

## Cloquet Library Board Minutes

Date: Tuesday March 29, 2022

Members Present: Marla Ahlgren, Casey Brissett, Steve Korby, Mary Hagen, Gerard Sordelet, Don Walsh, Kathy Blais

Others Present: Beth Sorenson, Library Director

I. The meeting was called to order at 4:10 pm by President Marla Ahlgren.

II. Approval of minutes: A motion was made by Mary Hagen and seconded by Gerard Sordelet to approve the minutes of the February 24, 2022 meeting. The motion was approved.

### III. New/Unfinished Business

- Keiko Satomi, Children's Librarian, shared "What's Happening in the Children's Department" with pictures and information. Plans for summer events were also highlighted. Funding for many of the programs comes from Friends of the Library.
- Additional pages for the Cloquet Public Library Board of Directors Orientation Manual are available. Each member of the Library Board should have a manual. Beth will supply dividers and new pages for each board member's manual to be updated.
- An updated Policy Review Schedule was approved following a motion by Casey Brissett, a second by Gerard Sordelet, and a favorable vote by the board.
- The Strategic Plan for 2022-2025 was approved following a motion by Gerard Sordelet, a second by Casey Brissett, and a favorable vote by the board.
- The library has been allowing an author who is giving a program at the library to sell their book(s) and a gamer presenting a program would be allowed to sell his game(s). The board agreed with the practice since the person selling something is proving a program for the library.
- Highlights of the 2021 Annual Report were shared. The report is "locked" at the state level at the present time therefore copies could not be made for board members. When the annual report is approved at the state level, it can be printed and it also will be added to the library's website.
- The library staff is wondering if it would be a desired and useful service to the community if the library were open on Saturdays in the summer. The library staff would be willing to try it if there was additional staff on Saturday. Casey Brissett made a motion to approve the library being open on Saturdays in the summer if the additional staffing condition is met. Following a second by Gerard Sordelet, the motion was approved.
- Going fine free—tabled until next month.
- At the current time, the library does not limit the number of books a patron is able check out at one time. The staff could be stretched at times if someone has many many books (50-100) to check out at one time. Would other patrons have to wait? Would this particular patron have to wait? Should this be at the library director's discretion? More information is needed.

- Beth has resigned her position as Library Director effective April 28, 2022. Keiko Satomi and Justin Dinger addressed the board with their thoughts and preferences for how the job posting and job interviews will be managed. The Cloquet City Administration will handle the job posting, and it will preferably be as soon as possible. Members of the board volunteered to be on the interview committee.

IV. Librarian's Report—the library is a busy place

V. Events—see calendar

VI. Approval of Bills: A motion was made by Steve Korby to approve the bills for March 2022 in the amount of \$9,636.27. Each board member approved.

The next meeting of the Library Board is scheduled for Tuesday April 26, 2022 at 4:15 pm in the Library Conference Room.

The meeting was adjourned at 5:40 pm.

Respectfully submitted,

approved:

Kathy Blais, Secretary

An additional bill for March in the amount of \$70 was approved by board members via email on 3/30/2022 following a motion by Casey Brissett. The total of March 2022 bills was \$9,706.27.