

Cloquet Library Board Minutes

Date: Tuesday September 26, 2023

Members Present: Casey Brissett, Steve Korby, Mary Hagen, Kathy Blais, Barb Lammi

Members Absent: Gerard Sordelet, Don Walsh

Others Present: Courtney Dietsche, Library Director

I. The meeting was called to order at 4:00 pm by President Casey Brissett.

II. Approval of minutes: A motion was made by Barb Lammi and seconded by Steve Korby to approve the minutes of the August 29, 2023 meeting. The motion was approved.

III. Approval of Bills: took place via email after the meeting

IV. New/Unfinished Business

- Approved budget from City of Cloquet: the library budget was increased from \$415,000 to \$480,000 for the 2024 fiscal year due to the city receiving a grant from the state.
- Status of fine-free policy: started 09/01/2023 and going well.
- Friends big book sale: held on 9/23/2023, profit of \$972. Boy Scouts helped setting up and tearing down.
- Recent quarterly Cloquet Shaw Memorial Foundation board meeting had questions for the library board regarding priorities and funding for library programming. The library board president Casey Brissett will summarize the discussion for the Foundation's next meeting.
- Cash Box/Petty Cash Policy 1012: Barb Lammi made a motion to approve the policy as presented. Mary Hagen seconded the motion. The motion was approved.
- No Smoking Policy 1014: Steve Korby made a motion to approve the policy as presented. Barb Lammi seconded the motion. The motion was approved.
- Two book clubs affiliated with the library were discussed.
- The possibility of providing patrons in the teen room with an after school snack was discussed. The library board president Casey Brissett will contact the Foundation treasurer Larry Anderson and the Youth Librarian Justin Dinger regarding the idea.

V. Librarian's Report:

VI. Events—see calendar

The next meeting of the Library Board is scheduled for Tuesday, October 31, 2023 at 4:00 pm in The Hemingway Conference Room.

Following a motion by Steve Korby, a second by Barb Lammi, and approval of the motion, the meeting was adjourned at 5:00 pm.

Respectfully submitted,
Kathy Blais, Secretary

approved:

Email vote on 09/28/2023: A motion was made by Mary Hagen and seconded by Steve Korby to approve the bills for September 2023 in the amount of \$8,818.28. Each board member who had attended the September meeting approved.