

**Work Session
October 18, 2016**

Present: D. Bjerkness, K. Kolodge, S. Langley, R. Maki, L. Wilkinson, Mayor Hallback

Absent: J. Rock

Staff: J. Barclay, C. Peterson, N. Klassen, L. Peterson

Other: J. Lund, Pine Journal

Antenna Tower Request from Verizon

- Council agrees the Planning Commission needs to first discuss and conduct a more detailed analysis of antenna tower locations within the community. Mr. Fritsinger will talk with Mr. Cottingham to present to the Planning Commission for more discussion. He will convey back to Verizon that the Council isn't making a decision on their request at this time.

Snow Plowing Policy

- Mr. Fritsinger explained that the City has never had a formal written policy and would like to use this discussion to move towards a policy to help the public understand how and why the City proceeds the way we do when coming to snow plowing. Mr. Peterson explained this is a rough draft of a policy to use as a guide going forward with the Council's feedback. He also stressed that response priorities can change based on the weather circumstances.
- Les Peterson walked the Council through the current procedures when preparing for a winter storm, the time frame of plowing, routes, and staffing.
- Mr. Peterson reviewed the policy highlights asking for feedback from Council members.
- The Policy will be brought back to the Council for approval after edits are made.
- The Council supported the concept of the policy and had no immediate changes to suggest.

Local Assessment Policy Discussion

- Mr. Fritsinger and Ms. Klassen have been working on revising the current Assessment Policy. The current City Code does not address interest rate on assessments. Ms. Klassen and Mr. Fritsinger suggest 2% above the bond rate. A formal proposal on the interest rate will go to Council for approval in the near future so it is in place for the certification of 2016 assessments to Carlton County. The Council verbalized its support for this rate of interest.

Alcohol Ordinance Amendments

- Mr. Fritsinger has been working on updating the City Code related to liquor licensing for taprooms, brew houses, brew pubs, and microdistilleries. The current code does not address any such facilities. Brian is researching adding to the code being proactive. The Council expressed active support for these changes.

Other Discussion

- Council questioned when the Employee Policy will be discussed again. Mr. Fritsinger reminded them that it was tabled but will presented to the Council after edits are made from continued employee feedback.

- Conversation related to the new fencing around Fauley Park keeping ATVs out and why it doesn't reach all the way around the park. Mr. Peterson replied that MNDOT won't allow the fencing to go any further due to right-of-way issues.

There being no further business, the meeting adjourned at 6:50 p.m.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'BF', is positioned above the printed name.

Brian Fritsinger
City Administrator