

Regular Meeting

Roll Call

Councilors Present: Bjerkness, Kolodge, Langley, Maki, Rock, Wilkinson, Mayor Hallback

Councilors Absent: None

Pledge of Allegiance

### **AGENDA**

**MOTION:** Councilor Langley moved and Councilor Bjerkness seconded the motion to approve the January 5, 2016 agenda. The motion carried unanimously (7-0).

### **MINUTES**

**MOTION:** Councilor Kolodge moved and Councilor Maki seconded the motion to approve the minutes of the Work Session and Regular Meeting of December 15, 2015. The motion carried unanimously (7-0).

### **CONSENT AGENDA**

**MOTION:** Councilor Bjerkness moved and Councilor Langley seconded the motion to adopt the consent agenda of January 5, 2016 approving the necessary motions and resolutions. The motion carried unanimously (7-0).

- a. Resolution No. 16-03, Authorizing the Payment of Bills and Payroll
- b. Resolution No. 16-01, A Resolution Designating Official Depositories for 2016
- c. 2016 Budgeted Transfers
- d. Official Newspaper for 2016
- e. Employee Pay Plan for 2016
- f. Standing Rules of City Council
- g. 2016 Business License Renewal
- h. Northeast Service Cooperative Joint Powers Agreement

### **PUBLIC HEARINGS**

There were none.

### **PRESENTATIONS**

There were none.

### **CITY COUNCIL MEETING CALENDAR**

**MOTION:** Councilor Rock moved and Councilor Kolodge seconded the motion to adopt the 2016 City Council meeting calendar and rescheduled the March 1, 2016 Regular and Work Session meetings for Wednesday, March 2, 2016. The motion carried unanimously (7-0).

### **2016 ACTING MAYOR**

**MOTION:** Councilor Bjerkness moved and Councilor Rock seconded the motion to appoint Councilor Wilkinson as Acting Mayor for the 2016 calendar year. The motion carried unanimously (7-0).

### **2016 FEE SCHEDULE**

**MOTION:** Councilor Maki moved and Councilor Wilkinson seconded the motion to adopt **ORDINANCE NO. 452A, AN ORDINANCE OF THE CITY OF CLOQUET ESTABLISHING THE CITY FEES AND CHARGES FOR 2016.** The motion carried unanimously (7-0).

The City Council of the City of Cloquet hereby ordains as follows:

**Section 1.**

- A. Policy and Purpose. By enactment of this Ordinance, the City Council intends to establish fees and charges required by the City Code for the year 2016 and to comply with Minnesota Statutes, §462.353, Subd. 4.
- B. Fees and Charges. The fees and charges for the City for the year 2016 are as set forth on “Exhibit A” hereto.
- C. Application. Where a direct conflict exists between the amount of a fee or charge set by any provision of the City Code and a fee or charge set by this Ordinance, the fee or charge set by the Ordinance applies.

**Section 2. Effective Date.** This Ordinance shall be effective immediately upon its passage and publication according to law.

**PUBLICATION OF SUMMARY OF ORDINANCE NO. 452A**

**MOTION:** Councilor Langley moved and Councilor Rock seconded the motion to adopt **RESOLUTION NO. 16-02, AUTHORIZING PUBLICATION OF A SUMMARY OF ORDINANCE NO. 452A, AN ORDINANCE ESTABLISHING THE CITY FEES AND CHARGES FOR 2016.** The motion carried unanimously (7-0).

**WHEREAS,** the City Council of the City of Cloquet has duly adopted **ORDINANCE NO. 452A, AN ORDINANCE ESTABLISHING THE CITY FEES AND CHARGES FOR 2016;** and

**WHEREAS,** Minnesota Statute 412.191 requires that ordinances shall be published at least once in the official newspaper; and

**WHEREAS,** the City council has determined that the cost of publishing and entire section of the Code as proposed to be adopted by the City Council would be extremely expensive given the number of pages to be published; and

**WHEREAS,** Minnesota Statutes 412.191, Subd. 4, authorizes a municipality to publish only the title and a summary of lengthy ordinances or ordinances which contain charts or maps if the City Council determines that such publications would clearly inform the public of the intent and effect of the ordinance; and

**WHEREAS,** it is the intent of the City Council to act in accordance with all local, state, and federal laws, to inform the public of change in municipal laws, and to remain responsible financially with public funds.

**NOW THEREFORE, BE IT RESOLVED, THAT THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA,** hereby authorizes the publication of a summary of Ordinance No. 452A; and

**BE IT FURTHER RESOLVED,** that a copy of Ordinance No. 452A shall be available for public viewing online at [www.ci.cloquet.mn.us](http://www.ci.cloquet.mn.us), at City Hall and at the Cloquet Public Library for a period of not less than thirty (30) days from the date of publication; and

**BE IT FURTHER RESOLVED,** that the summary publicized in the official newspaper shall be in the following form:

**Summary Description**  
NOTICE OF SUMMARY  
PUBLICATION OF ORDINANCES

On January 5, 2016, at its Regular Meeting, the Cloquet City Council adopted Ordinance No. 452A, a one page ordinance that details all of the various changes to the City’s various fees and charges related to licensing, miscellaneous, property, utility and services.

The specific title of the ordinance is “**AN ORDINANCE ESTABLISHING THE CITY FEES AND CHARGES FOR 2016**”. The full ordinance and related exhibits are available to the public for inspection online at [www.ci.cloquet.mn.us](http://www.ci.cloquet.mn.us) or during regular office hours at the Cloquet Public Library or City Hall.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 5TH DAY OF JANUARY, 2016.**

**DEBT MANAGEMENT POLICY**

**MOTION:** Councilor Bjerkness moved and Councilor Rock seconded the motion to approve the City of Cloquet Debt Management Policy. The motion carried unanimously (7-0).

**SUMMARY OF CONCLUSIONS OF EVALUATION OF PERFORMANCE OF CITY EMPLOYEE**

On December 15, 2015, the City Council evaluated the performance of Kerrick Johnson as Police Officer for the City. Mr. Johnson requested that the evaluation be in an open meeting. In accordance with the Minnesota Open Meeting Law, the City Council is required to summarize the conclusions of the evaluation of the performance of Mr. Johnson reached by the City Council at the December 15, 2015 meeting.

A summary of conclusions regarding the evaluation reached by the City Council are as follows:

- Mr. Johnson was not able to perform his job as Police Officer for the City.
- As a result, the City Council approved a motion that Mr. Johnson be removed from employment with the City of Cloquet, effective December 15, 2015.

**CITY COUNCIL BOARDS/COMMISSION APPOINTMENTS**

**MOTION:** Councilor Rock moved and Councilor Bjerkness seconded the motion to reappoint the various residents identified in the staff memorandum dated December 18, 2015 to the Committees, Commissions and Boards identified. The motion carried unanimously (7-0).

**MOTION:** Councilor Langley moved and Councilor Rock seconded the motion to reappoint the members of the City Council to liaison positions with the various Boards and Commissions identified in the staff memorandum dated December 18, 2015 with the following changes:

- Steve Langley – CAFD Board (12-31-18)
- Roger Maki – CAFD Board Alternate
- David Bjerkness – EDA (12-31-21)

The motion carried unanimously (7-0).

**WORK TRUCK RELATED EQUIPMENT**

**MOTION:** Councilor Kolodge moved and Councilor Maki seconded the motion to authorize the purchase of related truck body equipment for a One-Ton Truck previously approved for the Park Department. The motion carried unanimously (7-0).

**SLATE STREET SIDEWALK PUBLIC HEARING DATE**

**MOTION:** Councilor Maki moved and Councilor Kolodge seconded the motion to adopt **RESOLUTION NO. 16-04, A RESOLUTION SETTING PUBLIC HEARING DATE ON THE PROPOSED 2016 SLATE STREET SIDEWALK EXTENSION**, with a proposed hearing date of February 2, 2016. The motion carried unanimously (7-0).

**PUBLIC COMMENTS**

There were none.

**COUNCIL COMMENTS/UPDATES**

There were none.

On motion duly carried by a unanimous yea vote of all members present on roll call, the Council adjourned.

Brian Fritsinger, City Administrator