



CITY OF CLOQUET

**City Council Agenda
Tuesday, May 7, 2024
6:00 p.m.
City Hall Council Chambers**

Regular Meeting

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
 - a. Approval of May 7, 2024 Council Agenda
4. **Approval of Council Minutes**
 - a. Regular Council Minutes from the April 16, 2024 Meeting
5. **Public Comments**

Please give your name, address, and your concern or comments. Visitors may share their concerns with the City Council on any issue of public business. Each person will have 3 minutes to speak. The Mayor reserves the right to limit an individual or successive individual's presentation if they become redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the City Council. No action will be taken at this time.
6. **Consent Agenda**

Items on the Consent Agenda are considered routine and will be approved with one motion without discussion/debate. The Mayor will ask if any Council members wish to remove an item. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.

 - a. Resolution No. 24-33, Authorizing the Payment of Bills and Payroll
 - b. Disposal of Surplus Equipment
 - c. Consideration of WLSSD Board Reappointment - Schilling
 - d. Approve Peddlers, Solicitors & Transient Merchants License – Marksman Trading Post
 - e. Approve Peddlers, Solicitors & Transient Merchants License – Carlton Co. Farmers' Market
7. **Public Hearings**

None



CITY OF CLOQUET

City Council Agenda Tuesday, May 7, 2024 City Hall Council Chambers

8. **Presentations**

None

9. **Council Business**

- a. Approve the Revised Arena Lease Agreement Between the City of Cloquet and Minnesota Wilderness
- b. Approve Appointment of Parks Maintenance Worker – K. Wiley
- c. Resolution No. 24-34, Approving the Sale of a Vacant Single-Family Residential Lot at 316 20th Street from the City of Cloquet to 3W Properties, Inc for the Development of Housing
- d. Resolution No. 24-35, Calling for a Public Hearing on the Proposed Establishment of a Local Housing Trust Fund
- e. Ordinance No. 511A, An Ordinance to Amend Chapter 17 by Amending the Zoning Map of The City of Cloquet from “LI-Light Industry” to “R2-One and Two-Family Residence”
- f. Resolution No. 24-36, Approving the Transfer of Jurisdiction and Ownership of a Part of County Road 107 from Carlton County to the City of Cloquet, and for the Taking Over of a Part of Wheaton Road (A City Roadway) as a County Road by Carlton County, as Agreed to Herein by the City of Cloquet

10. **Council Comments, Announcements, and Updates**

- a. Rent Control

11. **Adjournment**

Cloquet City Hall Council Chambers
6:00 P.M. April 16, 2024

Roll Call

Councilors Present: Lamb, Keller, Kolodge, Jaakola, Wilkinson, Mayor Maki

Councilors Absent: Carlson

Pledge of Allegiance

AGENDA

MOTION: Councilor Keller moved and Councilor Jaakola seconded the motion to approve the April 16, 2024 agenda as presented. The motion carried unanimously (6-0).

MINUTES

MOTION: Councilor Keller moved and Councilor Kolodge seconded the motion to approve the Regular Meeting minutes of April 2, 2024 as presented. The motion carried unanimously (6-0).

PUBLIC COMMENTS

There were none.

CONSENT AGENDA

MOTION: Councilor Lamb moved and Councilor Wilkinson seconded the motion to adopt the Consent Agenda of April 16, 2024, approving the necessary motions and resolutions. The motion carried unanimously (6-0).

- a. Resolution No. 24-29, Authorizing the Payment of Bills
- b. Approve Fee Increase for City/EDA Loan Application
- c. Authorize Contract with B32 Engineering Group for Professional Engineering Services – Ice Arena Refrigerant Change Feasibility Study
- d. Resolution No. 24-30, Approving the Vacation of a Portion of the Utility Easement Lying East of 504 Chestnut Street
- e. Resolution No. 24-31, Approving the Conditional Use Permit for County Seat Theater Company for an Addition on the West Side of Their Building in the SR-Suburban Residential District
- f. Approve Northeastern Street Closure Request

PUBLIC HEARINGS

There were none.

PRESENTATIONS

- Police Officer Promotions and New Police Officers' Oath of Office

Promotions:

Det. Ronald Timmons
Sgt. Kyle Voltzke
Sgt. Andrew Wappes

New Officers:

Officer Jared Braveheart
Officer Dariano Giancola
Officer Brittany Asanovich
Officer Jacob Bubb

- Meritorious Service Recognition

Sgt. Nathan Cook
Sgt. Zack Sandstrom
Det. Kristina Sather
Officer Brody Nordquist

Officer Trevor Kaldor
Officer James Demko
Officer Ben LaFave
Officer Jacob Bubb

ORDINANCE NO. 511A – AMENDING CHAPTER 17 ZONING MAP, FIRST READING

Council is asked to review **ORDINANCE NO. 511A, AN ORDINANCE TO AMEND CHAPTER 17 BY AMENDING THE ZONING MAP OF THE CITY OF CLOQUET FROM “LI-LIGHT INDUSTRY” TO “R2 ONE-AND TWO-FAMILY RESIDENCE”**. The second reading will take place May 7, 2024.

The City Council of the City of Cloquet does hereby ordain as follows:

Section 1. The Zoning Map of the City of Cloquet is hereby amended to change the zoning designation of the following described property from LI – Light Industry to R2 – One- and Two-Family Residence:

Lots 1-5, Block 1, City of Cloquet Colburns Addition, Carlton County, Minnesota.

Section 2. Effective Date. This ordinance shall take effect and be in force from and after its passage and publication in accordance with law.

GFOA CERTIFICATE OF ACHIEVEMENT

Finance Director Katie Bloom explained the Finance Department submitted the Annual Comprehensive Financial Report (ACFR) and was recently informed that the city was awarded the Certificate of Achievement for Excellence in Financial Reporting for the 17th time for the 2022 ACFR.

ADMINISTRATION AND ENGINEERING SERVER REPLACEMENT

MOTION: Councilor Lamb moved and Councilor Kolodge seconded the motion to approve City Administration and Engineering server replacement by the City IT provider, VC3, for the overall cost of \$37,978.63. The motion carried unanimously (6-0).

RHINO TAB SQUAD MOBILE DATA TABLETS

MOTION: Councilor Jaakola moved and Councilor Lamb seconded the motion to approve the purchase of five (5) Rhino Tab Squad Data Tablets from Patrol PC for \$31,270.97. The motion carried unanimously (6-0).

AWARDING 2024 RECONSTRUCTION OF 8TH STREET

MOTION: Councilor Kolodge moved and Councilor Keller seconded the motion to adopt **RESOLUTION NO. 24-32, AWARDING 2024 RECONSTRUCTION OF 8TH STREET.** The motion carried unanimously (6-0).

WHEREAS, A resolution of the Council adopted on March 6, 2024, authorized advertising the project for bid.

WHEREAS, The City of Cloquet advertised and received the following bids for the project:

	Bidder	Total Bid
1	A-1 Excavating LLC	\$ 1,347,700.00
2	Utility Systems of America, Inc.	\$ 1,461,982.14
3	Ulland Brothers, Inc.	\$ 1,463,370.00
4	Northland Constructors of Duluth	\$ 1,543,200.00
5	KGM Contractors, Inc.	\$ 1,607,748.90
	Engineers Estimate	\$ 1,507,304.08

AND WHEREAS, The apparent low bid from A-1 Excavating LLC of Bloomer WI was found to meet the minimum bid requirements.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the bid from A-1 Excavating LLC in the amount of \$1,347,700.00 is hereby accepted.

COUNCIL COMMENTS, ANNOUNCEMENTS, AND UPDATES

- Local Road Improvement Program (LRIP) Notification
Public Works Director Caleb Peterson shared with Council that the city has been awarded up to \$1,432,429 in LRIP for the Armory Road/Spring Lake Road project.
- Body Cams / Taser Presentation
Police Chief Randall gave an update and brief presentation of the new body cams and tasers the Police Department has received. Officers have been trained on the new tasers and the body cams are in the process of being set up and a policy in put in place. They are not yet in service.
- 2024 Cloquet Riverfront Area Clean-Up Event
The Clean-Up event will take place on May 4th from 10:00 am to noon at the Dunlap Island Park Shelter. Lunch will be provided after the clean-up.

- Parks Commission Resignation
Jensina Rosen has resigned from the Parks Commission due to relocation. The commission remains full; this leaves no vacancy.
- Mayor announced he will be absent for the May Council meetings.

ADJOURNMENT

On a motion duly carried by a unanimous yeas vote of all members present on roll call, the Council adjourned.

Tim Peterson, City Administrator



ADMINISTRATIVE OFFICES

101 14th Street • Cloquet MN 55720
Phone: 218-879-3347 • Fax: 218-879-6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Katie Bloom, Finance Director
Reviewed by: Tim Peterson, City Administrator *TCP*
Date: May 7, 2024

ITEM DESCRIPTION: Payment of Bills and Payroll

Proposed Action

Staff recommends the Council move to adopt **RESOLUTION NO. 24-33, A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS AND PAYROLL.**

Background/Overview

Statutory Cities are required to have most claims authorized by the city council.

Policy Objectives

MN State Statute sections 412.271, Claims and Disbursements for Statutory Cities.

Financial/Budget/Grant Considerations

See resolution for amounts charged to each individual fund.

Advisory Committee/Commission Action

Not applicable.

Supporting Documents Attached

- a. Resolution Authorizing the Payment of Bills and Payroll
- b. Vendor Summary Report
- c. Department Summary Report

STATE OF MINNESOTA

RESOLUTION NO. 24-33

A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS AND PAYROLL

WHEREAS, The City has various bills and payroll each month that require payment.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the bills and payroll be paid and charged to the following funds:

101	General Fund	\$	535,708.16
201	LDO Project Fund (EDA)		290.00
202	Federal CDBG Loan (EDA)		10.00
231	Public Works Reserve		42,048.99
403	Capital Projects - Revolving		5,216.75
405	City Sales Tax Capital		20,657.49
600	Water - Lake Superior Waterline		79,501.65
601	Water - In Town		60,388.27
602	Sewer Fund		130,176.48
605	Stormwater Fund		20.00
614	Cable Television		1,417.75
701	Employee Severance		167.04
	TOTAL:	\$	875,602.58

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET
THIS 7TH DAY OF MAY, 2024.**

ATTEST:

Roger Maki, Mayor

Tim Peterson, City Administrator

INVOICES DUE ON/BEFORE 05/07/2024

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
112050	ADVANCED SERVICES INC	3,014.50	980.00
112275	ADVANTAGE EMBLEM INC	0.00	287.50
116100	AMERICAN PAYMENT CENTERS	92.00	92.00
117200	AMSOIL INC.	1,304.06	1,099.10
118600	APPLIED INDUSTRIAL TECH.	364.09	166.76
121000	ARROWHEAD SPRINGS INC	398.00	116.00
121210	ASCENDANCE TRUCKS, LLC	2,311.64	1,491.95
123022	AXON ENTERPRISE, INC	2,098.85	1,426.30
125700	BEST OIL COMPANY	44,015.34	20,102.00
134000	CARLTON COUNTY HIGHWAY DEPT	3,657.19	1,882.29
137310	CENTURY LINK	2,168.54	228.26
137340	CHAMBERLAIN OIL CO., INC.	875.40	212.40
139025	CINTAS	1,473.45	141.16
139030	CINTAS CORPORATION NO 2	14,613.69	663.41
139800	CLOQUET AREA CHAMBER OF COMMER	18,788.25	4,006.26
142100	CLOQUET MAIL STATION	620.28	539.16
142925	CLOQUET SERVICE CENTER	3,072.42	54.04
144700	DEPARTMENT OF TRANSPORTATION	0.00	20,657.49
145500	COMPENSATION CONSULTANTS, LTD	1,669.00	231.00
147050	CONSOLIDATED TELEPHONE COMPANY	9,937.20	3,309.19
147600	EXELON CORPORATION	11,040.34	2,460.64
150100	D A L C O	3,143.41	295.94
151050	DAKOTA SUPPLY GROUP	87,252.38	1,448.43
152775	DELTA DENTAL SUPPLY OF MINNESOTA	2,927.74	1,029.38
156600	DULUTH LAWN & SPORTS, INC.	14,966.22	31.98
160600	EHLERS & ASSOCIATES, INC.	6,590.00	8,750.00
161675	EMC NATIONAL LIFE	7,782.04	1,471.51
162725	ENVIRONMENTAL PRODUCTS	0.00	222.79
163575	EVERBRIDGE INC	0.00	2,251.01
164300	FI SALTER REAL ESTATE INC	0.00	5,000.00
164900	THE FASTENAL COMPANY	503.11	73.11
166625	FIRST AID CORP	1,143.38	348.99
169180	FORCE AMERICA DISTRIBUTING LLC	468.84	68.77
171100	FRYBERGER, BUCHANAN, SMITH &	97,188.15	10.00
172300	GARTNER REFRIGERATION COMPANY	24,149.31	931.64
175200	GOPHER STATE ONE CALL INC	313.25	202.50
175700	GRAINGER	5,721.80	477.49
175790	GRANICUS	5,671.00	1,417.75
176200	GRAYBAR ELECTRIC COMPANY INC	208.18	85.92
179340	HAGENS GLASS & PAINT	3,463.29	12.00
180500	HAWKINS INC	35,628.38	9,743.09
183220	JULEE LLC	0.00	349.00
186500	INDEPENDENT SCHOOL DISTRICT 94	65,570.25	20,833.50
188000	INNOVATIVE OFFICE SOLUTIONS	1,974.68	191.11

DATE: 05/02/2024
TIME: 11:37:35
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CITY OF CLOQUET
VENDOR SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 05/07/2024

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
197300	KRAEMER CONSTRUCTION INC	2,200.00	160.00
198100	L M C I T	387,578.00	1,000.00
205050	LOFFLER COMPANIES INC	406.15	17.16
206500	M R SIGN CO INC	0.00	366.50
211400	MENARDS INC	3,543.28	113.49
211700	METRO SALES, INC.	1,914.54	6,605.93
212400	MICHAUD DIST INC	514.40	67.20
213600	MIDWAY FORD COMPANY	88,806.94	39,431.02
219067	MN DEPT OF ADMINISTRATION	3,320.24	830.06
227750	MTI DISTRIBUTING, INC.	0.00	853.92
228410	MYTANA LLC	0.00	64.83
235565	NORTHERN TOOL & EQUIPMENT	587.48	334.20
236450	THE NORTHSPAN GROUP, INC.	5,470.00	290.00
236500	NORTHWOODS POWER EQUIPMENT	0.00	25.93
240725	O'REILLY AUTO ENTERPRISES LLC	478.08	152.26
241400	OXYGEN SERVICE COMPANY	141.54	35.45
241950	PACE ANALYTICAL SERVICES INC	1,931.00	642.00
244300	BRENT BELICH	2,005.00	286.42
244950	PINE JOURNAL	65.55	65.55
244975	PINE KNOT LLC	35,494.18	960.96
248650	THE PROJECT CENTER	1,514.79	42.64
251100	R & R SPECIALTIES OF WISCONSIN	0.00	1,142.00
253100	REINDERS INC	0.00	4,166.34
254500	RHOMAR INDUSTRIES, INC.	580.87	580.97
259460	SAGINAW POWER & AUTOMATION	0.00	2,625.00
259900	SAMBATEK, INC	9,263.48	2,625.00
260100	SAWTOOTH ARBOR SUPPLY & TREE S	18,775.25	8,407.50
262875	SHAMROCK LANDFILL INC	0.00	57.45
268790	STOCK TIRE AND REPAIR COMPANY	4,589.03	469.37
269300	STREICHER'S	4,067.00	854.31
270400	SUPERIOR WATER, LIGHT & POWER	397.13	96.23
271975	TEAMSTERS JOINT COUNCIL 32	325,857.00	110,589.00
276425	TRAFFIC CONTROL CORPORATION	0.00	65.00
277500	TURBO DIESEL & ELECTRIC	3,227.10	269.00
278600	TWIN PORT MAILING	17,748.22	3,536.89
279100	U S BANK EQUIPMENT FINANCE	2,384.26	441.44
281250	UNITED RENTALS	0.00	4,030.26
283700	HD SUPPLY, INC	6,402.18	1,563.83
284580	VC3	48,570.30	9,008.70
286900	W L S S D	300,114.40	74,455.00
287800	WAL-MART COMMUNITY	256.82	190.26
288150	WASTE MANAGEMENT NORTHERN MN	138.28	69.14
290875	WIPFLI CPAs AND CONSULTANTS	0.00	23,700.00
291400	WOOD CITY MOTORS	12,290.62	361.61

DATE: 05/02/2024
TIME: 11:37:36
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CITY OF CLOQUET
VENDOR SUMMARY REPORT

INVOICES DUE ON/BEFORE 05/07/2024

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
293000	ZARNOTH BRUSH WORKS, INC.	1,337.20	324.00
R0001443	SARA'S VAC SHACK	0.00	119.94
R0002426	KYLIE ABRAHAMZON	0.00	800.00
R0002427	DIANE BLOSSOM	0.00	200.00
R0002428	ASHLEY BARBRE	0.00	28.80
R0002429	LYNN ROEHL	0.00	4,000.00
R0002430	MARISSA COURTURE	0.00	4,000.00
R0002431	WILLA HANSON	0.00	4,000.00
R0002432	BARBARA L BONG	0.00	4,000.00
TOTAL ALL VENDORS:			434,515.38

City of Cloquet
Vendor Summary Report Reconciliation
Invoices Due On/Before 5/7/2024

Bills	434,515.38
Less: CAFD	(4,495.51)
Less: Library	(593.63)
Bills approved	429,426.24
Other:	
Payroll	543,850.19
Payroll - benefits	<u>(97,673.85)</u>
Total Bills and Payroll Approved	<u><u>875,602.58</u></u>

DATE: 05/02/24
TIME: 11:38:04
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CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 05/07/2024

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
00			
152775	DELTA DENTAL OF MINNESOTA	2,927.74	862.34
161675	EMC NATIONAL LIFE	7,782.04	1,471.51
271975	TEAMSTERS JOINT COUNCIL 32	325,857.00	95,340.00
			97,673.85
34	CHARGES FOR SERVICES		
R0002426	KYLIE ABRAHAMZON		800.00
	CHARGES FOR SERVICES		800.00
41	GENERAL GOVERNMENT		
139025	CINTAS	1,473.45	39.80
139030	CINTAS CORPORATION NO 2	14,613.69	51.87
145500	COMPENSATION CONSULTANTS, LTD	1,669.00	231.00
147050	CONSOLIDATED TELEPHONE COMPANY	9,937.20	410.70
150100	D A L C O	3,143.41	147.97
164900	THE FASTENAL COMPANY	503.11	28.80
176200	GRAYBAR ELECTRIC COMPANY INC	208.18	42.96
179340	HAGENS GLASS & PAINT	3,463.29	12.00
188000	INNOVATIVE OFFICE SOLUTIONS	1,974.68	59.65
211400	MENARDS INC	3,543.28	52.72
211700	METRO SALES, INC.	1,914.54	6,480.47
212400	MICHAUD DIST INC	514.40	16.86
244950	PINE JOURNAL	65.55	65.55
244975	PINE KNOT LLC	35,494.18	300.71
279100	U S BANK EQUIPMENT FINANCE	2,384.26	243.75
284580	VC3	48,570.30	3,809.70
290875	WIPFLI CPAs AND CONSULTANTS		9,029.00
	GENERAL GOVERNMENT		21,023.51
42	PUBLIC SAFETY		
112275	ADVANTAGE EMBLEM INC		287.50
125700	BEST OIL COMPANY	44,015.34	4,393.80
139025	CINTAS	1,473.45	49.20
139030	CINTAS CORPORATION NO 2	14,613.69	84.03
142925	CLOQUET SERVICE CENTER	3,072.42	54.04

INVOICES DUE ON/BEFORE 05/07/2024

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
42	PUBLIC SAFETY		
147050	CONSOLIDATED TELEPHONE COMPANY	9,937.20	791.14
150100	D A L C O	3,143.41	147.97
163575	EVERBRIDGE INC		2,251.01
164900	THE FASTENAL COMPANY	503.11	28.81
176200	GRAYBAR ELECTRIC COMPANY INC	208.18	42.96
211400	MENARDS INC	3,543.28	52.73
212400	MICHAUD DIST INC	514.40	50.34
269300	STREICHER'S	4,067.00	854.31
271975	TEAMSTERS JOINT COUNCIL 32	325,857.00	15,249.00
284580	VC3	48,570.30	3,962.15
	PUBLIC SAFETY		28,298.99
43	PUBLIC WORKS		
121000	ARROWHEAD SPRINGS INC	398.00	89.00
125700	BEST OIL COMPANY	44,015.34	6,513.75
134000	CARLTON COUNTY HIGHWAY DEPT	3,657.19	1,882.29
137340	CHAMBERLAIN OIL CO., INC.	875.40	212.40
139030	CINTAS CORPORATION NO 2	14,613.69	115.67
142100	CLOQUET MAIL STATION	620.28	539.16
147050	CONSOLIDATED TELEPHONE COMPANY	9,937.20	259.75
164900	THE FASTENAL COMPANY	503.11	15.50
166625	FIRST AID CORP	1,143.38	90.25
169180	FORCE AMERICA DISTRIBUTING LLC	468.84	48.77
175200	GOPHER STATE ONE CALL INC	313.25	101.25
183220	JULEE LLC		349.00
188000	INNOVATIVE OFFICE SOLUTIONS	1,974.68	23.86
197300	KRAEMER CONSTRUCTION INC	2,200.00	160.00
198100	L M C I T	387,578.00	1,000.00
206500	M R SIGN CO INC		366.50
240725	O'REILLY AUTO ENTERPRISES LLC	478.08	152.26
241400	OXYGEN SERVICE COMPANY	141.54	17.73
244300	BRENT BELICH	2,005.00	286.42
244975	PINE KNOT LLC	35,494.18	60.00
254500	RHOMAR INDUSTRIES, INC.	580.87	580.97
260100	SAWTOOTH ARBOR SUPPLY & TREE S	18,775.25	8,407.50
262875	SHAMROCK LANDFILL INC		57.45
268790	STOCK TIRE AND REPAIR COMPANY	4,589.03	53.60
276425	TRAFFIC CONTROL CORPORATION		65.00
277500	TURBO DIESEL & ELECTRIC	3,227.10	269.00
279100	U S BANK EQUIPMENT FINANCE	2,384.26	38.81
284580	VC3	48,570.30	1,236.85
	PUBLIC WORKS		22,992.74

INVOICES DUE ON/BEFORE 05/07/2024

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
GENERAL FUND			
45	CULTURE AND RECREATION		
112050	ADVANCED SERVICES INC	3,014.50	980.00
125700	BEST OIL COMPANY	44,015.34	1,431.76
137310	CENTURY LINK	2,168.54	135.78
139030	CINTAS CORPORATION NO 2	14,613.69	331.52
147050	CONSOLIDATED TELEPHONE COMPANY	9,937.20	614.08
147600	EXELON CORPORATION	11,040.34	2,460.64
156600	DULUTH LAWN & SPORTS, INC.	14,966.22	31.98
166625	FIRST AID CORP	1,143.38	78.24
172300	GARTNER REFRIGERATION COMPANY	24,149.31	931.64
186500	INDEPENDENT SCHOOL DISTRICT 94	65,570.25	20,833.50
227750	MTI DISTRIBUTING, INC.		853.92
244975	PINE KNOT LLC	35,494.18	60.00
248650	THE PROJECT CENTER	1,514.79	42.64
251100	R & R SPECIALTIES OF WISCONSIN		1,142.00
253100	REINDERS INC		4,166.34
268790	STOCK TIRE AND REPAIR COMPANY	4,589.03	415.77
293000	ZARNOTH BRUSH WORKS, INC.	1,337.20	324.00
R0001443	SARA'S VAC SHACK		119.94
	CULTURE AND RECREATION		34,953.75
46	COMMUNITY DEVELOPMENT		
139800	CLOQUET AREA CHAMBER OF COMMER	18,788.25	4,006.26
147050	CONSOLIDATED TELEPHONE COMPANY	9,937.20	58.67
160600	EHLERS & ASSOCIATES, INC.	6,590.00	8,750.00
188000	INNOVATIVE OFFICE SOLUTIONS	1,974.68	11.93
244975	PINE KNOT LLC	35,494.18	263.50
279100	U S BANK EQUIPMENT FINANCE	2,384.26	81.25
	COMMUNITY DEVELOPMENT		13,171.61
LDO PROJECT FUND (EDA)			
46	COMMUNITY DEVELOPMENT		
236450	THE NORTHSPAN GROUP, INC.	5,470.00	290.00
	COMMUNITY DEVELOPMENT		290.00
FEDERAL CDBG LOAN (EDA)			
46	COMMUNITY DEVELOPMENT		

DATE: 05/02/24
TIME: 11:38:04
ID: AP443000.WOW

CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 05/07/2024

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
FEDERAL CDBG LOAN (EDA)			
46	COMMUNITY DEVELOPMENT		
171100	FRYBERGER, BUCHANAN, SMITH &	97,188.15	10.00
	COMMUNITY DEVELOPMENT		10.00
LIBRARY FUND			
45	CULTURE AND RECREATION		
147050	CONSOLIDATED TELEPHONE COMPANY	9,937.20	593.63
	CULTURE AND RECREATION		593.63
PUBLIC WORKS RESERVE			
42	PUBLIC SAFETY		
123022	AXON ENTERPRISE, INC	2,098.85	1,426.30
219067	MN DEPT OF ADMINISTRATION	3,320.24	830.06
	PUBLIC SAFETY		2,256.36
43	PUBLIC WORKS		
213600	MIDWAY FORD COMPANY	88,806.94	39,431.02
291400	WOOD CITY MOTORS	12,290.62	361.61
	PUBLIC WORKS		39,792.63
CAPITAL PROJECTS - REVOLVING			
81	SPECIAL PROJECTS		
164300	FI SALTER REAL ESTATE INC		5,000.00
244975	PINE KNOT LLC	35,494.18	216.75
	SPECIAL PROJECTS		5,216.75
CITY SALES TAX CAPITAL			
81	SPECIAL PROJECTS		
144700	DEPARTMENT OF TRANSPORTATION		20,657.49
	SPECIAL PROJECTS		20,657.49

DATE: 05/02/24
 TIME: 11:38:04
 ID: AP443000.WOW

CITY OF CLOQUET
 DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 05/07/2024

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
WATER - LAKE SUPERIOR WATERLIN			
51	STATION 2		
117200	AMSOIL INC.	1,304.06	1,099.10
121000	ARROWHEAD SPRINGS INC	398.00	27.00
137310	CENTURY LINK	2,168.54	92.48
139025	CINTAS	1,473.45	52.16
139030	CINTAS CORPORATION NO 2	14,613.69	29.70
180500	HAWKINS INC	35,628.38	3,801.16
211400	MENARDS INC	3,543.28	8.04
288150	WASTE MANAGEMENT NORTHERN MN	138.28	69.14
	STATION 2		5,178.78
52	LAKE SUPERIOR WATERLINE		
125700	BEST OIL COMPANY	44,015.34	1,080.59
139030	CINTAS CORPORATION NO 2	14,613.69	5.85
259460	SAGINAW POWER & AUTOMATION		2,625.00
270400	SUPERIOR WATER, LIGHT & POWER	397.13	96.23
281250	UNITED RENTALS		4,030.26
290875	WIPFLI CPAs AND CONSULTANTS		4,890.00
	LAKE SUPERIOR WATERLINE		12,727.93
WATER - IN TOWN SYSTEM			
00			
R0002427	DIANE BLOSSOM		200.00
R0002428	ASHLEY BARBRE		28.80
			228.80
49	CLOQUET		
118600	APPLIED INDUSTRIAL TECH.	364.09	166.76
125700	BEST OIL COMPANY	44,015.34	1,508.05
139030	CINTAS CORPORATION NO 2	14,613.69	17.20
166625	FIRST AID CORP	1,143.38	90.25
175700	GRAINGER	5,721.80	463.54
180500	HAWKINS INC	35,628.38	5,941.93
205050	LOFFLER COMPANIES INC	406.15	17.16
236500	NORTHWOODS POWER EQUIPMENT		25.93
241400	OXYGEN SERVICE COMPANY	141.54	10.64

DATE: 05/02/24
 TIME: 11:38:04
 ID: AP443000.WOW

CITY OF CLOQUET
 DEPARTMENT SUMMARY REPORT

PAGE: 6

INVOICES DUE ON/BEFORE 05/07/2024

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

WATER - IN	TOWN SYSTEM		
49	CLOQUET		
241950	PACE ANALYTICAL SERVICES INC	1,931.00	642.00
244975	PINE KNOT LLC	35,494.18	60.00
259900	SAMBATEK, INC	9,263.48	2,625.00
283700	HD SUPPLY, INC	6,402.18	1,563.83
287800	WAL-MART COMMUNITY	256.82	190.26
	CLOQUET		13,322.55
54	BILLING & COLLECTION		
116100	AMERICAN PAYMENT CENTERS	92.00	92.00
151050	DAKOTA SUPPLY GROUP	87,252.38	1,448.43
188000	INNOVATIVE OFFICE SOLUTIONS	1,974.68	47.95
211700	METRO SALES, INC.	1,914.54	125.46
278600	TWIN PORT MAILING	17,748.22	3,536.89
	BILLING & COLLECTION		5,250.73
57	ADMINISTRATION & GENERAL		
147050	CONSOLIDATED TELEPHONE COMPANY	9,937.20	406.91
175200	GOPHER STATE ONE CALL INC	313.25	60.75
188000	INNOVATIVE OFFICE SOLUTIONS	1,974.68	23.86
279100	U S BANK EQUIPMENT FINANCE	2,384.26	38.81
290875	WIPFLI CPAs AND CONSULTANTS		4,138.00
	ADMINISTRATION & GENERAL		4,668.33
ENTERPRISE FUND - SEWER			
00			
286900	W L S S D	300,114.40	-11,476.00
			-11,476.00
55	SANITARY SEWER		
121210	ASCENDANCE TRUCKS, LLC	2,311.64	1,491.95
125700	BEST OIL COMPANY	44,015.34	678.54
139030	CINTAS CORPORATION NO 2	14,613.69	27.57

DATE: 05/02/24
 TIME: 11:38:05
 ID: AP443000.WOW

CITY OF CLOQUET
 DEPARTMENT SUMMARY REPORT

PAGE: 7

INVOICES DUE ON/BEFORE 05/07/2024

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

ENTERPRISE FUND - SEWER			
55	SANITARY SEWER		
162725	ENVIRONMENTAL PRODUCTS		222.79
166625	FIRST AID CORP	1,143.38	90.25
175700	GRAINGER	5,721.80	13.95
228410	MYTANA LLC		64.83
241400	OXYGEN SERVICE COMPANY	141.54	7.08
286900	W L S S D	300,114.40	85,931.00
	SANITARY SEWER		88,527.96
56	LIFT STATIONS		
235565	NORTHERN TOOL & EQUIPMENT	587.48	334.20
	LIFT STATIONS		334.20
57	ADMINISTRATION & GENERAL		
147050	CONSOLIDATED TELEPHONE COMPANY	9,937.20	174.31
175200	GOPHER STATE ONE CALL INC	313.25	40.50
188000	INNOVATIVE OFFICE SOLUTIONS	1,974.68	23.86
279100	U S BANK EQUIPMENT FINANCE	2,384.26	38.82
290875	WIPFLI CPAs AND CONSULTANTS		5,643.00
R0002429	LYNN ROEHL		4,000.00
R0002430	MARISSA COURTURE		4,000.00
R0002431	WILLA HANSON		4,000.00
R0002432	BARBARA L BONG		4,000.00
	ADMINISTRATION & GENERAL		21,920.49
STORM WATER UTILITY			
57	ADMINISTRATION & GENERAL		
169180	FORCE AMERICA DISTRIBUTING LLC	468.84	20.00
	ADMINISTRATION & GENERAL		20.00
CABLE TELEVISION			
45	CULTURE AND RECREATION		
175790	GRANICUS	5,671.00	1,417.75
	CULTURE AND RECREATION		1,417.75

DATE: 05/02/24
TIME: 11:38:05
ID: AP443000.WOW

CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 05/07/2024

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

EMPLOYEE SEVERANCE			
45	EMPLOYEE VACATION & SICK		
152775	DELTA DENTAL OF MINNESOTA	2,927.74	167.04
	EMPLOYEE VACATION & SICK		167.04
CLOQUET AREA FIRE DISTRICT			
42	PUBLIC SAFETY		
125700	BEST OIL COMPANY	44,015.34	4,495.51
	PUBLIC SAFETY		4,495.51
	TOTAL ALL DEPARTMENTS		434,515.38



DEPARTMENT OF PUBLIC WORKS

101 14th Street; Cloquet, MN 55720
Phone: (218) 879-6758 Fax: (218) 879-6555
Street - Water - Sewer – Engineering - Park
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Caleb Peterson, Public Works Director
Reviewed By: Tim Peterson, City Administrator *TP*
Date: May 7, 2024

ITEM DESCRIPTION: Disposal of Surplus Equipment

Proposed Action

Staff recommends the City Council move to authorize the disposal of surplus equipment.

Background/Overview

With the award of the contract to replace the west end streetlights, the City can now begin to dispose of the existing equipment. These items may have some salvage value, so staff intends to offer them for sale through sealed bids.

The items include:

- Salvaged street light poles and luminaires
- Replacement gloves and miscellaneous parts

Policy Objectives

To dispose of surplus equipment in accordance with State Statute.

Financial/Budget/Grant Considerations

It has been determined that it is no longer financially feasible to maintain these items in inventory or they are no longer needed by the city. This surplus equipment does have some salvage value and this money would be returned to the appropriate department fund accounts.

Advisory Committee/Commission Action

N/A

Supporting Documents Attached

N/A



ADMINISTRATIVE OFFICES

101 14th Street • Cloquet MN 55720
Phone: 218-879-3347 • Fax: 218-879-6555
email: admin@cloquetmn.gov
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Tim Peterson, City Administrator *TCP*
Date: May 7, 2024

ITEM DESCRIPTION: Consideration of WLSSD Reappointment

Proposed Action

Staff recommends that the City Council discuss and consider the reappointment of Rob Schilling to the Western Lake Superior Sanitary District Board for a second term expiring June 30, 2027.

Background/Overview

The City has received correspondence from the Western Lake Superior Sanitary District informing the City that Mr. Schilling's term will expire on June 30, 2024 and he has expressed interest in serving for an additional three-year term.

The City has three residents appointed to seats on the Sanitary District Board. Dave Manderfeld and Loren Lilly hold the other two seats.

Policy Objectives

To keep the various City boards, committees, and commissions at full membership as identified by the City Council or under Municipal Code. The membership of the WLSSD is defined under M.S. 458D.03, Subd. 2 of which Cloquet has three representatives.

Financial/Budget/Grant Considerations

There is no direct cost to the City regarding the appointment of this position.

Advisory Committee/Commission Action

None

Supporting Documentation Attached

- Letter from M. Bohren



2626 Courtland Street
Duluth, MN 55806-1894
phone 218.722.3336
fax 218.727.7471
www.wlssd.com



Western Lake Superior Sanitary District

April 19, 2024

Mr. Tim Peterson
City Administrator
City of Cloquet
Administrative Office
1307 Cloquet Avenue
Cloquet, MN 55720

Subject: Rob Schilling WLSSD Board Team

Dear Mr. Peterson:

This letter is to advise you that Board member Schilling's term will expire on June 30, 2024. Mr. Schilling has brought a wealth of experience to the WLSSD Board. His commitment to the environment and his knowledge of regulatory compliance and operations has been an asset to his fellow Board members and to District staff. Mr. Schilling has expressed an interest in being reappointed to the WLSSD Board for an additional three-year term. The WLSSD Board and staff highly recommend his reappointment.

Thank you for your prompt consideration.

Sincerely,

Marianne Bohren
Executive Director



ADMINISTRATIVE OFFICES

101 14th Street • Cloquet MN 55720
Phone: 218-879-3347 • Fax: 218-879-6555
email: admin@cloquetmn.gov
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Tim Peterson, City Administrator TCP
Date: May 7, 2024

ITEM DESCRIPTION: Transient Merchant License for Flea Market

Proposed Action

Staff recommends that the City Council move to approve the Peddlers, Solicitors, & Transient Merchants License for Marksman Trading Post, 227 ½ Highway 33 North, for a flea/farmers' market in their parking lot once a month on Saturdays, June through September.

Background/Overview

The City has received an application from Kaylyn and Cory Drickhamer of Marksman Trading Post to hold a monthly farmers'/flea market in the parking lot of Marksman Trading Post, 227 ½, Highway 33 North, beginning in June and going through September. This request has been granted since 2022 with no issues being reported.

The applicant has submitted the completed application, insurance information, clear background checks and required fees.

Policy Objectives

Section 6.6 of the Municipal Code requires the regulation of peddlers, solicitors, and transient merchants. The purpose of such licensing is to regulate the potential nuisance and public safety issues which sometimes relate to such operations.

Financial/Budget/Grant Considerations

The applicant has submitted the appropriate license fees associated with this license. There is no other direct cost to the City.

Advisory Committee/Commission Action

None.

Supporting Documentation Attached

- Application



CITY ADMINISTRATOR'S OFFICE
 101 14th Street, Cloquet MN 55720
 Phone: 218-879-3347 Fax: 218-879-6555
 www.cloquetmn.gov
 email: kstarnold@cloquetmn.gov

Application for License Regulating Peddlers, Solicitors, & Transient Merchants

This application, all required documentation and fees must be submitted by any person desiring to obtain a Peddlers, Solicitors & Transient Merchant license within the City of Cloquet, MN.

APPLICANT'S FULL LEGAL NAME:

Name: Kaylyn Bradce Drickhamer
First Full Middle Name Last

Residence Address: _____

City, State, Zip: Duluth, MN 55807

Home Phone: _____ Work Phone: 218-879-0077 Cell Phone: _____

E-Mail Address: Kaylyn.marksman@gmail.com

Date of Birth: _____ Place of Birth: Cloquet, MN

Social Security #: _____ Drivers License #: _____

Eye Color: Brown Hair Color: Brown Height: 5'4" Weight: _____

BUSINESS/ORGANIZATION INFORMATION:

Business or Organization Name: MarksMan Trading Post

Address: 227 1/2 Hwy 33 N, Cloquet, MN 55720

Mailing Address (if different from above): _____

Phone: 218-879-0077 Alternate Number: _____

LOCATION OF PROPOSED SALES:

Business/Organization Name: MarksMan Trading Post

Address: 227 1/2 Hwy 33 N, Cloquet, MN 55720

Local Phone Number: 218-879-0077 Permanent Phone Number: " " "

Any and all addresses and telephone numbers where the applicant can be reached while conducting business within the city, including the location where a transient merchant intends to set up business:

Address: Same as above Phone: _____

Address: _____ Phone: _____

THE LENGTH OF TIME FOR SALES OR SOLICITING AND HOURS DURING WHICH BUSINESS WILL BE CONDUCTED:

(Not to exceed 30 days) First Saturday of every month

Beginning Date: May Ending Date: September

Hours during which business will be conducted: 9-5pm

(City Code states hours of business are to be conducted between 8:00 a.m. and 8:00 p.m.)

Brief description of the nature of the business or solicitation and the goods to be sold or given away:

Multiple vendors selling goods of all kinds except for weapons and alcohol. The flea markets are held outside on our property.

Do you have written consent of the landowner upon whose premises this activity is to be conducted? Yes No (If yes, please attach written consent.) Taking Place At Our Business

Do you use a Sales Contract? Yes No (If yes, please attach a copy.)

Name and Address of the Source of Supply of the goods or property proposed to be sold, or orders taken for the sale thereof; location of such goods or products at the time of this application; and proposed method of delivery:

Multiple vendors selling there handmade goods / clothing to the community.

List the names of the last three (3) cities where you have registered and conducted business for your activities:

City and Address	State
<u>227 1/2 Hwy 33 N, Cloquet</u>	<u>MN</u>

Describe all vehicles that you will be using in your activities: N/A

Make:	Year:
Model:	License #:
Color:	State:

Make:	Year:
Model:	License #:
Color:	State:

Make:	Year:
Model:	License #:
Color:	State:

Make:	Year:
-------	-------

Model:	License #:
Color:	State:

List the Full (*last, first, full middle*) Name, Date of Birth, Permanent Address, Social Security #, Drivers License #, and description of ALL persons proposed to be employed in this municipality during the period for which this application is made: (Attach additional sheets if necessary.)

Name (Last, First, Full Middle)	Drickhamer, Kaylyn, Brooke	
Date of Birth		
Permanent Address		
Social Security #		
Driver's License #		State:
Physical Description		

Name (Last, First, Full Middle)	Drickhamer, Cory, Scott	
Date of Birth		
Permanent Address		
Social Security #		
Driver's License #		State:
Physical Description		

Name (Last, First, Full Middle)		
Date of Birth		
Permanent Address		
Social Security #		
Driver's License #		State:
Physical Description		

Name (Last, First, Full Middle)		
Date of Birth		
Permanent Address		
Social Security #		
Driver's License #		State:
Physical Description		

1. Have you, or those working for you in Cloquet, been convicted within the last five (5) years, of any felony, gross misdemeanor, or misdemeanor for violation of any federal, state, or local ordinance other than traffic ordinances
 Yes No *If yes, give information as to the date, place, and offense for each conviction.*

2. List all names, nicknames and aliases by which you have been known: Kaylyn Hamilton was
my maiden name.

3. List addresses at which you have lived during the preceding three years. (Begin with present or last address and work back. *Attach additional sheets if necessary.*)

Street Address: _____
City, State, Zip: Duluth, MN 55807
Dates at Address: 08/2021 - Present

Street Address: _____
City, State, Zip: _____
Dates at Address: _____

Street Address: _____
City, State, Zip: _____
Dates at Address: _____

I HEREBY UNDERSTAND AND AGREE THAT:

- Information revealed herein for a Peddler, Solicitor and Transient Merchant License in the City of Cloquet will be handled by the City in accordance with federal and state laws regarding privacy of criminal records.
- Failure to reveal a criminal conviction will be considered falsification of the application and may be used as grounds for denial of the license.

(I) do hereby swear that I have submitted all of the required documentation as listed above and that the answers in this application are true and correct to the best of my knowledge. I do authorize the City of Cloquet, its agents, and employees, to obtain any necessary information and to conduct an investigation, if necessary, into the truth of the statements set forth in this application and my qualifications for this license. I do understand that providing false information shall be grounds for denial of my license.

Kaylyn [Signature] _____ 04/16/2024 _____
Signature of Applicant Date

Print Name Kaylyn Brooke Drickhamer
First Middle Last

MINNESOTA BUSINESS TAX IDENTIFICATION LAW

Pursuant to Minnesota Statute 270C.72 (Tax Clearance; Issuance of Licenses), Subd. 4. The licensing authority is required to provide the Minnesota Commissioner of Revenue your business tax identification number and social security number of each license applicant. Under the Minnesota Government Data Practices Act and the Federal Privacy Act of 1974, we are required to advise you of the following regarding the use of this information:

1. This information may be used to deny the issuance, renewal or transfer of your license in the event you owe the Minnesota Department of Revenue delinquent taxes, penalties or interest.
2. Upon receiving this information, the licensing authority will supply it only to the Minnesota Department of Revenue. However, under the Federal Exchange of Information Agreement, the Department of Revenue may supply this information to the Internal Revenue Service.
3. Failure to supply this information may jeopardize or delay the processing of your licensing issuance or renewal application.

License Type: Transient Merchants/Peddlers

Please supply the following information and return along with your application to the City of Cloquet.

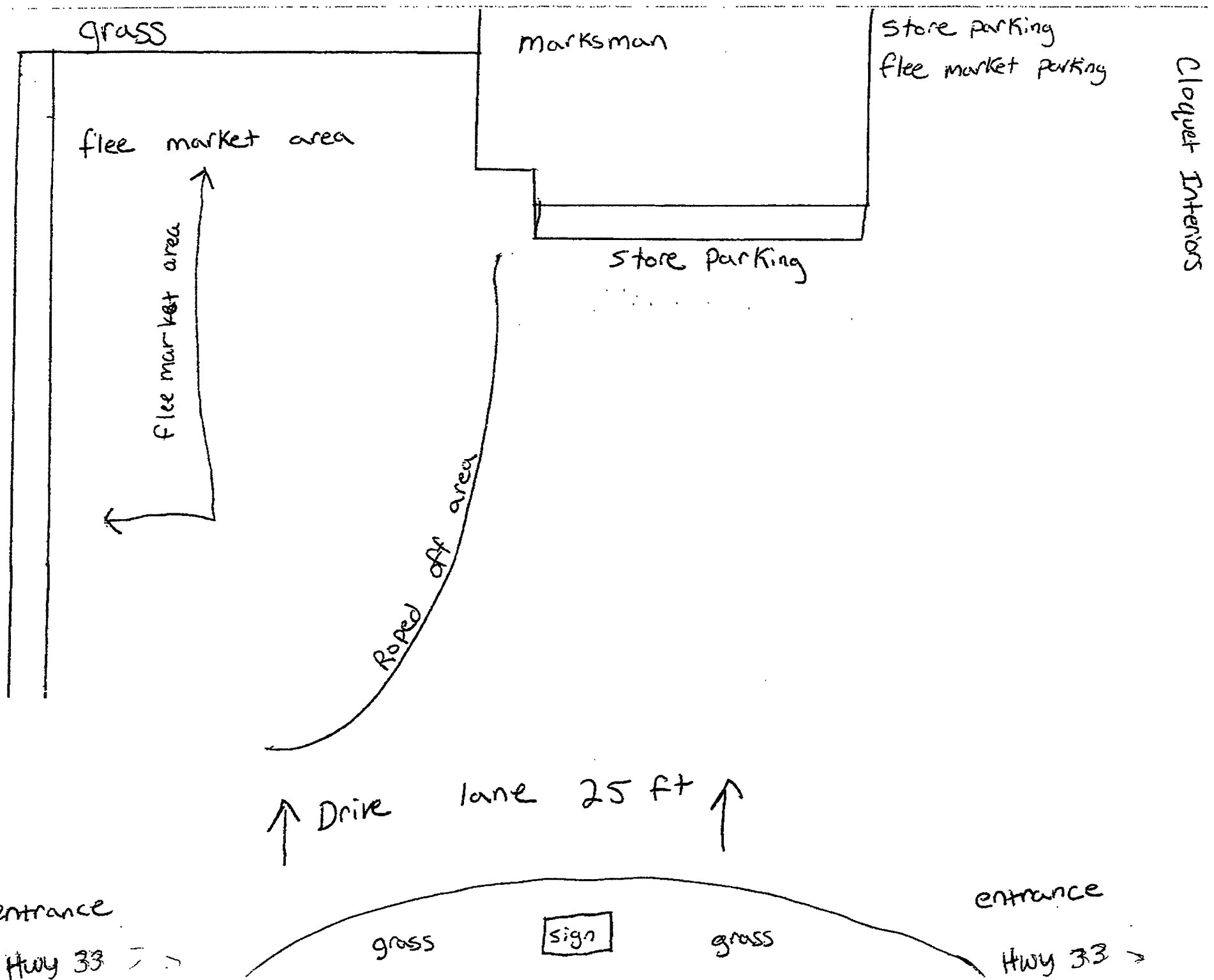
APPLICANT INFORMATION		
Name: First <u>Kaylyn</u>	Full Middle <u>Brooke</u>	Last <u>Drickhamer</u>
Current Address: <u></u>		
City: <u>Duluth</u>	State: <u>MN</u>	Zip Code: <u>55807</u>
Social Security Number: <u></u>		

BUSINESS INFORMATION		
Business Name: <u>Mark's Man Trading Post</u>		
Business Address: <u>227 1/2 Hwy 33. N</u>		
City: <u>Cloquet</u>	State: <u>MN</u>	Zip Code: <u>55720</u>

TAX IDENTIFICATION NUMBERS	
Federal Tax Identification Number: <u>85-3429286</u>	
Minnesota Tax Identification Number: <u>7725671</u>	

Signature: Kaylyn Drickhamer

Date: 04/16/24



grass

Marksman

store parking
flea market parking

Cloquet Interiors

flea market area

flea market area

store parking

Roped off area

↑ Drive lane 25 ft ↑

entrance

Hwy 33

grass

sign

grass

entrance

Hwy 33



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 04/30/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

PRODUCER: Epic One Insurance Group LLC... CONTACT NAME: tinathornrose@epiconeins.com... INSURER(S) AFFORDING COVERAGE: Nautilus Insurance Company

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Includes Commercial General Liability, Automobile Liability, Umbrella Liab, and Workers Compensation.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Marksman Trading Post and lot

CERTIFICATE HOLDER: City of Cloquet... CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.



ADMINISTRATIVE OFFICES

101 14th Street • Cloquet MN 55720
Phone: 218-879-3347 • Fax: 218-879-6555
email: admin@cloquetmn.gov
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Tim Peterson, City Administrator *TP*
Date: May 7, 2024

ITEM DESCRIPTION: Transient Merchant License for Carlton County Farmers' Market

Proposed Action

Staff recommends that the City Council move to approve the Peddlers, Solicitors & Transient Merchants License for the Carlton County Farmers' Market to hold their annual market at 904 Highway 33 South from June 1, 2024 - October 19, 2024.

Background/Overview

The City has received the annual application from the Carlton County Farmers' Market for a Peddlers, Solicitors & Transient Merchants License seeking approval to hold their farmers' market on Saturdays, 9:00 am to 12:00 pm from June 1st through October 19th. The market will once again be in the parking lot of Premiere Theaters. This annual request has been granted since 2015 with no issues being reported.

Policy Objectives

Section 6.6.02, Subd. 7, 6.6.04, Subd. 2(A) and 6.6.08, Subd. 2 apply to farmers markets and require an annual license for such purposes.

Financial/Budget/Grant Considerations

Section 6.6.04, Subd. 1, exempts Farmers Markets from the annual license fee. There is no direct cost to the City.

Advisory Committee/Commission Action

None.

Supporting Documentation Attached

- Application

G&R Development LLC
904 Highway 33 South
Cloquet MN 55720

May 3, 2024

To City of Cloquet:

G&R Development grants permission for the Carlton County Farmers' Market to use our parking lot for the 2024 season.

I understand that they will begin on June 1, 2024, and run through October 19, 2024.

Sincerely,

Alison Crotteau
General Manager

Phone: 218-590-2864



CITY ADMINISTRATOR'S OFFICE
 101 14th Street, Cloquet MN 55720
 Phone: 218-879-3347 Fax: 218-879-6555
 www.cloquetmn.gov
 email: kstarnold@cloquetmn.gov

Application for License Regulating Peddlers, Solicitors, & Transient Merchants

This application, all required documentation and fees must be submitted by any person desiring to obtain a Peddlers, Solicitors & Transient Merchant license within the City of Cloquet, MN.

APPLICANT'S FULL LEGAL NAME:

Name: Michael Steven Little
First Full Middle Name Last

Residence Address: Esko MN 55733

City, State, Zip: _____
218 879 8294

Home Phone _____ Work Phone _____ Cell Phone _____
fishpole@peoplepc.com

E-Mail Address

Date of Birth: _____ Place of Birth: Minneapolis, MN

Social Security #: _____ Drivers License #: _____ State: MN

Eye Color: Blue Hair Color: Blonde Height: 5'7" Weight: 165

BUSINESS/ORGANIZATION INFORMATION:

Business or Organization Name: Carlton County Farmers' Association: Carlton County Farmers' Market

Address: Sales Location: 904 Hwy 33 S., Cloquet, MN 55720

Mailing Address (if different from above): 160 Olson Rd Esko MN 55733

Phone: 218 879 8294 (President) Alternate Number: 218 879 4142 (Site manager)

LOCATION OF PROPOSED SALES:

Business/Organization Name: G&R Development

Address: 904 Hwy 33 S., Cloquet, MN 55733 (Premiere Theatres parking lot)

Local Phone Number: 218 879 7985 (Premiere) Permanent Phone Number: 218 879 7533 (Cold One)

Any and all addresses and telephone numbers where the applicant can be reached while conducting business within the city, including the location where a transient merchant intends to set up business:

Address: 904 Hwy 33 S., Cloquet, MN 55720 (Premiere) Phone: 218 879 4142 (during market hours and for market admin business)

Address: _____ Phone: _____

THE LENGTH OF TIME FOR SALES OR SOLICITING AND HOURS DURING WHICH BUSINESS WILL BE CONDUCTED:
 (Not to exceed 30 days)

Beginning Date: 6/1/2024 Ending Date: 10/19/2024

Hours during which business will be conducted: 9 a.m. to 12 noon
 (City Code states hours of business are to be conducted between 8:00 a.m. and 8:00 p.m.)

Brief description of the nature of the business or solicitation and the goods to be sold or given away:

Vendor sales of fresh locally-grown fruits and vegetables, Cottage Foods (breads and baked goods, jams & jellies, pickles, relishes and salsas); maple syrup and maple products, honey and honey products; frozen meat, fresh eggs, garden transplants, body care products, crafts. All vendors live and produce within 50 miles of the market.

Do you have **written consent** of the landowner upon whose premises this activity is to be conducted? Yes No (If yes, please attach written consent.)

Do you use a **Sales Contract**? Yes No (If yes, please attach a copy.)

Name and Address of the Source of Supply of the goods or property proposed to be sold, or orders taken for the sale thereof; location of such goods or products at the time of this application; and proposed method of delivery:

All vendors produce the items they sell according to local, state and federal regulations and transport them to the market.

List the names of the last three (3) cities where you have registered and conducted business for your activities:

City and Address	State
Cloquet: 904 Hwy 33 S (G&R Development, Premiere Theatres)	MN
Cloquet: Municipal lot at 11th St	MN
Scanlon: Grandma Polo's Bottle Shop	MN

Describe all vehicles that you will be using in your activities:

Make: <u>Various: all vendors use their own vehicles</u>	Year:
Model:	License #:
Color:	State:

Make:	Year:
Model:	License #:
Color:	State:

Make:	Year:
Model:	License #:
Color:	State:

Make:	Year:
-------	-------

MINNESOTA BUSINESS TAX IDENTIFICATION LAW

Pursuant to Minnesota Statute 270C.72 (Tax Clearance; Issuance of Licenses), Subd. 4. The licensing authority is required to provide the Minnesota Commissioner of Revenue your business tax identification number and social security number of each license applicant. Under the Minnesota Government Data Practices Act and the Federal Privacy Act of 1974, we are required to advise you of the following regarding the use of this information:

1. This information may be used to deny the issuance, renewal or transfer of your license in the event you owe the Minnesota Department of Revenue delinquent taxes, penalties or interest.
2. Upon receiving this information, the licensing authority will supply it only to the Minnesota Department of Revenue. However, under the Federal Exchange of Information Agreement, the Department of Revenue may supply this information to the Internal Revenue Service.
3. Failure to supply this information may jeopardize or delay the processing of your licensing issuance or renewal application.

License Type: TRANSIENT MERCHANT

Please supply the following information and return along with your application to the City of Cloquet.

APPLICANT INFORMATION		
Name: First <i>Michael</i>	Full Middle Stephen	Last <i>Little</i>
Current Address:		
City: Esko	State: MN	Zip Code: 55733
Social Security Number: -----		

BUSINESS INFORMATION		
Business Name: Carlton County Farmers' Association		
Business Address: 160 Olson Rd		
City: Esko	State: MN	Zip Code: 55733

TAX IDENTIFICATION NUMBERS
Federal Tax Identification Number: 881279748
Minnesota Tax Identification Number:

Signature: *Michael Little*

Date: 4/30/2024

Carlton County Farmers' Market vendor set-up area, 904 Hwy 33 S, Cloquet





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/18/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Advantage 1 Insurance 3801 N 3rd Street SAINT CLOUD, MN 56303	CONTACT NAME: Beth Fiedler
	PHONE (A/C, No, Ext): (320)252-6660 FAX (A/C, No): (320)252-7536
	E-MAIL ADDRESS: Bethf@advantageoneins.com
	INSURER(S) AFFORDING COVERAGE
	NAIC #
INSURED MINNESOTA FARMERS' MARKET ASSOCIATION Carlton County Farmers' Market Association 192 Himango Rd Esko, MN 55733	INSURER A: West Bend Mutual 15350
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES CERTIFICATE NUMBER: 90007830-14677379 REVISION NUMBER: 1928

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y		A091325	01/01/2024	01/01/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE			A091325	01/01/2024	01/01/2025	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
	DED RETENTIONS						
	WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Listed as Additional Insured in regards to General Liability - Erik Peterson
2nd location - 4 seasons Sports Complex & Event Center 90 Chestnut Ave Carlton MN 55718

CERTIFICATE HOLDER**CANCELLATION**

Carlton County Farmers Market Association
904 Hwy 33 S
CLOQUET, MN 55720

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Beth Fiedler

(BJF)

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ADMINISTRATIVE OFFICES

101 14th Street Cloquet, MN 55720-1903
Phone: 218.879.3347 Fax: 218.879.6555
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Tim Peterson, City Administrator
Date: May 7, 2024

ITEM DESCRIPTION: Arena Lease Agreement

Proposed Action

Staff recommends that the City Council move to approve the revised Arena Lease Agreement between the City of Cloquet and Minnesota Wilderness.

Background/Overview

The City, Minnesota Wilderness, School District and Hockey Association (CAHA) have operated and utilized a skating rink and arena cooperatively since at least 1975. The Agreement has been amended and revised numerous times since 1975 and details the various financial usage and other obligations of these parties. The most current lease expired on June 30, 2024.

The attached Agreement has already been approved by the Minnesota Wilderness. There are no other proposed changes to the Agreement at this time.

Financial/Budget/Grant Considerations

None to the City of Cloquet.

Advisory Committee/Commission Action

None

Supporting Documentation

- Arena Lease Agreement

Arena Lease Agreement

Agreement, made and entered into this ___th day of _____, 2024, by and between the City of Cloquet, a political subdivision of the State of Minnesota, herein called "City," and MBM Sports, LLC, a Wisconsin limited liability company d/b/a MN Wilderness hereinafter referred to as "WILDERNESS".

RECITALS

1. The City is the owner of certain real property located in Cloquet, Carlton County, Minnesota, and as described as follows, to-wit:
Southwest Quarter of the Southeast Quarter of the Southwest Quarter (sw ¼ of se ¼ of sw ¼), Section Twenty-three (23), Township Forty-nine (49), Range Seventeen (17), West.
2. The City has requested that a new lease agreement by and between the parties be entered into which agreement would continue to provide revenue to the City to permit the necessary operation, improvements, and updating of the existing facility so as to permit a continued quality arena facility.
3. That the parties hereto have agreed that the City, in order to operate the facilities for the general public for the citizens of Cloquet and for the Cloquet Area School District for recreation programs, school programs, Cloquet Area Hockey Association programs, open skating programs, WILDERNESS team and for other uses for the general public and the citizens of Cloquet, must receive additional rentals to enable them to meet their requirements for operation and improvement and maintenance of the present facility.
4. The City has constructed on the above-described real property an ice arena.
5. The parties hereto are desirous of obtaining maximum usage of the above-described real property and the ice arena located thereon by their respective residents and/or members and, in particular, are desirous of maintaining and improving the existing structure.
6. That the parties hereto have agreed that the financial contributions of the City for a community recreation program for City and general public uses and the lease agreement for the WILDERNESS will be entered into in order to allow the City to undertake the projects necessary to meet State guidelines for such a structure and to finance the necessary obligations for the daily operations of the structure.
7. The parties hereto desire to enter into a lease agreement to insure the foregoing.

TERMS OF AGREEMENT

1. **Subject Property.** The property being subject of this Agreement is the following described property and the ice arena located therein in Cloquet, Carlton County, Minnesota, to-wit:
Southwest Quarter of the Southeast Quarter of the Southwest Quarter (sw ¼ of se ¼ of sw ¼), Section Twenty-three (23), Township Forty-nine (49), Range Seventeen (17), West.
2. **Term.** The term of this lease shall be a period of three (3) years commencing July 1, 2024, and terminating June 30, 2027.
 - a. This lease, on its effective date, supersedes and cancels any existing leases and/or extensions.
 - b. This lease will automatically renew each year unless either party provides written notice of its intent to terminate this agreement at least 30 days prior to a new lease year beginning (June 1, 2025 or June 1, 2026).
 - c. If arena is unable to be used or occupied during normal operating times for a period longer than 30 continuous days, both parties agree to open lease negotiations.

3. Financial Contribution of the WILDERNESS. Contributions of the WILDERNESS upon execution hereof shall be made in accordance with the following schedule:

A. Facility Rental – (Three Years)

June 1, 2024	\$ 38,500
June 1, 2025	\$ 38,500
June 1, 2026	\$ 38,500

B. Advertising Rights

June 1, 2024	\$ 25,000
June 1, 2025	\$ 27,500
June 1, 2026	\$ 30,000

4. Use of Payments. The parties hereto agree that the sums to be paid to the City hereunder shall be used as per paragraph six (6) of the recitals, and shall further be used for the operational and maintenance expenses of said facility during the term of this agreement.

5. Use of Facility by WILDERNESS. WILDERNESS shall have the non-exclusive use of the RINK for the purpose of training, hosting practices ("Practices") and games ("Games") that will be attended by spectators as part of the North American Hockey League ("NAHL"). The programs for which said facility may be used shall include, but not be limited to, the following:

a. WILDERNESS Hockey Program:

- I. 180-200 hours of practice time per season between the hours of 8:00 am and 2:45 pm Monday – Friday. Beginning last week of August and ending after the season completion in early May dependent on playoff status.
- II. 28 regular season home games between Sept. through early May each year. WILDERNESS will work in conjunction with the City or its assignee to minimize any scheduling conflicts. Use of Community Room included.
- III. Year round use of the training room. WILDERNESS agrees to maintain and furnish all required training equipment. Scheduling of use of training room by other parties will be done through the WILDERNESS. Only high school or older aged users are allowed.
- IV. Camp between mid-May and late June of each year for one week each event to evaluate potential players and establish team rosters.
- V. WILDERNESS shall have a team locker room for exclusive use during all practices and games. The locker rooms shall also be made available to WILDERNESS at any time a hockey camp is scheduled at the Facility. Other than for dropping off equipment after a game, locker rooms shall not be used after facility closing hours unless prior authorization is obtained. CITY shall have no responsibility to clean WILDERNESS's team locker room as WILDERNESS will assume that responsibility. The CITY shall provide a visiting team locker room with access to showers during home game(s) series at the facility.
- VI. Community/Party Room to be used for meeting purposes and key sponsorship personnel during home games.
- VII. The right to sell and promote special outdoor events during wilderness games. This would include live music, food, and beverages. These events must first be approved by City to ensure events meet all city code and state statutes.
- VIII. The right to sell or contract with outside agency to sell alcoholic beverage during home games.
- IX. The facility shall further be made available to WILDERNESS for such other programs, at times and dates to be scheduled jointly with the CITY or its assignee.

6. Combined Use of Facility by Cloquet Area Hockey Association, WILDERNESS, Cloquet School District and City. The use of the above-described facility shall be made available during the ice season for the implementation of existing youth hockey programs, school district hockey programs, WILDERNESS hockey program as well as programs which may be developed. The times and dates thereof shall be scheduled by the City or its assignee.

7. Obligations of the City. The City, or its assignee shall, during the term of this Agreement, provide the following:
- a. The care and maintenance of the facility and equipment within the facility during the term of this Agreement, except the equipment described in 5(a)(iii).
 - b. The care and maintenance of the ice in the facility during the term of this Agreement.
 - c. The necessary equipment for the care and maintenance of the ice during the term of this Agreement.
 - d. Custodial services for the entire building during the term of this Agreement.
 - e. The high-speed internet meeting the NAHL requirement for NHAL TV broadcast of each game.
 - f. All utilities during the term of this Agreement.
 - g. Insurance on said facility and said equipment as required during the term of this Agreement.
8. Additional Responsibilities of WILDERNESS. During games played pursuant to its WILDERNESS Hockey Schedule, the WILDERNESS agrees to provide the following:
- a. Box Workers.
 - b. Clock Operator.
 - c. Official Scorer.
 - d. Announcer.
 - e. Light Show Operator.
 - f. Bartenders.
 - g. Apparel Sales Person.
 - h. Ticket Taker.
 - i. Security Personnel.
 - j. Liability insurance coverage for spectators and non-participants. This coverage may be limited to provide protection to the WILDERNESS against claims or suits arising out of personal injury to any spectator or non-participant in WILDERNESS games, in an amount not less than \$2,000,000 per occurrence with the City named as an additional insured.
 - k. Liquor license and liquor liability insurance in the minimum amount of \$1,000,000 per occurrence with the City named as an additional insured.
9. Concessions. It is understood by the parties that the concessions within said facility shall, during the terms of this agreement, be operated by the City or its assignee except as provided in 5(a)(vii)(viii).
10. Alcohol. WILDERNESS shall have the exclusive right to market and sell fermented malt-beverages at the Facility during games in accordance with Minnesota statutes and City code. WILDERNESS shall be responsible for ensuring that they or any entity that is hired to sell alcohol on site has any and all required permits. WILDERNESS shall be required to order, staff, and maintain an inventory of products to sell at games. Any revenue derived from the sale of fermented malt beverages shall be retained by WILDERNESS.
11. Advertising. WILDERNESS shall have exclusive rights to sell advertising within the rink facility except as provided in this section or subject to CITY agreements as set forth in ADDENDUM A. Parties agree to amend Addendum A only by written agreement of both parties. Facility advertising areas shall include and pertain to dasher boards, rink walls, bleachers, banners, on-ice logos (excluding center ice Lumberjack logo), glass wrap, and lobby.

CITY shall have the sole and exclusive right to sell and license all naming rights to the building and Zamboni wrap during the term of this Agreement.

As to the effective date of the Agreement, the CITY has advertising rights of certain Signs whereas the WILDERNESS will honor these agreements. The CITY sponsored advertising signs shall be clarified in ADDENDUM A with Name and Area as mutually agreed between Parties within this Agreement.

WILDERNESS shall be responsible for expense and design of any Advertising and the CITY, or its assignee, shall be responsible for the installation of any advertising. Any and all revenue derived from such Advertising shall be the property of WILDERNESS.

WILDERNESS agrees that all advertising shall comply with all federal, state, and municipal laws and regulations with respect to the advertising matter to be displayed.

CITY reserves the right to approve any and all advertising prior to display at the Facility. Except for temporary game-day beer sales, WILDERNESS shall not display advertising for businesses that solely derive revenue from the sale of tobacco, firearms, adult entertainment and/or other practices considered unsuitable or inappropriate for children, unless written permission from CITY.

WILDERNESS shall indemnify and hold CITY harmless from any suits, claims, damages, costs, or expenses arising in connection with false, defamatory, obscene, or otherwise unlawful advertising material which has been sold, ordered, or approved by WILDERNESS.

12. Management of Facility. The facility described herein shall be subject to the supervision of the City or its assignee.
 - a. Day-to-day management and control of the facility shall be vested in the City or its assignee

13. Insurance-City. The City agrees that, during the term of this Agreement, it will carry liability insurance with an approved insurance company of the League of Minnesota Cities Insurance Trust (LMCIT) in amounts not less than those specified in Minnesota Statutes, Chapter 466 and casualty insurance with an approved insurance company or LMCIT in such amounts as will cover the replacement value of the facility and related equipment. The WILDERNESS shall be named an additional insured on the City's liability coverage. The insurance shall not be canceled without consent of the WILDERNESS and the City. Such insurance shall specifically include the coverage of the structures, contents, and the liquid Freon ice plant, it being the intention of the parties hereto that the payment obligations hereunder shall be contingent upon the continuing availability of ice.

14. Liability and Indemnification. The parties agree that they will, subject to any indemnification provisions provided herein, be responsible for their own acts and the results thereof to the extent authorized by law, and they shall not be responsible for the acts of the other party and the results thereof. To the fullest extent permitted by law, each party agrees to defend, indemnify and hold harmless the other party, and its employees, officials, and agents from and against all claims, actions, damages, losses and expenses, including reasonable attorney fees, arising out of a party's negligence or a party's failure to perform its obligations under this Lease. The parties agree their indemnity obligation shall survive the completion or termination of this Lease.

15. Limitation of Liability. It is agreed by the parties hereto that the obligations of the City with regard to the described facility shall be limited as set forth herein, and under M.S.A. 466.01 et al, except as may be otherwise agreed upon in writing by the parties hereto.

16. Locker Room. The City or its assignee shall provide appropriate maintenance and adequate locker room space for the WILDERNESS during the term of this agreement. Damages beyond normal wear and tear caused by the WILDERNESS shall be repaired by the WILDERNESS at its expense. The "Tobacco Free" Policy shall also be enforced.

17. Assignment. It is mutually agreed that all the terms and conditions of the Agreement shall extend, apply to and bind the successors and assigns of the respective parties hereto as fully as the respective parties are themselves bound, but this provision shall not authorize the assignment or subletting of this Agreement without the written consent of all of the parties hereto.
18. Contractual Review. Prior to the start of the WILDERNESS season, a joint meeting with the City or its assignee will be conducted to review all areas related to this Agreement.

IN WITNESS WHEREOF, the parties have, through their duly authorized representatives, set their hands and seals the day and year first above written.

CITY OF CLOQUET

By: _____
Its Mayor

By: _____
Its City Administrator

IN WITNESS WHEREOF, the parties have, through their duly authorized representatives, set their hands and seals the day and year first above written.

MBM Sports, LLC, a Wisconsin Limited Liability Company

By: Tom P. O'Connell
Its Managing Member

Date: 4-26-24

ADDENDUM A

Previously Agreed to Advertising

- A. Naming Rights to Ice Arena
 - a. The agreement currently includes on ice logo, lobby advertising, and Zamboni wrap for Northwoods Credit Union.
- B. State Farm Insurance (Lenny Conklin)
- C. Boldt Construction
- D. Family names and sponsors currently on glass
- E. Scoreboard continues to incorporate Cloquet Hockey
- F. Center ice remains Lumberjack

B



DEPARTMENT OF PUBLIC WORKS

101 14th Street; Cloquet, MN 55720
Phone: (218) 879-6758 Fax: (218) 879-6555
Street - Water - Sewer - Engineering - Park
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Caleb Peterson, Public Works Director
Reviewed By: Tim Peterson, City Administrator *TCP*
Date: May 7, 2024

ITEM DESCRIPTION: Public Works Position Appointment

Proposed Action

Staff recommends the City Council move to approve the probationary appointment of Keith Wiley to the position of Parks Maintenance Worker.

Background

Due to a recent promotion, Public Works has a full-time position vacant in the Parks Department. An internal posting was completed as required under the union contract and the vacancy was then advertised and posted externally. Mr. Wiley performed well through the interview process and the selection panel is unanimously recommending his probationary appointment to the position of Parks Maintenance Worker.

Policy Objectives

Keeping a fully staffed department is consistent with the service level directives of the City Council.

The City Council is the hiring authority for the City as determined by City Code and State law. Council must act to appoint applicants to complete the hiring process.

Financial/Budget/Grant Considerations

This position is fully funded as part of the 2024 operating budget.

Advisory Committee/Commission Action

N/A

Supporting Documents Attached

N/A



Community Development Department
101 14th ST • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

REQUEST FOR COUNCIL ACTION

To: Mayor and Cloquet City Council
From: Holly Hansen, Community Development Director
Reviewed By: Tim Peterson, City Administrator
Date: May 7, 2024

ITEM DESCRIPTION: Sale of Vacant Single-Family Residential Lot – 316 20th Street

Proposed Action

The Council is asked to move to approve **RESOLUTION NO. 24-34, A RESOLUTION APPROVING THE SALE OF A VACANT SINGLE-FAMILY RESIDENTIAL LOT AT 316 20th STREET FROM THE CITY OF CLOQUET TO 3W PROPERTIES, INC. FOR THE DEVELOPMENT OF HOUSING.**

Background/Overview

In late December 2023, 316 20th Street, which had a \$5,980 city demolition lien on it, was re-acquired by the City/Cloquet EDA.

The EDA re-issued the Request for Proposals (RFP) to redevelop the vacant lot at 316 20th into one single-family home. The re-issued RFP allowed a reduction in bedrooms from three to two as a potential contractor cost savings measure. The lot is 50' x 110' with a modest building pad.

The EDA received a proposal from 3W Properties Inc. (Weets Brothers/Andrew Genereau Construction) to construct one single family home on the property. The EDA then interviewed the contractor team.

Policy Objectives

A goal of both the City and Cloquet EDA is the development of housing via creative partnerships, as reflected in EDA 2024 Work Plan's. The EDA will review proposals and the selected contractor will be chosen based on the merits, quality, compatibility, and deliverability of the project proposed.

Financial/Budget/Grant Considerations

The purchase price for the property listed in the RFP is \$1,000 plus closing costs. As with other EDA "projects" this \$1,000 revenue should be placed into the balance of Fund 201 "project."

Advisory Committee / Commission Action

During the May 1, 2024 Cloquet EDA meeting the contractor team was interviewed and the EDA then recommended to Council that 316 20th Street be sold to 3W Properties INC.

Supporting Documents Attached

- Resolution No. 24-34

STATE OF MINNESOTA
COUNTY OF CARLTON
CITY OF CLOQUET

RESOLUTION NO. 24-34

**A RESOLUTION APPROVING THE SALE OF A VACANT SINGLE-FAMILY
RESIDENTIAL LOT AT 316 20th STREET FROM THE CITY OF CLOQUET TO
3W PROPERTIES INC FOR THE DEVELOPMENT OF HOUSING**

WHEREAS, the vacant single-family residential lot at 316 20th Street was purchased by the Cloquet Economic Development Authority (EDA) in December 2023 and conveyed to the City of Cloquet in January 2024; and

WHEREAS, the purpose of said conveyance was for the City of Cloquet to sell this parcel for \$1,000 to a local contractor for a housing redevelopment project; and

WHEREAS, the legal description for 316 20th Street is as follows:

**Lot 4, Block 1, LALONDE'S SECOND ADDITION to Cloquet,
according to the plat thereof on file and of record in the office of the
County Recorder, Carlton County, Minnesota.
(PID No. 06-210-0080, ABSTRACT).
Hereinafter "the Property."**

WHEREAS, after a second re-issued Request for Proposals for the Property, the Cloquet EDA received two viable contractor proposals for the purpose of housing redevelopment into one single-family; and

WHEREAS, the Cloquet EDA conducted contractor interviews at their May 1, 2024 Board meeting and recommends the Council sell the Property to 3W PROPERTIES INC for the purpose of housing redevelopment for single-family ownership; and

WHEREAS, the conveyance of a residential property for residential use has no effect on the comprehensive plan and does not require planning commission review.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, that the City of Cloquet approves the sale of the property described above for \$1,000 plus costs to 3W PROPERTIES INC. The property may not be resold by 3W PROPERTIES INC until an approved residential structure has been constructed on the property, which construction must be substantially completed within by April 30, 2025 or the City reserves the right to repurchase the property for its costs of sale herein.

PASSED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 7th DAY OF MAY 2024.

Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator



Community Development Department
101 14th ST • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

REQUEST FOR COUNCIL ACTION

To: Mayor and Cloquet City Council
From: Holly Hansen, Community Development Director
Reviewed By: Tim Peterson, City Administrator
Date: May 7, 2024

ITEM DESCRIPTION: Sale of Vacant Single-Family Residential Lot – 316 20th Street

Proposed Action

The Council is asked to move to approve **RESOLUTION NO. 24-34, A RESOLUTION APPROVING THE SALE OF A VACANT SINGLE-FAMILY RESIDENTIAL LOT AT 316 20th STREET FROM THE CITY OF CLOQUET TO 3W PROPERTIES, INC. FOR THE DEVELOPMENT OF HOUSING.**

Background/Overview

In late December 2023, 316 20th Street, which had a \$5,980 city demolition lien on it, was re-acquired by the City/Cloquet EDA.

The EDA re-issued the Request for Proposals (RFP) to redevelop the vacant lot at 316 20th into one single-family home. The re-issued RFP allowed a reduction in bedrooms from three to two as a potential contractor cost savings measure. The lot is 50' x 110' with a modest building pad.

The EDA received a proposal from 3W Properties Inc. (Weets Brothers/Andrew Genereau Construction) to construct one single family home on the property. The EDA then interviewed the contractor team.

Policy Objectives

A goal of both the City and Cloquet EDA is the development of housing via creative partnerships, as reflected in EDA 2024 Work Plan's. The EDA will review proposals and the selected contractor will be chosen based on the merits, quality, compatibility, and deliverability of the project proposed.

Financial/Budget/Grant Considerations

The purchase price for the property listed in the RFP is \$1,000 plus closing costs. As with other EDA "projects" this \$1,000 revenue should be placed into the balance of Fund 201 "project."

Advisory Committee / Commission Action

During the May 1, 2024 Cloquet EDA meeting the contractor team was interviewed and the EDA then recommended to Council that 316 20th Street be sold to 3W Properties INC.

Supporting Documents Attached

- Resolution No. 24-34

STATE OF MINNESOTA
COUNTY OF CARLTON
CITY OF CLOQUET

RESOLUTION NO. 24-34

**A RESOLUTION APPROVING THE SALE OF A VACANT SINGLE-FAMILY
RESIDENTIAL LOT AT 316 20th STREET FROM THE CITY OF CLOQUET TO
3W PROPERTIES INC FOR THE DEVELOPMENT OF HOUSING**

WHEREAS, the vacant single-family residential lot at 316 20th Street was purchased by the Cloquet Economic Development Authority (EDA) in December 2023 and conveyed to the City of Cloquet in January 2024; and

WHEREAS, the purpose of said conveyance was for the City of Cloquet to sell this parcel for \$1,000 to a local contractor for a housing redevelopment project; and

WHEREAS, the legal description for 316 20th Street is as follows:

**Lot 4, Block 1, LALONDE'S SECOND ADDITION to Cloquet,
according to the plat thereof on file and of record in the office of the
County Recorder, Carlton County, Minnesota.
(PID No. 06-210-0080, ABSTRACT).
Hereinafter "the Property."**

WHEREAS, after a second re-issued Request for Proposals for the Property, the Cloquet EDA received two viable contractor proposals for the purpose of housing redevelopment into one single-family; and

WHEREAS, the Cloquet EDA conducted contractor interviews at their May 1, 2024 Board meeting and recommends the Council sell the Property to 3W PROPERTIES INC for the purpose of housing redevelopment for single-family ownership; and

WHEREAS, the conveyance of a residential property for residential use has no effect on the comprehensive plan and does not require planning commission review.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, that the City of Cloquet approves the sale of the property described above for \$1,000 plus costs to 3W PROPERTIES INC. The property may not be resold by 3W PROPERTIES INC until an approved residential structure has been constructed on the property, which construction must be substantially completed within by April 30, 2025 or the City reserves the right to repurchase the property for its costs of sale herein.

PASSED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 7th DAY OF MAY 2024.

Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator



Community Development Department
101 14th ST • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

REQUEST FOR COUNCIL ACTION

To: City of Cloquet Economic Development Authority (EDA)
From: Holly Hansen, Community Development Director
Reviewed By: Tim Peterson, City Administrator *TP*
Date: May 1, 2024

ITEM DESCRIPTION: A Resolution Calling for a Public Hearing on the Proposed Establishment of a Local Housing Trust Fund

Proposed Action

Staff recommends the City Council call for a public hearing on the proposed establishment, by ordinance, of a local Housing Trust Fund for the purpose of developing and preserving affordable rental and ownership housing within the city and to keep families from losing housing and to help those experiencing homelessness find housing per Minnesota Statutes Section 462C.16.

Background/Overview

The state of Minnesota provides authorizing authority for establishment of a local housing trust fund in Minnesota Statutes, Section 462C.16. The City will hold a public hearing on May 21, 2024 at 6:00PM on the establishment of a local Housing Trust Fund. The city proposes to pool Statewide Affordable Housing Aide (SAHA) and allow for additional funds to be contributed into the local housing trust fund.

The funds are transferred to a local housing trust fund. If funds are transferred to a local housing trust fund, they must be spent on a project or household that meets the affordability requirements described for this program. State statute says a local housing trust fund may only exist by ordinance and a public hearing held.

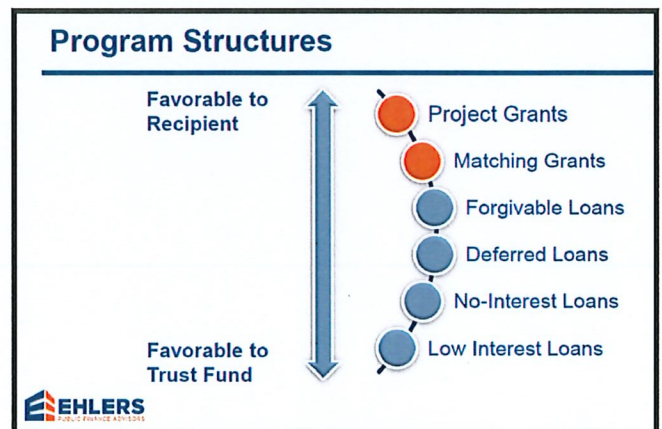
Policy Objectives

SAHA is governed by the Department of Revenue and funding guidance can be found here:

<https://www.revenue.state.mn.us/statewide-affordable-housing-aid> with technical support from MN Housing:
<https://mnhousing.gov/local-government.html>.

Financial/Budget/Grant Considerations

The City has a current balance of \$64,810 in SAHA funding and will receive the first 2024 bi-annual payment in July with an additional \$32,405. Beginning in 2025, aid recipients must submit a report annually, no later than December 1 of each year, to the Minnesota Housing Finance Agency. The report must include documentation of the location of any unspent funds distributed under this section and of qualifying projects completed or planned with funds under this section. For the purposes of reporting to the Department of Revenue, funds are considered spent if placed into a local housing trust fund for which SAHA guidance can be used to direct investments.



To Mayor and Council
Calling for a Public Hearing
Local Housing Trust Fund
May 7, 2024
Page 2

Advisory Committee Recommendation

At their May 1st meeting, the Cloquet EDA recommended Council call for a public hearing on the proposed establishment of a local Housing Trust Fund to pool Statewide Affordable Housing Aide being received by the City of Cloquet.

Supporting Documents Attached

- Resolution No. 24-35

STATE OF MINNESOTA
CARLTON COUNTY
CITY OF CLOQUET

RESOLUTION NO. 24-35

RESOLUTION CALLING FOR A PUBLIC HEARING ON THE
PROPOSED ESTABLISHMENT OF A LOCAL HOUSING TRUST FUND

BE IT RESOLVED by the City Council (the "Council") of the City of Cloquet, Minnesota (the "City"), as follows:

1. Public Hearing. This Council shall meet on May 21, 2024, at approximately 6:00 p.m., to hold a public hearing on the following matter: the proposed establishment of a local Housing Trust Fund, by ordinance, for the purpose of developing and preserving affordable rental and ownership housing within the city and to keep families from losing housing and to help those experiencing homelessness find housing per Minnesota Statutes Section 462C.16.
2. Notice of Hearing. The City Clerk is hereby authorized to cause a notice of the hearing, substantially in the form attached hereto as Exhibit A.

PASSED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 7th DAY OF MAY, 2024.

Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator

EXHIBIT A

NOTICE OF PUBLIC HEARING
CITY OF CLOQUET
CARLTON COUNTY
STATE OF MINNESOTA

Notice is hereby given that the City of Cloquet is calling for a public hearing on the proposed establishment of a local Housing Trust Fund, by ordinance, for the purpose of developing and preserving affordable rental and ownership housing within the city and to keep families from losing housing and to help those experiencing homelessness find housing per Minnesota Statutes Section 462C.16.

The public hearing will be conducted by the Cloquet City Council at its regular meeting on **Tuesday, May 21, 2024, at 6:00 pm at the Cloquet City Hall**, 101 14th Street, Cloquet, Minnesota. Persons wishing to comment on the proposal may do so in writing by addressing their comments to the Community Development Department, 101 14th Street, Cloquet, prior to the hearing. Any interested person will also be allowed reasonable time to present relevant testimony in person at the hearing.

BY ORDER OF THE CITY COUNCIL OF
THE CITY OF CLOQUET, MINNESOTA

/s/ _____
City Clerk



COMMUNITY DEVELOPMENT DEPARTMENT

101 14th Street • Cloquet MN 55720

Phone: 218-879-2507 • Fax: 218-879-6555

www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Al Cottingham, City Planner/Zoning Administrator
Reviewed/Approved By: Tim Peterson, City Administrator *TP*
Date: May 7, 2024

ITEM DESCRIPTION: Zoning Case 24-09: Rezoning for the City of Cloquet Southeast of 18th Street and Avenue F – Second Reading

Proposed Action

The Planning Commission recommends the City Council have the second reading of **ORDINANCE NO. 511A, AN ORDINANCE TO AMEND CHAPTER 17, BY AMENDING THE ZONING MAP OF THE CITY OF CLOQUET FROM “LI – LIGHT INDUSTRY” TO “R2 – ONE- AND TWO-FAMILY RESIDENCE”**.

Background/Overview

The City of Cloquet is proposing a Rezoning southeast of 18th Street and Avenue F. The property is guided Low Density Residential and zoned LI – Light Industry and is proposed to be zoned R2 – One- and Two-Family Residence. If approved, the existing single-family homes would be in compliance with the Ordinance.

A public hearing was held on Wednesday, April 10, 2024, to consider the Rezoning. A legal notice was published in the Pine Knot on March 29, 2024, and property owners within 350 feet were sent notice of the public hearing.

Land Use Plan and Rezoning

In August 2007 the City Council adopted the 2007 – 2027 Comprehensive Plan for the City of Cloquet. Chapter 3 of the Plan, Land Use discusses Inventory and Analysis; Goals, Objectives, and Policies; and, Land Use Plan. As part of that adoption, the property was guided on the Land Use Plan as Low Density Residential. However, the Zoning of the property was left at LI – Light Industry.

The Zoning of property is to be consistent with the Comprehensive Plan, Land Use Map and thus a rezoning of the property to R2 – One- and Two-Family Residence would be consistent with the Comprehensive Plan, Land Use Map.

Policy Objectives

The Rezoning of the property is to be consistent with the Comprehensive Plan. The property is guided Low Density Residential. The property adjacent to the west is zoned R2 – One- and Two-Family Residence.

The Rezoning of the property only requires a majority of those present.

To Mayor and Council
Ord. 511A
May 7, 2024
Page 2

Financial Impacts

The Rezoning fee was waived since this is an application from the city.

Advisory Committee/Commission Action

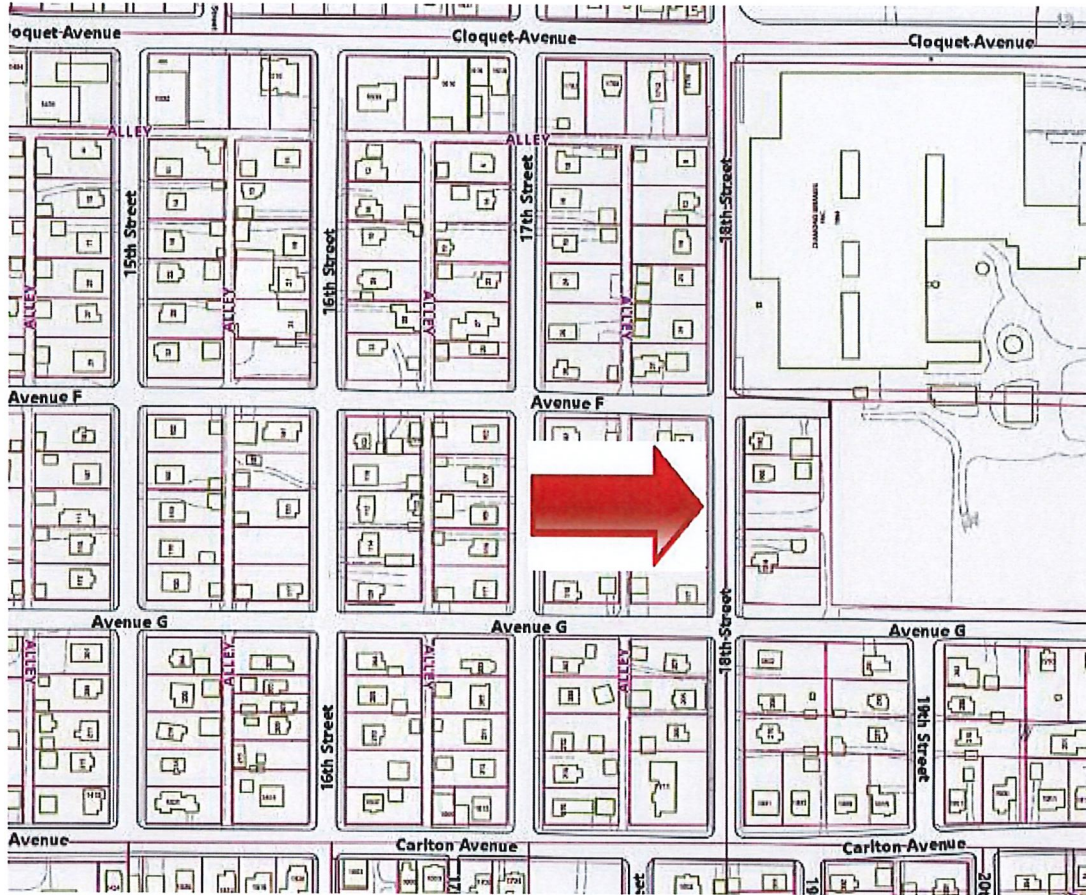
Following discussion with three property owners in the block and the impact on their homes, the Planning Commission has recommended approval of the Rezoning on a 4-0 vote.

Supporting Documents Attachments

- Ordinance No. 511A
- Location Map
- Zoning Map

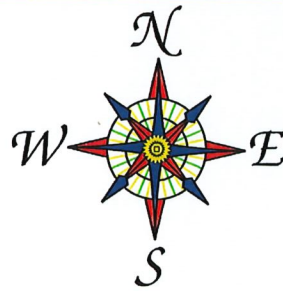
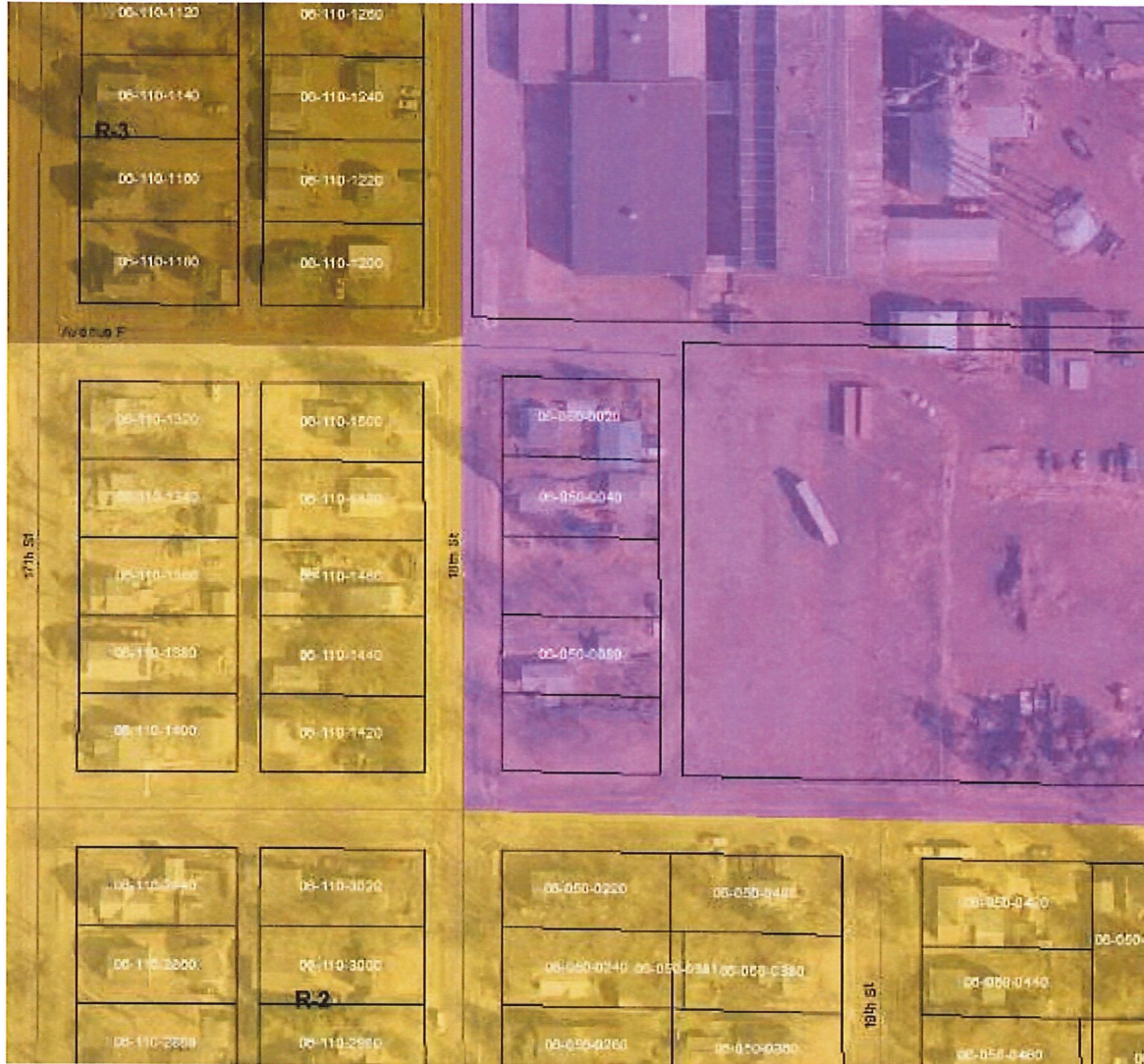
LOCATION MAP

City of Cloquet



NO SCALE

Zoning Map



No Scale

ORDINANCE NO. 511A

**AN ORDINANCE TO AMEND CHAPTER 17 OF THE CITY CODE
BY AMENDING THE ZONING MAP OF THE CITY OF CLOQUET FROM
“LI – LIGHT INDUSTRY” TO “R2 – ONE- AND TWO-FAMILY RESIDENCE”**

The City Council of the City of Cloquet does hereby ordain as follows:

Section 1. The Zoning Map of the City of Cloquet is hereby amended to change the zoning designation of the following described property from LI – Light Industry to R2 – One- and Two-Family Residence:

Lots 1-5, Block 1, City of Cloquet Colburns Addition, Carlton County, Minnesota.

Section 2. Effective Date. This ordinance shall take effect and be in force from and after its passage and publication in accordance with law.

Passed this 7th day of May 2024.

CITY OF CLOQUET

By: _____
Its Mayor

ATTEST:

By: _____
Its City Administrator

Published this _____ day of _____, 2024.



DEPARTMENT OF PUBLIC WORKS

101 14th Street; Cloquet, MN 55720
Phone: (218) 879-6758 Fax: (218) 879-6555
Street - Water - Sewer – Engineering - Park
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Caleb Peterson, Public Works Director
Reviewed by: Tim Peterson, City Administrator *TP*
Date: May 7, 2024

ITEM DESCRIPTION: Resolution Approving Roadway Jurisdictional Transfers

Proposed Action

Staff recommends the City Council move to adopt **RESOLUTION 24-36, RESOLUTION APPROVING THE TRANSFER OF JURISDICTION AND OWNERSHIP OF A PART OF COUNTY ROAD 107 FROM CARLTON COUNTY TO THE CITY OF CLOQUET, AND FOR THE TAKING OVER OF A PART OF WHEATON ROAD (A CITY ROADWAY) AS A COUNTY ROAD BY CARLTON COUNTY, AS AGREED TO HEREIN BY THE CITY OF CLOQUET.**

Background/Overview

Carlton County and the City of Cloquet are proposing a jurisdictional swap of two roadways within Cloquet. Under the proposed change, the City would assume ownership of Country Road 107 from 14th Street east to the railroad tracks and Carlton County would assume ownership of Wheaton Road (airport entrance) from Airport Road south into the Airport property. This swap is in the best interests of both agencies as the maintenance routes better align with our current road networks. Both roadways were recently reconditioned by Carlton County and are in good condition.

Policy Objectives

N/A

Financial Impacts

No major financial impacts are expected as both roadways are similar in length.

Advisory Committee/Commission Action

N/A

Supplemental Documents Attached

- Resolution No. 24-36
- Roadway Descriptions and Exhibits

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 24-36

**RESOLUTION APPROVING THE TRANSFER OF JURISDICTION AND OWNERSHIP OF A
PART OF COUNTY ROAD 107 FROM CARLTON COUNTY TO THE CITY OF CLOQUET,
AND FOR THE TAKING OVER OF A PART OF WHEATON ROAD
(A CITY ROADWAY) AS A COUNTY ROAD BY CARLTON COUNTY,
AS AGREED TO HEREIN BY THE CITY OF CLOQUET**

WHEREAS, Minnesota Statue 163.11, subdivision 9, provides among other things, that a county board may transfer jurisdiction and ownership of a county highway to another road authority, upon agreement between the county and the authority to which the transfer is being made; and,

WHEREAS, Minnesota Statue 163.11, subdivision 1, provides among other things, that any public roadway within the county (with certain exceptions) may be taken over as a county road by resolution of the county board; and,

WHEREAS, Carlton County and the City of Cloquet have agreed to transfer jurisdiction and ownership of a part of County Road 107, a county roadway, from the County to the City, as legally described on **Exhibit A**, attached hereto and made a part hereof; and,

WHEREAS, Carlton County and the City of Cloquet have further agreed for Carlton County to take over a part of Wheaton Road (a city roadway), as a county road, as legally described on **Exhibit B**, attached hereto and made a part hereof; and,

WHEREAS, the City will receive jurisdiction of that part of County Road 107 in its existing condition; and,

WHEREAS, the County will take over jurisdiction of that part of Wheaton Road in its existing condition.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, that the City of Cloquet agrees to accept and receive jurisdiction and ownership of that part of County Road 107 as described on **Exhibit A**, upon transfer made by resolution of the County Board, and that said roadway shall thereafter be maintained and improved as a city roadway of the City of Cloquet, to be known as Moorhead Road.

NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, that the City of Cloquet agrees for Carlton County to take over that part of Wheaton Road, as described on **Exhibit B**, as a county road, upon resolution of the County Board, and that said roadway shall thereafter be maintained and improved as a county road of the County of Carlton, to be known as County Road 115 (Wheaton Road).

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 7th
DAY OF MAY 2024.**

Roger Maki, Mayor

ATTEST:

Tim Peterson, City Administrator

EXHIBIT A

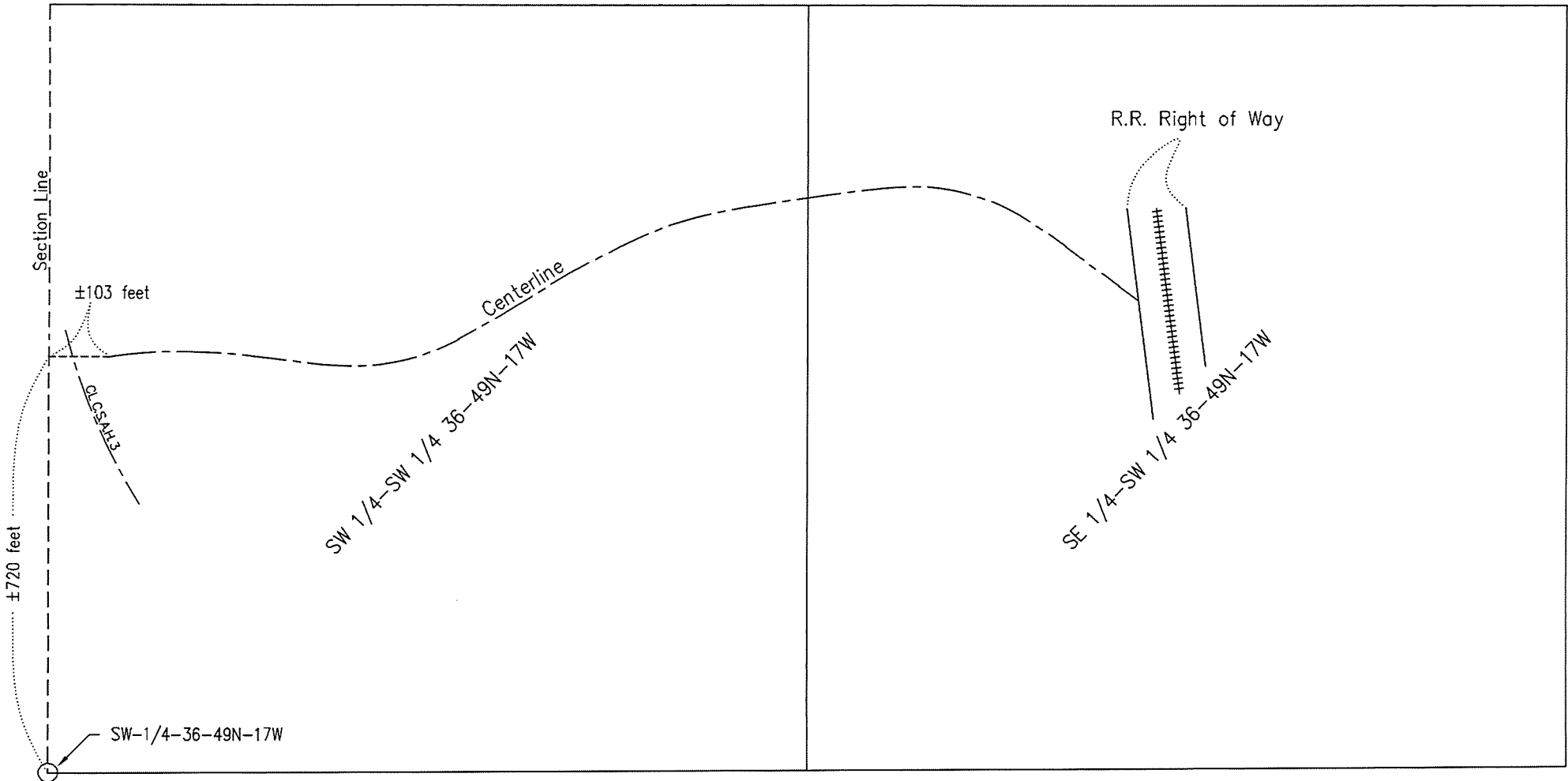
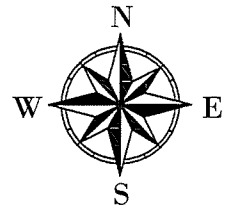
That part of County Road 107 to be transferred to the City of Cloquet

The following road right-of-way description is the general alignment of the road and is not a surveyed centerline description, being a 66 foot wide road easement, extending 33 feet on either side of the following described centerline:

BEGINNING 720 feet North, more or less, and 103 feet East, more or less, from the Southwest corner of Section 36, T. 49 W., R. 17 N, at the point of intersection of the centerline of County Road 107 and the Easterly right-of-way line of County Highway 3, as presently constructed and existing on the ground; thence generally easterly following the existing road centerline across the southwest quarter of the southwest quarter (SW1/4 of SW1/4) and into southeast quarter of the southwest quarter (SE1/4 of SW1/4) of said Section 36 to the point of intersection of the centerline of County Road 107, as presently constructed and existing on the ground, and the westerly right of way line of the existing railroad right-of-way and there TERMINATING, the sidelines of said road easement being shortened or extended, as needed, to meet said beginning and ending right-of-way lines.

Total road length 1,883 feet (0.36 miles), more or less.

Also see attached drawing of that part of County Road 107



Carlton County Transportation
1630 County Rd. 61
Carlton, MN 55718

**That part of County Road 107
to be Transferred to the City of Cloquet**

Date: 02/27/2024

EXHIBIT B

That part of Wheaton Road to be taken over by Carlton County

A strip of land 33.00 feet wide on each side of the below described centerline.

COMMENCING at the North Quarter corner of Section 28, T. 49N, R. 17W, in Carlton County Minnesota, thence along section line on an assumed bearing of South 89 degrees 34 minutes 35 seconds West a distance of 43.37 feet;

Thence South 00 degrees 49 minutes 37 seconds East a distance of 32.64 feet to the southerly Right of Way line of C.S.A.H. 14 (Airport Rd.) and The Point of BEGINNING of the centerline description herein described;

Thence continuing along the same bearing, South 00 degrees 49 minutes 37 seconds East, a distance of 260.17 feet;

Thence 78.29 feet along a tangential curve concave northeasterly having a radius of 452.00 feet and a central angle of 09 degrees 55 minutes 28 seconds;

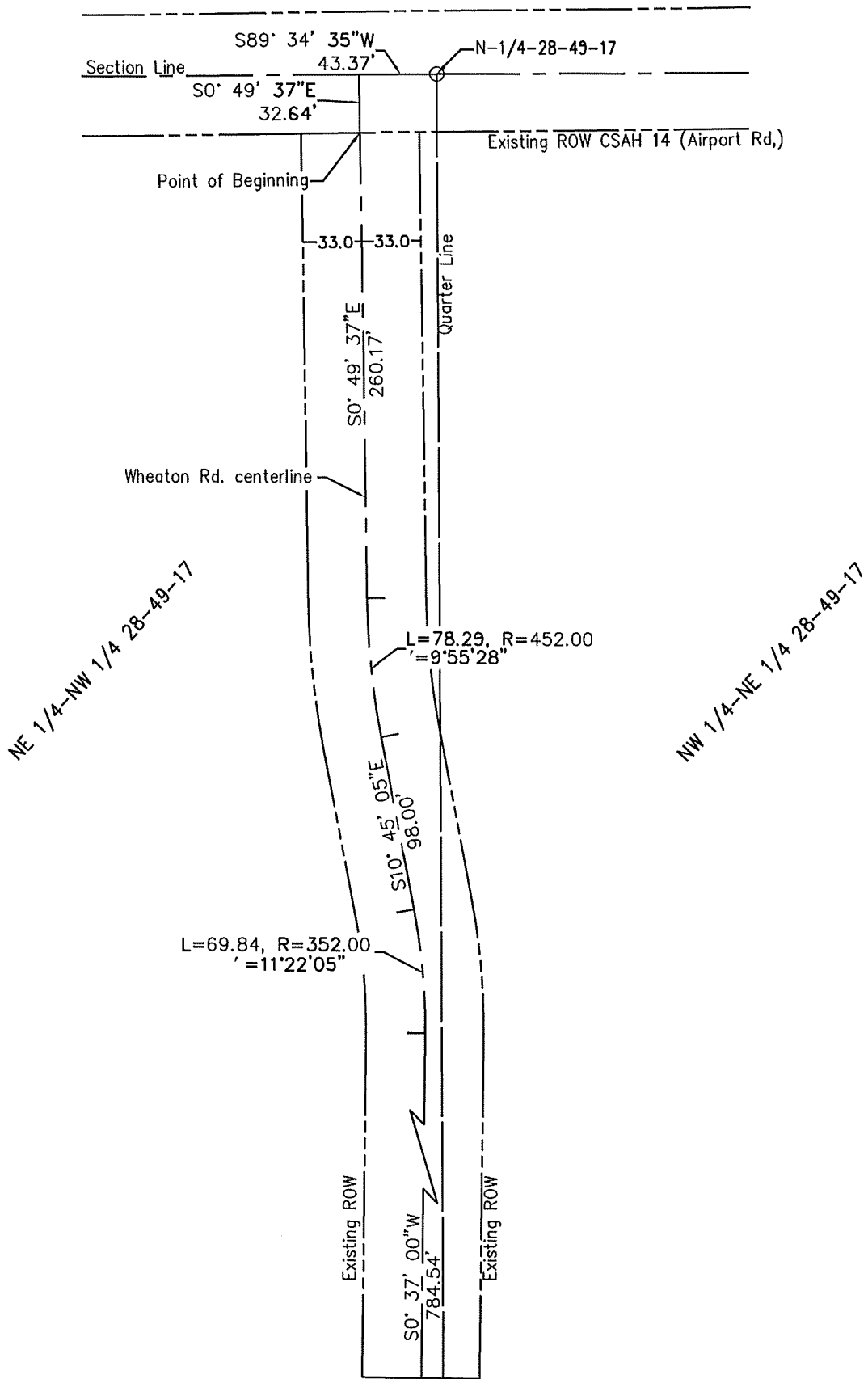
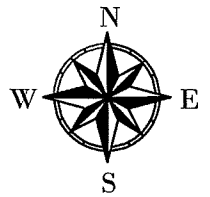
Thence South 10 degrees 45 minutes 05 seconds East a distance of 98.00 feet;

Thence 69.84 feet along a tangential curve concave southwesterly having a radius of 352.00 feet and a central angle of 11 degrees 22 minutes 05 seconds;

Thence South 00 degrees 37 minutes 00 seconds West a distance of 784.54 feet and there TERMINATING.

Total road length 1290.84 feet, (0.25 miles) more or less.

Also see attached drawing of that part of Wheaton Road

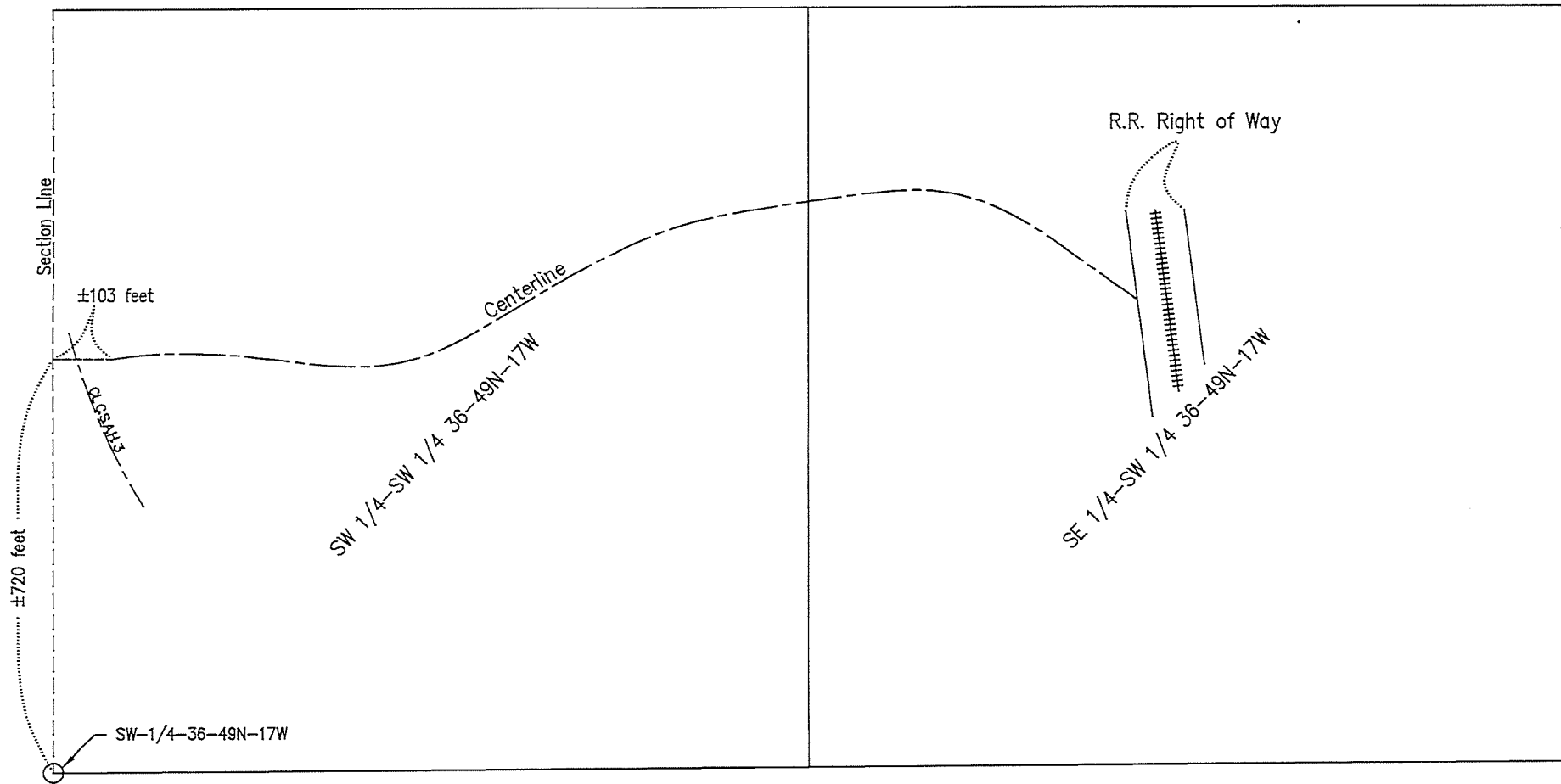
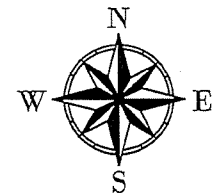


County Road 107

The following road description is the general alignment of the road and is not a surveyed centerline description.

Beginning 720 feet North, more or less, and 103 feet East, more or less, from the Southwest corner of Section 36, T. 49 W., R. 17 N. thence easterly following the existing road across the southwest quarter of the southwest quarter (SW-1/4,SW-1/4) and into southeast quarter of the southwest quarter (SE-1/4, SW-1/4) of said Section 36 to the westerly right of way of the existing railroad and there terminating.

Total road length 1,883 feet (0.36 miles), more or less.



Carlton County Transportation
1630 County Rd. 61
Carlton, MN 55718

Exhibit B

Date: 02/27/2024

Centerline Description

A strip of land 33.00 feet wide on each side of the below described centerline.

Commencing at the North Quarter corner of Section 28, T. 49, R. 17 in Carlton County Minnesota, thence along section line on an assumed bearing of South 89 degrees 34 minutes 35 seconds West a distance of 43.37 feet;

Thence South 00 degrees 49 minutes 37 seconds East a distance of 32.64 feet to the southerly Right of Way line of C.S.A.H. 14 (Airport Rd.) and The Point of Beginning of the centerline description herein described;

Thence continuing along said line, South 00 degrees 49 minutes 37 seconds East a distance of 260.17 feet;

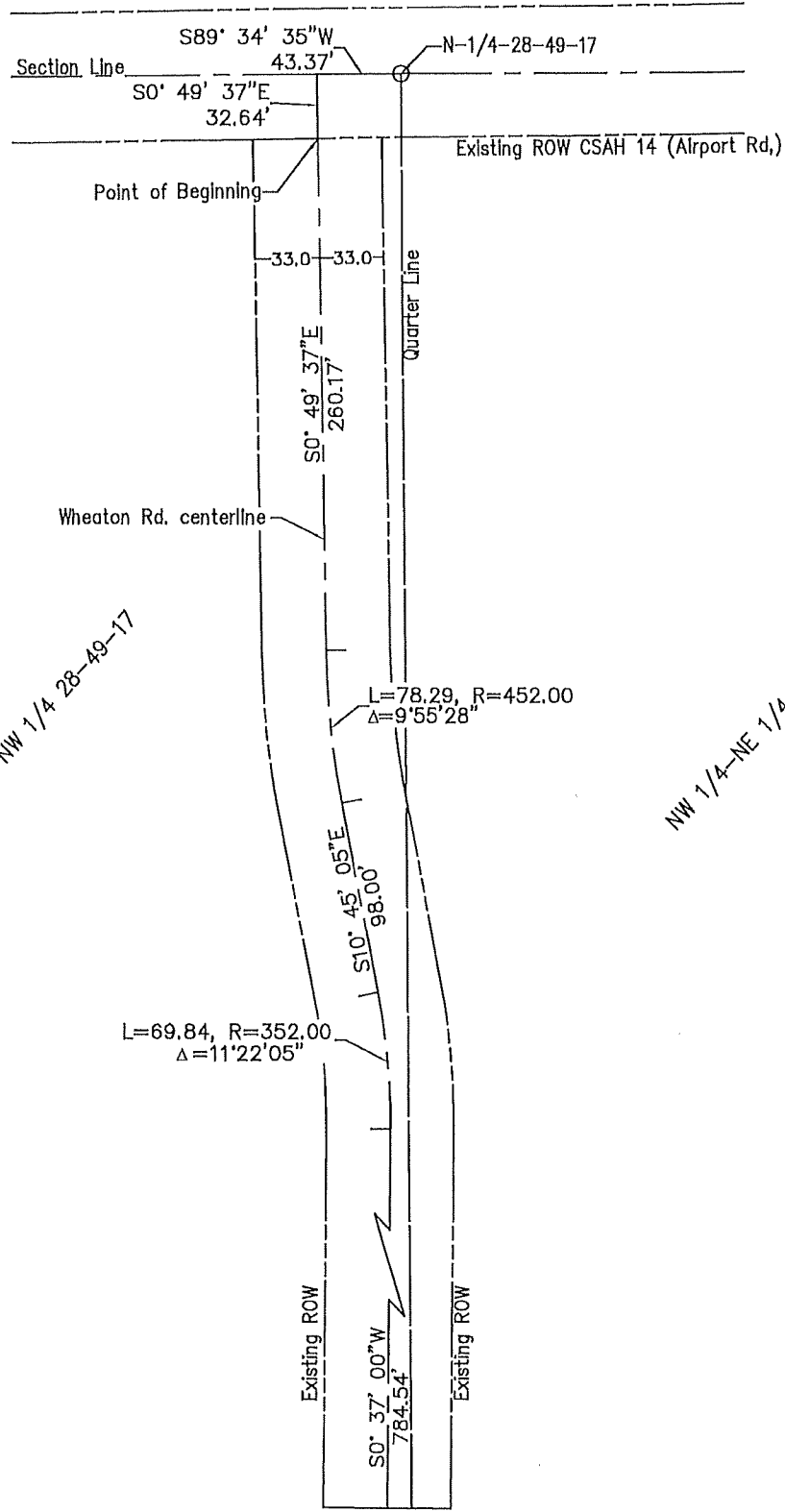
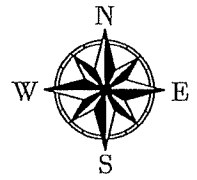
Thence 78.29 feet along a tangential curve concave northeasterly having a radius of 452.00 feet and a central angle of 09 degrees 55 minutes 28 seconds;

Thence South 10 degrees 45 minutes 05 seconds East a distance of 98.00 feet;

Thence 69.84 feet along a tangential curve concave southwesterly having a radius of 352.00 feet and a central angle of 11 degrees 22 minutes 05 seconds;

Thence South 00 degrees 37 minutes 00 seconds West a distance of 784.54 feet and there terminating.

Total road length 1308 feet, (0.25 miles) more or less.



Carlton County Transportation
1630 County Rd. 61
Carlton, MN 55718

Exhibit B

Date: 02/26/2024