



CITY OF CLOQUET

**City Council Agenda
Tuesday, July 18, 2023
6:00 p.m.
City Hall Council Chambers**

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
 - a. Approval of July 18, 2023 Council Agenda
4. **Approval of Council Minutes**
 - a. Minutes from the June 20, 2023 Regular Council Meeting
5. **Public Comments**

Please give your name, address, and your concern or comments. Visitors may share their concerns with the City Council on any issue of public business. Each person will have 3 minutes to speak. The Mayor reserves the right to limit an individual or successive individual's presentation if they become redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the City Council. No action will be taken at this time.
6. **Consent Agenda**

Items on the Consent Agenda are considered routine and will be approved with one motion without discussion/debate. The Mayor will ask if any Council members wish to remove an item. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.

 - a. Resolution No. 23-33, Authorizing the Payment of Bills and Payroll
 - b. Approve Memorandum of Agreement for Building Inspection Services with FDL
 - c. Resolution No. 23-34, Approving Application for Exempt Permit to Conduct a Raffle Event at Queen of Peace Parish
 - d. Approve Queen of Peace Road Closure Request
 - e. Approve Labor Day Celebration Request
7. **Public Hearings**

None
8. **Presentations**
 - a. Mural Presentation – Naakiiyaa Kitto
 - b. Legislative Session Update - Rep. Jeff Dotseth



**CITY OF CLOQUET
City Council Agenda
Tuesday, July 18, 2023
6:00 p.m.
City Hall Council Chambers**

9. Council Business

- a. Parks Commission Update – S. Buhs
- b. Resolution No. 23-35, Approving the Sale of a Vacant Single-Family Residential Lot at 333 20th Street from the City of Cloquet to Boss Builders, LLC for the Development of Housing
- c. Approve Tandem Dump Truck and Plow Equipment Purchase

10. Council Comments, Announcements, and Updates

11. Adjournment

Cloquet City Hall Council Chambers
6:00 P.M. June 20, 2023

Roll Call

Councilors Present: Carlson, Kolodge, Jaakola, Wilkinson, Mayor Maki

Councilors Absent: Lamb, Keller

Pledge of Allegiance

AGENDA

MOTION: Councilor Jaakola moved and Councilor Kolodge seconded the motion to approve the June 20, 2023 agenda. The motion carried unanimously (5-0).

MINUTES

MOTION: Councilor Carlson moved and Councilor Wilkinson seconded the motion to approve the Regular Meeting minutes of June 6, 2023 as presented. The motion carried unanimously (5-0).

PUBLIC COMMENTS

Joseph Mayasich, 504 Linda Lane, addressed Council regarding group home parking at 1101 Slate Street. Mr. Mayasich voiced his concern over staff parking on the street at the June 6th City Council meeting and is following up on his concerns. City Administrator Peterson indicated that although it is not illegal to park on the street when the winter parking ordinance is not in effect, he will reach out to the owners of the group home.

CONSENT AGENDA

MOTION: Councilor Wilkinson moved and Councilor Jaakola seconded the motion to adopt the Consent Agenda of June 20, 2023 approving the necessary motions and resolutions. The motion carried unanimously (5-0).

- a. Resolution No. 23-30, Authorizing the Payment of Bills
- b. Resolution No. 23-31, Approve Site Plan for SKB Environmental
- c. Resolution No. 23-32, A Resolution Approving the Purchase of a Vacant Single-Family Residential Lot at 333-20th Street from Sherman Inc. for the Development of Housing
- d. Approve Peddlers, Solicitors & Transient Merchants License – Generous Jerry's Fireworks

PUBLIC HEARINGS

There were none.

PRESENTATIONS

There were none.

NORTHWOODS ARENA ICE PLANT REPAIR

MOTION: Councilor Kolodge moved and Councilor Carlson seconded the motion to authorize the proposal from Commercial Refrigeration for Northwoods Arena ice system repairs in the amount of \$51,441.00. The motion carried unanimously (5-0).

APPROVE POLICE OFFICER APPOINTMENT

MOTION: Councilor Wilkinson moved and Councilor Jaakola seconded the motion to approve the probationary appointment of Jacob Bubb to the position of Police Officer. The motion carried unanimously (5-0).

GFOA CERTIFICATE OF ACHIEVEMENT

The City has received the GFOA Certificate of Achievement for 2020-2021. Finance Director Katie Bloom explained the lengthy process it takes to achieve this award. Administrator Peterson stated this award is not easily achieved and is a continuation of excellence by former Finance Director Nancy Klassen.

COUNCIL COMMENTS, ANNOUNCEMENTS, AND UPDATES

Administrator Peterson gave information on two capital projects that may be of interest to submit for capital bonding in 2024. He explained the lengthy process of submitting the applications and the potential of not receiving the funding.

The two projects worth trying to get funding are a new public works facility and a redesign or repurpose of the St. Louis pedestrian bridge. Peterson provided cost breakouts and options for both projects. The public works facility is a \$15 million project that would be done in phases. Requested funding would be \$7.5 million. The pedestrian bridge is a \$2 million project and the requested amount would be \$1 million. There are also several grant opportunities for the bridge that will be sought after.

Mr. Peterson would like consensus from the Council to submit for bonding for one or both projects, if any. Councilors agreed the city should try to get funding for both projects.

Public Works Director Caleb Peterson stated that brush pick-up is close to being complete. If residents have brush that was placed for pick up but was not, call City Hall and it will be picked up by June 30th.

Councilor Wilkinson reminded that the next City Council meeting is July 18th.

ADJOURNMENT

On a motion duly carried by a unanimous yea vote of all members present on roll call, the Council adjourned.

Tim Peterson, City Administrator



ADMINISTRATIVE OFFICES

101 14th Street • Cloquet MN 55720
Phone: 218-879-3347 • Fax: 218-879-6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Ann Michaud, Assistant Finance Director
Reviewed by: Tim Peterson, City Administrator *TP*
Date: July 18, 2023

ITEM DESCRIPTION: Payment of Bills and Payroll

Proposed Action

Staff recommends the Council move to adopt **RESOLUTION NO. 23-33, A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS AND PAYROLL.**

Background/Overview

Statutory Cities are required to have most claims authorized by the city council.

Policy Objectives

MN State Statute sections 412.271, Claims and Disbursements for Statutory Cities.

Financial/Budget/Grant Considerations

See resolution for amounts charged to each individual fund.

Advisory Committee/Commission Action

Not applicable.

Supporting Documents Attached

- a. Resolution Authorizing the Payment of Bills and Payroll
- b. Vendor Summary Report
- c. Department Summary Report

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 23-33

A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS AND PAYROLL

WHEREAS, The City has various bills and payroll each month that require payment.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the bills and payroll be paid and charged to the following funds:

| | | | |
|-----|---------------------------------|----|---------------------|
| 101 | General Fund | \$ | 838,853.04 |
| 202 | Federal CDBG Loan (EDA) | | 46.00 |
| 206 | Revolving SCDP (EDA) | | 4,240.00 |
| 215 | TIF #5-1 Trails Edge | | 14,021.45 |
| 222 | TIF #2-1 - Oakwood Estates | | 29,184.98 |
| 223 | TIF #4-1 Patio Homes | | 22,743.08 |
| 231 | Public Works Reserve | | 41,735.20 |
| 370 | Swim Pond Bond Debt Service | | 7,006.25 |
| 372 | City Sales Tax Bonds | | 86,257.50 |
| 374 | Facilities Bonds | | 15,670.00 |
| 600 | Water - Lake Superior Waterline | | 256,631.09 |
| 601 | Water - In Town | | 163,787.00 |
| 602 | Sewer Fund | | 253,220.87 |
| 605 | Stormwater Fund | | 3,592.50 |
| 614 | Cable Television | | 1,471.22 |
| 701 | Employee Severance | | 153.68 |
| | TOTAL: | \$ | <u>1,738,613.86</u> |

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET
THIS 18TH DAY OF JULY, 2023.**

ATTEST:

Roger Maki, Mayor

Tim Peterson, City Administrator

VENDOR SUMMARY REPORT

INVOICES DUE ON/BEFORE 07/18/2023

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|----------|--------------------------------|--------------------------|------------|
| 111350 | LEXISNEXIS RISK DATA MNGMT INC | 2,950.00 | 200.00 |
| 118950 | ARAMARK UNIFORM & CAREER | 19,445.16 | 775.48 |
| 120300 | ARROWHEAD PAINT PRODUCTS | 822.50 | 1,175.00 |
| 121000 | ARROWHEAD SPRINGS INC | 2,210.00 | 174.50 |
| 121350 | ASPEN MILLS INC | 7,205.23 | 1,180.25 |
| 122958 | AUTO ZONE, INC. | 1,272.89 | 4.59 |
| 125700 | BEST OIL COMPANY | 190,805.62 | 21,423.26 |
| 125900 | BEST SERVICE | 2,207.93 | 149.00 |
| 134000 | CARLTON COUNTY HIGHWAY DEPT | 1,263,486.41 | 3.00 |
| 134300 | CARLTON COUNTY RECORDER | 874.00 | 46.00 |
| 137310 | CENTURY LINK | 10,785.05 | 203.00 |
| 139025 | CINTAS | 7,150.71 | 324.63 |
| 139030 | CINTAS CORPORATION NO 2 | 15,803.29 | 536.63 |
| 139800 | CLOQUET AREA CHAMBER OF COMMER | 102,068.86 | 4,887.95 |
| 140200 | CITY OF CLOQUET - PETTY CASH | 514.64 | 610.00 |
| 142100 | CLOQUET MAIL STATION | 1,453.39 | 31.32 |
| 142800 | CLOQUET SANITARY SERVICE | 37,807.59 | 2,470.80 |
| 142925 | CLOQUET SERVICE CENTER | 3,415.55 | 2,817.82 |
| 145300 | COMMUNITY PRINTING | 14,957.33 | 250.00 |
| 145500 | COMPENSATION CONSULTANTS, LTD | 5,820.00 | 213.00 |
| 147600 | EXELON CORPORATION | 49,237.85 | 2,229.19 |
| 148800 | CROW GOEBEL VETERINARY CLINIC | 17,768.72 | 1,650.00 |
| 150100 | D A L C O | 14,349.76 | 545.50 |
| 152775 | DELTA DENTAL OF MINNESOTA | 73,931.38 | 4,712.88 |
| 153300 | DIAMOND DRILLING | 1,066.10 | 547.00 |
| 155035 | DODGE OF BURNSVILLE, INC | 75,502.00 | 38,659.00 |
| 156400 | CITY OF DULUTH COMFORT SYSTEMS | 3,003.72 | 144.54 |
| 156600 | DULUTH LAWN & SPORTS, INC. | 30,856.79 | 96.48 |
| 157300 | DULUTH READY MIX INC | 14,664.90 | 3,552.80 |
| 158950 | DYNAMIC HOMES LLC | 27,126.49 | 10,234.39 |
| 161675 | EMC NATIONAL LIFE | 32,368.28 | 1,471.51 |
| 162640 | ENVENTIS TELECOM INC | 742.80 | 146.22 |
| 165375 | FERGUSON WATERWORKS #2516 | 56,531.06 | 1,392.70 |
| 165425 | THE FIBAR GROUP LLC | 1,194.00 | 1,272.00 |
| 165475 | THE FIG TREE LLC | 3,726.54 | 3,784.74 |
| 166525 | FIRE SAFETY USA, INC | 547,067.56 | 244.90 |
| 166625 | FIRST AID CORP | 3,469.74 | 310.29 |
| 171900 | GALLS LLC | 13,407.91 | 2,060.14 |
| 175200 | GOPHER STATE ONE CALL INC | 1,977.85 | 195.75 |
| 175700 | GRAINGER | 14,758.67 | 699.79 |
| 175790 | GRANICUS | 24,276.30 | 1,325.00 |
| 176200 | GRAYBAR ELECTRIC COMPANY INC | 3,486.05 | 117.38 |
| 178475 | GUARDIAN ALLIANCE TECHNOLOGIES | 0.00 | 50.00 |
| 179340 | HAGENS GLASS & PAINT | 38,982.21 | 213.50 |

INVOICES DUE ON/BEFORE 07/18/2023

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|----------|--------------------------------|--------------------------|------------|
| 179775 | HAMMARLUND NURSERY INC | 0.00 | 313.94 |
| 180500 | HAWKINS INC | 173,568.44 | 10,875.70 |
| 184100 | HR GREEN INC | 14,021.00 | 1,681.25 |
| 184675 | HYDRO KLEAN | 25,565.24 | 119,837.78 |
| 185625 | IAPE, INC | 0.00 | 65.00 |
| 188700 | DEPARTMENT OF THE TREASURY | 0.00 | 123.00 |
| 190580 | JAKES COMPANIES LLC | 13,292.85 | 15,260.70 |
| 195700 | KGM CONTRACTORS INC | 1,675,704.03 | 2,326.68 |
| 197775 | KWIK TRIP INC | 2,011.85 | 178.94 |
| 197800 | L & M FLEET SUPPLY INC. | 49,021.09 | 2,311.22 |
| 198100 | L M C I T | 1,632,924.00 | 23,266.32 |
| 198250 | L & S ELECTRIC, INC. | 0.00 | 3,859.00 |
| 202100 | LAWSON PRODUCTS INC | 8,733.73 | 841.18 |
| 205050 | LOFFLER COMPANIES INC | 4,486.53 | 92.32 |
| 206800 | MACQUEEN EQUIPMENT INC | 256,598.10 | 186.00 |
| 211400 | MENARDS INC | 12,136.45 | 511.39 |
| 211500 | MERCURY INVESTMENT CO. | 27,126.48 | 10,234.38 |
| 212400 | MICHAUD DIST INC | 516.44 | 15.60 |
| 212700 | MID-STATE TRUCK SERVICE INC | 70,415.84 | 10,254.87 |
| 214000 | MIELKE ELECTRIC WORKS | 3,140.00 | 1,000.00 |
| 215700 | MINNESOTA PETROLEUM SERVICE | 850.27 | 604.00 |
| 219067 | MN DEPT OF ADMINISTRATION | 29,126.47 | 1,675.82 |
| 220925 | MN DEPARTMENT OF PUBLIC SAFETY | 99.50 | 14.25 |
| 222275 | MN PEIP | 1,187,316.80 | 65,755.48 |
| 229500 | NAPA AUTO PARTS | 18,063.55 | 1,115.82 |
| 234600 | NORTHERN ACRYLICS INC | 9,243.28 | 278.40 |
| 236100 | NORTHLAND CONSTRUCTORS | 615,386.90 | 5,201.46 |
| 236275 | NORTHLAND VEBA TRUST | 11,625.00 | 2,062.50 |
| 236450 | THE NORTHSPAN GROUP, INC. | 5,000.00 | 75.00 |
| 238925 | OAKWOOD ESTATES LLC | 71,593.85 | 26,266.48 |
| 239300 | OFFICE OF MNIT SERVICES | 496.60 | 131.35 |
| 240725 | O'REILLY AUTO ENTERPRISES LLC | 1,976.77 | 125.56 |
| 241400 | OXYGEN SERVICE COMPANY | 1,145.41 | 255.23 |
| 243000 | PATROL PC - A DIVISION OF | 5,474.74 | 1,400.38 |
| 244975 | PINE KNOT LLC | 154,914.87 | 15,234.30 |
| 245575 | PJ'S LUCKY SEVEN GENERAL STORE | 651.30 | 19.98 |
| 248650 | THE PROJECT CENTER | 3,564.92 | 701.95 |
| 252000 | RANGE CREDIT BUREAU INC | 125.00 | 25.00 |
| 259900 | SAMBATEK, INC | 9,390.00 | 277.50 |
| 260500 | SCHINDLER ELEVATOR CORPORATION | 14,594.43 | 970.37 |
| 261800 | SEH | 120,061.95 | 6,406.25 |
| 263990 | SIR LINES-A-LOT, LLC | 0.00 | 8,335.60 |
| 268800 | STOCK TIRE COMPANY | 24,532.60 | 748.95 |
| 269300 | STREICHER'S | 672.98 | 188.00 |

ME: 12:14:14
: AP442000.WOW

VENDOR SUMMARY REPORT

INVOICES DUE ON/BEFORE 07/18/2023

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|--------------------|-------------------------------|--------------------------|------------|
| 270400 | SUPERIOR WATER, LIGHT & POWER | 486.11 | 33.34 |
| 271320 | T MOBILE | 21,886.40 | 2,469.40 |
| 271345 | PUBLIC SAFETY EQUIPMENT LLC | 277.00 | 152.00 |
| 271975 | TEAMSTERS JOINT COUNCIL 32 | 864,122.00 | 49,508.00 |
| 272565 | TENET CORP | 2,348.41 | 60.80 |
| 272600 | TERMINAL SUPPLY INC | 4,996.98 | 274.27 |
| 274400 | 3-D CONSTRUCTION & ENTERPRISE | 0.00 | 34,715.00 |
| 276020 | TOTAL CONTROL SYSTEMS, INC. | 200,897.00 | 22,997.00 |
| 276480 | TRAILS EDGE LLC | 9,509.10 | 12,619.31 |
| 278600 | TWIN PORT MAILING | 70,864.30 | 3,418.09 |
| 279100 | U S BANK EQUIPMENT FINANCE | 11,380.15 | 584.65 |
| 280400 | ULLAND BROTHERS, INC. | 47,114.34 | 1,931.16 |
| 283700 | HD SUPPLY, INC | 13,334.56 | 1,494.84 |
| 284580 | VC3 | 109,629.99 | 8,065.15 |
| 284600 | FIRST HOSPITAL LABORATORIES | 1,492.11 | 61.16 |
| 286900 | W L S S D | 1,373,075.30 | 75,848.00 |
| 287800 | WAL-MART COMMUNITY | 1,787.48 | 78.67 |
| 287900 | WAL-MART COMMUNITY | 875.42 | 41.82 |
| 288150 | WASTE MANAGEMENT NORTHERN MN | 588.43 | 70.56 |
| 289015 | WELLS FARGO CREDIT CARD | 174,475.49 | 4,648.15 |
| 290300 | WIDDES FEED & FARM SUPPLY | 1,614.63 | 149.50 |
| 290975 | WISCONSIN CENTRAL | 50.00 | 50.00 |
| 291400 | WOOD CITY MOTORS | 8,860.32 | 713.78 |
| 293000 | ZARNOTH BRUSH WORKS, INC. | 3,255.60 | 969.20 |
| R0002323 | QUALITY DRYWALL & PLASTERING | 0.00 | 4,240.00 |
| R0002325 | ROBIN LAFOND | 0.00 | 11.20 |
| TOTAL ALL VENDORS: | | | 679,441.88 |

City of Cloquet
Vendor Summary Report Reconciliation
Invoices Due On/Before 7/18/2023

| | |
|------------------------------------|----------------------------|
| Total | 679,441.88 |
| Less: | |
| Library | 274.19 |
| Cloquet Area Fire District | <u>(2,136.49)</u> |
| Total City Bills | <u>677,579.58</u> |
| | |
| Payroll | 781,604.20 |
| Payroll benefits | <u>(106,260.19)</u> |
| Plus: | |
| Bond Principal & Interest Payments | 175,028.75 |
| Credit Card/PSN Fees | 3,459.74 |
| MN Energy Auto Pay | 1,627.10 |
| MN Power Auto Pay | 203,922.48 |
| MN Sales Tax | 1,084.54 |
| Verizon Auto Pay | 567.66 |
| | |
| Total Bills | <u><u>1,738,613.86</u></u> |

DATE: 07/13/23
TIME: 12:14:56
ID: AP443000.WOW

CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 07/18/2023

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|--------------|-------------------------------|--------------------------|------------|
| ----- | | | |
| GENERAL FUND | | | |
| 00 | | | |
| 152775 | DELTA DENTAL OF MINNESOTA | 73,931.38 | 4,559.20 |
| 161675 | EMC NATIONAL LIFE | 32,368.28 | 1,471.51 |
| 222275 | MN PEIP | 1,187,316.80 | 65,755.48 |
| 271975 | TEAMSTERS JOINT COUNCIL 32 | 864,122.00 | 34,474.00 |
| | | | 106,260.19 |
| 39 | OTHER FINANCING SOURCES | | |
| 158950 | DYNAMIC HOMES LLC | 27,126.49 | -1,137.15 |
| 211500 | MERCURY INVESTMENT CO. | 27,126.48 | -1,137.16 |
| 238925 | OAKWOOD ESTATES LLC | 71,593.85 | -2,918.50 |
| 276480 | TRAILS EDGE LLC | 9,509.10 | -1,402.14 |
| | OTHER FINANCING SOURCES | | -6,594.95 |
| 41 | GENERAL GOVERNMENT | | |
| 139025 | CINTAS | 7,150.71 | 66.91 |
| 139030 | CINTAS CORPORATION NO 2 | 15,803.29 | 69.16 |
| 140200 | CITY OF CLOQUET - PETTY CASH | 514.64 | 150.00 |
| 142800 | CLOQUET SANITARY SERVICE | 37,807.59 | 95.50 |
| 145300 | COMMUNITY PRINTING | 14,957.33 | 89.29 |
| 145500 | COMPENSATION CONSULTANTS, LTD | 5,820.00 | 213.00 |
| 150100 | D A L C O | 14,349.76 | 216.41 |
| 165475 | THE FIG TREE LLC | 3,726.54 | 19.98 |
| 176200 | GRAYBAR ELECTRIC COMPANY INC | 3,486.05 | 58.69 |
| 179340 | HAGENS GLASS & PAINT | 38,982.21 | 2.75 |
| 179775 | HAMMARLUND NURSERY INC | | 46.99 |
| 188700 | DEPARTMENT OF THE TREASURY | | 123.00 |
| 198100 | L M C I T | 1,632,924.00 | -397.42 |
| 211400 | MENARDS INC | 12,136.45 | 46.41 |
| 212400 | MICHAUD DIST INC | 516.44 | 15.60 |
| 279100 | U S BANK EQUIPMENT FINANCE | 11,380.15 | 309.55 |
| 284580 | VC3 | 109,629.99 | 3,175.00 |
| 289015 | WELLS FARGO CREDIT CARD | 174,475.49 | 2,007.97 |
| | GENERAL GOVERNMENT | | 6,308.79 |
| 42 | PUBLIC SAFETY | | |

INVOICES DUE ON/BEFORE 07/18/2023

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|--------------|--------------------------------|-----------------------|------------|
| ----- | | | |
| GENERAL FUND | | | |
| 42 | PUBLIC SAFETY | | |
| 111350 | LEXISNEXIS RISK DATA MNGMT INC | 2,950.00 | 200.00 |
| 121350 | ASPEN MILLS INC | 7,205.23 | 1,180.25 |
| 125700 | BEST OIL COMPANY | 190,805.62 | 8,136.70 |
| 139025 | CINTAS | 7,150.71 | 28.10 |
| 139030 | CINTAS CORPORATION NO 2 | 15,803.29 | 112.04 |
| 142800 | CLOQUET SANITARY SERVICE | 37,807.59 | 95.50 |
| 142925 | CLOQUET SERVICE CENTER | 3,415.55 | 2,817.82 |
| 148800 | CROW GOEBEL VETERINARY CLINIC | 17,768.72 | 1,650.00 |
| 150100 | D A L C O | 14,349.76 | 216.41 |
| 165475 | THE FIG TREE LLC | 3,726.54 | 19.98 |
| 171900 | GALLS LLC | 13,407.91 | 2,060.14 |
| 176200 | GRAYBAR ELECTRIC COMPANY INC | 3,486.05 | 58.69 |
| 178475 | GUARDIAN ALLIANCE TECHNOLOGIES | | 50.00 |
| 179340 | HAGENS GLASS & PAINT | 38,982.21 | 2.75 |
| 179775 | HAMMARLUND NURSERY INC | | 46.99 |
| 185625 | IAPE, INC | | 65.00 |
| 197775 | KWIK TRIP INC | 2,011.85 | 178.94 |
| 198100 | L M C I T | 1,632,924.00 | 8,767.70 |
| 211400 | MENARDS INC | 12,136.45 | 46.41 |
| 220925 | MN DEPARTMENT OF PUBLIC SAFETY | 99.50 | 14.25 |
| 236275 | NORTHLAND VEBA TRUST | 11,625.00 | 187.50 |
| 239300 | OFFICE OF MNIT SERVICES | 496.60 | 131.35 |
| 245575 | PJ'S LUCKY SEVEN GENERAL STORE | 651.30 | 19.98 |
| 252000 | RANGE CREDIT BUREAU INC | 125.00 | 25.00 |
| 268800 | STOCK TIRE COMPANY | 24,532.60 | 748.95 |
| 269300 | STREICHER'S | 672.98 | 188.00 |
| 271320 | T MOBILE | 21,886.40 | 2,469.40 |
| 271345 | PUBLIC SAFETY EQUIPMENT LLC | 277.00 | 152.00 |
| 271975 | TEAMSTERS JOINT COUNCIL 32 | 864,122.00 | 15,034.00 |
| 284580 | VC3 | 109,629.99 | 3,622.00 |
| 284600 | FIRST HOSPITAL LABORATORIES | 1,492.11 | 61.16 |
| 287900 | WAL-MART COMMUNITY | 875.42 | 41.82 |
| 289015 | WELLS FARGO CREDIT CARD | 174,475.49 | 1,672.47 |
| 291400 | WOOD CITY MOTORS | 8,860.32 | 713.78 |
| | PUBLIC SAFETY | | 50,815.08 |
| | | | |
| 43 | PUBLIC WORKS | | |
| 120300 | ARROWHEAD PAINT PRODUCTS | 822.50 | 1,175.00 |
| 121000 | ARROWHEAD SPRINGS INC | 2,210.00 | 125.00 |
| 125700 | BEST OIL COMPANY | 190,805.62 | 5,707.73 |
| 125900 | BEST SERVICE | 2,207.93 | 110.00 |

INVOICES DUE ON/BEFORE 07/18/2023

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|--------------|-------------------------------|--------------------------|------------|
| ----- | | | |
| GENERAL FUND | | | |
| 43 | PUBLIC WORKS | | |
| 134000 | CARLTON COUNTY HIGHWAY DEPT | 1,263,486.41 | 3.00 |
| 139025 | CINTAS | 7,150.71 | 57.75 |
| 139030 | CINTAS CORPORATION NO 2 | 15,803.29 | 148.28 |
| 140200 | CITY OF CLOQUET - PETTY CASH | 514.64 | 360.00 |
| 142800 | CLOQUET SANITARY SERVICE | 37,807.59 | 114.36 |
| 145300 | COMMUNITY PRINTING | 14,957.33 | 35.71 |
| 153300 | DIAMOND DRILLING | 1,066.10 | 547.00 |
| 157300 | DULUTH READY MIX INC | 14,664.90 | 3,552.80 |
| 165475 | THE FIG TREE LLC | 3,726.54 | 3,487.50 |
| 166625 | FIRST AID CORP | 3,469.74 | 310.29 |
| 175200 | GOPHER STATE ONE CALL INC | 1,977.85 | 97.88 |
| 179340 | HAGENS GLASS & PAINT | 38,982.21 | 64.50 |
| 190580 | JAKES COMPANIES LLC | 13,292.85 | 15,260.70 |
| 195700 | KGM CONTRACTORS INC | 1,675,704.03 | 2,326.68 |
| 197800 | L & M FLEET SUPPLY INC. | 49,021.09 | 649.75 |
| 198100 | L M C I T | 1,632,924.00 | 17,286.50 |
| 202100 | LAWSON PRODUCTS INC | 8,733.73 | 420.59 |
| 205050 | LOFFLER COMPANIES INC | 4,486.53 | 11.59 |
| 212700 | MID-STATE TRUCK SERVICE INC | 70,415.84 | 10,254.87 |
| 215700 | MINNESOTA PETROLEUM SERVICE | 850.27 | 604.00 |
| 229500 | NAPA AUTO PARTS | 18,063.55 | 607.97 |
| 236100 | NORTHLAND CONSTRUCTORS | 615,386.90 | 1,016.02 |
| 236275 | NORTHLAND VEBA TRUST | 11,625.00 | 562.50 |
| 241400 | OXYGEN SERVICE COMPANY | 1,145.41 | 127.62 |
| 244975 | PINE KNOT LLC | 154,914.87 | 75.35 |
| 248650 | THE PROJECT CENTER | 3,564.92 | 591.76 |
| 263990 | SIR LINES-A-LOT, LLC | | 8,335.60 |
| 272565 | TENET CORP | 2,348.41 | 60.80 |
| 272600 | TERMINAL SUPPLY INC | 4,996.98 | 274.27 |
| 274400 | 3-D CONSTRUCTION & ENTERPRISE | | 34,715.00 |
| 279100 | U S BANK EQUIPMENT FINANCE | 11,380.15 | 42.69 |
| 280400 | ULLAND BROTHERS, INC. | 47,114.34 | 1,642.74 |
| 284580 | VC3 | 109,629.99 | 1,268.15 |
| 287800 | WAL-MART COMMUNITY | 1,787.48 | 78.67 |
| 289015 | WELLS FARGO CREDIT CARD | 174,475.49 | 13.24 |
| | PUBLIC WORKS | | 112,123.86 |
| | | | |
| 45 | CULTURE AND RECREATION | | |
| 118950 | ARAMARK UNIFORM & CAREER | 19,445.16 | 775.48 |
| 122958 | AUTO ZONE, INC. | 1,272.89 | 4.59 |
| 125700 | BEST OIL COMPANY | 190,805.62 | 1,128.15 |

DATE: 07/13/23
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CITY OF CLOQUET
 DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 07/18/2023

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|-------------------------|--------------------------------|-----------------------|------------|
| GENERAL FUND | | | |
| 45 | CULTURE AND RECREATION | | |
| 125900 | BEST SERVICE | 2,207.93 | 39.00 |
| 137310 | CENTURY LINK | 10,785.05 | 132.44 |
| 139030 | CINTAS CORPORATION NO 2 | 15,803.29 | 82.48 |
| 140200 | CITY OF CLOQUET - PETTY CASH | 514.64 | 100.00 |
| 142800 | CLOQUET SANITARY SERVICE | 37,807.59 | 2,089.22 |
| 147600 | EXELON CORPORATION | 49,237.85 | 2,229.19 |
| 150100 | D A L C O | 14,349.76 | 112.68 |
| 165425 | THE FIBAR GROUP LLC | 1,194.00 | 1,272.00 |
| 165475 | THE FIG TREE LLC | 3,726.54 | 257.28 |
| 175700 | GRAINGER | 14,758.67 | 11.64 |
| 179340 | HAGENS GLASS & PAINT | 38,982.21 | 143.50 |
| 180500 | HAWKINS INC | 173,568.44 | 2,064.50 |
| 197800 | L & M FLEET SUPPLY INC. | 49,021.09 | 1,316.45 |
| 198100 | L M C I T | 1,632,924.00 | -1,791.00 |
| 211400 | MENARDS INC | 12,136.45 | 35.97 |
| 229500 | NAPA AUTO PARTS | 18,063.55 | 507.85 |
| 234600 | NORTHERN ACRYLICS INC | 9,243.28 | 278.40 |
| 240725 | O'REILLY AUTO ENTERPRISES LLC | 1,976.77 | 125.56 |
| 244975 | PINE KNOT LLC | 154,914.87 | 121.92 |
| 248650 | THE PROJECT CENTER | 3,564.92 | 110.19 |
| 260500 | SCHINDLER ELEVATOR CORPORATION | 14,594.43 | 970.37 |
| 289015 | WELLS FARGO CREDIT CARD | 174,475.49 | 843.28 |
| 290300 | WIDDES FEED & FARM SUPPLY | 1,614.63 | 149.50 |
| 293000 | ZARNOTH BRUSH WORKS, INC. | 3,255.60 | 969.20 |
| | CULTURE AND RECREATION | | 14,079.84 |
| 46 | COMMUNITY DEVELOPMENT | | |
| 139800 | CLOQUET AREA CHAMBER OF COMMER | 102,068.86 | 4,887.95 |
| 145300 | COMMUNITY PRINTING | 14,957.33 | 17.86 |
| 198100 | L M C I T | 1,632,924.00 | 73.41 |
| 236450 | THE NORTHSPAN GROUP, INC. | 5,000.00 | 75.00 |
| 244975 | PINE KNOT LLC | 154,914.87 | 15,010.30 |
| 279100 | U S BANK EQUIPMENT FINANCE | 11,380.15 | 81.24 |
| | COMMUNITY DEVELOPMENT | | 20,145.76 |
| FEDERAL CDBG LOAN (EDA) | | | |
| 46 | COMMUNITY DEVELOPMENT | | |
| 134300 | CARLTON COUNTY RECORDER | 874.00 | 46.00 |
| | COMMUNITY DEVELOPMENT | | 46.00 |

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 TIME: 12:14:57
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CITY OF CLOQUET
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 07/18/2023

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|----------------------------|------------------------------|--------------------------|------------|
| ----- | | | |
| REVOLVING SCDP (EDA) | | | |
| 46 | COMMUNITY DEVELOPMENT | | |
| R0002323 | QUALITY DRYWALL & PLASTERING | | 4,240.00 |
| | COMMUNITY DEVELOPMENT | | 4,240.00 |
| LIBRARY FUND | | | |
| 45 | CULTURE AND RECREATION | | |
| 179775 | HAMMARLUND NURSERY INC | | 219.96 |
| 198100 | L M C I T | 1,632,924.00 | -869.15 |
| 236275 | NORTHLAND VEBA TRUST | 11,625.00 | 375.00 |
| | CULTURE AND RECREATION | | -274.19 |
| TIF #5-1 TRAILS EDGE | | | |
| 70 | --- UNDEFINED CODE --- | | |
| 276480 | TRAILS EDGE LLC | 9,509.10 | 12,619.31 |
| | --- UNDEFINED CODE --- | | 12,619.31 |
| 98 | --- UNDEFINED CODE --- | | |
| 276480 | TRAILS EDGE LLC | 9,509.10 | 1,402.14 |
| | --- UNDEFINED CODE --- | | 1,402.14 |
| TIF #2-1 - OAKWOOD ESTATES | | | |
| 70 | TAX INCREMENT DISTRICT | | |
| 238925 | OAKWOOD ESTATES LLC | 71,593.85 | 26,266.48 |
| | TAX INCREMENT DISTRICT | | 26,266.48 |
| 98 | OTHER FINANCING USES | | |
| 238925 | OAKWOOD ESTATES LLC | 71,593.85 | 2,918.50 |
| | OTHER FINANCING USES | | 2,918.50 |

INVOICES DUE ON/BEFORE 07/18/2023

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|--------------------------------|------------------------------|--------------------------|------------|
| ----- | | | |
| TIF #4-1 PATIO HOMES | | | |
| 70 | TAX INCREMENT DISTRICT | | |
| 158950 | DYNAMIC HOMES LLC | 27,126.49 | 10,234.39 |
| 211500 | MERCURY INVESTMENT CO. | 27,126.48 | 10,234.38 |
| | TAX INCREMENT DISTRICT | | 20,468.77 |
| | | | |
| 98 | OTHER FINANCING USES | | |
| 158950 | DYNAMIC HOMES LLC | 27,126.49 | 1,137.15 |
| 211500 | MERCURY INVESTMENT CO. | 27,126.48 | 1,137.16 |
| | OTHER FINANCING USES | | 2,274.31 |
| | | | |
| PUBLIC WORKS RESERVE | | | |
| 42 | PUBLIC SAFETY | | |
| 155035 | DODGE OF BURNSVILLE, INC | 75,502.00 | 38,659.00 |
| 219067 | MN DEPT OF ADMINISTRATION | 29,126.47 | 1,675.82 |
| 243000 | PATROL PC - A DIVISION OF | 5,474.74 | 1,400.38 |
| | PUBLIC SAFETY | | 41,735.20 |
| | | | |
| WATER - LAKE SUPERIOR WATERLIN | | | |
| 51 | STATION 2 | | |
| 121000 | ARROWHEAD SPRINGS INC | 2,210.00 | 49.50 |
| 137310 | CENTURY LINK | 10,785.05 | 70.56 |
| 139025 | CINTAS | 7,150.71 | 114.13 |
| 139030 | CINTAS CORPORATION NO 2 | 15,803.29 | 39.60 |
| 180500 | HAWKINS INC | 173,568.44 | 2,910.51 |
| 198100 | L M C I T | 1,632,924.00 | 161.25 |
| 211400 | MENARDS INC | 12,136.45 | 23.85 |
| 236275 | NORTHLAND VEBA TRUST | 11,625.00 | 562.50 |
| 276020 | TOTAL CONTROL SYSTEMS, INC. | 200,897.00 | 8,048.95 |
| 288150 | WASTE MANAGEMENT NORTHERN MN | 588.43 | 70.56 |
| 289015 | WELLS FARGO CREDIT CARD | 174,475.49 | 111.19 |
| | STATION 2 | | 12,162.60 |
| | | | |
| 52 | LAKE SUPERIOR WATERLINE | | |

INVOICES DUE ON/BEFORE 07/18/2023

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|--------------------------------|--------------------------------|--------------------------|------------|
| ----- | | | |
| WATER - LAKE SUPERIOR WATERLIN | | | |
| 52 | LAKE SUPERIOR WATERLINE | | |
| 125700 | BEST OIL COMPANY | 190,805.62 | 1,542.89 |
| 139030 | CINTAS CORPORATION NO 2 | 15,803.29 | 7.80 |
| 156600 | DULUTH LAWN & SPORTS, INC. | 30,856.79 | 96.48 |
| 184100 | HR GREEN INC | 14,021.00 | 1,681.25 |
| 197800 | L & M FLEET SUPPLY INC. | 49,021.09 | 52.51 |
| 198100 | L M C I T | 1,632,924.00 | 58.55 |
| 259900 | SAMBATEK, INC | 9,390.00 | 277.50 |
| 270400 | SUPERIOR WATER, LIGHT & POWER | 486.11 | 33.34 |
| 290975 | WISCONSIN CENTRAL | 50.00 | 50.00 |
| | LAKE SUPERIOR WATERLINE | | 3,800.32 |
| | | | |
| 57 | ADMINISTRATION | | |
| 156400 | CITY OF DULUTH COMFORT SYSTEMS | 3,003.72 | 144.54 |
| 198100 | L M C I T | 1,632,924.00 | 27.22 |
| 205050 | LOFFLER COMPANIES INC | 4,486.53 | 11.59 |
| | ADMINISTRATION | | 183.35 |
| | | | |
| WATER - IN TOWN SYSTEM | | | |
| 00 | | | |
| R0002325 | ROBIN LAFOND | | 11.20 |
| | | | 11.20 |
| | | | |
| 49 | CLOQUET | | |
| 125700 | BEST OIL COMPANY | 190,805.62 | 1,599.88 |
| 139025 | CINTAS | 7,150.71 | 34.65 |
| 139030 | CINTAS CORPORATION NO 2 | 15,803.29 | 40.49 |
| 142100 | CLOQUET MAIL STATION | 1,453.39 | 31.32 |
| 165375 | FERGUSON WATERWORKS #2516 | 56,531.06 | 1,392.70 |
| 166525 | FIRE SAFETY USA, INC | 547,067.56 | 244.90 |
| 175700 | GRAINGER | 14,758.67 | 688.15 |
| 180500 | HAWKINS INC | 173,568.44 | 5,900.69 |
| 197800 | L & M FLEET SUPPLY INC. | 49,021.09 | 240.00 |
| 198100 | L M C I T | 1,632,924.00 | 79.02 |
| 198250 | L & S ELECTRIC, INC. | | 3,859.00 |
| 202100 | LAWSON PRODUCTS INC | 8,733.73 | 252.35 |

INVOICES DUE ON/BEFORE 07/18/2023

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|-------------------------|-----------------------------|--------------------------|------------|
| ----- | | | |
| WATER - IN | TOWN SYSTEM | | |
| 49 | CLOQUET | | |
| 205050 | LOFFLER COMPANIES INC | 4,486.53 | 34.36 |
| 211400 | MENARDS INC | 12,136.45 | 358.75 |
| 214000 | MIELKE ELECTRIC WORKS | 3,140.00 | 1,000.00 |
| 236100 | NORTHLAND CONSTRUCTORS | 615,386.90 | 4,185.44 |
| 236275 | NORTHLAND VEBA TRUST | 11,625.00 | 187.50 |
| 241400 | OXYGEN SERVICE COMPANY | 1,145.41 | 76.57 |
| 244975 | PINE KNOT LLC | 154,914.87 | 26.73 |
| 276020 | TOTAL CONTROL SYSTEMS, INC. | 200,897.00 | 8,968.83 |
| 280400 | ULLAND BROTHERS, INC. | 47,114.34 | 288.42 |
| 283700 | HD SUPPLY, INC | 13,334.56 | 876.32 |
| | CLOQUET | | 30,366.07 |
| 54 | BILLING & COLLECTION | | |
| 145300 | COMMUNITY PRINTING | 14,957.33 | 35.71 |
| 198100 | L M C I T | 1,632,924.00 | -200.95 |
| 278600 | TWIN PORT MAILING | 70,864.30 | 3,418.09 |
| 279100 | U S BANK EQUIPMENT FINANCE | 11,380.15 | 65.78 |
| | BILLING & COLLECTION | | 3,318.63 |
| 57 | ADMINISTRATION & GENERAL | | |
| 142800 | CLOQUET SANITARY SERVICE | 37,807.59 | 38.11 |
| 145300 | COMMUNITY PRINTING | 14,957.33 | 35.71 |
| 175200 | GOPHER STATE ONE CALL INC | 1,977.85 | 58.73 |
| 198100 | L M C I T | 1,632,924.00 | 55.26 |
| 205050 | LOFFLER COMPANIES INC | 4,486.53 | 11.59 |
| 279100 | U S BANK EQUIPMENT FINANCE | 11,380.15 | 42.69 |
| | ADMINISTRATION & GENERAL | | 242.09 |
| ENTERPRISE FUND - SEWER | | | |
| 00 | | | |
| 184675 | HYDRO KLEAN | 25,565.24 | -6,307.25 |
| 286900 | W L S S D | 1,373,075.30 | -14,319.00 |
| | | | -20,626.25 |

INVOICES DUE ON/BEFORE 07/18/2023

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|-------------------------|-----------------------------|--------------------------|------------|
| ----- | | | |
| ENTERPRISE FUND - SEWER | | | |
| 55 | SANITARY SEWER | | |
| 125700 | BEST OIL COMPANY | 190,805.62 | 1,171.42 |
| 139025 | CINTAS | 7,150.71 | 23.09 |
| 139030 | CINTAS CORPORATION NO 2 | 15,803.29 | 36.78 |
| 184675 | HYDRO KLEAN | 25,565.24 | 126,145.03 |
| 197800 | L & M FLEET SUPPLY INC. | 49,021.09 | 52.51 |
| 198100 | L M C I T | 1,632,924.00 | 61.19 |
| 202100 | LAWSON PRODUCTS INC | 8,733.73 | 168.24 |
| 206800 | MACQUEEN EQUIPMENT INC | 256,598.10 | 186.00 |
| 241400 | OXYGEN SERVICE COMPANY | 1,145.41 | 51.04 |
| 276020 | TOTAL CONTROL SYSTEMS, INC. | 200,897.00 | 5,979.22 |
| 283700 | HD SUPPLY, INC | 13,334.56 | 618.52 |
| 286900 | W L S S D | 1,373,075.30 | 90,167.00 |
| | SANITARY SEWER | | 224,660.04 |
| | | | |
| 57 | ADMINISTRATION & GENERAL | | |
| 142800 | CLOQUET SANITARY SERVICE | 37,807.59 | 38.11 |
| 145300 | COMMUNITY PRINTING | 14,957.33 | 35.72 |
| 175200 | GOPHER STATE ONE CALL INC | 1,977.85 | 39.14 |
| 198100 | L M C I T | 1,632,924.00 | -45.26 |
| 205050 | LOFFLER COMPANIES INC | 4,486.53 | 11.59 |
| 236275 | NORTHLAND VEBA TRUST | 11,625.00 | 187.50 |
| 279100 | U S BANK EQUIPMENT FINANCE | 11,380.15 | 42.70 |
| | ADMINISTRATION & GENERAL | | 309.50 |
| | | | |
| STORM WATER UTILITY | | | |
| 57 | ADMINISTRATION & GENERAL | | |
| 205050 | LOFFLER COMPANIES INC | 4,486.53 | 11.60 |
| 261800 | SEH | 120,061.95 | 6,406.25 |
| | ADMINISTRATION & GENERAL | | 6,417.85 |
| | | | |
| CABLE TELEVISION | | | |
| 45 | CULTURE AND RECREATION | | |
| 162640 | ENVENTIS TELECOM INC | 742.80 | 146.22 |
| 175790 | GRANICUS | 24,276.30 | 1,325.00 |
| | CULTURE AND RECREATION | | 1,471.22 |

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CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 07/18/2023

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|----------------------------|---------------------------|--------------------------|------------|
| ----- | | | |
| EMPLOYEE SEVERANCE | | | |
| 45 | EMPLOYEE VACATION & SICK | | |
| 152775 | DELTA DENTAL OF MINNESOTA | 73,931.38 | 153.68 |
| | EMPLOYEE VACATION & SICK | | 153.68 |
| CLOQUET AREA FIRE DISTRICT | | | |
| 42 | PUBLIC SAFETY | | |
| 125700 | BEST OIL COMPANY | 190,805.62 | 2,136.49 |
| | PUBLIC SAFETY | | 2,136.49 |
| | TOTAL ALL DEPARTMENTS | | 679,441.88 |



Community Development Department
101 14th St • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

REQUEST FOR COUNCIL ACTION

To: Mayor and Cloquet City Council
From: Holly Hansen, Community Development Director
Reviewed by: Tim Peterson, City Administrator *TP*
Date: July 3, 2023

ITEM DESCRIPTION: Memorandum of Agreement for Building Inspection Services 2023

Proposed Action

Staff recommends the Council move to approve the Memorandum of Agreement (MOU) for building inspection services between the City of Cloquet and Fond du Lac Reservation (“Band”).

Background/Overview

Since 2010, the City has provided building inspection services non-routinely for the Band which ended. The Band continues to have special projects for which they request building code inspection services, typically for larger projects from the City’s Building Official to ensure correct construction. With ongoing billing, the City’s Finance Director has requested an updated MOU. Staff has reached out to FDL to discuss and they have executed the attached MOU.

Attached, the Council will find an MOU which the City has used and periodically updated as needed for building inspections services for the Fond Du Lac Reservation (hereafter referred to as the “Band” or “FDL”). The Band is interested in ensuring quality control of buildings and that hired contractors are building to industry standards. As directed by the Band, the City will inspect and implement the building code standards even though FDL is not required to enforce this standard (International Building Code or State of Minnesota Building Code). All commercial level plan review, permitting, and legal enforcement will be handled by FDL staff.

Policy Objectives

The City needs to have a validly executed Memorandum of Agreement in place between the City and Band to provide building inspection services.

Financial Impacts/Budget/Grant Considerations

Providing this service to the Band has been a revenue source for the City in the past. The hourly rate for inspection services will be \$80/hour (which includes mileage). This rate has been examined and is the same rate as 2017 and is a rate that continues to cover costs.

Advisory Committee Recommendation

N/A

Staff Recommendation

Staff recommends the Council move to approve the attached Memorandum of Agreement with the Band.

Supporting Documentation

- Memorandum of Agreement for Building Inspection Services 2023

MEMORANDUM OF AGREEMENT FOR BUILDING INSPECTION SERVICES

This Memorandum of Agreement, entered into this 21 day of June, 2023 by and between the Fond du Lac Band of Lake Superior Chippewa, 1720 Big Lake Road, Cloquet, Minnesota 55720 ("Band"), and the City of Cloquet, Minnesota, 101 14th Street, Cloquet, Minnesota 55720 ("City"), concerning the performance by the City of building inspection services on behalf of the Band, shall be governed by the terms and conditions contained herein.

WHEREAS, the Band is a sovereign Indian tribal nation that occupies the Fond du Lac Reservation pursuant to the Treaty of LaPointe of September 30, 1854, and retains inherent civil regulatory authority over its own affairs on the Reservation; and

WHEREAS, the City's Community Development Department maintains a certified Building Official to conduct building inspections which operates in accordance with state and municipal laws; and

WHEREAS, the Band has requested the development of a fee-for service arrangement with the City whereby the City would perform inspection services for the Band and bill the Band for such services ("Agreement");

NOW, THEREFORE, the parties agree as follows:

1. **Performance of Inspection Services.** Upon request from the Band, and subject to the City Building Official's availability, the City's Building Official shall perform building code inspections on construction projects which are being undertaken by the Band. Such inspections shall be performed in accordance with the substantive standards established under Minnesota law, and shall be documented by the City Building Official in the same manner as other similar inspections ("Inspection Reports"). Electronic or hard copies of building plans, plan check/plan review analysis, and all project correspondence will be forwarded to the City Building Official to ensure knowledge for proper field inspections.
2. **Workers Compensation.** The City Building Official is an employee of the City and the City will maintain workers compensation insurance covering the City Building Official at all times while the City Building Official is providing services pursuant to this Agreement.
3. **Compliance with Inspection Reports.** Upon the receipt of the Inspection Reports, the Band shall assume full responsibility for any and all compliance and enforcement required under such Reports.

4. **Indemnification.** The Band shall indemnify, hold harmless and defend the City, its Building Official, officers, employees and agents against any and all liability, loss, costs, damages, expenses, claims, or actions the City hereafter may sustain, incur or be required to pay, arising out of or by reason of any act or omission in the execution of performance of the City's obligation pursuant to this Agreement consistent with the liability provisions of Minn. Stat. 471.59.
5. **Confidentiality.** All parties providing services hereafter agree to abide by the provisions of the Minnesota Government Data Practices Act.
6. **Severability.** If any provision of this Agreement shall be held by any court of contempt jurisdiction to be illegal, invalid or unenforceable, such provision shall be construed as enforced as if it had been more narrowly drawn so as to be legal, valid or enforceable. Such illegality, invalidity or unenforceability shall not have effect upon or impact the enforceability of any other provision of this Agreement.
7. **Billing.** Upon the completion of inspection services, in a billing cycle advised by the City Finance Director, the City shall invoice the Band for the cost of services rendered, at the rate of \$80.00 per hour, due and payable net 30 days from receipt of invoice.
8. **Term.** This MOA shall commence on this 21 day of June, 2023, and will be ongoing as requested, financially reviewed annually at the beginning of each year, and shall terminate upon 30 days written notice by either party.
9. **Retention of Immunity.** Nothing in this MOA shall be construed as waiving any governmental immunity vested in either under existing law.

CITY OF CLOQUET


Mayor Roger Maki

City Administrator Tim Peterson

FOND DU LAC BAND OF LAKE
SUPERIOR CHIPPEWA



Chairman Kevin Dupuis Sr.



Secretary Treasurer Rob
Abramowski



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Tim Peterson, City Administrator *TP*
Date: July 18, 2023

ITEM DESCRIPTION: Approval of Raffle Permit for Queen of Peace Parish

Proposed Action

Staff recommends the City Council move to adopt **RESOLUTION NO. 23-34, A RESOLUTION APPROVING APPLICATION FOR EXEMPT PERMIT TO CONDUCT A RAFFLE EVENT AT QUEEN OF PEACE PARISH.**

Background/Overview

The City has received an Application for Exempt Permit from Queen of Peace Parish for a raffle event to be held in conjunction with their annual Fall Festival on October 14th and 15th at Queen of Peace Parish, 102 - 4th Street.

Policy Objectives

Approval of application by local community is required under MN Statutes.

Financial/Budget/Grant Considerations

There is no cost to the City regarding the approval of the application nor does the City retain any fees for its consideration.

Advisory Committee/Commission Action

None.

Supporting Documentation Attached

- Resolution 23-34
- LG220 Application for Exempt Permit

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 23-34

**A RESOLUTION APPROVING EXEMPT PERMIT
TO CONDUCT A RAFFLE EVENT AT QUEEN OF PEACE PARISH**

WHEREAS, The City of Cloquet received an application from Queen of Peace Parish, for an Exempt Permit to conduct a raffle event on October 14-15, 2023 at Queen of Peace Parish, 102 - 4th Street.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the City Council has reviewed the application of Queen of Peace Parish for an Exempt Permit to conduct a raffle event on October 14-15, 2023 at Queen of Peace Parish, 102 - 4th Street, and has no objection to the Minnesota Gambling Control Board's issuance of such permit.

BE IT FURTHER RESOLVED, That the Cloquet City Council hereby waives the normally required thirty-day waiting period for the issuance of said permit.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 18th DAY OF JULY 2023.

Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.
If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Queen of Peace Parish
Previous Gambling Permit Number: X-04657-23-039
Minnesota Tax ID Number, if any: 296131
Federal Employer ID Number (FEIN), if any: 41-0121655
Mailing Address: 102 4th St
City: Croquet State: MN Zip: 55720 County: Carlton
Name of Chief Executive Officer (CEO): Fr. Nicholas Nelson
CEO Daytime Phone: 28-878-6793 CEO Email: Fr.Nicholas.Nelson@DuluthCatholic.org
Email permit to (if other than the CEO): Lew Robinson@DuluthCatholic.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
[] Fraternal [X] Religious [] Veterans [] Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)
[] A current calendar year Certificate of Good Standing
[X] IRS income tax exemption (501(c)) letter in your organization's name
[] IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Queen of Peace Parish
Physical Address (do not use P.O. box): 102 4th St
Check one:
[X] City: Croquet Zip: 55720 County: Carlton
[] Township: Zip: County:
Date(s) of activity (for raffles, indicate the date of the drawing): Oct 14-15, 2023
Check each type of gambling activity that your organization will conduct:
[X] Bingo [] Paddlewheels [] Pull-Tabs [] Tipboards [X] Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on Distributors under the List of Licensees tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: *Father Nicholas J. Nelson* Date: 7/6/23
(Signature must be CEO's signature; designee may not sign)

Print Name: FATHER NICHOLAS J. NELSON

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Tim Peterson, City Administrator *TP*
Date: July 18, 2023

ITEM DESCRIPTION: Queen of Peace Road Closure Request

Proposed Action

Staff recommends that the City Council move to approve the request made by Queen of Peace Parish to close a section of Avenue G between 4th Street to 5th Street on October 14, 2023.

Background/Overview

The City has received a street closure request from the Queen of Peace Parish to close Avenue G between 4th Street and 5th Street during their Fall Festival. The street closure will accommodate food trucks and children's activities. The closure request is for 7:00 a.m. to 4:00 p.m.

Policy Objectives

N/A

Financial/Budget/Grant Considerations

N/A

Advisory Committee/Commission Action

None.

Supporting Documentation Attached

- Street Closure Application



STREET CLOSURE APPLICATION

(Application must be submitted at least 30 days prior to the date of street closing)

| Applicant Information | | | |
|--|---|----------------------|-----------------|
| Name: | Becca Kroll - Queen of Peace Church | | |
| Address: | 102 4th St. Cloquet, MN 55720 | | |
| Phone: | 218-879-6793 | | |
| email: | qopoffice@gmail.com | | |
| Street Closure / Event Details | | | |
| Street Name: | Ave G | | |
| Between: | 4th street | and | 5th Street |
| Attach a detailed map or drawing of route if event includes multiple street or intersection closures | | | |
| Date of Event: | Saturday, October 14th 2023 | | |
| Start time of closure: | 7am | End time of closure: | 4pm |
| Event: | Queen of Peace Fall Festival | | |
| Describe Event in Detail: Parish Family festival with games, activities and vendors. We would like the street for use of food trucks and children's outdoor activities. | | | |
| Estimated Attendance: | 100-300 people | | |
| Second Contact Person | | | |
| Name: | Becca Kroll | | |
| Phone: | | email: | |
| Other Information (if applicable) | | | |
| Will alcohol be served? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If yes, additional liquor license is required) | | |
| Will there be music? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If yes, please explain) | | |
| Will there be food ? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If yes, please explain) | | |
| Food Trucks | | | |
| Who will clean up and remove trash? | Queen of Peace staff and volunteers | | |
| Other Information: | | | |
| Signature of Applicant: Rebecca Kroll | | | Date: 6/22/2023 |

| | | | |
|--------------|-----------|------------------------------|-----------------------------|
| Public Works | Approved: | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Signature: | | | Date: |

| | | | |
|--------------------|------------------------------------|---------------------------------|-------------------------------|
| Copy Distribution: | <input type="checkbox"/> Applicant | <input type="checkbox"/> Police | <input type="checkbox"/> CAFD |
|--------------------|------------------------------------|---------------------------------|-------------------------------|

Return to: City Administrator's Office, 101 14th Street, Cloquet MN 55720 (ph: 218-879-3347)



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Tim Peterson, City Administrator *TP*
Date: July 18, 2023

ITEM DESCRIPTION: Labor Day Celebration

Proposed Action

Staff recommends that the City Council move to approve the requests from the Carlton County Labor Day Celebration Committee for the closure of Avenue B for parade staging, Cloquet Avenue between 18th and 8th Streets for the Labor Day parade, and the use of the city owned parking lot on the corner of 11th Street and Cloquet Avenue for vendors and food trucks.

Background/Overview

Each year, the Carlton County Central Labor Body works with local groups on a community celebration held on Labor Day. Attached, Council will find requests from the Carlton County Labor Day Celebration Committee seeking approval to hold such an event again this year. The requests are consistent with previous years' Labor Day celebrations with the exception of Veterans Park not being utilized this year.

The Committee is seeking the use of Avenue B starting approximately 9:30 a.m. for parade set up and staging, closure of Cloquet Avenue from 10:45 a.m. to noon for the parade, and the use of the parking lot on the corner of 11th Street and Cloquet Avenue for vendors and food trucks.

Policy Objectives

N/A.

Financial/Budget/Grant Considerations

N/A

Advisory Committee/Commission Action

N/A

Supporting Documentation Attached

- Correspondence from C. Tuura

Kristine St.Arnold

From: Tim Peterson
Sent: Wednesday, July 12, 2023 2:51 PM
To: Kristine St.Arnold
Subject: Fwd: Labor day

For the agenda.

Tim Peterson

Begin forwarded message:

From: "Chad J. Tuura" <ctuura@dannysconstruction.com>
Date: July 12, 2023 at 1:36:03 PM CDT
To: Tim Peterson <TPeterson@cloquetmn.gov>
Subject: Labor day

Tim,

Chad Tuura here with the Labor day celebration. We are writing to you and the council to ask for permission to use Cloquet Ave. from 18th street to 8th street on Monday sept. 4th for the labor day parade. The parade will start at 11 A.M. the road would have to be shut down at approximately 10:45 until about noon. We are also asking for the permission to use the city parking lot on the corner of Cloquet Ave. and 11th street for vendors until four P.M. the parking lot would have to be shut down the night before. This year we will not be utilizing the veteran's park. If you or the council have any questions feel free to call 218-590-0238 or E-mail me @ ctuura78@yahoo.com
Thank you for your time.



Chad Tuura | Safety Representative

Danny's Construction Company, LLC |1066 W. 3rd Ave, PO Box 11 Shakopee, MN 55379
218.590.0238 *tel* | 952.445.4337 *fax*
www.dannysconstruction.com



Community Development Department
101 14th Street • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

REQUEST FOR COUNCIL ACTION

To: Mayor and Cloquet City Council
From: Holly Hansen, Community Development Director
Reviewed By: Tim Peterson, City Administrator *TWP*
Date: July 18, 2023

ITEM DESCRIPTION: Approving the Sale of a Vacant Single-Family Residential Lot at 333 20th Street

Requested Action

The Council is asked to approve **RESOLUTION NO. 23-35, A RESOLUTION APPROVING THE SALE OF A VACANT SINGLE-FAMILY RESIDENTIAL LOT AT 333 20th STREET FROM THE CITY OF CLOQUET TO BOSS BUILDERS LLC FOR THE DEVELOPMENT OF HOUSING.**

Background/Overview

At the June 20, 2023 City Council meeting, Council authorized the repurchase of 333 20th Street via Resolution 23-32. Sherman Inc. purchased a tax forfeit lot for housing redevelopment, a project that withdrew after examining construction cost options.

The Cloquet EDA issued a Request for Proposals (RFP) on June 12th to local contractors which was due back to the City by June 30th. The lot is roughly 80' x 110' and zoned R-2. Three local contractors examined the property;

however Boss Builders LLC was the only respondent to the formal RFP request and submitted three different redevelopment options, attached to this staff report, those were:

1. Twin-home (for-sale units)
2. Single family (for-sale three bedroom)
3. Single Family (for-sale two bedroom)

All proposed homes are slab-on-grade ADA compliant format and attractive to all age demographics. The contractor reports that construction would begin in spring of 2024 but depending on weather and schedules, dirt work could potentially occur this fall.

Policy Objectives

The mission of the Cloquet Economic Development Authority (EDA) is to take an active role in attracting new businesses to the community, retaining existing businesses, assisting businesses with expansion, and enabling rehabilitation and/or redevelopment of areas within the community. The goal of work activities by the EDA is to grow the local economy through focused efforts that stimulate economic investment and grow prosperity in the Cloquet region. The 2023 Cloquet EDA Work Plan has the number one goal of:



ABOVE: View from 20th Street facing west of 333 20th St.

To Mayor and Council
333 20th Street
July 18, 2022

Goal #1 - Promote the Development, and Maintenance, of Housing by implementing the 2014 Cloquet Housing Study and Taskforce Recommendations

Strategy: Ensure that the City's housing stock supports the needs of local employers, employees, and targeted businesses including the adequate marketing of the City's housing re/development opportunities.

Financial Impacts

The City will sell the property for \$1,000 plus closing costs.

Advisory Board Recommendation

A Special Meeting of the Cloquet Economic Development Authority was held on July 11, 2023 who heard the various development options from Boss Builders LLC (who plans to collaborate on construction with another local contractor Weets Brothers on the project). The Cloquet EDA recommended the Council sell the lot to Boss Builders LLC for the purpose of housing redevelopment for either twin home or single-family home redevelopment for-sale units (non-rental). The property may not be resold by Boss Builders LLC until an approved residential structure has been constructed on the property, which construction must be substantially completed within two years or the City reserves the right to repurchase the property for its costs of sale herein.

Supporting Documentation

- Resolution No. 23-35
- Option 1 Redevelopment: Twin-home (for-sale units)
- Option 2 Single-family (for-sale three bedroom)
- Option 3 Single-Family (for-sale two bedroom)

**STATE OF MINNESOTA
COUNTY OF CARLTON
CITY OF CLOQUET**

RESOLUTION NO. 23-35

**A RESOLUTION APPROVING THE SALE OF A VACANT SINGLE-FAMILY
RESIDENTIAL LOT AT 333 20th STREET FROM THE CITY OF CLOQUET
TO BOSS BUILDERS LLC FOR THE DEVELOPMENT OF HOUSING**

WHEREAS, Carlton County Minnesota, as the local governmental entity in charge of tax forfeit parcels acting on behalf of the State of Minnesota, previously conveyed the real property described below to the City of Cloquet, which property had become duly forfeited to the State of Minnesota to be held in trust in favor of the taxing districts for the nonpayment of taxes or otherwise; and

WHEREAS, the purpose of said conveyance was for the City of Cloquet to sell this parcel for \$1,000 to a local contractor for a housing project which did not come to fruition, and the City has since reacquired the property; and

WHEREAS, the real property is located at 333 20th Street, Cloquet, Carlton County, Minnesota, and is legally described as follows:

Lot 1, Block 1, Carlsons Addition and the south one-half of adjoining vacated Eastern Avenue according to the plat thereof on file and of record in the office of the County Recorder, Carlton County, Minnesota; (PIN 06-025-0020);

WHEREAS, the Cloquet Economic Development Authority (EDA) held a Special Meeting on July 11, 2023 and received three different development proposals from Boss Builders LLC for 333 20th Street, and the Cloquet EDA recommends the Council sell the lot to Boss Builders LLC for the purpose of housing redevelopment for either twin home or single-family home redevelopment for-sale units;

WHEREAS, the conveyance of a residential property for residential use has no effect on the comprehensive plan and does not require planning commission review.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, that the City of Cloquet approves the sale of the property described above for \$1,000 plus costs to Boss Builders LLC. The property may not be resold by Boss Builders LLC until an approved residential structure has been constructed on the property, which construction must be substantially completed within two years or the City reserves the right to repurchase the property for its costs of sale herein.

PASSED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 18th DAY OF JULY 2023.

Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator

Boss Builders LLC
383 Stark Rd
Cloquet, MN 55720
June 28, 2023
City of Cloquet E.D.A.
101 14th Street
Cloquet, MN 55720
Attn: Holly Hansen

OPTION 1

Twin Home
FOR SALE

- \$360k each
- 1344 SF main floor EACH
- 624 SF GARAGE EACH
- Patio

Please accept this letter and attached documentation as our application to purchase of land for redevelopment at 333 20th Street, Cloquet, MN 55720.

Our intent is to build a townhouse on the parcel. Each unit to consist of two bedrooms, two bathrooms, and having 24ft x ²⁶24ft attached garages. The townhouse will be completed with concrete driveways, sidewalks from the entry doors to the driveways, house numbers and approved Post Office mail receptacles. Landscaping to include: final grading with topsoil and grass seed

It is also our intention to construct this townhouse in a manner that is conducive to ADA requirements where applicable. Such as: 36" wide exterior doors along with interior doors when permitted.

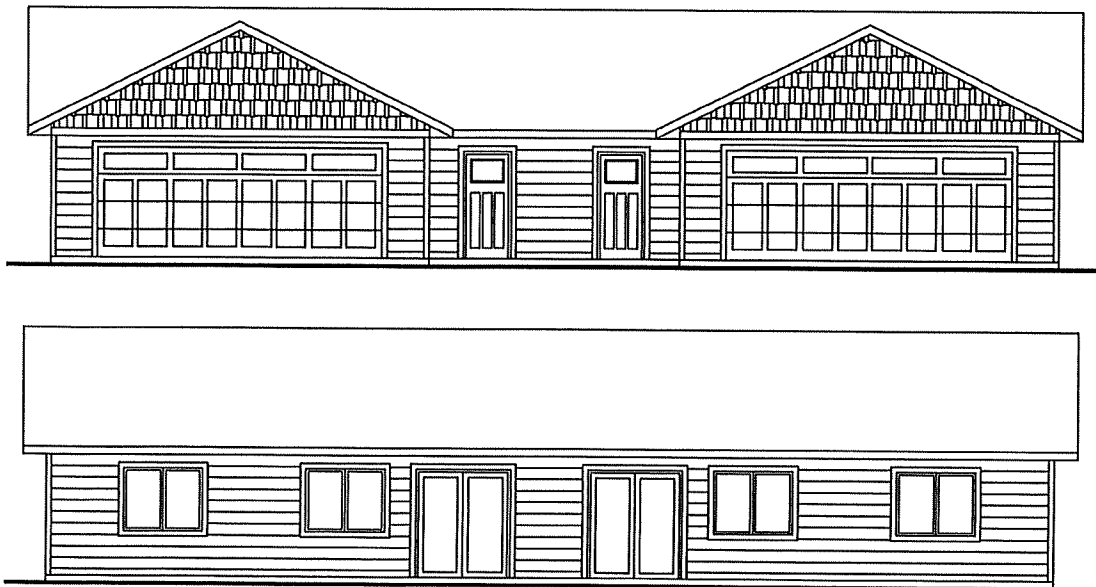
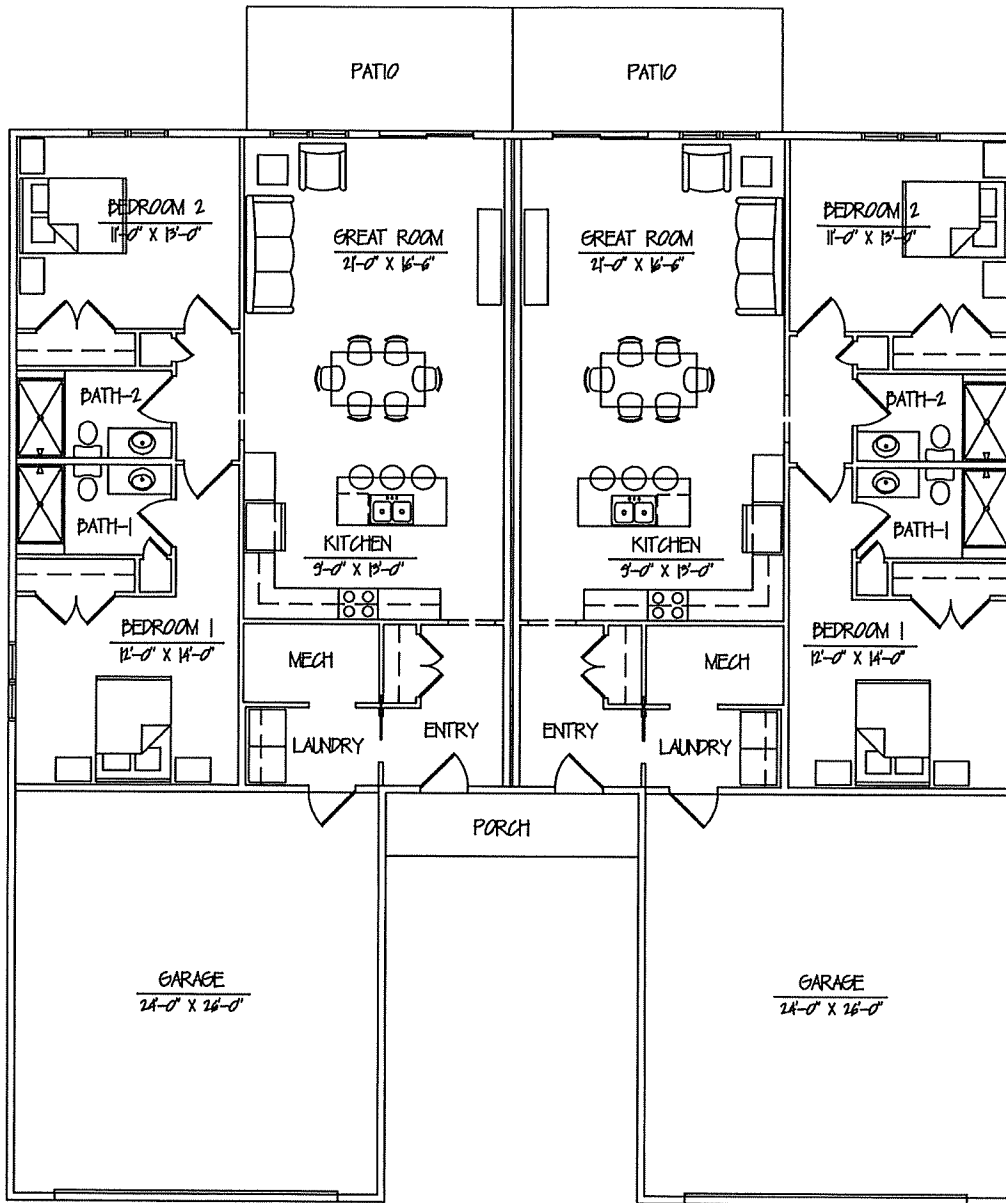
A roll under workspace at the kitchen island and no raised floor transitions throughout the house for ease of mobility. We understand that many of our neighbors prefer to age-in-place while keeping their independence. We hope to help make that possible for them.

We anticipate each unit to have a listed selling price of \$360,000. However, this price may change based on current market value and building material costs at the time of construction.

Boss Builders has 49+ years of combined experience in residential building construction in the Cloquet area and we align ourselves with subcontractors who have a vast knowledge of their specific fields and local building code requirements. Quality and attention to details are visible from all involved in the building process. Boss Builders has financial support available from a local financial institution and would be happy to provide a letter of credit approval if necessary.

If additional information is needed, please let me know.

Sincerely,
Jesse Hecimovich
Vice President, Boss Builders




HINER HOME
 DESIGNS
 (218) 721-4396
 hhiner@msn.com
 hinerhomedesigns.com

T-026

EACH UNIT:
 2 BEDROOM / 2 BATH

MAIN FLOOR = 1344 S.F.
 GARAGE = 624 S.F.
 WIDTH = 64'-0"
 DEPTH = 68'-0"

Boss Builders LLC
383 Stark Rd
Cloquet, MN 55720
June 28, 2023
City of Cloquet E.D.A.
101 14th Street
Cloquet, MN 55720
Attn: Holly Hansen

OPTION 2
3 BEDROOM SF
FOR SALE
≈ \$400K
• 1850 SF main floor
• 600 SF Garage
• patio

Please accept this letter and attached documentation as our application to purchase of land for redevelopment at 333 20th Street, Cloquet, MN 55720.

Our intent is to build a single family house on the parcel. It would consist of three bedrooms, two bathrooms, and having 24ft x 25ft attached garage. The house will be completed with concrete driveway, sidewalk from the entry door to the driveway, house numbers and an approved Post Office mail receptacle. Landscaping to include: final grading with topsoil and grass seed

It is also our intention to construct this house in a manner that is conducive to ADA requirements where applicable. Such as: 36" wide exterior doors along with interior doors when permitted.

A roll under workspace at the kitchen island and no raised floor transitions throughout the house for ease of mobility. We understand that many of our neighbors prefer to age-in-place while keeping their independence. We hope to help make that possible for them.

We anticipate a listed selling price of \$400,000.00 however, this price may change based on current market value and building material costs at the time of construction.

Boss Builders has 49+ years of combined experience in residential building construction in the Cloquet area and we align ourselves with subcontractors who have a vast knowledge of their specific fields and local building code requirements. Quality and attention to details are visible from all involved in the building process. Boss Builders has financial support available from a local financial institution and would be happy to provide a letter of credit approval if necessary.

If additional information is needed, please let me know.

Sincerely,

Jesse Hecimovich

Vice President, Boss Builders



5532 Fish Lake Dam Road
 Duluth, MN 55803
 (218) 721-4295
 (218) 951-7466
 hiner@msn.com

The homeowner(s) or licensed general contractor shall assume full responsibility for the following: 1) Completion of all work shown on these drawings. 2) Obtain all necessary permits prior to construction. 3) Provide any necessary engineering work, beams, columns and structural members shown on drawings are for bid purposes only and should be sized by the manufacturer or a qualified structural engineer to insure the structural integrity of the building. 4) Verify all plan dimensions prior to the start of the project and before ordering supplies. 5) Verify all window and door rough openings and types as specified before ordering and before the accuracy and is not responsible for any discrepancies that result in error or omission from these drawings. These drawings have been reviewed and approved by the homeowner(s) or licensed general contractor.

Boss Builders
 Water Tower Site
 Cloquet, MN

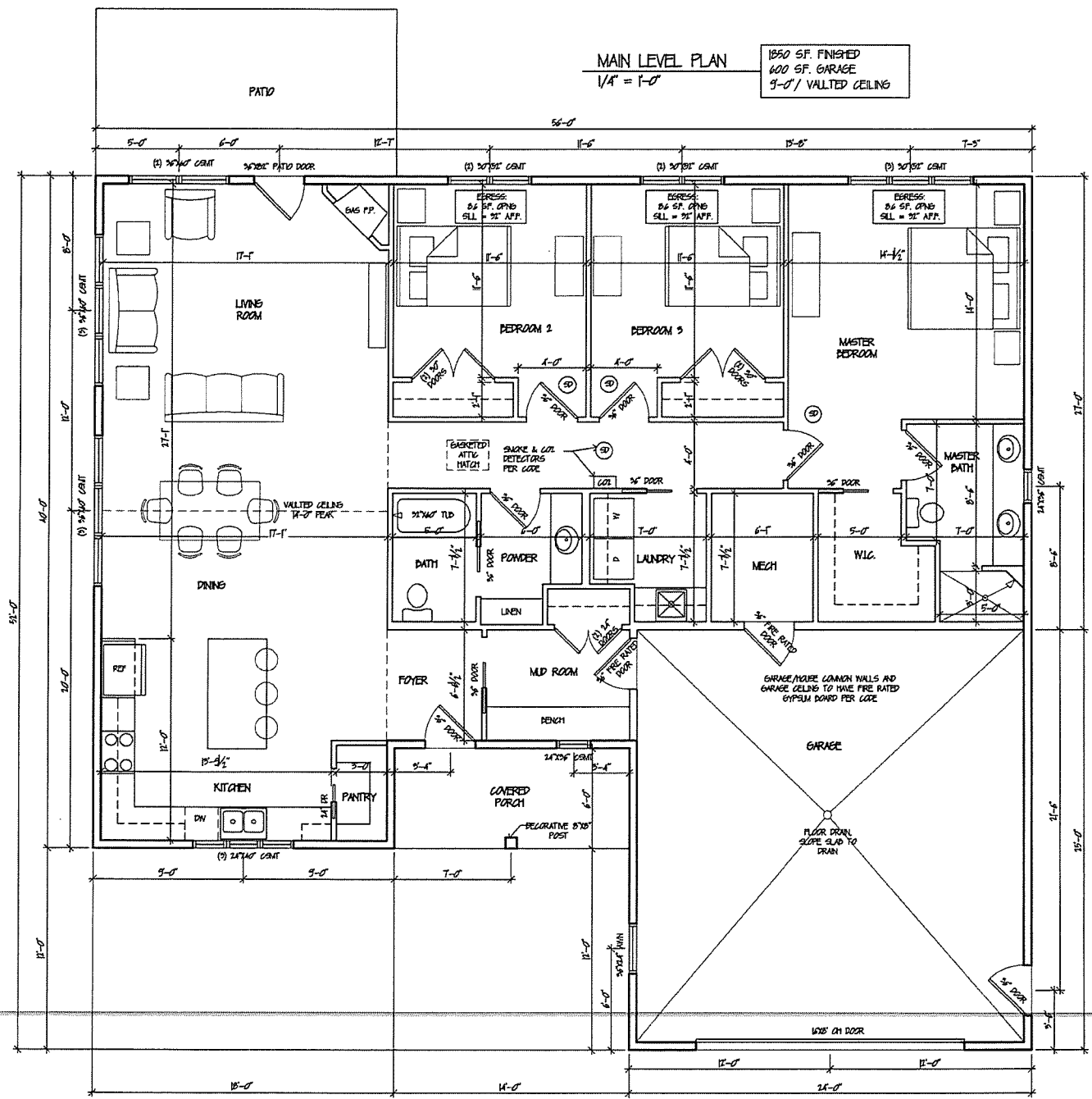
construction set 7/25/19

Main Level
 Floor Plan

A1

MAIN LEVEL PLAN
 1/4" = 1'-0"

1850 SF. FINISHED
 600 SF. GARAGE
 9'-0" VAULTED CEILING



GENERAL NOTES:

BUILDING MATERIALS, CONSTRUCTION METHODS, HEATING, VENTILATION AND OTHER MECHANICAL SYSTEMS SHALL CONFORM TO OR EXCEED THE 2018 MN STATE RESIDENTIAL CODE.

ANY ENGINEER LUMBER LAYOUTS, SIZES, SPECS AND CONNECTION DETAILS TO BE PROVIDED BY MANUFACTURER.

ELECTRICAL, PLUMBING, AND MECHANICAL SUB-CONTRACTORS TO PROVIDE LAYOUTS PER CODE - TO BE FINALIZED AND APPROVED BY HOMEOWNER AND CONTRACTOR.

EXTERIOR WALLS TO BE 2x6 STUDS, DIMENSIONS TO FACE OF STUD.

INTERIOR WALLS TO BE 2x4 STUDS UNLESS NOTED OTHERWISE AND ARE FINISHED TO THE FACE OF STUD.

WINDOWS ARE DIMENSIONED TO THE CENTER LINE OF RAISE OPENING. VERIFY RAISE OPENINGS WITH WINDOW MANUFACTURER PRIOR TO FINISHES. INSTALL PER MANUFACTURER'S RAISE OPENING AND SPECIFICATIONS.

WINDOW HEADS TO BE SET @ 6'-0" UNLESS NOTED OTHERWISE.

SAFETY GLAZING ON PLANS AS REQUIRED IN ACCORDANCE WITH RC 9020.

EGRESS WINDOWS ON PLANS AS REQ. IN ACCORDANCE WITH RC 9020, SEC. 9020.03.

CORROSION RESISTANT FLASHING AT EXTERIOR WALL ENVELOPE, WINDOWS & DOORS, & LEADER BONDS IN ACCORDANCE WITH R7020.

SMOKE ALARMS REQUIRED IN ACCORDANCE WITH RC 9020, SEC. 9020.05.

CO DETECTORS REQUIRED WITHIN 1/2' OF SLEEPING AREAS PER CODE.

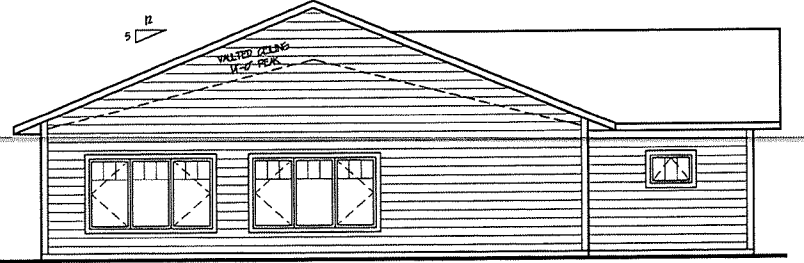
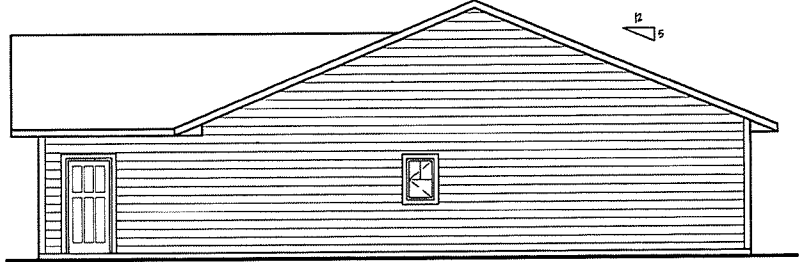
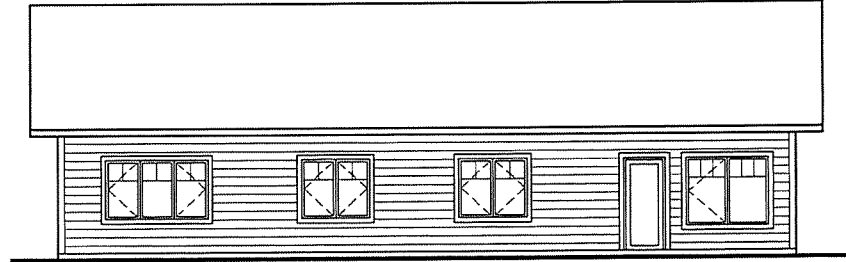
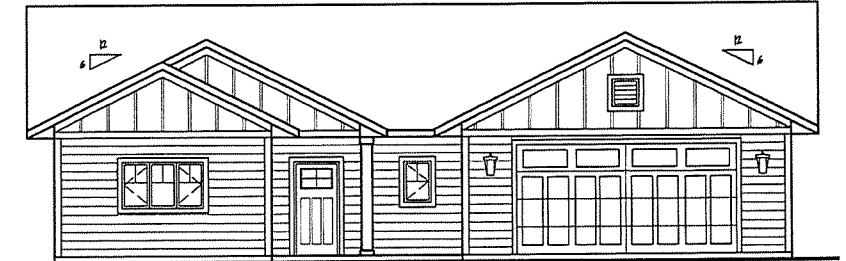
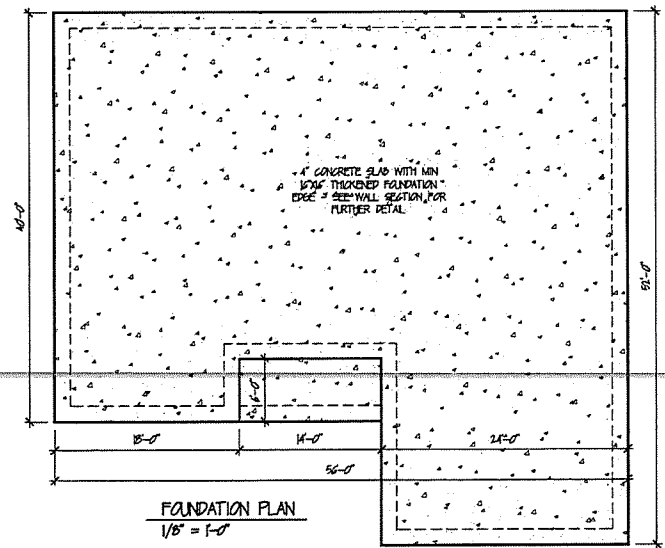
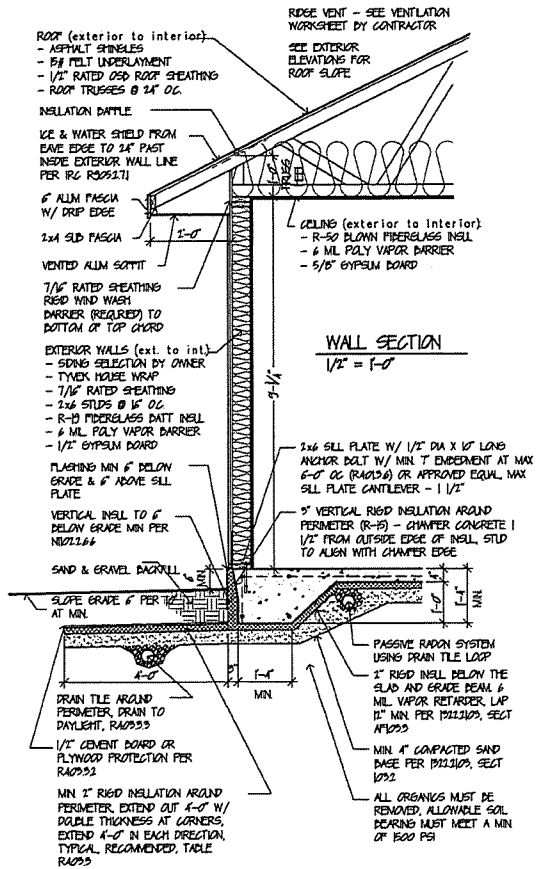
RADON MITIGATION REQUIRED IN ACCORDANCE WITH RC 9020. PROVIDE PASSIVE RADON SYSTEM USING DRAIN TILE LOOP.

CONTRACTOR:

Boss Builders
 2B-521-4014
 jacob@bossbuilders@gmail.com

SHEET INDEX:

- A1 MAIN LEVEL FLOOR PLAN
- A2 EXTERIOR ELEVATIONS
- FOUNDATION PLAN
- WALL SECTION



HINER HOME DESIGNS
 5532 Fish Lake Dam Road
 Duluth, MN 55803
 (218) 721-4395
 (218) 391-7466
 hliner@msn.com

The homeowner or licensed general contractor shall assume full responsibility for the following: 1.) Completion of all construction per these drawings. 2.) Verification of all dimensions and materials for accuracy. 3.) Provide any necessary engineering work. Beams, columns, and structural members shown on drawings are for bid purposes only and should be sized by the manufacturer or a qualified structural engineer to ensure the structural integrity of the building. 4.) Verify all plan dimensions prior to the start of the project and before ordering supplies. 5.) Verify all notes and details on drawings and make any amendments to the drawings for the accuracy and is not responsible for any discrepancies that result in error or omission from these drawings. These drawings have been reviewed and approved by the homeowner(s) or licensed general contractor.

Boss Builders
 Water Tower Site
 Cloquet, MN

construction set 7/25/18

Exterior Elevations

A2

Boss Builders LLC
383 Stark Rd
Cloquet, MN 55720
June 28, 2023
City of Cloquet E.D.A.
101 14th Street
Cloquet, MN 55720
Attn: Holly Hansen

OPTION 3
2 BEDROOM SF
FOR SALE
≈ \$375K
• 1400 Main Floor
• 594 Garage
• 144 Screen porch

Please accept this letter and attached documentation as our application to purchase of land for redevelopment at 333 20th Street, Cloquet, MN 55720.

Our intent is to partnership with Weets Brothers and build a single family house on the parcel. It would consist of two bedrooms, two

^{22 27}
bathrooms, and having ~~24~~ ~~24~~ attached garage. The house will be completed with concrete driveway, sidewalk from the entry door to the driveway, house numbers and an approved Post Office mail receptacle. Landscaping to include: final grading with topsoil and grass seed

It is also our intention to construct this house in a manner that is conducive to ADA requirements where applicable. Such as: 36" wide exterior doors along with interior doors when permitted.

A roll under workspace at the kitchen island and no raised floor transitions throughout the house for ease of mobility. We understand that many of our neighbors prefer to age-in-place while keeping their independence. We hope to help make that possible for them.

We anticipate a listed selling price of \$375,000. however, this price may change based on current market value and building material costs at the time of construction.

Boss Builders has 49+ years of combined experience in residential building construction in the Cloquet area and we align ourselves with subcontractors who have a vast knowledge of their specific fields and local building code requirements. Quality and attention to details are visible from all involved in the building process. Boss Builders has financial support available from a local financial institution and would be happy to provide a letter of credit approval if necessary.

If additional information is needed, please let me know.

Sincerely,

Jesse Heclmovich

Vice President, Boss Builders



ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Caleb Peterson, Director of Public Works
Reviewed by: Tim Peterson, City Administrator
Date: July 18, 2023 TCP

ITEM DESCRIPTION: Tandem Dump Truck with Box and Plow Equipment Purchase

Proposed Action

Staff recommends the City Council move to authorize the order of an International tandem dump truck from Mid-State Truck Service of Duluth in the amount of \$129,535.79 including trade, and the purchase of a dump box and plow package from Townmaster Equipment in the amount of \$183,810.00.

Background/Overview/Feasibility

As part of the 2025 Capital Improvement Program (CIP) and annual budget, a new tandem axle dump truck is scheduled to be purchased by the Public Works Department. In order for the city to expect receipt of the truck in 2025 we must order the truck and plow package now. Due to supply shortages and elongated build times, it is common for this to happen one to two years in advance of the scheduled purchase.

Due to the age of this truck and its counterpart (#213), we have seen frequent failures over the past two years. Failures of emissions equipment have resulted in downtime during plowing season and overruns on the equipment maintenance budget.

The truck to be traded in will be our tandem axle dump truck, Vin#1HTWPAZT4DJ255942 (City Unit #212). At the time of trade, Unit #212 will be 12 years old. Mid-State of Duluth was the only vendor that submitted a qualifying quote with price guarantees and a trade-in number, therefore staff recommends purchase of the tandem axle dump truck from Mid-State. The box and plow equipment will be purchased from Townmaster Equipment. The following is a summary of the bids received:

Tandem Dump Truck

| | | |
|------------------------------------|-----------------------------------|---------------------|
| Mid-State of Duluth | Truck Chassis & Warrantee | \$159,535.79 |
| | Less Trade-In | \$ (30,000.00) |
| | Net Truck Chassis Purchase | \$129,535.79 |
| North Central International | Truck Chassis & Warrantee | \$154,428.14 |
| | Less Trade-In | \$ (NA) |
| | Net Truck Chassis Purchase | \$154,428.14 |

Box and Plow Equipment

| | | |
|-------------------|--------------------------------|---------------------|
| Townmaster | Box and Plow Equipment Package | \$183,810.00 |
|-------------------|--------------------------------|---------------------|

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Policy Objectives

To replace necessary equipment in accordance with the approved Capital Improvement Plan.

Financial/Budget/Grant Considerations

The 2025 budget includes \$300,000 for the total purchase of the truck chassis, box and plow equipment. The box and plow equipment quote came in at \$183,810.00 for a total purchase price of \$313,345.69, approximately \$13,000 over budget.

Advisory Committee/Commission Action

N/A

Supporting Documentation Attached

None