

Council Chambers, Cloquet, Minnesota
7:00 o'clock P.M. May 5, 2015

Regular Meeting.

Roll Call.

Councilors Present: Bjerkness, Kolodge, Langley, Maki, Rock, Wilkinson, and
Mayor Hallback.

Councilors Absent: None.

AGENDA

MOTION: Councilor Langley moved and Councilor Maki seconded the motion to approve the May 5, 2015 agenda as amended. The motion carried unanimously (7-0).

MINUTES

MOTION: Councilor Bjerkness moved and Councilor Kolodge seconded the motion to approve the minutes of the work session and regular meeting of April 21, 2015. The motion carried unanimously (7-0).

CONSENT AGENDA

Councilor Bjerkness asked to pull the 4th of July Celebration items down to the regular agenda for some discussion.

MOTION: Councilor Langley moved and Councilor Wilkinson seconded the motion to adopt the consent agenda of May 5, 2015 approving the necessary motions and resolutions. The motion carried unanimously (7-0).

- a. Resolution No. 15-36, Authorizing the Payment of Bills and Payroll.
- b. Optional Liquor 2AM License Renewal - Moose Lodge 1274.
- c. Transient Merchant License for Carlton County Farmers Market.
- d. Avenue C Street Closure - May 9.
- e. Resolution No. 15-38, A Resolution Approving Exempt Permit to Conduct Raffle Events at Queen of Peace Parish.

PUBLIC HEARINGS

West Taylor Avenue Improvement

Mayor Hallback announced that now is the time and place for the public hearing on the improvement and preparation of plans and specifications for the paving of West Taylor Avenue from South Oak Street, west approximately 1,300 feet and the connection of South Laurel Street to West Taylor Avenue. City Engineer Prusak provided an overview of the project and issues identified as part of the feasibility study for the proposed project.

The City Council had a number of questions related to assessments, similar streets, purpose of looped water systems, applicable City Code, Laurel Street connection and other items. Brian Hammitt, West Taylor Avenue, had a number of questions related to grade issues, saving of trees, storm water drainage and impact of the cul-de-sac on his property. He also was encouraging the City to find a way to eliminate ATV traffic from crossing over the two streets but allowing pedestrian movement. Paul Johnson, Oak Street, commented that the City ignored its Code when it approved the original plat so how important was it to stick to the rules requiring connections at this point? Kurt Nelson, West Taylor Avenue, spoke at length that the neighborhood just wants it paved and nothing else. With no further comments from the public, the hearing was closed.

MOTION: Councilor Rock moved and Councilor Wilkinson seconded the motion to adopt **RESOLUTION NO. 15-37, ORDERING THE IMPROVEMENT AND PREPARATION OF PLANS AND SPECIFICATIONS FOR THE PAVING OF WEST TAYLOR AVENUE FROM SOUTH OAK STREET, WEST APPROXIMATELY 1,300 FEET.** The motion carried unanimously (7-0).

WHEREAS, A petition has been received requesting the paving of West Taylor Avenue running from South Oak Street, west approximately 1,300 feet; and

WHEREAS, The City's Comprehensive Land Use Plan has depicted and advocated for the interconnection of existing dead-end roadways in the area, in particular the connection of South Laurel Street to West Taylor Avenue; and

WHEREAS, The City has completed an engineering study to complete this project; and

WHEREAS, A resolution of the Council adopted April 7, 2015, set a date for a public hearing on the proposed improvement; and

WHEREAS, Ten days mailed notice and two weeks published notice of the hearing was given and the hearing was held thereon on the 5th day of May 2015, at which time all persons desiring to be heard were given an opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA:

Such improvement is necessary, cost effective, and feasible.

1. The City Engineer is hereby designated as the engineer for this improvement and shall prepare plans and specifications for the making of such improvement.
2. The options for a fully designed cul-de-sac at the west end of West Taylor Avenue by explored and analyzed by the City Engineer for possible future construction.
3. Such improvement is hereby ordered and the City Engineer is hereby authorized to solicit bids for construction.

PRESENTATIONS - MAYORS PRCLAMATION

Mayor Hallback proclaimed May 16, 2015 as Young Life Day.

PRESENTATIONS - PUBLIC FACILITIES STUDY

Bruce Schwartzman, BKV, presented the executive summary of the Master Facilities Plan which analyzed all of the current city buildings/facilities. The full facilities plan will be provided to the Council over the next 7-10 days for a more in depth opportunity to review the findings. The goal would be to reconvene in about a month to hold a more detailed discussion about the various findings and to develop a plan moving forward as the City begins its 2016 capital improvement plan development

MOTION: Councilor Maki moved and Councilor Langley seconded the motion to accept the Public Facilities Study as presented by BKV Group. The motion carried unanimously (7-0).

LEAD PUMPHOUSE OPERATOR APPOINTMENT

MOTION: Councilor Kolodge moved and Councilor Langley seconded the motion to approve the one year probationary appointment of Gene Rilea to the position of Lead Pumphouse Operator in the Public Works-Utilities Department effective May 6, 2015. The motion carried unanimously (7-0).

SUMMER SEASONAL APPOINTMENTS

MOTION: Councilor Bjerkness moved and Councilor Rock seconded the motion to approve the appointments of Avery Bieri, Andrew Chalberg, Jacob Hill, Anthony Klassen, Sean Kedrowski, Ryan Thilmany, and Trace Drechsler as temporary summer seasonal public works employees. The motion carried unanimously (7-0).

PATROL COMMANDER AND INVESTIGATIVE/ADMINISTRATIVE COMMANDER APPOINTMENTS

MOTION: Councilor Bjerkness moved and Councilor Rock seconded the motion to approve the probationary appointments of Carey Ferrell and Derek Randall effective May 5, 2015 to the position of Patrol Commander and Investigative/Administrative Commander respectively. The motion carried unanimously (7-0).

DEPUTY CITY CLERK/ADMINISTRATIVE ASSISTANT APPOINTMENT

MOTION: Councilor Wilkinson moved and Councilor Langley seconded the motion to approve the one year probationary appointment of Kristine St. Arnold to the position of Deputy City Clerk/Administrative Assistant effective May 18, 2015. The motion carried unanimously (7-0).

TRUCK DRIVER APPOINTMENT AND STREET MAINTENANCE PERSON HIRING PROCESS

MOTION: Councilor Bjerkness moved and Councilor Maki seconded the motion to appoint Andrew Jobe to the position of Truck Driver effective May 6, 2015 and authorize the external hiring process for a Street Maintenance Person position. The motion carried unanimously (7-0).

PARKS MAINTENANCE PERSON HIRING PROCESS

MOTION: Councilor Langley moved and Councilor Maki seconded the motion to authorize the hiring process for a Parks Maintenance Person position. The motion carried unanimously (7-0).

GROUP MEDICAL INSURANCE POLICY AMENDMENTS

MOTION: Councilor Bjerkness moved and Councilor Kolodge seconded the motion to approve the amended Group Medical Insurance Policy dated 05/05/15. The motion carried unanimously (7-0).

PURCHASE OF TWO PICKUP TRUCKS FOR THE PUBLIC WORKS DEPT.

MOTION: Councilor Maki moved and Councilor Kolodge seconded the motion to authorize the purchase of one GMC regular cab pickup truck for the Street Department from Kolar Chevrolet GMC in the amount of \$26,459 and one GMC double cab pickup truck for the Utilities Department from Kolar Chevrolet GMC in the amount of \$28,214. The motion carried unanimously (7-0).

22ND STREET RECONSTRUCTION CHANGE ORDERS

MOTION: Councilor Maki moved and Councilor Wilkinson seconded the motion to adopt **RESOLUTION 15-39, A RESOLUTION APPROVING CHANGE ORDERS #1-2 TO CITY CONTRACT 1038 – 22ND STREET RECONSTRUCTION**. The motion carried unanimously (7-0).

WHEREAS, The City awarded a contract to Ulland Brothers, Inc. for the reconstruction of 22nd Street from Carlton Avenue to Prospect Avenue and Selmsler Avenue from 20th Street to 22nd Street on April 15, 2014 (City Contract 1038); and

WHEREAS, During the course of construction unforeseen conditions resulted in revisions to the original scope of work as covered by the Contract, Plans and Contract Special Provisions; and

WHEREAS, The Contractor has requested additional payment as a result of these changes; and

WHEREAS, The City Engineer concurs and has determined the Contractor is due additional payment for such work.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That Change Orders #1-2 to City Contract 1038, as prepared by the City Engineer, are approved in the amount of \$26,349.60.

AWARDING 8TH STREET & SAHLMAN AVENUE RECONSTRUCTION BID

MOTION: Councilor Bjerkness moved and Councilor Langley seconded the motion to adopt **RESOLUTION NO. 15-40, A RESOLUTION AWARDING 8TH STREET AND SAHLMAN AVENUE RECONSTRUCTION BID.** The motion carried unanimously (7-0).

WHEREAS, The City has completed an engineering study to reconstruct 8th Street from a point 450 feet north of Washington Avenue to Sahlman Avenue and also Sahlman Avenue from 7th Street to 9th Street; and

WHEREAS, A resolution of the Council adopted on March 3, 2015, set a public hearing on the proposed improvement; and

WHEREAS, A hearing was held on April 7, 2015 at which time all persons desiring to be heard were given an opportunity to be heard thereon and the City Council ordered the improvement; and

WHEREAS, The City of Cloquet advertised and received the following bids for the project:

<u>Bidder</u>	<u>Bid Amount</u>
Ulland Brothers, Inc.	\$ 1,458,300.00
Utility Systems of America, Inc.	1,286,706.05
Hibbing Excavating	1,328,041.00

AND WHEREAS, The apparent low bid from Utility Systems of America, Inc. was found to meet the minimum bid requirements.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the bid from Utility Systems of America, Inc. in the amount of \$1,286,706.05 is hereby accepted.

4TH OF JULY CELEBRATION

MOTION: Councilor Langley moved and Councilor Rock seconded the motion to approve the following items: recognize the Event Committee as a City Committee coordinating the event; closure of Cloquet Avenue from 8th to 22nd Street from 10:00 a.m. to 1:00 p.m. on Saturday, July 4, 2015, for the parade; a contract with Pyrotechnical Display for fireworks; and, a contract with Stipes Carnival for the carnival on Dunlap island. The motion carried unanimously (7-0).

PUBLIC COMMENTS

There were none.

COUNCIL COMMENTS/UPDATES

Mr. Fritsinger noted he would be out of the office attending the City managers conference this next week. He also noted that the City may wish to take a closer look at its Subdivision Ordinance as a result of the discussion on West Taylor Avenue.

On motion duly carried by a unanimous yea vote of all members present on roll call, the Council adjourned.