

CLOQUET PARKS COMMISSION AGENDA

Northwoods Credit Union Arena
Monday, October 2, 2023 4:30 p.m.

1. Call to Order.

2. Approval of Minutes. _____

- a. September 11, 2023, Regular Commission Meeting.
(Additions, deletions, or corrections)

3. Announcements, Agenda Adjustments, Correspondence, and Other Comments.

4. Information and Reports. _____

a. Commissioners Update/Other.

- Public Comments.

Please give your name, and address. Visitors may share concerns on any issue, which is not already on the agenda. Each person will have 3 minutes to speak. The Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the Commission. No action will be taken at this time. Public Comments will be limited to 10 minutes per topic or 30 minutes total. The Commission may request an item be placed on a future agenda for further discussion as part of the regular meeting.

- Commissioner Comments/Updates.
 - John Badger – Donate a Tree Program

b. Community Ed Report –Erin Bates

c. City Staff Report – Ross

- Northwoods Arena Ice Plant
- Maintenance Activities

5. Action Items.

- Pinehurst Park Playground Award
(Discussion and recommendation requested)
- _____

6. Future Items.

- Next Meeting (November 6, 2023 4:30 p.m.) @ Cloquet City Hall

7. Adjourn.

Regular Meeting.
Parks Commission, Monday, September 11, 2023 4:30 p.m.
Pine Valley Chalet

Present: C. Martinson, J. Badger, M. Collins, T. Krohn, M. Krick
Absent: T. Urbanski, Sarah Buhs
Staff: R. Biebl, K. Stedman, A. Chalberg
Others: E. Bates,

MINUTES

The minutes of the July 24, 2023 regular meeting were presented. Motion to approve by Commissioner Martinson and 2nd by Commissioner Collins, motion carried 4-0.

PUBLIC COMMENT

Dave Graham from CYBSA is requesting city funding for new netting at Braun with an estimate of \$25,000. They may be able to get half of the funds through a Twins Baseball Grant. The Parks Commission agreed to approve the project, but not the funding at this point.

Jamie Johnson updated the commission and staff on the parking issue at Braun Park. R. Biebl informed the commission that a meeting will be set up with CYBSA prior to next season to set forth a plan for 2024 to deal with this issue.

COMMISSIONER UPDATES

Commissioner Krohn informed the commission about a federal funding grant that focuses on invasive species and vegetation management. He also informed of some funds that were recently received for Friends of Cloquet Parks.

COMMUNITY ED

E. Bates reported that park rental revenue is up 50% from last year at this time. Preliminary Beach numbers were discussed including attendance being up 30% and revenue up \$4,000 from last year. Final numbers will be presented at a later date once vending machine revenue is in. Community Ed is looking into a DNR grant for low-income families to have more access to aquatic activities. Funds could be used for: Lifeguard training & swimming lesson scholarships.

CITY STAFF REPORT

R. Biebl reported that Northwoods Arena is currently getting a new cooling tower. An RFP was put out to 4 vendors for playground replacement at Pinehurst. The city also applied for a grant to help with the funding of this project. Minor vandalism occurred at Braun Park including damage to the concession building and 3 scoreboards had electrical issues. A position is open for a part-time parks maintenance person. Maintenance activities are winding down for the season. The pollinator garden at Braun received a good report from Alyssa with Carlton County Soil & Water.

ACTION ITEMS

Staff recommends the Parks Commission move to recommend approval of the 2024 Park Fund Operating Budget and move to recommend approval of the 2024-2028 Park CIP. A motion was made by Commissioner Krick to approve both of these items; seconded by Commissioner Martinson. Motion carried 5-0.

NEXT MEETING

The next meeting to be held October 2, 2023 - 4:30 p.m. (Northwoods Arena)
On motion duly carried by a unanimous ye vote of all members present, the Parks Commission adjourned.

Secretary



DEPARTMENT OF PUBLIC WORKS

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REQUEST FOR ACTION

To: Park Commission
From: Ross Biebl, Assistant Public Works Director
Date: October 2, 2023

ITEM DESCRIPTION: Pinehurst Park Playground Award.

Proposed Action

Staff recommends the Park Commission **MOVE RECOMMEND THE PURCHASE OF PLAYGROUND EQUIPMENT FOR PINEHURST PARK FROM _____ IN THE AMMOUNT OF \$58,000.**

Background

Replacement of the existing playground equipment at Pinehurst Park is included as part of the approved budget and capital improvement plan for 2023. The existing equipment has reached the end of its useful life and recent safety inspections by staff have noted several issues which have required costly repair or closure of certain features.

To comply with purchasing regulations, playground safety recommendations, and ADA code staff proposals were solicited for design and supply of the replacement play structures. The actual demolition and installation would be performed by city crews resulting in significant cost savings. Proposals will be evaluated at the October 2nd Park Commission Meeting and their recommendation will be provided to Council.

Policy Objectives

Park Master Plan Policy 2.1: Best maintenance practices shall be established for all major park assets, including safety inspections, cleaning, repairs, and replacement timelines.

Park Master Plan Policy 2.5: All park resources shall be maintained in a way that ensures they are safe and attractive.

Financial/Budget/Grant Considerations

The approved budget for this improvement is \$63,000. The RFP allowed \$58,000 for design and supply of the features with \$5,000 held in reserve for other required materials such as footing concrete, playground chips and edger. The budget amount is \$3,000 higher due to market adjustments compared to the 2021 Bruan Park playground.

Supporting Documents Attached

Proposal Summaries.