

Cloquet Library Board Minutes

Date: Tuesday August 29, 2023

Members Present: Casey Brissett, Mary Hagen, Gerard Sordelet, Don Walsh, Kathy Blais

Members Absent: Barb Lammi, Steve Korby

Others Present: Courtney Dietsche, Library Director and Iris Keller, City Council Liaison

I. The meeting was called to order at 4:03 pm by President Casey Brissett.

II. Approval of minutes: A motion was made by Mary Hagen and seconded by Kathy Blais to approve the minutes of the July 25, 2023 meeting. The motion was approved.

III. Approval of Bills: A motion was made by Mary Hagen and seconded by Don Walsh to approve the bills for August 2023 in the amount of \$9,719.44. Each board member approved.

IV. New/Unfinished Business

- Approval of updated Lending Policy, Fines and Fees 1001: A motion was made by Kathy Blais and seconded by Mary Hagen to approve the Lending Policy, Fines and Fees 1001.0 with changes as noted and the addition of the Cloquet Public Library Free from Fines FAQ. The motion was adopted.
- Summary of Carlton County library users (see graph)

Barnum	32		
Carlton	72		
Cromwell	9		
Esko	159		
Holyoke	7		
Kettle River	3		
Mahtowa	3		
Moose Lake	8		
Sawyer	2		
Scanlon	3		
Wrenshall	32		
Wright	5		
Total (other)	335	6%	
Total Cloquet Patrons	5311	94%	

This information was gathered on Thursday August 24, 2023. It reflects how many people in the selected communities have a library card. The library card could be expired or never have been used. The consensus of the library board was to not pursue additional funding from the Carlton County Board, given the small percentage of people outside of Cloquet with library cards.

- Accepting book donations again September 1: the Friends of the Library will have a big book sale on Saturday September 23, 2023 from 10 am to 2 pm. Books will be for sale in the Friends room and an additional room.

- Security Camera Policy 1009: A motion was made by Gerard Sordelet and seconded by Don Walsh to approve the policy with changes as noted. The motion was adopted.
- Data Privacy Policy 1010: A motion was made by Gerard Sordelet and seconded by Mary Hagen to approve the policy with changes as noted. The motion was adopted.

V. Librarian's Report: meeting rooms in June were corrected from last month's report.

VI. Events—see calendar

The next meeting of the Library Board is scheduled for Tuesday, September 26, 2023 at 4:00 pm in The Hemingway Conference Room.

Following a motion by Gerard Sordelet, a second by Don Walsh, and approval of the motion, the meeting was adjourned at 4:49 pm.

Respectfully submitted,

approved:

Kathy Blais, Secretary