



CITY OF CLOQUET

**City Council Agenda
Tuesday, May 2, 2023
6:00 p.m.
City Hall Council Chambers**

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
 - a. Approval of May 2, 2023 Council Agenda
4. **Approval of Council Minutes**
 - a. Minutes from the April 18, 2023 Regular Council Meeting
5. **Public Comments**

Please give your name, address, and your concern or comments. Visitors may share their concerns with the City Council on any issue of public business. Each person will have 3 minutes to speak. The Mayor reserves the right to limit an individual or successive individual's presentation if they become redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the City Council. No action will be taken at this time.
6. **Consent Agenda**

Items on the Consent Agenda are considered routine and will be approved with one motion without discussion/debate. The Mayor will ask if any Council members wish to remove an item. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.

 - a. Resolution No. 23-21, Authorizing the Payment of Bills and Payroll
 - b. Resolution No. 23-22, Approving Registered Land Survey No. 19 for Journey Church
 - c. Approve Peddlers, Solicitors & Transient Merchant License – Carlton County Farmers Market
7. **Public Hearings**

None.
8. **Presentations**
 - a. Mayor's Proclamation – Arbor Day
 - b. Committee for National Night Out
 - c. Cloquet Library Board
 - d. Cloquet Area Fire District



CITY OF CLOQUET
City Council Agenda
Tuesday, May 2, 2023
6:00 p.m.
City Hall Council Chambers

9. **Council Business**
 - a. Cloquet Clean-Up Event
10. **Council Comments, Announcements, and Updates**
11. **Adjournment**

Cloquet City Hall Council Chambers
6:00 P.M. April 18, 2023

Roll Call

Councilors Present: Carlson, Lamb, Keller, Kolodge, Wilkinson, Mayor Maki

Councilors Absent: Jaakola

Pledge of Allegiance

AGENDA

MOTION: Councilor Carlson moved and Councilor Lamb seconded the motion to approve the April 18, 2023 agenda. The motion carried unanimously (6-0).

MINUTES

MOTION: Councilor Keller moved and Councilor Wilkinson seconded the motion to approve the Regular Meeting minutes of April 4, 2023 as presented. The motion carried unanimously (6-0).

PUBLIC COMMENTS

There were none.

CONSENT AGENDA

MOTION: Councilor Lamb moved and Councilor Kolodge seconded the motion to adopt the Consent Agenda of April 18, 2023 approving the necessary motions and resolutions. The motion carried unanimously (6-0).

- a. Resolution No. 23-18, Authorizing the Payment of Bills
- b. Fond du Lac Water Service Agreement

PUBLIC HEARINGS

There were none.

PRESENTATIONS

Assistant City Engineer John Anderson gave a progress update on the Cloquet stormwater resiliency assessment and action plan. Mr. Anderson reviewed information on the scope of the project to identify stormwater infrastructure inadequacies in our community. The project is a result of a \$100k grant received from the MPCA last year. Items identified from data collected include areas of stormwater inundation, critical infrastructure locations, identify projects to lessen flood damage, and develop a stormwater resiliency assessment and action plan. Public input will continue to be accepted until May 31st by following the link on the city's website.

AWARD 2023 SEWER LINING BID

MOTION: Councilor Lamb moved and Councilor Wilkinson seconded the motion to approve **RESOLUTION NO. 23-19, A RESOLUTION AWARDDING 2023 SEWER LINING BID** to Hydro-Klean, LLC for a total bid of \$166,481.41. The motion carried unanimously (6-0).

WHEREAS, The City has completed plans and specifications for the rehabilitation of those sewers within the 2023 Sewer Lining project; and

WHEREAS, A resolution of the Council adopted on March 7, 2023 Authorized Staff to solicit bids; and

WHEREAS, The City of Cloquet advertised and received the following bids for the project:

#	Bidder	Base	Alternate A	Alternate B	Total Bid
1	Hydro-Klean, LLC	\$ 151,716.33	\$ 14,765.08	\$ 28,455.54	\$ 194,936.95
2	Veit & Company, Inc.	\$ 183,235.00	\$ 20,848.00	\$ 38,458.50	\$ 242,541.50

AND WHEREAS, The apparent low bid from **Hydro-Klean, LLC** was found to meet the minimum bid requirements.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the bid from **Hydro-Klean, LLC** in the amount of \$166,481.41 for the **Base Bid** and **Alternate A** is hereby accepted.

14TH STREET UTILITY CONNECTION CHARGES

MOTION: Councilor Keller moved and Councilor Wilkinson seconded the motion to adopt **RESOLUTION NO. 23-20, ADOPTING CONNECTION CHARGES FOR UTILITY IMPROVEMENTS ALONG 14TH STREET.** The motion carried unanimously (6-0).

WHEREAS, On March 7, 2023 The City Council Adopted the Assessment Roll for Sewer and Water Utility Reconstruction along 14th Street; and

WHEREAS, The Adopted Assessment Roll does not include those properties that sewer and or water services where extended but not connected; and

WHEREAS, In accordance with the City Assessment Policy, section 10.8 The City may collect Connection Fees in place of Special Assessments.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA:

- Such Connection Fees, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the connection fee to be collected at time of connection for the lands named therein, and each tract of land therein is hereby found to be benefitted by the improvement in the amount of the connection fee listed against it.

2. Said connection fee shall be payable in full at time of connection
3. Said Connection fee represents the cost of the main and lateral. It does not include other fees due at connection such as water meters, plumbing permits or CAF fee.

INCENTIVIZING PRIVATE PLAs IN CLOQUET EDA POLICIES LANGUAGE

MOTION: Councilor Kolodge moved and Councilor Carlson seconded the motion to approve the incentive language added to EDA polices and applications for private PLAs. The motion carried unanimously (6-0).

CITY HALL SUMMER HOURS

City Administrator Peterson stated that summer hours for City Hall will begin May 30th and go through September 1st. Hours will be Monday-Thursday 7:30-5:00, Friday 7:30-11:30.

COUNCIL COMMENTS, ANNOUNCEMENTS, AND UPDATES

Public Works Director Caleb Peterson stated that residents are now able to bring their brush and stick debris to the city shed's brush pile during business hours, Monday-Friday, 7:30-4:00. He also commented that they are working on a way to offer curbside pick-up for brush debris for a short time. If this becomes an available service, it will be advertised.

Mr. Peterson also stated that pothole filling has begun, but until road restrictions are lifted, only the cold fill is being used at this time.

Councilor Wilkinson requested a special motion to ban any further snow this season.

ADJOURNMENT

On a motion duly carried by a unanimous yeas vote of all members present on roll call, the Council adjourned.

Tim Peterson, City Administrator



ADMINISTRATIVE OFFICES

101 14th Street • Cloquet MN 55720
Phone: 218-879-3347 • Fax: 218-879-6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Ann Michaud, Assistant Finance Director
Reviewed by: Tim Peterson, City Administrator
Date: May 2, 2023 TJP

ITEM DESCRIPTION: Payment of Bills and Payroll

Proposed Action

Staff recommends the Council move to adopt **RESOLUTION NO. 23-21, A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS AND PAYROLL.**

Background/Overview

Statutory Cities are required to have most claims authorized by the city council.

Policy Objectives

MN State Statute sections 412.271, Claims and Disbursements for Statutory Cities.

Financial/Budget/Grant Considerations

See resolution for amounts charged to each individual fund.

Advisory Committee/Commission Action

Not applicable.

Supporting Documents Attached

- a. Resolution Authorizing the Payment of Bills and Payroll
- b. Vendor Summary Report
- c. Department Summary Report

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 23-21

A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS AND PAYROLL

WHEREAS, The City has various bills and payroll each month that require payment.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the bills and payroll be paid and charged to the following funds:

101	General Fund	\$	522,257.98
206	Revolving SCDP (EDA)		4,243.90
600	Water - Lake Superior Waterline		56,537.76
601	Water - In Town		60,612.67
602	Sewer Fund		28,531.49
701	Employee Severance		153.68
	TOTAL:	\$	672,337.48

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET
THIS 2ND DAY OF MAY, 2023.**

ATTEST:

Roger Maki, Mayor

Tim Peterson, City Administrator

DATE: 04/27/2023
TIME: 11:09:27
ID: AP442000.WOW

CITY OF CLOQUET
VENDOR SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 05/02/2023

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
110903	AFTERLIFE ELECTRONICS	171.50	89.00
112050	ADVANCED SERVICES INC	12,590.50	1,090.00
118950	ARAMARK UNIFORM & CAREER	17,504.55	576.15
121350	ASPEN MILLS INC	6,188.46	1,016.77
134000	CARLTON COUNTY HIGHWAY DEPT	1,258,261.96	4,224.02
134300	CARLTON COUNTY RECORDER	828.00	46.00
137310	CENTURY LINK	9,664.30	184.68
139025	CINTAS	6,311.41	192.14
139030	CINTAS CORPORATION NO 2	14,400.89	447.80
139800	CLOQUET AREA CHAMBER OF COMMER	93,281.25	4,566.90
147050	CONSOLIDATED TELEPHONE COMPANY	50,331.33	3,346.03
147600	EXELON CORPORATION	43,403.07	3,252.31
150100	D A L C O	12,611.68	125.86
151050	DAKOTA SUPPLY GROUP	41,979.78	16,475.00
152775	DELTA DENTAL OF MINNESOTA	59,792.74	4,712.88
161675	EMC NATIONAL LIFE	28,577.76	1,374.01
163575	EVERBRIDGE INC	2,251.01	2,251.01
171100	FRYBERGER, BUCHANAN, SMITH &	285,353.27	44,655.15
172300	GARTNER REFRIGERATION COMPANY	39,318.74	2,534.24
175700	GRAINGER	14,224.07	19.53
176200	GRAYBAR ELECTRIC COMPANY INC	3,048.72	13.86
179340	HAGENS GLASS & PAINT	35,298.49	71.41
180500	HAWKINS INC	146,186.72	384.48
182875	MARY KAY HOHENSEE-MAYER	350.00	450.00
200460	LAKES GAS	905.00	90.50
205050	LOFFLER COMPANIES INC	4,040.90	239.65
211400	MENARDS INC	10,981.01	66.91
211700	METRO SALES, INC.	10,446.48	194.77
212400	MICHAUD DIST INC	458.14	10.40
214000	MIELKE ELECTRIC WORKS	2,890.00	250.00
225900	MOMENTUM ECM LLC	4,882.30	555.00
225975	MATHY CONSTRUCTION COMPANY	10,964.23	2,421.86
236275	NORTHLAND VEBA TRUST	9,562.50	2,062.50
244950	PINE JOURNAL	267.90	65.55
244975	PINE KNOT LLC	137,249.64	12.38
253100	REINDERS INC	8,680.75	12,202.99
268800	STOCK TIRE COMPANY	16,515.04	450.59
269400	SUNSET LAW ENFORCEMENT	0.00	5,051.60
270400	SUPERIOR WATER, LIGHT & POWER	320.98	94.13
271320	T MOBILE	19,407.00	1,239.70
272565	TENET CORP	1,100.38	152.50
278600	TWIN PORT MAILING	62,718.84	3,614.07
279100	U S BANK EQUIPMENT FINANCE	10,201.63	325.00
280390	ULINE	0.00	57.00

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CITY OF CLOQUET
VENDOR SUMMARY REPORT

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INVOICES DUE ON/BEFORE 05/02/2023

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
283700	HD SUPPLY, INC	10,810.76	576.50
284580	VC3	73,512.78	10,467.23
285500	VIKING INDUSTRIAL CENTER	4,234.71	10.35
287800	WAL-MART COMMUNITY	1,703.72	83.76
287900	WAL-MART COMMUNITY	747.55	127.87
288150	WASTE MANAGEMENT NORTHERN MN	528.40	60.03
289010	WELLS FARGO	0.00	9.30
R0002310	SUPERIOR GLASS INC.	0.00	4,197.90
R0002311	SALARY.COM, LLC	0.00	1,750.00
TOTAL ALL VENDORS:			138,539.27

City of Cloquet
Vendor Summary Report Reconciliation
Invoices Due On/Before 5/2/2023

Bills	138,539.27
Less: CAFD	0.00
Less: Library	(971.98)
Bills approved	137,567.29
Other:	
Payroll	540,703.40
Payroll - benefits	<u>(5,933.21)</u>
Total Bills and Payroll Approved	<u><u>672,337.48</u></u>

INVOICES DUE ON/BEFORE 05/02/2023

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
00			
152775	DELTA DENTAL OF MINNESOTA	59,792.74	4,559.20
161675	EMC NATIONAL LIFE	28,577.76	1,374.01
			5,933.21
41	GENERAL GOVERNMENT		
110903	AFTERLIFE ELECTRONICS	171.50	89.00
139025	CINTAS	6,311.41	92.07
139030	CINTAS CORPORATION NO 2	14,400.89	34.58
147050	CONSOLIDATED TELEPHONE COMPANY	50,331.33	409.24
150100	D A L C O	12,611.68	62.93
171100	FRYBERGER, BUCHANAN, SMITH &	285,353.27	44,655.15
176200	GRAYBAR ELECTRIC COMPANY INC	3,048.72	6.93
182875	MARY KAY HOHENSEE-MAYER	350.00	450.00
211400	MENARDS INC	10,981.01	33.46
211700	METRO SALES, INC.	10,446.48	97.39
212400	MICHAUD DIST INC	458.14	10.40
244950	PINE JOURNAL	267.90	65.55
279100	U S BANK EQUIPMENT FINANCE	10,201.63	243.75
284580	VC3	73,512.78	7,838.63
R0002311	SALARY.COM, LLC		1,750.00
			55,839.08
	GENERAL GOVERNMENT		
42	PUBLIC SAFETY		
121350	ASPEN MILLS INC	6,188.46	1,016.77
139025	CINTAS	6,311.41	100.07
139030	CINTAS CORPORATION NO 2	14,400.89	56.02
147050	CONSOLIDATED TELEPHONE COMPANY	50,331.33	828.76
150100	D A L C O	12,611.68	62.93
163575	EVERBRIDGE INC	2,251.01	2,251.01
176200	GRAYBAR ELECTRIC COMPANY INC	3,048.72	6.93
211400	MENARDS INC	10,981.01	33.45
236275	NORTHLAND VEBA TRUST	9,562.50	187.50
268800	STOCK TIRE COMPANY	16,515.04	30.00
269400	SUNSET LAW ENFORCEMENT		5,051.60
271320	T MOBILE	19,407.00	1,239.70
280390	ULINE		57.00
284580	VC3	73,512.78	332.00
287900	WAL-MART COMMUNITY	747.55	127.87

INVOICES DUE ON/BEFORE 05/02/2023

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
42	PUBLIC SAFETY		
289010	WELLS FARGO		9.30
	PUBLIC SAFETY		11,390.91
43	PUBLIC WORKS		
134000	CARLTON COUNTY HIGHWAY DEPT	1,258,261.96	4,224.02
139030	CINTAS CORPORATION NO 2	14,400.89	164.74
147050	CONSOLIDATED TELEPHONE COMPANY	50,331.33	259.33
200460	LAKES GAS	905.00	90.50
225900	MOMENTUM ECM LLC	4,882.30	555.00
225975	MATHY CONSTRUCTION COMPANY	10,964.23	2,421.86
236275	NORTHLAND VEBA TRUST	9,562.50	562.50
244975	PINE KNOT LLC	137,249.64	12.38
268800	STOCK TIRE COMPANY	16,515.04	420.59
284580	VC3	73,512.78	365.00
285500	VIKING INDUSTRIAL CENTER	4,234.71	10.35
	PUBLIC WORKS		9,086.27
45	CULTURE AND RECREATION		
112050	ADVANCED SERVICES INC	12,590.50	1,090.00
118950	ARAMARK UNIFORM & CAREER	17,504.55	576.15
137310	CENTURY LINK	9,664.30	132.44
139030	CINTAS CORPORATION NO 2	14,400.89	81.16
147050	CONSOLIDATED TELEPHONE COMPANY	50,331.33	613.09
147600	EXELON CORPORATION	43,403.07	3,252.31
172300	GARTNER REFRIGERATION COMPANY	39,318.74	2,534.24
179340	HAGENS GLASS & PAINT	35,298.49	71.41
253100	REINDERS INC	8,680.75	11,125.99
284580	VC3	73,512.78	1,931.60
	CULTURE AND RECREATION		21,408.39
46	COMMUNITY DEVELOPMENT		
139800	CLOQUET AREA CHAMBER OF COMMER	93,281.25	4,566.90
147050	CONSOLIDATED TELEPHONE COMPANY	50,331.33	58.46
279100	U S BANK EQUIPMENT FINANCE	10,201.63	81.25
	COMMUNITY DEVELOPMENT		4,706.61

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CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 05/02/2023

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

REVOLVING SCDP (EDA)			
46	COMMUNITY DEVELOPMENT		
134300	CARLTON COUNTY RECORDER	828.00	46.00
R0002310	SUPERIOR GLASS INC.		4,197.90
	COMMUNITY DEVELOPMENT		4,243.90
LIBRARY FUND			
45	CULTURE AND RECREATION		
147050	CONSOLIDATED TELEPHONE COMPANY	50,331.33	596.98
236275	NORTHLAND VEBA TRUST	9,562.50	375.00
	CULTURE AND RECREATION		971.98
WATER - LAKE SUPERIOR WATERLIN			
51	STATION 2		
137310	CENTURY LINK	9,664.30	52.24
139030	CINTAS CORPORATION NO 2	14,400.89	39.60
180500	HAWKINS INC	146,186.72	324.48
236275	NORTHLAND VEBA TRUST	9,562.50	562.50
288150	WASTE MANAGEMENT NORTHERN MN	528.40	60.03
	STATION 2		1,038.85
52	LAKE SUPERIOR WATERLINE		
139030	CINTAS CORPORATION NO 2	14,400.89	7.80
270400	SUPERIOR WATER, LIGHT & POWER	320.98	94.13
272565	TENET CORP	1,100.38	152.50
	LAKE SUPERIOR WATERLINE		254.43
WATER - IN TOWN SYSTEM			
49	CLOQUET		
139030	CINTAS CORPORATION NO 2	14,400.89	17.66
175700	GRAINGER	14,224.07	19.53
180500	HAWKINS INC	146,186.72	60.00
205050	LOFFLER COMPANIES INC	4,040.90	73.65
214000	MIELKE ELECTRIC WORKS	2,890.00	250.00

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CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 05/02/2023

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

WATER - IN TOWN SYSTEM			
49	CLOQUET		
236275	NORTHLAND VEBA TRUST	9,562.50	187.50
253100	REINDERS INC	8,680.75	1,077.00
287800	WAL-MART COMMUNITY	1,703.72	83.76
	CLOQUET		1,769.10
54	BILLING & COLLECTION		
151050	DAKOTA SUPPLY GROUP	41,979.78	16,475.00
211700	METRO SALES, INC.	10,446.48	97.38
278600	TWIN PORT MAILING	62,718.84	3,614.07
	BILLING & COLLECTION		20,186.45
57	ADMINISTRATION & GENERAL		
147050	CONSOLIDATED TELEPHONE COMPANY	50,331.33	406.28
205050	LOFFLER COMPANIES INC	4,040.90	166.00
	ADMINISTRATION & GENERAL		572.28
ENTERPRISE FUND - SEWER			
55	SANITARY SEWER		
139030	CINTAS CORPORATION NO 2	14,400.89	46.24
283700	HD SUPPLY, INC	10,810.76	576.50
	SANITARY SEWER		622.74
57	ADMINISTRATION & GENERAL		
147050	CONSOLIDATED TELEPHONE COMPANY	50,331.33	173.89
236275	NORTHLAND VEBA TRUST	9,562.50	187.50
	ADMINISTRATION & GENERAL		361.39
EMPLOYEE SEVERANCE			
45	EMPLOYEE VACATION & SICK		

DATE: 04/27/23
TIME: 11:10:07
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CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

PAGE: 5

INVOICES DUE ON/BEFORE 05/02/2023

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

EMPLOYEE SEVERANCE			
45	EMPLOYEE VACATION & SICK		
152775	DELTA DENTAL OF MINNESOTA	59,792.74	153.68
	EMPLOYEE VACATION & SICK		153.68
	TOTAL ALL DEPARTMENTS		138,539.27



REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Al Cottingham, City Planner/Zoning Administrator
Reviewed/Approved By: Tim Peterson, City Administrator *TP*
Date: May 2, 2023

ITEM DESCRIPTION: Zoning Case 23-03: Registered Land Survey for Journey Church for Property Located at 1400 and 1506 Washington Avenue

Proposed Action

Staff recommends the City Council move to adopt **RESOLUTION NO. 23-22, A RESOLUTION APPROVING REGISTERED LAND SURVEY NO. 19 FOR JOURNEY CHURCH.**

Background/Overview

Journey Church is proposing a Registered Land Survey in order to relocate the property lines on two lots they own. The property is located at 1400 and 1506 Washington Avenue and is occupied by the church and a daycare to the east of the church. This would typically be handled as an administrative approval lot line adjustment. However, this is Torrens property and the legal descriptions of the property are such that the County Recorder is requiring a Registered Land Survey to change the property lines. The church will be selling the daycare and only a portion of the land with it.

The property is Zoned RC – Regional Commercial District and has a minimum lot width of 200 feet and a minimum lot area of 20,000 square feet. The proposed lots meet or exceed these requirements.

Policy Objectives

The Registered Land Survey and the lots being created exceed the requirements of the Zoning Ordinance and the requirements of an Administrative Lot Line Adjustment.

Financial Impacts

The Administrative Adjustment fee is \$100. The applicant has paid this fee to cover the cost associated with the application process.

Advisory Committee/Commission Action

None

Supporting Documents Attachments

- Resolution No. 23-17
- Location Map
- Registered Land Survey

**STATE OF MINNESOTA
COUNTY OF CARLTON
CITY OF CLOQUET**

RESOLUTION NO. 23-22

**A RESOLUTION APPROVING THE REGISTERED LAND SURVEY NO. 19
FOR JOURNEY CHURCH**

WHEREAS, Journey Church is proposing a Registered Land Survey, and

WHEREAS, the property of the proposed Registered Land Survey is located 1400 and 1506 Washington Avenue, and

WHEREAS, staff recommends approval of the Registered Land Survey for the rearrangement of the property lines with no new lots being created.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, that it approves of Zoning Case 23-03 for Registered Land Survey No. 19.

PASSED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 2ND DAY OF MAY 2023.

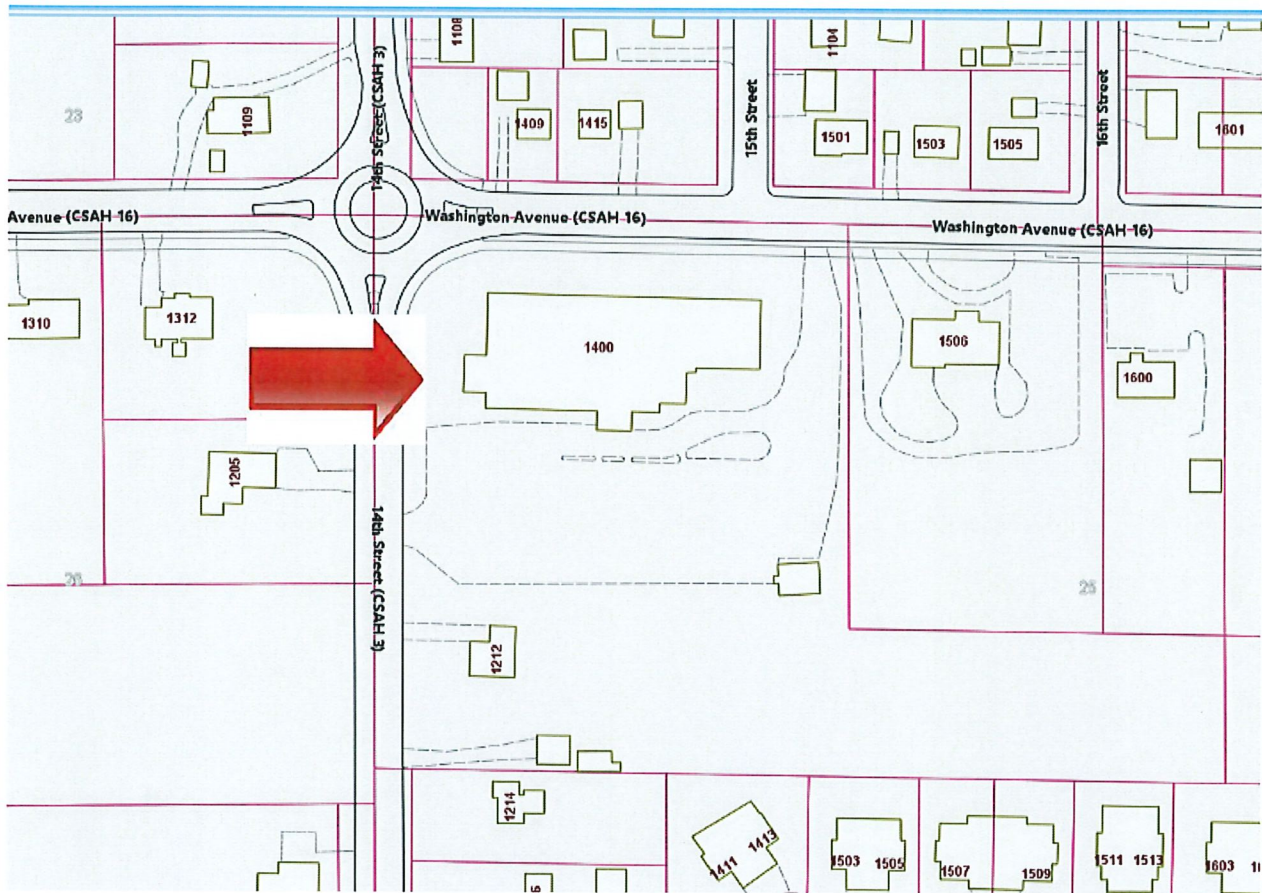
Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator

LOCATION MAP

Journey Church



NO SCALE



REGISTERED LAND SURVEY NO. 19

PART OF SECTION 25, TOWNSHIP 49 NORTH, RANGE 17 WEST, CARLTON COUNTY, MINNESOTA

I, Benjamin H. Anderson, hereby certify that, in accordance with the provisions of Minnesota Statutes, Section 508.47, Subd. 4, and/or Section 508A.47 Subd. 4 that this Registered Land Survey is a correct representation of the following described parcel of unplatted land, to-wit:

A tract of land in the Northwest Quarter (NW $\frac{1}{4}$), Section Twenty Five (25), Township Forty Nine (49), Range Seventeen (17), more particularly described as follows:
Beginning at the Northwest corner of said NW $\frac{1}{4}$, thence East on the North line of said Section 25 a distance of 657.77 feet; thence South parallel to the West line of said NW $\frac{1}{4}$ a distance of 363.46 feet; thence deflecting to the right an angle of 91 degrees 00 minutes, a distance of 657.77 feet to a point on the West line of said Section 25 which is 365.0 feet South of the Northwest corner of said Section 25; thence North along the West line of said Section 25 a distance of 365.0 feet to the point of beginning, SUBJECT to all easements for street and highway purposes, EXCEPTING the Easterly 230 feet thereof.

Certificate of Title No. 2775, File No. T00004908. Owner: Cloquet Gospel Tabernacle of Cloquet, Minnesota.

AND ALSO

Westerly 50 feet of the Easterly 230 feet of the following described tract of land: A tract of land in the Northwest Quarter (NW $\frac{1}{4}$), Section Twenty-five (25), Township Forty-nine (49), Range Seventeen (17), more particularly described as follows:

Beginning at the Northwest corner of said NW $\frac{1}{4}$, thence East on the North line of said Section 25 a distance of 657.77 feet; thence South parallel to the West line of said NW $\frac{1}{4}$ a distance of 363.46 feet; thence deflecting to the right an angle of 91 degrees 00 minutes, a distance of 657.77 feet to a point on the West line of said Section 25 which is 365.0 feet South of the Northwest corner of said Section 25; thence North along the West line of said Section 25 a distance of 365.0 feet to the point of beginning, SUBJECT to all easements for street and highway purposes.

Certificate of Title No. 12012, File No. T000041693. Owner: Cloquet Gospel Tabernacle, a Minnesota nonprofit corporation.

AND ALSO

Easterly 180 feet of the following described tract of land: A tract of land in the Northwest Quarter (NW $\frac{1}{4}$), Section Twenty-five (25), Township Forty-nine (49), Range Seventeen (17), more particularly described as follows:

Beginning at the Northwest corner of said NW $\frac{1}{4}$, thence East on the North line of said Section 25 a distance of 657.77 feet; thence South parallel to the West line of said NW $\frac{1}{4}$ a distance of 363.46 feet; thence deflecting to the right an angle of 91 degrees 00 minutes, a distance of 657.77 feet to a point on the West line of said Section 25 which is 365.0 feet South of the Northwest corner of said Section 25; thence North along the West line of said Section 25 a distance of 365.0 feet to the point of beginning, SUBJECT to all easements for street and highway purposes.

Certificate of Title No. 12011, File No. T000041693. Owner: Cloquet Gospel Tabernacle, a Minnesota nonprofit corporation.

I further certify that this Registered Land Survey was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this _____ day of _____, 202__

Benjamin H. Anderson, Land Surveyor
Minnesota License Number 45498

STATE OF MINNESOTA
COUNTY OF _____

The foregoing Surveyor's Certificate by Benjamin H. Anderson, Minnesota Licensed Surveyor No. 45498, was acknowledged before me this ____ day of _____, 202__

Notary Public _____ County, Minnesota

My Commission Expires _____

CITY OF CLOQUET CITY COUNCIL

This REGISTERED LAND SURVEY was approved by the City of Cloquet City Council, Minnesota, this _____ day of _____, 202__

City of Cloquet City Council Chair

City of Cloquet City Council Clerk

CARLTON COUNTY AUDITOR-TREASURER

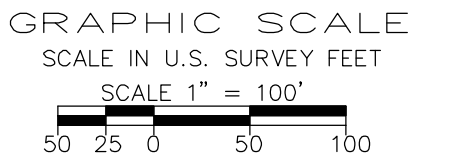
I hereby certify that current taxes have been paid and that there are no delinquent taxes for all years prior to 2022 for land described on this REGISTERED LAND SURVEY as of this _____ day of _____, 202__

Kevin DeVriendt
Carlton County Auditor-Treasurer

CARLTON COUNTY REGISTRAR OF TITLES

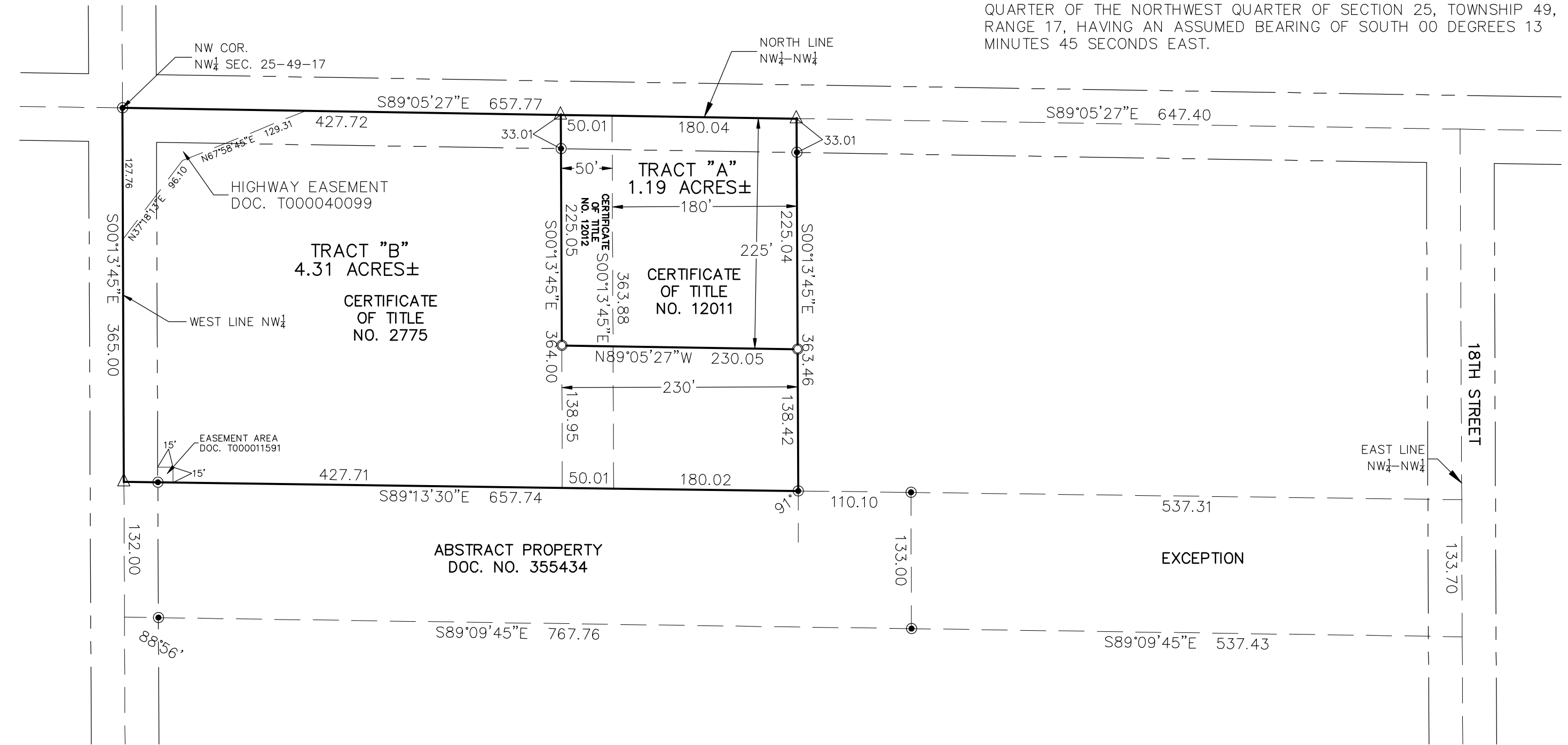
Document number _____ Certificate Number _____
I hereby certify that this instrument was filed in the office of Registrar of Titles for record on this _____ day of _____, 202__, at _____ o'clock ____M., and was duly recorded in Book _____ on page (s) _____

Kristine Basilici
Carlton County Registrar of Titles



- DENOTES FOUND IRON MONUMENT
- DENOTES $\frac{3}{4}$ " IRON REBAR MONUMENT SET AND CAPPED "ANDERSON 45498"
- △ DENOTES "MAG" NAIL SET

BEARINGS ARE BASED ON THE WEST LINE OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 25, TOWNSHIP 49, RANGE 17, HAVING AN ASSUMED BEARING OF SOUTH 00 DEGREES 13 MINUTES 45 SECONDS EAST.





ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Tim Peterson, City Administrator *TP*
Date: May 2, 2023

ITEM DESCRIPTION: Transient Merchant License for Carlton County Farmers Market

Proposed Action

Staff recommends that the City Council move to approve the Peddlers, Solicitors & Transient Merchants License for the Carlton County Farmers Market to hold their annual Farmers Market located at 904 Highway 33 South from June 6, 2023 - October 21, 2023.

Background/Overview

The City has received an application from the Carlton County Farmers Market for a Peddlers, Solicitors & Transient Merchants License seeking approval to hold the market on Saturdays, 9:00 am to 12:00 pm, from June 6th through October 21, 2023. The market will once again be in the parking lot adjacent to Premiere Theaters. This annual request has been granted since 2015 with no issues being reported.

Policy Objectives

Section 6.6.02, Subd. 7, 6.6.04, Subd. 2(A) and 6.6.08, Subd. 2 apply to farmers markets and require an annual license for such purposes.

Financial/Budget/Grant Considerations

Section 6.6.04, Subd. 1, exempts Farmers Markets from the annual license fee. There is no direct cost to the City.

Advisory Committee/Commission Action

None.

Supporting Documentation Attached

- Application



CITY ADMINISTRATOR'S OFFICE

101 14th Street, Cloquet MN 55720
Phone: 218-879-3347 Fax: 218-879-6555
www.cloquetmn.gov
email: kstarnold@cloquetmn.gov

Application for License Regulating Peddlers, Solicitors, & Transient Merchants

This application, all required documentation and fees must be submitted by any person desiring to obtain a Peddlers, Solicitors & Transient Merchant license within the City of Cloquet, MN.

APPLICANT'S FULL LEGAL NAME:

Name: Michael Steven Little
First Full Middle Name Last

Residence Address: _____

City, State, Zip: _____

Home Phone Work Phone Cell Phone

E-Mail Address _____

Date of Birth: _____ Place of Birth: Minneapolis, MN

Social Security #: _____ Drivers License #: R038-186-210-811 State: MN

Eye Color: Blue Hair Color: Blonde Height: 5'7" Weight: 165

BUSINESS/ORGANIZATION INFORMATION:

Business or Organization Name: Carlton County Farmers' Association: Carlton County Farmers' Market

Address: Sales Location: 904 Hwy 33 S., Cloquet, MN 55720

Mailing Address (if different from above): 160 Olson Rd Esko MN 55733

Phone: 218 879 8294 (President) Alternate Number: 218 879 4142 (Site manager)

LOCATION OF PROPOSED SALES:

Business/Organization Name: G&R Development

Address: 904 Hwy 33 S., Cloquet, MN 55733 (Premiere Theatres parking lot)

Local Phone Number: 218 879 7985 (Premiere) Permanent Phone Number: 218 879 7533 (Cold One)

Any and all addresses and telephone numbers where the applicant can be reached while conducting business within the city, including the location where a transient merchant intends to set up business:

Address: 904 Hwy 33 S., Cloquet, MN 55720 (Premier) Phone: 218 879 4142 (during market hours and for market admin business)

Address: _____ Phone: _____

**THE LENGTH OF TIME FOR SALES OR SOLICITING AND HOURS DURING WHICH BUSINESS WILL BE CONDUCTED:
(Not to exceed 30 days)**

Beginning Date: 6/3/2023 Ending Date: 10/21/2023 (21 Saturdays in 2023)

Hours during which business will be conducted: 9 a.m. to 12 p.m., with setup at 8:30 and takedown until 12:30
(City Code states hours of business are to be conducted between 8:00 a.m. and 8:00 p.m.)

Brief description of the nature of the business or solicitation and the goods to be sold or given away:

Vendor sales of fresh produce (fruits and vegetables), Cottage Foods (breads & baked goods, jams & jellies, pickles and relishes),
Maple syrup and maple products, honey and honey products; frozen meat, eggs, garden transplants, body care products, craft items.
All vendors live and produce within 50 miles of the market.

Do you have **written consent** of the landowner upon whose premises this activity is to be conducted? Yes No (If yes, please attach written consent.)

Do you use a **Sales Contract**? Yes No (If yes, please attach a copy.)

Name and Address of the Source of Supply of the goods or property proposed to be sold, or orders taken for the sale thereof; location of such goods or products at the time of this application; and proposed method of delivery:

All vendors produce the items they sell and transport them to the market.

List the names of the last three (3) cities where you have registered and conducted business for your activities:

City and Address	State
Cloquet: 904 Hwy 33 S (G&R Development, Premiere Theatres)	MN
Cloquet: Municipal lot at 11th Street	MN
Scanlon: Grandma Polo's Bottle Shop	MN

Describe all vehicles that you will be using in your activities:

Make:	Year:
Model:	License #:
Color:	State:

Make:	Year:
Model:	License #:
Color:	State:

Make:	Year:
Model:	License #:
Color:	State:

Make:	Year:
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MINNESOTA BUSINESS TAX IDENTIFICATION LAW

Pursuant to Minnesota Statute 270C.72 (Tax Clearance; Issuance of Licenses), Subd. 4. The licensing authority is required to provide the Minnesota Commissioner of Revenue your business tax identification number and social security number of each license applicant. Under the Minnesota Government Data Practices Act and the Federal Privacy Act of 1974, we are required to advise you of the following regarding the use of this information:

1. This information may be used to deny the issuance, renewal or transfer of your license in the event you owe the Minnesota Department of Revenue delinquent taxes, penalties or interest.
2. Upon receiving this information, the licensing authority will supply it only to the Minnesota Department of Revenue. However, under the Federal Exchange of Information Agreement, the Department of Revenue may supply this information to the Internal Revenue Service.
3. Failure to supply this information may jeopardize or delay the processing of your licensing issuance or renewal application.

License Type: Transient Merchant

Please supply the following information and return along with your application to the City of Cloquet.

APPLICANT INFORMATION		
Name: First	Full Middle	Last
	Steven	
Current Address:		
City:	State:	Zip Code:
Esko	MN	55733
Social Security Number:		

BUSINESS INFORMATION		
Business Name:		
Carlton County Farmers' Association		
Business Address:		
160 Olson Rd		
City:	State:	Zip Code:
Esko	MN	55733-9411

TAX IDENTIFICATION NUMBERS
Federal Tax Identification Number:
881279748
Minnesota Tax Identification Number:

Signature: Michael D. S. Little

Date: 4/24/2023

Carlton County Farmers' Market vendor set-up area, 904 Hwy 33 S, Cloquet





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/28/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Advantage 1 Insurance 3801 N 3rd Street SAINT CLOUD, MN 56303	CONTACT NAME: Beth Fiedler
	PHONE (A/C, No, Ext): (320)252-6650 FAX (A/C, No): (320)252-7536
	E-MAIL ADDRESS: Bethf@advantageoneins.com
	INSURER(S) AFFORDING COVERAGE
	NAIC #
INSURED MINNESOTA FARMERS' MARKET ASSOCIATION Carlton County Farmers' Market Association PO Box 204 Meadowlands, MN 55765	INSURER A: West Bend Mutual
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES CERTIFICATE NUMBER: 90007830-13370097 REVISION NUMBER: 1369

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y		A091325	01/01/2023	01/01/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/OP AGG \$ 3,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE			A091325	01/01/2023	01/01/2024	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Listed as Additional Insured in regards to General Liability - Erik Peterson
2nd location - 4 seasons Sports Complex & Event Center 90 Chestnut Ave Carlton MN 55718

CERTIFICATE HOLDER Carlton County Farmers Market Association 904 Hwy 33 S CLOQUET, MN 55720	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE (BJF)

CITY *of* CLOQUET

Proclamation

WHEREAS, Arbor Day provides people in Minnesota the opportunity to celebrate the importance of trees and forests to our economy, culture, history, and future of the state; and

WHEREAS, Trees are of great value as they provide clean air and water, shade and energy savings, wildlife habitat, recreational opportunities, wood products, and jobs while capturing and storing carbon from the atmosphere, thereby offsetting greenhouse gas emissions; and

WHEREAS, Properly planting and caring for a diverse mix of trees makes community forests more resilient by minimizing the impacts of diseases, insects, and other stressors such as climate change and providing long-term community and environmental benefits; and

WHEREAS, Thoughtfully choosing, planting, and caring for a diverse mix of trees now supports resilient communities into the future.

NOW, THEREFORE, I, Roger Maki, Mayor of Cloquet, Minnesota, do hereby proclaim Friday, April 28, 2023, as:

ARBOR DAY



Roger Maki, Mayor



Community Development Department
101 14th ST • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

To: Mayor and Cloquet City Council
From: Ross Biebl, Assistant Director of Public Works
Holly Hansen, Community Development Director
Reviewed By: Tim Peterson, City Administrator TCP
Date: May 2, 2023

ITEM DESCRIPTION: Cloquet Clean Up Event 2023

Background / Overview

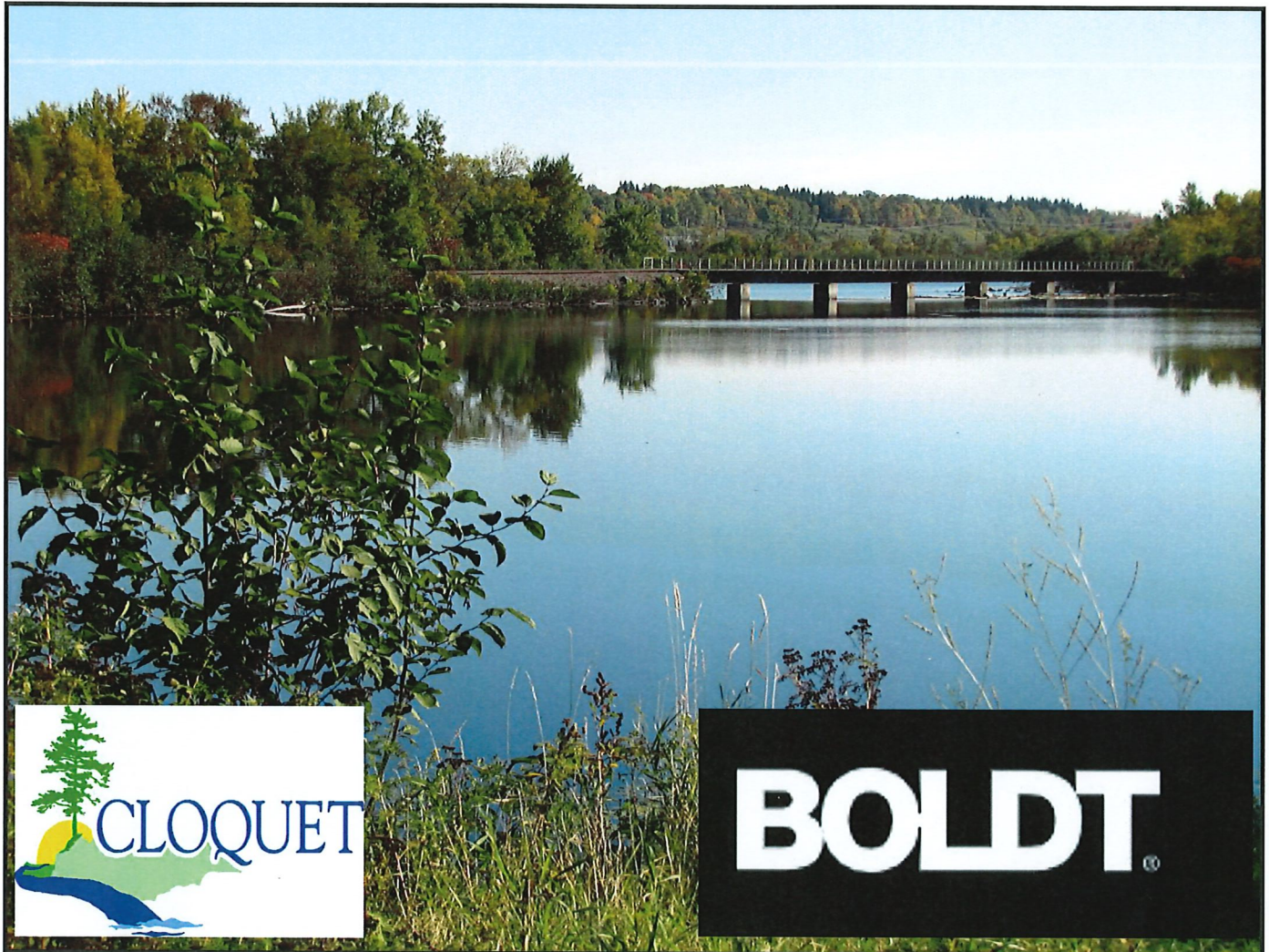
This marks the third year that the City has collaborated with Boldt Construction to host a Cloquet Clean up event. The City would like to acknowledge Jonathan Ballmer, Area Manager and Kelly Kendle, Executive Assistant to Minnesota Operations of Boldt for their coordination and partnership supporting this event.

This year the team has decided to try a non-weekend time-frame for the event and has scheduled it for **Wednesday evening May 17th from 4:00 p.m. - 5:30 p.m.** Volunteers will meet at the Dunlap Island picnic shelter where they will be assigned to various clean up zones along the riverfront. Boldt Construction has hired B&B to provide food to the volunteers after clean-up from 5:00 p.m. – 6:00 p.m. back at the Dunlap Island shelter. The Public Works Department will provide 50 buckets and pickers to be used for the clean-up and normally scheduled staff will assist with trash pickup the following morning.

Supporting Documentation

- Cloquet Clean up Event Flyer 2023

CLOQUET RIVERFRONT AREA CLEAN UP EVENT!



Wednesday May 17th 4:00 p.m.— 5:30 p.m.

Meet at the Dunlap Island Park Shelter at 4 p.m. and you will be directed to your group “clean up zone.” After the clean up, volunteers will be served B&B brats and hamburgers in the Dunlap Island Shelter
from 5:00 p.m.—6:00 p.m.

If you can't join us, please consider efforts to clean up your neighborhood this spring, thank you!