

CLOQUET PARKS COMMISSION AGENDA

Cloquet City Hall
Monday, January 8, 2024 4:30 p.m.

1. **Call to Order.**
2. **Approval of Minutes.** _____
 - a. November 6, 2023, Regular Commission Meeting.
(Additions, deletions, or corrections)
3. **Announcements, Agenda Adjustments, Correspondence, and Other Comments.**
4. **Information and Reports.** _____
 - a. Commissioners Update/Other.
 - Public Comments.
Please give your name, and address. Visitors may share concerns on any issue, which is not already on the agenda. Each person will have 3 minutes to speak. The Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the Commission. No action will be taken at this time. Public Comments will be limited to 10 minutes per topic or 30 minutes total. The Commission may request an item be placed on a future agenda for further discussion as part of the regular meeting.
 - Commissioner Comments/Updates.
 - b. Community Ed Report –Erin Bates
 - c. City Staff Report – Ross
 - Pine Valley Designation
 - Community Ed Agreement
 - CAHA, ISD 94 Contracts
 - New Employees
 - Maintenance Activities
5. **Action Items.**
 - Approval of 2024 Officers
(Discussion and recommendation requested) _____
6. **Future Items.**
 - Next Meeting (**February 5, 2024 4:30 p.m.**) @ Cloquet City Hall
7. **Adjourn.**

Regular Meeting.
Parks Commission November 6, 2023 4:30 p.m.
Northwoods Arena

Present: C. Martinson, Sarah Buhs, J. Badger, M. Krick, T. Krohn
Absent: M. Collins, T. Urbanski
Staff: R. Biebl, K. Stedman, A. Chalberg, C. Peterson
Others: E. Bates, K. Kolodge

MINUTES

The minutes of the October 2, 2023 regular meeting were presented. Motion to approve by Commissioner Krick and 2nd by Commissioner Martinson, motion carried 5-0.

COMMUNITY ED

E. Bates provided handouts reviewing the Beach customer survey and 2023 season financials. Admission revenues were up, and the overall operations deficit decreased approximately \$9,000 as compared to last season. A long conversation was held regarding recent operations deficits for this facility and its sustainability long term. C. Peterson gave some history on the facility reconstruction and debt service issued in 2008. The consensus of the group was any considerations for a major change would likely be driven by when bond payments come to an end. Commissioner Buhs had questions regarding Beach marketing and offered to share details of a potential grant source which may assist with future marketing costs.

CITY STAFF REPORT

R. Biebl reported on a meeting with the Greater Minnesota Regional Parks and Trails Commission (GMRPTC) at Pine Valley. Overall the GMRPTC seemed impressed with Pine Valley and the application for designations. Staff will keep the Commission informed and the process moves forward.

R. Biebl provided a brief update on staffing, current maintenance efforts and recent mechanical issues at Northwoods Arena.

ACTION ITEMS

After an in-depth review last year, staff are not recommending any changes to the 2024 fee schedule for parks. Motion to approve by Commissioner Krick and 2nd by Commissioner Krohn, motion carried 5-0.

NEXT MEETING

The next meeting to be held December 4, 2023 - 4:30 p.m. (City Hall)
On motion duly carried by a unanimous yeas vote of all members present, the Parks Commission adjourned.

Secretary



DEPARTMENT OF PUBLIC WORKS

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REQUEST FOR ACTION

To: Park Commission
From: Ross Biebl, Assistant Public Works Director
Date: January 8, 2024

ITEM DESCRIPTION: Election of 2024 Officers.

Proposed Action

Staff recommends the Park Commission **MOVE TO APPOINT COMMISSIONER BUHS AS CHAIRPERSON AND COMMISSIONER KROHN AS VICE-CHAIR OF THE PARK COMMISSION IN 2024.**

Background/Overview

According to Commission By-laws the term of an appointed officer is one year. Historically the Commission has appointed a Chair and Vice-chair by an ongoing rotation. Following this practice, the positions of Chair and Vice-chair would be filled by Commissioners Krohn and Badger in 2024.

Tim K – 2024
John B – 2025
Matt C – 2026
Tom U – 2027
Jensina R – 2028
Cory M – 2029
Michael K – 2030
Sarah B – 2031

Policy Objectives

N/A.

Financial/Budget/Grant Considerations

N/A.

Supporting Documentation Attached

N/A.