

April 12th @ 7 pm

Regular Meeting of the Planning Commission

Tuesday, March 8, 2022 7 pm Regular Meeting 101 14th Street, Cloquet, MN 55720

<u>AGENDA</u>

Oath of Office Elizabeth Polling

1.	Call to Order
2.	Roll Call
3.	Additions/Changes to the Agenda
4.	Minutes from the January 11, 2022, Planning Commission meeting
5.	Zoning Case 22-02; Carlton County, Conditional Use Permit
6.	Zoning Case 22-03; Aaron Young, Variance and Conditional Use Permit
7.	Zoning Case 22-01; City of Cloquet, Zoning Ordinance Amendment
8.	Commissioner's Questions/Comments
9.	Adjourn
NEXT I	MEETING:

CLOQUET

Regular Meeting of the Planning Commission

Tuesday, January 11, 2022 7:00 p.m. 101 14th Street, Cloquet, MN 55720

OATH OF OFFICE

The Oath of Office was administered to Philip Demers.

CALL TO ORDER

Terri Lyytinen called the meeting to order at 7:00 p.m.

ROLL CALL

Attending: Planning Commission members: Terri Lyytinen, Mark Cline, Philip Demers, and Rob Zappia; City: Al Cottingham.

Absent: Uriah Wilkinson and Elizabeth Polling.

Others Present: Bert Whittington.

ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

Commissioner Lyytinen asked for nominations for Chairperson. Uriah Wilkinson was nominated.

Commissioner Lyytinen asked for nominations for Vice Chairperson. Terri Lyytinen was nominated.

There being no other nominations. Nominations passed 4-0.

AGENDA ITEMS

Additions/Changes to the Agenda

None.

November 9, 2021, Meeting Minutes

Vice Chairman Lyytinen asked for any corrections or additions.

Motion: Commissioner Zappia made a motion to approve the Planning Commission

meeting minutes from November 9, 2021, Commissioner Cline seconded.

(Motion was approved 4-0).

CLOQUET

Regular Meeting of the Planning Commission

Tuesday, January 11, 2022 7:00 p.m. 101 14th Street, Cloquet, MN 55720

Zoning Case 21-11: Ash Street Vacation

Vice Chairman Lyytinen introduced Zoning Case 21-11, Ash Street Vacation for Mr. Whittington and opened the public hearing. She asked Mr. Cottingham to provide an overview. Mr. Cottingham stated Mr. Whittington was proposing to Vacate a portion of Ash Street north of St. Louis Avenue. Staff had looked at expanding the vacation area since it extended into the campground bet decided against it because of the snowmobile/ATV trail. This is a public hearing, and a legal notice was published in the Pine Knot on December 24th and effected property owners were notified of the hearing. Mr. Whittington was present.

Mr. Whittington stated he wanted to clean up the area and remove some nuisance trees from the property. He owns all of the property to the east of Ash Street.

There being no further discussion Vice Chairman Lyytinen closed the public hearing and called for a motion.

Motion: Commissioner Cline made a motion to recommend approval to the City

Council of the vacation of a portion of Ash Street lying north of St. Louis

Avenue, Commissioner Demers seconded. (Motion passed 4-0)

Mr. Cottingham noted this item would go to the City Council at their meeting on January 18th at 6:00 pm.

Commissioner's Questions/Comment

Commissioner Zappia stated this would be his last meeting since he had taken a new job in the twin cities. Cottingham and the other commissioners thanked him for his time on the commission.

Next Meeting
February 8, 2022
Meeting adjourned 7:18 p.m.
Respectfully submitted,
Al Cottingham, City Planner/Zoning Administrator



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PLANNING COMMISSION MEMO

To: Planning Commission

From: Al Cottingham, City Planner/Zoning Administrator

Date: March 2, 2022

ITEM DESCRIPTION: ZONING CASE 22-02: CONDITIONAL USE PERMIT –

STOCKPILING OF MATERIALS IN THE FARM

RESIDENTIAL DISTRICT

Background

Carlton County is proposing a conditional use permit to allow the stockpiling of material related to road maintenance activity with the possibility of some incidental crushing operations based on need. The property involved is located at 1655 Moorhead Road (north of Moorhead Road, west of I-35; old Gravel Pit). Staff has made the determination that the outdoor storage of materials is allowed as a conditional use in the Farm Residnetial District.

This property is an old gravel pit. See the attached aerial photo. There will be no mining/excavation of materials from the site just the stockpiling and possible crushing of materials to be used as a base material in construction projects. Crushing of the materials will be done on an as need basis. The County is exploring doing a full gravel mining operation at this site but is gathering information on this at this time. This would require an Environmental Assessment Worksheet (EAW), Rezoning to Sand and Gravel Overlay and a Conditonal Use Permit.

A public hearing will be held on Tuesday, March 8th to consider a conditional use permit for stockpiling of materials in the Farm Residential District. A legal notice was published in the Pine Knot on February 25, 2022 and property owners within 350 feet were sent notices of the public hearing along with Twin Lakes Township.

Policy Objectives

The Zoning Ordinance states Conditional Use Permits may be granted when they comply with the following approval criteria: (*Staff comments in italic*)

1. Consistency with the Comprehensive Plan. The relationship of the proposed use to the goals, objectives, and policies of the City of Cloquet Comprehensive Plan. *The proposed site is guided as Low Density Residential*.





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- 2. Compatibility. The compatibility of the proposed use with existing development within three hundred (300) feet of the proposed use and within five hundred (500) feet along the same street and development anticipated in the foreseeable future within the neighborhood and conditions that would make the use more compatible. *The land to the east is residential and I-35. The land to the north is large lot residential. The land to the west is wetland/Otter Creek then large lot residential. The land to the south is in Twin Lakes Township and has some industrial type uses for the Fond Du Lac Band north of Black Bear Casino.*
- 3. Importance of services to the community. The importance of the services provided by the proposed facility to the community, if any, and the requirements of the facility for certain locations, if any, and without undue inconvenience to the developer, and the availability of alternative locations equally suitable. *This would save the County some haul distances when they have projects in the area.*
- 4. Neighborhood protections. The sufficiency of terms and conditions proposed to protect and maintain the uses in the surrounding neighborhood. *The access to the site will be off Moorhead Road via the current driveway. There is a fair amount of woods along the north side of the site.*
- 5. Conformance with other requirements of this Chapter. The conformance of the proposed development with all provisions of this Chapter. *The proposed location meets all of the requirements of the Zoning Ordinance.*
- 6. Other factor. Other factors pertinent to the proposed use, site conditions, or surrounding area considerations that the Planning Commission or the City Council feels are necessary for review in order to make an informed and just decision.

Financial Impacts

The Conditional Use Permit fee is \$400. The applicant has paid this fee to cover the cost associated with the application process.

Advisory Committee Action Requested

The Planning Commission should listen to the testimony that is presented at the public hearing for the conditional use permit. Following this testimony, the Planning Commission should review the approval criteria and either approve, approve with conditions, or deny the conditional use permit. The Planning Commission may impose conditions in the granting of conditional uses.



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Staff Recommendation

Staff has reviewed the conditional use permit approval criteria requirements and would recommend approval of the conditional use permit subject to the conditions in the draft resolution.

Supporting Documents Attachments

- Resolution No. 22-02
- Location Map
- Aerial Photo

STATE OF MINNESOTA

COUNTY OF CARLTON

CITY OF CLOQUET

Commissioner	offered the following Resolution and moved its adop	tion.

RESOLUTION NO. 22-02

A RESOLUTION RECOMMENDING THE CITY COUNCIL OF CLOQUET APPROVE THE CONDITIONAL USE PERMIT TO ALLOW OUTSIDE STORAGE IN THE FARM RESIDENTIAL DISTRICT

WHEREAS, Carlton County is proposing a Conditional Use Permit for outside storage in the Farm Residential District; and

WHEREAS, As required by ordinance, notification was advertised in the Pine Knot and property owners within 350 feet were sent notice along with Twin Lakes Township. A public hearing was held to consider the application at the regular meeting of the Cloquet Planning Commission on March 8, 2022, at which time Zoning Case / Development Review No. 22-02 was heard and discussed; and

WHEREAS, the property of the proposed Conditional Use Permit is located at 1655 Moorhead Road and is legally described as follows:

The Southwest Quarter of the Southwest Quarter, Section 35, Township 49 North, Range 17 West, Carlton County, Minnesota, Except part for I-35, subject to CSAH #26 Easement. and

WHEREAS, the Planning Commission reviewed the staff report and recommends approval of the Conditional Use Permit.

NOW, THEREFORE, BE IT RESOLVED, BY THE PLANNING COMMISSION OF THE CITY OF CLOQUET, MINNESOTA, that the Planning Commission recommends approval of Zoning Case 22-02 to the Cloquet City Council to allow outside storage in the Farm Residential District subject to the following condition:

- 1. The maximum height of the piles shall be 40 feet.
- 2. Crushing operations of materials is limited to between the hours of 7:00 a.m. and 7:00 p.m. Monday through Friday.
- 3. The hours of operation of the site shall be limited to 7:00 am to 8:00 pm, Monday through Saturday.

The foregoing motion was members voted: AYE:		Commissioner SENT:	and being put to vote
MARK CLINE		PHILIP DEMERS	
TERRI LYYTINEN		ELIZABETH POLLIN	G
URIAH WILKINSON			
Passed and adopted this 8 th	day of March 202	22.	
		CITY OF CLOQUET	
		URIAH WILKINSON CHAIR	_
ATTEST: Alan Cottingham City Planner/Zoni			

LOCATION MAP

Carlton County





NO SCALE



This data is provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose. Not for survey purposes.

1655 Moorhead Road



Carlton County, MN

Date: 2/28/2022



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PLANNING COMMISSION MEMO

To: Planning Commission

From: Al Cottingham, City Planner/Zoning Administrator

Date: March 2, 2022

ITEM DESCRIPTION: ZONING CASE 22-03: VARIANCE AND CONDITIONAL

USE PERMIT – AARON YOUNG, APARTMENTS IN THE

CC - CITY CENTER DISTRICT

Background

Aaron Young is proposing a variance and conditional use permit to allow four (4) apartments in the CC – City Center District. The property involved is located at 1531 Cloquet Avenue. Aaron Young would like to remodel the first floor of this building to create two (2) apartments to go with the two (2) that are currently on the second floor. The variance is from the maximum density for the property which would allow for two units. The conditional use permit is for multi-family in the CC – City Center District.

A public hearing will be held on Tuesday, March 8, 2022 to consider a variance and conditional use permit for apartments in the City Center District. A legal notice was published in the Pine Knot on February 25, 2022 and property owners within 350 feet were sent notices of the public hearing.

Policy Objectives

The Zoning Ordinance states Variances may be granted when they are in harmony with the general purpose and intent of the ordinance, are consistent with the Comprehensive Plan, and when the applicant for the variances establishes that there are practical difficulties in complying with the official control. No variance may be granted unless <u>all</u> of the following conditions exist:

- 1. The property owner proposes to use the property in a reasonable manner not permitted by an official control;
- 2. The plight of the landowner is due to circumstances unique to the property not created by the landowner; and
- 3. The variance, if granted, will not alter the essential character of the locality.



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The Zoning Ordinance states Conditional Use Permits may be granted when they comply with the following approval criteria: (*Staff comments in italic*)

- 1. Consistency with the Comprehensive Plan. The relationship of the proposed use to the goals, objectives, and policies of the City of Cloquet Comprehensive Plan. The proposed site is guided as City Center. For the purposes of the Comprehensive Plan, it does reference housing (particularly housing above commercial uses) is also a desirable use in the city center. This structure has two stories.
- 2. Compatibility. The compatibility of the proposed use with existing development within three hundred (300) feet of the proposed use and within five hundred (500) feet along the same street and development anticipated in the foreseeable future within the neighborhood and conditions that would make the use more compatible. *The property surrounding this site is primarily residential to the north and east with residential and commercial west and commercial to the south.*
- 3. Importance of services to the community. The importance of the services provided by the proposed facility to the community, if any, and the requirements of the facility for certain locations, if any, and without undue inconvenience to the developer, and the availability of alternative locations equally suitable. *There is a need for rental housing within the community*.
- 4. Neighborhood protections. The sufficiency of terms and conditions proposed to protect and maintain the uses in the surrounding neighborhood. *The site is currently occupied by a commercial/residential building. They are not proposing any changes in the access to the site or the site layout.*
- 5. Conformance with other requirements of this Chapter. The conformance of the proposed development with all provisions of this Chapter. *The proposed location meets all of the requirements of the Zoning Ordinance. There is adequate off-street parking to the west and north of the building and there will be no expansions to the building.*
- 6. Other factor. Other factors pertinent to the proposed use, site conditions, or surrounding area considerations that the Planning Commission or the City Council feels are necessary for review in order to make an informed and just decision.



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Financial Impacts

The Variance fee is \$350 and the Conditional Use Permit fee is \$400. The applicant has paid these fees to cover the cost associated with the application process.

Advisory Committee Action Requested

The Planning Commission should listen to the testimony that is presented at the public hearing for the variance and conditional use permit. Following this testimony, the Planning Commission should review the approval criteria for the variance and the approval criteria for the conditional use permit and either recommend approval, approval with conditions or denial of the conditional use permit. The Planning Commission may impose conditions in the granting of conditional uses.

Staff Recommendation

Staff has reviewed the variance and conditional use permit approval criteria requirements and would recommend approval of the variance and conditional use permit.

Supporting Documents Attachments

- Resolution No. 22-03 Var
- Resolution No. 22-03 CUP
- Location Map
- Petitioner Narrative
- Floor Layout
- Aerial Photo

STATE OF MINNESOTA COUNTY OF CARLTON CITY OF CLOQUET

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Commissioner	offered the followin	g Resolution and	i moved its adopti	on.
	offered the following	5 Itobolation and	into tour its autopu	

RESOLUTION NO. 22-03 VAR

A RESOLUTION APPROVING A VARIANCE TO MAXIMUM DENSITY OF 20 UNITS PER ACRE IN THE CC – CITY CENTER DISTRICT FOR AARON YOUNG

WHEREAS, Aaron Young is proposing a Variance to exceed the maximum density allowed of 20 units per acre in the CC – City Center District; and

WHEREAS, As required by ordinance, notification was advertised in the Pine Knot and property owners within 350 feet have been notified. A public hearing was held to consider the application at the regular meeting of the Cloquet Planning Commission on March 8, 2022, at which time Zoning Case / Development Review No. 22-03 was heard and discussed; and

WHEREAS, the property of the proposed Variance is located at 1531 Cloquet Avenue and is legally described as follows:

Lot 8, Block 2, Johnson Wentworth Company Second Addition, according to the plat thereof, on record in the office of the County Recorder in and for Carlton County, Minnesota. Excepting and Reserving the perpetual right to use the driveway between Lots 7 and 8 to provide access to Lot 7. And together with the perpetual right to use driveway between Lots 7 and 8 to provide access to Lot 8. And,

WHEREAS, the Planning Commission reviewed the staff report and approves the Variance to allow a density of 34.85 units per acre in the CC – City Center District.

NOW, THEREFORE, BE IT RESOLVED, BY THE PLANNING COMMISSION OF THE CITY OF CLOQUET, MINNESOTA, that the Planning Commission approves Zoning Case 22-03 for a variance to allow a density of 34.85 units per acre in the CC – City Center District.

The foregoing motion was duly seconded vote members voted: AYE: NAY:		and being put to
MARK CLINE	PHILIP DEMERS	
TERRI LYYTINEN	ELIZABETH POLLING	
URIAH WILKINSON		
Passed and adopted this 8 th day of March 20	022. CITY OF CLOQUET	
	cirr or edoquer	
	URIAH WILKINSON CHAIR	
ATTEST:Alan Cottingham City Planner/Zoning Administrato	r	

STATE OF MINNESOTA COUNTY OF CARLTON CITY OF CLOQUET

Commissioner ______ offered the following Resolution and moved its adoption.

RESOLUTION NO. 22-03 CUP

A RESOLUTION RECOMMENDING THE CITY COUNCIL OF CLOQUET APPROVE THE CONDITIONAL USE PERMIT FOR AARON YOUNG FOR FOUR APARTMENTS IN THE CITY CENTER DISTRICT

WHEREAS, Aaron Young is proposing a Conditional Use Permit for four apartments in the City Center District; and

WHEREAS, As required by ordinance, notification was advertised in the Pine Knot on February 25, 2022, and property owners within 350 feet were sent notice. A public hearing was held to consider the application at the regular meeting of the Cloquet Planning Commission on March 8, 2022, at which time Zoning Case / Development Review No. 22-03 was heard and discussed; and

WHEREAS, the property of the proposed Conditional Use Permit is located 1531 Cloquet Avenue and is legally described as follows:

Lot 8, Block 2, Johnson Wentworth Company Second Addition, according to the plat thereof, on record in the office of the County Recorder in and for Carlton County, Minnesota. Excepting and Reserving the perpetual right to use the driveway between Lots 7 and 8 to provide access to Lot 7. And together with the perpetual right to use driveway between Lots 7 and 8 to provide access to Lot 8. And,

WHEREAS, the Planning Commission reviewed the staff report and recommends approval of the Conditional Use Permit.

NOW, THEREFORE, BE IT RESOLVED, BY THE PLANNING COMMISSION OF THE CITY OF CLOQUET, MINNESOTA, that the Planning Commission recommends approval of Zoning Case 22-03 to the Cloquet City Council for four apartments in the City Center District subject to the following condition:

1. A Building Permit be issued prior to beginning any work.

The foregoing motion was duly seconde members voted: AYE: NAY: A	•	and being put to vote		
MARK CLINE	PHILIP DEMERS			
TERRI LYYTINEN	ELIZABETH POLLING			
URIAH WILKINSON				
Passed and adopted this 8 th day of Marc	h 2022. CITY OF CLOQUET			
URIAH WILKINSON CHAIR				
ATTEST:Alan Cottingham City Planner/Zoning Administr	rator			

LOCATION MAP

Aaron Young





NO SCALE

To whom it may concern,

I am Aaron Young, a life-long Cloquet resident, middle school teacher, and owner of two rental properties in Cloquet. A triplex on 7th street and now the building at 1531 Cloquet Avenue.

1531 Cloquet Ave. had its 2nd story remodeled ten years ago, but the main floor has been neglected and remains unused and unsuccessful as a commercial property. At the same time, I am asked monthly if any rentals will be open which proves that demand remains for more residential properties in Cloquet. By converting the main floor into rental apartments we will help the housing shortfall while making the building profitable. Other reasons for our request include:

- 1. The location of the building is not ideal for commercial use at the far end of mainstreet.
- 2. With only two parking spots on mainstreet and two off street parking spots for workers, parking is an issue for any potential businesses and their employees.
- 3. The bathroom and entrances are not ADA compliant and would require a financial commitment to make the necessary upgrades without any income being generated.
- Four commercial spaces within two blocks sit vacant including 1429 (Skare Law), 1513 (Tattoo Shop), the fully remodeled 1618 (Splitrock) across the street & 1503 (Pete & Sons). The last two on the market with no buyers.

The 1531 building has a natural divide on the main floor with a concrete block wall separating the current front business space with 1160 sq ft and the back storage area with 615 sq ft.

Conditional Use Permit: The back storage area at 615 sq ft would be converted into a one bedroom apartment. It has a private entrance and off street parking spot. The block exterior walls are already insulated and finished so only a small amount of wall framing is needed. Two windows would be added and both plumbing and electrical work would be needed including a new electrical service and electric baseboard heat. A floor plan is enclosed for "apartment D".

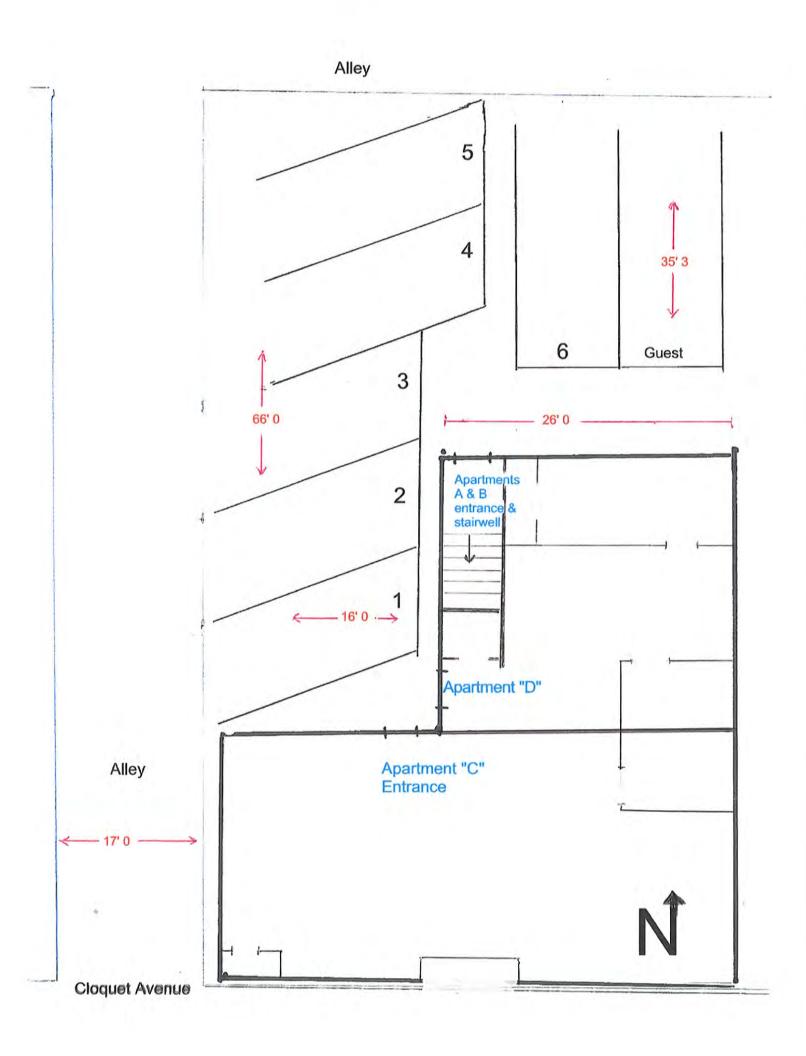
Variance: The front business area would be converted into a two bedroom apartment. It has a private entrance and off street parking spot. The current bathroom would remain in place. The block exterior walls are already insulated and finished, but interior walls would need to be framed and a window added along with some electrical work. The current electrical service and furnace would be used for this apartment. A floor plan design is enclosed for "apartment C".

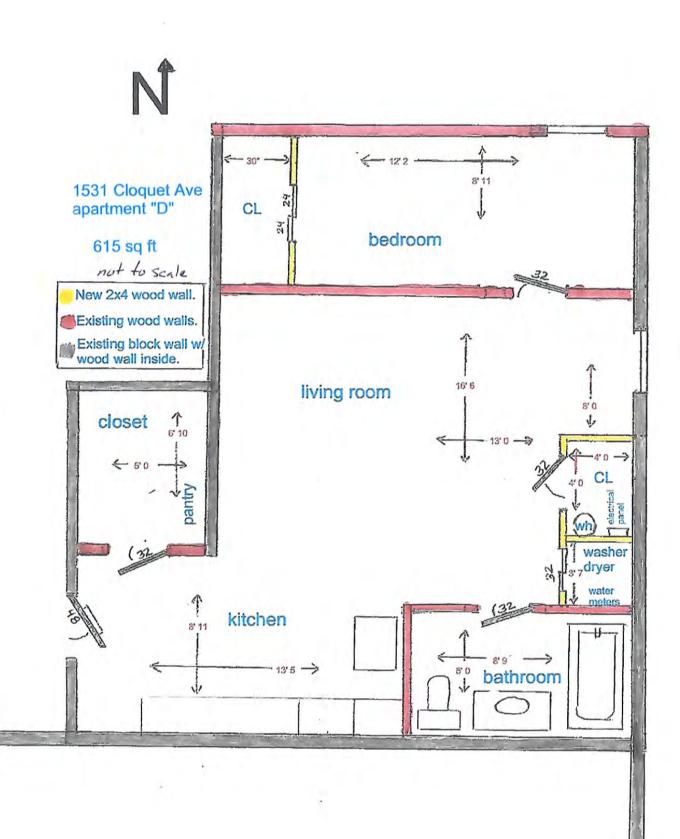
I look forward to answering any questions you have about this project.

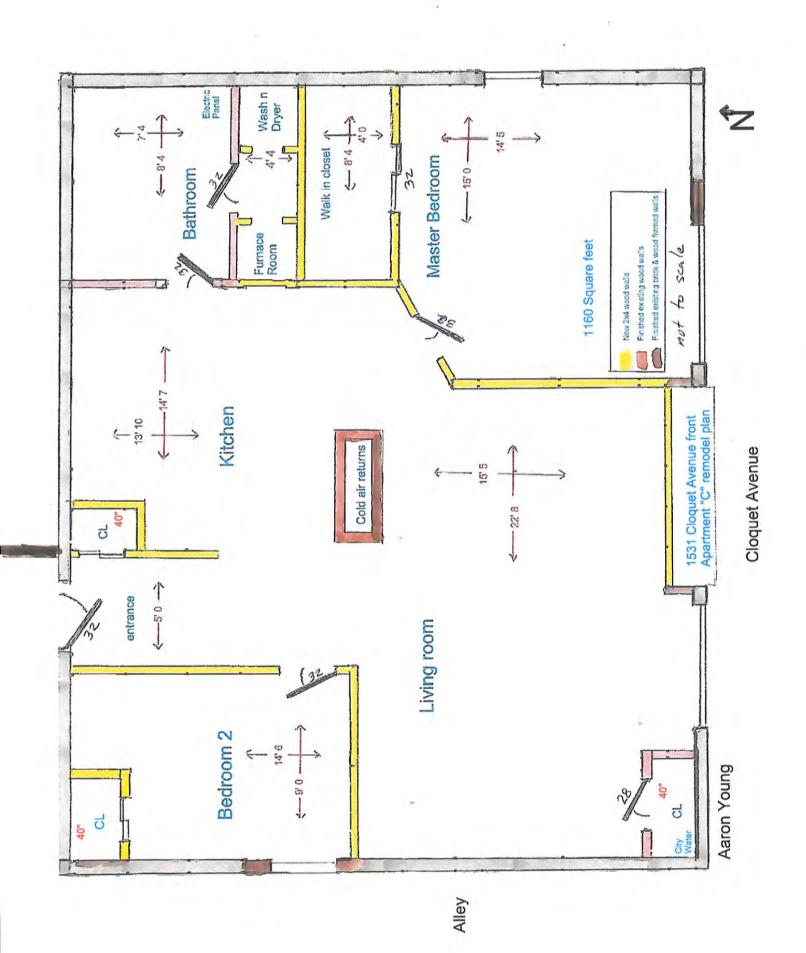
Aaron Young

cloquetrentalproperties@gmail.com

218-451-2017









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1531 Cloquet Ave



Carlton County, MN

Date: 2/28/2022



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To: Cloquet Planning Commission

From: Al Cottingham, City Planner/Zoning Administrator

Date: March 2, 2022

ITEM DESCRIPTION: ZONING CASE 22-01: ZONING ORDINANCE TEXTUAL

AMENDMENT – CHILD CARE CENTERS IN THE OM –

OFFICE/MANUFACTURING DISTRICT

Background

The City Economic Development Authority (EDA) has requested the Planning Commission look at amending the OM – Office/Manufacturing District pertaining to Child Care Centers. The Ordinance under "Conditional Uses" allows commercial uses that are permitted in the RC – Regional Commercial District, this would allow child care centers. Under "Prohibited Uses" child care centers are not allowed.

A public hearing will be held on Tuesday, March 8, 2022, to consider possible amendments to the text of the Cloquet Zoning Ordinance. A legal notice was published in the Pine Knot on February 25, 2022, Property owners were **not** sent a notice of the hearing since this is a textual amendment. The amendment, if approved, would amend Section 17.6.16 Subd. 4. B. of the Zoning Ordinance to allow remove child care centers.

Policy Objectives

In 2015 the City changed the name of the Industrial District in the Zoning Ordinance to Office/Manufacturing District. There were no changed to the types of allowed or conditional uses with the change. The zoning of the business park was then changed from Industrial and Regional Commercial to Office/Manufacturing. Staff really didn't take into account that with the change uses that were allowed in the easterly portion of the business park may not be allowed with the change. This has thus brought about the proposed change.

Financial Impacts

The Zoning Ordinance Text Amendment fee is \$300. These fees have been waived since the city is the applicant.



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Advisory Committee Action Requested

The Planning Commission should listen to any testimony that is given at the public hearing and then review the draft Ordinance language to be sure it covers the topic to their satisfaction. The Commission should then recommend approval or denial of the Ordinance to the City Council.

Staff Recommendation

Staff would recommend approval of the Zoning Ordinance Text Amendment as identified in the attached pages.

Supporting Documents Attachments

- Resolution 22-01
- Draft Ordinance

CITY OF CLOQUET						
COUNTY OF CARLTON						
STATE OF MINNESOTA						
Commissioner	_ offered th	e followir	ng Resolutio	on and moved	its ado _l	ption.
	R	RESOLUT	ION NO. 22	2-01		
A RESOLUTION RECO				CIL OF CLOC		
WHEREAS, the City of Clo centers in the OM – Office/N				ing Ordinance 1	regardin	g child care
WHEREAS, As required by was held to consider the appl March 8, 2022, at which time and	ication at the	e regular m	eeting of the	Cloquet Plann	ing Con	nmission on
WHEREAS, the Planning C attached ordinance.	ommission r	eviewed th	e staff repor	t and recommen	nds appr	roval of the
NOW, THEREFORE, BE I OF CLOQUET, MINNESO to the Cloquet City Council a	TA, the Pla	nning Com	nmission reco			
The foregoing motion was members voted: AYE:				er	and 1	being put to vote
MARK CLINE			PHILI	P DEMERS		
TERRI LYYTINEN			ELIZA	ABETH POLL	ING	
URIAH WILKINSON						

Passed and adopted this 8 th day of March 20)22.
	CITY OF CLOQUET
	URIAH WILKINSON CHAIR
ATTEST: Alan Cottingham City Planner/Zoning Administrator	

ORDINANCE NO.

AN ORDINANCE TO AMEND CHAPTER 17 OF THE MUNICIPAL CODE PERTAINING TO CHILD CARE CENTERS IN THE OM – OFFICE/MANUFACTURING DISTRICTS

The City Council of the City of Cloquet does hereby ordain as follows:

Section 1.	Section 17.6.16 Subd. 4 Prohibited Uses is amended to read:				
	B. Institutional. Schools, orphanages, homes for the aged, and similar institutions for human care.				
Section 2.	Effective Date. This ordinance shall take effect and be in force from and after its passage and publication in accordance with law.				
Passed this	day of, 2022.				
	CITY OF CLOQUET				
	By:				
ATTEST:					
	y Administrator				
Published this	s, 2022.				