

CLOQUET PARKS COMMISSION AGENDA

Cloquet City Hall
Monday, February 6, 2023 4:30 p.m.

1. Call to Order.

2. Approval of Minutes. _____

- a. December 5, 2022, Regular Commission Meeting.
(Additions, deletions, or corrections)

3. Announcements, Agenda Adjustments, Correspondence, and Other Comments.

4. Information and Reports. _____

a. Commissioners Update/Other.

- Public Comments.

Please give your name, and address. Visitors may share concerns on any issue, which is not already on the agenda. Each person will have 3 minutes to speak. The Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the Commission. No action will be taken at this time. Public Comments will be limited to 10 minutes per topic or 30 minutes total. The Commission may request an item be placed on a future agenda for further discussion as part of the regular meeting.

- Commissioner Comments/Updates.

b. Community Ed Report –Erin Bates

- Beach Survey Results

c. City Staff Report – Ross

- Cross Country Ski trails
- Rink/Ribbon Report
- Pine Valley Master Plan
- Maintenance Activities

5. Action Items.

- Fee Waiver – Veterans Park Events
- 2023 Officers

6. Future Items.

- Next Meeting (**March 6, 2023**) @ City Hall

7. Adjourn.

Regular Meeting.
Parks Commission December 5, 2022 - 4:30 p.m.
City Hall

Present: C. Martinson, T. Urbanski, Sarah Buhs, J. Badger, M. Collins, T. Krohn, M. Krick
Absent:
Staff: C. Peterson, R. Biebl, K. Stedman, A. Chalberg
Others: E. Bates, K. Kolodge, B. Menze

MINUTES

The minutes of the November 7, 2022, regular meeting were presented. Motion to approve by Commissioner Buhs and 2nd by Commissioner Martinson, motion carried 5-0.

ANNOUNCEMENTS

None

PUBLIC COMMENTS

B. Menze from the Cloquet Single Track group inquired about Pine Valley projects planned for the sales tax funding that was recently passed. R. Biebl stated that the Master Plan has a list of items that will be considered, but all project planning will be brought back to the Parks Commission prior to any projects starting. Funding will not start to come in until the end of 2023, so plans will not be made until closer to that time.

COMMUNITY ED

E. Bates presented the final financials for the Beach at Pinehurst Park for 2022. Graphs were reviewed with revenues and expenditures as well as daily and season pass sales. Overall, a loss of 34,337.78 was reported from operations and concessions. E. Bates reported staffing costs remained consistent while attendance was down by about 7,000 from pre-covid years. There will be a survey available in the LumberLog, Pine Knot News, Pine Journal and on the Community Ed website within the next two weeks that Beach users can participate in. Staff are hoping to gain knowledge as to why numbers were lower this year from the survey. E. Bates reported the lifejacket rule for patrons 11 and under reduced the number of water rescues performed in 2022 by 65%. Ideas for increasing attendance in 2023 were discussed by Commissioners and staff. C. Peterson requested a spreadsheet from Community Ed of attendance dates/times to help to see attendance patterns.

CITY STAFF REPORT

Staff met with Tim Stark, the new CEC Nordic Ski Coach, to go over grooming expectations for Pine Valley. A new staff member is being trained in trail grooming. Some brushing/trimming was done on ski trails this Fall. The city holiday light displays are on for the season. Flooding of the skating rinks began today after being delayed due to warm temperatures. Some plumbing maintenance has been performed on the bathhouse at Pinehurst.

OTHER ITEMS

Commissioner Krohn inquired about some dying trees in the parking lot at Pine Valley. R. Biebl stated these trees will most likely be removed if the parking lot is redone in the near future.

ACTION ITEMS

None.

NEXT MEETING

The next meeting to be held January 9, 2022 - 4:30 p.m. (City Hall)
On motion duly carried by a unanimous yeas vote of all members present, the Parks Commission adjourned.

Secretary



DEPARTMENT OF PUBLIC WORKS

101 14th St; Cloquet, MN 55720
Phone: (218) 879-6758
Street - Water - Sewer – Engineering - Park
www.cloquetmn.gov

REQUEST FOR ACTION

To: Park Commission
From: Ross Biebl, Assistant Public Works Director
Date: February 6, 2023

ITEM DESCRIPTION: Fee Waiver Request – Veterans Park Usage

Proposed Action

Request for a motion to **WAIVE THE PARK RESERVATION FEE AND APPROVE THE USE OF VETERANS PARK FOR THE MEMORIAL DAY EVENT AND DAV SCHOLARSHIP AWARDS.**

Background/Overview

The VFW and DAV are hosting two events at Veterans Park, on Memorial Day and the other on July 8th to present scholarship awards to local recipients. They have requested a waiver of the park reservation fee.

Policy Objectives

N/A.

Financial/Budget/Grant Considerations

As a condition of the fee waiver, the City will not provide extra services or incur costs from outside vendors for this event.

Supporting Documentation Attached

None.



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REQUEST FOR ACTION

To: Park Commission
From: Ross Biebl, Assistant Public Works Director
Date: February 6, 2022

ITEM DESCRIPTION: Election of 2023 Officers.

Proposed Action

Staff recommends the Park Commission **MOVE TO APPOINT COMMISSIONER BUHS AS CHAIRPERSON AND COMMISSIONER KROHN AS VICE-CHAIR OF THE PARK COMMISSION IN 2023.**

Background/Overview

According to Commission By-laws the term of an appointed officer is one year. Historically the Commission has appointed a Chair and Vice-chair by an ongoing rotation. Following this practice, the positions of Chair and Vice-chair would be filled by Commissioners Buhs and Krohn in 2023.

Sarah B – 2023
Tim K – 2024
John B – 2025
Matt C – 2026
Tom U – 2027
Cory M – 2028
Michael K - 2029

Policy Objectives

N/A.

Financial/Budget/Grant Considerations

N/A.

Supporting Documentation Attached

N/A.