

## Cloquet Library Board Minutes

Date: Tuesday April 26, 2022

Members Present in person: Marla Ahlgren, Casey Brissett, Steve Korby, Mary Hagen, Gerard Sordelet, Don Walsh

Members Absent: Kathy Blais

Others Present: Beth Sorenson, Library Director and Chris Swanson, Cloquet City Council Liaison,

I. The meeting was called to order at 4:14 pm by President Marla Ahlgren.

II. Approval of minutes: A motion was made by Casey Brissett and seconded by Gerard Sordelet to approve the minutes (as corrected) of the March 29, 2022 meeting. The motion was approved. (If corrected, add what the change was.)

III. Approval of Bills: A motion was made by Casey Brissett to approve the bills for April 2022 in the amount of \$ 12,862.31. Each board member approved.

### IV. New/Unfinished Business

Library Director Search Committee Don Walsh, Mary Hagen Casey Brissette, Steve Korby, Gerard Sordelet and Marla Ahlgren  
Justin Dinger as employee representative  
James Barclay HR city  
4 applications 2 internal and 2 external

#### Interim Director Discussion

Gerard Sordelet said the person might need overlap.

April 29<sup>th</sup> would be the starting date for an interim director.

Casey Brissette made the motion that Courtney Dietsche be hired as interim director. Steve Korby seconded. Motion was passed unanimously.

Some current staff will be away from the library in this time period so 13 hour staff will cover more hours.

Policy Review—Library Retention Policy 1007

No changes because it is a state policy.

Policy Review—Use of Collection Agency Policy 1013

No changes on policy.

Last 6 months reports from collection agency show what we have gotten in fines and what has been forgiven. We still have hotspots that are missing. Charges will be made for a lost items.

Trustee's Manual Update (Library Board of Director's Orientation Manual)

Bring your manual to the library to get additions and tabs.

V. Librarian's Report

Beth Sorenson's good-bye to the Board.

VI: Events—see calendar Brimming with activities!

The next meeting of the Library Board is scheduled for Tuesday May 31, 2022 at 4:15 pm in the Library Conference Room.

The meeting was adjourned at 5:03 pm.

Respectfully submitted,

approved:

Mary Hagen, Secretary pro tem

On 05/13/2022 via e-mail, a motion was made by Casey Brissette and seconded by Mary Hagen to approve the hiring of Courtney Dietsche as Library Director. The motion was approved.