

Cloquet Council Chambers  
5:15 P.M. January 17, 2023

### **5:15 Work Session**

City Council members interviewed Ward 3 applicants Iris Keller and Peter Erickson. The appointed applicant will fill the vacancy left by Chris Swanson until a special election will be held in conjunction with the November 2024 general election.

### **6:00 Regular Meeting**

#### **OATH OF OFFICE**

City Administrator Peterson administered the oath of office to re-elected Ward 1 Councilor Warren “Bun” Carlson and Ward 2 Councilor Sheila Lamb, and re-elected Mayor Roger Maki.

Roll Call

Councilors Present: Carlson, Lamb, Kolodge, Jaakola, Wilkinson, Mayor Maki

Councilors Absent: None

Pledge of Allegiance

#### **AGENDA**

**MOTION:** Councilor Lamb moved and Councilor Jaakola seconded the motion to approve the January 17, 2023 agenda. The motion carried unanimously (6-0).

#### **MINUTES**

**MOTION:** Councilor Carlson moved and Councilor Wilkinson seconded the motion to approve the Regular Meeting minutes of December 20, 2022 as presented. The motion carried unanimously (6-0).

#### **PUBLIC COMMENTS**

Jared Johnson, 21<sup>st</sup> Street, addressed the City Council regarding lack of snow removal from his alleyway creating problems getting out of his driveway. Mr. Johnson stated he hears many neighbor complaints and at times they feel like they are second class citizens who are forgotten. The alley is very narrow now. Administrator Peterson and Public Works Director Peterson will take a look at the situation in the morning.

#### **CONSENT AGENDA**

**MOTION:** Councilor Wilkinson moved and Councilor Carlson seconded the motion to adopt the Consent Agenda of January 17, 2023 approving the necessary motions and resolutions. The motion carried unanimously (6-0).

- a. Resolution No. 23-02, Authorizing the Payment of Bills and Payroll
- b. Approve 2022 Independent Auditor
- c. Resolution No. 23-01, Authoring the Designation of Depositories for 2023
- d. Resolution No. 23-03, Approving Off-Site Gambling for Eagles #1163

#### **PUBLIC HEARINGS**

There were none.

#### **PRESENTATIONS**

There were none.

#### **APPOINT WARD 3 COUNCIL MEMBER**

**MOTION:** Councilor Wilkinson moved and Councilor Jaakola seconded the motion to appoint Iris Keller to fill the Ward 3 vacancy beginning February 7, 2023 until a special election can

be held in conjunction with the next general election in 2024. The motion carried unanimously (6-0).

### **APPOINT COUNCIL MEMBERS TO BOARDS AND COMMISSIONS**

**MOTION:** Councilor Lamb moved and Councilor Kolodge seconded the appointments of City Council representation on various City boards and commissions for 2023. The motion carried unanimously (6-0).

- EDA – Councilors Wilkinson and Jaakola
- Library Board Liaison – Councilor Keller
- Park Commission Liaison – Kolodge
- Personnel / Negotiating Committee – Councilors Kolodge and Keller
- CAFD – Councilors Carlson and Lamb
- ARDC – Mayor Maki
- Economic Development Partnership – Mayor Maki

### **REAPPOINTMENT TO CITIZENS ADVISORY BOARD**

**MOTION:** Councilor Kolodge moved and Councilor Lamb seconded the motion to reappoint Lauren Herbert to the Citizens Advisory Board (CAB) for a term expiring December 31, 2025. The motion carried unanimously (6-0).

### **SET HEARING DATE ON PROPOSED 14<sup>TH</sup> STREET UTILITY IMPROVEMENTS**

**MOTION:** Councilor Jaakola moved and Councilor Wilkinson seconded the motion to approve **RESOLUTION NO. 23-04, A RESOLUTION TO SET HEARING DATE ON PROPOSED FINAL ASSESSMENTS FOR THE UTILITY IMPROVEMENTS ALONG 14<sup>TH</sup> STREET.** The motion carried unanimously (6-0).

**WHEREAS,** The City made plans to reconstruct sewer and water utilities in 14<sup>th</sup> Street from Cloquet Avenue to Stanley Avenue as part of the City's 5-Year Capital Improvement Program (CIP) and approved budget for 2021 and 2022; and

**WHEREAS,** The Cloquet City Council on October 6, 2020 and December 7, 2021, held public hearings to consider the improvement; and

**WHEREAS,** Said improvement were subsequently ordered and completed and the City has prepared a proposed assessment roll which is available in the office of the City Administrator for public inspection.

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA:**

1. A hearing shall be held on March 7, 2023 in the City Council Chambers at 6:00 p.m. to pass upon such proposed assessments and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published in the official newspaper as required by Minnesota Statutes and he shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll as required by Minnesota Statutes.

### **AMENDING CHAPTER 2 OF MUNICIPAL CODE, PLANNING COMMISSION – FIRST READING**

Council is asked to review the first reading of proposed **ORDINANCE NO. 504A, AN ORDINANCE TO AMEND CHAPTER 2 OF THE MUNICIPAL CODE TO CHANGE THE COMPOSITION OF THE PLANNING COMMISSION.** Action will be taking at the February 7, 2022 meeting.

The City Council of the City of Cloquet does hereby ordain as follows:

**Section 1. Section 2.2.01 Subd. 2 Composition** is amended to read:

The planning commission shall consist of five members appointed by the Mayor with the approval of the Council. Commission members shall be appointed for terms of three years each. Each appointed member shall serve until his or her successor shall be appointed and

qualified. Interim vacancies shall be filled by appointment of the Mayor upon approval of the Council for unexpired terms. The terms of the ex-officio members shall correspond to their respective official tenures. Every appointed member shall, before assuming the office, take an oath that he or she shall faithfully discharge the duties of his or her office. All members shall serve without compensation.

**Section 2.** **Section 2.2.01 Subd. 6 Procedure for Adoption of Plan** is amended to read:

Before adopting the City plan or any section of it or any substantial amendment thereof, the commission shall hold at least one public hearing thereon. Notice of the time and place of that meeting shall be given by publication in the official newspaper at least ten days before the day of the hearing. The adoption of the City plan or any section or amendment thereof shall be by resolution of the commission and approved by the City Council by the affirmative votes of not less than five/sevenths (5/7) of its total membership. The Commission may from time to time amend or add to the City plan or any section thereof as provided in this Section for the adoption of the original plan whenever changed conditions or further studies by the commission indicate that an amendment or addition shall be necessary. An attested copy of the plan or any section, amendment, or addition to the City plan adopted by the planning commission shall be certified to the City Council subject to final approval.

#### **AWARD CONSULTANT FOR CULTURAL RIVERFRONT PLACEMAKING SIGNAGE**

**MOTION:** Councilor Jaakola moved and Councilor Lamb seconded the motion to award the consultant contract for the Cultural Riverfront Placemaking Signage Project to the 106 Group for \$50,000 and direct staff and consultant team to prepare and execute the project contracts. The motion carried unanimously (6-0).

#### **COUNCIL COMMENTS, ANNOUNCEMENTS, AND UPDATES**

Councilor Wilkinson requested a future meeting to discuss and review snow removal practices and the winter parking ordinance.

Public Works Director Peterson stated the standard start time for plows is 3 a.m. during a major snow event. Peterson also stated that staff has been working 12+ hour days as well as weekends since the first snowstorm in December.

Administrator Peterson thanked the Cloquet High School ski team and Pine Valley ski club for clearing the downed trees that made the cross-country ski trails impassable after the first storm. The trails would not be open if it wasn't for their hard work and hundreds of volunteer hours.

#### **ADJOURNMENT**

On a motion duly carried by a unanimous yea vote of all members present on roll call, the Council adjourned.

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Tim Peterson, City Administrator