

Cloquet Library Board Minutes

Date: Tuesday October 31, 2023

Members Present: Casey Brissett, Steve Korby, Mary Hagen, Gerard Sordelet, Don Walsh, Kathy Blais, Barb Lammi

Others Present: Courtney Dietsche, Library Director

I. The meeting was called to order at 4:01 pm by President Casey Brissett.

II. Approval of minutes: A motion was made by Steve Korby and seconded by Gerard Sordelet to approve the minutes of the September 26, 2023 meeting. The motion was approved.

III. Approval of Bills: A motion was made by Steve Korby and seconded by Mary Hagen to approve the bills for October 2023 in the amount of \$9,780.33. Each board member approved.

IV. Unfinished Business

- President Casey Brissett researched and summarized the questions that were raised at the recent Foundation meeting regarding prioritizing and funding library programming. She sent her reply to Foundation treasurer Larry Anderson.
- Casey will also follow-up with Larry regarding the possibility of the Foundation providing after school snacks for the teen room.
- The library board previously discussed the possibility of putting out a sign to suggest a free will donation for certain more expensive library programs. Steve Korby made a motion to do this. Barb Lammi seconded the motion. The motion was adopted.

V. New Business

- The Foundation bylaws require three Library Board members to sit on the Foundation Board. Gerard and Mary are currently on the Foundation Board. Barb Lammi volunteered to be the third member.
- SCSEP employee possibility: the Senior Community Service Employment Program was scaled back during covid. SCSEP assists people who are 55 or older and meet eligibility requirements find part time employment. The library previously had two employees from this program. Courtney will interview a person who is interested in working at the library for SCSEP. The wages for this person, if hired, would come from SCSEP.
- Finalizing holiday closed dates for 2024: (Proposed 1/1, 1/15, 2/19, 5/27, 6/19, 7/4, 9/2, 11/11, 11/28-30, 12/24-25). A motion was made by Barb Lammi and seconded by Don Walsh to approve these dates. The motion was approved.
- Use of Library Equipment Policy 1011: A motion was made by Gerard Sordelet and seconded by Barb Lammi to approve the policy with noted changes. The motion was approved.
- Library Exhibitions Policy 1016: A motion was made by Gerard Sordelet and seconded by Steve Korby to accept the policy as presented. The motion was approved.

VI. Librarian's Report

VII. Events—see calendar

The next meeting of the Library Board is scheduled for Tuesday, November 28, 2023 at 4:00 pm in The Hemingway Conference Room.

Following a motion by Gerard Sordelet, a second by Steve Korby, and approval of the motion, the meeting was adjourned at 4:37 pm.

Respectfully submitted,

approved:

Kathy Blais, Secretary