

Cloquet Library Board Minutes

Date: Tuesday October 25, 2022

Members Present: Marla Ahlgren, Steve Korby, Don Walsh, Kathy Blais

Members Present via zoom: Casey Brissett, Gerard Sordelet

Member Absent: Mary Hagen

Others Present: Courtney Dietsche, Library Director

I. The meeting was called to order at 4:07 pm by President Marla Ahlgren.

II. Approval of minutes: A motion was made by Casey Brissett and seconded by Gerard Sordelet to approve the minutes of the September 26, 2022 meeting. The motion was approved.

III. New/Unfinished Business

- Children's Librarian position update: Morgan Reardon has been hired for the Children's Librarian position. She will be starting on Tuesday, November 1, 2022.
- Definitions of for-profit and non-profit groups for room reservation software (in Meeting Rooms and Grounds Use Policy 1002): there needs to be further clarification on how private individuals and volunteer groups should be considered. For-profit groups are charged \$50/hour and non-profit groups are charged \$25/hour to reserve and use library rooms. There was a motion by Don Walsh and a second by Gerard Sordelet to add private individuals and volunteer groups to the non-profit list, and also add "at the discretion of the library director" to that section of the policy. The motion was approved.
- Alarm deactivation on hallway door (door to the outside on the south side of the building): Some of the rooms in the new part of the building are used before or after library hours. It would be convenient for the staff to allow people to use the south door to access the rooms and NOT have an alarm go off. The alarm would need to be rewired for about \$600. The Library Board agreed that this is a reasonable and necessary expense.
- Internet Use Policy 1005 review: the board reviewed the policy and made no changes.

IV. Librarian's Report: visitors to the library drop off as summer turns to fall.

V. Events—see calendar

VI. Approval of Bills: A motion was made by Steve Korby and seconded by Don Walsh to approve the bills for October 2022 in the amount of \$11,654.82. Each board member approved.

The next meeting of the Library Board is scheduled for Tuesday November 29, 2022 at 4:00 pm in The Hemingway Conference Room.

The meeting was adjourned at 4:50 pm.

Respectfully submitted,

approved:

Kathy Blais, Secretary