

CLOQUET CITY COUNCIL WORK SESSION

Tuesday, May 1, 2018

Present: Bjerckness, Kolodge, Langley, Maki, Mayor Hallback

Absent: Rock

Staff: Reeves, Klassen, Anderson, Cottingham, Hansen, Palmer, Peterson

Other: J. Peterson, Pine Journal; Planning Committee Members U. Wilkinson, N. Wilkinson, J. Sanders, T. Lyttinen

Joint Meeting with Planning Commission

Introductions were made by everyone in attendance. City Planner Cottingham stated that the Council and Commission meet annually to discuss issues and activities of mutual interest. Mr. Cottingham gave an overview of 2017 projects as well as current activity. Discussion highlights are as follows:

- SKB will begin construction on their next cell May 7th. Hours of operation will be 7:00 a.m. to 7:00 p.m. Monday through Friday, Saturday 7:00 p.m. to 5:00 p.m. during this construction phase. Construction is expected to last a couple of months.
- Lake Country Power will begin substation construction on Crosby Road this summer.
- White Pine Apartment construction will also begin this summer.
- Staff is expecting Aldi's to apply for permits soon. Discussion took place regarding their location and the traffic study that was done.
- Staff is also anticipating a site plan for the renovation of the old Middle School early this fall.
- The Planning Commission stated irrigation systems required by City Code for multi-family and commercial/industrial districts has been an issue a few times this past year. How does the Council want the PC to handle these situations? It was agreed to be handled on a case by case basis.
- Mr. Cottingham will be discussing the Comprehensive Plan with Mr. Reeves regarding an update. The last update was 2007.
- Off-site signage continues to be an issue. No change in the ordinance will be made.

ADA Transition Plan Discussion

Assistant City Engineer Anderson gave a brief update on the City's ADA Transition Plan, what it is and the status. Mr. Anderson explained that municipalities are required to address ADA. The City's ADA plan focuses on improvements to the public infrastructure in the right-of-way. City Engineer Peterson stated that municipalities need to have a plan in place to receive state or federal funds on improvement projects. Mr. Anderson reviewed the policies and procedures for designs, goals and implementation of the plan adding that the main goal is to incorporate these improvements with CIP projects that are in place already.

Part of the process includes public outreach to solicit input from the public to include in the ADA plan. A public meeting will take place this summer with information received from it added to the final document and then submitted to the Council for approval. The requirement is for cities to have a plan on file and make progress towards it every year. It's a liability to the city if there isn't a plan in place and followed.

i-Pad Updates

Mr. Reeves provided options for Council i-Pad upgrades to those who want one. Council members are to contact him individually if they would like to upgrade.

Animal Allies Update

Mr. Reeves received the proposal from Animal Allies but would like clarification on a few items before it is brought to Council. They are proposing a 3-month temporary contract allowing more time to research a permanent solution. Friends of Animals also submitted a new proposal. Mr. Reeves would like time to compare the two proposals and meet with the other cities that hold contracts with Friends of Animals and the County, stating he would like to see the County take the lead for a county-wide contract.

Other Discussion

The At-Large vacancy application deadline was April 30th. Six were received and interviews will take place at the May 15th Work Session with an appointment being made at the Regular meeting.

There being no further business, the meeting adjourned at 6:50 p.m.

Respectfully Submitted,

Aaron Reeves
City Administrator