

Cloquet City Hall Council Chambers  
6:00 P.M. August 1, 2023

Roll Call

Councilors Present: Carlson, Keller, Wilkinson, Mayor Maki

Councilors Absent: Lamb, Jaakola

Pledge of Allegiance

### **AGENDA**

**MOTION:** Councilor Kolodge moved and Councilor Keller seconded the motion to approve the August 1, 2023 agenda. The motion carried unanimously (5-0).

### **MINUTES**

**MOTION:** Councilor Wilkinson moved and Councilor Carlson seconded the motion to approve the Regular Meeting minutes of July 18, 2023 as presented. The motion carried unanimously (5-0).

### **PUBLIC COMMENTS**

There were none.

### **CONSENT AGENDA**

**MOTION:** Councilor Carlson moved and Councilor Keller seconded the motion to adopt the Consent Agenda of August 1, 2023, approving the necessary motions and resolutions. The motion carried unanimously (5-0).

- a. Resolution No. 23-36, Authorizing the Payment of Bills and Payroll
- b. Approve Cloquet Country Club Beer and On-Sale Liquor Sales at Northwoods Arena
- c. Approve New Massage Therapist License – B. Bird
- d. Approve New On-Sale Intoxicating and Sunday Sales Liquor License – 218 Taphouse
- e. Approve Queen of Peace School Color Run Sponsorship Request

### **PUBLIC HEARINGS**

There were none.

### **PRESENTATIONS**

- a. Planning Commission 2022 Review and Update  
City Planner Al Cottingham and Planning Commissioners Teri Lyytinen and Elizabeth Polling reviewed 2022 activities of the commission. In 2023, they will be amending the zoning ordinance by adding language for Sacred Communities and Micro-Unit Dwellings based on changes to state law which will take effect January 2024.

The commission will also be looking for guidance from City Council on amending the zoning ordinance to include cannabis dispensaries and allowable locations as well as the number of them. Staff anticipates the state will have requirements established later in 2024 so there is time to discuss details and for the amended ordinance.

b. 2022 Financial Presentation

Michelle Swoboda from WIPFLI presented the 2022 Annual Comprehensive Finance Report. Swoboda noted the audit resulted in an unmodified, or “clean” opinion of the 2021 Annual Comprehensive Financial Report. Swoboda mentioned the city’s total net position decreased from \$66,093,710 in 2021 to \$65,947,030 in 2022. Revenues totaled \$18,800,000 while expenditures totaled \$18,948,000 in 2022, resulting in the previously mentioned decrease in net position. The city’s governmental funds balance decreased by \$112,000 in 2022 to an ending balance of \$8,110,000. In 2022, governmental funds expenditures exceeded governmental fund revenues by \$112,000, resulting in the net decrease in the fund balance. Total 2022 general fund revenues were \$166,000 more than budgeted, while expenditures were \$132,000 more than budgeted. The city’s proprietary funds had an operating income of \$410,000. The proprietary funds had an overall decrease in net position of \$1,744,000 in 2022.

### **UPDATED DRUG AND ALCOHOL TESTING POLICY FOR NON-COMMERCIAL DRIVERS**

**MOTION:** Councilor Kolodge moved and Councilor Wilkinson seconded the motion to approve the updated City of Cloquet Drug and Alcohol Testing Policy for Non-Commercial Drivers to include language for cannabis. The motion carried unanimously (5-0).

### **COUNCIL COMMENTS, ANNOUNCEMENTS, AND UPDATES**

Administrator Peterson commented that it is National Night Out with events taking place at Veterans Park and all are welcome.

The budget planning process has started. The first draft will be presented to Council the first meeting in September.

### **ADJOURNMENT**

On a motion duly carried by a unanimous yeas vote of all members present on roll call, the Council adjourned.

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Tim Peterson, City Administrator