

Cloquet Library Board Minutes

Date: Tuesday May 30, 2023

Members Present: Casey Brissett, Steve Korby, Mary Hagen, Gerard Sordelet, Don Walsh, Kathy Blais, Barb Lammi

Others Present: Courtney Dietsche, Library Director

I. The meeting was called to order at 4:04 pm by President Casey Brissett.

II. Approval of minutes: A motion was made by Don Walsh and seconded by Mary Hagen to approve the minutes of the April 25, 2023 meeting. The motion was approved.

III. Approval of Bills: A motion was made by Steve Korby and seconded by Barb Lammi to approve the bills for May 2023 in the amount of \$13,269.42. Each board member approved.

IV. New/Unfinished Business

- Report on meeting with City Administrator regarding library fine elimination: a motion was made and seconded to go fine free at the library on July 1, 2023, and to create a new policy regarding the plan. After discussion, the motion was rescinded. The library plans to offer amnesty on fines for June, July, and August, similar to what was done last summer. The library board will revisit the fine free issue in June. Courtney will contact the Duluth Library again to ascertain if there have been issues with their fine free initiative. The Cloquet Library would like to pattern their plan after the Duluth Public Library Fine Free FAQ, which the board reviewed at the April meeting.
- Discussion of faxing fee: In the Lending Policy, Fines & Fees 1001.0, the fee charged for faxing is \$1 per page excluding the cover page, and \$.50 per page for incoming faxes. The fax system requires a dedicated phone line. The cost to the library to provide the faxing service including the phone line and staff time is unknown. There was a consensus to make no changes at this time.
- New 13-hour employee: Greg Opstad will start on May 31, 2023.
- Library Board representative at City Council meeting report: Don Walsh attended the May 2, 2023 meeting of the Cloquet City Council to present a short report on library activities. (The city council is asking various city committees to present a report on its activities throughout the year.) Don reported that he mentioned variety of programming at the library and explained the support from the Friends of the Library and the Library Foundation.
- Collection Development Policy 1006: the policy was missing Appendix A (1006.6) titled Statement of Concern/Challenge About Library Resources. The board will be provided with this document. The policy will be reviewed by each board member prior to the next board meeting and discussed and voted on at the June meeting.
- Library Volunteer Policy 1008: The policy will be reviewed by each board member prior to the next board meeting and discussed and voted on at the June meeting.

V. Librarian's Report: numbers were down by a small amount

VI. Events—see calendar. Kudos to the library staff for the wide range of activities and programs! Well done!

The next meeting of the Library Board is scheduled for Tuesday, June 27, 2023 at 4:00 pm in The Hemingway Conference Room.

Following a motion by Steve Korby, a second by Gerard Sordelet, and approval of the motion, the meeting was adjourned at 4:59 pm.

Respectfully submitted,
Kathy Blais, Secretary

approved: