

Cloquet Library Board Minutes

Date: Tuesday January 30, 2024

Members Present: Casey Brissett, Steve Korby, Mary Hagen, Gerard Sordelet, Don Walsh, Kathy Blais, Barb Lammi

Others Present: Courtney Dietsche, Library Director

I. The meeting was called to order at 3:31 pm by President Casey Brissett.

II. Approval of minutes: A motion was made by Barb Lammi and seconded by Steve Korby to approve the minutes of the December 19, 2023 meeting. The motion was approved.

III. Approval of Bills: A motion was made by Mary Hagen and seconded by Steve Korby to approve the bills for January, 2024 in the amount of \$9,336.72. Each board member approved.

IV. Unfinished Business

- President Casey Brissett had a conversation with City Administrator Tim Peterson regarding the process of approving the union contract. Suggestions were made for the next 3-year cycle.
- Barb Lammi will not be a Library Board member serving on the Foundation Board, as discussed at the October 31, 2023 meeting. The three library board members on the Foundation Board are Mary Hagen, Gerard Sordelet, and Casey Brissett.
- The large library sign outside on the 14th Street side of the library was refurbished. Thank you to the Foundation for providing the resources to update the sign.

V. New Business

- New 13-hour employee approval: Gerard Sordelet made a motion to accept the hiring of Susan Haataja as the new employee. A second to the motion was made by Mary Hagen. The motion was approved. Susan will begin employment on February 1, 2024.
- Meeting Room Renter Responsibilities Agreement: a draft of this new agreement was discussed and changes were suggested. Once approved, it will become a part of Policy 1002: Meeting Room and Grounds Use Policy. The entire policy will be reviewed and approved at the February 27, 2024 Library Board meeting.
- Cloquet Public Library 2022-2025 Strategic Plan: board members and library director will review the plan prior to the next meeting and be prepared for discussion/approval.
- Election of officers for 2024: the following motions and seconds were made:
Mary—motion to nominate Casey Brissett as President, second by Kathy
Casey—motion to nominate Mary Hagen as Vice President, second by Barb
Casey—motion to nominate Steve Korby as Treasurer, second by Barb
Steve—motion to nominate Kathy Blais as Secretary, second by Gerard
All the motions were approved.

VI. Librarian's Report: numbers are steadily going up

VII. Events—see calendar

The next meeting of the Library Board is scheduled for Tuesday, February 27, 2024 at 3:30 pm in The Hemingway Conference Room.

Following a motion by Don Walsh, a second by Mary Hagen, and approval of the motion, the meeting was adjourned at 4:31 pm.

Respectfully submitted,

approved:

Kathy Blais, Secretary