

Regular Meeting

Roll Call

Councilors Present: Bjerkness, Kolodge, Langley, Maki, Rock, Wilkinson, Mayor Hallback

Councilors Absent: None.

Pledge of Allegiance

AGENDA

MOTION: Councilor Langley moved and Councilor Wilkinson seconded the motion to approve the February 2, 2016 agenda. The motion carried unanimously (7-0).

MINUTES

MOTION: Councilor Wilkinson moved and Councilor Maki seconded the motion to approve the minutes of the Work Session and Regular Meeting of January 19, 2016. The motion carried unanimously (7-0).

CONSENT AGENDA

MOTION: Councilor Kolodge moved and Councilor Langley seconded the motion to adopt the consent agenda of February 2, 2016 approving the necessary motions and resolutions. The motion carried unanimously (7-0).

- a. Resolution No. 16-09, Authorizing the Payment of Bills and Payroll

PUBLIC HEARINGS

2016 SLATE STREET SIDEWALK EXTENSION

Mayor Hallback announced that now is the time and place for a public hearing on the proposed improvement and preparation of plans and specifications for the Slate Street Sidewalk Extension. Assistant City Engineer Peterson reviewed the scope of the project and background. Hearing no comments from the public, the hearing was closed.

MOTION: Councilor Kolodge moved and Councilor Rock seconded the motion to adopt **RESOLUTION NO. 16-07, ORDERING THE IMPROVEMENT AND PREPARATION OF PLANS AND SPECIFICATIONS FOR THE 2016 SLATE STREET SIDEWALK EXTENSION**. The motion carried (6-1). Councilor Langley opposed.

WHEREAS, The City of Cloquet, as the local road authority, applied for and received federal funding through the Safe Routes to School Program to construct a new sidewalk from Churchill School through Sunnyside Park and east along Slate Street to Jackson Avenue; and

WHEREAS, The proposed sidewalk extension was included as part of the City of Cloquet's Capital Improvement Program and approved budget; and

WHEREAS, The City has completed an engineering study to construct a new sidewalk from Churchill School through Sunnyside Park and east along Slate Street to Jackson Avenue; and

WHEREAS, Mailed notice of the public hearing was given and the hearing was held thereon on the 2nd day of February 2016, at which time all persons desiring to be heard were given an opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA:

1. Such improvement is necessary, cost effective, and feasible as detailed in the City's engineering study.

2. The City Engineer is hereby designated as the engineer for this improvement and shall prepare plans and specifications for the making of such improvement.
3. Such improvement is hereby ordered and the City Engineer is hereby authorized to solicit bids for construction.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 2nd DAY OF FEBRUARY, 2016.

PRESENTATIONS

- a. Cloquet Community Education, Ruth Reeves

Ms. Reeves presented a Power Point presentation related to the Community Education services provided by contract to the City of Cloquet.

2016 BOND REFUNDING

MOTION: Councilor Bjerkness moved and Councilor Wilkinson seconded the motion to adopt **RESOLUTION NO. 16-11, PROVIDING FOR THE SALE OF \$1,115,000 GENERAL OBLIGATION TAX ABATEMENT REFUNDING BONDS, SERIES 2016A.** The motion carried unanimously (7-0).

WHEREAS, The City Council of the City of Cloquet, Minnesota has heretofore determined that it is necessary and expedient to issue the City's \$1,115,000 General Obligation Tax Abatement Refunding Bonds, Series 2016A (the "Bonds"), to crossover refund the City's outstanding GO Tax Abatement Bonds, Series 2009A for an interest cost savings; and

WHEREAS, The City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA:

1. Authorization; Findings. The City Council hereby authorizes Ehlers to assist the City for the sale of the bonds.
2. Meeting; Proposal Opening. The City council shall meet at 7:00 p.m. on March 2, 2016, for the purpose of considering proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 2nd DAY OF FEBRUARY, 2016.

COMMUNITY VISION OPTIONS

Council is asked to continue its discussion on the Community Vision Process. At its January 19, 2016 City Council meeting, Council directed staff to develop a Request for Proposal (RFP) to be considered by the end of first quarter 2016. City Administrator Fritsinger reviewed a draft RFP focusing on a community driven process. The document expands on recent staff reports and City Council discussion and includes a detailed scope of work by an outside consultant.

MOTION: Councilor Wilkinson moved and Councilor Kolodge seconded the motion directing the City Administrator to proceed with the issuance of the RFP for the development of a Community Vision Plan. The motion carried (6-1). Councilor Rock opposed.

SETTING PUBLIC HEARING – PROPOSED 2016 3RD STREET IMPROVEMENTS

MOTION: Councilor Maki moved and Councilor Bjerkness seconded the motion to adopt **RESOLUTION NO. 16-08, ACCEPTING THE FEASIBILITY STUDY AND SETTING A PUBLIC HEARING DATE ON THE PROPOSED 2016 IMPROVEMENT OF 3RD STREET FROM CARLTON AVENUE TO CLOQUET AVENUE.** The motion carried unanimously (7-0).

WHEREAS, In accordance with the City of Cloquet's Capital Improvement Program and approved budget, preliminary plans and a feasibility study have been prepared for the improvement of 3rd Street from Carlton Avenue to Cloquet Avenue; and

WHEREAS, The feasibility study provides information regarding whether the proposed improvements are necessary, cost-effective and feasible; and

WHEREAS, It is anticipated that benefitted properties will be assessed for a portion of the project costs, pursuant to Minnesota Statutes, Chapter 429 and Chapter 12 of City Code.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA:

1. That the Council will consider the reconstruction of 3rd Street in accordance with said feasibility study and the possible assessment of abutting property for a portion of the cost of the improvements pursuant to Minnesota Statute, Chapter 429 at an estimated total cost of \$1,182,000.
2. A public hearing shall be held on March 2, 2016, in the City Council Chambers at 7:00 p.m.
3. The City Administrator shall give mailed and published notice of such hearing and improvement as required by law.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 2nd DAY OF FEBRUARY, 2016.

SETTING PUBLIC HEARING – PROPOSED 2016 IMPROVEMENTS OF CARL STREET

MOTION: Councilor Rock moved and Councilor Bjerkness seconded the motion to adopt **RESOLUTION NO. 16-10, ACCEPTING THE FEASIBILITY STUDY AND SETTING A PUBLIC HEARING DATE ON THE PROPOSED 2016 IMPROVEMENTS OF CARL STREET FROM THE SOUTH HWY 33 FRONTAGE ROAD TO WALTER STREET.** The motion carried unanimously (7-0).

WHEREAS, The City Administrator's Office received a petition signed by four of seven property owners along Carl Street, requesting a bituminous overlay of their block from the South Highway 33 frontage road, west to Walter Street; and

WHEREAS, The feasibility study provides information regarding whether the proposed improvements are necessary, cost-effective and feasible; and

WHEREAS, It is anticipated that benefitted properties will be assessed for a portion of the project costs, pursuant to Minnesota Statutes, Chapter 429 and Chapter 12 of City Code.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA:

1. That the Council will consider the improvement of Carl Street in accordance with said feasibility study and the possible assessment of abutting property for a portion of the cost of the improvements pursuant to Minnesota Statute, Chapter 429 at an estimated total cost of \$29,000.
2. A public hearing shall be held on March 2, 2016, in the City Council Chambers at 7:00 p.m.
3. The City Administrator shall give mailed and published notice of such hearing and improvement as required by law.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 2nd DAY OF FEBRUARY, 2016.

PURCHASE OF TWO TRACTOR/MOWERS AND ATTACHMENTS

MOTION: Councilor Kolodge moved and Councilor Langley seconded the motion to authorize the purchase of two Tractor/mowers for the Public Works Department in the amount of \$81,721.91. The motion carried unanimously (7-0).

OVERVIEW OF CITY ADMINISTRATOR PERFORMANCE EVALUATION AND EMPLOYMENT AGREEMENT AMENDMENT

Mr. Fritsinger explained that at its January 19, 2016 meeting, the City Council held a closed meeting for the purpose of conducting his performance evaluation.

MOTION: Councilor Bjerkness moved and Councilor Maki seconded the motion, based upon the satisfactory performance of the City Administrator, to amend his employment contract to include a wage adjustment based upon a movement to Step 9 of the 2016 pay plan and that the goals identified are incorporated into his 2016 work plan. The motion carried unanimously (7-0).

PUBLIC COMMENTS

Dana Unolock, 1001 15th Street, addressed the Council regarding Council wages and were the Councilors being paid twice for attending meetings? He encouraged the Council to consider the impacts of any adjustments to those residents that can least afford it.

COUNCIL COMMENTS/UPDATES

Councilor Langley questioned whether a plowed trail could be completed across Sunnyside Park to allow for easier access to the skating rink. Assistant City Engineer Peterson responded that he would address it with City staff.

On a motion duly carried by a unanimous yea vote of all members present on roll call, the Council adjourned.

Brian Fritsinger, City Administrator