COUNTY HIGHWAY DEPT		2,454.67
134900	CARLTON COUNTY TREASURER		269.50
139025	CINTAS	440.79	66.97
139030	CINTAS CORPORATION NO 2	1,015.27	239.98
147050	CONSOLIDATED TELEPHONE COMPANY		268.39
166625	FIRST AID CORP		519.97
175200	GOPHER STATE ONE CALL INC	51.30	25.00
207500	MANSFIELD ENERGY CORP		10,670.99
212700	MID-STATE TRUCK SERVICE INC	338.92	13,845.06
216400	MN STATE PATROL, CMV SECTION		60.00
227100	MORTON SALT		6,323.82
234900	NORTHERN ENGINE & SUPPLY		250.68
235450	NORTHERN SAFETY TECHNOLOGY INC		219.29
235800	NORTHLAND AUTO PARTS		115.88
257925	ROYAL TIRE INC		2,848.90
259450	SAFEASSURE CONSULTANTS INC		2,282.20
268800	STOCK TIRE COMPANY	634.20	514.43
279100	U S BANK EQUIPMENT FINANCE	142.71	43.25
	PUBLIC WORKS		41,168.97
45	CULTURE AND RECREATION		
116950	AMERIPRIDE SERVICES INC	455.76	798.33
134900	CARLTON COUNTY TREASURER		57.75
137310	CENTURY LINK	629.28	186.90
139030	CINTAS CORPORATION NO 2	1,015.27	73.32
147050	CONSOLIDATED TELEPHONE COMPANY		612.43

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CITY OF CLOQUET
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 02/02/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
GENERAL FUND			
45	CULTURE AND RECREATION		
147600	EXELON CORPORATION	2,016.74	2,611.85
156600	DULUTH LAWN & SPORTS, INC.		73.98
172300	GARTNER REFRIGERATION COMPANY	3,964.49	415.05
175950	GRAPHIC TECHNOLOGIES		70.00
207500	MANSFIELD ENERGY CORP		3,086.23
211400	MENARDS INC	1.49	55.82
240725	O'REILLY AUTO ENTERPRISES LLC		30.54
243530	PER MAR SECURITY SERVICES		1,066.08
259450	SAFEASSURE CONSULTANTS INC		351.11
R0002141	MIDWAY SEWER SERVICE		125.00
	CULTURE AND RECREATION		9,614.39
46	COMMUNITY DEVELOPMENT		
139800	CLOQUET AREA CHAMBER OF COMMER	3,982.40	4,060.30
147050	CONSOLIDATED TELEPHONE COMPANY		58.31
171100	FRYBERGER LAW FIRM		207.43
244975	PINE KNOT LLC	17,852.00	40.00
279100	U S BANK EQUIPMENT FINANCE	142.71	47.11
	COMMUNITY DEVELOPMENT		4,413.15
FEDERAL CDBG LOAN (EDA)			
46	COMMUNITY DEVELOPMENT		
134300	CARLTON COUNTY RECORDER		46.00
171100	FRYBERGER LAW FIRM		932.91
	COMMUNITY DEVELOPMENT		978.91
REVOLVING SCDP (EDA)			
00			
179340	HAGENS GLASS & PAINT	1,375.39	10,190.80
			10,190.80
46	COMMUNITY DEVELOPMENT		

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CITY OF CLOQUET
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 02/02/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

REVOLVING SCDP (EDA)			
46	COMMUNITY DEVELOPMENT		
179340	HAGENS GLASS & PAINT	1,375.39	10,000.00
	COMMUNITY DEVELOPMENT		10,000.00
LIBRARY FUND			
00			
170975	FRIENDS OF THE CLOQUET LIBRARY	22.72	6.00
			6.00
45	CULTURE AND RECREATION		
112400	A.G. O'BRIEN	783.48	397.18
113650	AMAZON.COM CREDIT	657.17	618.94
123400	BAKER & TAYLOR	204.98	2,310.52
123500	BAKER & TAYLOR ENTERTAINMENT		18.73
136850	CENTER POINT LARGE PRINT		136.02
139025	CINTAS	440.79	35.20
139030	CINTAS CORPORATION NO 2	1,015.27	24.00
140200	CITY OF CLOQUET - PETTY CASH		23.13
142800	CLOQUET SANITARY SERVICE	1,427.80	92.51
147050	CONSOLIDATED TELEPHONE COMPANY		595.29
149865	COMPUTER WORLD INC	603.25	657.95
171800	GALE/CENGAGE LEARNING		39.73
174300	GLORY SHINE JANITORIAL CLEAN	1,948.00	1,948.00
184485	HUNT ELECTRIC		89.97
188000	INNOVATIVE OFFICE SOLUTIONS	198.49	20.97
211700	METRO SALES, INC.	446.50	417.30
255000	RIVISTAS LLC		2,978.51
268700	CRAIG STEVENS		4,100.00
278550	TWIN PORTS PAPER & SUPPLY, INC	101.35	71.78
280925	UNIQUE MANAGEMENT SERVICES	37.80	28.35
284875	VERIZON WIRELESS	320.23	75.02
289015	WELLS FARGO CREDIT CARD	9,418.56	864.23
R0002135	THE LIBRARY STORE		105.04
R0002136	GAYLORD ARCHIVAL		52.91
R0002137	LIGHTBULBS.COM		72.89
	CULTURE AND RECREATION		15,774.17

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CITY OF CLOQUET
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INVOICES DUE ON/BEFORE 02/02/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
PUBLIC WORKS RESERVE			
43	PUBLIC WORKS		
209875	MCCOY CONSTRUCTION & FORESTRY	226.53	79,735.00
	PUBLIC WORKS		79,735.00
45 CULTURE AND RECREATION			
217300	MIRACLE RECREATION EQUIPMENT		45,000.00
	CULTURE AND RECREATION		45,000.00
WATER - LAKE SUPERIOR WATERLIN			
51	STATION 2		
137310	CENTURY LINK	629.28	68.35
139030	CINTAS CORPORATION NO 2	1,015.27	97.24
180500	HAWKINS INC	4,527.48	3,343.85
261750	SEELYE PLASTICS, INC.		83.75
287800	WAL-MART COMMUNITY	257.80	27.48
	STATION 2		3,620.67
52 LAKE SUPERIOR WATERLINE			
153800	DIGGERS HOTLINE, INC.		51.20
207500	MANSFIELD ENERGY CORP		2,424.65
211400	MENARDS INC	1.49	24.30
	LAKE SUPERIOR WATERLINE		2,500.15
57 ADMINISTRATION			
259450	SAFEASSURE CONSULTANTS INC		1,228.88
	ADMINISTRATION		1,228.88
WATER - IN TOWN SYSTEM			
00			
R0002139	TERI LUND		9.54
			9.54

INVOICES DUE ON/BEFORE 02/02/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

WATER - IN TOWN SYSTEM			
49	CLOQUET		
123150	B W DISTRIBUTING		89.99
134900	CARLTON COUNTY TREASURER		96.25
139025	CINTAS	440.79	40.18
139030	CINTAS CORPORATION NO 2	1,015.27	32.82
158000	DULUTH/SUPERIOR COMMUNICATIONS	10,120.00	502.50
172300	GARTNER REFRIGERATION COMPANY	3,964.49	1,383.23
175700	GRAINGER	1,337.69	510.74
180500	HAWKINS INC	4,527.48	4,499.76
192850	JOHN HENRY FOSTER		249.55
207500	MANSFIELD ENERGY CORP		2,949.12
211400	MENARDS INC	1.49	71.72
235560	NORTHERN STATES SUPPLY, INC.		106.02
241950	PACE ANALYTICAL SERVICES INC		322.00
	CLOQUET		10,853.88
54	BILLING & COLLECTION		
145300	COMMUNITY PRINTING	1,416.25	53.00
211700	METRO SALES, INC.	446.50	117.94
279100	U S BANK EQUIPMENT FINANCE	142.71	65.78
	BILLING & COLLECTION		236.72
57	ADMINISTRATION & GENERAL		
147050	CONSOLIDATED TELEPHONE COMPANY		411.44
175200	GOPHER STATE ONE CALL INC	51.30	15.00
259450	SAFEASSURE CONSULTANTS INC		526.66
279100	U S BANK EQUIPMENT FINANCE	142.71	43.25
	ADMINISTRATION & GENERAL		996.35
ENTERPRISE FUND - SEWER			
55	SANITARY SEWER		
123150	B W DISTRIBUTING		340.00
134900	CARLTON COUNTY TREASURER		57.75
139025	CINTAS	440.79	26.79
139030	CINTAS CORPORATION NO 2	1,015.27	16.70
207500	MANSFIELD ENERGY CORP		2,029.31

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CITY OF CLOQUET
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VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

ENTERPRISE FUND - SEWER			
55	SANITARY SEWER		
287800	WAL-MART COMMUNITY	257.80	33.14
	SANITARY SEWER		2,503.69
57	ADMINISTRATION & GENERAL		
147050	CONSOLIDATED TELEPHONE COMPANY		177.33
175200	GOPHER STATE ONE CALL INC	51.30	10.00
259450	SAFEASSURE CONSULTANTS INC		526.66
279100	U S BANK EQUIPMENT FINANCE	142.71	43.24
	ADMINISTRATION & GENERAL		757.23
EMPLOYEE SEVERANCE			
45	EMPLOYEE VACATION & SICK		
152775	DELTA DENTAL OF MINNESOTA	3,729.93	150.45
	EMPLOYEE VACATION & SICK		150.45
CLOQUET AREA FIRE DISTRICT			
42	PUBLIC SAFETY		
207500	MANSFIELD ENERGY CORP		8,028.07
	PUBLIC SAFETY		8,028.07
	TOTAL ALL DEPARTMENTS		331,117.86



CLOQUET POLICE DEPARTMENT

Derek W. Randall
Chief of Police

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CLOQUET, MINNESOTA 55720-1799
records@cloquetmn.gov

Phone 218-879-1247
Fax 218-879-1190

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Derek Randall, Chief of Police
Reviewed By: Tim Peterson, City Administrator *TP*
Date: February 2, 2022

Item Description: Authorization for Appointment of a Police Officer

Proposed Action

Staff recommends the City Council move to approve the probationary appointment of Dariano Giancola to a police officer position.

Background/Overview

The 2022 budget includes approved funding for 24 sworn police officers sworn who provide services to the cities of Cloquet, Scanlon, and a portion of the Fond du Lac Indian Reservation. These staffing levels are consistent with the 2014 Law Enforcement Analysis of the Cloquet Police Department by the Upper Midwest Community Policing Institute, in conjunction with the Minnesota Chiefs of Police Association's identified best practices and optimum staffing levels to provide and manage police services. The latest Novak Consulting firm's 2019 assessment of the department also supports this staffing number.

Currently, active department staffing is at 23 sworn officers of the established 24. (We are presently still one officer short.) we have two commanders, four patrol sergeants, one full-time detective, an "officer in investigations" position, one K-9 handler, one School Resource Officer, and ten patrol officers.

The shortage of sworn personnel has created challenges at the department regarding appropriate staffing levels, budgetary issues related to shift-replacement overtime, and available staff to keep up with the administrative duties.

In August 2021, we began the hiring process. The process included a pre-screening questionnaire, a written exam, and oral interviews. After those steps, the background investigation, physical exam, psychological exam, and fitness test were conducted on the top candidates.

Mr. Giancola has completed the required medical and psychological assessment and is recommended for employment.

After hiring, all new officers are required to complete three months of field training and have a one-year probationary period.

To Mayor and Council
Giancola Appointment
February 2, 2022
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Candidate Background/Bio

Mr. Giancola, better known as Dar, has lived and grown up in the area. He graduated from Esko High School and graduated from the Fond du Lac Tribal and Community College's Law Enforcement program. Dar enjoyed playing hockey, soccer, and football for Cloquet/Esko/Carlton teams.

After college, Dar worked as a security officer while pursuing a police officer position.

In his free time, Dar likes to spend time outdoors with his new puppy and with his girlfriend, Olivia, who is also a police officer in a nearby community.

Dar is excited to serve as a police officer in the community he grew up in, as this area is special to him. Dar told me he is committed to building strong, professional, and meaningful relationships with our community members in his new role and looks forward to serving in this fulfilling career.

Police Objectives

The hiring of this position is consistent with previous actions of the City Council. It will allow the Police Department to continue to provide a full level of service to our community by maintaining adequate staffing levels.

Financial/Budget/Grant Considerations

The City has no other financial implications as the positions are included in the 2022 budget.

Advisory Committee/Commission Action

The Police Citizen Advisory Board assisted the administration with creating the current eligibility list.

Supporting Documentation Attached

- Police Officer job description