



CITY OF CLOQUET

**City Council Agenda
Tuesday, September 20, 2022
6:00 p.m.
City Hall Council Chambers**

Regular Meeting

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
 - a. Approval of September 20, 2022 Council Agenda
4. **Approval of Council Minutes.**
 - a. Regular Council Minutes from the September 6, 2022 Meeting
5. **Public Comments**

Please give your name, address, and your concern or comments. Visitors may share their concerns with the City Council on any issue of public business. Each person will have 3 minutes to speak. The Mayor reserves the right to limit an individual or successive individual's presentation if they become redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the City Council. No action will be taken at this time.
6. **Consent Agenda**

Items on the Consent Agenda are considered routine and will be approved with one motion without discussion/debate. The Mayor will ask if any Council members wish to remove an item. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.

 - a. Resolution No. 22-69, Authorizing the Payment of Bills
 - b. Budgeted Transfers for 2022
 - c. Special Assessment Waiver
 - d. Resolution No. 22-67, Approving Exempt Permit for the North Shore Wrestling Club to Conduct a Raffle Event



CITY OF CLOQUET

**City Council Agenda
Tuesday, September 20, 2022
City Hall Council Chambers**

7. Public Hearings

None

8. Presentations

None

9. Council Business

- a. Cloquet Housing Authority PILOT Discussion
- b. Resolution No. 22-66, First Amendment to Development Agreement Between the City and Trails Edge, LLC
- c. Authorization to Accept Grant Funding for DWI Enforcement Officer Position

10. Council Comments, Announcements, and Updates

11. Adjournment

Cloquet Council Chambers
6:00 P.M. September 6, 2022

Regular Meeting

Roll Call

Councilors Present: Carlson, Lamb, Jaakola, Wilkinson, Mayor Maki

Councilors Absent: Kolodge

Pledge of Allegiance

AGENDA

MOTION: Councilor Lamb moved and Councilor Jaakola seconded the motion to approve the September 6, 2022 agenda. The motion carried unanimously (5-0).

MINUTES

MOTION: Councilor Carlson moved and Councilor Wilkinson seconded the motion to approve the Regular Meeting minutes of August 16, 2022 as presented. The motion carried unanimously (5-0).

PUBLIC COMMENTS

Greta Jarvinen, Kelly Avenue resident, addressed the Council on the ongoing issues on their street stating there has been no improvement. Ms. Jarvinen inquired about a follow up meeting that is yet to be scheduled as they are still looking for guidance.

Peggy Anderson, resident of Birch Street, commented on the continued need for air conditioning at the Sr. Center. City Administrator Peterson stated that it is budget for summer of 2023.

CONSENT AGENDA

MOTION: Councilor Jaakola moved and Councilor Lamb seconded the motion to adopt the amended Consent Agenda of September 6, 2022, moving item 6.e, *Cloquet River Run Street Closure Request* to Council Business as item 9.e, approving the necessary motions and resolutions. The motion carried unanimously (5-0).

- a. Resolution No. 22-63, Authorizing the Payment of Bills and Payroll
- b. Issuance of Building Permit Refunds
- c. Resolution No. 22-65, Entering into an Agreement with Fond du Lac Band of Lake Superior Chippewa for Public Use and Maintenance of the Pine Valley West Ski Trail
- d. West End Flourish Street Closure Request
- e. Temporary On-Sale Liquor License – Food for Thought
- f. Resolution No. 22-64, Approving Off-Site Gambling for Eagles Aerie #1163

PUBLIC HEARINGS

There were none.

PRESENTATIONS

There were none.

2023 PRELIMINARY BUDGET REVIEW

City Administrator Peterson stated that no changes have been made to the general budget from what was previously presented. Important items to be noted include a proposed LGA increase of \$72,200, estimated 10% health insurance increase, Police Department expenditures increase of \$200,625, Parks Department expenditures increased by \$43,800, and American Rescue Plan funding is included in the 2023 and 2024 budgets.

MOTION: Councilor Lamb moved and Councilor Wilkinson seconded the motion to approve a 6.5% tax levy (\$3,450.825) with the possibility of decreasing to 5.97% (\$3,433.625) in December. The motion carried unanimously (5-0).

CHAPTER 17 ZONING MAP AMENDMENT, ORDINANCE NO 501A – 2ND READING

MOTION: Councilor Wilkinson moved and Councilor Jaakola seconded the motion to adopt **RESOLUTION NO. 22-62, A RESOLUTION APPROVING THE COMPREHENSIVE PLAN AMENDMENT (LAND USE PLAN) FROM “LOW DENSITY RESIDENTIAL” TO “HIGHWAY COMMERCIAL”**. The motion carried unanimously (5-0).

WHEREAS, Pru Properties LLC is proposing a Comprehensive Plan Amendment (Land Use Plan) from “Low Density Residential” to “Highway Commercial”; and

WHEREAS, As required by ordinance, notification was advertised in the Pine Knot. A public hearing was held to consider the application at the regular meeting of the Cloquet Planning Commission on August 10, 2022, at which time Zoning Case / Development Review No. 22-09 was heard and discussed; and

WHEREAS, the property of the proposed Comprehensive Plan Amendment (Land Use Plan) is located northwest of Holmes Drive and 8th Street and is legally described as follows:

Lots 4 – 6, Block 5, and that part of the adjacent vacated 7th Street and Taylor Avenue, City of Cloquet Junttis Addition, and that portion of Taylor Avenue lying west of the centerline of 7th Street, Luomalas Addition, Carlton County, Minnesota.

WHEREAS, the Planning Commission reviewed the staff report and recommends approval of the Comprehensive Plan Amendment (Land Use Plan).

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, that it approves of Zoning Case 22-09 for a comprehensive plan amendment (land use plan) from “Low Density Residential” to “Highway Commercial”.

MOTION: Councilor Lamb moved and Councilor Wilkinson seconded the motion to approve **ORDINANCE NO. 501A, AN ORDINANCE TO AMEND CHAPTER 17 BY AMENDING THE ZONING MAP OF THE CITY OF CLOQUET FROM “R1 - SINGLE-FAMILY RESIDENCE” TO “RC – REGIONAL COMMERCIAL”**. The motion carried unanimously (5-0).

Section 1. The Zoning Map of the City of Cloquet is hereby amended to change the zoning designation of the following described property from R1 – Single-Family Residence to RC – Regional Commercial:

Lots 4 – 6, Block 5, and that part of the adjacent vacated 7th Street and Taylor Avenue, City of Cloquet Junttis Addition, and that portion of Taylor Avenue lying west of the centerline of 7th Street, Luomalas Addition, Carlton County, Minnesota.

Section 2. Effective Date. This ordinance shall take effect and be in force from and after its passage and publication in accordance with law.

TANDEM DUMP TRUCK PURCHASE

MOTION: Councilor Lamb moved and Councilor Carlson seconded the motion to order an International tandem dump truck from Mid-State Truck Service of Duluth in the amount of \$114,571.96 including trade. The motion carried unanimously (5-0).

DUMP BOX AND PLOW PACKAGE PURCHASE

MOTION: Councilor Jaakola moved and Councilor Lamb seconded the motion to authorize the purchase of a dump box and plow package from Townmaster Equipment in the amount of \$176,470.00. The motion carried unanimously (5-0).

CLOQUET RIVER RUN STREET CLOSURE REQUEST

MOTION: Councilor Jaakola moved and Councilor Carlson seconded the motion to approve the request to close residential area streets around Churchill Elementary School and portions of Hwy 33 to the River Trail and through Dunlap Island for the October 1, 2022 Cloquet River Run, requesting that spray chalk be used to mark the route instead of paint. The motion carried unanimously (5-0).

COUNCIL COMMENTS, ANNOUNCEMENTS, AND UPDATES

Mayor Maki thanked staff and all who were involved with installation of the new scoreboard at Mettner Field.

Councilor Lamb commented on the new roundabout on Washington Avenue that is now open and reminded motorists to use extra caution now that school traffic has started.

ADJOURNMENT

On a motion duly carried by a unanimous yeas vote of all members present on roll call, the Council adjourned.

Tim Peterson, City Administrator


DRAFT



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council 
From: Ann Michaud, Assistant Finance Director
Reviewed by: Tim Peterson, City Administrator
Date: September 20, 2022

ITEM DESCRIPTION: Payment of Bills

Proposed Action

Staff recommends the Council move to adopt **RESOLUTION NO. 22-69, A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS.**

Background/Overview

Statutory Cities are required to have most claims authorized by the city council.

Policy Objectives

MN State Statute sections 412.271, Claims and Disbursements for Statutory Cities.

Financial/Budget/Grant Considerations

See resolution for amounts charged to each individual fund.

Advisory Committee/Commission Action

Not applicable.

Supporting Documents Attached

- a. Resolution Authorizing the Payment of Bills
- b. Vendor Summary Report
- c. Department Summary Report

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 22-69

A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS

WHEREAS, The City has various bills each month that require payment.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the bills be paid and charged to the following funds:

101	General Fund	\$	84,074.68
225	Permanent Improvement		463.13
231	Public Works Reserve		7,216.56
403	Capital Projects - Revolving		7,251.25
405	City Sales Tax Capital		1,599.07
600	Water - Lake Superior Waterline		175,902.96
601	Water - In Town System		38,716.03
602	Sewer Fund		6,649.17
605	Stormwater Fund		19.31
614	Cable Television		1,325.00
	TOTAL:	\$	<u>323,217.16</u>

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET
THIS 20TH DAY OF SEPTEMBER, 2022.**

ATTEST:

Roger Maki, Mayor

Tim Peterson, City Administrator

DATE: 09/15/2022
TIME: 09:49:00
ID: AP442000.WOW

CITY OF CLOQUET
VENDOR SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 09/20/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
110903	AFTERLIFE ELECTRONICS	91.25	48.00
111350	LEXISNEXIS RISK DATA MNGMT INC	1,200.00	150.00
118950	ARAMARK UNIFORM & CAREER	7,510.49	766.42
120300	ARROWHEAD PAINT PRODUCTS	0.00	822.50
121000	ARROWHEAD SPRINGS INC	1,001.00	177.00
125700	BEST OIL COMPANY	25,346.94	19,462.34
125900	BEST SERVICE	1,274.81	53.00
135675	VORK ENTERPRISES INC	1,843.00	105.00
136150	CELLEBRITE USA, CORP	0.00	4,880.00
139025	CINTAS	2,979.92	205.37
139030	CINTAS CORPORATION NO 2	7,114.26	645.15
142800	CLOQUET SANITARY SERVICE	16,073.58	2,386.63
145300	COMMUNITY PRINTING	7,464.45	103.75
145500	COMPENSATION CONSULTANTS, LTD	2,654.00	222.00
147050	CONSOLIDATED TELEPHONE COMPANY	26,880.59	3,359.20
147825	CTM SERVICES INC	1,967.67	1,042.53
156400	CITY OF DULUTH COMFORT SYSTEMS	1,379.08	188.71
157300	DULUTH READY MIX INC	9,366.20	1,468.00
175200	GOPHER STATE ONE CALL INC	838.40	241.65
178500	GUARDIAN PEST SOLUTIONS INC	425.11	54.98
180500	HAWKINS INC	71,775.10	6,871.85
188000	INNOVATIVE OFFICE SOLUTIONS	1,921.34	134.79
197800	L & M FLEET SUPPLY INC.	22,812.02	2,539.13
202300	LEAGUE OF MN CITIES	23,850.00	12,719.00
205050	LOFFLER COMPANIES INC	661.21	96.51
206800	MACQUEEN EQUIPMENT INC	12,839.44	78.87
209875	MCCOY CONSTRUCTION & FORESTRY	86,517.94	208.00
211400	MENARDS INC	4,565.47	124.74
211645	METERING & TECHNOLOGY SOLUTION	4,933.41	1,813.87
212400	MICHAUD DIST INC	262.50	16.50
219067	MN DEPT OF ADMINISTRATION	13,934.56	1,741.82
222275	MN PEIP	504,697.70	61,136.02
229500	NAPA AUTO PARTS	6,845.80	25.70
236100	NORTHLAND CONSTRUCTORS	325,645.08	7,649.17
242850	PARSONS ELECTRIC LLC	23,743.02	675.00
243000	PATROL PC - A DIVISION OF	0.00	5,474.74
245575	PJ'S LUCKY SEVEN GENERAL STORE	312.67	26.97
247700	PRAIRIE RESTORATIONS, INC.	0.00	716.48
248675	PROMOTING ME LLC	1,300.00	500.00
251100	R & R SPECIALTIES OF WISCONSIN	23,841.57	360.00
262875	SHAMROCK LANDFILL INC	832.24	12.83
263400	SIGN PRO	703.15	150.00
270300	SWAGIT PRODUCTIONS, LLC	10,600.00	1,325.00
271326	THOMAS W GETCHELL	1,032.28	25.00

DATE: 09/15/2022
TIME: 09:49:01
ID: AP442000.WOW

CITY OF CLOQUET
VENDOR SUMMARY REPORT

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INVOICES DUE ON/BEFORE 09/20/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
271345	PUBLIC SAFETY EQUIPMENT LLC	236.00	41.00
272600	TERMINAL SUPPLY INC	3,178.35	364.76
278600	TWIN PORT MAILING	32,491.52	540.90
279100	U S BANK EQUIPMENT FINANCE	5,061.74	129.74
284580	VC3	10,745.00	2,933.00
289015	WELLS FARGO CREDIT CARD	81,766.98	8,489.00
290300	WIDDES FEED & FARM SUPPLY	944.93	89.70
292200	WSB & ASSOCIATES INC	1,007.50	8,816.25
293700	ZIEGLER INC	457.69	37.31
R0002207	MOMENTUM ECM LLC	185.00	277.50
R0002230	TOM PROULX	0.00	4,000.00
R0002231	CRAIG & CORRINE BECK	0.00	1,447.28
R0002232	JAMES CROWLEY	0.00	33.55
TOTAL ALL VENDORS:			168,004.21

City of Cloquet
Vendor Summary Report Reconciliation
Invoices Due On/Before 9/20/2022

Total	168,004.21
Less:	
Library	(601.81)
Cloquet Area Fire District	(1,595.73)
Total City Bills	<u>165,806.67</u>
Less:	
Payroll benefits	(61,136.02)
Plus:	
Credit Card/PSN Fees	3,757.21
MN Energy Auto Pay	615.40
MN Power Auto Pay	211,602.90
MN Sales Tax	2,122.40
Verizon Auto Pay	423.60
Special Fuel License Renewal	25.00
Total Bills	<u><u>323,217.16</u></u>

DATE: 09/15/22
TIME: 09:49:44
ID: AP443000.WOW

CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 09/20/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
00			
222275	MN PEIP	504,697.70	61,136.02
			61,136.02
41	GENERAL GOVERNMENT		
110903	AFTERLIFE ELECTRONICS	91.25	48.00
139025	CINTAS	2,979.92	62.66
139030	CINTAS CORPORATION NO 2	7,114.26	69.92
142800	CLOQUET SANITARY SERVICE	16,073.58	89.62
145300	COMMUNITY PRINTING	7,464.45	103.75
145500	COMPENSATION CONSULTANTS, LTD	2,654.00	222.00
147050	CONSOLIDATED TELEPHONE COMPANY	26,880.59	411.06
188000	INNOVATIVE OFFICE SOLUTIONS	1,921.34	29.71
202300	LEAGUE OF MN CITIES	23,850.00	12,719.00
212400	MICHAUD DIST INC	262.50	16.50
248675	PROMOTING ME LLC	1,300.00	500.00
278600	TWIN PORT MAILING	32,491.52	210.35
284580	VC3	10,745.00	2,078.00
289015	WELLS FARGO CREDIT CARD	81,766.98	2,492.26
R0002207	MOMENTUM ECM LLC	185.00	277.50
	GENERAL GOVERNMENT		19,330.33
42	PUBLIC SAFETY		
111350	LEXISNEXIS RISK DATA MNGMT INC	1,200.00	150.00
125700	BEST OIL COMPANY	25,346.94	8,482.05
135675	VORK ENTERPRISES INC	1,843.00	105.00
136150	CELLEBRITE USA, CORP		4,880.00
139025	CINTAS	2,979.92	57.67
139030	CINTAS CORPORATION NO 2	7,114.26	84.03
142800	CLOQUET SANITARY SERVICE	16,073.58	89.62
147050	CONSOLIDATED TELEPHONE COMPANY	26,880.59	831.96
197800	L & M FLEET SUPPLY INC.	22,812.02	194.84
245575	PJ'S LUCKY SEVEN GENERAL STORE	312.67	26.97
271326	THOMAS W GETCHELL	1,032.28	25.00
271345	PUBLIC SAFETY EQUIPMENT LLC	236.00	41.00
278600	TWIN PORT MAILING	32,491.52	60.10
289015	WELLS FARGO CREDIT CARD	81,766.98	3,272.55
	PUBLIC SAFETY		18,300.79

INVOICES DUE ON/BEFORE 09/20/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
43	PUBLIC WORKS		
120300	ARROWHEAD PAINT PRODUCTS		822.50
121000	ARROWHEAD SPRINGS INC	1,001.00	143.00
125700	BEST OIL COMPANY	25,346.94	4,658.39
125900	BEST SERVICE	1,274.81	53.00
139030	CINTAS CORPORATION NO 2	7,114.26	228.05
142800	CLOQUET SANITARY SERVICE	16,073.58	116.40
147050	CONSOLIDATED TELEPHONE COMPANY	26,880.59	259.85
175200	GOPHER STATE ONE CALL INC	838.40	120.83
188000	INNOVATIVE OFFICE SOLUTIONS	1,921.34	27.77
197800	L & M FLEET SUPPLY INC.	22,812.02	677.80
205050	LOFFLER COMPANIES INC	661.21	19.30
206800	MACQUEEN EQUIPMENT INC	12,839.44	78.87
209875	MCCOY CONSTRUCTION & FORESTRY	86,517.94	208.00
229500	NAPA AUTO PARTS	6,845.80	3.15
236100	NORTHLAND CONSTRUCTORS	325,645.08	2,917.18
262875	SHAMROCK LANDFILL INC	832.24	12.83
263400	SIGN PRO	703.15	150.00
272600	TERMINAL SUPPLY INC	3,178.35	364.76
278600	TWIN PORT MAILING	32,491.52	60.10
279100	U S BANK EQUIPMENT FINANCE	5,061.74	43.25
284580	VC3	10,745.00	855.00
289015	WELLS FARGO CREDIT CARD	81,766.98	447.93
293700	ZIEGLER INC	457.69	37.31
	PUBLIC WORKS		12,305.27
45	CULTURE AND RECREATION		
118950	ARAMARK UNIFORM & CAREER	7,510.49	766.42
125700	BEST OIL COMPANY	25,346.94	1,061.23
139030	CINTAS CORPORATION NO 2	7,114.26	85.81
142800	CLOQUET SANITARY SERVICE	16,073.58	2,013.40
147050	CONSOLIDATED TELEPHONE COMPANY	26,880.59	614.33
147825	CTM SERVICES INC	1,967.67	1,042.53
178500	GUARDIAN PEST SOLUTIONS INC	425.11	54.98
197800	L & M FLEET SUPPLY INC.	22,812.02	1,395.38
211400	MENARDS INC	4,565.47	90.67
229500	NAPA AUTO PARTS	6,845.80	14.97
242850	PARSONS ELECTRIC LLC	23,743.02	675.00
247700	PRAIRIE RESTORATIONS, INC.		716.48
251100	R & R SPECIALTIES OF WISCONSIN	23,841.57	360.00
290300	WIDDES FEED & FARM SUPPLY	944.93	89.70
	CULTURE AND RECREATION		8,980.90

DATE: 09/15/22
TIME: 09:49:45
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CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 09/20/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
46	COMMUNITY DEVELOPMENT		
147050	CONSOLIDATED TELEPHONE COMPANY	26,880.59	58.72
188000	INNOVATIVE OFFICE SOLUTIONS	1,921.34	13.88
278600	TWIN PORT MAILING	32,491.52	30.05
289015	WELLS FARGO CREDIT CARD	81,766.98	558.88
	COMMUNITY DEVELOPMENT		661.53
LIBRARY FUND			
45	CULTURE AND RECREATION		
147050	CONSOLIDATED TELEPHONE COMPANY	26,880.59	601.81
	CULTURE AND RECREATION		601.81
PERMANENT IMPROVEMENT			
36	MISCELLANEOUS REVENUE		
R0002231	CRAIG & CORRINE BECK		463.13
	MISCELLANEOUS REVENUE		463.13
PUBLIC WORKS RESERVE			
42	PUBLIC SAFETY		
219067	MN DEPT OF ADMINISTRATION	13,934.56	1,741.82
243000	PATROL PC - A DIVISION OF		5,474.74
	PUBLIC SAFETY		7,216.56
CAPITAL PROJECTS - REVOLVING			
81	SPECIAL PROJECTS		
292200	WSB & ASSOCIATES INC	1,007.50	7,251.25
	SPECIAL PROJECTS		7,251.25
CITY SALES TAX CAPITAL			
81	SPECIAL PROJECTS		

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CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 09/20/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

CITY SALES TAX CAPITAL			
81	SPECIAL PROJECTS		
211400	MENARDS INC	4,565.47	34.07
292200	WSB & ASSOCIATES INC	1,007.50	1,565.00
	SPECIAL PROJECTS		1,599.07
WATER - LAKE SUPERIOR WATERLIN			
51	STATION 2		
121000	ARROWHEAD SPRINGS INC	1,001.00	34.00
139025	CINTAS	2,979.92	85.04
139030	CINTAS CORPORATION NO 2	7,114.26	49.50
	STATION 2		168.54
52 LAKE SUPERIOR WATERLINE			
125700	BEST OIL COMPANY	25,346.94	1,292.65
139030	CINTAS CORPORATION NO 2	7,114.26	9.75
197800	L & M FLEET SUPPLY INC.	22,812.02	67.78
	LAKE SUPERIOR WATERLINE		1,370.18
57 ADMINISTRATION			
156400	CITY OF DULUTH COMFORT SYSTEMS	1,379.08	188.71
205050	LOFFLER COMPANIES INC	661.21	19.30
	ADMINISTRATION		208.01
WATER - IN TOWN SYSTEM			
00			
R0002232	JAMES CROWLEY		33.55
			33.55
36 MISCELLANEOUS REVENUE			
R0002231	CRAIG & CORRINE BECK		694.69
	MISCELLANEOUS REVENUE		694.69

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CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 09/20/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

WATER - IN TOWN SYSTEM			
49	CLOQUET		
125700	BEST OIL COMPANY	25,346.94	1,380.77
139030	CINTAS CORPORATION NO 2	7,114.26	68.54
157300	DULUTH READY MIX INC	9,366.20	1,468.00
180500	HAWKINS INC	71,775.10	6,871.85
197800	L & M FLEET SUPPLY INC.	22,812.02	135.56
211645	METERING & TECHNOLOGY SOLUTION	4,933.41	1,813.87
229500	NAPA AUTO PARTS	6,845.80	7.58
236100	NORTHLAND CONSTRUCTORS	325,645.08	4,731.99
289015	WELLS FARGO CREDIT CARD	81,766.98	1,100.38
	CLOQUET		17,578.54
54	BILLING & COLLECTION		
188000	INNOVATIVE OFFICE SOLUTIONS	1,921.34	7.91
278600	TWIN PORT MAILING	32,491.52	60.10
	BILLING & COLLECTION		68.01
57	ADMINISTRATION & GENERAL		
142800	CLOQUET SANITARY SERVICE	16,073.58	38.80
147050	CONSOLIDATED TELEPHONE COMPANY	26,880.59	407.06
175200	GOPHER STATE ONE CALL INC	838.40	72.50
188000	INNOVATIVE OFFICE SOLUTIONS	1,921.34	27.75
205050	LOFFLER COMPANIES INC	661.21	19.30
278600	TWIN PORT MAILING	32,491.52	60.10
279100	U S BANK EQUIPMENT FINANCE	5,061.74	43.25
289015	WELLS FARGO CREDIT CARD	81,766.98	617.00
	ADMINISTRATION & GENERAL		1,285.76
ENTERPRISE FUND - SEWER			
36	MISCELLANEOUS REVENUE		
R0002231	CRAIG & CORRINE BECK		289.46
	MISCELLANEOUS REVENUE		289.46
55	SANITARY SEWER		

DATE: 09/15/22
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CITY OF CLOQUET
 DEPARTMENT SUMMARY REPORT

PAGE: 6

INVOICES DUE ON/BEFORE 09/20/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

ENTERPRISE FUND - SEWER			
55	SANITARY SEWER		
125700	BEST OIL COMPANY	25,346.94	991.52
139030	CINTAS CORPORATION NO 2	7,114.26	49.55
197800	L & M FLEET SUPPLY INC.	22,812.02	67.77
	SANITARY SEWER		1,108.84
57	ADMINISTRATION & GENERAL		
142800	CLOQUET SANITARY SERVICE	16,073.58	38.79
147050	CONSOLIDATED TELEPHONE COMPANY	26,880.59	174.41
175200	GOPHER STATE ONE CALL INC	838.40	48.32
188000	INNOVATIVE OFFICE SOLUTIONS	1,921.34	27.77
205050	LOFFLER COMPANIES INC	661.21	19.30
278600	TWIN PORT MAILING	32,491.52	60.10
279100	U S BANK EQUIPMENT FINANCE	5,061.74	43.24
R0002230	TOM PROULX		4,000.00
	ADMINISTRATION & GENERAL		4,411.93
STORM WATER UTILITY			
57	ADMINISTRATION & GENERAL		
205050	LOFFLER COMPANIES INC	661.21	19.31
	ADMINISTRATION & GENERAL		19.31
CABLE TELEVISION			
45	CULTURE AND RECREATION		
270300	SWAGIT PRODUCTIONS, LLC	10,600.00	1,325.00
	CULTURE AND RECREATION		1,325.00
CLOQUET AREA FIRE DISTRICT			
42	PUBLIC SAFETY		
125700	BEST OIL COMPANY	25,346.94	1,595.73
	PUBLIC SAFETY		1,595.73
	TOTAL ALL DEPARTMENTS		168,004.21



ADMINISTRATIVE OFFICES

101 14th Street • Cloquet MN 55720
Phone: 218-879-3347 • Fax: 218-879-6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Katie Bloom, Finance Director
Reviewed/Approved by: Tim Peterson, City Administrator *TP*
Date: September 8, 2022

ITEM DESCRIPTION: Transfers for 2022

Proposed Action

Staff recommends the Council move to authorize the transfers for 2022 as detailed below.

Background/Overview

The council reviews and approves transfers before they are completed.

2022 Budgeted Transfers – The following transfers are budgeted annually.

- Transfer to the General Fund from the Stormwater Utility Fund of \$230,000.
- Transfer to the General Fund from the In Town Water Utility Fund of \$410,000.
- Transfer to the General Fund from the Lake Superior Water Utility Fund of \$160,000.
- Transfer to the General Fund from the Sewer Utility Fund of \$240,000.
- Transfer to the General Fund from the Cable TV Fund of \$20,000.
- Transfer to the Sales Tax Bond Debt Service Fund from the Sales Tax Fund of \$547,300.

2022 Capital Improvements – Expenditures were made in the Sales Tax Fund for the Antus Addition Water Utility Extension. This project was originally budgeted to be covered by sales tax, however, was approved to be paid by the landfill host fees at the May 10, 2022 Host Committee meeting.

- Transfer to the Sales Tax Fund from the Landfill Host Fee Fund of \$313,134.53.

Policy Objectives

Proper approval for financing transfers as of 8/31/22.

Financial Impacts/Budget/Grant Considerations

Approval of transfers so various funds are properly reimbursed for 2022 activities and to increase reserve for future capital outlay.

Advisory Committee/Commission Action

Not applicable.

Supporting Documents Attached

None.



REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Katie Bloom, Finance Director
Reviewed by: Tim Peterson, City Administrator *TP*
Date: September 7, 2022

ITEM DESCRIPTION: Beck Special Assessment Waiver

Proposed Action

Staff recommends the City Council move to approve the waiver of special assessments for Craig & Corrinne Beck, 212 Avenue E.

Background/Overview

Attached the Council will find a special assessment amortization schedule and other documents relating to an error made by the finance office in 2020.

In April 2020, a special assessment payoff for 216 Ave E was incorrectly applied to 212 Ave E. When 212 Ave E was also sold later in 2020, the closing company requested an assessment search, of which the city reported no outstanding special assessments on the property. In 2021 the owners of 216 Ave E reached out, noting the mistake. At that time, the payoff was correctly applied to 216 Ave E and the assessment was reapplied to 212 Avenue E.

Policy Objectives

N/A

Financial/Budget/Grant Considerations

The result of this action will reduce the special assessments revenue, however staff recommends its passing due to the finance department's original error in 2020.

Advisory Committee/Commission Action

N/A

Supporting Documentation Attached

- Special Assessment Amortization Schedule
- Special Assessment Search 5/11/2020
- Special Assessment Search 7/15/2020
- 216 Ave E Assessment Inquiry

Special Assessment Amortization Schedule

Enter values	
Total Assessment + \$10.00 certify fee	\$ 10,286.71
Annual interest rate	6.00 %
Loan period in years	10
Number of payments per year	1
Start date of loan	12/31/2019
Optional extra payments	\$ -

Summary	
Scheduled payment	\$ 1,447.28
Scheduled number of payments	10
Actual number of payments	10
Total early payments	\$ -
Total interest	

Street - 32%
 Water - 48%
 Sewer - 20%
 General -

Parcel Code: *06-045-6260*

2018 West Arch Street Project

Interest starts - Month Day, Year
 (10 Years - 6%)
 2019 interest \$ 387.23

Address *212 Ave E*
 Address

Pmt No.	To Taxes	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance	Cumulative Interest
1	2020 <i>2022</i>	12/31/2020	\$ 10,286.71	\$ 1,447.28	\$ -	\$ 1,447.28	\$ 442.85	1,004.43	\$ 9,843.86	\$ 1,004.43
2	2021 <i>2023</i>	12/31/2021	9,843.86	1,447.28	-	\$ 1,447.28	\$ 856.65	590.63	\$ 8,987.21	1,595.06
3	2022 <i>2024</i>	12/31/2022	8,987.21	1,447.28	-	\$ 1,447.28	\$ 908.05	539.23	\$ 8,079.16	2,134.29
4	2023 <i>2025</i>	12/31/2023	8,079.16	1,447.28	-	\$ 1,447.28	\$ 962.53	484.75	\$ 7,116.63	2,619.04
5	2024 <i>2026</i>	12/31/2024	7,116.63	1,447.28	-	\$ 1,447.28	\$ 1,020.28	427.00	\$ 6,096.35	3,046.04
	2025 <i>2027</i>	12/31/2025	6,096.35	1,447.28	-	\$ 1,447.28	\$ 1,081.50	365.78	\$ 5,014.85	3,411.82
	2026 <i>2028</i>	12/31/2026	5,014.85	1,447.28	-	\$ 1,447.28	\$ 1,146.39	300.89	\$ 3,868.46	3,712.71
8	2027 <i>2029</i>	12/31/2027	3,868.46	1,447.28	-	\$ 1,447.28	\$ 1,215.17	232.11	\$ 2,653.29	3,944.82
9	2028 <i>2030</i>	12/31/2028	2,653.29	1,447.28	-	\$ 1,447.28	\$ 1,288.08	159.20	\$ 1,365.21	4,104.02
10	2029 <i>2031</i>	12/31/2029	1,365.21	1,447.28	-	\$ 1,447.28	\$ 1,365.21	82.07	\$ -	4,186.09

~~paid~~
4/6/2020
 - payment was for
06-045-6265



City of Cloquet

Special Assessment and Certification Search

PID# 06-045-6260 Property Address: UNIMPROVED RESIDENTIAL LAND

PAYABLE TO THE CITY OF CLOQUET

Current Special Assessments

Type of Improvement	Principal	Interest to Date	Total
			-0-

Interest included through 20__

Current Year Certifications

Type	Description	Total
Miscellaneous/Other	Invoice #	-0-
Utility Bills	Account #	-0-

Water and Sewer Utility Bills/Stormwater Utility Bills

Account Number	Current	Delinquent	Total
N/A	-0-	-0-	-0-

Note: A final meter reading is necessary to determine the final bill amount. Contact the Utility Billing Department at 218-879-3844. Bills are certified to the property if unpaid.

Pending Assessments, Pending Stormwater Charges, or Unpaid Invoices

Type	Description	Total
		-0-
		-0-

PAYABLE TO CARLTON COUNTY

The amounts were certified in the previous year to be collected with property taxes. These amounts will be/are printed on the 2020 property tax statements.

Type	Description	Total
Special Assessment (includes principal and interest)	ARCH ST/PARK AVE/WEST END 2018	\$1,447.48
Miscellaneous/Other	Invoice #	-0-
Utility Bills	Account #	-0-

This is to certify that we have examined the records in the office of the City Clerk of the **CITY OF CLOQUET**, Carlton County, Minnesota, and from such search certify that the following amounts are due and payable or pending with respect to the above parcel of land:

Dated this 11 day of May, 2020

Ann Michaud
Name/Title

Requesting Agency: CARLTON COUNTY ABSTRACT & TITLE COMPANY



City of Cloquet Special Assessment and Certification Search

PID# 06-045-6260 Property Address: 212 AVE E

PAYABLE TO THE CITY OF CLOQUET

Current Special Assessments

Type of Improvement	Principal	Interest to Date	Total
			-0-

Interest included through 20__

Current Year Certifications

Type	Description	Total
Miscellaneous/Other	Invoice #	-0-
Utility Bills	Account #	-0-

Water and Sewer Utility Bills/Stormwater Utility Bills

Account Number	Current	Delinquent	Total
0112017825-00	-0-	-0-	-0-

Note: A final meter reading is necessary to determine the final bill amount. Contact the Utility Billing Department at 218-879-3844. Bills are certified to the property if unpaid.

Pending Assessments, Pending Stormwater Charges, or Unpaid Invoices

Type	Description	Total
		-0-
		-0-

PAYABLE TO CARLTON COUNTY

The amounts were certified in the previous year to be collected with property taxes. These amounts will be/are printed on the 2020 property tax statements.

Type	Description	Total
Special Assessment (includes principal and interest)	ARCH ST/PARK AVE/WEST END 2018	\$1,447.28
Miscellaneous/Other	Invoice #	-0-
Utility Bills	Account #	-0-

This is to certify that we have examined the records in the office of the City Clerk of the **CITY OF CLOQUET**, Carlton County, Minnesota, and from such search certify that the following amounts are due and payable or pending with respect to the above parcel of land:

Dated this 15 day of July, 2020 Ann Michaud / accountant
Name/Title

Requesting Agency: CARLTON COUNTY ABSTRACT & TITLE COMPANY

Ann Michaud

From: Ann Michaud
Sent: Monday, April 5, 2021 2:45 PM
To: Nancy Klassen
Subject: Fwd: 661356-216 Ave E Cloquet MN 55720-Wroblewski
Attachments: image006.jpg; image003.jpg; image004.png; image005.jpg; image003.jpg; image004.png; Assessment Search.pdf; Check.pdf

Sent from my iPhone

Begin forwarded message:

From: Emily Davis <Emily.Davis@stewart.com>
Date: April 5, 2021 at 2:44:41 PM CDT
To: Ann Michaud <amichaud@cloquetmn.gov>
Cc: Kayla Vang <kaylavang@kw.com>
Subject: RE: 661356-216 Ave E Cloquet MN 55720-Wroblewski

Hey Ann,

Just wanted to follow up on the below.

Thanks!

Emily Davis
MN License# 40532650
WI License# 18470494
Escrow Officer
Minnesota Division
Stewart Title Company
4913 Matterhorn Dr, Ste 100
Duluth, MN 55811
D (218) 491-8130 | O (218) 726-1487 | F (218) 249-0802
stewart.com/location | emily.davis@stewart.com

The safety of our customers and employees is very important to us and we are taking every precaution to comply with social distancing. To aid us in this, we ask that only the parties that are critical to the transaction attend and that Sellers arrange for pre-signing their closing documents. Speak with your closer regarding opportunities for electronically signing Seller documents from the comfort and safety of your home. If you have been feeling unwell with any type of illness, please contact your closer *immediately*. We cannot take the chance of exposing anyone to illness, so we do reserve the right to reschedule your closing if it appears upon arrival that you might be ill. Thank you for your cooperation.

WIRE FRAUD ALERT! Your security is our concern. Please always call your closing team to confirm wiring instructions before initiating a wire. We will **NEVER** send you revised wire instructions in an email.

From: Emily Davis
Sent: Thursday, April 1, 2021 1:29 PM
To: Ann Michaud <amichaud@cloquetmn.gov>
Cc: 'Kayla Vang' <kaylavang@kw.com>
Subject: 661356-216 Ave E Cloquet MN 55720-Wroblewski

Hi Ann,

We did a closing for a property back in March of 2020 and we paid off an assessment (see attached-check cleared 4/7/2020) however the tax bill is still showing an assessment on there. Is that for something different? Or did the one that was paid off not get removed from the tax bill? Let me know!

Thanks!

Emily Davis
MN License# 40532650
WI License# 18470494
Escrow Officer
Minnesota Division
Stewart Title Company
4913 Matterhorn Dr, Ste 100
Duluth, MN 55811
D (218) 491-8130 | O (218) 726-1487 | F (218) 249-0802
stewart.com/location | emily.davis@stewart.com

The safety of our customers and employees is very important to us and we are taking every precaution to comply with social distancing. To aid us in this, we ask that only the parties that are critical to the transaction attend and that Sellers arrange for pre-signing their closing documents. Speak with your closer regarding opportunities for electronically signing Seller documents from the comfort and safety of your home. If you have been feeling unwell with any type of illness, please contact your closer *immediately*. We cannot take the chance of exposing anyone to illness, so we do reserve the right to reschedule your closing if it appears upon arrival that you might be ill. Thank you for your cooperation.

NYSE: STC

WIRE FRAUD ALERT! Your security is our concern. Please always call your closing team to confirm wiring instructions before initiating a wire. We will **NEVER** send you revised wire instructions in an email.

Stewart Title Company
4913 Matterhorn Dr, Ste 100
Cloquet, MN 55811

Wells Fargo
420 Montgomery Street
San Francisco, CA 94104

54679

March 20, 2020

VOID

\$9,843.86

PAY Nine Thousand Eight Hundred Forty Three and 80/100 ***** Dollars

Void after 90 days

TO THE ORDER OF City of Cloquet
1307 Cloquet Ave
Cloquet, MN 55720

MEMO 661356, PID# 06-045-6260

⑈ 54679⑈ ⑆ ⑆ 21000 24812 264638891⑈

Stewart Title Company, Wells Fargo: 4264638891

Escrow Officer: Emily Davis

54679

DATE: 3/20/2020

FILE: 661356

CHECK AMOUNT: \$9,843.86

BUYER/SELLER: Thomas L. Wroblewski and Brandi Wroblewski/Boss Builders, LLC, a M...

SETTLEMENT DATE: 3/20/2020

PROPERTY ADDRESS: 216 Avenue E, Cloquet, MN 55720

PAYEE: City of Cloquet

3/20/2020: Street Assessment Payoff g/t 12/31/2020 to City of Cloquet : PID# 06-045-6260

\$9,843.86

Stewart Title Company, Wells Fargo: 4264638891

Escrow Officer: Emily Davis

54679

DATE: 3/20/2020

FILE: 661356

CHECK AMOUNT: \$9,843.86

BUYER/SELLER: Thomas L. Wroblewski and Brandi Wroblewski/Boss Builders, LLC, a M...

SETTLEMENT DATE: 3/20/2020

PROPERTY ADDRESS: 216 Avenue E, Cloquet, MN 55720

PAYEE: City of Cloquet

3/20/2020: Street Assessment Payoff g/t 12/31/2020 to City of Cloquet : PID# 06-045-6260

\$9,843.86



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Tim Peterson, City Administrator *TP*
Date: September 20, 2022

ITEM DESCRIPTION: Approval of Raffle Permit

Proposed Action

Staff recommends that the City Council move to adopt **RESOLUTION NO. 22-67, A RESOLUTION APPROVING EXEMPT PERMIT FOR THE NORTH SHORE WRESTLING CLUB TO CONDUCT A RAFFLE EVENT AT CLOQUET ARMORY-MINNESOTA NATIONAL GUARD.**

Background/Overview

The City has received an application from the North Shore Wrestling Club for a raffle event to be held on March 11, 2023 at the Cloquet Armory-Minnesota National Guard, 801 Highway 33 South.

Policy Objectives

Approval of application by local community is required under MN Statutes.

Financial/Budget/Grant Considerations

There is no cost to the City regarding the approval of the application nor does the City retain any fees for its consideration.

Advisory Committee/Commission Action

None.

Supporting Documentation Attached

- Resolution 22-67
- LG220 Application for Exempt Permit

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 22-67

**A RESOLUTION APPROVING EXEMPT PERMIT
TO CONDUCT A RAFFLE EVENT
AT CLOQUET ARMORY-MINNESOTA NATIONAL GUARD**

WHEREAS, The City of Cloquet received an application from the North Shore Wrestling Club, 1023 North Central Avenue, Duluth, for an Exempt Permit to conduct a raffle event on March 11, 2023 at Cloquet Armory-Minnesota National Guard, 801 Highway 33 South.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the City Council has reviewed the application of the North Shore Wrestling Club for an Exempt Permit to conduct a raffle event on March 11, 2023 at Cloquet Armory-Minnesota National Guard, 801 Highway 33 South, and has no objection to the Minnesota Gambling Control Board's issuance of such permit.

BE IT FURTHER RESOLVED, That the Cloquet City Council hereby waives the normally required thirty day waiting period for the issuance of said permit.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 20TH DAY OF SEPTEMBER 2022.

Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: North Shore Wrestling Club Previous Gambling Permit Number: X-92706-20-006

Minnesota Tax ID Number, if any: 30-0647427 Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 1023 N Central Avenue

City: Duluth State: MN Zip: 55807 County: St. Louis County

Name of Chief Executive Officer (CEO): Lukas Nordby

Daytime Phone: 612-210-8517 Email: lukas.nordby@mwcradio.com
(Permit will be emailed to this email address.)

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Cloquet Armory - Minnesota National Guard

Physical Address (do not use P.O. box): 801 Minnesota 33

Check one:

City: Cloquet Zip: 55720 County: Carlton

Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): March 11, 2023

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards

Raffle (total value of raffle prizes awarded for the calendar year, including this raffle: \$10,850.00)

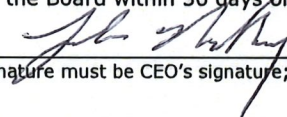
Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 10px;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
--	---

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: Lukas Nordby

REQUIREMENTS	MAIL APPLICATION AND ATTACHMENTS
---------------------	---

<p>Complete a separate application for:</p> <ul style="list-style-type: none"> • all gambling conducted on two or more consecutive days, or • all gambling conducted on one day. <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p>Financial report to be completed within 30 days after the gambling activity is done: A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p>	<p>Mail application with:</p> <p>_____ a copy of your proof of nonprofit status, and</p> <p>_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota.</p> <p>To: Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p>Questions? Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p>
---	---

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JAN 08 2011

NORTH SHORE WRESTLING CLUB
~~609 FARRELL RD~~
~~DULUTH, MN 55811~~

1023 N Central Ave.
Duluth, MN 55807

↑
Note Address change.

Employer Identification Number:
30-0647427
DLN:
17053277333010
Contact Person:
THOMAS C KOESTER ID# 31116
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
May 31
Public Charity Status:
509(a)(2)
Form 990 Required:
Yes
Effective Date of Exemption:
September 15, 2010
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

NORTH SHORE WRESTLING CLUB

Sincerely,

A handwritten signature in cursive script that reads "Robert Choi".

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Publication 4221-PC



CITY OF CLOQUET
Community Development Department
101 14th ST • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Holly Hansen, Community Development Director
Reviewed by: Tim Peterson, City Administrator *TP*
Date: September 20, 2022

ITEM DESCRIPTION: First Amendment to Development Agreement by and between the City of Cloquet, Minnesota and Trail's Edge, LLC

Proposed Action

Staff Recommends the City Council move to approve **RESOLUTION NO. 22-66, FIRST AMENDMENT TO DEVELOPMENT AGREEMENT BETWEEN THE CITY AND TRAILS EDGE, LLC.**

Background/Overview

The City of Cloquet signed the Development Agreement (and associated TIF approval) for the Trails Edge project on June 17, 2020 which was recorded on July 22, 2020. This agreement required the completion of Phase 1 by June 17, 2021 (three buildings for six units) and Phase 2 by June 17, 2022 (two buildings for four units).

The Developer has experienced personal health challenges coupled with supply chain lag times and workforce shortages. As such, the Developer has requested a formal extension to the completion timeframe for Phase 2 to be moved to October 31, 2022.

Policy Objectives

In order to have a valid Development Agreement for this project with completion dates that are not in default, the Development Agreement must be adjusted by the City. Therefore Section 2.2 (8) will be amended to state completion by October 31, 2022.

Financial/Budget/Grant Considerations

The Developer will be responsible for the legal costs related to adjusting the completion deadlines in the Development Agreement. Once completed by the above deadline, staff will review costs for Phase 2 and issue the full project TIF Note.

Advisory Committee/Commission Action

At their September 7th meeting, the Cloquet Economic Development Authority recommended approval to the City Council.

Supporting Documentation Attached

- Resolution No. 22-66
- First Amendment to Development Agreement by and between the City of Cloquet, Minnesota and Trail's Edge, LLC

**STATE OF MINNESOTA
CARLTON COUNTY
CITY OF CLOQUET**

RESOLUTION NO. 22-66

**A RESOLUTION RECOMMENDING THE EXECUTION OF A FIRST
AMENDMENT TO DEVELOPMENT AGREEMENT BY AND BETWEEN THE
CITY OF CLOQUET, MINNESOTA AND TRAIL'S EDGE, LLC**

WHEREAS, on June 3, 2020, the Board of Commissioners (the "Board") of the City of Cloquet Economic Development Authority (the "EDA") adopted its Resolution Recommending the Establishment of Development District No. 5 and Adopting a Development Program Therefor and Establishing Tax Increment Financing District No. 5-1 Therein and Adopting a Tax Increment Financing Plan Therefor (the "Prior Resolution"); and

WHEREAS, in accordance with the Prior Resolution, the City of Cloquet, Minnesota (the "City") and Trail's Edge, LLC, a Minnesota limited liability company (the "Developer"), entered into a Development Agreement, dated as of June 17, 2020 (the "Development Agreement") in connection with the construction of five two-unit senior rental housing facilities by the Developer on certain real property located in the City and described in Exhibit A to the Development Agreement (the "Project"); and

WHEREAS, the City and the Developer wish to amend the Development Agreement as provided in the First Amendment to Development Agreement between the City and the Developer (the "Amendment"), a form of which has been submitted to the City Council as attached; and

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, that it determines that the Amendment is in the public interest and recommends that the Amendment be executed by the City Council.

PASSED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 20TH DAY OF SEPTEMBER 2022.

Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator

FIRST AMENDMENT TO DEVELOPMENT AGREEMENT

BY AND BETWEEN THE CITY OF CLOQUET, MINNESOTA AND TRAIL'S EDGE, LLC

THIS FIRST AMENDMENT TO DEVELOPMENT AGREEMENT (the "Amendment"), dated as of the ____ day of September, 2022, by and between the CITY OF CLOQUET, MINNESOTA (the "City"), a municipal corporation existing under the laws of the State of Minnesota, and Trail's Edge, LLC, a Minnesota limited liability company (the "Developer")

WITNESSES:

WHEREAS, the City and the Developer entered into a Development Agreement dated as of June 17, 2020 (the "Development Agreement") relating to the development of certain real property; and

WHEREAS, the City and the Developer wish to amend the Development Agreement as provided in this Amendment; and

WHEREAS, the City and the Developer have both duly authorized the Amendment; and

NOW, THEREFORE, the parties do hereby agree as follows:

1. Section 2.2(8) of the Development Agreement is amended and restated as follows:
"The construction of the Project is estimated to commence on June 17, 2020, subject to all necessary approvals by the City of the Project, and barring Unavoidable Delays, the Project will be substantially completed by June 17, 2022. The Developer shall complete construction of (i) three of the five buildings by June 17, 2021, and (ii) the remaining two buildings by October 31, 2022."
2. Except as herein amended, all terms and provisions of the Development Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the City and the Developer have caused this Amendment to be duly executed on the date first written above.

Trail's Edge, LLC

By: _____
James Kuklis
Its President

STATE OF MINNESOTA)
) ss
COUNTY OF CARLTON)

The foregoing instrument was acknowledged before me this ____ day of _____, 2022, by James Kuklis, the President of Trail's Edge, LLC, a Minnesota limited liability company, on behalf of the company.

Notary Public

This is a signature page to the First Amendment to Development Agreement by and between the City of Cloquet and Trail's Edge, LLC.

CITY OF CLOQUET, MINNESOTA

By _____
Roger Maki
Its Mayor

By _____
Tim Peterson
Its City Administrator

STATE OF MINNESOTA)
) ss
COUNTY OF CARLTON)

The foregoing instrument was acknowledged before me this ____ day of _____, 2022, by Roger Maki, the Mayor, and Tim Peterson, the City Administrator, of the City of Cloquet on behalf of said City.

Notary Public

This is a signature page to the First Amendment to Development Agreement by and between the City of Cloquet and Trail's Edge, LLC.



CLOQUET POLICE DEPARTMENT

Derek W. Randall
Chief of Police

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REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Derek Randall, Chief of Police
Reviewed By: Tim Peterson, City Administrator *TP*
Date: September 13, 2022

Item Description: Authorization to Accept Grant Funding for DWI Enforcement Officer Position

Proposed Action

Staff recommends the City Council move to approve the acceptance of grant funding from the Minnesota Department of Public Safety to fund a Driving While Impaired (DWI) Enforcement Officer position.

The position will see our agency shift one of our current staff into this DWI Enforcement Officer position. The focused duties of this individual will be centered not only on enforcing impaired driving statutes in place but a secondary focus on other traffic safety concerns, including speed enforcement, seatbelt compliance, child safety seats, and hands-free driving.

The individual selected for this position will work a modified schedule with a night-time focus.

While we have received grant funding for periodic traffic safety enforcement efforts, this position will allow us a full-time impaired driving and traffic safety officer. The position will help drive home the importance of making safe driver decisions in our community.

Breakdown of Grant

The grant we would be awarded would be \$110,418.26. The grant would cover the base salary, fringe benefits, expected/related overtime, most training expenses related to salary, and benefits used. The grant funds would cover the Toward Zero Death (TZD) fiscal year from October 1, 2022 -October 1, 2023.

Our agency will work closely with the coordinator of the Toward Zero Death (TZD) office on expectations and file quarterly reports that will provide reimbursement-based grant funding.

Policy Objectives

None

Advisory Committee/Commission Action

None

Supporting Documentation Attached

None