

Cloquet Library Board Minutes

Date: Tuesday September 27, 2022

Members Present: Casey Brissett, Steve Korby, Mary Hagen, Don Walsh, Kathy Blais

Members present via Zoom: Gerard Sordelet

Members Absent: Marla Ahlgren

Others Present: Courtney Dietsche, Library Director

I. The meeting was called to order at 4:00 pm by Vice President Casey Brissett.

II. Approval of minutes: A motion was made by Steve Korby and seconded by Don Walsh to approve the minutes as corrected of the August 30, 2022 meeting. The 13-hour Library Aide's name was corrected to Jennifer Hoffman. The motion was approved.

III. New/Unfinished Business

- Children's Librarian position update: The job posting closed today, Tuesday September 27. There are five applicants. Interviews will be scheduled in the next few weeks.
- 13-hour Library Aide position update: Jennifer Hoffman was selected to fill the 13 hour Library Aide position. Her background check has not been received. She will start as soon as it comes back.
- Plowing/shoveling for winter: Courtney approached Cloquet's Public Works Department (Caleb Peterson, Ross Biebl) to discuss whether the city would be able to plow and shovel the library lot and sidewalks. They agreed to do it. It will save approx. \$8,300 from last winter's bill.
- Library closed dates in 2023—see handout: the library follows the holidays the union has negotiated. Veteran's Day is Friday, November 11th. The library will be closed on Friday but open on Saturday. The library will be closed on Friday December 23 through Monday December 26 (four days) since both Christmas Eve and Christmas Day are on weekend days.

IV. Librarian's Report

- Courtney and Pat B (Friends) participated in the West End Flourish on Saturday September 24. About fifty people stopped by and received a Take and Make Craft Kit.
- Book donations are not being accepted right now. A volunteer must scan all the donated books to ascertain whether Better World Books will buy some of the books from the Friends of the Library, the volunteer group that collects the books and runs the book sales.

V. Events—see calendar

VI. Approval of Bills: A motion was made by Steve Korby and seconded by Mary Hagen to approve the bills for September 2022 in the amount of \$9,136.44. Each board member approved.

The next meeting of the Library Board is scheduled for Tuesday October 25, 2022 at 4:00 pm in the Hemingway Conference Room.

The meeting was adjourned at 4:44 pm.

Respectfully submitted,

approved:

Kathy Blais, Secretary

October 11, 2022: The Children's Librarian interview committee recommended Morgan Reardon as the candidate for the position of Children's Librarian. A majority of the Library Board voted to approve the candidate by October 12, 2022. The process will move forward.