



CLOQUET/CARLTON HOUSING & REDEVELOPMENT AUTHORITY

950 14th Street - Cloquet, MN 55720

Cloquet Housing & Redevelopment Authority
Commissioners Meeting
Minutes of February 11, 2020

Roll Call: Bjorklund, Carlson, Dunaiski, Harris, Slater, and Executive Director Shaff. Excused:
Guests: N. Lahti, C. Watson

*****Meeting was abbreviated to accommodate board member scheduling conflicts.**

1. **Welcome and Introductions:**

The meeting was called to order by Chairman Slater at 7:32 AM.

2. **Approval of Minutes:**

A motion to approve the minutes of January 17, 2020 was made by Carlson and seconded by Harris. Motion Carried.

3. **Public Housing/Section 8 Voucher Update:**

Tabled until March 10, 2020 meeting.

4. **Resident Board Member:** Harris reported that ULF was preparing a Valentines meal here on Friday - February 14th. The menu looks outstanding and the residents are excited.

Harris also reported on a letter she received from a tenant on the first floor regarding her concerns about illegal drug use and what was and was not being done to correct the problem. The tenant is not satisfied with the actions that have been taken.

5. **Special Guest** – C. Watson discussed her concerns about illegal drug use on the floor she resides on. The tenant is unhappy about the length of time it took for HRA to take action. Watson also discussed the effects that these drugs have had on her physical and mental health. Watson explained to the board what research she had done and the actions she has taken to protect herself from the damages. Watson inquired what steps the housing authority was going to take to eliminate the residual damages to the walls and ventilation

1. **ED Report:** Shaff discussed the actions that had been taken regarding the report of illegal drugs being used in the building - Police were called – dog walk scheduled – tenant evicted - judicial actions taken. The unit will be tested for meth, abated if necessary, walls primed, painted and cleaned for leasing.

2. **Approval of Financial Report:** Tabled until March 10, 2020 meeting.

3. **Unfinished Business:**

- a. A motion to approve Resolution 20-02-298 renaming the “White Pine checking account” to “Management Fund” Account” in order to deposit developer fees and Carlton HRA

Management Fees was made by Bjorklund and seconded by Dunaiski. Motion Carried. Roll Call was vote taken.

- b. A motion to approve Resolution 20-02-299 to reimburse 20% of White Pine Developer fees to the housing authority's general operating fund account was made by Harris and seconded by Carlson. Motion Carried. Roll Call Vote Taken.
- c. Remaining items tabled until March 10, 2020 board meeting.

4. New Business:

Shaff reported on the progress on the 14th Street street improvements slated to begin in 2021. City and county engineers visited and discussed the vision for the segment of the improvements that would be completed in 2022. Street Assessments would be waived. The housing authority will be responsible for utility assessments. The figure is unknown at this time.

5. Adjournment

A motion to adjourn was made by Bjorklund and seconded by Carlson seconded at 8:24 am.

Cynthia Slater, Chair

Date

XXXXXXXXXXXXX, Secretary

Date

****The re-scheduled annual meeting did not take place. The meeting will be held on March 10, 2020.**