



CITY OF CLOQUET

**City Council Agenda
Tuesday, March 15, 2022
6:00 p.m.
City Hall Council Chambers**

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
 - a. Approval of March 15, 2022 Council Agenda
4. **Approval of Council Minutes.**
 - a. Regular Council Minutes from the March 1, 2022 Meeting
5. **Public Comments**

Please give your name, address, and your concern or comments. Visitors may share their concerns with the City Council on any issue of public business. Each person will have 3 minutes to speak. The Mayor reserves the right to limit an individual or successive individual's presentation if they become redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the City Council. No action will be taken at this time.
6. **Consent Agenda**

Items on the Consent Agenda are considered routine and will be approved with one motion without discussion/debate. The Mayor will ask if any Council members wish to remove an item. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.

 - a. Resolution No. 22-19, Authorizing the Payment of Bills
 - b. Ordinance No. 499A, Amending Chapter 17 of the Municipal Code to Allow Child Care Centers in the OM-Office/Manufacturing District – First Reading
 - c. Resolution No. 22-20, Approving the Conditional Use Permit for Carlton County for Outside Storage in the Farm Residential District
 - d. Resolution No. 22-21, Approving the Conditional Use Permit for Aaron Young for Apartments in the City Center District
 - e. Old Main Street Closure Request – Northeastern Hotel, Saloon & Grille
 - f. Approval of Temporary On-Sale Liquor License – Queen of Peace School



CITY OF CLOQUET

City Council Agenda Tuesday, March 15, 2022 6:00 p.m. City Hall Council Chambers

7. Public Hearings

- a. Now is the time and place for the public hearing to consider public comments related to the initiation of city acquisition by condemnation of 915 Cloquet Avenue/Solem Hotel
 - Resolution No. 22-22, Adding a Contingency for Inspection/Analysis by a Structural Engineer to Any Purchase Agreement for 915 Cloquet Avenue

8. Presentations

- a. Mayor's Proclamation – Arbor Day

8. Council Business

- a. Appointment to Park Commission
- b. Resolution No. 22-24, Declaring the Official Intent to Reimburse Expenditures from the Proceeds of Bonds to be Issued by the City for 2022 Street and Utility Projects
- c. Authorization to Purchase Police Department Vehicle
- d. Resolution No. 22-18, Authorizing the City to Join Minnesota Main Streets as a Network Community for 2022
- e. Acceptance of Donation from the Friends of Cloquet Parks
- f. Resolution No. 22-25, Authorizing Award for SAP 112-010-005

9. Council Comments, Announcements, and Updates

10. Adjournment

Cloquet Council Chambers
6:00 P.M. March 1, 2022

Regular Meeting

Roll Call

Councilors Present: Carlson, Lamb, Swanson, Kolodge, Jaakola, Wilkinson, Mayor Maki

Councilors Absent: None

Pledge of Allegiance

AGENDA

MOTION: Councilor Lamb moved and Councilor Jaakola seconded the motion to approve the March 1, 2022 agenda. The motion carried unanimously (7-0).

MINUTES

MOTION: Councilor Swanson moved and Councilor Kolodge seconded the motion to approve the Regular Meeting minutes of February 2, 2022 as presented. The motion carried unanimously (7-0).

PUBLIC COMMENTS

There were none.

CONSENT AGENDA

MOTION: Councilor Carlson moved and Councilor Lamb seconded the motion to adopt the Consent Agenda of March 1, 2022, approving the necessary motions and resolutions. The motion carried unanimously (7-0).

- a. Resolution No. 22-11, Authorizing the Payment of Bills
- b. Resolution No. 22-14, Authorizing the Payment of Bills and Payroll

PUBLIC HEARINGS

Mayor Maki announced that now is the time and place for the public hearing on the Small Cities Development Program Funding for Streetscaping Improvements in the West End Business District.

MOTION: Councilor Kolodge moved and Councilor Swanson seconded the motion to open the public hearing. The motion carried unanimously (7-0). The time is 6:07 p.m.

Hearing no public comments, the hearing was closed.

MOTION: Councilor Lamb moved and Councilor Swanson moved to close the public hearing. The motion was carried unanimously (7-0). The time is 6:08 p.m.

MOTION: Councilor Swanson moved and Councilor Carlson seconded the motion to adopt **RESOLUTION NO. 22-12, ADOPTING A CLOQUET CITIZEN PARTICIPATION PLAN FOR THE SMALL CITIES DEVELOPMENT PROGRAM FUNDING;** and **RESOLUTION NO. 22-13, AUTHORIZING THE SUBMISSION OF A 2022 STREETScape REHABILITATION APPLICATION TO THE STATE OF MINNESOTA DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT FOR PUBLIC WORKS GRANT FUNDING FROM THE SMALL CITIES DEVELOPMENT PROGRAM FOR THE WEST END BUSINESS DISTRICT.** The motion carried unanimously (7-0).

WHEREAS, the City of Cloquet is applying to the Department of Employment and Economic Development for Small Cities Development Program funding; and

WHEREAS, Pursuant to Section 104(a)(3) of the Housing and Community Development Act of 1974, as amended, the attached Citizen Participation Plan is hereby adopted to ensure that the citizens of the City of Cloquet (hereinafter referred to as the Applicant), particularly persons of low and moderate income residing in slum and blight areas and in areas in which Community Development Block Grants (CDBG) funds are proposed to be used, are encouraged to participate in the planning and implementation of CDBG funded activities; and

WHEREAS, the City of Cloquet act as the legal sponsor for the project contained in this Application to be submitted by the deadline of 4:00 PM March 11, 2022 and that Holly Hansen, Community Development Director and Caleb Peterson, City Engineer are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of the City of Cloquet.

WHEREAS, the City of Cloquet has the legal authority to apply for financial assistance, and the institutional, managerial and financial capability to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

WHEREAS, the City of Cloquet has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

WHEREAS, upon approval of its application by the State, the City of Cloquet may enter into an agreement with the State of Minnesota for the approved project, and that the City of Cloquet certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLOQUET AS FOLLOWS:

Holly Hansen, Community Development Director and Caleb Peterson, City Engineer, or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project on behalf of the Applicant.

PRESENTATIONS

- a. Cloquet Broadband Survey iPad Winner – Rhonda Fleck

REDISTRICTING OF CITY WARDS

MOTION: Councilor Jaakola moved and Councilor Lamb seconded the motion to re-establish **ORDINANCE NO. 409A, AN ORDINANCE AMENDING CHAPTER 3 OF THE CITY CODE RE-ESTABLISHING BOUNDARIES OF THE CITY ELECTION DISTRICTS – WARDS.** The motion carried unanimously (7-0).

The City Council of the City of Cloquet does hereby ordain as follows:

Section 1. That Section 3.2.03 be deleted in its entirety and replaced with the following:

3.2.03 Wards. That the City of Cloquet shall be divided into five election wards more particularly described as follows, to-wit:

- A. Ward 1. The external boundary lines of Ward One are as follows:

Commencing at the Southeast corner of the City limits of the City of Cloquet; thence Northerly along the Easterly boundary line of the City of Cloquet to the Southerly boundary line of the City of Scanlon; thence Westerly along the Southerly boundary line of the City of Scanlon to the Southwest corner of the City of Scanlon; thence Northerly along the Westerly boundary line of the City of Scanlon to the intersection of 22nd Street and Washington Avenue; thence Westerly along the centerline of Washington Avenue to the intersection of Washington Avenue and 14th Street; thence Northerly along the centerline of 14th Street to the intersection of 14th Street and Doddridge Avenue; thence Westerly along the centerline of Doddridge Avenue to the intersection of Doddridge Avenue and County State Aid Highway No. 7 and Highway 33; thence Westerly along the centerline of County State Aid Highway No. 7 to the intersection of County State Aid

Highway No. 7 and Pinewood Drive; thence Southerly along the centerline of Pinewood Drive extended Southerly to the intersection of White Pine Trail and the extension of Pinewood Drive; thence easterly along the centerline of White Pine Trail to the intersection of White Pine Trail and Spring Lake Road; thence Southerly along the centerline of Spring Lake Road extended in a straight line to the centerline of Otter Creek; thence Southerly along the centerline of Otter Creek to the Southerly boundary line of the City of Cloquet; thence Easterly along the Southerly boundary line of the City of Cloquet to the point of beginning, the Southeast corner of the City limits of the City of Cloquet.

B. Ward 2. The external boundary lines of Ward Two are as follows:

Commencing at the intersection of Washington Avenue and 22nd Street; thence Westerly along the centerline of Washington Avenue to the intersection of Washington Avenue and 14th Street; thence Northerly along the centerline of 14th Street to the intersection of 14th Street and Avenue B; thence Westerly along the centerline of Avenue B to the intersection of Avenue B and Broadway Street; thence Northerly along the centerline of Broadway Street extended Northerly to the intersection of the centerline of Broadway Street extended Northerly and the Southerly boundary line of the St. Louis River; thence Easterly along the Southerly boundary line of the St. Louis River to the intersection of the centerline of Prospect Avenue extended in a straight line Easterly to the St. Louis River; thence Westerly along the extended centerline of Prospect Avenue to the intersection of the extended centerline of Prospect Avenue and 22nd Street; thence Southerly along the centerline of 22nd Street to the point of beginning, the intersection of Washington Avenue and 22nd Street.

C. Ward 3. The external boundary lines of Ward Three are as follows:

Commencing at the intersection of 14th Street and Doddridge Avenue; thence Northerly along the centerline of 14th Street to the intersection of 14th Street and Avenue B; thence Westerly along the centerline of Avenue B to the intersection of Avenue B and Broadway Street; thence Southerly along the centerline of Broadway Street to the intersection of Broadway Street and Cloquet Avenue; thence Easterly along Cloquet Avenue to the intersection of Cloquet Avenue and Highway 33; thence Southerly along the centerline of Highway 33 to the intersection of Highway 33 and Doddridge Avenue; thence easterly along the centerline of Doddridge Avenue to the point of beginning, the intersection of 14th Street and Doddridge Avenue.

D. Ward 4. The external boundary lines of Ward Four are as follows:

Commencing at the intersection of County State Aid Highway No. 7 and Highway 33; thence Northerly along the centerline of Highway 33 to the intersection of Highway 33 and Cloquet Avenue; thence Westerly along the centerline of Cloquet Avenue to the intersection of Cloquet Avenue and Broadway Street; thence Northerly along the centerline of Broadway Street extended Northerly to the intersection of the centerline of Broadway Street extended Northerly and the Northerly boundary line of the St. Louis River; thence Northwesterly along the Northerly boundary line of the St. Louis River to the intersection of the Northerly boundary line of the St. Louis River and the intersection of the centerline of the Jarvi Road extended in a straight line Easterly to the Northerly boundary line of the St. Louis River; thence Westerly along the extended centerline of the Jarvi Road to the intersection of the Jarvi Road and the Brevator Road; thence Southerly along the centerline of the Brevator Road to the intersection of the Brevator Road and County State Aid Highway No. 7; thence Southerly along the centerline of University Road to its intersection with Airport Road; thence Southerly along the centerline of Cartwright Road to the intersection of Cartwright Road and the Moorhead Road; thence Easterly along the centerline of the Moorhead Road to the centerline of Otter Creek; thence Northerly along the centerline of Otter Creek to the intersection of the centerline of Spring Lake Road extended in a straight line to the centerline of Otter Creek; thence Northerly along the centerline of Spring Lake Road to the intersection of Spring Lake Road and White Pine Trail; thence Westerly along the centerline of White Pine Trail to the intersection of White Pine Trail and the centerline of Pinewood Drive extended; thence in a straight line northerly along the centerline of Pinewood Drive extended to the intersection of Pinewood Drive and County State Aid Highway No. 7; thence Easterly along the centerline of County State Aid Highway No. 7 to the point of beginning, the intersection of County State Aid Highway No. 7 and Highway 33.

E. Ward 5. The external boundary lines of Ward Five are as follows:

Ward Five shall consist of all the remaining portion of the City of Cloquet, excluding therefrom Wards 1, 2, 3 and 4.

IDENTIFYING 2022 POLLING LOCATIONS

MOTION: Councilor Wilkinson moved and Councilor Jaakola seconded the motion to approve **RESOLUTION NO. 22-17, IDENTIFYING POLLING SITES FOR 2022 ELECTIONS.**

WHEREAS, The City Council of the City of Cloquet, Carlton County, Minnesota, does hereby recognize the constitutional rights to individual voter privacy; and

WHEREAS, The City is required to notify Carlton County of its proposed polling sites for 2022 elections.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET as follows:

That the City of Cloquet hereby approves the following polling sites:

Ward 1	Journey Christian Church, 1400 Washington Avenue
Ward 2	Cloquet Public Library, 320 14th Street
Ward 3	Cloquet City Hall, 101 14 th Street
Ward 4	Cloquet National Guard Armory, 801 Highway 33 South
Ward 5(1)	Our Redeemer Church, 515 Skyline Boulevard
Ward 5(2)	Fond du Lac Head Start, 1720 Big Lake Road

PHASED RETIREMENT OPTION

MOTION: Councilor Lamb moved and Councilor Kolodge seconded the motion to approve the phased retirement of Laurie Anderson as Permit and Accounting Clerk with the City. The motion carried unanimously (7-0).

4TH OF JULY CELEBRATION ACTIVITIES

MOTION: Councilor Carlson moved and Councilor Wilkinson seconded the motion to approve the Pine Knot News as the coordinators, along with the 4th of July Committee, of the 4th of July event in Cloquet. The motion carried unanimously (7-0).

GOOD FAITH OFFERS FOR THE PURCHASE OF 915 CLOQUET AVENUE

MOTION: Councilor Wilkinson moved and Councilor Lamb seconded the motion to approve **RESOLUTION NO. 22-16, AUTHORIZING THE EDA TO DETERMINE GOOD FAITH OFFERS FOR THE PURCHASE OF 915 CLOQUET AVENUE / SOLEM HOTEL.** The motion carried unanimously (7-0).

WHEREAS, in accordance with Resolution No. 21-79 passed on December 21, 2021, the City approved the acquisition of 915 Cloquet Avenue (“Property”) by direct purchase through good faith negotiation (pursuant to Minn. Stat. § 117.036) for no more than the appraised value (plus costs pursuant to Minn. Stat. § 117.232) unless further approved by this Council, or if an agreement cannot be reached, by condemnation through the exercise of the City’s power of Eminent Domain subject to further approval following a public hearing currently scheduled for March 15, 2022 at 6:00 p.m.

WHEREAS, the Property was purchased from the City by the owner for \$75,000 in 2009.

WHEREAS, the owner believes the property now holds a significantly higher value as the estimated market value for the Property as stated on the 2021 tax statement is \$213,000.

WHEREAS, the appraisal commissioned by the City indicates the actual appraised value of the Property is \$8,000 as a hazardous structure due to its deteriorated condition.

WHEREAS, if the purchase cannot be negotiated and the City proceeds by condemnation, the City will be required to pay as damages the actual value of the

Property taken, as determined by 3 condemnation commissioners appointed by the court, and will also be required to pay costs and attorney’s fees of the owner if the value determined by the commissioners is more than 40% higher than the City’s final good faith offer prior to filing the condemnation action.

WHEREAS, the EDA has been previously authorized by Resolution 11-04 passed by the City on January 18, 2011 to have primary responsibility for commercial development and redevelopment where authorized by the City Council.

WHEREAS, due to recent contact with the owner, the City wishes to authorize the Cloquet Economic Development Authority (EDA) to determine further good faith offers for negotiations with Felipe A. Mata and the Estate of Carlos G. Villareal.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, as follows:

1. The City hereby authorizes the EDA to determine further good faith offers for negotiations with Felipe A. Mata and the Estate of Carlos G. Villareal without requiring further approval from the City Council.
2. The City Attorney working with the City Administrator and Community Development Director are authorized to proceed with the preparation of all documents and the taking of all actions necessary for negotiating the purchase price and confirming said price as hereafter approved by the EDA.

AUTHORIZING AWARD FOR THE LAWRENCE ROAD WATER EXTENSION

MOTION: Councilor Kolodge moved and Councilor Carlson seconded the motion to approve **RESOLUTION NO. 22-15, AUTHORIZING AWARD FOR THE LAWRENCE ROAD WATER EXTENSION INCLUDING ALTERNATE A.** The motion carried unanimously (7-0).

WHEREAS, A resolution of the Council adopted on January 18, 2022, authorized advertising the project for bid.

WHEREAS, The City of Cloquet advertised and received the following bids for the project:

No.	Bidder	Base	Alt A	Total
1	Northland Constructors of Duluth Inc.	\$515,600.00	\$12,600.00	\$528,200.00
2	KTM Paving	\$557,368.36	\$14,444.50	\$571,812.86
3	Veit & Company, Inc	\$581,300.00	\$15,050.00	\$596,350.00
4	Utility Systems of America, Inc.	\$654,040.00	\$16,100.00	\$670,140.00
	Engineer's Estimate	\$531,470.00	\$17,500.00	\$548,970.00

AND WHEREAS, The apparent low bid from Northland Constructors of Duluth Inc. was found to meet the minimum bid requirements.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the bid from Northland Constructors of Duluth Inc. in the amount of \$528,200.00 is hereby accepted.

DIGITAL MESSAGE BOARD PURCHASE

MOTION: Councilor Swanson moved and Councilor Lamb seconded the motion to approve the purchase of a Wanco Message Board from Warning Lights in the amount of \$15,638.00. The motion carried unanimously (7-0).

METTNER FIELD SCOREBOARD PURCHASE

MOTION: Councilor Wilkinson moved and Councilor Lamb seconded the motion to approve the agreements with businesses who have made donations towards the purchase of an All American Scoreboard from BSN Sports in the amount \$15,301.33. The motion carried unanimously (7-0).

SEWER PUSH CAMERA PURCHASE

MOTION: Councilor Lamb moved and Councilor Jaakola seconded the motion to approve the purchase of a MS11 Nextgen Camera from Mytana in the amount of \$6,823.57. The Motion carried unanimously (7-0).

2022 POLICE DEPARTMENT VEHICLE

MOTION: Councilor Jaakola moved and Councilor Carlson seconded the motion to purchase one 2022 Dodge Ram SSV Crew-Cab 4x4 for the cost \$32,950 in 2022. The motion carried unanimously (7-0).

COUNCIL COMMENTS, ANNOUNCEMENTS, AND UPDATES

There were none.

ADJOURNMENT

On a motion duly carried by a unanimous yea vote of all members present on roll call, the Council adjourned.

Tim Peterson, City Administrator


DRAFT



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council 
From: Mary Kay Hohensee-Mayer, Assistant Finance Director
Reviewed by: Tim Peterson, City Administrator
Date: March 15, 2022

ITEM DESCRIPTION: Payment of Bills

Proposed Action

Staff recommends the Council move to adopt **RESOLUTION NO. 22-19, A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS.**

Background/Overview

Statutory Cities are required to have most claims authorized by the city council.

Policy Objectives

MN State Statute sections 412.271, Claims and Disbursements for Statutory Cities.

Financial/Budget/Grant Considerations

See resolution for amounts charged to each individual fund.

Advisory Committee/Commission Action

Not applicable.

Supporting Documents Attached

- a. Resolution Authorizing the Payment of Bills
- b. Vendor Summary Report
- c. Department Summary Report

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 22-19

A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS

WHEREAS, The City has various bills each month that require payment.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the bills be paid and charged to the following funds:

101	General Fund	\$	401,359.78
202	Federal CDBG Loan (EDA)		917.85
231	Public Works Reserve		41,035.32
600	Water - Lake Superior Waterline		196,269.61
601	Water - In Town System		39,691.52
602	Sewer Fund		91,288.86
605	Stormwater Fund		1,522.61
614	Cable Television		1,374.75
	TOTAL:	\$	<u>773,460.30</u>

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET
THIS 15TH DAY OF MARCH, 2022.**

ATTEST:

Roger Maki, Mayor

Tim Peterson, City Administrator

DATE: 03/10/2022
TIME: 09:59:03
ID: AP442000.WOW

CITY OF CLOQUET
VENDOR SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 03/15/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
111350	LEXISNEXIS RISK DATA MNGMT INC	300.00	150.00
121000	ARROWHEAD SPRINGS INC	192.00	74.00
125700	BEST OIL COMPANY	1,374.94	23,088.80
134900	CARLTON COUNTY TREASURER	539.00	2,450.50
135675	VORK ENTERPRISES INC	615.00	130.00
140100	CLOQUET AUTOMOTIVE	2,083.77	815.69
142800	CLOQUET SANITARY SERVICE	2,929.50	1,169.13
145500	COMPENSATION CONSULTANTS, LTD	872.00	222.00
149865	COMPUTER WORLD INC	16,954.04	5,544.22
150100	D A L C O	1,184.73	145.77
152485	DEAD ON ARMS INC	1,134.78	150.00
153200	DETROIT INDUSTRIAL TOOL	0.00	254.56
155035	DODGE OF BURNSVILLE, INC	0.00	36,843.00
156400	CITY OF DULUTH COMFORT SYSTEMS	339.46	171.99
158000	DULUTH/SUPERIOR COMMUNICATIONS	11,947.50	814.85
162640	ENVENTIS TELECOM INC	91.90	49.75
165375	FERGUSON WATERWORKS #2516	1,349.16	20.24
169650	FORUM COMMUNICATIONS COMPANY	619.51	825.11
171100	FRYBERGER, BUCHANAN, SMITH &	40,331.49	1,208.70
171900	GALLS LLC	0.00	1,068.80
175200	GOPHER STATE ONE CALL INC	121.55	18.90
175700	GRAINGER	2,253.54	1,090.07
178500	GUARDIAN PEST SOLUTIONS INC	99.23	51.98
178700	H & L MESABI	2,284.00	2,853.00
179340	HAGENS GLASS & PAINT	21,566.19	269.90
180500	HAWKINS INC	19,501.41	1,273.16
188000	INNOVATIVE OFFICE SOLUTIONS	496.98	103.50
197300	KRAEMER CONSTRUCTION INC	0.00	150.00
197775	KWIK TRIP INC	214.00	113.24
197800	L & M FLEET SUPPLY INC.	4,636.85	2,233.91
198100	L M C I T	0.00	372,297.00
202100	LAWSON PRODUCTS INC	1,492.55	557.92
204500	LITTLE FALLS MACHINE INC	1,583.95	809.28
205050	LOFFLER COMPANIES INC	136.62	59.87
206500	M R SIGN CO INC	2,171.97	677.69
206800	MACQUEEN EQUIPMENT INC	650.22	163.19
211400	MENARDS INC	293.04	366.67
212400	MICHAUD DIST INC	44.00	44.00
212700	MID-STATE TRUCK SERVICE INC	16,538.83	3,211.44
214000	MIELKE ELECTRIC WORKS	0.00	180.00
214500	MINIT MART 557	40.00	64.00
219067	MN DEPT OF ADMINISTRATION	3,483.64	1,741.82
220500	MN DEPT OF HEALTH	32.00	8,910.00
222275	MN PEIP	130,158.40	66,603.32

DATE: 03/10/2022
TIME: 09:59:03
ID: AP442000.WOW

CITY OF CLOQUET
VENDOR SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 03/15/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
225975	MATHY CONSTRUCTION COMPANY	0.00	712.13
227575	MPOWER TECHNOLOGIES, INC	0.00	1,138.50
229500	NAPA AUTO PARTS	1,685.37	881.39
234900	NORTHERN ENGINE & SUPPLY	503.19	364.39
235560	NORTHERN STATES SUPPLY, INC.	615.43	196.27
235565	NORTHERN TOOL & EQUIPMENT	31.98	119.20
240725	O'REILLY AUTO ENTERPRISES LLC	30.54	311.76
244300	BRENT BELICH	0.00	2,175.75
263100	SHEL/DON GROUP INC.	0.00	109.64
268800	STOCK TIRE COMPANY	1,148.63	673.68
269450	SUNSET LAW ENFORCEMENT	0.00	2,301.00
270300	SWAGIT PRODUCTIONS, LLC	2,650.00	1,325.00
271320	T MOBILE	3,474.75	1,158.10
271325	NANCY GETCHELL	1,551.68	883.76
272600	TERMINAL SUPPLY INC	707.15	770.54
277550	TURFWERKS	0.00	145.13
278600	TWIN PORT MAILING	8,830.24	571.54
279100	U S BANK EQUIPMENT FINANCE	1,405.83	624.95
285400	VIKING ELECTRIC SUPPLY	0.00	165.14
285500	VIKING INDUSTRIAL CENTER	1,413.49	49.44
286900	W L S S D	148,054.20	71,958.00
289015	WELLS FARGO CREDIT CARD	19,353.94	12,656.75
290750	WILSON BOHANNAN PADLOCK CO.	0.00	263.47
291400	WOOD CITY MOTORS	55.08	55.96
R0002149	CTM SERVICES	0.00	1,967.67
R0002150	KEVIN CHARLES STOFFEL	0.00	1,504.00
R0002151	LOOKING GLASS MEDIA	0.00	1,125.00
TOTAL ALL VENDORS:			643,249.13

City of Cloquet
Vendor Summary Report Reconciliation
Invoices Due On/Before 3/15/2022

Total	643,249.13
Less:	
Library	(7,712.43)
Cloquet Area Fire District	<u>(4,608.04)</u>
Total City Bills	630,928.66
Less:	
Payroll benefits	(66,603.32)
Plus:	
Credit Card/PSN Fees	2,543.60
MN Energy Auto Pay	8,467.24
MN Power Auto Pay	196,468.06
MN Sales Tax	1,232.83
Verizon Auto Pay	423.23
Total Bills	<u><u>773,460.30</u></u>

DATE: 03/10/22
TIME: 09:59:16
ID: AP443000.WOW

CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 03/15/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
00			
222275	MN PEIP	130,158.40	66,603.32
			66,603.32
41	GENERAL GOVERNMENT		
142800	CLOQUET SANITARY SERVICE	2,929.50	72.54
145500	COMPENSATION CONSULTANTS, LTD	872.00	222.00
149865	COMPUTER WORLD INC	16,954.04	4,737.00
150100	D A L C O	1,184.73	35.67
171100	FRYBERGER, BUCHANAN, SMITH &	40,331.49	342.45
179340	HAGENS GLASS & PAINT	21,566.19	24.95
188000	INNOVATIVE OFFICE SOLUTIONS	496.98	79.09
198100	L M C I T		25,364.50
212400	MICHAUD DIST INC	44.00	44.00
244300	BRENT BELICH		2,175.75
278600	TWIN PORT MAILING	8,830.24	222.25
279100	U S BANK EQUIPMENT FINANCE	1,405.83	200.51
289015	WELLS FARGO CREDIT CARD	19,353.94	4,324.90
	GENERAL GOVERNMENT		37,845.61
42	PUBLIC SAFETY		
111350	LEXISNEXIS RISK DATA MNGMT INC	300.00	150.00
125700	BEST OIL COMPANY	1,374.94	3,716.65
135675	VORK ENTERPRISES INC	615.00	130.00
140100	CLOQUET AUTOMOTIVE	2,083.77	815.69
142800	CLOQUET SANITARY SERVICE	2,929.50	72.54
150100	D A L C O	1,184.73	35.67
152485	DEAD ON ARMS INC	1,134.78	150.00
158000	DULUTH/SUPERIOR COMMUNICATIONS	11,947.50	814.85
169650	FORUM COMMUNICATIONS COMPANY	619.51	618.62
171900	GALLS LLC		1,068.80
197775	KWIK TRIP INC	214.00	113.24
198100	L M C I T		187,059.50
214500	MINIT MART 557	40.00	64.00
268800	STOCK TIRE COMPANY	1,148.63	673.68
269450	SUNSET LAW ENFORCEMENT		2,301.00
271320	T MOBILE	3,474.75	1,158.10
271325	NANCY GETCHELL	1,551.68	883.76
278600	TWIN PORT MAILING	8,830.24	63.50

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CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/15/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
GENERAL FUND			
42	PUBLIC SAFETY		
279100	U S BANK EQUIPMENT FINANCE	1,405.83	188.40
289015	WELLS FARGO CREDIT CARD	19,353.94	6,164.53
R0002150	KEVIN CHARLES STOFFEL		1,504.00
	PUBLIC SAFETY		207,746.53
43	PUBLIC WORKS		
121000	ARROWHEAD SPRINGS INC	192.00	46.00
125700	BEST OIL COMPANY	1,374.94	7,652.39
142800	CLOQUET SANITARY SERVICE	2,929.50	102.37
153200	DETROIT INDUSTRIAL TOOL		254.56
169650	FORUM COMMUNICATIONS COMPANY	619.51	206.49
175200	GOPHER STATE ONE CALL INC	121.55	9.45
178700	H & L MESABI	2,284.00	2,853.00
197800	L & M FLEET SUPPLY INC.	4,636.85	688.51
198100	L M C I T		67,514.50
202100	LAWSON PRODUCTS INC	1,492.55	278.96
204500	LITTLE FALLS MACHINE INC	1,583.95	809.28
205050	LOFFLER COMPANIES INC	136.62	11.97
206500	M R SIGN CO INC	2,171.97	677.69
206800	MACQUEEN EQUIPMENT INC	650.22	163.19
211400	MENARDS INC	293.04	105.96
212700	MID-STATE TRUCK SERVICE INC	16,538.83	2,971.44
225975	MATHY CONSTRUCTION COMPANY		712.13
227575	MPOWER TECHNOLOGIES, INC		284.62
229500	NAPA AUTO PARTS	1,685.37	680.27
234900	NORTHERN ENGINE & SUPPLY	503.19	364.39
235560	NORTHERN STATES SUPPLY, INC.	615.43	117.87
240725	O'REILLY AUTO ENTERPRISES LLC	30.54	311.76
263100	SHEL/DON GROUP INC.		109.64
272600	TERMINAL SUPPLY INC	707.15	770.54
278600	TWIN PORT MAILING	8,830.24	63.50
279100	U S BANK EQUIPMENT FINANCE	1,405.83	43.25
289015	WELLS FARGO CREDIT CARD	19,353.94	100.68
290750	WILSON BOHANNAN PADLOCK CO.		87.82
	PUBLIC WORKS		87,992.23
45	CULTURE AND RECREATION		
125700	BEST OIL COMPANY	1,374.94	1,953.29

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CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/15/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
GENERAL FUND			
45	CULTURE AND RECREATION		
142800	CLOQUET SANITARY SERVICE	2,929.50	853.45
178500	GUARDIAN PEST SOLUTIONS INC	99.23	51.98
179340	HAGENS GLASS & PAINT	21,566.19	244.95
197800	L & M FLEET SUPPLY INC.	4,636.85	1,243.53
198100	L M C I T		32,123.00
211400	MENARDS INC	293.04	12.98
229500	NAPA AUTO PARTS	1,685.37	81.99
235565	NORTHERN TOOL & EQUIPMENT	31.98	119.20
277550	TURFWERKS		145.13
289015	WELLS FARGO CREDIT CARD	19,353.94	587.92
291400	WOOD CITY MOTORS	55.08	55.96
R0002149	CTM SERVICES		1,967.67
	CULTURE AND RECREATION		39,441.05
46	COMMUNITY DEVELOPMENT		
188000	INNOVATIVE OFFICE SOLUTIONS	496.98	24.41
198100	L M C I T		681.00
278600	TWIN PORT MAILING	8,830.24	31.76
279100	U S BANK EQUIPMENT FINANCE	1,405.83	47.10
289015	WELLS FARGO CREDIT CARD	19,353.94	-6.36
	COMMUNITY DEVELOPMENT		777.91
FEDERAL CDBG LOAN (EDA)			
46	COMMUNITY DEVELOPMENT		
171100	FRYBERGER, BUCHANAN, SMITH &	40,331.49	866.25
289015	WELLS FARGO CREDIT CARD	19,353.94	51.60
	COMMUNITY DEVELOPMENT		917.85
LIBRARY FUND			
45	CULTURE AND RECREATION		
150100	D A L C O	1,184.73	74.43
198100	L M C I T		7,638.00
	CULTURE AND RECREATION		7,712.43

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CITY OF CLOQUET
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INVOICES DUE ON/BEFORE 03/15/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

PUBLIC WORKS RESERVE			
42	PUBLIC SAFETY		
219067	MN DEPT OF ADMINISTRATION	3,483.64	1,741.82
	PUBLIC SAFETY		1,741.82
43	PUBLIC WORKS		
134900	CARLTON COUNTY TREASURER	539.00	2,450.50
155035	DODGE OF BURNSVILLE, INC		36,843.00
	PUBLIC WORKS		39,293.50
WATER - LAKE SUPERIOR WATERLIN			
50	STATION 1		
198100	L M C I T		4,973.00
	STATION 1		4,973.00
51	STATION 2		
121000	ARROWHEAD SPRINGS INC	192.00	28.00
175700	GRAINGER	2,253.54	1,090.07
197300	KRAEMER CONSTRUCTION INC		150.00
198100	L M C I T		13,882.00
214000	MIELKE ELECTRIC WORKS		180.00
289015	WELLS FARGO CREDIT CARD	19,353.94	64.72
	STATION 2		15,394.79
52	LAKE SUPERIOR WATERLINE		
125700	BEST OIL COMPANY	1,374.94	1,671.74
197800	L & M FLEET SUPPLY INC.	4,636.85	38.12
198100	L M C I T		8,207.50
285400	VIKING ELECTRIC SUPPLY		165.14
	LAKE SUPERIOR WATERLINE		10,082.50
57	ADMINISTRATION		

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CITY OF CLOQUET
 DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 03/15/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

WATER - LAKE SUPERIOR WATERLIN			
57	ADMINISTRATION		
156400	CITY OF DULUTH COMFORT SYSTEMS	339.46	171.99
198100	L M C I T		252.50
205050	LOFFLER COMPANIES INC	136.62	11.97
	ADMINISTRATION		436.46
WATER - IN TOWN SYSTEM			
49	CLOQUET		
125700	BEST OIL COMPANY	1,374.94	2,027.33
165375	FERGUSON WATERWORKS #2516	1,349.16	20.24
180500	HAWKINS INC	19,501.41	1,273.16
197800	L & M FLEET SUPPLY INC.	4,636.85	225.63
198100	L M C I T		4,365.00
202100	LAWSON PRODUCTS INC	1,492.55	167.38
211400	MENARDS INC	293.04	247.73
220500	MN DEPT OF HEALTH	32.00	8,910.00
229500	NAPA AUTO PARTS	1,685.37	105.96
235560	NORTHERN STATES SUPPLY, INC.	615.43	78.40
285500	VIKING INDUSTRIAL CENTER	1,413.49	49.44
290750	WILSON BOHANNAN PADLOCK CO.		87.82
	CLOQUET		17,558.09
54	BILLING & COLLECTION		
198100	L M C I T		527.50
278600	TWIN PORT MAILING	8,830.24	63.51
279100	U S BANK EQUIPMENT FINANCE	1,405.83	59.20
	BILLING & COLLECTION		650.21
57	ADMINISTRATION & GENERAL		
142800	CLOQUET SANITARY SERVICE	2,929.50	34.12
175200	GOPHER STATE ONE CALL INC	121.55	5.67
198100	L M C I T		5,486.00
205050	LOFFLER COMPANIES INC	136.62	11.97
227575	MPOWER TECHNOLOGIES, INC		284.63
278600	TWIN PORT MAILING	8,830.24	63.51
279100	U S BANK EQUIPMENT FINANCE	1,405.83	43.25

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CITY OF CLOQUET
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INVOICES DUE ON/BEFORE 03/15/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

WATER - IN TOWN SYSTEM			
57	ADMINISTRATION & GENERAL		
289015	WELLS FARGO CREDIT CARD	19,353.94	843.90
	ADMINISTRATION & GENERAL		6,773.05
ENTERPRISE FUND - SEWER			
00			
286900	W L S S D	148,054.20	-15,845.00
			-15,845.00
55	SANITARY SEWER		
125700	BEST OIL COMPANY	1,374.94	1,459.36
197800	L & M FLEET SUPPLY INC.	4,636.85	38.12
198100	L M C I T		13,326.00
202100	LAWSON PRODUCTS INC	1,492.55	111.58
212700	MID-STATE TRUCK SERVICE INC	16,538.83	240.00
229500	NAPA AUTO PARTS	1,685.37	13.17
286900	W L S S D	148,054.20	87,803.00
289015	WELLS FARGO CREDIT CARD	19,353.94	29.96
290750	WILSON BOHANNAN PADLOCK CO.		87.83
	SANITARY SEWER		103,109.02
57	ADMINISTRATION & GENERAL		
142800	CLOQUET SANITARY SERVICE	2,929.50	34.11
149865	COMPUTER WORLD INC	16,954.04	807.22
175200	GOPHER STATE ONE CALL INC	121.55	3.78
198100	L M C I T		897.00
205050	LOFFLER COMPANIES INC	136.62	11.98
227575	MPOWER TECHNOLOGIES, INC		284.62
278600	TWIN PORT MAILING	8,830.24	63.51
279100	U S BANK EQUIPMENT FINANCE	1,405.83	43.24
289015	WELLS FARGO CREDIT CARD	19,353.94	393.90
	ADMINISTRATION & GENERAL		2,539.36

STORM WATER UTILITY

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CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/15/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

STORM WATER UTILITY			
57	ADMINISTRATION & GENERAL		
205050	LOFFLER COMPANIES INC	136.62	11.98
227575	MPOWER TECHNOLOGIES, INC		284.63
289015	WELLS FARGO CREDIT CARD	19,353.94	101.00
R0002151	LOOKING GLASS MEDIA		1,125.00
	ADMINISTRATION & GENERAL		1,522.61
CABLE TELEVISION			
45	CULTURE AND RECREATION		
162640	ENVENTIS TELECOM INC	91.90	49.75
270300	SWAGIT PRODUCTIONS, LLC	2,650.00	1,325.00
	CULTURE AND RECREATION		1,374.75
CLOQUET AREA FIRE DISTRICT			
42	PUBLIC SAFETY		
125700	BEST OIL COMPANY	1,374.94	4,608.04
	PUBLIC SAFETY		4,608.04
	TOTAL ALL DEPARTMENTS		643,249.13



Community Development Department
101 14th Street • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Al Cottingham, City Planner/Zoning Administrator
Reviewed By: Tim Peterson, City Administrator
Date: March 9, 2022

ITEM DESCRIPTION: Amending Chapter 17 of the Municipal Code

Proposed Action

The Planning Commission recommends the City Council move to adopt **ORDINANCE NO. 499A - AN ORDINANCE TO AMEND CHAPTER 17 OF THE MUNICIPAL CODE TO ALLOW CHILD CARE CENTERS IN THE OM – OFFICE/MANUFACTURING DISTRICT.**

Background/Overview

The City Economic Development Authority (EDA) has requested the Planning Commission look at amending the OM – Office/Manufacturing District pertaining to Child Care Centers. The Ordinance under “Conditional Uses” allows commercial uses that are permitted in the RC – Regional Commercial District, this would allow childcare centers. Under “Prohibited Uses” childcare centers are not allowed.

A public hearing was held on Tuesday, March 8, 2022, to consider amendments to the text of the Cloquet Zoning Ordinance. A legal notice was published in the Pine Knot on February 25, 2022, Property owners were **not** sent a notice of the hearing since this is a textual amendment. The amendment, if approved, would amend Section 17.6.16 Subd. 4. B. of the Zoning Ordinance to remove childcare centers.

Policy Objectives

In 2015 the City changed the name of the Industrial District in the Zoning Ordinance to Office/Manufacturing District. There were no changes to the types of allowed or conditional uses with the change. The zoning of the business park was then changed from Industrial and Regional Commercial to Office/Manufacturing. Staff really did not take into account that with the change uses that were allowed in the easterly portion of the business park may not be allowed with the change. This has thus brought about the proposed change.

Financial Impacts

The Zoning Ordinance Text Amendment fee is \$300. These fees have been waived since the city is the applicant.

Advisory Committee Recommendation

The Planning Commission has recommended approval of the Zoning Ordinance Text Amendment on a 4–0 vote.

Attachments

- Ordinance No. 499A

ORDINANCE NO. 499A

**AN ORDINANCE TO AMEND CHAPTER 17 OF THE MUNICIPAL CODE
TO ALLOW CHILD CARE CENTERS IN THE
OM – OFFICE/MANUFACTURING DISTRICT**

The City Council of the City of Cloquet does hereby ordain as follows:

Section 1. **Section 17.4.16 Subd. 4 Prohibited Uses** is amended to read:

B. Institutional. Schools, orphanages, homes for the aged, and similar institutions for human care.

Section 2. **Effective Date.** This ordinance shall take effect and be in force from and after its passage and publication in accordance with law.

Passed this ___ day of _____, 2022.

CITY OF CLOQUET

By: _____
Its Mayor

ATTEST:

By: _____
Its City Administrator

Published this _____ day of _____, 2022.



COMMUNITY DEVELOPMENT DEPARTMENT
101 14th Street • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Al Cottingham, City Planner/Zoning Administrator
Reviewed/Approved By: Tim Peterson, City Administrator *TCP*
Date: March 9, 2022

ITEM DESCRIPTION: Zoning Case 22-02: Conditional Use Permit – Carlton County, Outside Storage in the Farm Residential District

Proposed Action

The Planning Commission recommends the City Council move to adopt **RESOLUTION NO. 22-20, A RESOLUTION APPROVING THE CONDITIONAL USE PERMIT FOR CARLTON COUNTY FOR OUTSIDE STORAGE IN THE FARM RESIDENTIAL DISTRICT.**

Background/Overview

Carlton County is proposing a conditional use permit to allow the stockpiling of material related to road maintenance activity with the possibility of some incidental crushing operations based on need. The property involved is located at 1655 Moorhead Road (north of Moorhead Road, west of I-35; old Gravel Pit). Staff has made the determination that the outdoor storage of materials is allowed as a conditional use in the Farm Residential District.

This property is an old gravel pit (see the attached aerial photo). There will be no mining/excavation of materials from the site just the stockpiling and possible crushing of materials to be used as a base material in construction projects. Crushing of the materials will be done on an as need basis. The County is exploring doing a full gravel mining operation at this site but is gathering information on this at this time. This would require an Environmental Assessment Worksheet (EAW), Rezoning to Sand and Gravel Overlay and a Conditional Use Permit.

A public hearing was held on Tuesday, March 8th to consider a conditional use permit for stockpiling of materials in the Farm Residential District. A legal notice was published in the Pine Knot on February 25, 2022 and property owners within 350 feet were sent notices of the public hearing along with Twin Lakes Township.

Policy Objectives

The Zoning Ordinance states Conditional Use Permits may be granted when they comply with the following approval criteria: *(Staff comments in italic)*

- 1. Consistency with the Comprehensive Plan. The relationship of the proposed use to the goals, objectives, and policies of the City of Cloquet Comprehensive Plan. *The proposed site is guided as Low Density Residential.***
- 2. Compatibility. The compatibility of the proposed use with existing development within three hundred (300) feet of the proposed use and within five hundred (500) feet along the same street and development anticipated in the foreseeable future within the neighborhood**

and conditions that would make the use more compatible. *The land to the east is residential and I-35. The land to the north is large lot residential. The land to the west is wetland/Otter*

Creek then large lot residential. The land to the south is in Twin Lakes Township and has some industrial type uses for the Fond Du Lac Band north of Black Bear Casino.

3. Importance of services to the community. **The importance of the services provided by the proposed facility to the community, if any, and the requirements of the facility for certain locations, if any, and without undue inconvenience to the developer, and the availability of alternative locations equally suitable.** *This would save the County some haul distances when they have projects in the area.*

4. Neighborhood protections. **The sufficiency of terms and conditions proposed to protect and maintain the uses in the surrounding neighborhood.** *The access to the site will be off Moorhead Road via the current driveway. There is a fair amount of woods along the north side of the site.*

5. Conformance with other requirements of this Chapter. **The conformance of the proposed development with all provisions of this Chapter.** *The proposed location meets all of the requirements of the Zoning Ordinance.*

6. Other factor. **Other factors pertinent to the proposed use, site conditions, or surrounding area considerations that the Planning Commission or the City Council feels are necessary for review in order to make an informed and just decision.**

Financial/Budget/Grant Considerations

The Conditional Use Permit fee is \$400. The applicant has paid this fee to cover the cost associated with the application process.

Advisory Committee/Commission Action

The Planning Commission following discussion as to hours of operation and noise has recommended approval of the Conditional Use Permit subject to the conditions in the attached resolution on a 4 – 0 vote.

Supporting Documentation Attached

- Resolution No. 22-20
- Location Map
- Aerial Photo

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 22-20

**A RESOLUTION APPROVING THE CONDITIONAL USE PERMIT
FOR CARLTON COUNTY TO ALLOW OUTSIDE STORAGE
IN THE FARM RESIDENTIAL DISTRICT**

WHEREAS, Carlton County is proposing a Conditional Use Permit for outside storage in the Farm Residential District; and

WHEREAS, As required by ordinance, notification was advertised in the Pine Knot and property owners within 350 feet were sent notice along with Twin Lakes Township. A public hearing was held to consider the application at the regular meeting of the Cloquet Planning Commission on March 8, 2022, at which time Zoning Case / Development Review No. 22-02 was heard and discussed; and

WHEREAS, the property of the proposed Conditional Use Permit is located at 1655 Moorhead Road and is legally described as follows:

The Southwest Quarter of the Southwest Quarter, Section 35, Township 49 North, Range 17 West, Carlton County, Minnesota, Except part for I-35, subject to CSAH #26 Easement. and

WHEREAS, the Planning Commission reviewed the staff report and recommends approval of the Conditional Use Permit.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, that it approves Zoning Case 20-15 for Zoning Case 22-02 to the Cloquet City Council to allow outside storage in the Farm Residential District subject to the following condition:

1. The maximum height of the piles shall be 40 feet.
2. Crushing operations of materials is limited to between the hours of 7:00 a.m. and 7:00 p.m. Monday through Friday.
3. The hours of operation of the site shall be limited to 7:00 am to 8:00 pm, Monday through Saturday.

PASSED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 15th DAY OF MARCH 2022.

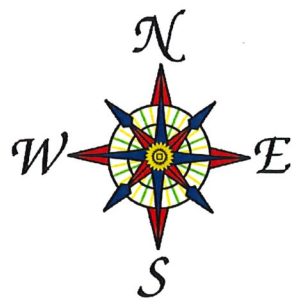
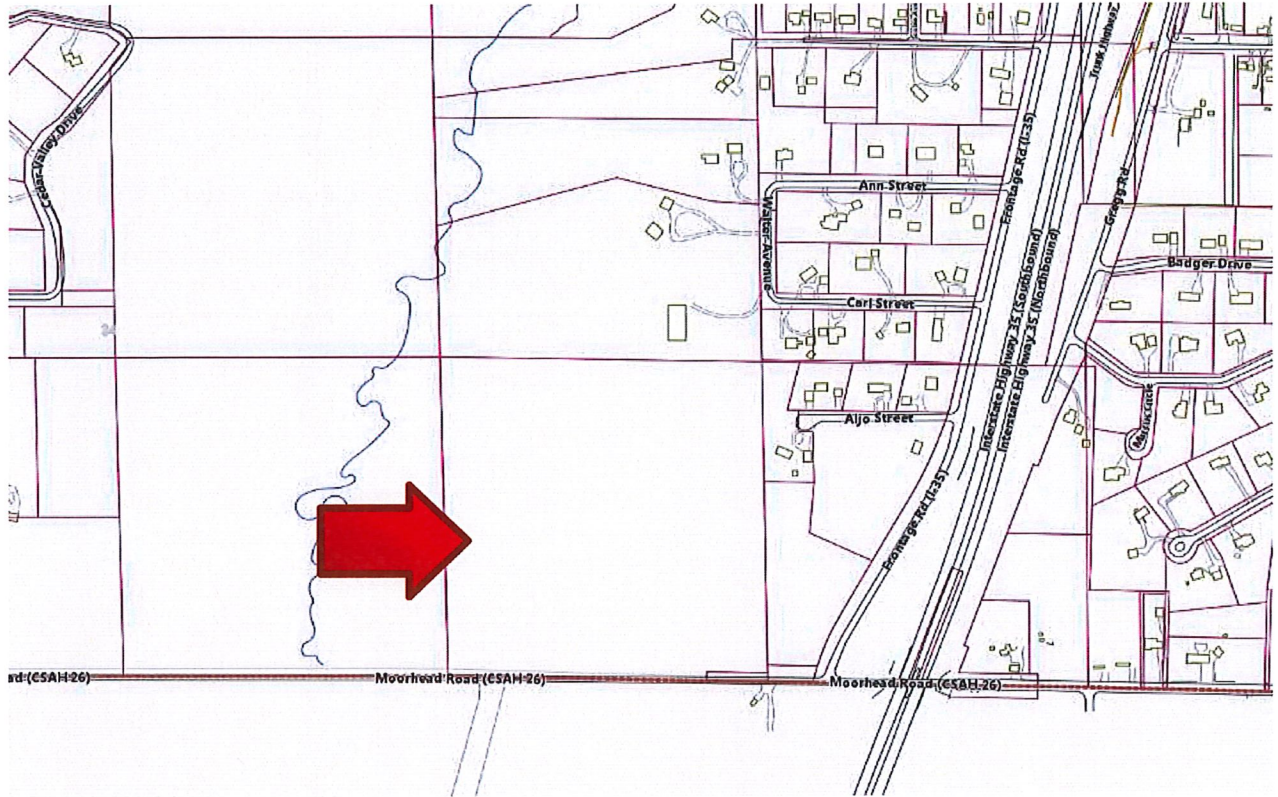
Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator

Location Map

Carlton County



No Scale



This data is provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose. Not for survey purposes.

1655 Moorhead Road



Carlton County, MN

Date: 2/28/2022



COMMUNITY DEVELOPMENT DEPARTMENT
101 14th Street • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Al Cottingham, City Planner/Zoning Administrator
Reviewed/Approved By: Tim Peterson, City Administrator *TCP*
Date: March 9, 2022

ITEM DESCRIPTION: Zoning Case 22-03: Conditional Use Permit – Aaron Young, Apartments in the City Center District

Proposed Action

The Planning Commission recommends the City Council move to adopt **RESOLUTION NO. 22-21, A RESOLUTION APPROVING THE CONDITIONAL USE PERMIT FOR AARON YOUNG FOR APARTMENTS IN THE CITY CENTER DISTRICT.**

Background/Overview

Aaron Young is proposing a conditional use permit to allow four (4) apartments in the CC – City Center District. The property involved is located at 1531 Cloquet Avenue. Aaron Young would like to remodel the first floor of this building to create two (2) apartments to go with the two (2) that are currently on the second floor. The conditional use permit is for multi-family in the CC – City Center District.

A public hearing was held on Tuesday, March 8, 2022 to consider a conditional use permit for apartments in the City Center District. A legal notice was published in the Pine Knot on February 25, 2022 and property owners within 350 feet were sent notices of the public hearing.

Policy Objectives

The Zoning Ordinance states Conditional Use Permits may be granted when they comply with the following approval criteria: *(Staff comments in italic)*

- 1. Consistency with the Comprehensive Plan. The relationship of the proposed use to the goals, objectives, and policies of the City of Cloquet Comprehensive Plan.** *The proposed site is guided as City Center. For the purposes of the Comprehensive Plan, it does reference housing (particularly housing above commercial uses) is also a desirable use in the city center. This structure has two stories.*
- 2. Compatibility. The compatibility of the proposed use with existing development within three hundred (300) feet of the proposed use and within five hundred (500) feet along the same street and development anticipated in the foreseeable future within the neighborhood and conditions that would make the use more compatible.** *The property surrounding this site is primarily residential to the north and east with residential and commercial west and commercial to the south.*
- 3. Importance of services to the community. The importance of the services provided by the proposed facility to the community, if any, and the requirements of the facility for certain locations, if any, and without undue inconvenience to the developer, and the availability of alternative locations equally suitable.** *There is a need for rental housing within the community.*

4. Neighborhood protections. The sufficiency of terms and conditions proposed to protect and maintain the uses in the surrounding neighborhood. *The site is currently occupied by a commercial/residential building. They are not proposing any changes in the access to the site or the site layout.*

5. Conformance with other requirements of this Chapter. The conformance of the proposed development with all provisions of this Chapter. *The proposed location meets all of the requirements of the Zoning Ordinance. There is adequate off-street parking to the west and north of the building and there will be no expansions to the building.*

6. Other factor. Other factors pertinent to the proposed use, site conditions, or surrounding area considerations that the Planning Commission or the City Council feels are necessary for review in order to make an informed and just decision.

Financial/Budget/Grant Considerations

The Conditional Use Permit fee is \$400. The applicant has paid this fee to cover the cost associated with the application process.

Advisory Committee/Commission Action

The Planning Commission has recommended approval of the Conditional Use Permit subject to the condition in the attached resolution on a 4 – 0 vote.

Supporting Documentation Attached

- Resolution No. 22-21
- Location Map
- Petitioner Narrative
- Floor Layout
- Aerial Photo

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 22-21

**A RESOLUTION APPROVING THE CONDITIONAL USE PERMIT
FOR AARON YOUNG FOR FOUR (4) APARTMENTS IN THE
CITY CENTER DISTRICT**

WHEREAS, Aaron Young is proposing a Conditional Use Permit for four (4) apartments in the City Center District; and

WHEREAS, As required by ordinance, notification was advertised in the Pine Knot on February 25, 2022, and property owners within 350 feet were sent notice. A public hearing was held to consider the application at the regular meeting of the Cloquet Planning Commission on March 8, 2022, at which time Zoning Case / Development Review No. 22-03 was heard and discussed; and

WHEREAS, the property of the proposed Conditional Use Permit is located 1531 Cloquet Avenue and is legally described as follows:

Lot 8, Block 2, Johnson Wentworth Company Second Addition, according to the plat thereof, on record in the office of the County Recorder in and for Carlton County, Minnesota. Excepting and Reserving the perpetual right to use the driveway between Lots 7 and 8 to provide access to Lot 7. And together with the perpetual right to use driveway between Lots 7 and 8 to provide access to Lot 8. And,

WHEREAS, the Planning Commission reviewed the staff report and recommends approval of the Conditional Use Permit.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, that it approves Zoning Case 22-03 for Aaron Young for four (4) apartments in the City Center District subject to the following conditions:

1. A Building Permit be issued prior to beginning any work.

PASSED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 15th DAY OF MARCH 2022.

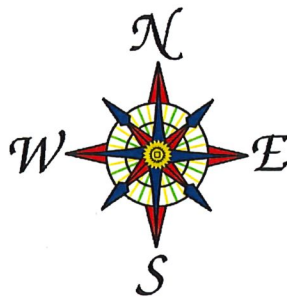
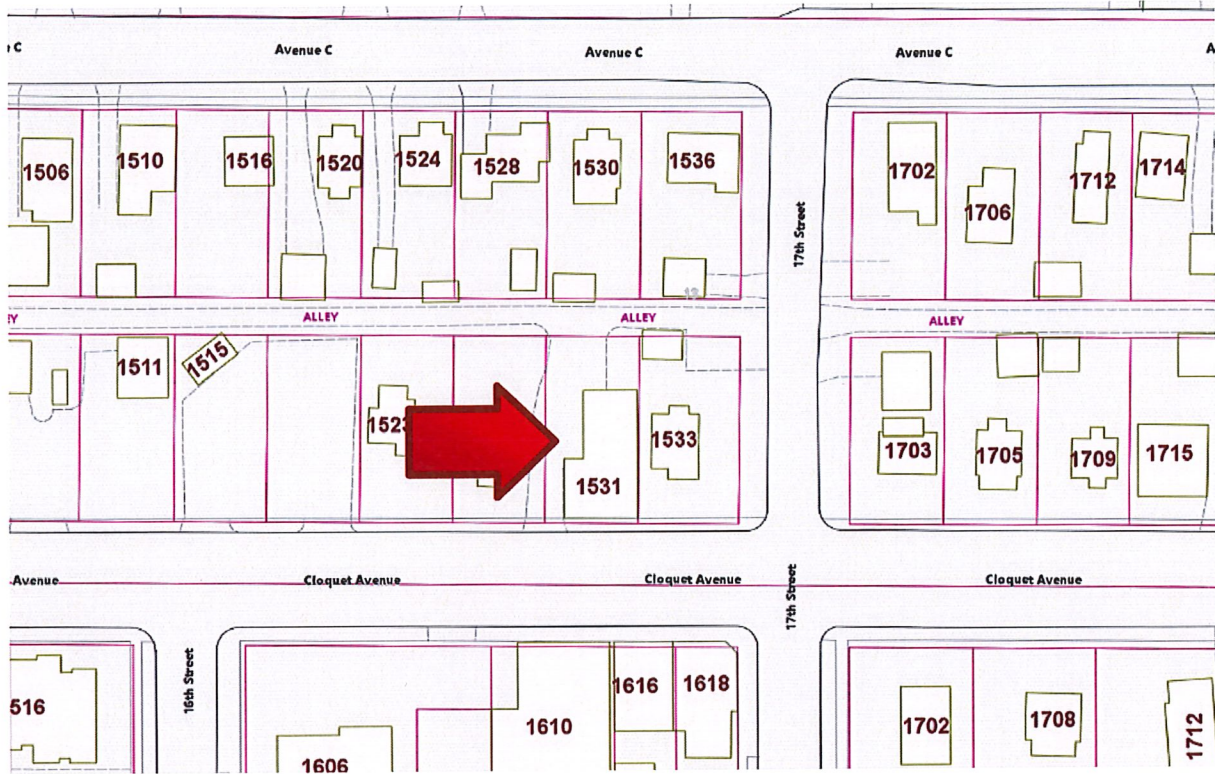
Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator

Location Map

Aaron Young



No Scale

February 9, 2022

To whom it may concern,

I am Aaron Young, a life-long Cloquet resident, middle school teacher, and owner of two rental properties in Cloquet. A triplex on 7th street and now the building at 1531 Cloquet Avenue.

1531 Cloquet Ave. had its 2nd story remodeled ten years ago, but the main floor has been neglected and remains unused and unsuccessful as a commercial property. At the same time, I am asked monthly if any rentals will be open which proves that demand remains for more residential properties in Cloquet. By converting the main floor into rental apartments we will help the housing shortfall while making the building profitable. Other reasons for our request include:

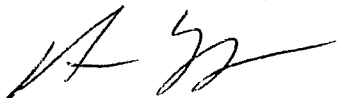
1. The location of the building is not ideal for commercial use at the far end of mainstreet.
2. With only two parking spots on mainstreet and two off street parking spots for workers, parking is an issue for any potential businesses and their employees.
3. The bathroom and entrances are not ADA compliant and would require a financial commitment to make the necessary upgrades without any income being generated.
4. Four commercial spaces within two blocks sit vacant including 1429 (Skare Law), 1513 (Tattoo Shop), the fully remodeled 1618 (Splitrock) across the street & 1503 (Pete & Sons). The last two on the market with no buyers.

The 1531 building has a natural divide on the main floor with a concrete block wall separating the current front business space with 1160 sq ft and the back storage area with 615 sq ft.

Conditional Use Permit: The back storage area at 615 sq ft would be converted into a one bedroom apartment. It has a private entrance and off street parking spot. The block exterior walls are already insulated and finished so only a small amount of wall framing is needed. Two windows would be added and both plumbing and electrical work would be needed including a new electrical service and electric baseboard heat. A floor plan is enclosed for "apartment D".

Variance: The front business area would be converted into a two bedroom apartment. It has a private entrance and off street parking spot. The current bathroom would remain in place. The block exterior walls are already insulated and finished, but interior walls would need to be framed and a window added along with some electrical work. The current electrical service and furnace would be used for this apartment. A floor plan design is enclosed for "apartment C".

I look forward to answering any questions you have about this project.



Aaron Young

cloquetrentalproperties@gmail.com

218-451-2017

Alley

5

4

35' 3"

6

Guest

66' 0"

26' 0"

3

2

1

16' 0"

Apartments
A & B
entrance &
stairwell

Apartment "D"

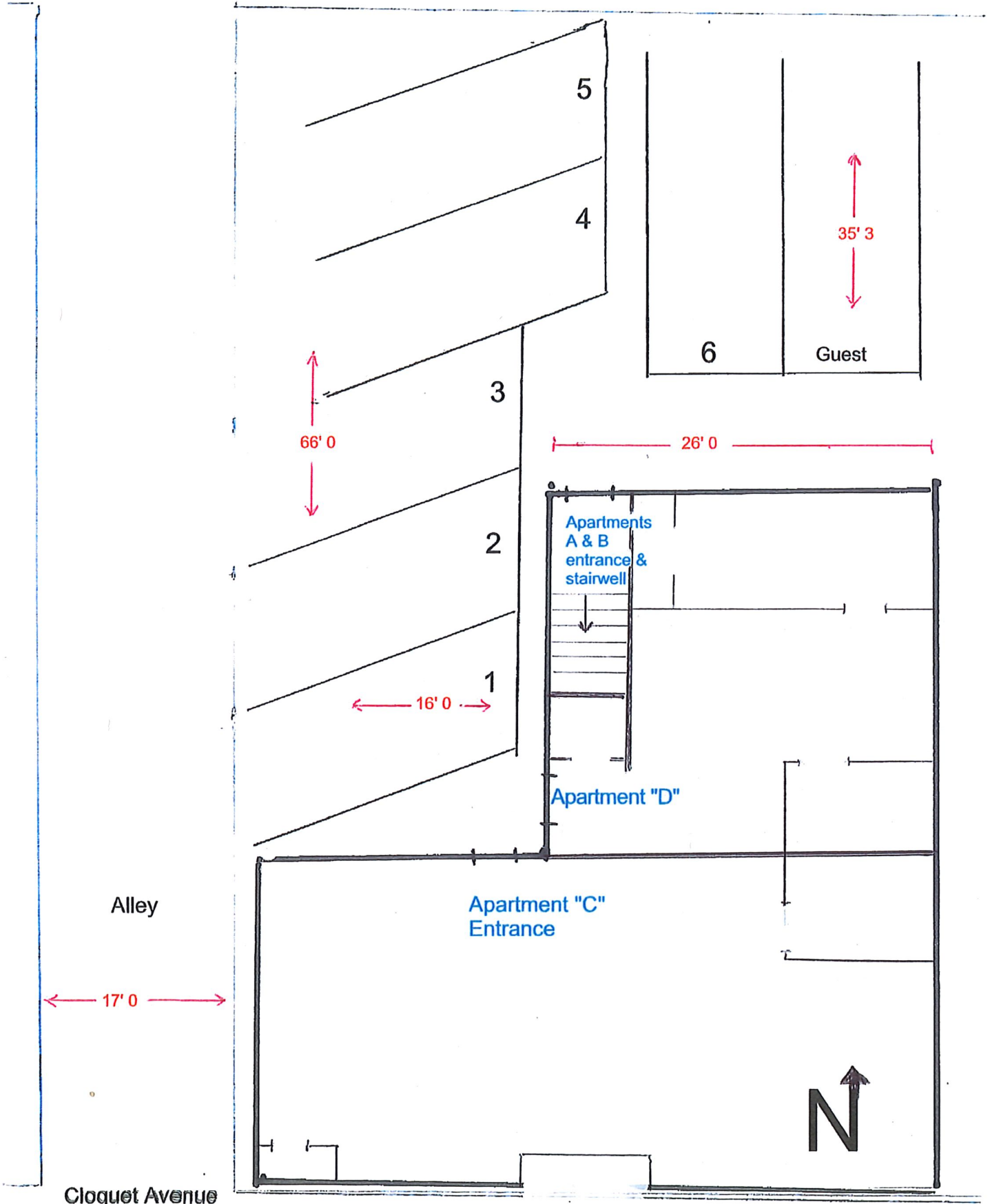
Alley

Apartment "C"
Entrance

17' 0"






Cloquet Avenue

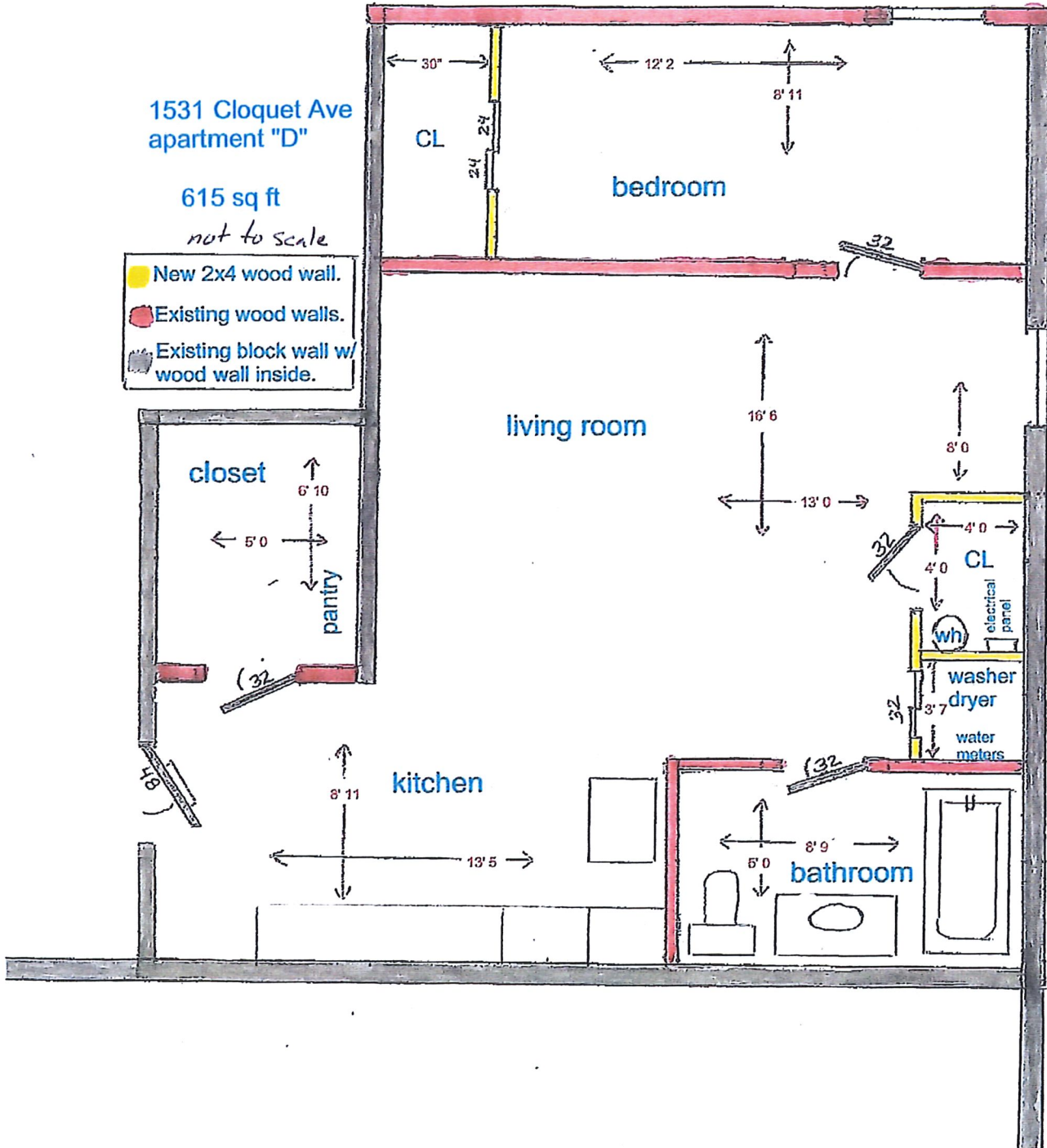


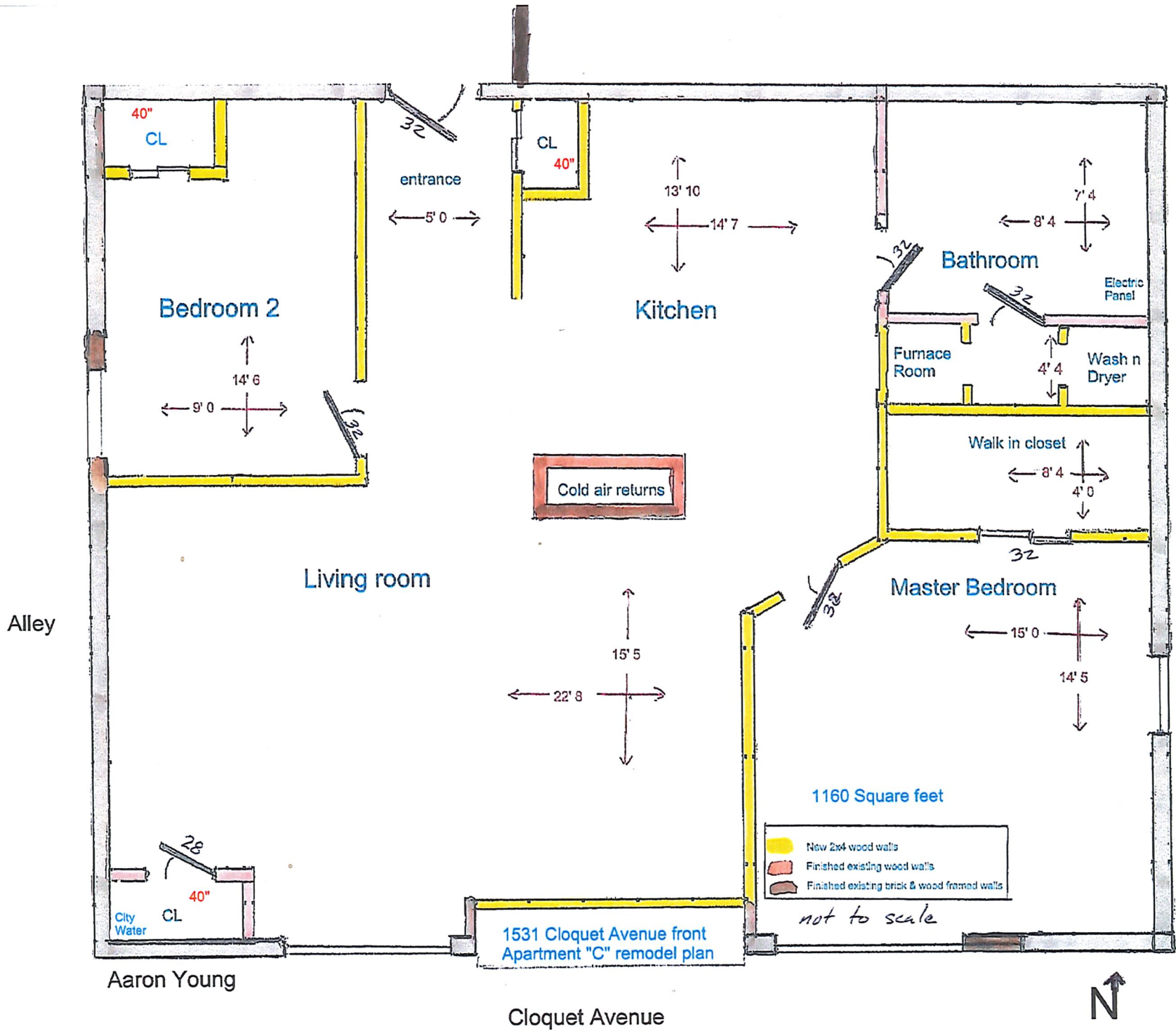


1531 Cloquet Ave
apartment "D"

615 sq ft
not to scale

-  New 2x4 wood wall.
-  Existing wood walls.
-  Existing block wall w/ wood wall inside.







2021 Imagery, Carlton County GIS

This data is provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose. Not for survey purposes.

1531 Cloquet Ave



Carlton County, MN

Date: 2/28/2022



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Tim Peterson, City Administrator *TP*
Date: March 15, 2022

ITEM DESCRIPTION: Old Main Street Closure Request

Proposed Action

Staff recommends that the City Council move to approve the request to close Old Main Street for the Northeastern Hotel, Saloon & Grille's annual car show events taking place on Memorial Day and during the July 4th and Labor Day community celebrations as well as July 9th for an Antique Beer Sign Sale.

Background/Overview

The City has received a request from Bert Whittington for the closure of Old Main Street between the Foundry Bar and Northeastern Hotel, Saloon & Grille for their annual car shows that take place on Memorial Day and during the 4th of July and Labor Day community celebrations and an antique beer sign sale on July 9th. The request is for the street to be closed between the hours of 7:00 a.m. to 4:00 p.m. The street closure will not affect the one residence, railroad roundhouse or Spafford Campground.

This is an annual request that has been granted with no issues being reported.

Policy Objectives

N/A

Financial/Budget/Grant Considerations

N/A

Advisory Committee/Commission Action

None.

Supporting Documentation Attached

- Letter of Request

Northeastern Hotel

115 St. Louis Avenue Cloquet, Minnesota 55720 1-218-879-3312, 879-9968, 393-0657

2 March, 2022

TO: Mayor Maki and Cloquet City Council Members

FROM: Bert Whittington,
Proprietor, Northeastern Hotel, Saloon & Grille

SUBJECT: Memorial Day, 4th of July and Labor Day Car Shows, July 9th Antique Beer Sign Sale and "Old Main Street" road blockage

The Northeastern Hotel, Saloon & Grille will sponsor Car Shows on Memorial Day, the 4th of July and Labor Day during 2022, and an Antique Beer Sign Sale on July 9th, 2022.

In the past we have requested, and been granted, to block off Old Main Street from the hours of 7am till 4pm during these event days. This blockage requires no personnel or resources from the city. I have my own yellow high visible street barriers and orange cones. It is only between the old Foundry Bar and the Northeastern Hotel, both properties that I own.

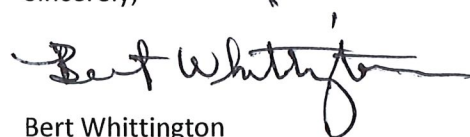
This blockage does not affect the only personal residence on Dunlap Island because the road is open going north, and is an equal distance either way. It is not a busy through fare, rather a barely used road between my two properties. The Railroad Roundhouse and Park are not affected at all.

The blocked portion of the road is used for parked classic cars and to allow pedestrians to safely view cars at the show and cross the street for other cars and venders set up across "Old Main Street" in my other parking lot. The road closure will greatly enhance the "Safety Factor" by stopping traffic from driving through the middle of a holiday family event, or Sale with venders. More importantly, it allows for Social Distancing and spacing between cars or tables.

I hereby request that I be granted permission to block off Old Main Street during the hours of 7am till 4pm on Memorial Day, the 4th of July, 9 July and Labor Day 2022.

Thank you for your consideration in this matter.

Sincerely,



Bert Whittington



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Tim Peterson, City Administrator
Date: March 15, 2022 TCP

ITEM DESCRIPTION: Temporary On-Sale Liquor License, Queen of Peace School

Proposed Action

Staff recommends the City Council move to approve the application from the Queen of Peace Catholic School for the issuance of a Temporary On-Sale Liquor License for their annual Mardi Gras event to be held at the Queen of Peace Catholic School on April 30, 2022. In issuing the license, the Council must clarify the license fee and the need for security and security fees. The license is subject to final approval by the Commissioner of Public Safety.

Background/Overview

Attached the City Council will find an application for a Temporary On-Sale Liquor License from the Queen of Peace Catholic School. They are seeking the license for a one-day event to be held on April 30, 2022 at the Queen of Peace Catholic School.

Under Minnesota Statute and City Code, in order to allow for the event proposed, the applicant is required to obtain a Temporary On-Sale Liquor License, which again under Minnesota Statute and City Code, can only be issued to a club or licensed non-profit organization.

Under City Code, the applicant is required to hire law enforcement for security purposes. This would require the applicant to hire two police officers at \$65.00/hr. each for the duration of the event. The applicant is requesting to waive this requirement due to the fact that Mardi Gras is a fundraiser to help support the daily operations of the school and is a 21 and over event, ensuring all participants are of legal drinking age by carding anyone looking under the age of 40. The Council has deviated from City Code requirements for this event since 2017.

Policy Objectives

Approval of a temporary license is required under Section 6.3 of the Municipal Code and Minnesota Statutes 340A.404. Under these rules, only a non-profit organization is allowed to obtain a permit for such purposes.

Financial/Budget/Grant Considerations

The City's fee schedule requires a \$50 fee for each license. The applicant has paid the license fee.

Advisory Committee/Commission Action

None.

Supporting Documentation Attached

- Temporary on-sale liquor license application

City of Cloquet
101 14th St
Cloquet, MN 55720

March 11, 2022

To Whom it may concern:

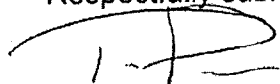
I am writing this letter to request the exemption of Queen of Peace Catholic School's requirement of hiring two police officers, in conjunction with our Temporary On Sale Liquor License, for our Mardi Gras event on Saturday, April 30th, 2022.

Mardi Gras is a traditional Catholic celebration in preparation of the Lenten Season and fasting for 40 days (until Easter). The Mardi Gras celebration at Queen of Peace School is a fundraiser to help support the daily operations of our school. We will offer a food buffet and complimentary drinks (including beer and wine) with paid admission. We will also have a DJ for entertainment as well as multiple raffles, silent auction and a live auction. This will be a 21 and over event. To ensure all participants are of the legal drinking age, we will be carding anyone that looks under 40 years old at the door.

Queen of Peace has been a pillar of our Cloquet community for over 100 years. Numerous events are held at Queen of Peace yearly and we have been upstanding community members. Queen of Peace School and Church run as a not-for profit entity and we rely heavily on our fundraisers to support our daily operations. The cost of hiring two police officers for our Mardi Gras event would be a burden on our event. In lieu of on-duty police officers, there will be several off-duty police officers from Cloquet and Duluth in attendance the evening of Mardi Gras. We also will offer free cab rides (paid for by our committee) provided by City Cab, for anyone that requests a safe ride home.

Thank you for your consideration of our request.

Respectfully submitted,



Tony Pease
Mardi Gras Committee Member
tony.pease1986@gmail.com
218-730-7809 (cell)



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101
 651-201-7507 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax exempt number	
Queen of Peace School	1881	41-0721655	
Organization Address	City	State	Zip Code
102 4th St	Cloquet	MN	55720
Name of person making application	Business phone	Home phone	
Tony Pease		218-730-7809	
Date(s) of event	Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer		
April 30, 2022	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Len Robinson	Cloquet	MN	55720
Organization officer's name	City	State	Zip Code
Father Nicholas Nelson	Cloquet	MN	55720
Organization officer's name	City	State	Zip Code
		MN	

Location where permit will be used. If an outdoor area, describe.
 Queen of Peace Catholic School Gym/Cafeteria

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
 N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
 The Catholic Mutual Relief Society of America
 500,000/1,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official _____ Please Print Name of City Clerk or County Official _____
CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



CITY ADMINISTRATOR'S OFFICE
 101 - 14th Street, Cloquet MN 55720
 Phone: 218-879-3347 Fax: 218-879-6555
 www.cloquet.mn.gov
 email: kstarnold@cloquetmn.gov

**CITY OF CLOQUET
 TEMPORARY ON SALE LIQUOR LICENSE APPLICATION**

Check all that apply: Indoor Entertainment Outdoor Entertainment No Entertainment

Organization Name: Queen of Peace Catholic School

Organization Address: 102 4th Street

City, State, Zip: Cloquet, MN 55720

Purpose of the Organization: Religious

Is this organization a:

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> | Charitable, religious, or non-profit organization? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| <i>If yes, attach a copy of the non-profit certificate of incorporation or IRS 501(c)(3) letter.</i> | | | |
| <input type="checkbox"/> | Political committee registered under Minnesota Statute 10A.14? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| <input type="checkbox"/> | Organization which has been existence for three (3) years? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Contact Person Name: Tony Pease

Address: _____

City, State, Zip: Cloquet, MN, 55720

_____ 218-351-1304 _____
 Home Phone Work Phone Cell Phone

E-Mail Address _____

Event Dates and Times: APRIL 30, 2022

Purpose of the Event: Fundraiser

Estimated Total Attendance at the Event: 300-400

Name of Location for Event: Queen of Peace

Address for Event: 102 4th St Cloquet, MN 55720

Is the event a Community Festival? Yes No (Must be designated by the Cloquet City Council.)

Will organization contract for intoxicating liquor? Yes No

If yes, please list:

Name of on sale license holder: _____

Address: _____

Contact Person: _____ Phone No. _____

Full Year On Sale Intoxicating Liquor License No. _____

Will event be outdoors? Yes No

What type of enclosure will be used for the outdoor area? _____

(Area shall be enclosed by a fence or other enclosure)

Describe all types of entertainment to be provided at the event. If entertainment is not planned, describe what will occur.

Live and Silent Auctions, Raffles, food, beer and wine, music and dancing.

Days / Times of Entertainment: APRIL 30, 2022 6PM-12AM

Will there be a band? Yes No

Will the entertainment be amplified? Yes No

Has this organization had any temporary liquor or wine licenses in the City of Cloquet in the past 12 months? Yes No

If yes, list the Event and Date(s): April 10 2021 fundraiser

The City of Cloquet reserves the right to request additional information to assist in the evaluation of this application.

I do hereby swear that the answers in this application are true and correct to the best of my knowledge. I do authorize the City of Cloquet, its agents and employees, to obtain information and to conduct an investigation, if necessary, into the truth of the statements set forth in this application and my qualifications for this license.

Signature of Applicant:  Date: 3/11/2022

Print Name Tony Michael Pease
First Middle Last

FOR CITY USE ONLY: (When applicable)				
	Signature:	Approved:	Denied:	Date:
Police Chief:				
City Administrator:				

Authorization & Release

The undersigned, having filed an application with the City of Cloquet realizing that the City has need to investigate the background and history of the applicant in order to better evaluate his or her application, does hereby authorize and request every law enforcement official and every other person, firm, officer, corporation, association, organization or institution having control of any documents, records or other information pertaining to me to furnish the original or copies of any such documents, records and other information to the City or any of its representatives and to permit said City or any of its representatives to inspect and make copies of any such documents, records and other information. I further authorize any such persons to answer any inquiries, questions or interrogatories concerning the undersigned which may be submitted to them by the City or its authorized representative. I fully understand that the information so obtained by the City may be used by it in its evaluation of my application.

I hereby release and exonerate any person who shall comply with the authorization and request made herein from any and all liability of every nature and kind growing out of and in any way pertaining to the furnishing or inspection of such documents, records and other information.

Data Practices Advisory (*Tennessee Warning*)

Some or all of the information that you are asked to provide on the attached forms are classified by state law as either private or confidential. Private data is information which generally cannot be given to the public, but can be given to the subject of the data. Confidential data is information which generally cannot be given to either the public or the subject of the data.

Our purpose and intended use of this information is to perform background investigations of the applicant, manager and others appearing on the application. This information will be used to determine if it is appropriate for the applicant to be issued a license or permit from the City of Cloquet.

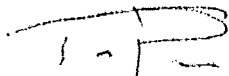
You are not legally required to provide this information. However, failure to furnish the requested information may result in your application being denied.

This information will be used by various City departments in the course of their investigations. In addition, various State and Federal law enforcement agencies may be furnished portions of the information you provide.

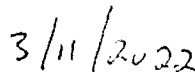
If you have any questions in this regard, please contact the City Administrator's Office at (218) 879-3347.

I read and understand the above information regarding my rights as a subject of government data.

**I HAVE READ AND UNDERSTAND THE ABOVE
AUTHORIZATION & RELEASE AND DATA PRACTICES ADVISORY.**



Signature of Applicant



Date



Community Development Department
101 14th ST • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

REQUEST FOR COUNCIL ACTION

To: Mayor and Cloquet City Council
From: Holly Hansen, Community Development Director
Reviewed By: Tim Peterson, City Administrator *TCP*
Date: March 15, 2022

ITEM DESCRIPTION: Public Hearing on 915 Cloquet Avenue; and
Adding Contingency for Inspection/Analysis by Structural Engineer to
Any Purchase Agreements for 915 Cloquet Avenue

Proposed Action

In an effort to resolve blighted conditions and attract responsible development ownership to a building that has opportunity for revitalization, the City Council is required to hold a public hearing to obtain public comments related to the initiation of city acquisition by condemnation of 915 Cloquet Avenue in the event that the City is not able to proceed by directly purchasing the property via good faith negotiated purchase price with property owners. The City is considering the tool of condemnation in an effort to obtain ownership of the property and to then sell this building to a skilled developer interested in repairing and adaptively reusing this building to its highest and best market use. Cloquet Economic Development Authority (EDA) funding would be used for the acquisition of the blighted property by a legal taking and the Cloquet EDA would be overseeing this funding process. The Council is asked to:

1. Hold a public hearing and consider public comments on whether to proceed with condemnation of 915 Cloquet Avenue if the City is not able to negotiate a reasonable purchase price for the property with the owners; and
 - *At the April 19th Council meeting, the Council will consider the feedback from this public hearing and will be asked to approve, or not, a Council Resolution approving condemnation of 915 Cloquet Avenue. Under condemnation statute, the City cannot issue a resolution approving condemnation until 30 days after the March 15th public hearing.*
2. Move to approve **RESOLUTION NO. 22-22, A RESOLUTION ADDING A CONTINGENCY FOR INSPECTION/ANALYSIS BY A STRUCTURAL ENGINEER TO ANY PURCHASE AGREEMENT FOR 915 CLOQUET AVENUE**

Background / Overview

On December 21, 2021 the Council approved Resolution 21-79 which provided extensive background on this situation of a property with an unaddressed order to repair the roof and exterior bricks along 10th Street, actions by the City to secure the property which was vacant and open to trespass, revocation of the building's certificate of occupancy in November 2021 by the City due to lack of utilities, declaration on December 15, 2021 that the building is vacant and hazardous, and after a January 2022 exterior inspection with a regional commercial brick expert further action by the City from February 15-16, 2022 to protect pedestrians from unsecured building bricks by blocking off the sidewalk along 10th Street.

The Council was informed that this building has opportunity, and its form has value in three story, two story or one-story format, however if no action is taken, building conditions will worsen and create risks and there will be no options for future renovations. The building has potential in its building form but will require substantial gutting and renovating for which there are economic development tools to match skilled developer needs.

To Aide Continued Property Negotiations

City staff have been contacted by the building owner, who has made a counteroffer for the purchase of the Property of \$192,800, which is equal to the tax assessed value as determined by the County (and indicates he is ready to proceed with demolition if the City does not accept his offer). As noted under "Advisory Committee/Commission Action," staff and the Cloquet EDA believes that any further offer for the purchase of the Solem Hotel property at 915 Cloquet Avenue, as determined by the EDA as authorized by the City Council, which is greater than the City's appraised value of \$8,000, should be contingent upon a determination that the building is structurally sound, following an inspection and analysis by a structural engineer. Staff and the Cloquet EDA believe that such contingency should be made a part of any purchase agreement for the purchase of the property from the owners, and that the costs for such analysis should come out of EDA funds designated for this project if so ordered by the City Council.

As noted in Resolution 22-22, the City declines to accept Felipe Mata's offer of \$192,800.00 as unreasonable in light of the City's appraisal of \$8,000.00 and relies on the EDA to determine an appropriate counteroffer (per Resolution No. 22-16). The City orders the Cloquet EDA to make any further counteroffer and purchase agreement for the Solem Hotel property at 915 Cloquet Avenue contingent upon a determination that the building is structurally sound, following an inspection and analysis by a structural engineer, and that the costs for such analysis would come out of EDA funds designated for this project.

Policy Objectives

The mission of the Cloquet Economic Development Authority (EDA) is to take an active role in attracting new businesses to the community, retaining existing businesses, assisting businesses with expansion, **and enabling rehabilitation** and/or redevelopment of areas within the community. The goal of work activities by the EDA is to grow the local economy through focused efforts that stimulate economic investment and grow prosperity in the Cloquet region.

Financial/Budget/Grant Considerations

Policy support for utilizing the Cloquet EDA's Fund 202 is derived from 1) aiding in the prevention or elimination of slum and blight. Under other eligible activities, the acquisition process may be considered on a case-by-case process as tied to an EDA renovation/development project. If the City acquires the project through direct negotiated purchase or via condemnation, in the future the EDA would prepare a request for proposals from developers to acquire and repair the building.

Advisory Committee/Commission Action

At their November 1st meeting, the Cloquet EDA unanimously voted to recommend to Council that the City acquire 915 Cloquet Avenue via direct negotiated purchase or the use of condemnation. At their March 2, 2022 meeting, the Cloquet EDA approved **Resolution 22-01, Determining Further good Faith Offers for the Purchase of 915 Cloquet Avenue / Solem Hotel**. During closed session EDA Commissioners identified an appropriate counteroffer amount. Commissioner Riihiluoma requested staff further discuss with the City Attorney how to best protect the City to ensure that any offers provided by the City in the form of a purchase agreement be contingent upon a determination that the building is

To Mayor and Council
Public Hearing 915 Cloquet Ave.
March 15, 2022
Page 3

structurally sound, following an inspection and analysis by a structural engineer (understanding these costs would be borne by the EDA). The building exterior (roofing and brick masonry) have been poorly maintained and have caused an indeterminate amount of structural damage, most obvious is the failing brick on the east face. The City and any responsible buyer/developer would need a legitimate evaluation from a registered structural engineer to logically proceed forward.

After discussing with the City Attorney, staff has integrated this concern into Council Resolution 22-22 and any further offer for the purchase of the Solem hotel property, as determined by the EDA and as authorized by the City Council, which is greater than the City's appraised value be contingent upon a determination that the building is structurally sound, following an inspection and analysis by a structural engineer. That such contingency be made a part of any purchase agreement for the purchase of the property from the owners, and that the costs for such analysis would come out of EDA funds designated for this project.

Supporting Documentation Attached

- Resolution No. 22-22
- Extension / Order to Repair
- Property Secured by City
- Utilities Off / Revoked Occupancy Permit
- City Secured Walkway from Loose Brick

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 22-22

**RESOLUTION ADDING CONTINGENCY FOR
INSPECTION/ANALYSIS OF STRUCTURAL ENGINEER
FOR ANY PURCHASE AGREEMENT FOR 915 CLOQUET AVENUE**

WHEREAS, in accordance with Resolution No. 21-79 passed on December 21, 2021, the City approved the acquisition of 915 Cloquet Avenue (“Property”) by direct purchase through good faith negotiation (pursuant to Minn. Stat. § 117.036) for no more than the appraised value (plus costs pursuant to Minn. Stat. § 117.232) unless further approved by this Council, or if an agreement cannot be reached, by condemnation through the exercise of the City’s power of Eminent Domain subject to further approval following a public hearing on March 15, 2022 at 6:00 p.m.

WHEREAS, in accordance with Resolution No. 22-16 passed on March 1, 2022, the City authorized the EDA to determine further good faith offers for negotiations with Felipe A. Mata and the Estate of Carlos G. Villareal without requiring further approval from the City Council.

WHEREAS, Felipe Mata has made a counteroffer for the purchase of the Property of \$192,800.00, which is equal to the tax assessed value as determined by the County, and indicates he is ready to proceed with demolition if the City does not accept his offer.

WHEREAS, EDA staff, following a discussion by the EDA Board, believes that any further offer for the purchase of the Solem Hotel property at 915 Cloquet Avenue, as determined by the EDA as authorized by the City Council, which is greater than the City’s appraised value of \$8,000, should be contingent upon a determination that the building is structurally sound, following an inspection and analysis by a structural engineer.

WHEREAS, EDA staff further believes that such contingency should be made a part of any purchase agreement for the purchase of the Property from the owners, and that the costs for such analysis should come out of EDA funds designated for this project if so ordered by the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, as follows:

1. The City declines to accept Felipe Mata’s offer of \$192,800.00 as unreasonable in light of the City’s appraisal of \$8,000.00 and relies on the EDA to determine an appropriate counteroffer.
2. The City hereby orders the EDA to make any further counteroffer and purchase agreement for the Solem Hotel property at 915 Cloquet Avenue contingent upon a determination that the building is structurally sound, following an inspection and analysis by a structural engineer, and that the costs for such analysis would come out of EDA funds designated for this project.

3. The City Attorney working with the City Administrator and Community Development Director are authorized to proceed with the preparation of all documents and the taking of all actions necessary for negotiating the purchase price, confirming said price as hereafter approved by the EDA, and preparing a purchase agreement.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 15th DAY OF MARCH 2022.

Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator

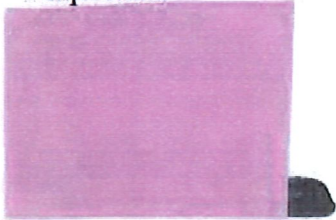


Community Development Department
101 14th ST • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

January 14, 2021

Owner

Felipe Mata



RE: EXTENSION Order to Repair by April 15, 2021 the Deteriorated and Bulging Brick on the exterior east wall of 915 Cloquet Avenue by tuckpointing and repairing the brick and its support (PIN 06-275-1460 and 06-275-1480); and

EXTENSION Order to Repair by April 15, 2021 the Roof and Disconnect the Roof Drains from the Sanitary Sewer within 120 days at 915 Cloquet Avenue Cloquet, MN 55720 (PIN 06-275-1460 and 06-275-1480)

On September 10, 2020 the City issued you an Order to Repair / Correction Order and has received no response from you since that time. The deadline to contact the City lapsed on January 1, 2021. After review of this matter, the City is extending your Order to Repair the above to April 15, 2021 during which time you are expected to contact the City on this matter with details and actions to address these repairs.

Take notice that the building located on the following described property and situated in the City of Cloquet, in the and State of Minnesota, legally described as follows, to wit:

Lots 15 and 16, Block 5, NELSON'S SUB-DIVISION OF OUTLOTS 35, 36, & 40 OF THE VILLAGE OF CLOQUET, according to the Plat thereof on file and of record in the office of the County Recorder, in and for Carlton County, Minnesota,

IN ORDER TO PROTECT THIS BUILDING per City Code 10.5 and Minnesota State Statutes 326B.101, inspections were conducted by the Cloquet Building Official

Case Facts:

1. **LEAKING ROOF.** In conjunction with annual liquor licensing inspections on March 4, 2020 the City Building Official conducted an inspection with the tenant, Pedros Restaurant, noting that the brick on the east wall face of the building is shifting and mortar is deteriorated. The state of this deterioration was noted as critical by the building official who then examined the building's drainage and brick integrity requesting a more detailed walk through on another day. With the disruption of COVID-19, most City inspection functions ceased after this inspection only



Community Development Department
101 14th ST • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

resuming as staffing stabilized in late spring. Reinspection was scheduled for July 14, 2020.

- 2. EAST BUILDING WALL FACE EXTERIOR BRICK DETERIORATION AND BULGING BRICK.** On July 14, 2020 the Building Official conducted a walkthrough of the building and gained access to upper stories of the building to investigate drainage and found that the roof of 915 Cloquet Avenue is actively leaking with ceiling stain marks and drainage is directed to the outside of the building's north side. At this time, the Building Official also noted that the roof drains are discharging into the sanitary sewer system which is a regional WLSSD violation and requires disconnection.

The above Case Facts conclude that while the roof has not collapsed, it is actively leaking and has failed and requires complete replacement. When roof repairs are done, the roof drains must be disconnected from the sanitary sewer. Additionally, Case Facts conclude that the east wall face of the building requires professional tuck pointing to secure the bricks and is in critically poor condition therefore imperative to repair by April 15, 2021.

Within 20 days from the date of service, any interested person upon whom the order is served may appeal this decision in writing, specifically denying such facts in the order as are in dispute.

Dated this 14th day of January 2021

If you have any questions you may contact me at (218) 879-2507 x2 or mmunter@cloquetmn.gov.

Sincerely,

Matt Munter, Building Official

COPY: City Attorney; Tenant Erika Aranda

ATTACHED 7-14-20 BUILDING OFFICIAL INSPECTION



COMMUNITY DEVELOPMENT DEPARTMENT

101 14th ST • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555
www.ci.cloquetmn.gov

DATE: October 29, 2020

TO: Erika Aranda, Pedros Restaurant
(mailed to business and personal address)

FROM: Holly Hansen, Community Development Department Director (218) 879-2507 x4
or hnhansen@cloquetmn.gov

RE: Please Notify your Landlord of the City's Letter to Repair, Thank you!

Ms. Aranda,

Your business is incredibly important to the revitalization of our downtown. As you know, during annual liquor inspections this year our Building Official noted building correction needs that specifically apply to your landlord, not your business. The City sent this correction notice to ensure the building that you're located in is being properly maintained per state building code standards. The City sent this notice to your landlord at his registered home addresses on file with our County in St. Paul, MN and Evans, Georgia.

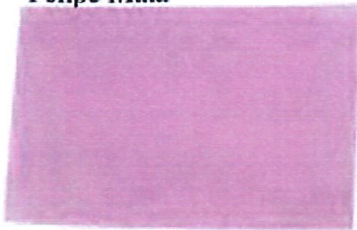
Being that his taxes notices are mailed directly to 915 Cloquet Avenue, and our office has not yet heard back from Mr. Mata, I'm sending this directly to you to verbally inform him of this correction letter from the City. I have a limited number of \$10,000 grants remaining for downtown building improvements (roof and brick would qualify but these funds would not cover the whole improvement correction needed) and he would need to contact me directly as the building owner to discuss for EDA approval and apply which could be used towards these corrections. Thank you for relaying this information, we appreciate your business in Cloquet.



Community Development Department
101 14th ST • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

September 10, 2020

Owner
Felipe Mata



RE: Order to Repair within 90-days the Deteriorated and Bulging Brick on the exterior east wall of 915 Cloquet Avenue by tuckpointing and repairing the brick and its support (PIN 06-275-1460 and 06-275-1480)

Correction Order to Repair the Roof and Disconnect the Roof Drains from the Sanitary Sewer within 120 days at 915 Cloquet Avenue Cloquet, MN 55720 (PIN 06-275-1460 and 06-275-1480)

Take notice that the building located on the following described property and situated in the City of Cloquet, in the and State of Minnesota, legally described as follows, to wit:

Lots 15 and 16, Block 5, NELSON'S SUB-DIVISION OF OUTLOTS 35, 36, & 40 OF THE VILLAGE OF CLOQUET, according to the Plat thereof on file and of record in the office of the County Recorder, in and for Carlton County, Minnesota,

IN ORDER TO PROTECT THIS BUILDING per City Code 10.5 and Minnesota State Statutes 326B.101, inspections were conducted by the Cloquet Building Official

Case Facts:

- 1. LEAKING ROOF.** In conjunction with annual liquor licensing inspections on March 4, 2020 the City Building Official conducted an inspection with the tenant, Pedros Restaurant, noting that the brick on the east wall face of the building is shifting and mortar is deteriorated. The state of this deterioration was noted as critical by the building official who then examined the building's drainage and brick integrity requesting a more detailed walk through on another day. With the disruption of COVID-19, most City inspection functions ceased after this inspection only resuming as staffing stabilized in late spring. Reinspection was scheduled for July 14, 2020.
- 2. EAST BUILDING WALL FACE EXTERIOR BRICK DETERIORATION AND BULGING BRICK.** On July 14, 2020 the Building Official conducted a walkthrough of the building and gained access to upper stories of the building to investigate drainage and found that the roof of 915 Cloquet Avenue is actively



Community Development Department
101 14th ST • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

leaking with ceiling stain marks and drainage is directed to the outside of the building's north side. At this time, the Building Official also noted that the roof drains are discharging into the sanitary sewer system which is a regional WLSSD violation and requires disconnection.

The above Case Facts conclude that while the roof has not collapsed, it is actively leaking and has failed and requires complete replacement. When roof repairs are done, the roof drains must be disconnected from the sanitary sewer. Additionally, Case Facts conclude that the east wall face of the building requires professional tuck pointing to secure the bricks and is in critically poor condition therefore imperative to repair within 90-days of this order.

Within 20 days from the date of service, any interested person upon whom the order is served may appeal this decision in writing, specifically denying such facts in the order as are in dispute.

Dated this 10th day of September 2020

If you have any questions you may contact me at (218) 879-2507 x2 or mmunter@cloquetmn.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Matt Munter".

Matt Munter, Building Official

COPY: City Attorney; Tenant Erika Aranda



COMMUNITY DEVELOPMENT DEPARTMENT
101 14th Street • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555
www.cloquetmn.gov

INVESTIGATION REPORT

BUILDING & HOUSING CODE
 ZONING CODE

Date of Investigation:

Inspector: Matt Munter, Building Official

Date of Report: 7/14/2020

Site Address: 915 Cloquet Avenue

Owner: Felipe Mata

Investigation Findings:

1. **LEAKING ROOF.** In conjunction with annual liquor licensing inspections on March 4, 2020 the City Building Official conducted an inspection with the tenant, Pedros Restaurant, noting that the brick on the east wall face of the building is shifting and mortar is deteriorated. The state of this deterioration was noted as critical by the building official who then examined the building's drainage and brick integrity requesting a more detailed walk through on another day. With the disruption of COVID-19, most City inspection functions ceased after this inspection only resuming as staffing stabilized in late spring. Reinspection was scheduled for July 14, 2020.
2. **EAST BUILDING WALL FACE EXTERIOR BRICK DETERIORATION AND BULGING BRICK.** On July 14, 2020 the Building Official conducted a walkthrough of the building and gained access to upper stories of the building to investigate drainage and found that the roof of 915 Cloquet Avenue is actively leaking with ceiling stain marks and drainage is directed to the outside of the building's north side. At this time, the Building Official also noted that the roof drains are discharging into the sanitary sewer system which is a regional WLSSD violation and requires disconnection.



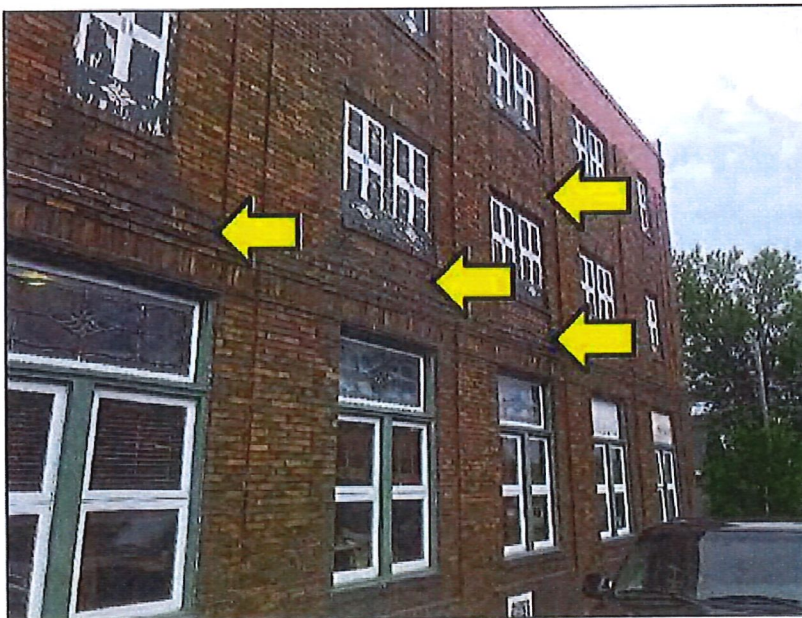
COMMUNITY DEVELOPMENT DEPARTMENT

101 14th Street • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555
www.cloquetmn.gov

1. LEAKING ROOF AND REDIRECTED DRAINAGE



2. DETERIORATED AND BULGING BRICK ON THE EAST WALL FACE, ESPECIALLY NOTABLE ON THE SECOND AND THIRD STORIES



CITY OF CLOQUET or CAFD
101 14TH STREET
CLOQUET, MN 55720
PHONE: 218-879-3347
FAX: 218-879-6555

FELIPE MATA
915 CLOQUET AVE
CLOQUET MN 55720

INVOICE

Invoice Date: 11/10/2021
Invoice #: 13829
Invoice Amt: \$73.42
Customer #: 190550
Due Date: UPON RECEIPT

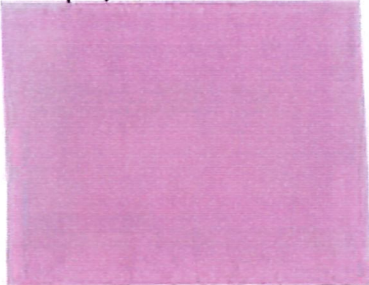
DESCRIPTION	HRS/QTY	COST/UNIT	AMOUNT
BUILDING INSPECTOR SERVICES	2.00	\$36.71	\$73.42
			=====
		SUB-TOTAL:	\$73.42
		TAX:	\$.00
		AMT. PAID:	\$.00
		INVOICE TOTAL:	\$73.42
			=====



Community Development Department
101 14th ST • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

November 2, 2021

Owner
Felipe Mata
915 Cloquet Avenue
Cloquet, MN 55720



Open rear kitchen window at 915 Cloquet Avenue on November 2, 2021 air temperature 27 degrees in vacant building.

RE: City Code Section 7.1.07 Subd. 1 Immediate Abatement of a Public Nuisance

Mr. Mata,

As inspected by myself today driving by the rear of your property and then getting out of the vehicle in the rear parking lot, your rear commercial kitchen window was ajar with the lower window sash removed. Being a vacant building with a standing order to repair from the City, we contacted our City Attorney and Fire Chief to determine the seriousness of securing the window under state statute requirements or alternately under City Code. The Cloquet Fire Chief determined the window should be secured immediately given the building is vacant with unrepaired upper stories and poses a fire danger being open to trespass at considerable risk to adjacent owners. This action can be taken per **City Code Section 7.1.07 Subd. 1 Immediate Abatement of a Public Nuisance:**

Section 7.1.07 Subd. 1. Immediate Abatement. Nothing in this section shall prevent the City, with or without notice, of immediately abating a condition which poses an imminent and serious hazard to human life or safety

As such, the City of Cloquet staff and police department did a walkthrough of the building to ensure that it was vacant and boarded up the rear window that had the lower window sash removed. Public works staff noted that the electricity is ON, but the gas is OFF. The City of Cloquet shut off the water at the curb-stop today as it is cold in your building which is unheated and having the water ON could lead to leaking pipes or spraying water.

City costs to secure your vacant building will be assessed to your property taxes.

Dated this 2nd day of November 2021

If you have any questions you may contact me at (218) 879-2507 x2 or mmunter@cloquetmn.gov.

Sincerely,

Matt Munter, Building Official
COPY: City Attorney; CAFD Fire Chief

From: Corey Larson <clarson@cloquetafd.com>
Sent: Tuesday, November 02, 2021 11:01 AM
To: Holly Hansen <HHansen@cloquetmn.gov>
Cc: Matt Ashmore <mashmore@cloquetafd.com>
Subject: Solem Hotel 911-917 Cloquet Avenue

Good morning Holly,

After researching and communicating with Fire Chief Ashmore, we have made a recommendation to secure the property known as Solem Hotel as soon as possible. This decision was based upon risk hazards associated with open vacant buildings. The size and age of the structure is a considerable risk if a fire or other emergency were to occur and the risk for exposures to adjacent buildings is another considerable risk. These decisions were made to ensure the safety and well being of the community. Thank you for your time and for reaching out. Please feel free to contact me or Chief Ashmore with any follow up questions or concerns.

Corey Larson, Training Administrator
Cloquet Area Fire District
508 Cloquet Avenue
Cloquet, MN 55720
Phone: 218-499-4258 | Fax: 218-499-4289
www.cloquetareafiredistrict.com

“Our Family Taking Care of Your Family”

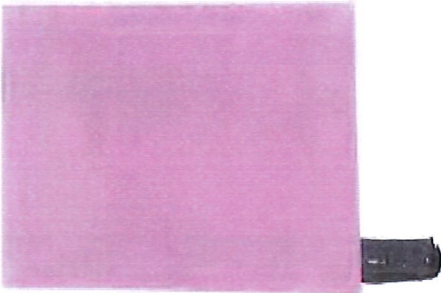
Confidentiality Notice: *The information contained in this email may be confidential and legally privileged. It is intended **only** for use of the individual named. If you are not the intended recipient, you are hereby notified that the disclosure, copying, distribution, or taking of any action in regards to the contents of this email – except its direct delivery to the intended recipient – is strictly prohibited. If you have received this email in error, please notify the sender immediately and destroy any printed content, and delete from your system, if applicable.*



Community Development Department
101 – 14th Street • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555
www.cloquetmn.gov

Felipe Mata
915 Cloquet Avenue
Cloquet, MN 55720-1615

November 8, 2021



DECLARATION AS UNFIT FOR HUMAN HABITATION

915 Cloquet Ave., Cloquet, MN 55720 – 06-275-1460 & 06-275-1480

YOU WILL PLEASE TAKE NOTICE, that the building or structure located on the following described property and situated in the City of Cloquet, in the County of Carlton, and the State of Minnesota, to wit:

**915 CLOQUET AVENUE, NELSONS SUBD OF OUTLOTS 35, 36 & 40
06-275-1460 Block 5 - Lot 15
06-275-1480 Block 5 - Lot 16**

and known by the address as 915 Cloquet Ave., has been found to be unfit for human habitation pursuant to Cloquet City Code Section 10.03.07 and the **Certificate of Occupancy has been revoked.**

The following violations provide the factual basis for this action

1. Lacks water/sewer as of November 2, 2021 and Gas as of 10/6/21, (utilities) as required by Cloquet City Code Section 10.3.07 Subd. 2.

THEREFORE, IT IS ORDERED AS FOLLOWS:

- 1) The dwelling is condemned as unfit for human habitation.
- 2) The certificate of occupancy is revoked at this time.
- 3) **ALL occupants shall vacate said premises WITHIN 30 DAYS.**
- 4) If the dwelling is unoccupied as of the date of this Notice and Order said dwelling shall remain unoccupied until such time as the Order has been lifted.
- 5) The dwelling shall remain unoccupied until (a) the above cited violation (s) has been corrected in a manner that complies with all applicable laws; (b) the entire dwelling has been inspected by the City Building Official and found to be fit for human habitation; (c) this Order has been lifted; (d) a Certificate of Occupancy has been reissued on this property.

PENALTY FOR REMOVAL OF THIS PLACARD

CITY OF CLOQUET
COMMUNITY DEVELOPMENT DEPARTMENT
PLACARD OF

DECLARING UNFIT FOR HUMAN HABITATION

In accordance with Chapter 10 of the City of Cloquet Code, the premises, building, structure or any portion thereof and located at:

915 Cloquet Avenue

is hereby ordered to be vacated because of Section 10.3.07 Subd. 2 of Cloquet City Code as adopted by the City of Cloquet. Description of violation:

Lacks utilities:

Gas off 10/6/21 Water/sewer off 11/2/21

In accordance with Section 10.3.07 Subd. 4 of the City of Cloquet Code, this building premises, structure or portion thereof must be vacated by: 12/8/21
or if vacated must remain vacant. The dwelling shall remain unoccupied until (a) the utilities have been restored; (b) the entire dwelling has been inspected by the City Building Official; (c) this order has been lifted; (d) a Certificate of Occupancy has been reissued to the property.

DATE PLACARD POSTED: 11/8/21

For further information please call the City of Cloquet at 218.879.2507 ext. 2

**THIS NOTICE TO BE REMOVED BY AUTHORIZED
CITY STAFF ONLY**

Violation of this order is a misdemeanor, pursuant to City Code Sec. 10.3.09, Subd. 3.



Community Development Department
101 14th ST • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

November 8, 2021

Owner

Felipe Mata
915 Cloquet Avenue
Cloquet, MN 55720

Felipe Mata

RE: REVOKING OCCUPANCY PERMIT for 915 Cloquet Avenue due to lack of utilities (gas off October 6th, Water/Sewer off November 2nd) and failure to comply with the City of Cloquet's Orders:

EXTENSION Order to Repair by April 15, 2021 the Deteriorated and Bulging Brick on the exterior east wall of 915 Cloquet Avenue by tuckpointing and repairing the brick and its support (PIN 06-275-1460 and 06-275-1480); and

EXTENSION Order to Repair by April 15, 2021 the Roof and Disconnect the Roof Drains from the Sanitary Sewer within 120 days at 915 Cloquet Avenue Cloquet, MN 55720 (PIN 06-275-1460 and 06-275-1480)

On September 10, 2020 the City issued you an Order to Repair / Correction Order and has received no response from you since that time. The deadline to contact the City lapsed on January 1, 2021. The City is extended your Order to Repair the above to April 15, 2021 during which time you are expected to contact the City on this matter with details and actions to address these repairs. No contact was made and you were personally served as part of this and were aware of the matter.

Take notice that the building located on the following described property and situated in the City of Cloquet, in the and State of Minnesota, legally described as follows, to wit:

Lots 15 and 16, Block 5, NELSON'S SUB-DIVISION OF OUTLOTS 35, 36, & 40 OF THE VILLAGE OF CLOQUET, according to the Plat thereof on file and of record in the office of the County Recorder, in and for Carlton County, Minnesota,

IN ORDER TO PROTECT THIS BUILDING per City Code 10.5 and Minnesota State Statutes 326B.101, inspections were conducted by the Cloquet Building Official



Case Facts:

1. **LEAKING ROOF.** In conjunction with annual liquor licensing inspections on March 4, 2020 the City Building Official conducted an inspection with the tenant, Pedros Restaurant, noting that the brick on the east wall face of the building is shifting and mortar is deteriorated. The state of this deterioration was noted as critical by the building official who then examined the building's drainage and brick integrity requesting a more detailed walk through on another day. With the disruption of COVID-19, most City inspection functions ceased after this inspection only resuming as staffing stabilized in late spring. Reinspection was scheduled for July 14, 2020.
2. **EAST BUILDING WALL FACE EXTERIOR BRICK DETERIORATION AND BULGING BRICK.** On July 14, 2020 the Building Official conducted a walkthrough of the building and gained access to upper stories of the building to investigate drainage and found that the roof of 915 Cloquet Avenue is actively leaking with ceiling stain marks and drainage is directed to the outside of the building's north side. At this time, the Building Official also noted that the roof drains are discharging into the sanitary sewer system which is a regional WLSSD violation and requires disconnection.

The above Case Facts conclude that while the roof has not collapsed, it is actively leaking and has failed and requires complete replacement. When roof repairs are done, the roof drains must be disconnected from the sanitary sewer. Additionally, Case Facts conclude that the east wall face of the building requires professional tuck pointing to secure the bricks and is in critically poor condition therefore imperative to repair. You have failed to comply with the City's Orders per City Code 10.5.03.

On October 6, 2021 gas (heat) was disconnected at 915 Cloquet Avenue. On November 2, 2021 with the vacant building open to trespass via an open rear window, the City secured the property and shut the water/sewer off at the curb-stop being cold inside in an effort to protect the building from leaking water not being heated and being vacant.

NOW THEREFORE BY ORDER OF THE CITY OF CLOQUET BUILDING OFFICIAL YOUR OCCUPANCY PERMIT IS REVOKED as it is unfit for human habitation and lacks utilities per City Code 10.3.05 (you will be notified separately via City Code 10.3.07 Subd. 2) therefore the City has revoked your occupancy permit which shall not be reinstated until a further inspection by the Building Official determines that the building is back in compliance with City Code.

Furthermore, there are two bins of grease behind your building – one large grease bin and another lower one which appears to have been dumped from the kitchen window and is low and open to attracting rodents, along with being flammable. **Please contact an area grease hauler to remove those immediately.**

Dated this 8th day of November 2021.



Community Development Department
101 14th ST • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

If you have any questions you may contact me at (218) 879-2507 x2 or mmunter@cloquetmn.gov.

Sincerely,


Matt Munter, Building Official

COPY: City Attorney

ATTACHED 7-14-20 BUILDING OFFICIAL INSPECTION



Community Development Department
101 14th ST • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

February 14, 2022

Owner

City Code Section 7.1.07 Subd. 1 Immediate Abatement of a Public Nuisance

a,

As inspected by myself along with a commercial brick expert during January who has dealt with loose building brick in the region, the recommendation is to have the City immediately protect the public walkway from loose building brick along the east side of 10th Street at your 915 Cloquet Avenue property which poses a public life endangerment risk if bricks were to fall onto the sidewalk below.

With a few days this week moving out of frigid weather temperatures, weather will finally cooperate to allow City of Cloquet public works department to snow plow this sidewalk and install chainlink fencing to block off this sidewalk to protect the walking public from loose bricks that could potentially fall. This action can be taken per City Code **Section 7.1.07 Subd. 1 Immediate Abatement of a Public Nuisance:**

Section 7.1.07 Subd. 1. Immediate Abatement. Nothing in this section shall prevent the City, with or without notice, of immediately abating a condition which poses an imminent and serious hazard to human life or safety

City costs to block off the sidewalk to protect the public will be assessed to your property taxes.

Dated this 14th day of February 2022

If you have any questions you may contact me at (218) 879-2507 x2 or mmunter@cloquetmn.gov.

Sincerely,

Matt Munter, Building Official

COPY: City Attorney; CAFD Fire Chief



COMMUNITY DEVELOPMENT DEPARTMENT
101 14th Street • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555
www.cloquetmn.gov

INVESTIGATION REPORT

 X **BUILDING & HOUSING CODE**
 ZONING CODE

Date of Investigation: 1-18-22

Inspector: Matt Munter, Building Official

Date of Report: 1-18-22

Site Address: 915 Cloquet Avenue

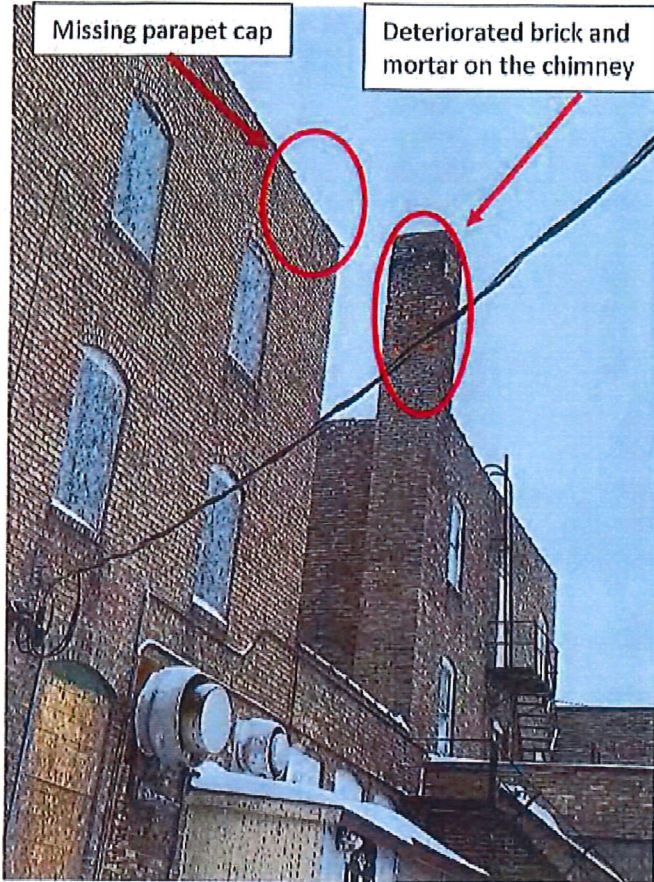
Owner: Felipe Mata

Investigation Findings:

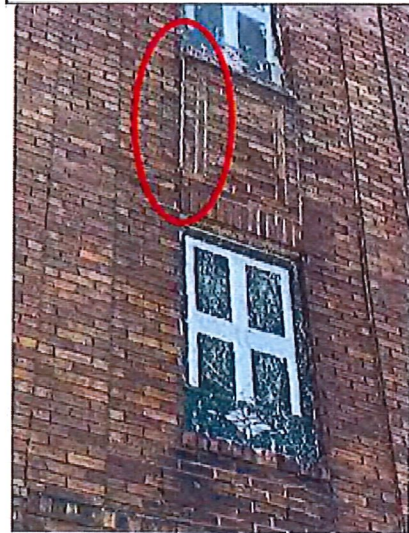
1. **EAST BUILDING WALL FACE EXTERIOR BRICK DETERIORATION AND BULGING BRICK.** Requested brick specialist from Bedrock Flint in Duluth conduct an exterior inspection with City staff to evaluate the condition of the brick and to be aware of future guided improvements and safety review. Exterior inspection found the following:
 - The brick and mortar on the chimney (visible on the north side of the building) is deteriorated above the parapet and presents a hazardous condition.
 - A section of parapet cap is missing on the north side of the building. This condition will lead to moisture intrusion below this area and cause damage to the wall.
 - Sections of brick along the 10th Street side of the building are no longer secure and presents a hazardous condition
 - SEE ATTACHED PAGE WITH PHOTOS.
 - City will investigate a fencing plan for emergency fencing work and will notify the owner and City Attorney.



COMMUNITY DEVELOPMENT DEPARTMENT
101 14th Street • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555
www.cloquetmn.gov



Sections of loose brick along the 10th Street side of the building





ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Tim Peterson, City Administrator *TCP*
Date: March 15, 2022

ITEM DESCRIPTION: Consideration of Appointment to Parks Commission

Proposed Action

The City Council is asked to consider the appointment of Matthew Collins to the Parks Commission to fill a vacancy with a term expiration of December 31, 2022.

Background/Overview

City Code requires the Mayor to appoint members to the various City Boards and Commissions with the approval of City Council. This vacancy is due to the resignation of one of its members and has an expiration date of December 31, 2022. The City has advertised for interested residents to serve on various boards and commission with vacancies and received four applications for this vacant seat, however, two have rescinded their applications and one is not currently available.

Policy Objectives

The Council can delegate certain functions to appointed administrative Boards and Commissions. Certain Commissions are established per Minnesota Statutes and others serve, such as the Parks Commission, at the direction of the City Council.

Financial/Budget/Grant Considerations

None.

Advisory Committee/Commission Action

None.

Supporting Documentation Attached

- Application



ADMINISTRATIVE OFFICES

101 - 14th Street, Cloquet MN 55720
 Phone: 218-879-3347 Fax: 218-879-6555
 www.cloquetmn.gov
 email: kstarnold@cloquetmn.gov

**Application for Appointment to
 Advisory Boards and Commissions**

Name: Matthew Collins		Date: 1/24/2022
Address		
Email:		
Home Phone:	Work Phone: 218-428-5484	Cell Phone:
How long have you lived in Cloquet? 10 plus years	Years/Months:	Which Ward?
What Cloquet community activities have you been involved in? I am currently the Baseball Director for CYBSA (Cloquet Youth Baseball and Softball Association). I have also assisted with the Youth Wiffle Ball Activity during 4th of July Celebrations.		
Please describe any previous experience you have which is similar to serving on a volunteer Advisory Board/Commission. I currently serve on the Board of Directors for CYBSA		
Do you have a preferred Board/Commission that you are interested in serving on?	Yes <input checked="" type="checkbox"/>	No
If yes, fill in the name of Board/Commission: Parks Commission		
Would you consider an alternate appointment?	Yes	No <input checked="" type="checkbox"/>
If yes, which one?		
Please describe any schedule conflicts with the regular meeting schedules for the Board/Commissions i.e., routine travel, work schedules and the like. None at this time		
Why do you wish to be on a Board/Commission? I wish to be on the board to give opinions on youth activities and improve the community for the local youth.		
Please describe any other relevant information you would like us to know. I have a good working relationship with various departments in the City of Cloquet. I am an Electrician by trade and have worked on various City projects.		

*** Attach Additional Sheets, if necessary ***



ADMINISTRATIVE OFFICES

101 14th Street • Cloquet MN 55720
Phone: 218-879-3347 • Fax: 218-879-6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Katie Bloom, Finance Director
Reviewed/Approved by: Tim Peterson, City Administrator *TCP*
Date: March 15, 2022

ITEM DESCRIPTION: 2022 Bond Reimbursement Resolution

Proposed Action

Staff recommends the Council move to approve the **RESOLUTION NO. 22-24, DECLARING THE OFFICIAL INTENT TO REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF BONDS TO BE ISSUED BY THE CITY FOR 2022 STREET AND UTILITY PROJECTS.**

Background/Overview

As part of the 2022 Capital Improvement Plan (CIP), street and utility improvements are proposed which would be funded by sales tax revenue and sales tax bonds. The attached resolution allows the City to reimburse any necessary design costs (soils testing, legal survey work etc.) once bond proceeds are received.

2022 Street and Utility CIP

Project	Total Budget Estimate
Antus Addition Utility Extension	\$540,500
14 th St Utilities, Phase II	\$1,270,000
	\$1,810,500

Policy Objectives

N/A

Financial/Budget/Grant Considerations

Given the current fund balance of the sales tax fund and cost estimates of the 2022 projects, staff estimates the City will need to bond for approximately \$1,000,000. Annual debt service payments will be paid out of the sales tax fund.

Supporting Documents Attached

- a. Resolution No. 22-24

CITY OF CLOQUET COUNTY OF CARLTON STATE OF MINNESOTA

RESOLUTION NO. 22-24

A RESOLUTION DECLARING THE OFFICIAL INTENT OF CLOQUET TO REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF BONDS TO BE ISSUED BY THE CITY

WHEREAS, the Internal Revenue Service has issued Treas. Reg. 1.150-2 (the "Reimbursement Regulations") providing that proceeds of tax-exempt bonds used to reimburse prior expenditures will not be deemed spent unless certain requirements are met; and

WHEREAS, the City expects to incur certain expenditures that may be financed temporarily from sources other than bonds, and reimbursed from the proceeds of a tax-exempt bond;

WHEREAS, the City has determined to make this declaration of official intent ("Declaration") to reimburse certain costs from proceeds of bonds in accordance with the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA,

1. The City proposes to undertake the improvement of Antus Addition Utility Extension and 14th Street Utilities, Phase II in 2022 as part of the approved Street and Utility Capital Improvement Plan (the "Project").
2. The City reasonably expects to reimburse the expenditures made for certain costs of the Project from the proceeds of bonds in an estimated maximum principal amount of \$1,810,500. All reimbursed expenditures will be capital expenditures, costs of issuance of the bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.
3. This Declaration has been made not later than 60 days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of bonds, except for the following expenditures: (a) costs of issuance of bonds; (b) costs in an amount not in excess of \$100,000 or 5 percent of the proceeds of an issue; or (c) "preliminary expenditures" up to an amount not in excess of 20 percent of the aggregate issue price of the issue or issues that finance or are reasonably expected by the City to finance the project for which the preliminary expenditures were incurred. The term "preliminary expenditures" includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.
4. This Declaration is an expression of the reasonable expectations of the City based on the facts and circumstances known to the City as of the date hereof. The anticipated original expenditures for the Project and the principal amount of the bonds described in paragraph 2 are consistent with the City's budgetary and financial circumstances.

No sources other than proceeds of bonds to be issued by the City are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the City's budget or financial policies to pay such Project expenditures.

5. This Declaration is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 15TH DAY OF MARCH, 2022.

CLOQUET, MINNESOTA

Roger Maki, Mayor

Attest:

Tim Peterson, City Administrator



CLOQUET POLICE DEPARTMENT

Derek W. Randall
Chief of Police

101 14th STREET
CLOQUET, MINNESOTA 55720-1799
records@cloquetmn.gov

Phone 218-879-1247
Fax 218-879-1190

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Derek Randall, Chief of Police
Reviewed By: Tim Peterson, City Administrator *TP*
Date: March 15, 2022

Item Description: Authorization to Purchase One Police Department Vehicle in 2022

Proposed Action

Staff recommends the City Council move to approve the purchase of one 2022 Ford Interceptor SUV for a purchase price of \$32,468.38 in 2022. In addition to the vehicle purchase, an additional \$15,924 (approximate) will be required for purchasing and installing necessary squad car equipment to build it out. Total expected cost is \$48,392.51.

Breakdown of Expenses

Outside of a standard build-out, we will be purchasing and updating the computer (MDC) and transferring a camera system from another squad. At present, the vehicle to be rotated out of our fleet is a 2013 Dodge Ram Crew Cab that is equipped with an antiquated camera system and a computer (MDC) that cannot be updated or improved.

Background/Overview

The newly built 2022 Ford Interceptor SUV will be assigned to the patrol division. We have found the Ford Interceptor SUV to be versatile.

A marked squad car used for patrol activities is often utilized 24 hours a day, seven days a week, and accumulates 90,000-100,000 miles within three years.

Policy Objectives

To maintain a safe and reliable fleet of Police Department vehicles to deliver police service to the community.

To purchase one Ford Interceptor SUV from Tenvoorde Ford for a purchase price of \$32,468.38 and associated \$15,924 build-out.

Financial/Budget/Grant Considerations

The approved 2022 Capital Plan includes \$95,000 to replace police vehicles and fund the set-up and equipment needed for these vehicles. (It does not appear this amount has changed for 2022).

To Mayor and Council
PD Vehicle Purchase
March 15, 2022
Page 2

Advisory Committee/Commission Action

None

Supporting Documentation Attached

- 2022 Tenvoorde Build Sheet
- DSC/SoundOff Signal Quotes
- PATROL PC Quotes



Advanced Electronic Design Inc
 344 John Dietsch Blvd, Unit 2
 North Attleboro, MA, US 02763
 (508) 699-0458



QUOTE

QUO-5849
 2022-02-04

Sales Agent: Kevin Hofner
 Email: khofner@patrolpc.com

DRAFT

Attention		
Derek Randall	drandall@cloquetmn.gov	(218) 879-5094

Bill To	Ship To
MN - Cloquet PD 101 14TH STREET Cloquet, MN - 55720	MN - Cloquet PD 101 14TH STREET Cloquet, MN - 55720

Expiry Date	Shipping Rate	Payment Terms
2022-04-05	GROUND	NET 30

Item	Description	Type	Unit Price	Qty	Line Total
RH-M2	RhinoTab® M2 UltraRugged® Portable MDT (12.1" Sunlight Readable Display - 1200 NITS+, Projected Capacitive Touch Screen, Internal Battery, Ambient Light Sensor, WiFi 802.11 2.45GHz B/G/N/AC + BlueTooth, GPS, Front Camera and Rear Camera w/ Flash, Dual Digital Microphones, Stereo Speakers)	SALE	\$3,795.00	1	\$3,795.00
MotherBoard: MB-i7-RH-M2	RhinoTab® M2 Motherboard [i7]: Intel Core i7-5650U Processor (2.2GHz/3.1GHz, 4MB Cache, 2 Core, HD6000 Graphics, 2 USB 3.0 ports, TPM v2.0)		INCLUDED		INCLUDED
RAM: RAM-8GB-DDR3	8GB DDR3-1600 RAM		INCLUDED		INCLUDED
Hard-Drive: SSD-250GB-NVMe	250GB M.2 NVMe SSD - 1GB = 1,000,000,000 bytes. Total uable memory will be less depending on actual system configuration		INCLUDED		INCLUDED
Operating System: OS-W10E64-RH-M2	Windows 10 IoT Enterprise 64 Bit Operating System for RhinoTab® M2 w/ CBB License		\$209.00		\$209.00
Overlay: OVR-S-RH-M2	M2 Standard Graphic Overlay Package		INCLUDED		INCLUDED
Bumpers: BMP-S-RH-M2	RhinoTab® M2 Shock-Absorbing Bumpers (Standard)		INCLUDED		INCLUDED
Carrying Method: CARRY-HANDLE-S-RH-M2	RhinoTab® M2 RhinoTab® M2 Side-Mount Handle		INCLUDED		INCLUDED
Warranty: WRNT-3YR-RH-M2	3 Year RhinoTab® M2 Computer Warranty (Tablet Only)		INCLUDED		INCLUDED
PWR-AC-15V-90W-NC	90W A/C Power Adapter US Plug (100-250VAC in, 15VDC Out, 1 Year Manufacturer's Warranty). Included with Computer Purchase.	SALE		1	
RD-V1	Patrol PC® RhinoDock™ Low Profile Dock (Non-Configurable) - 1 10/100/1G Ethernet, 4 USB 3.0, 4 RF Pass-Thru, 2 Ports for External Power Control and Ignition Sense	SALE	\$499.00	1	\$499.00
Power Cable: CBL-PWR-6FT	6 FT Fused Power Cable		INCLUDED		INCLUDED
Warranty: WRNT-3YR-RD-V-1	3 Year RhinoDock™ Warranty (RD-V-1 Dock Only)		INCLUDED		INCLUDED
MNT-VEH-TM-5126AP-PIU-20	Westin On-Dash Tablet and Keyboard Mount. Tablet Mount with Single Arm, Double Pivot, and G.R.I.P. Tilt/Swivel with Adaptor Plate with VESA 75, VESA 100 & 2X4 Patterns (AP-5120-UNIV).. Keyboard Mount with 10" Telescopic Post and Double Arm with Triple Pivot, G.R.I.P. Tilt/Swivel with Adjustable Tray for 12" Keyboard for Ford POLICE INTERCEPTOR UTILITY (2020)	SALE	\$599.00	1	\$599.00

KBD-TG3-BLTXR-UCNNR-US	Rugged Backlit Keyboard - TG3 KBA-BLTX R 82 Key Rubber Membrane Backlit Red Illuminated Keyboard with Touchpad/Coiled Cord - 3 year manufacturer's warranty	SALE	\$222.00	1	\$222.00
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I have read and understood the following terms and conditions.

Will a matching PO be issued for this order? YES NO

Subtotal: \$5,324.00
Shipping Cost: \$150.74
Total: \$5,474.74

Printed Name: _____

Date of Approval: _____

Signature of Approval

Note:

For 2022 Ford PIU

Terms & Conditions:

Sales tax, if applicable, will be invoiced in accordance with purchaser's tax rate. Unpaid balances accrue 1.5% interest per month.



Duluth - Superior - Twin Cities

711 Hammond Avenue, Superior, WI 54880
 t. 715-392-2911 f. 715-392-2995

ehumphrey@dsccommunications.com

QUOTE

Number 030822-01

Date Mar 8, 2022

Pricing Valid for 30 Days

Sold To

Cloquet Police Department
 David O'Connor
 101 14th Street
 Cloquet, MN 55720-1903

Ship To

Cloquet Police Department
 David O'Connor
 101 14th Street
 Cloquet, MN 55720-1903

Phone (218) 831-1576
 Email doconnor@cloquetmn.gov

Phone (218) 831-1576
 Email doconnor@cloquetmn.gov

Salesperson	P.O. Number	Ship Via	Terms
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Erik Humphrey

Line	Qty	Description	Unit Price	Ext. Price
1		2022 Ford PI Utility		
2	1	Circuit Breaker 100Amp Manual Trip/Reset	\$80.00	\$80.00
3	1	Charge Guard Timer 30 Amp 5 Sec to 18 hours	\$150.00	\$150.00
4	1	Push Bumper 4 LED Lights Dual Color Red/White - Blue/White	\$1,191.00	\$1,191.00
5	1	KIT - 2020+ Ford Utility Low Profile Console Box with Cup Holder and Printer Armrest	\$1,109.00	\$1,109.00
6	1	#10XL C Horizontal Sliding Window Coated Polycarbonate With Expanded Metal Window Security Screen XL Panel Partition TM (Tall Man)	\$959.00	\$959.00
7	1	Full REPLACEMENT Transport Seat TPO Plastic With Center Pull Seat Belts *INCLUDES REQUIRED: -#12VS Stationary Window Vinyl Coated Expanded Metal Cargo Area Rear Partition *Seat Belt Retractors Pre-Installed to Save 30 Minutes of Install Time	\$1,359.00	\$1,359.00
8	1	Window Barrier VS Steel Horizontal	\$279.00	\$279.00
9	1	DSC Promo Valid Until September 30th, 2021	-\$982.00	-\$982.00
10	1	Vehicle Upfit - Installation of the Following: Push Bumper with 4 LED Lights Red/White - Blue/White 100 Watt Siren Speaker Vehicle Specific Mounting Bracket 100 Amp Circuit Breaker Red/White - Blue/White - Red/Amber - Blue/Amber Rooftop LED Lightbar Red/White Mirror LED Light Blue/White Mirror LED Light Equipment Console Two Way Radio Light and Siren Controller Laptop Mount	\$3,000.00	\$3,000.00

"Upon acceptance by signature or issuance of a purchase order, DSC Communications is authorized to order the equipment for the purpose of sale and delivery to the company or individual named above. Prices are based on market conditions existing at the time and date of quotation and are subject to change before acceptance of order. Delivery times are an estimate only and are contingent upon availability of manpower, materials, and/or customer provided programming information. A 20% re-stocking fee may be applied to any item that is cancelled or refused after acceptance of order. Payment Terms 50% Downpayment, Remainder NET 10 Days."

Line	Qty	Description	Unit Price	Ext. Price
		Laptop Docking Station DSR Stalker Radar WatchGuarrd 4RE Video System Weapon System Prisoner Partition Replacement Seat with Center Pull Seat Belts Window Barrier Red/White - LED Light on Rear Side Window Blue/White - LED Light on Rear Side Window Red/White - LED Light on License Plate Blue/White - LED Light on License Plate		
11	1	Misc Hardware Fittings & Consumables	\$300.00	\$300.00
12	1	Shipping and Handling	\$200.00	\$200.00

Ask us about Managed Services, and how we can help you maintain your radio, camera, access control, squad equipment.

SubTotal	\$7,645.00
Tax	\$0.00
Shipping	\$0.00
Total	\$7,645.00

"Upon acceptance by signature or issuance of a purchase order, DSC Communications is authorized to order the equipment for the purpose of sale and delivery to the company or individual named above. Prices are based on market conditions existing at the time and date of quotation and are subject to change before acceptance of order. Delivery times are an estimate only and are contingent upon availability of manpower, materials, and/or customer provided programming information. A 20% re-stocking fee may be applied to any item that is cancelled or refused after acceptance of order. Payment Terms 50% Downpayment, Remainder NET 10 Days. "



PO Box 206
Hudsonville, MI 49426-0206
www.soundoffsignalgsa.com
800.338.7337 / office 616.896.7100 / office fax 616.896.1226

Our Quotation # Q04683 -00
03/08/2022

CLOQUET POLICE DEPARTMENT
101 14th Street
CLOQUET MN 55720
USA

Terms : 0.5% 20, NET 30

Quotation Valid Thru : 12/31/2022

We are pleased to quote your requirements as shown below. Our company has a reputation for delivering quality products on time and we look forward to the opportunity of serving you. Please reference quote number shown above when placing order for these products to ensure that pricing shown is honored.

Item	Part / Rev / Description / Details	Quantity Quoted	Unit Price	Extended Price
001	ETSS100J5 Rev 000 U/M EA 100J SERIES COMPOSITE SPEAKER	1.00	154.752	US \$ 154.75
	OPEN MARKET			
002	ETSSVBK01 Rev 000 U/M EA 100 SERIES SPEAKER BRACKET KIT (01)	1.00	25.631	US \$ 25.63
	OPEN MARKET			
003	ENT2B3D Rev 004 U/M EA INTER UNDER MIRROR LIGHT 9-32V(R/W)	1.00	159.104	US \$ 159.10
	CONTRACT PART NO: ENT2B3 (X) DUALCOLOR			
004	ENT2B3E Rev 004 U/M EA INTER UNDER MIRROR LIGHT 9-32V(B/W)	1.00	159.104	US \$ 159.10
	CONTRACT PART NO: ENT2B3 (X) DUALCOLOR			
006	ENFWB008TT Rev 000 U/M EA NFORCE INTERIOR LIGHTBAR	1.00	700.736	US \$ 700.74
	Ford Explorer/PI Utility w/ Option 76P (2020-22) Split Front (DRV) D12 D12 D12 D12 D12 D12 (PAS) R_W R_W R_W B_W B_W B_W Accessories: PNFLBSPLT1 DSC w/ Breakout Box (Included) CONTRACT PART NO: ENFWBFS (12LED)			
007	EMPS1STS3D Rev 001 U/M EA MPOWER 3" STUD MNT SAE 8 LED (R/W)	2.00	93.818	US \$ 187.64
	Redesigned same spacing, slightly higher profile (Ford Style) CONTRACT PART NO: EMPS1STS3 (X)			
008	EMPS1STS3E Rev 001 U/M EA MPOWER 3" STUD MNT SAE 8 LED (B/W)	2.00	93.818	US \$ 187.64
	Redesigned same spacing, slightly higher profile (Ford Style) CONTRACT PART NO: EMPS1STS3 (X)			

CLOQUET POLICE DEPARTMENT
 101 14th Street
 CLOQUET MN 55720
 USA

Terms : 0.5% 20, NET 30

Quotation Valid Thru : 12/31/2022

We are pleased to quote your requirements as shown below. Our company has a reputation for delivering quality products on time and we look forward to the opportunity of serving you. Please reference quote number shown above when placing order for these products to ensure that pricing shown is honored.

Item	Part / Rev / Description / Details	Quantity Quoted	Unit Price	Extended Price
009	PMP1BKDGAJ Rev 001 U/M EA MPOWER 3" D/G BLACK ADJ BRKT KIT	2.00	6.770	US \$ 13.54
CONTRACT PART NO: PMP1BKDGAJ				
010	ETSA481RSP Rev 011 U/M EA 400 SERIES 100 WATT REMOTE SIREN	1.00	502.944	US \$ 502.94
CONTRACT PART NO: ETSA481RSP				
011	EMPTC00RTN Rev 000 U/M EA MPOWER® TRAFFIC CONTROLLER	1.00	713.310	US \$ 713.31
39" 6 Head Front SAE mpower® Traffic Controller w/ 15' LIN DSC Technology (PAS) D12 D12 D12 D12 D12 D12 (DRV) X R_A R_A R_A B_A B_A B_A Housing Color - Black Extrusion Lens Color - All Clear Lenses Accessories - PNFLBSPLT1 Mount Kit - PMPTCM07 (x2) X-Long 7-Hole OPEN MARKET				
Total Items Price				US \$ 2,804.39

Thanks again for your interest in our company as one of your suppliers.

With best regards,
 SoundOff Signal GSA Sales
 ETI LIGHTING, DBA SOUNDOFF SIGNAL GSA
 GS-07F-0485Y
 CONTRACT PERIOD JULY 20, 2017 TO JULY 19, 2022
 DUNS 831009597
 CAGE 6FVPo
 TAX ID 382739208



Community Development Department
101 14th ST • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

To: Mayor and Cloquet City Council
From: Holly Hansen, Community Development Director
Reviewed By: Tim Peterson, City Administrator *TP*
Date: March 15, 2022

ITEM DESCRIPTION: Authorizing the City to Join Minnesota Main Streets as a Network Community for 2022

Proposed Action

Staff recommends the City Council move to approve **RESOLUTION NO. 22-18, AUTHORIZING THE CITY TO JOIN MINNESOTA MAIN STREETS AS A NETWORK COMMUNITY FOR 2022.**

Background/Overview

Minnesota Main Streets by Rethos is recognized by Main Street America as the official statewide coordinating program in Minnesota. This project has been financed in part with funds provided by the State of Minnesota from the the Arts and Cultural Heritage Fund through the Minnesota Historical Society (<https://www.rethos.org/minnesota-main-streets>).

After being a recent awardee of \$25,000 in grant funding for the Artists on Mainstreet project in Cloquet’s Historic West End Business District, staff from Rethos recently inquired if Cloquet would like to join at the basic “Network Community” membership level. Benefits include being networked into the organization with information, up to \$50 in staff consultation, and discounted training fees held by Rethos.

Policy Objectives

Downtown Revitalization is an identified Cloquet EDA 2022 goal with the strategy to increase the number and variety of restaurants, breweries/cideries/taprooms etc., retail, office, commercial, and housing mixed-use destinations to maintain Downtown as a vibrant destination and place of commerce. Work to implement the 2017 Downtown Cloquet Revitalization Strategy with detailed recommendations for the Cloquet Avenue and Historic West End Districts.

Implementation Steps:

1. ~~Continue the West End Flourish Artist on Mainstreet Grant Program.~~
2. Complete final application to DEED for West End streetlighting.
3. Assist with real estate inquiries on downtown buildings and city programs.
4. Consider a Small Cities application to DEED for additional funding.
5. Assist distressed properties with program opportunities and engage potential developers, e.g., Solem Hotel 2022.

6. *Improve downtown district aesthetics and connectivity to natural/recreational/historic/cultural/diversity amenities. Leverage and build upon completed Parks and Riverfront aesthetic and streetscaping investments bringing traffic past the West End and continue riverfront trail planning.*
7. *Consider a Downtown Business Committee.*

Financial/Budget/Grant Considerations

There is no fee for the first three years of Network Community membership and there is an annual fee of \$250 after three years. Requirements include annual reporting on Downtown Cloquet and Annual attendance in one training, webinar, or meeting of Rethos.

Advisory Committee/Commission Action

At their March 2, 2022 meeting the Cloquet EDA recommended City Council to join Minnesota Main Streets as a Network Community. Since there is no fee for the first three years there is value to exploring involvement/membership with the organization.

Supporting Documents Attached

- Resolution No. 22-18
- 2022 Network Community Application / Downtown Cloquet Map
- 2022 MN Main Street Membership Requirements / Benefits

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 22-18

**RESOLUTION AUTHORIZING THE CITY TO JOIN MINNESOTA
MAIN STREETS AS A NETWORK COMMUNITY FOR 2022**

WHEREAS, Minnesota Main Streets by RETHOS is recognized by Main Street America as the official statewide coordinating program in Minnesota. This project has been financed in part with funds provided by the State of Minnesota from the the Arts and Cultural Heritage Fund through the Minnesota Historical Society.

WHEREAS, the City's 2007 Comprehensive Plan recognizes the policy importance of preservation and restoration of historic places and the City's 2009 Zoning Ordinance provides historically sensitive design guidelines for structures and sites.

WHEREAS, the City Council adopted 2017 Downtown Cloquet Revitalization Strategy's vision is to: Revitalize Downtown Cloquet as a vibrant mainstreet with strong connectivity between the Historic West End Business District, Cloquet Avenue Business District, and St. Louis Riverfront Parks corridor. The plan provides a framework of concepts, policies, and action steps to guide decision making for local boards to improve the economic vitality of Downtown Cloquet. Downtown objectives for Cloquet include:

- embracing strong pride in local history
- offering quality gathering places
- providing retail attractions
- providing economically vibrant business destinations
- offering quality housing options
- enhancing downtown district visibility and aesthetic improvements
- Supporting and promoting Downtown Cloquet with businesses and community partners

WHEREAS, the Cloquet Economic Development Authority's annual work plan for 2022 identifies the goal of downtown revitalization with the strategy to increase the number and variety of restaurants, breweries/cideries/taprooms etc., retail, office, commercial, and housing mixed-use destinations to maintain Downtown as a vibrant destination and place of commerce. Work to implement the 2017 Downtown Cloquet Revitalization Strategy with detailed recommendations for the Cloquet Avenue and Historic West End Districts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, as follows:

1. The City hereby authorizes the submission of the attached Network Community application to Minnesota Main Streets for 2022.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 15TH
DAY OF MARCH, 2022.**

ATTEST:

Roger Maki, Mayor

Tim Peterson, City Administrator



2022 Network Community Application

COMMUNITY INFORMATION	
Downtown or Neighborhood District Name: Downtown Cloquet (Historic West End Business District and Downtown Cloquet Avenue)	
Contact Name: HOLLY HANSEN	
Contact Title: COMMUNITY DEVELOPMENT DIRECTOR	
Contact Organization: CITY OF CLOQUET / CLOQUET ECONOMIC DEVELOPMENT AUTHORITY	
Organization Website: WWW.CLOQUETMN.GOV ; WWW.CLOQUETEDA.COM	
Telephone #: (218) 879-3347	
Email: HHANSEN@CLOQUETMN.GOV	
Street Address: 101 -14 TH STREET	
City, State, Zip: CLOQUET, MN 55720	
County: CARLTON	
Community Population: 2020 Census – 12,568	
BUSINESS DISTRICT INFORMATION	
Please fill out the below statistics to the best of your ability. We'll ask you to track these data points once each year to help track revitalization efforts in your downtown or district.	
Total # of commercial spaces in the downtown or district: 125	
Total # of businesses in the downtown or district: 108	
# of Storefronts: 64	# of Vacant Storefronts: 13
#of Apartments: 171	# of Hotels: 0
# of Annual Events in District (shopping, community festivals, etc.): 5 (Small Business Saturday, Fourth of July Parade & Events, Labor Day Parade & Events, West End Flourish September Celebration, Santa's Home for the Holidays)	
Is your district on the National Register of Historic Places? Some buildings are on the registry, while others qualify due to age and stature but are not. Those on the registry include: Historic City Hall (Arch Street), Cloquet-Northern Office Building, Lindholm Oil Company Service Station (Frank Lloyd Wright gas station), Northeastern Hotel, Shaw Memorial Library, [Park Place Historic District – residential, including the Weyerhaeuser House in West End outside of the District boundary] Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
ORGANIZATION DESCRIPTION	
The information below is not about the overarching entity filling out the application (ex: a Chamber of Commerce, Government Office, or CVB).	
Does the application have a committee, task force, or organization that focuses on the designated area: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If Yes, list the name of the entity:	
If Yes, list the annual operating budget:	\$
SUPPORTING DOCUMENTS	
If your community has one or more of the following documents please send them via e-mail as an attachment to kelly@rethos.org :	

1. A downtown district map, in PDF format, indicating boundaries.
2. List of names, titles/roles and contact information (phone, email) for five individuals who plan to participate in program activities.
 - **City of Cloquet Cloquet EDA, Holly Hansen**, Community Development Director, 101 14th ST Cloquet, MN 55720 (218) 879-3347 hhansen@cloquetmn.gov
 - **City of Cloquet Planning Commission Al Cottingham**, City Planner, 101 14th ST Cloquet, MN 55720 (218) 879-2507 acottingham@cloquetmn.gov
 - **City of Cloquet Parks Department Caleb Peterson**, City Engineer, 101 14th ST Cloquet, MN 55720 (218) 879-3347 cpeterson@cloquetmn.gov
 - **Pine Knot News, Jana Peterson**, 122 Avenue C Cloquet, MN 55720 (218) 878-9332 jana.peterson@pineknotnews.com
 - **Cloquet Area Chamber of Commerce, Kelly Zink / Alyson Leno**, 225 Sunnyside Drive Cloquet, MN 55720 (218) 879-1551 kzink@cloquet.com aleno@cloquet.com
 - **United Way of Carlton County, Sarah Buhs**, 807 Cloquet Avenue, Suite 8, Cloquet, MN 55720 (218) 879-8404 director@unitedwaycarltoncounty.org
 - **Carlton County EDA, Brenda Nyberg**, Loan and Grant Administrator 1307 Cloquet Avenue Cloquet, MN 55720 (218) 384-9564 (Rehab Coordinator for City of Cloquet commercial grant programs) brenda.nyberg@co.carlton.mn.us
3. Documentation of municipal support for the program in the form of resolution or signed letter of recommendation. SEE ATTACHED CITY COUNCIL RESOLUTION 22-18 (MARCH 15, 2022)

PARTICIPATION & REPORTING REQUIREMENTS

Once accepted, Network Communities will be able to renew their contract annually provided that the following conditions have been met:

1. Community had representation in a minimum of one program activity (workshop, webinar, regional meeting, etc.).
2. Community pays the \$250 annual fee if membership in the Network program has exceeded three years. The \$250 fee is waived if community is in the first three years of membership.
3. Community completes annual survey (including information about new and expanding businesses, additional jobs, private and public investment in the downtown district, as well as volunteer hours contributed as part of the program).
4. Community has submitted all forms from any competitive grant, design consultation, or staff support services they have received in the previous year.

I/we the undersigned certify that the information in this application is accurate.

Name: HOLLY HANSEN
Title: COMMUNITY DEVELOPMENT DIRECTOR
Signature:
Date: MARCH 16, 2022
Name: TIM PETERSON
Title: CITY ADMINISTRATOR
Signature:
Date: MARCH 16, 2022

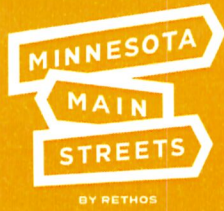
Minnesota Main Streets by Rethos is recognized by Main Street America™ as the official statewide coordinating program in Minnesota. This project has been financed in part with funds provided by the State of Minnesota from the Arts and Cultural Heritage Fund through the Minnesota Historical Society.



DOWNTOWN CLOQUET, MN

(HISTORIC WEST END BUSINESS DISTRICT & DOWNTOWN CLOQUET AVENUE DISTRICT)





2022 MN Main Street Membership Requirements

	Cost	Reporting	Main Street Basic Training	Attendance
Designated: MSA Accredited	\$2,500	Quarterly	In-Person & On-Demand	Quarterly
Designated	\$2,500	Quarterly	In-Person & On-Demand	Quarterly
Affiliate	\$500	Annually	On-Demand	Annually
Network	Years 1- 3 Free Years 3+ \$250	Annually	No Requirement	Annually



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2022 MN Main Street Membership Benefits

	Design Consultation Services	Project Assistance	Rethos Staff Consultation	Training Fees	Community Orientation	Main Street NOW Scholarship	Annual Visits
Designated: MSA Accredited	Yes	Yes	Up to \$1000 value	Free/Deeply Discounted	On joining & every 5 years	One Registration, no travel \$	Required at no cost
Designated	Yes	Yes	Up to \$1000 value	Free/Deeply Discounted	On joining & every 5 Years	One Registration, no travel \$	Required at no cost
Affiliate	Competitive Application	Competitive Application	Up to \$250 value	Discounted	On joining & every 5 Years	Competitive Application	Fee Based
Network	No	No	Up to \$50 value	Discounted	None	None	Fee Based



DEPARTMENT OF PUBLIC WORKS

101 – 14th Street; Cloquet, MN 55720
Phone: (218) 879-6758 Fax: (218) 879-6555
Street - Water - Sewer – Engineering - Park
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Caleb Peterson, Public Works Director
Reviewed By: Tim Peterson, City Administrator *TP*
Date: March 15, 2022

ITEM DESCRIPTION: Mountain Bike Trail Phase III Donation

Proposed Action

Staff recommends that the City Council move to accept a \$1,000 donation from the Friends of Cloquet Parks for construction of Phase III of the Pine Valley single track trail.

Background/Overview

In the spring of 2021, the City of Cloquet opened a 0.5 mile bypass of the ski jumps on the single-track mountain bike trail at Pine Valley. This trail compliments the existing 5.7 miles of ski trail, 2 ski jumps, and 3 hockey rinks. Since completion of the first loop, local advocates have worked to raise funds for the second and third phases.

The Friends of Cloquet Parks is a local non-profit (chaired by Park Commissioner Tim Krohn) formed to support fundraising efforts for potential park improvements. The group has generously offered a \$1,000 donation towards this improvement to keep the City's total financial obligation below the \$12,000 allocated by Council.

Policy Objectives

N/A.

Financial/Budget/Grant Considerations

The total cost for this improvement was approximately \$12,800 allocated from sales tax revenues.

Advisory Committee/Commission Action

N/A.

Supporting Documents Attached

N/A



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REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Caleb Peterson, Public Works Director
Reviewed By: Tim Peterson, City Administrator
Date: March 15, 2022

ITEM DESCRIPTION: Highway 33 Reduced Conflict Intersection Bids

Proposed Action

Staff recommends the City Council move to approve **RESOLUTION NO. 22-25, A RESOLUTION AUTHORIZING AWARD FOR SAP 112-010-005.**

Background

On January 4, 2022 the City Council authorized staff to solicit bids for the proposed Reduced Conflict Intersection at Highway 33 and Gilette Road. The city was awarded a \$665,000 Transportation Economic Development Grant to compete this improvement in coordination with the Minnesota Department of Transportation (MnDOT). The project is intended to prepare the intersection for future traffic impacts expected from further development along the South Highway 33 corridor.

The table below shows the results of the five bids received compared to the engineers estimate:

No.	Bidder	Total
1	KGM Contractors, Inc.	\$ 1,192,676.02
2	Northland Constructors of Duluth, Inc.	\$ 1,196,350.00
3	Veit & Company, Inc.	\$ 1,243,733.00
4	KTM Paving	\$ 1,248,800.00
5	Ulland Brothers, Inc.	\$ 1,298,200.00
	Engineer's Estimate	\$ 1,117,007.88

The adopted budget for this improvement includes \$285,000 in sales tax funding however the engineers estimate for this improvement has gone up in recent months. Recognizing the importance of the project, MnDOT has agreed to allocate 100% of the cost in excess of the City's original commitment. This amount reflects a 30% (\$82,000) increase over the funds allocated by MnDOT when the project went to bid.

Policy Objectives

To advance proposed capital improvement projects in accordance with state law.

Financial/Budget/Grant Considerations

Based on bid results, the total project funding breakdown would be as follows:

Funding Source	Amount
TED Grant	\$ 665,000.00
Sales Tax (City)	\$ 285,000.00
MnDOT Funds	\$ 246,508.21
Snowmobile Club	\$ 8,667.81
TOTAL:	\$ 1,205,176.02

Note the total project breakdown reflects an additional \$12,500 the City previously expended to acquire right-of-way for the project.

Advisory Committee/Commission Action

N/A.

Supporting Documents Attached

- Resolution 22-25
- DOT Funding Letter

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 22-25

RESOLUTION REJECTING ALL BIDS FOR SAP 112-010-005

WHEREAS, A resolution of the Council adopted on January 4, 2022, authorized advertising the project for bid.

WHEREAS, The City of Cloquet advertised and received the following bids for the project:

No.	Bidder	Total
1	KGM Contractors, Inc.	\$ 1,192,676.02
2	Northland Constructors of Duluth, Inc.	\$ 1,196,350.00
3	Veit & Company, Inc.	\$ 1,243,733.00
4	KTM Paving	\$ 1,248,800.00
5	Ulland Brothers, Inc.	\$ 1,298,200.00
	Engineer's Estimate	\$ 1,117,007.88

AND WHEREAS, The apparent low bid from KGM Contractors, Inc. was found to meet the minimum bid requirements.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the bid from KGM Contractors, Inc. in the amount of \$1,192,676.02 is hereby accepted for SAP 112-010-005.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 15th DAY OF MARCH 2022.

Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator



District One
1123 Mesaba Avenue
Duluth, MN 55811-2798

March 10, 2022

City of Cloquet
c/o Caleb Peterson, Director of Public Works
101 14th Street
Cloquet, MN 55720

Dear Mayor Maki and City Stakeholders:

MnDOT is pleased to partner with the City of Cloquet to construct intersection safety improvements at Gillette Road, and I thank the city for your willingness to lead the grant funding and contracting for this important transportation investment. Based upon MnDOT's review of the bids, MnDOT will proceed with an amended Cooperative Construction Agreement to the following effect:

State TED Funds	\$665,000 (Capped)
MnDOT District 1	\$246,508.17 plus potential construction overruns
City Share	\$272,500 (Capped)
Snowmobile Trail	Estimated \$8,667.85
<i>Apparent Low Bid</i>	<i>\$1,192,676.02</i>
Construction Engineering (3% of trail costs to be reimbursed in cooperation with club)	Estimated \$260.04

Please contact Krysten Foster if there are any follow-up questions or comments. Krysten can be reached at (218)-591-9520 or by e-mail at Krysten.SaatelaFoster@state.mn.us.

Sincerely,

Duane Hill Digitally signed by Duane Hill
Date: 2022.03.10 07:33:53 -06'00'

Duane R. Hill
District Engineer

CC: Michael Kalnbach, Assistant District Engineer
Krysten Foster, District State Aid Engineer
Christian Lawien, Project Manager

Equal Opportunity Employer