

**Work Session  
September 20, 2016**

**Present:** D. Bjerkness, K. Kolodge, S. Langley, R. Maki, J. Rock, L. Wilkinson, Mayor Hallback

**Staff:** J. Barclay, C. Peterson, N. Klassen

**Other:** Naeem Qureshi – Progressive Consulting Engineering; J. Lund, Pine Journal

**Water Treatment Plant Feasibility Study**

Mr. Qureshi, Progressive Consulting Engineering, presented the Water Treatment Plan Feasibility and Pilot Study which started in 2009. Mr. Qureshi gave an overview of the project timeline, water quality, treatment options, study results, cost and the schedule. The study focuses on Well 8 & Spring Lake Reservoir and Well 11.

- Mr. Qureshi reviewed the summary of raw water qualities, in particular the iron and manganese levels. The iron level is within MDH guidelines, but the manganese exceeds state secondary standards. The City has notified the public as suggested by MDH.
- The study recommends building a manganese removal plant to treat Well 8 and Spring Lake Reservoir after the well exploration is complete, and then build another manganese removal plant to treat Well 11.
- Council members questioned the cost of the water treatment. Mr. Qureshi stated there are loans available from the state of Minnesota (PFA) that are more cost effective than bonding for this type of project. The loan is a 20 year loan with a low interest rate.
- Discussion on using Well 8 in the event of an emergency. Mr. Peterson stated it can be easily activated in the case of an emergency.
- Mr. Qureshi reviewed the project schedule with the start of the process tonight and concluding in December 2018. The project is budgeted as a Capital Improvement.

**Draft Personnel Policy**

- Mr. Barclay gave a brief update on the feedback he's received on the draft Personnel Policy.
- The Council asked for clarification on items such as vacation accrual, overtime, sick leave abuse and FMLA. There were also questions from the Council regarding the use of City property, take home vehicles in particular. Mr. Fritsinger will research how other cities handle the use of city owned vehicles.
- Mr. Barclay will make a few minor changes to the dress code based on questions and comments he has received.

There being no further business, the meeting adjourned at 6:55 p.m.

Respectfully Submitted,

Brian Fritsinger  
City Administrator