

Cloquet Library Board Minutes

Date: Tuesday January 25, 2022

Members Present via Google Meet: Marla Ahlgren, Steve Korby, Mary Hagen, Gerard Sordelet, Don Walsh, Kathy Blais

Members Absent: Casey Brissett

Others Present virtually: Beth Sorenson, Library Director and Chris Swanson, Cloquet City Council Liaison

I. Public Comment: There were no public comments.

II. The meeting was called to order at 4:26 pm by President Marla Ahlgren.

III. Approval of minutes: A motion was made by Steve Korby and seconded by Mary Hagen to approve the minutes of the December 28, 2021 meeting. The motion was approved.

IV. Approval of Bills: The bills for January 2022 were in the amount of \$17,552.60. Mary Hagen will stop at the library and review them before an email vote will take place to approve.

V. New/Unfinished Business

- Policy Review—
Test Proctoring Guidelines Policy 1004.1—reviewed and accepted as is

Lending Policy, Fines and Fees Policy 1001.0—reviewed and accepted as is
- Legacy Art Project is a Minnesota project with a \$3,000 grant available until the end of June. Artists 18 years of age and older are able to come up with an idea, within certain criteria, to apply for this grant. A motion was made by Steve Korby with a second by Gerard Sordelet to advertise on social media and in the local newspaper for applicants for the project. The motion was adopted.
- Mask requirements, COVID and library events—the city wide mask mandate that went into effect on January 19, 2022 for 30 days affects the library, even though the library was already requesting that people wear a mask while in the building. Events at the library will continue.

VI. Librarian's Report—a library staff meeting was held on January 7, 2022, allowing a good exchange of ideas among the staff and an opportunity for a team building exercise.

VII. Events—see calendar

VIII. Closed session: Following a motion by Steve Korby and a second by Gerard Sordelet at 4:47 pm, the library board went into a closed session to discuss library hiring practices.

The next meeting of the Library Board is scheduled for Tuesday, February 22, 2022 at 4:15 pm in the Library Conference Room.

The meeting was adjourned at 5:20 pm.

Respectfully submitted,

approved:

Kathy Blais, Secretary

On 01/28/2022 via email, a motion was made by Steve Korby and seconded by Kathy Blais to hire Emily Christianson for the 20 hour library aide position. The motion was adopted.

On 01/31/2022 via email, a motion was made by Steve Korby and seconded by Kathy Blais to hire Monica Somppi for the 20 hour library aide position. The motion was adopted.

On 02/11/2022 via email, a motion was made by Mary Hagen to approve the bills for January 2022 in the amount of \$17,552.60. Each board member approved.