

CLOQUET PARKS COMMISSION AGENDA

Cloquet City Hall
Monday, November 7, 2022 4:30 p.m.

1. Call to Order.

2. Approval of Minutes. _____

- a. August 29, 2022, Regular Commission Meeting.
(Additions, deletions, or corrections)

3. Announcements, Agenda Adjustments, Correspondence, and Other Comments.

4. Information and Reports. _____

a. Commissioners Update/Other.

- Public Comments.

Please give your name, and address. Visitors may share concerns on any issue, which is not already on the agenda. Each person will have 3 minutes to speak. The Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the Commission. No action will be taken at this time. Public Comments will be limited to 10 minutes per topic or 30 minutes total. The Commission may request an item be placed on a future agenda for further discussion as part of the regular meeting.

- Commissioner Comments/Updates.

b. Community Ed Report –Erin Bates

c. City Staff Report – Ross

- Sales Tax Referendum
- Athletic Pleasure Rink
- Fire Pit at Pine Valley
- Maintenance Activities

5. Action Items.

- a. Approval of 2023 Fee Schedule _____
(Discussion and recommendation requested)

6. Future Items.

- Next Meeting (**December 5, 2022**) @ City Hall

7. Adjourn.

Regular Meeting.
Parks Commission August 29, 2022 - 4:30 p.m.
City Hall

Present: S. Buhs, T. Krohn, T. Urbanski, J Badger
Absent: M. Collins, M. Krick, C. Martinson
Staff: R. Biebl, C. Peterson
Others: E. Bates, K. Kolodge, B. Hoffman, G. Schubitzke, M. Reynolds

MINUTES

The minutes of the June 6, 2022 regular meeting were presented. **Motion to approve by Commissioner Badger and 2nd by Commissioner Krohn, motion carried 4-0.**

ANNOUNCEMENTS

None

PUBLIC COMMENTS

Bill Hoffman and Gary Schubitzke spoke about the pickleball groups desire to add paint for portable nets to the tennis court at Sunnyside Park. The pickleball group is willing to purchase the paint and provide all necessary labor. Discussion was held regarding the addition of 2 vs. 4 courts. Staff to meet with Mr. Hoffman and group reps to determine the preferred option.

Malakai Reynolds presented his proposed eagle scout project to replace the outdoor fire ring at Pine Valley. Discussion was held on the proposed location and construction methods. The Commission thanked Malakai for his service to the community and congratulated him on his efforts to attain the rank of eagle scout.

COMMUNITY ED

Erin Bates reports Community Ed has hired a new after school enrichment coordinator for elementary and middle school age students. New programming is underway for the fall season.

The last day of swimming at the Beach was 8/27. Raptor rocks purchased with \$3,500 Age to Age grant were delivered and will be installed for next season. Total patron numbers (7,000) remain at about half of previous years. It's unknown if this is a continuation of COVID, dislike of the lifejacket rule, or just a shift in how people recreate post COVID. Final financials should be available for Commission consideration in two months.

CITY STAFF REPORT

- Discussion regarding possible advertising at Mettner Field as a revenue source. Braun is the only example in the park system currently. Commission members asked to contact staff with further comments and questions.
- A review of the St. Louis River Bridge crossing user group meeting was presented.
- Staff reviewed limited use numbers for the Athletic Park skating rink in recent years. Discussion held about the history of the rink and how it's size and use have dwindled over the years. Commission was asked to consider future use in coming weeks as rink flooding and maintenance takes considerable staffing resources.
- Staff presented a review and action plan for ongoing vandalism in the parks this summer. Regular meetings with the PD and implementation of trail cameras have been added in recent weeks.

FDL TRAIL AGREEMENT

Renewal of agreement with FDL for portions of the Pine Valley West Trail system. No changes are proposed. **Motion by Commissioner Urbanski to recommend approval of the Trail Agreement with FDL, seconded by Commissioner Badger, motion carried 4-0.**

COMMUNITY BABY SHOWER

Request received from Carlton County Public Health for a fee waiver to hold the Community Baby Shower at Dunlap Island Park. **Motion by Commissioner Badger to approve the fee waiver for Carlton County Public Health, seconded by Commissioner Krohn, motion carried 4-0.**

NEXT MEETING

The next meeting to be held October 3, 2022 - 4:30 p.m. (City Hall)

On motion duly carried by a unanimous yeas vote of all members present, the Parks Commission adjourned.

Secretary



DEPARTMENT OF PUBLIC WORKS

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Street - Water - Sewer – Engineering - Park
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REQUEST FOR ACTION

To: Park Commission
From: Ross Biebl, Assistant Director of Public Works
Date: November 7, 2022

ITEM DESCRIPTION: 2023 Fee Schedule.

Proposed Action

Staff recommends the Park Commission **MOVE TO RECOMMEND APPROVAL OF THE PROPOSED 2023 FEE SCHEDULE.**

Background/Overview

A copy of the 2022 Park Fee Schedule is attached for reference. Historically the Commission looks at the Beach and Camping Fees on an annual basis. Outdoor facility rental fees have not been adjusted in over five years, so the city is proposing an increase.

Beach revenues are not anticipated to cover expenses in 2023 and an increase is justified. Community Ed will give a 2022 review of finances at the December meeting. Campground fees are less than other area facilities and an increase is recommended at this time.

The primary cost associated with park rentals is clean-up. As a point of reference, the City expends approximately \$50/hr/employee for full time maintenance staff.

Policy Objectives

Master Plan Policy 6.4: When a program or activity cannot remain viable without ongoing investment from participants, fees shall be as low as possible while providing for the long-term sustainability of the program or activity and the park resources being utilized.

Financial/Budget/Grant Considerations

Park facility rentals generate approximately \$7,000-10,000 per year in revenue. Swimming and Camping fees total around \$100,000 per year.

Supporting Documentation Attached

2022 Fee Schedule.

| 2022 PARK SERVICES | | | Proposed |
|---|-------------------------------------|-----------------------------------|-----------------|
| Park Facilities - Indoor (Chalet and Island Shelter) | | | |
| Resident (Private) | | \$100.00 | \$ 125.00 |
| Non-Resident (Private) | | \$200.00 | \$ 250.00 |
| All | Custodial/cleaning deposit | \$100.00 | |
| Park Facilities - Outdoor | | | |
| Resident (Private) | | \$25.00 | |
| Non-Resident (Private) | | \$50.00 | |
| Cloquet Businesses or weddings | | | |
| Up to 100 people | Per Day | \$50.00 | |
| 101 to 200 people | Per Day | \$75.00 | |
| Over 200 (300 max.) | Per Day | \$100.00 | |
| Non-Cloquet Businesses or weddings | | | |
| Up to 100 people | Per Day | \$100.00 | |
| 101 to 200 people | Per Day | \$150.00 | |
| Over 201 to 300 | Per Day | \$200.00 | |
| Major Use with over 300 people | Per Day | \$400.00 | |
| Athletic Complex | | | |
| For Hilltop, Athletic and Pinehurst | Per Day, no field prep | \$25.00 | New |
| For Hilltop, Athletic and Pinehurst | Per Day, includes field prep | \$100.00 | \$ 75.00 |
| Plus Gate Fees or Team Fees | Payable after event \$0-\$3,500 | 10% | |
| Braun Park has a City agreement covering tournaments | | | |
| *Park fees include available power, use of facilities on site, and garbage collection. Major use includes up to two additional portable toilets, one additional dumpster, barricades and street use with approval from the City. Additional toilets or dumpsters may increase your rental charge. City police will be notified of the event but will not provide security. Athletic Field Prep will include chalking of lines and grooming infield. | | | |
| Senior Center (no kitchen rental) | | | |
| Non-profit | 4 hours/Over 4 | \$50.00/\$100.00 | |
| Profit | | \$200.00 | |
| All | Custodial/cleaning deposit | \$100.00 | |
| All | Alcohol damage deposit | \$100.00 | |
| Pond Fees | | | |
| Single Season Pass | | \$49.00 | \$ 59.00 |
| Family Season Pass | | \$99.00 | \$ 109.00 |
| Daycare Season Pass | | \$149.00 | \$ 169.00 |
| Single Admission | Per Day | \$4.00 | \$ 5.00 |
| Group Rate (10 or more) | Per Day | \$3.50 | \$ 4.00 |
| Season passes (purchased before May 20th) | Single | \$10.00 off regular price | |
| Season passes (purchased before May 20th) | Family | \$20.00 off regular price | |
| Private Rentals | Per Hour | \$165.00 | |
| Birthday Parties | | \$35.00 | |
| Punch Card (10 swim) | | \$36.00 | \$ 45.00 |
| Campground Fees | | | |
| Monthly | | \$500.00 | \$ 600.00 |
| Monthly (Sites with sewer hookup) | | \$550.00 | \$ 650.00 |
| Per Week | | | \$ 175.00 |
| Tents - Per Night | | \$15.00 | |
| Dump Station (non-registered) | | \$5.00 | |
| Firewood (campground use only) | Per bundle | \$4.00 | |
| Shower (non-registered) | Per person / per use | \$2.00 | |
| Park Dedication Fee | | 10% of land or cash in lieu of | |